

## Sample Parent/Guardian Notification of Upcoming Drill

To All Parents and Guardians:

The safety of our students and school staff is very important to us. One of the ways we stay safe is by holding school safety drills. To help us practice and learn, we will be having a safety drill next week. The safety drill we will practice is:

- Evacuation
- Lockdown
- Early Dismissal
- Other \_\_\_\_\_

Before we practice a drill, we teach students and staff what they need to do. We talk about how the drill will be announced and we always inform students and staff that it is a drill. [\[include additional information about your specific procedures\]](#).

After the drill, students and families are encouraged to ask questions. Below are resources to help you talk to your children.

If you have any questions about the drills or other safety concerns, please contact [\[include contact info here\]](#).

### Resources

[Talking to Your Children About Safety | Johns Hopkins Medicine](#)

[School Safety During an Emergency or Crisis: What Parents Need to Know - HealthyChildren.org](#)

[Talking To Kids About School Safety | Mental Health America \(mhanational.org\)](#)

[School Safety Drills - Sesame Workshop](#)