

Application: NYC Autism Charter School East Harlem

Erin Solomon - esolomon@nycacharterschool.org
2022-2023 Annual Report

Summary

ID: 0000000047
Last submitted: Oct 31 2023 09:32 AM (EDT)
Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Jul 25 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

NYC AUTISM CHARTER SCHOOL EAST HARLEM 800000058980

a1. Popular School Name

NYC Autism Charter School East Harlem

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD # 4 - MANHATTAN

e. Date of Approved Initial Charter

Apr 1 2005

f. Date School First Opened for Instruction

Sep 13 2005

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

N/A

h. School Website Address

<https://www.nycautismcharterschool.org/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

40

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

39

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

ungraded

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	433 East 100th Street New York, NY 10029	2128602580	NYC CSD 4	Ungraded	Ungraded	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Julie Fisher	Executive Director	212-860-2580		jfisher@nycarterschool.org
Operational Leader	Malcom Green	Operations & Technology Manager	212-860-2580		mgreen@nycarterschool.org
Compliance Contact	Erin Solomon	Compliance Specialist	212-860-2580		esolomon@nycarterschool.org
Complaint Contact	Julie Fisher	Executive Director	212-860-2580		jfisher@nycarterschool.org
DASA Coordinator	Julie Fisher	Executive Director	212-860-2580		jfisher@nycarterschool.org
Phone Contact for After Hours Emergencies	212-860-2580	NA	212-860-2580		

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1		No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Erin Solomon
Position	Compliance Specialist
Phone/Extension	(No response)
Email	esolomon@nycacharterschool.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

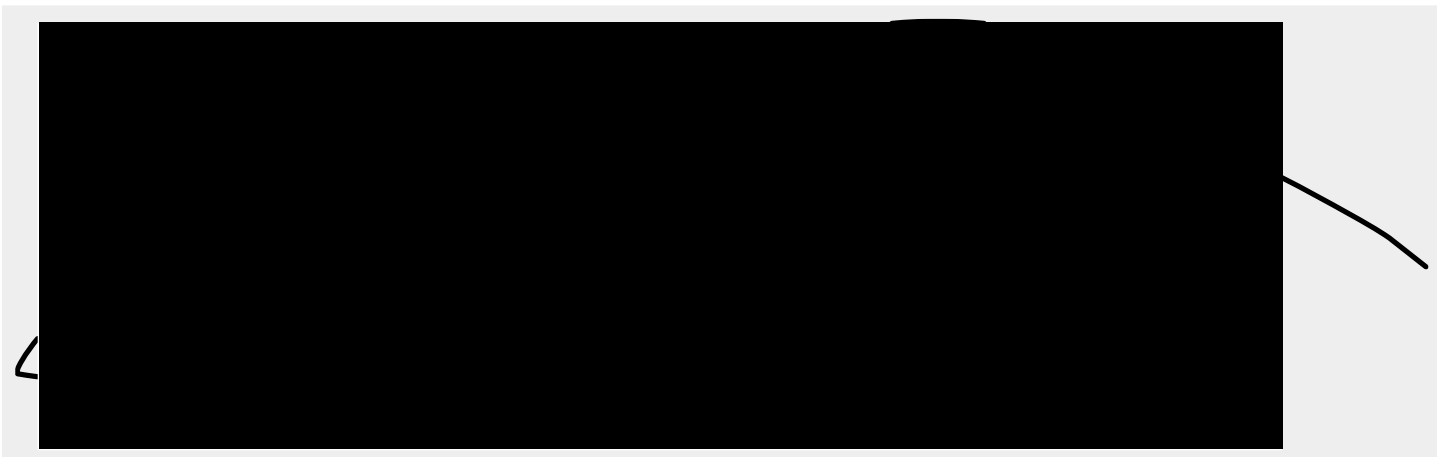
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 18 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Jul 25 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: NYC Autism Charter School East Harlem

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.nycautismcharterschool.org/annual-reports/
2. Board meeting notices, agendas and documents	https://www.nycautismcharterschool.org/board-meetings/
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000058980
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.nycautismcharterschool.org/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://www.nycautismcharterschool.org/nycacs-district-wide-safety-plan/
6. Authorizer-approved FOIL Policy	https://www.nycautismcharterschool.org/freedom-information-law/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.nycautismcharterschool.org/

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

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Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Oct 27 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

NYC AUTISM CHARTER SCHOOLS - 06

Filename: NYC_AUTISM_CHARTER_SCHOOLS_-_06.30_hdoY5xo.pdf Size: 426.2 kB

Entry 4a – Audited Financial Report Template (SUNY)

Completed - Oct 12 2023

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2022-23-Audited-Financial-Statement-East Harlem

Filename: 2022-23-Audited-Financial-Stateme_lqRMwKt.xlsx Size: 181.9 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Sep 14 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Budget-Narrative-Questionnaire](#)

Filename: Budget-Narrative-Questionnaire.pdf Size: 28.9 kB

[2023-24-Budget-and-Quarterly-Report-East Harlem](#)

Filename: 2023-24-Budget-and-Quarterly-Repo_DMHX6ph.xlsx Size: 538.4 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 25 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Ashley Garrett](#)

Filename: Ashley_Garrett_fcMgRkN.pdf Size: 341.6 kB

[Alysia Steinmann](#)

Filename: Alysia_Steinmann_gjK5ZL7.pdf Size: 415.8 kB

[Carol Santiago DeJesus](#)

Filename: Carol_Santiago_DeJesus.pdf Size: 1.4 MB

[Alvin Shih](#)

Filename: Alvin_Shih_OjirUbw.pdf Size: 1.2 MB

[Elaine Florio](#)

Filename: Elaine_Florio_P9cleHU.pdf Size: 331.5 kB

[Ben Hartman](#)

Filename: Ben_Hartman_NFltGvd.pdf Size: 495.4 kB

[Christine Sandler](#)

Filename: Christine_Sandler_WvuwKGF.pdf Size: 1.0 MB

[Ilene Lainer pg 1 4](#)

Filename: Ilene_Lainer_pg_1_4.pdf Size: 658.1 kB

[Mitchel Baum](#)

Filename: Mitchel_Baum_Tx1jIw.pdf Size: 177.9 kB

[Hannah Hoch](#)

Filename: Hannah_Hoch_3bBuQab.pdf Size: 595.3 kB

[Ilene Lainer Pg 5](#)

Filename: Ilene_Lainer_Pg_5.pdf Size: 69.6 kB

[Mark Saretsky](#)

Filename: Mark_Saretsky_D5BLWtt.pdf Size: 154.8 kB

[Naeema Livingston](#)

Filename: Naeema_Livingston_6UZib6T.pdf Size: 333.7 kB

[Paul O'Neill](#)

Filename: Paul_ONeill_RmjMm4W.pdf Size: 88.6 kB

Entry 7 BOT Membership Table

Completed - Jul 25 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Mitchel Baum	[REDACTED]	Other	Operations	Yes	4	6/1/2022	6/1/2025	11
2	Elaine Florio	[REDACTED]	Other	Development	Yes	1	6/1/2022	6/1/2025	9
3	Ashley Garrett	[REDACTED]	Vice Chair	Secretary, Executive, Development Chair, Operations Chair	Yes	3	7/12/2021	6/1/2024	12
4	Benjamin Hartman	[REDACTED]	Other	Finance	Yes	4	6/12/2023	6/12/2026	10
5	Hannah Hoch	[REDACTED]	Other	Operations	Yes	2	8/9/2021	7/1/2024	10
6	Ilene Lainer	[REDACTED]	Other	Governance	Yes	6	6/12/2023	6/12/2026	11
7	Naeema Livingston	[REDACTED]	Other	Operations	Yes	2	6/12/2023	6/12/2026	5 or less
8	Paul O'Neill	[REDACTED]	Other	Executive Committee	Yes	2	8/9/2021	7/1/2024	9

				e, Governance Chair					
9	Christine Sandler	██████ ██████ ██████ ██	Other	Finance Committee, Development Committee	Yes	2	6/12/2023	6/12/2026	12

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Carol Santiago	[REDACTED]	Chair	President, Executive Committee Chair, Governance Committee	Yes	4	8/9/2021	7/1/2024	11
11	Mark Saretsky	[REDACTED]	Other	Finance Committee	Yes	1	4/6/2020	6/12/2023	12
12	Alvin Shih	[REDACTED]	Other	Operations Committee	Yes	2	8/9/2021	7/1/2024	11
13	Alysia Steinmann	[REDACTED]	Other	Exec Committee, Finance Committee Chair	Yes	2	6/12/2023	6/12/2026	11
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	13
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

3. Number of Board meetings held during 2022-2023

13

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

13

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

13

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Jul 25 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>NYC Autism Charter Schools consistently serve a high percentage of students eligible for FRPL. Within the context of enrolling high need/under-served students, the school made the following outreach efforts: print and/or electronic admission ads in English and Spanish in El Diario and the Bronx Times; posting of a Virtual Open House/Information Session on the schools website; and distribution of flyers and/or electronic notices to community organizations, service agencies, daycare facilities and city administrative councils. In addition, recruitment and outreach to communities served by our sister school NYC Autism Charter School Bronx also bolstered recruitment at the East Harlem School, as parents were invited to submit lottery applications to both schools. Additionally, NYCACS made the application process much easier through electronic access and submission and, as a result, had one of the largest applicant pools in any year since opening its doors.</p>	<p>NYC Autism Charter School student recruitment will continue to target high need neighborhoods with a particular emphasis on East Harlem and the South Bronx. Electronic and print ads in English and Spanish will be placed in local publications. The school will continue to reach out to a wide variety of community organizations and agencies, in particular those in high need/under-served neighborhoods working with preschool aged children and their families. The school will make increased use of social media in order to reach as broad an audience as possible.</p>
English Language Learners	<p>NYC Autism Charter Schools actively recruit high need students from heavily Spanish speaking neighborhoods in the local community, providing both English and Spanish literature and virtual presentations. Additionally, translation services are utilized to reach families for whom</p>	<p>NYC Autism Charter Schools will continue to serve students who, as a component of their autism diagnosis, are significantly language impaired. Recruitment efforts will continue to reach out to families in heavily Spanish speaking neighborhoods and neighborhoods</p>

	<p>the home language is other than English or Spanish. However, the school's effective outreach and recruitment practices are not correlated with the enrollment of ELL designated students for the following reason:</p> <p>all NYC Autism Charter School students have an autism diagnosis or classification and demonstrate significant language impairment as a component of their autism.</p> <p>Because they lack functional language skills, they are generally not evaluated by the Committees on Special Education using the English Language Learner (ELL) assessments that are otherwise given to the general education student population. As a result, NYC Autism Charter School students are not designated as ELL students and are not recommended for an ELL instructional program. Instead of an ELL-specific program, NYC Autism Charter School students are recommended for a program of intensive, individually designed language instruction to address deficits in the speech, language, and communication arena.</p>	<p>in which multiple languages are spoken.</p>
<p>Students with Disabilities</p>	<p>100% of NYC Autism Charter Schools' students are designated as Students with Disabilities, surpassing the district enrollment. As defined by the school's charter, NYC Autism Charter School serves only students falling on the severe to moderate end of the autism spectrum who</p>	<p>Students with Disabilities, specifically those with a diagnosis of Autism Spectrum Disorder or a classification of autism, will continue to make up 100% of the school's enrollment, as per the school's charter.</p>

need a highly structured, staffing-intensive special education setting.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	NYC Autism Charter Schools work diligently to retain economically disadvantaged students. Both schools engage in frequent communication with parents, and solicit feedback informally through meetings, and formally through surveys. Because of these efforts, we have retained ED students at a high level.	Given the nature of the NYC Autism Charter Schools special education population and their specialized instructional needs, retention rates for all students will continue to be high, with the caveat that one of the school's accountability goals is to move 5% of its students to less restrictive placements over a five-year period.
English Language Learners	The district retention target for students designated as ELLs is not a meaningful target for NYC Autism, as its students are not designated as ELL students. This is due to the confounding nature of their significant language deficits, a component of their autism. Nonetheless, NYC Autism Charter Schools continue to work effectively with students with autism whose families speak languages other than or in addition to English.	NYC Autism Charter Schools will continue to work effectively with students with autism whose families speak languages other than or in addition to English.
Students with Disabilities	NYC Autism Charter School East Harlem's retention of students with disabilities has historically been high, always surpassing the district's target. This past year, only two students left the school: one left to be homeschooled and one was transferred to a less restrictive setting.	Given the nature of the school's special education population and their specialized instructional needs, retention rates for Students with Disabilities will continue to be high, with the caveat that one of the school's accountability goals is to move 5% of its students to less restrictive placements over a five-year period.

Entry 10 – Teacher and Administrator Attrition

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Jul 25 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Staff Calendar](#)

Filename: Staff_Calendar.pdf Size: 192.4 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete



Transmittal Form
Annual Financial Statement Audit Report
for SUNY Authorized Charter Schools

Charter School Name:	NYC Autism Charter School East Harlem
Audit Period:	2022-23
Prior Period:	2021-22
Report Due Date:	Wednesday, November 1, 2023
School Fiscal Contact Name:	Tiffney Jones
School Fiscal Contact Email:	tjones@nycacharterschool.org
School Fiscal Contact Phone:	212-860-2580
School Audit Firm Name:	Mengel Metzger Barr
School Audit Contact Name:	Michelle Cain
School Audit Contact Email:	mcain@mmb-co.com
School Audit Contact Phone:	585-423-1860 ext 3259

SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:

Online Portal: <https://my.epicenternow.org/>

Required 8 Items:

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

And, if applicable:

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

	<i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i>
4) Management Letter	N/A
5) Management Letter Response	N/A
6) Form 990; or Extension Form 8868	
7) Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	N/A
8) Corrective Action Plan	N/A

NYC AUTISM CHARTER SCHOOL EAST HARLEM
Statement of Financial Position
as of June 30, 2023

<u>ASSETS</u>	<u>2022-23</u>	<u>2021-22</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ -	\$ -
Grants and contracts receivable	-	-
Accounts receivables	-	-
Prepaid expenses	-	-
Contributions and other receivables	-	-
TOTAL CURRENT ASSETS	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-
<u>OTHER ASSETS</u>	-	-
TOTAL ASSETS	-	-
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ -	\$ -
Accrued payroll and benefits	-	-
Deferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	-	-
<u>LONG-TERM LIABILITIES</u>		
Deferred Rent	-	-
All other long-term debt and notes payable, net current maturities	-	-
TOTAL LONG-TERM LIABILITIES	-	-
TOTAL LIABILITIES	-	-
<u>NET ASSETS</u>		
Without Donor Restrictions	-	-
With Donor Restrictions	-	-
TOTAL NET ASSETS	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-

CK - Should be zero

-

-

NYC AUTISM CHARTER SCHOOL EAST HARLEM

Statement of Activities

as of June 30, 2023

	2022-23			2021-22
	Without Donor Restrictions	With Donor Restrictions	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
Public School District				
Resident Student Enrollment			\$ -	\$ -
Students with disabilities	4,193,703	-	4,193,703	4,097,159
Grants and Contracts				
State and local	15,000	-	15,000	15,000
Federal - Title and IDEA	12,322	-	12,322	26,267
Federal - Other	30,701	-	30,701	181,716
Other	1,258,111	-	1,258,111	1,229,148
NYC DoE Rental Assistance	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	5,509,837	-	5,509,837	5,549,290
EXPENSES				
Program Services				
Regular Education	\$ -	\$ -	\$ -	\$ -
Special Education	4,783,882	-	4,783,882	4,288,170
Other Programs	-	-	-	-
Total Program Services	4,783,882	-	4,783,882	4,288,170
Management and general	805,156	-	805,156	702,854
Fundraising	58,170	-	58,170	45,118
TOTAL OPERATING EXPENSES	5,647,208	-	5,647,208	5,036,142
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	(137,371)	-	(137,371)	513,148
SUPPORT AND OTHER REVENUE				
Contributions				
Foundations	\$ 91,090	\$ -	\$ 91,090	\$ 77,959
Individuals	94,335	-	94,335	111,402
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	54,999	-	54,999	3,166
Miscellaneous income	150	-	150	14,746
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	240,574	-	240,574	207,273
CHANGE IN NET ASSETS	103,203	-	103,203	720,421
NET ASSETS BEGINNING OF YEAR	5,391,034	-	5,391,034	4,670,613
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS END OF YEAR	\$ 5,494,237	\$ -	\$ 5,494,237	\$ 5,391,034

NYC AUTISM CHARTER SCHOOL EAST HARLEM
Statement of Cash Flows
as of June 30, 2023

	2022-23	2021-22
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ -	\$ -
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	-	-
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	-	-
Accounts Payable	-	-
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ -	\$ -
CASH FLOWS - INVESTING ACTIVITIES		
Purchase of equipment	-	-
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ -	\$ -
CASH FLOWS - FINANCING ACTIVITIES		
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ -	\$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ -	\$ -
Cash at beginning of year	-	-
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ -	\$ -

NYC AUTISM CHARTER SCHOOL EAST HARLEM
Statement of Functional Expenses
as of June 30, 2023

		2022-23							2021-22	
		Program Services				Supporting Services				
		Regular		Other Education	Total	Management		Total	Total	
No. of Positions		Education	Special Education			Fund-raising	and General			
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs										
Administrative Staff Personnel	4.00	-	71,918	-	71,918	46,594	319,642	366,236	438,154	459,678
Instructional Personnel	44.00	-	2,487,361	-	2,487,361	-	-	-	2,487,361	2,091,046
Non-Instructional Personnel	-	-	-	-	-	-	-	-	-	-
Total Salaries and Staff	48.00	-	2,559,279	-	2,559,279	46,594	319,642	366,236	2,925,515	2,550,724
Fringe Benefits & Payroll Taxes		-	677,517	-	677,517	7,396	73,009	80,405	757,922	664,988
Retirement		-	42,801	-	42,801	571	13,696	14,267	57,068	49,851
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	10,921	10,921	10,921	4,729
Accounting / Audit Services		-	-	-	-	-	14,959	14,959	14,959	18,555
Other Purchased / Professional / Consulting Services		-	133,651	-	133,651	356	176,766	177,122	310,773	254,756
Building and Land Rent / Lease / Facility Finance Interest		-	-	-	-	-	-	-	-	-
Repairs & Maintenance		-	6,366	-	6,366	-	1,592	1,592	7,958	5,573
Insurance		-	24,497	-	24,497	-	6,125	6,125	30,622	27,343
Utilities		-	-	-	-	-	2,669	2,669	2,669	2,037
Supplies / Materials		-	66,177	-	66,177	3,253	3,253	6,506	72,683	45,976
Equipment / Furnishings		-	5,548	-	5,548	-	3,566	3,566	9,114	6,045
Staff Development		-	6,762	-	6,762	-	7,950	7,950	14,712	24,564
Marketing / Recruitment		-	-	-	-	-	2,968	2,968	2,968	3,074
Technology		-	1,496	-	1,496	-	4,048	4,048	5,544	3,738
Food Service		-	-	-	-	-	-	-	-	-
Student Services		-	39,356	-	39,356	-	6,218	6,218	45,574	37,233
Office Expense		-	25,210	-	25,210	-	24,811	24,811	50,021	37,414
Depreciation		-	61,764	-	61,764	-	6,863	6,863	68,627	57,852
OTHER		-	1,133,458	-	1,133,458	-	126,100	126,100	1,259,558	1,241,990
Total Expenses		\$	\$ 4,783,882	\$	\$ 4,783,882	\$ 58,170	\$ 805,156	\$ 863,326	\$ 5,647,208	\$ 5,036,442



**GENERAL INSTRUCTIONS FOR
ANNUAL BUDGET/QUARTERLY REPORT**

TEMPLATE TABS




1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >" Prior Year " column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
4.) Yearly Budget	Enter Yearly Budget information. Includes: >" Prior Year " column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >" Prior Year " column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

NYC Autism Charter School East Harlem

SCHOOL

Name:	NYC Autism Charter School East Harlem
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CONTACT INFORMATION

Contact Name:	Tiffney Jones
Contact Title:	Director of Finance
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Contact Phone:	(646) 373-3771

REPORT PERIOD

Current Academic Year:	2023-24
Prior Academic Year:	2022-23

**NYC AUTISM CHARTER SCHOOL EAST HARLEM
2023-24**

ENROLLMENT BY GRADES												
GRADES	K	1	2	3	4	5	6	7	8	9	10	11
INITIAL BUDGETED ENROLLMENT												
TOTAL ENROLLMENT = 39												

ENROLLMENT BY DISTRICT														
	PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT				
		QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3		
		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	1	0	1	0	1	0	1	0	0	0	0	0	
NUMBER OF STUDENTS ENROLLED:	0	39	0	39	0	39	0	39	0	0	0	0	0	
<p><i>*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.</i></p>														
PRIMARY/OTHER	DISTRICT NAME(S)	PRIOR YEAR 2022-23 Actual Enrollment	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUAR			
			QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	
			Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment
1	PRIMARY District		39		39		39		39					
2	SECONDARY District													

		PRIOR YEAR	ANNUAL BUDGET								ACTUAL ENROLLMENT BY QUAR		
		2022-23	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

12

JT
QUARTER 4
Actual
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0

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QUARTER 4
Actual Enrollment

TER
QUARTER 4
Actual Enrollment

**NYC AUTISM CHARTER SCHOOL EAST HARLEM
2023-24**

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

*NOTE: Enter the number of FTE positions in the "blue" cells.		*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.								*NOTE: Each quarter, the actual FTE should be input.				*NOTE: State the assumptions that are being made for personnel FTE levels.	
ADMINISTRATIVE PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
		2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Executive Management			0.5		0.5		0.5		0.5						ED
Instructional Management			1.5		1.5		1.5		1.5						Head of School/ CHOS
Deans, Directors & Coordinators			0.5		0.5		0.5		0.5						door/ TD/ AHOS/AAD
CFO / Director of Finance			0.5		0.5		0.5		0.5						DOF
Operation / Business Manager			1.5		1.5		1.5		1.5						ops/ Business Manager
Administrative Staff			1.0		1.0		1.0		1.0						
TOTAL ADMINISTRATIVE STAFF		0.0	5.5	0.0	5.5	0.0	5.5	0.0	5.5	0.0	0.0	0.0	0.0	0.0	
INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
		2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular			8.0		8.0		8.0		8.0						HT
Teachers - SPED															
Substitute Teachers															
Teaching Assistants			19.0		19.0		19.0		19.0						Instructors
Specialty Teachers			8.0		8.0		8.0		8.0						Lead Instructors
Aides															
Therapists & Counselors			4.0		4.0		4.0		4.0						
Other															
TOTAL INSTRUCTIONAL		0.0	39.0	0.0	39.0	0.0	39.0	0.0	39.0	0.0	0.0	0.0	0.0	0.0	Clinical Supervisors
NON-INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
		2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Nurse															
Librarian															
Custodian															
Security															
Other			0.5		0.5		0.5		0.5						Fundraiser
TOTAL NON-INSTRUCTIONAL		0.0	0.5	0.0	0.5	0.0	0.5	0.0	0.5	0.0	0.0	0.0	0.0	0.0	
TOTAL PERSONNEL SERVICE FTE		0.0	45.0	0.0	45.0	0.0	45.0	0.0	45.0	0.0	0.0	0.0	0.0	0.0	

NYC AUTISM CHARTER SCHOOL EAST HARLEM														
Budget / Operating Plan														
2023-24														
Total Revenue	-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-	-	
Total Expenses	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-	-	
Net Income	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-	-	
Actual Student Enrollment	-	39	-	-	39	-	-	39	-	-	39	-	-	
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30			
	2022-23	Original	Revised	Variance	Original	Revised	Variance	Original	Revised	Variance	Original	Revised	Variance	
	Revenue Per Pupil	Budget	Budget		Budget	Budget		Budget	Budget		Budget	Budget		
REVENUE	Allocate Per Pupil Revenue by Quarter	*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.												
REVENUES FROM STATE SOURCES	2023-24													
Per Pupil Revenue	Per Pupil Rate	PPR %/Qtr->	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	
New York City Department of Education	18,340		178,815	-	-	178,815	-	-	178,815	-	-	178,815	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
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-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	18,340		178,815	-	-	178,815	-	-	178,815	-	-	178,815	-	-
Special Education Revenue			875,287	-	-	875,287	-	-	875,287	-	-	875,287	-	-
Grants														
Stimulus														
DYCD (Department of Youth and Community Development)														
Other														
NYC DoE Rental Assistance											15,000			
Other														
TOTAL REVENUE FROM STATE SOURCES			1,054,102	-	-	1,054,102	-	-	1,054,102	-	-	1,069,102	-	-
REVENUE FROM FEDERAL FUNDING														
IDEA Special Needs														
Title I						1,854								
Title Funding - Other						4,504			2,500			5,000		
School Food Service (Free Lunch)														
Grants														
Charter School Program (CSP) Planning & Implementation														
Other														
Other														
TOTAL REVENUE FROM FEDERAL SOURCES						6,358			2,500			5,000		
LOCAL and OTHER REVENUE														
Contributions and Donations									15,000			60,000		
Fundraising						7,500			22,500			15,000		
Erate Reimbursement														
Earnings on Investments														
Interest Income			6,250			36,250			6,250			6,250		
Food Service (Income from meals)														
Text Book														
OTHER														
TOTAL REVENUE FROM LOCAL and OTHER SOURCES			6,250	-	-	43,750	-	-	43,750	-	-	81,250	-	-
TOTAL REVENUE			1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM												
Budget / Operating Plan												
2023-24												
Total Revenue												
-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-	-
Total Expenses												
-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-	-
Net Income												
-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-	-
Actual Student Enrollment												
-	39	-	-	39	-	-	39	-	-	39	-	-
Prior Year Actual												
2022-23												
Revenue Per Pupil												
1st Quarter - 7/1 - 9/30				2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	
EXPENSES												
ADMINISTRATIVE STAFF PERSONNEL COSTS												
Avg. No. of Positions												
Executive Management	0.50	32,292	-	32,292	-	32,292	-	32,292	-	32,292	-	-
Instructional Management	1.50	54,062	-	54,062	-	54,062	-	54,062	-	54,062	-	-
Deans, Directors & Coordinators	0.50	16,988	-	16,988	-	16,988	-	16,988	-	16,988	-	-
CFO / Director of Finance	0.50	17,474	-	17,474	-	17,474	-	17,474	-	17,474	-	-
Operation / Business Manager	1.50	28,870	-	28,870	-	28,870	-	28,870	-	28,870	-	-
Administrative Staff	1.00	19,004	-	19,004	-	19,004	-	19,004	-	19,004	-	-
TOTAL ADMINISTRATIVE STAFF	5.50	168,690	-	168,690	-	168,690	-	168,690	-	168,690	-	-
INSTRUCTIONAL PERSONNEL COSTS												
Teachers - Regular	-	-	-	-	-	-	-	-	-	-	-	-
Teachers - SPED	8.00	127,234	-	127,234	-	127,234	-	127,234	-	127,234	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	19.00	222,655	-	222,655	-	222,655	-	222,655	-	222,655	-	-
Specialty Teachers	8.00	101,103	-	101,103	-	101,103	-	101,103	-	101,103	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	4.00	-	-	-	-	-	-	-	-	-	-	-
Other	-	85,771	-	90,771	-	85,771	-	90,766	-	90,766	-	-
TOTAL INSTRUCTIONAL	39.00	536,763	-	541,763	-	536,763	-	541,758	-	541,758	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS												
Nurse	-	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-
Other	0.50	6,620	-	6,620	-	6,620	-	221,620	-	221,620	-	-
TOTAL NON-INSTRUCTIONAL	0.50	6,620	-	6,620	-	6,620	-	221,620	-	221,620	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	45.00	712,073	-	717,073	-	712,073	-	932,068	-	932,068	-	-
PAYROLL TAXES AND BENEFITS												
Payroll Taxes	-	63,415	-	63,415	-	63,415	-	63,415	-	63,415	-	-
Fringe / Employee Benefits	-	128,776	-	128,776	-	128,776	-	128,776	-	128,776	-	-
Retirement / Pension	-	17,250	-	17,250	-	17,250	-	17,250	-	17,250	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	209,441	-	209,441	-	209,441	-	209,441	-	209,441	-	-
TOTAL PERSONNEL SERVICE COSTS	45.00	921,514	-	926,514	-	921,514	-	1,141,509	-	1,141,509	-	-
CONTRACTED SERVICES												
Accounting / Audit	-	3,850	-	3,850	-	6,850	-	6,850	-	6,850	-	-
Legal	-	1,250	-	1,250	-	1,250	-	1,250	-	1,250	-	-
Management Company Fee	-	-	-	-	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	-	-	-	-	-	-	-	-	-
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	46,263	-	46,263	-	46,263	-	48,763	-	48,763	-	-
TOTAL CONTRACTED SERVICES	-	51,363	-	51,363	-	54,363	-	56,863	-	56,863	-	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM													
Budget / Operating Plan													
2023-24													
Total Revenue	-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-	
Total Expenses	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-	
Net Income	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-	
Actual Student Enrollment	-	39	-	-	39	-	-	39	-	-	39	-	
	Prior Year Actual 2022-23 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS													
Board Expenses				-			-			-			-
Classroom / Teaching Supplies & Materials		11,250		-	11,250		-	11,250		-	11,250		-
Special Ed Supplies & Materials		1,375		-	1,375		-	1,375		-	1,375		-
Textbooks / Workbooks				-			-			-			-
Supplies & Materials other				-			-			-			-
Equipment / Furniture		1,750		-	1,750		-	1,750		-	1,750		-
Telephone		650		-	650		-	650		-	650		-
Technology		1,625		-	1,625		-	1,625		-	5,625		-
Student Testing & Assessment				-			-			-			-
Field Trips		250		-	250		-	250		-	250		-
Transportation (student)				-			-			-			-
Student Services - other				-			-			-			-
Office Expense		7,000		-	7,000		-	7,000		-	7,000		-
Staff Development		10,250		-	10,250		-	13,250		-	13,250		-
Staff Recruitment		1,500		-	1,500		-	1,500		-	1,500		-
Student Recruitment / Marketing		1,750		-	1,750		-	1,750		-	1,750		-
School Meals / Lunch				-			-			-			-
Travel (Staff)		625		-	625		-	625		-	625		-
Fundraising				-			-			-			-
Other		14,200		-	14,200		-	14,200		-	16,901		-
TOTAL SCHOOL OPERATIONS	-	52,225	-	-	52,225	-	-	55,225	-	-	61,926	-	-
FACILITY OPERATION & MAINTENANCE													
Insurance		12,407		-	12,407		-	12,407		-	12,907		-
Janitorial		7,500		-	7,500		-	7,500		-	7,500		-
Building and Land Rent / Lease / Facility Finance Interest				-			-			-			-
Repairs & Maintenance		1,750		-	1,750		-	1,750		-	1,750		-
Equipment / Furniture				-			-			-			-
Security				-			-			-			-
Utilities				-			-			-			-
TOTAL FACILITY OPERATION & MAINTENANCE	-	21,657	-	-	21,657	-	-	21,657	-	-	22,157	-	-
DEPRECIATION & AMORTIZATION													
COVID-19 / CONTINGENCY		875		-	875		-	875		-	875		-
DEFERRED RENT				-			-			-			-
TOTAL EXPENSES	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-	-
NET INCOME	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM													
Budget / Operating Plan													
2023-24													
Total Revenue	-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-	
Total Expenses	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-	
Net Income	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-	
Actual Student Enrollment	-	39	-	-	39	-	-	39	-	-	39	-	
	Prior Year Actual 2022-23 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*													
Number of Districts:													
New York City Department of Education	-	1	-	-	1	-	-	1	-	-	1	-	-
-	-	39	-	-	39	-	-	39	-	-	39	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
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-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	39	-	-	39	-	-	39	-	-	39	-	-
REVENUE PER PUPIL	-	27,189	-	-	28,313	-	-	28,214	-	-	29,624	-	-
EXPENSES PER PUPIL	-	26,862	-	-	26,991	-	-	27,016	-	-	32,906	-	-

		NYC AUTISM CHARTER SCHOOL EAST HARLEM					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan			2023-24		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
Total Revenue		4,420,266	4,420,266	-	4,420,266	4,420,266	
Total Expenses		4,437,232	4,437,232	-	(4,437,232)	(4,437,232)	
Net Income		(16,966)	(16,966)	-	(16,966)	(16,966)	
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions						
Executive Management	0.50	129,168	129,168	-	(129,168)	(129,168)	
Instructional Management	1.50	216,248	216,248	-	(216,248)	(216,248)	
Deans, Directors & Coordinators	0.50	67,952	67,952	-	(67,952)	(67,952)	
CFO / Director of Finance	0.50	69,896	69,896	-	(69,896)	(69,896)	
Operation / Business Manager	1.50	115,480	115,480	-	(115,480)	(115,480)	
Administrative Staff	1.00	76,016	76,016	-	(76,016)	(76,016)	
TOTAL ADMINISTRATIVE STAFF	5.50	674,760	674,760	-	(674,760)	(674,760)	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	-	-	-	-	-	-	
Teachers - SPED	8.00	508,936	508,936	-	(508,936)	(508,936)	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	19.00	890,620	890,620	-	(890,620)	(890,620)	
Specialty Teachers	8.00	404,412	404,412	-	(404,412)	(404,412)	
Aides	-	-	-	-	-	-	
Therapists & Counselors	4.00	-	-	-	-	-	
Other	-	353,079	353,079	-	(353,079)	(353,079)	
TOTAL INSTRUCTIONAL	39.00	2,157,047	2,157,047	-	(2,157,047)	(2,157,047)	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	0.50	241,480	241,480	-	(241,480)	(241,480)	
TOTAL NON-INSTRUCTIONAL	0.50	241,480	241,480	-	(241,480)	(241,480)	
SUBTOTAL PERSONNEL SERVICE COSTS	45.00	3,073,287	3,073,287	-	(3,073,287)	(3,073,287)	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		253,660	253,660	-	(253,660)	(253,660)	
Fringe / Employee Benefits		515,104	515,104	-	(515,104)	(515,104)	
Retirement / Pension		69,000	69,000	-	(69,000)	(69,000)	
TOTAL PAYROLL TAXES AND BENEFITS		837,764	837,764	-	(837,764)	(837,764)	
TOTAL PERSONNEL SERVICE COSTS	45.00	3,911,051	3,911,051	-	(3,911,051)	(3,911,051)	
CONTRACTED SERVICES							
Accounting / Audit		21,400	21,400	-	(21,400)	(21,400)	
Legal		5,000	5,000	-	(5,000)	(5,000)	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		-	-	-	-	-	
Special Ed Services		-	-	-	-	-	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		187,552	187,552	-	(187,552)	(187,552)	
TOTAL CONTRACTED SERVICES		213,952	213,952	-	(213,952)	(213,952)	

NYC AUTISM CHARTER SCHOOL EAST HARLEM						DESCRIPTION OF ASSUMPTIONS
Budget / Operating Plan						
2023-24						
Total Revenue	4,420,266	4,420,266	-	4,420,266	4,420,266	
Total Expenses	4,437,232	4,437,232	-	(4,437,232)	(4,437,232)	
Net Income	(16,966)	(16,966)	-	(16,966)	(16,966)	
Actual Student Enrollment						
Total Year						
VARIANCE						
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget		
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	-	
Classroom / Teaching Supplies & Materials	45,000	45,000	-	(45,000)	(45,000)	
Special Ed Supplies & Materials	5,500	5,500	-	(5,500)	(5,500)	
Textbooks / Workbooks	-	-	-	-	-	
Supplies & Materials other	-	-	-	-	-	
Equipment / Furniture	7,000	7,000	-	(7,000)	(7,000)	
Telephone	2,600	2,600	-	(2,600)	(2,600)	
Technology	10,500	10,500	-	(10,500)	(10,500)	
Student Testing & Assessment	-	-	-	-	-	
Field Trips	1,000	1,000	-	(1,000)	(1,000)	
Transportation (student)	-	-	-	-	-	
Student Services - other	-	-	-	-	-	
Office Expense	28,000	28,000	-	(28,000)	(28,000)	
Staff Development	47,000	47,000	-	(47,000)	(47,000)	
Staff Recruitment	6,000	6,000	-	(6,000)	(6,000)	
Student Recruitment / Marketing	7,000	7,000	-	(7,000)	(7,000)	
School Meals / Lunch	-	-	-	-	-	
Travel (Staff)	2,500	2,500	-	(2,500)	(2,500)	
Fundraising	-	-	-	-	-	
Other	59,501	59,501	-	(59,501)	(59,501)	
TOTAL SCHOOL OPERATIONS	221,601	221,601	-	(221,601)	(221,601)	
FACILITY OPERATION & MAINTENANCE						
Insurance	50,128	50,128	-	(50,128)	(50,128)	
Janitorial	30,000	30,000	-	(30,000)	(30,000)	
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	
Repairs & Maintenance	7,000	7,000	-	(7,000)	(7,000)	
Equipment / Furniture	-	-	-	-	-	
Security	-	-	-	-	-	
Utilities	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	87,128	87,128	-	(87,128)	(87,128)	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	
COVID-19 / CONTINGENCY	3,500	3,500	-	(3,500)	(3,500)	
DEFERRED RENT	-	-	-	-	-	
TOTAL EXPENSES	4,437,232	4,437,232	-	(4,437,232)	(4,437,232)	
NET INCOME	(16,966)	(16,966)	-	(16,966)	(16,966)	

		NYC AUTISM CHARTER SCHOOL EAST HARLEM					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan			2023-24		
Total Revenue		4,420,266	4,420,266	-	4,420,266	4,420,266	
Total Expenses		4,437,232	4,437,232	-	(4,437,232)	(4,437,232)	
Net Income		(16,966)	(16,966)	-	(16,966)	(16,966)	
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
ENROLLMENT - *School Districts Are Linked To Above Entries*							
Number of Districts:							
New York City Department of Education							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
-							
ALL OTHER School Districts: (Weighted Avg)							
TOTAL ENROLLMENT							
REVENUE PER PUPIL							
EXPENSES PER PUPIL							

NYC AUTISM CHARTER SCHOOL EAST HARLEM													
Budget / Operating Plan													
2023-24													
Total Revenue	-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-	
Total Expenses	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-	
Net Income	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-	
Actual Student Enrollment	-	39	-	-	39	-	-	39	-	-	39	-	
	Prior Year Actual 2022-23 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
CASH FLOW ADJUSTMENTS													
OPERATING ACTIVITIES {enter descriptions below}													
Example - Add Back Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
Total Operating Activities	-	-	-	-	-	-	-	-	-	-	-	-	
INVESTMENT ACTIVITIES {enter descriptions below}													
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
Total Investment Activities	-	-	-	-	-	-	-	-	-	-	-	-	
FINANCING ACTIVITIES {enter descriptions below}													
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	
Total Cash Flow Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	
NET INCOME	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-	
Beginning Cash Balance	-	-	-	-	12,718	-	-	64,294	-	-	111,012	-	
ENDING CASH BALANCE	-	12,718	-	-	64,294	-	-	111,012	-	-	(16,966)	-	

		NYC AUTISM CHARTER SCHOOL EAST HARLEM					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan			2023-24		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
Total Revenue		4,420,266	4,420,266	-	4,420,266	4,420,266	
Total Expenses		4,437,232	4,437,232	-	(4,437,232)	(4,437,232)	
Net Income		(16,966)	(16,966)	-	(16,966)	(16,966)	
Actual Student Enrollment							
CASH FLOW ADJUSTMENTS							
OPERATING ACTIVITIES <i>{enter descriptions below}</i>							
Example - Add Back Depreciation		-	-	-	-	-	
Other		-	-	-	-	-	
Total Operating Activities		-	-	-	-	-	
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>							
Example - Subtract Property and Equipment Expenditures		-	-	-	-	-	
Other		-	-	-	-	-	
Total Investment Activities		-	-	-	-	-	
FINANCING ACTIVITIES <i>{enter descriptions below}</i>							
Example - Add Expected Proceeds from a Loan or Line of Credit		-	-	-	-	-	
Other		-	-	-	-	-	
Total Financing Activities		-	-	-	-	-	
Total Cash Flow Adjustments		-	-	-	-	-	
NET INCOME		(16,966)	(16,966)	-	(16,966)	(16,966)	
Beginning Cash Balance		-	-	-	-	-	
ENDING CASH BALANCE		(16,966)	(16,966)	-	(16,966)	(16,966)	

NYC AUTISM CHARTER SCHOOL EAST HARLEM

BALANCE SHEET

2023-24

DO NOT ENTER BALANCE SHEET DATA ON THIS TEMPLATE

**Balance sheet data for the Ed Corp:
NYC Autism Charter Schools (Combined)
should be entered on the template for
NYC Autism Charter School Bronx.**

	Prior Year	Q1	Q2	Q3	Q4
	2022-23	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-	-	-	-
<u>OTHER ASSETS</u>					
Right of Use Asset	-	-	-	-	-
Other	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Lease Liability	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
LONG-TERM DEBT and NOTES PAYABLE, net current maturities	-	-	-	-	-
LEASE LIABILITY, less current portion	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM

Budget / Operating Plan

2023-24														
Total Revenue		-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352		
Total Expenses		-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330		
Net Income		-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)		
Actual Student Enrollment		-	39	-	-	39	-	-	39	-	-	39		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed														
			1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
			Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
REVENUE														
REVENUES FROM STATE SOURCES														
Per Pupil Revenue		2023-24 Per Pupil Rate												
New York City Department of Education		18,340	178,815	-	178,815	-	178,815	-	178,815	-	178,815	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
-	-	-	-	-	-	-	-	-	-	-	-	-		
ALL OTHER School Districts: (Count = 0)		-	-	-	-	-	-	-	-	-	-	-		
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)		18,340	178,815	-	178,815	-	178,815	-	178,815	-	178,815	-		
Special Education Revenue		-	875,287	-	875,287	-	875,287	-	875,287	-	875,287	-		
Grants		-	-	-	-	-	-	-	-	-	-	-		
Stimulus		-	-	-	-	-	-	-	-	-	-	-		
DYPD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-	-		
Other		-	-	-	-	-	-	-	-	-	-	-		
NYC DoE Rental Assistance		-	-	-	-	-	-	-	-	15,000	-	-		
Other		-	-	-	-	-	-	-	-	-	-	-		
TOTAL REVENUE FROM STATE SOURCES		-	1,054,102	-	1,054,102	-	1,054,102	-	1,054,102	-	1,069,102	-		
REVENUE FROM FEDERAL FUNDING														
IDEA Special Needs		-	-	-	-	-	-	-	-	-	-	-		
Title I		-	-	-	1,854	-	-	-	-	-	-	-		
Title Funding - Other		-	-	-	4,504	-	-	-	2,500	-	5,000	-		
School Food Service (Free Lunch)		-	-	-	-	-	-	-	-	-	-	-		
Grants		-	-	-	-	-	-	-	-	-	-	-		
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	-	-	-	-	-		
Other		-	-	-	-	-	-	-	-	-	-	-		
Other		-	-	-	-	-	-	-	-	-	-	-		
TOTAL REVENUE FROM FEDERAL SOURCES		-	-	-	6,358	-	-	-	2,500	-	5,000	-		
LOCAL and OTHER REVENUE														
Contributions and Donations		-	-	-	-	-	-	15,000	-	-	60,000	-		
Fundraising		-	-	-	7,500	-	-	22,500	-	-	15,000	-		
Erate Reimbursement		-	-	-	-	-	-	-	-	-	-	-		
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-		
Interest Income		6,250	-	-	36,250	-	-	6,250	-	-	6,250	-		
Food Service (Income from meals)		-	-	-	-	-	-	-	-	-	-	-		
Text Book		-	-	-	-	-	-	-	-	-	-	-		
OTHER		-	-	-	-	-	-	-	-	-	-	-		
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	6,250	-	43,750	-	-	43,750	-	-	81,250	-		
TOTAL REVENUE		-	1,060,352	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-		

NYC AUTISM CHARTER SCHOOL EAST HARLEM

Budget / Operating Plan

2023-24

Total Revenue	-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-
Total Expenses	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-
Net Income	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-
Actual Student Enrollment	-	39	-	-	39	-	-	39	-	-	39	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES	Quarter 0 No. of Positions	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
ADMINISTRATIVE STAFF PERSONNEL COSTS													
Executive Management	-		32,292	-		32,292	-		32,292	-		32,292	-
Instructional Management	-		54,062	-		54,062	-		54,062	-		54,062	-
Deans, Directors & Coordinators	-		16,988	-		16,988	-		16,988	-		16,988	-
CFO / Director of Finance	-		17,474	-		17,474	-		17,474	-		17,474	-
Operation / Business Manager	-		28,870	-		28,870	-		28,870	-		28,870	-
Administrative Staff	-		19,004	-		19,004	-		19,004	-		19,004	-
TOTAL ADMINISTRATIVE STAFF	-		168,690	-		168,690	-		168,690	-		168,690	-
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-		-	-		-	-		-	-		-	-
Teachers - SPED	-		127,234	-		127,234	-		127,234	-		127,234	-
Substitute Teachers	-		-	-		-	-		-	-		-	-
Teaching Assistants	-		222,655	-		222,655	-		222,655	-		222,655	-
Specialty Teachers	-		101,103	-		101,103	-		101,103	-		101,103	-
Aides	-		-	-		-	-		-	-		-	-
Therapists & Counselors	-		-	-		-	-		-	-		-	-
Other	-		85,771	-		90,771	-		85,771	-		90,766	-
TOTAL INSTRUCTIONAL	-		536,763	-		541,763	-		536,763	-		541,758	-
NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-		-	-		-	-		-	-		-	-
Librarian	-		-	-		-	-		-	-		-	-
Custodian	-		-	-		-	-		-	-		-	-
Security	-		-	-		-	-		-	-		-	-
Other	-		6,620	-		6,620	-		6,620	-		221,620	-
TOTAL NON-INSTRUCTIONAL	-		6,620	-		6,620	-		6,620	-		221,620	-
SUBTOTAL PERSONNEL SERVICE COSTS	-		712,073	-		717,073	-		712,073	-		932,068	-
PAYROLL TAXES AND BENEFITS													
Payroll Taxes	-		63,415	-		63,415	-		63,415	-		63,415	-
Fringe / Employee Benefits	-		128,776	-		128,776	-		128,776	-		128,776	-
Retirement / Pension	-		17,250	-		17,250	-		17,250	-		17,250	-
TOTAL PAYROLL TAXES AND BENEFITS	-		209,441	-		209,441	-		209,441	-		209,441	-
TOTAL PERSONNEL SERVICE COSTS	-		921,514	-		926,514	-		921,514	-		1,141,509	-
CONTRACTED SERVICES													
Accounting / Audit	-		3,850	-		3,850	-		6,850	-		6,850	-
Legal	-		1,250	-		1,250	-		1,250	-		1,250	-
Management Company Fee	-		-	-		-	-		-	-		-	-
Nurse Services	-		-	-		-	-		-	-		-	-
Food Service / School Lunch	-		-	-		-	-		-	-		-	-
Payroll Services	-		-	-		-	-		-	-		-	-
Special Ed Services	-		-	-		-	-		-	-		-	-
Titlement Services (i.e. Title I)	-		-	-		-	-		-	-		-	-
Other Purchased / Professional / Consulting	-		46,263	-		46,263	-		46,263	-		48,763	-
TOTAL CONTRACTED SERVICES	-		51,363	-		51,363	-		54,363	-		56,863	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM

Budget / Operating Plan

2023-24

Total Revenue	-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-
Total Expenses	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-
Net Income	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-
Actual Student Enrollment	-	39	-	-	39	-	-	39	-	-	39	-
	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
SCHOOL OPERATIONS												
Board Expenses		-	-		-	-		-	-		-	-
Classroom / Teaching Supplies & Materials		11,250	-		11,250	-		11,250	-		11,250	-
Special Ed Supplies & Materials		1,375	-		1,375	-		1,375	-		1,375	-
Textbooks / Workbooks		-	-		-	-		-	-		-	-
Supplies & Materials other		-	-		-	-		-	-		-	-
Equipment / Furniture		1,750	-		1,750	-		1,750	-		1,750	-
Telephone		650	-		650	-		650	-		650	-
Technology		1,625	-		1,625	-		1,625	-		5,625	-
Student Testing & Assessment		-	-		-	-		-	-		-	-
Field Trips		250	-		250	-		250	-		250	-
Transportation (student)		-	-		-	-		-	-		-	-
Student Services - other		-	-		-	-		-	-		-	-
Office Expense		7,000	-		7,000	-		7,000	-		7,000	-
Staff Development		10,250	-		10,250	-		13,250	-		13,250	-
Staff Recruitment		1,500	-		1,500	-		1,500	-		1,500	-
Student Recruitment / Marketing		1,750	-		1,750	-		1,750	-		1,750	-
School Meals / Lunch		-	-		-	-		-	-		-	-
Travel (Staff)		625	-		625	-		625	-		625	-
Fundraising		-	-		-	-		-	-		-	-
Other		14,200	-		14,200	-		14,200	-		16,901	-
TOTAL SCHOOL OPERATIONS	-	52,225	-	-	52,225	-	-	55,225	-	-	61,926	-
FACILITY OPERATION & MAINTENANCE												
Insurance		12,407	-		12,407	-		12,407	-		12,907	-
Janitorial		7,500	-		7,500	-		7,500	-		7,500	-
Building and Land Rent / Lease / Facility Finance Interest		-	-		-	-		-	-		-	-
Repairs & Maintenance		1,750	-		1,750	-		1,750	-		1,750	-
Equipment / Furniture		-	-		-	-		-	-		-	-
Security		-	-		-	-		-	-		-	-
Utilities		-	-		-	-		-	-		-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	21,657	-	-	21,657	-	-	21,657	-	-	22,157	-
DEPRECIATION & AMORTIZATION												
COVID-19 / CONTINGENCY		875	-		875	-		875	-		875	-
DEFERRED RENT		-	-		-	-		-	-		-	-
TOTAL EXPENSES	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-
NET INCOME	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM

Budget / Operating Plan

	2023-24											
Total Revenue	-	1,060,352	-	-	1,104,210	-	-	1,100,352	-	-	1,155,352	-
Total Expenses	-	1,047,634	-	-	1,052,634	-	-	1,053,634	-	-	1,283,330	-
Net Income	-	12,718	-	-	51,576	-	-	46,718	-	-	(127,978)	-
Actual Student Enrollment	-	39	-	-	39	-	-	39	-	-	39	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Current			Current			Current			Current	
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance

ENROLLMENT - *School Districts Are Linked To Above Entries*	-	39	-	-	39	-	-	39	-	-	39	-
New York City Department of Education	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	39	-	-	39	-	-	39	-	-	39	-
REVENUE PER PUPIL	-	27,189	-	-	28,313	-	-	28,214	-	-	29,624	-
EXPENSES PER PUPIL	-	26,862	-	-	26,991	-	-	27,016	-	-	32,906	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM

Budget / Operating Plan

		2023-24										
Total Revenue	-	-	-	4,420,266	(4,420,266)	-	-	4,420,266	(4,420,266)	-	-	
Total Expenses	-	-	-	4,437,232	4,437,232	-	-	4,437,232	4,437,232	-	-	
Net Income	-	-	-	(16,966)	16,966	-	-	(16,966)	16,966	-	-	
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		TOTALS AND VARIANCE ANALYSIS										
		Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
REVENUE												
REVENUES FROM STATE SOURCES												
Per Pupil Revenue	2023-24 Per Pupil Rate											
New York City Department of Education	18,340	-	-	-	715,260	(715,260)	-	-	715,260	(715,260)	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)		-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	18,340	-	-	-	715,260	(715,260)	-	-	715,260	(715,260)	-	-
Special Education Revenue		-	-	-	3,501,148	(3,501,148)	-	-	3,501,148	(3,501,148)	-	-
Grants		-	-	-	-	-	-	-	-	-	-	-
Stimulus		-	-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	15,000	(15,000)	-	-	15,000	(15,000)	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		-	-	-	4,231,408	(4,231,408)	-	-	4,231,408	(4,231,408)	-	-
REVENUE FROM FEDERAL FUNDING		-	-	-	-	-	-	-	-	-	-	-
IDEA Special Needs		-	-	-	-	-	-	-	-	-	-	-
Title I		-	-	-	1,854	(1,854)	-	-	1,854	(1,854)	-	-
Title Funding - Other		-	-	-	12,004	(12,004)	-	-	12,004	(12,004)	-	-
School Food Service (Free Lunch)		-	-	-	-	-	-	-	-	-	-	-
Grants		-	-	-	-	-	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	-	-	13,858	(13,858)	-	-	13,858	(13,858)	-	-
LOCAL and OTHER REVENUE		-	-	-	-	-	-	-	-	-	-	-
Contributions and Donations		-	-	-	75,000	(75,000)	-	-	75,000	(75,000)	-	-
Fundraising		-	-	-	45,000	(45,000)	-	-	45,000	(45,000)	-	-
Erate Reimbursement		-	-	-	-	-	-	-	-	-	-	-
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-
Interest Income		-	-	-	55,000	(55,000)	-	-	55,000	(55,000)	-	-
Food Service (Income from meals)		-	-	-	-	-	-	-	-	-	-	-
Text Book		-	-	-	-	-	-	-	-	-	-	-
OTHER		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	-	-	175,000	(175,000)	-	-	175,000	(175,000)	-	-
TOTAL REVENUE		-	-	-	4,420,266	(4,420,266)	-	-	4,420,266	(4,420,266)	-	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM

Budget / Operating Plan

2023-24

Total Revenue	-	-	-	4,420,266	(4,420,266)	-	-	4,420,266	(4,420,266)	-	-
Total Expenses	-	-	-	4,437,232	4,437,232	-	-	4,437,232	4,437,232	-	-
Net Income	-	-	-	(16,966)	16,966	-	-	(16,966)	16,966	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

TOTALS AND VARIANCE ANALYSIS											
Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY	

EXPENSES		Quarter 0									
		No. of Positions									
ADMINISTRATIVE STAFF PERSONNEL COSTS											
Executive Management	-	-	-	129,168	129,168	-	-	129,168	129,168	-	-
Instructional Management	-	-	-	216,248	216,248	-	-	216,248	216,248	-	-
Deans, Directors & Coordinators	-	-	-	67,952	67,952	-	-	67,952	67,952	-	-
CFO / Director of Finance	-	-	-	69,896	69,896	-	-	69,896	69,896	-	-
Operation / Business Manager	-	-	-	115,480	115,480	-	-	115,480	115,480	-	-
Administrative Staff	-	-	-	76,016	76,016	-	-	76,016	76,016	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	674,760	674,760	-	-	674,760	674,760	-	-
INSTRUCTIONAL PERSONNEL COSTS											
Teachers - Regular	-	-	-	-	-	-	-	-	-	-	-
Teachers - SPED	-	-	-	508,936	508,936	-	-	508,936	508,936	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	890,620	890,620	-	-	890,620	890,620	-	-
Specialty Teachers	-	-	-	404,412	404,412	-	-	404,412	404,412	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	353,079	353,079	-	-	353,079	353,079	-	-
TOTAL INSTRUCTIONAL	-	-	-	2,157,047	2,157,047	-	-	2,157,047	2,157,047	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS											
Nurse	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	241,480	241,480	-	-	241,480	241,480	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	241,480	241,480	-	-	241,480	241,480	-	-
SUBTOTAL PERSONNEL SERVICE COSTS											
	-	-	-	3,073,287	3,073,287	-	-	3,073,287	3,073,287	-	-
PAYROLL TAXES AND BENEFITS											
Payroll Taxes	-	-	-	253,660	253,660	-	-	253,660	253,660	-	-
Fringe / Employee Benefits	-	-	-	515,104	515,104	-	-	515,104	515,104	-	-
Retirement / Pension	-	-	-	69,000	69,000	-	-	69,000	69,000	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	837,764	837,764	-	-	837,764	837,764	-	-
TOTAL PERSONNEL SERVICE COSTS											
	-	-	-	3,911,051	3,911,051	-	-	3,911,051	3,911,051	-	-
CONTRACTED SERVICES											
Accounting / Audit	-	-	-	21,400	21,400	-	-	21,400	21,400	-	-
Legal	-	-	-	5,000	5,000	-	-	5,000	5,000	-	-
Management Company Fee	-	-	-	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	-	-	-	-	-	-	-	-
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	187,552	187,552	-	-	187,552	187,552	-	-
TOTAL CONTRACTED SERVICES	-	-	-	213,952	213,952	-	-	213,952	213,952	-	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM											
Budget / Operating Plan											
2023-24											
Total Revenue	-	-	-	4,420,266	(4,420,266)	-	-	4,420,266	(4,420,266)	-	-
Total Expenses	-	-	-	4,437,232	4,437,232	-	-	4,437,232	4,437,232	-	-
Net Income	-	-	-	(16,966)	16,966	-	-	(16,966)	16,966	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-
TOTALS AND VARIANCE ANALYSIS											
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Current Budget		Actual vs.	Actual vs.		Original Budget		Actual vs.		PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
	Actual	(Current Quarter)	Current Budget	Current Budget - TY	Current Budget TY	(Current Quarter)	Original Budget	Original Budget - TY	Original Budget TY		
SCHOOL OPERATIONS											
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	-	-	45,000	45,000	-	-	45,000	45,000	-	-
Special Ed Supplies & Materials	-	-	-	5,500	5,500	-	-	5,500	5,500	-	-
Textbooks / Workbooks	-	-	-	-	-	-	-	-	-	-	-
Supplies & Materials other	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	7,000	7,000	-	-	7,000	7,000	-	-
Telephone	-	-	-	2,600	2,600	-	-	2,600	2,600	-	-
Technology	-	-	-	10,500	10,500	-	-	10,500	10,500	-	-
Student Testing & Assessment	-	-	-	-	-	-	-	-	-	-	-
Field Trips	-	-	-	1,000	1,000	-	-	1,000	1,000	-	-
Transportation (student)	-	-	-	-	-	-	-	-	-	-	-
Student Services - other	-	-	-	-	-	-	-	-	-	-	-
Office Expense	-	-	-	28,000	28,000	-	-	28,000	28,000	-	-
Staff Development	-	-	-	47,000	47,000	-	-	47,000	47,000	-	-
Staff Recruitment	-	-	-	6,000	6,000	-	-	6,000	6,000	-	-
Student Recruitment / Marketing	-	-	-	7,000	7,000	-	-	7,000	7,000	-	-
School Meals / Lunch	-	-	-	-	-	-	-	-	-	-	-
Travel (Staff)	-	-	-	2,500	2,500	-	-	2,500	2,500	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	59,501	59,501	-	-	59,501	59,501	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	221,601	221,601	-	-	221,601	221,601	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	50,128	50,128	-	-	50,128	50,128	-	-
Janitorial	-	-	-	30,000	30,000	-	-	30,000	30,000	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	7,000	7,000	-	-	7,000	7,000	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	87,128	87,128	-	-	87,128	87,128	-	-
DEPRECIATION & AMORTIZATION											
COVID-19 / CONTINGENCY	-	-	-	3,500	3,500	-	-	3,500	3,500	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	4,437,232	4,437,232	-	-	4,437,232	4,437,232	-	-
NET INCOME	-	-	-	(16,966)	16,966	-	-	(16,966)	16,966	-	-

NYC AUTISM CHARTER SCHOOL EAST HARLEM											
Budget / Operating Plan											
2023-24											
Total Revenue	-	-	-	4,420,266	(4,420,266)	-	-	4,420,266	(4,420,266)	-	-
Total Expenses	-	-	-	4,437,232	4,437,232	-	-	4,437,232	4,437,232	-	-
Net Income	-	-	-	(16,966)	16,966	-	-	(16,966)	16,966	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-
TOTALS AND VARIANCE ANALYSIS											
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Current Budget	Actual vs. Current	Actual vs. Current	Actual vs. Original	Actual vs. Original	Actual vs. Original	Actual vs. Original	Actual vs. Original	Actual vs. Original	PY Actual (PY TY / No. of COMPLETED	Actual CY vs. Actual PY
	(Current Quarter)	Current Budget	Budget - TY	Current Budget TY	(Current Quarter)	Original Budget	Original Budget - TY	Original Budget TY	Actual CY Quarters)		
ENROLLMENT - *School Districts Are Linked To Above Entries*	* Enrollment Data Based on Last Actual Quarter Completed										
New York City Department of Education	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
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-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	-	-	-	-	-	-	-	-	-	-
REVENUE PER PUPIL	-	-	-	-	-	-	-	-	-	-	-
EXPENSES PER PUPIL	-	-	-	-	-	-	-	-	-	-	-

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Alysia Renee Steinmann

Name of Charter School Education Corporation:

New York City Autism Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board, Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]  [REDACTED] 7/25/2023

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature **Date**

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Home Address:

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Carol Santiago-DeJesus

Name of Charter School Education Corporation:

NYC Autism Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair/President

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

[Redacted]

7/12/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Christine Sandler

Name of Charter School Education Corporation:

NYC Autism Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member/Trustee

Finance Committee Member

Fundraising Committee Member

Strategic Planning Committee Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am the Chief Revenue Officer of a blockchain based start-up company called Hashnote. There is no relationship between Hashnote and NY Autism Charter Schools

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

[Redacted]

7/11/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

SUNY Charter Schools Institute
Budget Narrative

Education Corporation Name:

Fiscal Contact:

Date:

Name:

Email:

1. What steps has the education corporation taken to ensure it has enacted a conservative budget?

2. How much of the education corporation's tier two of the ESSER funds would be spent by September 30, 2023? How much of the tier three ESSER funds does the education corporation plan to spend by September 30, 2024?

3. How does the education corporation ensure the sustainability of programs enacted through the use of ESSER funding once ESSER funding period ends?

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Date

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last revised 04/2022

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Business Telephone:

Business Address:

E-mail Address:

████████████████████

Home Telephone:

██████████

Home Address:

██

██
██

6/23/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

MARK SARETSKY

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

MEMBER FINANCE COMMITTEE
SECRETARY

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CHIEF FINANCIAL OFFICER
START 2/14/2009
FINAL SALARY \$126,800 - 6/30/2019

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

_____ N/A _____

Business Address:

_____ N/A _____

E-mail Address:

_____ [REDACTED] _____

Home Telephone:

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or Former Trustee**

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Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

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Yes No

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Yes **No**

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Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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last revised 04/2022

NYC AUTISM CHARTER SCHOOLS
NEW YORK, NEW YORK

AUDITED FINANCIAL STATEMENTS
OTHER FINANCIAL INFORMATION

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2023
(With Comparative Totals for 2022)



BUSINESS
ADVISORS
AND CPAS

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BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
NYC Autism Charter Schools

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of NYC Autism Charter Schools, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of NYC Autism Charter Schools as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of NYC Autism Charter Schools and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Change in Accounting Principle

As discussed in Note A to the financial statements, NYC Autism Charter Schools, in the year ended June 30, 2023, the Charter School adopted new accounting guidance related to accounting for leases. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about NYC Autism Charter Schools' ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of NYC Autism Charter Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about NYC Autism Charter Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited NYC Autism Charter Schools' June 30, 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 19, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2023 on our consideration of NYC Autism Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering NYC Autism Charter Schools' internal control over financial reporting and compliance.



Rochester, New York
October 18, 2023

NYC AUTISM CHARTER SCHOOLS
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023
(With Comparative Totals for 2022)

<u>ASSETS</u>	June 30,	
	2023	2022
<u>CURRENT ASSETS</u>		
Cash	\$ 1,109,615	\$ 935,649
Investments	5,088,140	5,033,724
Grants and contracts receivable	77,686	131,852
Prepaid expenses	27,840	18,208
TOTAL CURRENT ASSETS	6,303,281	6,119,433
<u>PROPERTY AND EQUIPMENT, net</u>	312,960	219,090
<u>OTHER ASSETS</u>		
Deposit on property and equipment	-	19,150
Cash in escrow	152,340	151,951
	152,340	171,101
TOTAL ASSETS	\$ 6,768,581	\$ 6,509,624
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 547,283	\$ 379,571
TOTAL CURRENT LIABILITIES	547,283	379,571
<u>NET ASSETS</u>		
Without donor restrictions	6,137,360	6,024,134
With donor restrictions	83,938	105,919
TOTAL NET ASSETS	6,221,298	6,130,053
TOTAL LIABILITIES AND NET ASSETS	\$ 6,768,581	\$ 6,509,624

The accompanying notes are an integral part of the financial statements.

NYC AUTISM CHARTER SCHOOLS

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	Year ended June 30,			
	2023			2022
	Without donor restrictions	With donor restrictions	Total	Total
Revenue, gains and other support:				
Public school district:				
Students with disabilities	\$ 7,639,048	\$ -	\$ 7,639,048	\$ 7,548,450
Grants and contracts:				
State and local	30,000	-	30,000	30,000
Federal - Title and IDEA	42,023	-	42,023	55,708
Federal - other	57,333	-	57,333	366,590
In-kind - contributed rent	<u>2,291,714</u>	<u>-</u>	<u>2,291,714</u>	<u>2,264,535</u>
TOTAL REVENUE, GAINS, AND OTHER SUPPORT	10,060,118	-	10,060,118	10,265,283
Expenses:				
Program services:				
Special education	8,667,605	-	8,667,605	7,977,164
Management and general	1,522,320	-	1,522,320	1,314,030
Fundraising and special events	<u>104,972</u>	<u>-</u>	<u>104,972</u>	<u>80,644</u>
TOTAL OPERATING EXPENSES	<u>10,294,897</u>	<u>-</u>	<u>10,294,897</u>	<u>9,371,838</u>
(DEFICIT) SURPLUS FROM SCHOOL OPERATIONS	(234,779)	-	(234,779)	893,445
Support and other revenue:				
Contributions:				
Foundations	46,090	75,000	121,090	110,459
Individuals	149,133	-	149,133	163,503
Investment income	55,558	-	55,558	4,132
Miscellaneous income	243	-	243	14,842
Net assets released from restriction	<u>96,981</u>	<u>(96,981)</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	<u>348,005</u>	<u>(21,981)</u>	<u>326,024</u>	<u>292,936</u>
CHANGE IN NET ASSETS	113,226	(21,981)	91,245	1,186,381
Net assets at beginning of year	<u>6,024,134</u>	<u>105,919</u>	<u>6,130,053</u>	<u>4,943,672</u>
NET ASSETS AT END OF YEAR	<u>\$ 6,137,360</u>	<u>\$ 83,938</u>	<u>\$ 6,221,298</u>	<u>\$ 6,130,053</u>

The accompanying notes are an integral part of the financial statements.

NYC AUTISM CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	No. of Positions	Year ended June 30,					Total	Total
		2023		2022				
		Program Services	Supporting Services	Management and General	Fundraising and Special Events	Sub-total		
Personnel services costs:								
Administrative staff personnel	8	\$ 145,668	\$ 619,944	\$ 85,813	\$ 705,757	\$ 851,425	\$ 846,364	
Instructional personnel	79	4,525,270	-	-	-	4,525,270	3,905,704	
Total salaries and staff	87	4,670,938	619,944	85,813	705,757	5,376,695	4,752,068	
Fringe benefits and payroll taxes		1,222,007	132,363	13,236	145,599	1,367,606	1,217,104	
Retirement		66,656	21,330	888	22,218	88,874	75,693	
Legal fees		-	21,842	-	21,842	21,842	9,458	
Accounting and auditing services		-	29,918	-	29,918	29,918	37,110	
Other professional and consulting services		218,359	345,993	621	346,614	564,973	475,189	
In-kind - contributed rent		2,062,543	229,171	-	229,171	2,291,714	2,264,535	
Repairs and maintenance		7,888	1,972	-	1,972	9,860	7,003	
Insurance		48,995	12,250	-	12,250	61,245	54,688	
Utilities		-	2,669	-	2,669	2,669	2,037	
Supplies and materials		116,570	4,414	4,414	8,828	125,398	90,177	
Equipment and furnishings		12,415	6,787	-	6,787	19,202	9,520	
Staff development		9,295	20,785	-	20,785	30,080	47,082	
Marketing and recruiting		-	5,575	-	5,575	5,575	6,034	
Technology services		2,992	8,095	-	8,095	11,087	7,475	
Student service		62,851	11,356	-	11,356	74,207	55,784	
Office expenses		47,902	34,346	-	34,346	82,248	71,011	
Depreciation and amortization		115,481	12,832	-	12,832	128,313	169,302	
Other		2,713	678	-	678	3,391	20,568	
		\$ 8,667,605	\$ 1,522,320	\$ 104,972	\$ 1,627,292	\$ 10,294,897	\$ 9,371,838	

The accompanying notes are an integral part of the financial statements.

NYC AUTISM CHARTER SCHOOLS

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	Year ended June 30,	
	2023	2022
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 91,245	\$ 1,186,381
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	128,313	169,302
Realized and unrealized gain on investments	(686)	(2,441)
Changes in certain assets and liabilities affecting operations:		
Grants and contracts receivable	54,166	(65,742)
Prepaid expenses	(9,632)	(18,208)
Accounts payable and accrued expenses	167,712	(39,624)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	431,118	1,229,668
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(203,033)	(105,969)
Deposit on property and equipment	-	(19,150)
Proceeds from maturity of investments	4,125,000	1,650,000
Purchase of investments	(4,178,730)	(3,650,049)
NET CASH USED FOR INVESTING ACTIVITIES	(256,763)	(2,125,168)
NET INCREASE (DECREASE) IN CASH AND RESTRICTED CASH	174,355	(895,500)
Cash and restricted cash at beginning of year	1,087,600	1,983,100
CASH AND RESTRICTED CASH AT END OF YEAR	\$ 1,261,955	\$ 1,087,600
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 1,109,615	\$ 935,649
Cash in escrow	152,340	151,951
Total cash and restricted cash shown in the statement of cash flows	\$ 1,261,955	\$ 1,087,600
<u>NON-CASH OPERATING ACTIVITIES</u>		
In kind - contributed rent	\$ 2,291,714	\$ 2,264,535

The accompanying notes are an integral part of the financial statements.

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

New York Center for Autism Charter School (“East Harlem School”) is an education corporation formed in 2005 to operate a charter school located in the City of New York, borough of Manhattan. In July 2005, the Board of Regents of the University of the State of New York (the “Board”), for and on behalf of the State Education Department, granted a provisional charter valid for a term of five years and renewable upon expiration. On October 15, 2019, the Board granted East Harlem School the fourth charter renewal valid for a term of five years through June 30, 2025.

During the year ended June 30, 2016, East Harlem School received from the State University of New York Charter Schools Institute authorization of the granting of a new charter to establish a New York Center for Autism Charter School Bronx (“Bronx School”) that will operate identically to the Manhattan school. Bronx School opened in September 2017 for the 2017-18 school year.

Effective July 1, 2017, East Harlem School and the Bronx School merged under one Education Corporation with the Bronx School Employer Identification Number, and the combined entity is known as NYC Autism Charter Schools (the “Charter School”). On June 28, 2022, the Board granted the Charter School a renewal for both charters valid for a term of five years through July 31, 2027.

The Charter School’s mission is to provide individualized, scientifically-based educational services to children with autism and other pervasive developmental disorders. The Charter School promotes the achievement of high educational standards and the full intellectual, social, physical, and emotional potential of each of its students. It extends its educational programming beyond the Charter School’s walls through training, consultation, and support for students’ families. The Charter School also offers ongoing professional development opportunities to its staff, as well as to other educators in New York City and the surrounding area. The Charter School is exempt from federal income tax under Section 501(a) of the Internal Revenue Code (the “Code”) and is classified as an organization described in Section 501(c)(3).

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had \$83,938 and \$105,919 of net assets with donor restrictions at June 30, 2023 and 2022, respectively.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

Public school district revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns public school district revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2023	2022	2021
Grants and contracts receivable	\$ -	\$ -	\$ 36,110

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidating statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants and contracts receivable in the accompanying statement of financial position. There were no amounts received prior to incurring qualifying expenditures, which would be reported as deferred revenue in the accompanying statement of financial position at June 30, 2023 and 2022. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was \$152,340 and \$151,951 at June 30, 2023 and 2022, respectively. The agreement requires a balance be maintained to fund any audit and legal expense should the Charter School cease operations and dissolve.

Grants and contracts receivable

Grants and contracts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2023 and 2022.

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Investments

Investments consist of cash equivalents and certificates of deposit with maturities of less than twelve months and are measured at fair value. Investment income is recorded as revenue in the period earned.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to five years. Leasehold improvements are capitalized at cost and amortized over the lesser of the term of the lease or the estimated useful life of the improvement.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Deposit

Deposit represents a deposit on an HVAC system installation as of June 30, 2022, to be included in leasehold improvements that was completed and put into service in fiscal 2023.

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed. In addition, the Charter School received donated transportation services and a nurse from the local district. The Charter School was unable to determine a value for these services.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2020 through June 30, 2023 are still subject to potential audit by the IRS. Management of the Charter School believes they have no material uncertain tax positions and, accordingly will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing costs approximated \$6,000 for both the years ended June 30, 2023 and 2022.

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2022

The financial statements include certain prior year summarized comparative information in total but not by net asset and functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2022, from which the summarized information was derived.

Adoption of new accounting standard - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School adopted ASC 842 with the date of initial application of July 1, 2022 with no impact to the financial statements.

New accounting pronouncement – credit losses

In June 2016 the FASB issued ASU 2016-13, "Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments" (ASU 2016-13), which requires entities to use a new impairment model referred to as the current expected credit losses (CECL) model rather than incurred losses. The new standard affects accounting for loans, accounts (trade) receivable, held-to-maturity debt securities, and other financial assets included in the scope. For non-public entities, the new standard is effective for fiscal years beginning after December 15, 2022, including interim periods within those fiscal years. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 18, 2023, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash and investment accounts.

For the purpose of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of education and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2023 and 2022:

	June 30,	
	<u>2023</u>	<u>2022</u>
Cash	\$ 1,109,615	\$ 935,649
Investments	5,088,140	5,033,724
Grants and contracts receivable	<u>77,686</u>	<u>131,852</u>
Total financial assets available within one year	6,275,441	6,101,225
Less:		
Amounts unavailable for general expenditures within one year due to:		
Restricted by donors with purpose restrictions	<u>(83,938)</u>	<u>(105,919)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 6,191,503</u>	<u>\$ 5,995,306</u>

NOTE C: INVESTMENTS

Investments at market value consisted of the following:

	June 30,	
	<u>2023</u>	<u>2022</u>
Certificates of deposit	\$ 4,499,674	\$ 3,750,000
Money market funds	-	147,000
Cash	<u>588,466</u>	<u>1,136,724</u>
Total assets at fair value	<u>\$ 5,088,140</u>	<u>\$ 5,033,724</u>

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE D: FAIR VALUE MEASUREMENTS

Accounting principles establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1: Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets

Level 2: Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement. The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2023 and 2022.

Money Market Funds: Valued at the daily closing price as reported by the fund. Money market funds held by the Charter School are actively traded open-end mutual funds that are registered with the U.S. Securities and Exchange Commission. These funds are required to report their daily net asset value and to transact at that price.

Certificates of Deposit: Valued at the daily average yields and other observable inputs.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Charter School believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE D: FAIR VALUE MEASUREMENTS, Cont'd

The following table sets forth by level, within the fair value hierarchy, the Charter School's assets at fair value as of June 30, 2023 and 2022:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<u>June 30, 2023</u>				
Certificates of deposit	\$ -	\$ 4,499,674	\$ -	\$ 4,499,674
Cash *	-	-	-	588,466
Total assets at fair value	<u>\$ -</u>	<u>\$ 4,499,674</u>	<u>\$ -</u>	<u>\$ 5,088,140</u>
<u>June 30, 2022</u>				
Certificates of deposit	\$ -	\$ 3,750,000	\$ -	\$ 3,750,000
Money market funds	147,000	-	-	147,000
Cash *	-	-	-	1,136,724
Total assets at fair value	<u>\$ 147,000</u>	<u>\$ 3,750,000</u>	<u>\$ -</u>	<u>\$ 5,033,724</u>

* - Investments as of June 30, 2023 and 2022 include cash in the amount of \$588,466 and \$1,136,724 intended for investment purposes.

NOTE E: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
Equipment, furniture and fixtures	\$ 570,740	\$ 540,830
Computer equipment	421,097	399,904
Leasehold improvements	<u>1,101,884</u>	<u>954,618</u>
	2,093,721	1,895,352
Less accumulated depreciation and amortization	<u>1,780,761</u>	<u>1,676,262</u>
	<u>\$ 312,960</u>	<u>\$ 219,090</u>

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE F: NET ASSETS

Net assets with donor restrictions consisted of the follows:

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
Extended school-year program	\$ 75,000	\$ 75,000
Transition program	8,938	8,938
NEXT for Young Adult program	-	20,731
Music program	-	1,250
	<u>\$ 83,938</u>	<u>\$ 105,919</u>

Net assets without donor restrictions are as follows:

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
Undesignated	\$ 5,824,400	\$ 5,805,044
Invested in property and equipment	<u>312,960</u>	<u>219,090</u>
	<u>\$ 6,137,360</u>	<u>\$ 6,024,134</u>

NOTE G: SCHOOL FACILITY – GIFTS IN-KIND

East Harlem School has a Facility Shared Use Agreement (the “Facility Agreement”) with the NYCDOE for dedicated and shared space at P.S. 50, a New York City public school located at 433 East 100th Street, New York, New York at a cost of \$1 per year. The total square footage utilized by East Harlem School during the years ended June 30, 2023 and 2022 amounted to approximately 8,200 square feet. East Harlem School will continue to operate under the terms of the Facility Agreement unless either party terminates the Facility Agreement with appropriate notice. In addition, East Harlem School continues to be responsible for any overtime-related costs for services provided beyond the regular opening hours.

Bronx School is co-located on the 4th floor of 1180 Tinton Avenue in the Bronx. The space houses eight classrooms, one student gym, one staff room and multiple administrative spaces. Each classroom is approximately 600 square feet, and the school occupies approximately 7,500 square feet at the site.

In valuing the contributed space in the school buildings, the Charter School estimated the fair value of \$2,291,714 and \$2,264,535 for the years ended June 30, 2023 and 2022, respectively, on the basis of financial information provided to the Charter School under the New York City School Rental Assistance Program. There were no associated donor restrictions with the contributed facilities.

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE G: SCHOOL FACILITY – GIFTS IN-KIND, Cont'd

See the table below for program utilization:

<u>Program or Supporting Service</u>	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
Special education	\$ 2,062,543	\$ 2,038,082
Management and general	229,171	226,453
Total	<u>\$ 2,291,714</u>	<u>\$ 2,264,535</u>

NOTE H: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE I: CONCENTRATIONS

For the years ended June 30, 2023 and 2022, approximately 76% and 74%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State through the New York City School District, respectively. The per-pupil rate is set time to time by petition of the Charter School to the City.

At June 30, 2023 and 2022, approximately 3% and 81%, respectively, of grants and contracts receivable were due from federal agencies relating to certain grants.

NOTE J: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan available to all eligible full-time employees who have completed at least one year of service. The Charter School matches up to 4% of gross compensation. Contributions amounted to \$88,874 and \$75,693 for the years ended June 30, 2023 and 2022, respectively.

NOTE K: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include rent, repairs and maintenance which are allocated on a square footage basis, as well as salaries, benefits, payroll taxes and others which are allocated on the basis of time spent in each functional category or program.

NYC AUTISM CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE L: FINANCIAL IMPACT OF COVID-19 OUTBREAK

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which included funding for elementary and secondary education. The Elementary and Secondary Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$4,247 and \$345,952 of revenue relating to ESSER grants during the years ended June 30, 2023 and 2022, respectively. The Charter School has fully expended its ESSER grants as of June 30, 2023.

On March 27, 2020, the CARES Act was enacted. Under the CARES Act, the Employee Retention Credit, a refundable, wage-related tax credit, was made available to eligible employers. The Charter School has applied for this credit related to the calendar year 2020 and the first two quarters of calendar year 2021. The amounts have not been approved, and therefore are not included in the accompanying financial statements. The total credits applied for is approximately \$1,429,000.

NYC AUTISM CHARTER SCHOOLS

OTHER FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees
NYC Autism Charter Schools

We have audited the financial statements of NYC Autism Charter Schools as of and for the year ended June 30, 2023, and have issued our report thereon dated October 18, 2023, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole.

The financial information hereinafter is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

A black rectangular redaction box covers the signature area. Below the box, there are faint, handwritten scribbles that appear to be initials or a signature.

Rochester, New York
October 18, 2023

NYC AUTISM CHARTER SCHOOLS

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS BY CHARTER

YEAR ENDED JUNE 30, 2023

	<u>East Harlem School</u>	<u>Bronx School</u>	<u>Total</u>
Revenue, gains, and other support			
Public school district:			
Students with disabilities	\$ 4,193,703	\$ 3,445,345	\$ 7,639,048
Grants and contracts:			
State and local	15,000	15,000	30,000
Federal - Title and IDEA	12,322	29,701	42,023
Federal - other	30,701	26,632	57,333
In-kind - contributed rent	<u>1,258,111</u>	<u>1,033,603</u>	<u>2,291,714</u>
TOTAL REVENUE, GAINS, AND OTHER SUPPORT	5,509,837	4,550,281	10,060,118
 Expenses:			
Program services:			
Special education	4,783,882	3,883,723	8,667,605
Management and general	805,156	717,164	1,522,320
Fundraising and special events	<u>58,170</u>	<u>46,802</u>	<u>104,972</u>
TOTAL OPERATING EXPENSES	<u>5,647,208</u>	<u>4,647,689</u>	<u>10,294,897</u>
 DEFICIT FROM SCHOOL OPERATIONS	(137,371)	(97,408)	(234,779)
 Support and other revenue:			
Contributions:			
Foundations	91,090	30,000	121,090
Individuals	94,335	54,798	149,133
Investment income	54,999	559	55,558
Miscellaneous income	<u>150</u>	<u>93</u>	<u>243</u>
TOTAL SUPPORT AND OTHER REVENUE	<u>240,574</u>	<u>85,450</u>	<u>326,024</u>
 CHANGE IN NET ASSETS	103,203	(11,958)	91,245
 Net assets at beginning of year	<u>5,391,034</u>	<u>739,019</u>	<u>6,130,053</u>
NET ASSETS AT END OF YEAR	<u>\$ 5,494,237</u>	<u>\$ 727,061</u>	<u>\$ 6,221,298</u>

NYC AUTISM CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES – EAST HARLEM SCHOOL

YEAR ENDED JUNE 30, 2023

	No. of Positions	Program Services	Supporting Services		Sub-total	Total
		Special Education	Management and General	Fundraising and Special Events		
Personnel services costs:						
Administrative staff personnel	4	\$ 71,918	\$ 319,642	\$ 46,594	\$ 366,236	\$ 438,154
Instructional personnel	44	2,487,361	-	-	-	2,487,361
Total salaries and staff	48	2,559,279	319,642	46,594	366,236	2,925,515
Fringe benefits and payroll taxes		677,517	73,009	7,396	80,405	757,922
Retirement		42,801	13,696	571	14,267	57,068
Legal fees		-	10,921	-	10,921	10,921
Accounting and auditing services		-	14,959	-	14,959	14,959
Other professional and consulting services		133,651	176,766	356	177,122	310,773
In-kind - contributed rent		1,132,300	125,811	-	125,811	1,258,111
Repairs and maintenance		6,366	1,592	-	1,592	7,958
Insurance		24,497	6,125	-	6,125	30,622
Utilities		-	2,669	-	2,669	2,669
Supplies and materials		66,177	3,253	3,253	6,506	72,683
Equipment and furnishings		5,548	3,566	-	3,566	9,114
Staff development		6,762	7,950	-	7,950	14,712
Marketing and recruiting		-	2,968	-	2,968	2,968
Technology services		1,496	4,048	-	4,048	5,544
Student services		39,356	6,218	-	6,218	45,574
Office expense		25,210	24,811	-	24,811	50,021
Depreciation and amortization		61,764	6,863	-	6,863	68,627
Other		1,158	289	-	289	1,447
		<u>\$ 4,783,882</u>	<u>\$ 805,156</u>	<u>\$ 58,170</u>	<u>\$ 863,326</u>	<u>\$ 5,647,208</u>

NYC AUTISM CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES – BRONX SCHOOL

YEAR ENDED JUNE 30, 2023

	No. of Positions	Program Services	Supporting Services			Total
		Special Education	Management and General	Fundraising and Special Events	Sub-total	
Personnel services costs:						
Administrative staff personnel	4	\$ 73,750	\$ 300,302	\$ 39,219	\$ 339,521	\$ 413,271
Instructional personnel	35	2,037,909	-	-	-	2,037,909
Total salaries and staff	39	2,111,659	300,302	39,219	339,521	2,451,180
Fringe benefits and payroll taxes		544,490	59,354	5,840	65,194	609,684
Retirement		23,855	7,634	317	7,951	31,806
Legal fees		-	10,921	-	10,921	10,921
Accounting and auditing services		-	14,959	-	14,959	14,959
Other professional and consulting services		84,708	169,227	265	169,492	254,200
In-kind - contributed rent		930,243	103,360	-	103,360	1,033,603
Repairs and maintenance		1,522	380	-	380	1,902
Insurance		24,498	6,125	-	6,125	30,623
Supplies and materials		50,393	1,161	1,161	2,322	52,715
Equipment and furnishings		6,867	3,221	-	3,221	10,088
Staff development		2,533	12,835	-	12,835	15,368
Marketing and recruiting		-	2,607	-	2,607	2,607
Technology services		1,496	4,047	-	4,047	5,543
Student services		23,495	5,138	-	5,138	28,633
Office expense		22,692	9,535	-	9,535	32,227
Depreciation and amortization		53,717	5,969	-	5,969	59,686
Other		1,555	389	-	389	1,944
		<u>\$ 3,883,723</u>	<u>\$ 717,164</u>	<u>\$ 46,802</u>	<u>\$ 763,966</u>	<u>\$ 4,647,689</u>

NYC AUTISM CHARTER SCHOOLS

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS



BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
NYC Autism Charter Schools

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of NYC Autism Charter Schools, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 18, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered NYC Autism Charter Schools’ internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of NYC Autism Charter Schools’ internal control. Accordingly, we do not express an opinion on the effectiveness of NYC Autism Charter Schools’ internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether NYC Autism Charter Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

[Handwritten signature]

Rochester, New York
October 18, 2023

NYCAUTISM

CHARTER SCHOOLS

2023-2024 School Year Calendar (Staff)

Sep-23						
M	T	W	T	F	S	S
			31-Aug	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Aug 31 thru Sept 1 & Sept 5 thru 6 - Staff In-Service; Sept 4 - Labor Day; Sept 7 - First Day; Sept 25 - Yom Kippur

Oct-23						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Oct 9 - Indigenous Peoples Day/Italian Heritage Day

Nov-23						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Nov 7 - Election Day
Nov 23 thru 24 - Thanksgiving

Dec-23						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec 8 - EH Piano Recital; Dec 13 - BX Piano Recital;
Dec 25 thru Jan 5 - Winter Recess

Jan-24						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec 25 thru Jan 5 - Winter Recess
Jan 15 - MLK Day

Feb-24						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

Feb 19 thru 23 - Midwinter Recess

Mar-24						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March 11 - Staff In-Service
March 29 - Good Friday

Apr-24						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April 10 - Eid Al-Fitr
April 22 thru 26 - Spring Recess

May-24						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 17 - Baseball All Star Game
May 24 - School Closed; May 27 - Memorial Day

Jun-24						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 6 - Staff In-Service; June 7 - Clerical Day; June 19th - Juneteenth; June 26 - Last Day of School; June 27 thru July 5 - Summer Recess

Jul-24						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 27 thru July 5 - Summer Recess
July 8 - First Day of Summer Session

Aug-24						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 14 - Last Day of Summer Session
August 29 - Tentative return from Summer break

Staff Vacation
 All Staff Expected To Be Present
 Staff In-Service
 Early Dismissal

Flex Day
 Special Events
 Summer Friday's Early Dismissal

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Paul O'Neill

Name of Charter School Education Corporation:

NYC Autism Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

[Redacted Signature] 6/22/23

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022