IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced Do business as usual

ADULTS

Close and lock the door Account for students and adults Do business as usual



SECURE LOCKOUT! Get inside. Lock outside doors.

STUDENTS Return to inside of building Do business as usual

TEACHERS

Bring everyone indoors Lock outside doors Increase situational awareness Do business as usual Take attendance



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight Maintain silence Do not open the door

ADULTS

Recover students from hallway if possible Lock the classroom door Turn out the lights Move away from sight Maintain silence Do not open the door Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to If possible, bring your phone Follow instructions

ADULTS

Lead students to Evacuation location Account for students and adults Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard Tornado Hazmat Earthquake Tsunami

Safety Strategy

Evacuate to shelter area Seal the room Drop, cover and hold Get to high ground

ADULTS

Lead safety strategy Account for students and adults Notify if missing, extra or injured students or adults





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