

Application: Middle Village Preparatory Charter School

Christian Quezada - Cquezada@middlevillageprep.org
2022-2023 Annual Report

Summary

ID: 0000000041

Last submitted: Oct 27 2023 11:46 AM (EDT)

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL 800000076138

a1. Popular School Name

Middle Village Prep

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #24 - QUEENS

e. Date of Approved Initial Charter

Jan 1 2013

f. Date School First Opened for Instruction

Sep 4 2013

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The mission of the Middle Village Preparatory Charter School (MVP) is to prepare students for success at a selective college prep high school of their choice. The MVP curriculum is a rigorous curriculum designed to meet and surpass the New York State Education Department requirements. Central to the instructional model is a longer school day and increased classroom instructional time that is devoted to curriculum subjects. Students will master skills and attain subject proficiency by the end of the 8th grade. The curriculum of MVP includes a requirement that all students study Latin for three years, a key language for building a strong vocabulary and understanding of romance languages such as Spanish and Italian. Mathematics and English Language Arts are prioritized by allocating twice the amount of instructional time that is customarily devoted to these critical instructional areas. Science, Social Studies, the Arts, Physical education and Health, along with time allocated for enrichment and extracurricular activities round off the typical daily schedule. It requires that all students take available Regent-level courses, such as Integrated Algebra and Earth Science or Living Environment in grade 8.

h. School Website Address

www.middlevillageprep.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

450

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

402

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

6
7
8

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

	No, just one site.
--	--------------------

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	6802 Metropolitan Ave, Middle Village, NY 11379	7188692933	NYC CSD 24	6-8	6-8	7-8

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Michele Allocca	Principal(I.A)	718-869-2933		
Operational Leader	Christian Quezada	Director of Operations	718-869-2933		
Compliance Contact	Christian Quezada	Director of Operations	718-869-2933		
Complaint Contact	Christian Quezada	Director of Operations	718-869-2933		
DASA Coordinator	Willie Crosland	Dean	718-869-2933		
Phone Contact for After Hours Emergencies	Christian Quezada	Director of Operations	347-680-3289		

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy.pdf](#)

Filename: Certificate of Occupancy.pdf **Size:** 35.2 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Christian Quezada
Position	Director of Operations
Phone/Extension	718-869-2933
Email	cquezada@middlevillageprep.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

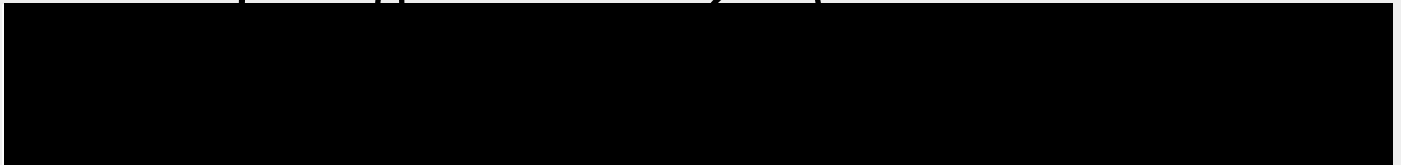
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 31 2023

Thank you.



Entry 2 Links to Critical Documents on School Website

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Middle Village Preparatory Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=474805&type=d&termREC_ID=&pREC_ID=1015804
2. Board meeting notices, agendas and documents	https://middlevillageprep.org/apps/pages/index.jsp?uREC_ID=474805&type=d&termREC_ID=&pREC_ID=921217
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000076138
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://middlevillageprep.org/ourpages/auto/2020/12/14/46986542/Safety%20Plan%20for%20Public%20Viewing%20SY%2021-22%20%283%29.pdf?rnd=1687799453278
6. Authorizer-approved FOIL Policy	https://middlevillageprep.org/ourpages/auto/2021/10/26/43921212/FOIL_MVP%20.pdf?rnd=1635258773993
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://middlevillageprep.org/ourpages/auto/2021/10/26/43921212/FOIL_MVP%20.pdf?rnd=1635258773993

Thank you.



Entry 3 Progress Toward Goals

Completed - Jul 31 2023 - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	N/A	N/AN/A	Unable to Assess	N/A
Academic Goal 2	N/A	N/A	Unable to Assess	N/A
Academic Goal 3	N/A	N/A	Unable to Assess	N/A
Academic Goal 4	N/A	N/A	Unable to Assess	N/A
Academic Goal 5	N/A	N/A	Unable to Assess	N/A
Academic Goal 6	N/A	N/A	Unable to Assess	N/A
Academic Goal 7	N/A	N/A	Unable to Assess	N/A
Academic Goal 8	N/A	N/A	Unable to Assess	N/A
Academic Goal 9	N/A	N/A	Unable to Assess	N/A
Academic Goal 10	N/A	N/A	Unable to Assess	N/A

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed - Oct 27 2023

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[MVP 2022-23 APPR-Final](#)

Filename: MVP_2022-23_APPR-Final.pdf Size: 234.7 kB

Entry 4 - Audited Financial Statements

Completed - Oct 26 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. SUNY-authorized charter schools are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Middle Village Preparatory FST

Filename: Middle_Village_Preparatory_FST.pdf Size: 441.2 kB

Entry 4a – Audited Financial Report Template (SUNY)

Completed - Oct 27 2023

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

MVP 2022-23-Audited-Financial-Statement-Template

Filename: MVP_2022-23-Audited-Financial-Sta_pHLjfm5.xlsx Size: 174.9 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Completed - Jul 31 2023 - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Christian Quezada	cquezada@middlevillageprep.org	718-869-2933

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Alexander Buchholz	abuchholz@pkfod.com	646-965-7783	9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Oct 27 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[MVP 2023-24-Budget-and-Quarterly-Report-Template](#)

Filename: MVP_2023-24-Budget-and-Quarterly-_nzarHFb.xlsx Size: 538.8 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Oct 26 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[JL-Disclosure](#)

Filename: JL-Disclosure.pdf Size: 1.6 MB

[MO-Disclosure 22-23](#)

Filename: MO-Disclosure_22-23.jpg Size: 1.2 MB

[Poindexter disclosure form 23](#)

Filename: Poindexter__disclosure_form_23.pdf Size: 317.8 kB

[KR-disclosure form 23](#)

Filename: KR-disclosure_form__23.pdf Size: 424.7 kB

[Candela-M](#)

Filename: Candela-M.pdf Size: 329.4 kB

[C Danielski coi](#)

Filename: C_Danielski_coi.pdf Size: 1.1 MB

[S Maltese COI](#)

Filename: S_Maltese_COI.pdf Size: 1.1 MB

[Giordano- COI](#)

Filename: Giordano-_COI.pdf Size: 2.9 MB

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Lume, Josephine	[REDACTED]	Chair	Executive, Finance	Yes	2	07/01/2023	6/30/2026	10
2	Serphin R. Maltese	[REDACTED]	Vice Chair	Executive	Yes	2	07/01/2023	6/30/2026	8
3	Margaret V. Ognibene	[REDACTED]	Treasurer	Finance	Yes	2	09/01/2016	06/30/2024	8
4	Cindy Danielski	[REDACTED]	Secretary	Education	Yes	1	04/20/2023	06/30/2024	5 or less
5	Karen Rommeney	[REDACTED]	Trustee/Member	N/A	Yes	1	05/01/2023	3/30/2026	5 or less
6	West Pointdexter	[REDACTED]	Trustee/Member	Education	Yes	1	04/24/2023	6/30/2025	5 or less
7	Gail Giordano		Trustee/Member	N/A	Yes		10/28/2019	6/30/2024	5 or less
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	7
b.Total Number of Members Added During 2022-2023	3
c. Total Number of Members who Departed during 2022-2023	4
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

3. Number of Board meetings held during 2022-2023

10

4. Number of Board meetings scheduled for 2023-2024

11

Total number of Voting Members on June 30, 2023:

7

Total number of Voting Members added during the 2022-2023 school year:

3

Total number of Voting Members who departed during the 2022-2023 school year:

4

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

9

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 31 2023 - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

[2023-01-18 Board Meeting Minutes - January \[\[School Year\]\]\(HPJFA\)](#)
[\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2023-01-18_Board_Meeting_Minutes_-_VOCjVO1.pdf Size: 252.9 kB

[2022-08-17 Board Meeting Minutes - August \[\[School Year\]\]\(WOK1A\)](#)
[\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2022-08-17_Board_Meeting_Minutes_-_fOXfZRt.pdf Size: 175.9 kB

[2022-11-16 Board Meeting Minutes - November \[\[School Year\]\]\(AC3BA\)](#)
[\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2022-11-16_Board_Meeting_Minutes_-_P39qxAu.pdf Size: 264.9 kB

[2023-02-01 Board Meeting Minutes - February \[\[School Year\]\]\(LPJFA\)](#)
[\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2023-02-01_Board_Meeting_Minutes_-_9YL0mwi.pdf Size: 260.2 kB

[2022-10-03 Board Meeting Minutes - October \[\[School Year\]\]\(DK4BA\)](#)
[\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2022-10-03_Board_Meeting_Minutes_-_uJuCyqg.pdf Size: 303.7 kB

[2022-09-21 Board Meeting Minutes - September \[\[School Year\]\]\(JAZ1A\)
\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2022-09-21_Board_Meeting_Minutes_-_mW7HYUk.pdf Size: 285.0 kB

[2023-04-19 Board Meeting Minutes - April \[\[School Year\]\]\(YFHFA\)
\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2023-04-19_Board_Meeting_Minutes_-_nGPWJ4i.pdf Size: 314.8 kB

[2023-03-01 Board Meeting Minutes - March \[\[School Year\]\]\(8QGFA\)
\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2023-03-01_Board_Meeting_Minutes_-_OgYmkzn.pdf Size: 267.7 kB

[2023-05-15 Board Meeting Minutes - May \[\[School Year\]\]\(NLS5A\)
\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2023-05-15_Board_Meeting_Minutes_-_TPe0Joj.pdf Size: 376.3 kB

[2023-06-15 Board Meeting Minutes - June \[\[School Year\]\]\(AU4JA\)
\(MiddleVillagPreparCharteSchool\)](#)

Filename: 2023-06-15_Board_Meeting_Minutes_-_bKJJrvn.pdf Size: 253.7 kB

Entry 9 Enrollment & Retention

Completed - Jul 31 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

*SUNY-authorized charter schools

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>In all advertisements, for our lottery and the school, we share with our community and surrounding neighborhoods and schools, that charter schools including MVP are free. We encourage students and parents who may not have the financial means to apply regardless. The advertisements for MVP are published in the local newspapers, in the predominant language that currently exists in our immediate area: English, Polish, and Spanish. In addition, we offer all our incoming students a set of uniform attire free of charge.</p>	<p>For the 2023-24 school year, MVP will be using similar methods tried in previous years, as those have proven successful, namely: distribution and mailing of brochures, postcards, and via the Internet. This year, however, efforts will be intensified to include Open House opportunities prior to the "lottery" as well as, posting signs in nearby establishments to promote enrollment. In addition, we are planning to make public announcements via local radio stations. Finally, we will have our Guidance Counselors coordinate and arrange visits to schools within the community to speak to fifth grade students and parents about our school services and model. These processes will be closely monitored and modified, as needed.</p>
English Language Learners	<p>Middle Village Preparatory Charter School uses a "lottery" system to enroll new incoming sixth grade students. The "PR" approach to promote and invite the community at large to become members of our school includes creating brochures, handouts, and cards that are mailed to surrounding community schools.</p> <p>This outreach effort also includes the use of social</p>	<p>For the 2023-24 school year, MVP will be using similar methods tried in the previous year, namely the distribution and mailing of brochures, cards, and through/via the Internet. This year, however efforts will be intensified by posting signs in nearby establishments and make public announcements via local radio stations.</p> <p>Finally, we will have our Guidance Counselors coordinate and arrange visits to schools within</p>

	media (internet). The information shared in	the community to speak to fifth grade students and parents about our school services and model.
Students with Disabilities	<p>these various communication describes our school admission process, as well as pertinent dates for the "lottery". The brochures and cards are written in several languages (for example, English, Spanish, Polish). students are welcomed to MVP, regardless. As such SWD (students with disabilities) are highly encouraged to consider enrolling in MVP. We have been very successful in supporting our SDW population as evidence by, the high promotion rate and academic progress SWD achieved while at MVP. In our information brochures, we describe the services provided especially at it relates to our teaching models (ICT), which is used in every grade level, to support and enhance the delivery of instruction and level of support to our SWDs.</p>	<p>As shared previously, we welcome ALL students to our MVP learning community, as such the strategies used to promote and "attract" students to MVP are the same as those used to promote our school to SWDs. We have added services/support scheduled meetings with parents to discuss ways in which they can assist their children at home as well as share resources (in and outside of the school) that they may want to consider using if need be.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>We remain in contact with the parents of our FRPL students as we do with all parents to inform them of opportunities provide by the school to enhance their child's education. We also remind parents periodically that if their financial situation has changed to please provide an updated lunch application for their student.</p>	<p>Improving the educational outcomes of economically disadvantaged students at MVP will continue to be a priority this year. We will "scale up" individualized (one to one support) and will ensure that teachers will possess the necessary materials and tools to meet the needs of this student population. Resources such as appropriate reading materials , services by select will be secured through Title I funds. Teachers and parents will be equipped with the resources and support required to assist ED students. Best teaching practices and effective teaching approaches will be embedded in all classrooms, including differentiated instruction and individualized assistance. This "safety net" will be intensified within subject areas such as Math and ELA. These efforts will double this year given the achievement gap that has grown due to the pandemic.</p>
English Language Learners	<p>Our outreach to parents and families in the surrounding communities will be enforced and materials that are linguistically and culturally appropriate will be disseminated by school staff early on in the school year. We will continue to publicize the lottery for the school, explain the academic</p>	<p>The active participation of our Multilingual parent community is critical to the success of the ENLs/Multilingual students who enroll at MVP. For this reason, we make sure that our communication is constant and that school information, especially our program services are shared with our parents in multiple languages. It is equally important</p>

	<p>support that will be given to students as well as share the Xtra curricular activities tailored to support our ENL students. We secured an administrative assistant for next year who will service our Spanish speaking parents (60% of our student population of Hispanic descent). She will serve as the "go to"/contact person for translations, meetings with guidance staff members and teachers, and for any other communication. Also, we will target students who may demonstrate academic deficiencies or challenges with the curriculum to ensure they are provided with early intervention strategies, thus enabling them to successfully meet the promotion standards. This will serve as one of the primary reason for parents to keep them in our school. and offering families to take a tour of the school and sit with teachers and administration to discuss the best educational plan that will be offered to their child.</p>	<p>that the ENL/Multilingual student population attending MVP receive appropriate and sufficient support from all teachers. Additional support will be given through small group instruction and one to one assistance, through the provision of grade appropriate, linguistically and rigorous instruction "delivered" by an ESL teacher. Benchmarks will be developed for our entitled English Language Learners to assess to what extent language proficiency and academics improve and to ensure ENL students' needs are met. The Blueprint for English Language Learner /Multilingual Learner. Success is used as a primary resource to inform planning. This goes in line with the regulations set forth in CR Part 154 and the ESSA.</p>
Students with Disabilities	<p>In the 2023-24 school year, we offered multiple intervention opportunities to our Special Education students by using well known programs, such as Wilson and Orton Gillingham Programs. The Wilson program is designed to provide teachers with the skills and tools needed to help SDWs students become fluent, independent readers. It includes a multisensory, structured reading and spelling curricula while providing the tools to achieve our students'</p>	<p>We will offer multiple intervention opportunities to our Special Education students by using well re known programs, such as Wilson and Orton Gillingham Programs. The Wilson program is designed to provide teachers with the skills and tools needed to help SDWs students become fluent, independent readers. It includes a multisensory, structured reading and spelling curricula while providing the tools to achieve our students' academic goals. The Wilson Reading program is</p>

	<p>academic goals. The Wilson Reading program is language based, multisensory, structured, sequential, cumulative, cognitive, and flexible. All our Special Education teachers will be trained and certified in the implementation of Intervention strategies using these programs and teaching methods with our students with disabilities. In order to ensure that all our Special Education students benefit from this practice, the school's programming has embedded this support within the teachers' schedules. Providing SWDs students with ample opportunities and expanding current services will reinforce the efforts to successfully meet the goals/objectives set forth for our students with disabilities. We strive to ensure each year that our retention rate will reach 100%.</p>	<p>language based, multisensory, structured, sequential, cumulative, cognitive, and flexible. All our Special Education teachers will be trained and certified in Mid August in the implementation of Intervention strategies using these programs and teaching methods with our students with disabilities. In order to ensure that all our Special Education students benefit from this practice, the school's programming has embedded this support within the teachers' schedules. Providing SWDs students with ample opportunities and expanding current services will reinforce the efforts to successfully meet the goals/objectives set forth for our students with disabilities. We will strive to ensure that this year our retention rate will reach 100%.</p>
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Entry 10 – Teacher and Administrator Attrition

Completed - Jul 31 2023

**Form for "Entry 10 – Teacher and Administrator Attrition"
Revised to Employee Fingerprint Requirements Attestation**

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

In Progress - Last edited: Jul 31 2023 - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Jul 31 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[split-year-calendar-2023-2024-landscape](#)

Filename: split-year-calendar-2023-2024-landscape.pdf Size: 128.5 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

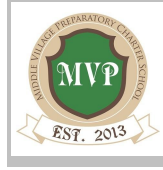
Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete



**Middle Village Preparatory
Charter School**

**2022-23 ACCOUNTABILITY PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September, 2023

By: Michele Allocca

6802 Metropolitan Avenue
Middle Village, NY 11379

718-869-2933

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Michele Allocca (Director of Curriculum/Assistant Principal) and Christian Quezada (Director of Operations) prepared this 2022-23 Accountability Progress Report on behalf of the charter school's board of trustees:

Trustee's Name	Board Position	
	Office (e.g., chair, treasurer, secretary)	Committees (e.g., finance, executive)
Josephine Lume	Chairperson	Executive, Finance
Serphin Maltese	Vice-Chairperson	Executive
Margaret Ognibene	Treasurer	Finance
Gail Giordano	Secretary	
West Poindexter	Trustee	Education
Karen Rommeney	Trustee	Education
Cindy Danielski	Trustee	Education
Veronica Cokley	Assistant to the Board	
Michael Michel	Founder/Advisor	

Mrs. Josephine Lume has served as Board Chair since 01/01/2013

Ms. Michele Allocca has served as Director of Curriculum/Assistant Principal since 06/24/2013

Mr. Christian Quezada has served as Director of Operations since 02/26/2013

SCHOOL OVERVIEW

Middle Village Preparatory Charter School is an independent, public charter school which serves students in grades 6-8. It is located on Christ the King High School Campus. Admission to Middle Village Prep is conducted via lottery with District 24 as a priority. MVP expects to enroll an academically diverse population. The curriculum will continue to challenge our students who enter at or above grade level as well as be flexible enough to support students who enter the school below grade level.

The mission of the Middle Village Preparatory Charter School (MVP) is to prepare students for success at a selective college prep high school of their choice. The MVP curriculum is a challenging curriculum designed to meet and surpass the New York State Education Department requirements. Essential to the instructional model is a longer school day and increased classroom instructional time that is devoted to core subjects (ELA, Math, History and Science). Students will master skills and achieve subject proficiency by the end of the 8th grade.

MVP made the decision in the 2021-2022 school year to modify the curriculum to help with the year and a half of hybrid learning that caused a gap in student learning. MVP's Latin program was suspended for 2 years and was offered to all students in Grades 6-8 to work on at home at their own pace by using the Rosetta Stone Program. This was challenging to students and in order to make it more effective, it was continued only in Grade 7 and Grade 8 along with a weekly calendar of assignments to complete. Students working in the Rosetta Stone Program were still required to take Unit Tests that are set for a passing grade of 75% and higher. New modules in the program will not be available until a student acquires a passing score.

Mathematics and English Language Arts continue to be the priority as we continue to assign twice the amount of instructional time that is devoted to these critical instructional areas. Since we removed Latin from the school's daily program, we were able to offer our students additional periods in Math and ELA throughout the week. Nine periods are still being offered to allow students to use the additional time to work on targeted skills.

Science, Social Studies, the Arts, Physical Education, and Health along with time set aside for extracurricular activities are inserted into a student's daily schedule. All 8th grade students are required to take Regent-level courses, such as the Common Core Algebra 1, Earth Science, and United States History and Government.

Students with IEPs and ELL students also benefited from the additional ELA and Math periods built into the school day. Students who were identified having a lower reading level were given the opportunity to work in small groups with a program called Spire. This program specifically was used to work with students who are at a very low reading level who need help with reading comprehension and decoding skills.

Our school's guidance counselors continue to go into the classrooms weekly and offer advisory classes for students. A monthly theme is discussed and counselors have the opportunity to talk about issues

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

that students are facing each day. This includes but not limited to : anxiety, bullying, social media, and transitions from one grade level to the next. Our Dean continues to serve as the Parent and Community Engagement Coordinator and works closely with the Counselors to strengthen parent communication and partnerships by holding bi-weekly parent information sessions. These sessions are to inform parents of monthly events at the school as well as provide certain topics to help parents with their child at home. Some topics included homework, anxiety, test taking strategies, friendships and other important family topics.

ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year														
School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2020-21							142	135	120					397
2021-22							150	126	122					398
2022-23							147	140	115					402

GOAL 1: ENGLISH LANGUAGE ARTS

The ELA Goal for Middle Village Prep is to achieve a score of 75% proficiency and beyond for all of our students. MVP believes that with dedicated reading and writing time, combined with rigorous literary skills instruction, every student has the ability to excel in reading and writing. The ELA curriculum exposes students to a variety of historical and contemporary text, including novels (both classical and current), poetry, journalism, non fiction, and fiction

BACKGROUND

The ELA curriculum is aligned to the Next Generation Standards for ELA. Teachers make sure to add to their curriculum a variety of reading texts and genres that include critical and extended thinking responses. Taking into consideration the skills that are most challenging for students, writing continues to be an area of focus for our students.

In grade six through grade eight, the students continue to read grade-appropriate complex literature and informational text while further developing the ability to cite textual evidence. They look at how the structure within the selected text influences and contributes to the plot and the development of events or ideas. Students will continually be challenged to improve their ability to write and speak with more clarity, providing clear reasons and relevant evidence. Teachers continue to work with students on

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

academic language and ways to have discussions with other students and colleagues by using words such as agree and disagree in their responses and also including evidence defending their thoughts.

Teachers are continuing to help students discover how to answer questions through writing since it is a critical component of ELA/Literacy. Students will continue to work on comparing different interpretations of a topic, identifying how authors shape their information and choose to highlight certain facts over others. Students will work with high-quality, complex nonfiction texts and great works of literature. MVP students across all grade levels take part in discussions and debates. This will make their reasoning clear to their listeners and readers, constructively evaluating others' use of evidence while offering several sources to back up their own claims.

We continue to use the program Achieve 3000 across all grades and to make it a part of our instruction. This program encourages students to read a variety of articles focusing on standards and skills found throughout the ELA curriculum. As students read and complete articles with a passing rate of 75% and higher, this will help grow their Lexile reading level. We also included a subscription this year to ThinkCerca. This program offers students and teachers to work on a 5-step literacy model concentrating on students focusing on citing evidence from the text and writing responses.

ELEMENTARY AND MIDDLE ELA

ELA Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State English language arts examination for grades 3-8.

The tables below summarize the participation information for this year's test administration as well as the performance of all students and students enrolled for at least two years.

2022-23 State English Language Arts Exam
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested						Total Enrolled
		Absent	Refusal	ELL/IEP	Admin error	Medically excused	Other reason	
3								
4								
5								
6	146	0	1	0	0	0	0	147
7	140	0	0	0	0	0	0	140
8	114	0	1	0	0	0	0	115
All	400	0	2	0	0	0	0	402

Performance on 2022-23 State English Language Arts Exam

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

By All Students and Students Enrolled in At Least Their Second Year¹

Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
3						
4						
5						
6	146	92	65%			
7	140	108	77%	140	108	77%
8	114	93	81%	114	193	81%
All	400	293	74%	254	301	79%

ELA Measure 2 - Absolute

Each year, the school's aggregate Performance Index ("PI") on the State English language arts exam will meet that year's state Measure of Interim Progress ("MIP") set forth in the state's ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

ELA Measure 3 - Comparative

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the school district of comparison.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.²

¹ Students are considered "enrolled in at least their second year" if they were enrolled on BEDS day of the school year prior to the most recent exam administration.

² Schools can access these data when the NYSED releases its database containing grade level ELA and mathematics results for all schools and districts statewide. The NYSED announces the releases of these data [here](#).

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

2022-23 State English Language Arts Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6				
7	77%	108	47%	3635
8	81%	114	56.8%	10897
All	79%	201	51.9%	14532

ELA Measure 4 - Comparative

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school's performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school's actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.³

³ These data can be found in the school's Accountability Summary provided by the Institute in spring 2023.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

2021-22 English Language Arts Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4 ⁴		Effect Size
		Actual	Predicted	
3				
4				
5				
6	73%	82.2	51%	1.81
7	62.5%	70%	45.7%	1.29
8	60.5%	75%	48.7%	1.43
All	66%	75.9	48.6%	1.53

ELA Measure 5 - Growth

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.

Given the timing of the state's release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

ELA INTERNAL EXAM RESULTS

In the 2022-2023 school year, Middle Village Prep Charter School administered the New York State ELA State test exams to students in Grade 6-8. The following results show that students at the 6th grade level were 65% proficient, 7th Grade students were 77% proficient and 8th grade students were 81% proficient. The school average is at 74% which is 1% lower than the target goal of 75%. SUNY measures the proficiency of the students attending 2 years or more in the school. Looking at the students in just Grade 7 and Grade 8, the school exceeded the target reaching 79% proficiency with a gain of 4% of the 75% goal.

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in ELA: **NWEA MAP TEST**

⁴ Typically, the Institute uses schools' mean scale scores (when available) to calculate the comparative performance analysis. Due to the late availability of the 2021-22 mean scale scores, the Institute formally reported the analysis using proficiency rates. The Institute will retroactively send schools the 2021-22 comparative performance analysis using mean scale scores in fall 2023.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

SUMMARY OF THE ELA GOAL

Present a narrative providing an overview of which measures the school achieved, as well as an overall discussion of its attainment of this Accountability Plan goal.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	YES
Absolute	Each year, the school's aggregate PI on the state's English language arts exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of students in the same tested grades in the school district of comparison.	yes
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	yes
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.	YES
Growth	Each year, students will continue to reach the benchmark of 75% passing in the 2nd year at Middle Village Prep	YES

EVALUATION OF ELA GOAL

Students in Grade 6- Grade 8 prepare for the NYS ELA State test exam during the school year by taking part in the NWEA MAP Test that is administered 3 times during the school year. The first is in October, then in late January and finally in May. The test does not just help the teachers identify gaps in learning but help teachers to plan instruction accordingly to students weaknesses and strengths. The generated Lexile level also helps teachers to choose appropriate level reading materials for students to read both at school and home.

Middle Village Prep also offers our students Mock testing exams throughout the school year. The mock exams are teacher created based on the skills that are being taught at the time the test is administered. Throughout the school year we also offer testing prep for our students for free using the assistance of the CK Kids Program. Students have the opportunity to sign up for 10 week classes to work on the skills needed for the ELA exam. These classes are taught by different teachers allowing our students to see another perspective of teaching.

ADDITIONAL CONTEXT AND EVIDENCE

With so many assessments given to the students, one challenge that we saw was that the mock exam was inconsistent with the results from the MAP test. This was due to the fact that the number of questions given for each mock exam were different. The number of passages and questions assigned were different for each test. Teachers were not comparing the same amount of questions or written responses and the results were not consistent.

A second challenge was that teachers had too many resources that they were trying to incorporate into their lessons in order to address different needs of students. Think Cerca, as great as the program is, it is very time consuming and does not reach all the needs of the students. Rally Books were used to focus on specific skills and standards in the classroom as opposed to using this program. Going forward, we will not be renewing ThinkCerca and will work with just the Rally books and Achieve 3000

ELA ACTION PLAN

Going forward, an action plan that was developed with the ELA teachers is that consistency will be important. Teachers, instead of selecting specific reading passages that only cover the material that they taught in class, will now change to reflect a full test that will be taken over 2 days. The first day will be reading passages with multiple choice questions. Day two will focus on writing and responding to text. Questions and passages will come from previous state test exams and data will be collected and reviewed accordingly with the team.

GOAL 2: MATHEMATICS

The Math Goal for Middle Village Prep is to achieve a score of 75% proficiency and beyond for the NYS Math Exam. Students in Grade 8 who take the Algebra 1 exam will receive a score of 65% or higher.

BACKGROUND

The mathematics program at Middle Village Prep Charter School is continuing with the shift to the Next Generation Standards. We continue to develop mathematical literacy strategies with our students, skills to solve problems and to provide a balanced instruction in thinking and problem solving. We continue to use resources and materials to enhance teaching and learning by utilizing Smart Boards, differentiated instruction, team teaching that supports Students with Disabilities (SWD), and a use of a variety of assessments from traditional teacher made tests to standards-based, pre-assessments, conferences with students, mock state tests, and mock Regents exams. We continued this year using digital platforms such as ED Puzzle and Delta math

In our instructional model for this year, Students will continue to receive 9 Math periods a week. Similar to ELA, these additional periods will allow teachers the opportunity to meet with students twice in the school day using one specific period to work on skills and activities that students are having challenges

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

with. Teachers also were able to incorporate Math Coach books into their daily lessons. Coach books were used to help with multiple choice questions and problem solving activities. Due to the increase of additional Math periods, additional math teachers were needed to work with students to give small group instruction or work as a co-teacher within the classroom.

ELEMENTARY AND MIDDLE MATHEMATICS

Math Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State Mathematics examination for grades 3-8.

The tables below summarize the participation information for this year's test administration as well as the performance of all students and students enrolled for at least two years.

2022 23 State Mathematics Exam
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested							Total Enrolled
		Absent	Refusal	ELL/IE P	Admin error	Medically excused	Other reason	Took Regents	
3									
4									
5									
6	146	0	2	0	0	0	0	0	148
7	140	0	0	0	0	0	0	0	140
8	0	0	0	0	0	0	0	0	0
All	286	0	2	0	0	0	0	0	288

Performance on 2022 23 State Mathematics Exam
By All Students and Students Enrolled in At Least Their Second Year

Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
3						
4						
5						
6	148	109	74%			
7	140	110	79%	140	110	79%
8	0	0	0	0	0	0
All	288	219	77%	140	110	79%

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Math Measure 2 - Absolute

Each year, the school's aggregate Performance Index ("PI") on the state mathematics exam will meet that year's state Measure of Interim Progress ("MIP") set forth in the state's ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

Math Measure 3 - Comparative

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the school district of comparison.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.

2022-23 State Mathematics Exam
Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6				
7	79%	140	47.1	3,841
8				
All	79%	140	47.1	3,841

Math Measure 4 - Comparative

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school's performance to that of demographically similar public schools statewide. The Institute uses a

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school's actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.

2021-22 Mathematics Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4		Effect Size
		Actual	Predicted	
3				
4				
5				
6	73.8%	58.2%	30.4%	1.49
7	62.5%	55.3%	31.8%	1.22
8				
All		56.9%	31%	1.37

Math Measure 5 - Growth

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.

Given the timing of the state's release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

MATHEMATICS INTERNAL EXAM RESULTS

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in mathematics: NWEA MAP Test.

Similar to the ELA Map Test, the Math Map test is administered to all students in grades 6-8. Even though the 8th graders are not taking the state test exam, we have them take the Math Map exam so that the Algebra teacher can see their strengths and weaknesses on the common skills that are needed for Algebraic solving. Teachers not only use this information to help with student gaps in mathematics but use the data to identify learning needs.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

The students in Grade 6 and in Grade 7 take the New York State Test Exam while the students in Grade 8 take the New York State Regents exam. The students in Grade 6 were 73% proficient, Grade 7 was 79% proficient while the 8th grade was 85% proficient. The school average of the 3 grades was 76% which is 1% higher than the target of 75%. SUNY measures 7th Grade proficiency at 75%. Middle Village Prep 7th grade students exceeded the target by 4% by being 79% proficient. When combined with students who are proficient in grade 7 NYS MATH and Grade 8 Regents exam the percent of students who are proficient was 82% which is 7% higher than the target.

SUMMARY OF THE MATHEMATICS GOAL

Middle Village Prep holds all students accountable to achieve 75% or higher and 65% or higher on the Algebra 1 Regents exam. In order to help students achieve this high level of achievement, teachers offer small group instruction, and real world problems to solve. Teachers also use a variety of resources such as coach and rally books to help with instruction along with technology programs such as EDPuzzle and Delta Math.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State Mathematics exam for grades 3-8.	YES
Absolute	Each year, the school's aggregate PI on the state's mathematics exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the school district of comparison.	yes
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	N/A
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.	yes
Growth	Each year the students will maintain a 75% or higher in math	YES

EVALUATION OF THE MATHEMATICS GOAL

The math goal that was put into place has been strengthened by the addition of a Math coach. This coach has been assigned to our school to work bi-weekly with the math teachers on specific targeted areas and pushing the teachers to work toward a digital centered classroom.

ADDITIONAL CONTEXT AND EVIDENCE

Similar to the ELA issue, the mock exams were not consistent and data was not comparable as teachers were picking and choosing content that was already gone over in the classroom. It was decided among the school with the math team that in order to have a better comparison, the test will resemble the actual state test with the same number of multiple choice questions and extended response questions.

MATHEMATICS ACTION PLAN

The target goal for MVP is to obtain a 75 % proficiency in the NYS test exams. Based on the Map Test results the projected proficiency for students in Grade 6 and Grade 7 was below the target.

We have seen growth in student work and assessments based on the targeted skills that were provided in the classroom. This is based on the use of Delta Math programs that provide feedback to the teachers as students work on various assigned problems. We have seen many students achieve over 75% on the activities related to the assigned work given and have made sure to keep students accountable to attending extra support. We have also seen growth in the Mock exams that were administered specifically in the extended response questions where students need to show and identify how they solved the problem in multiple step equations. Students' multiple-choice scores went up after careful review of data that was assessed back in November targeting specific skills related to problem solving, geometry and statistics

GOAL 3: SCIENCE

The Science Goal for Middle Village Prep is to achieve a score of 65% or higher on the Earth Science Regents

BACKGROUND

Middle Village Prep's Science program uses the New York State Next Generation Learning Standards fully this year. Students in grade 6 continue to work on general sciences with a strong emphasis on Life Science, which takes the student through discovery and learning of the living environment. Students continue to participate in a school wide science fair at the end of the school year demonstrating an experiment based on a skill/topic that they learned in science during the year and create a visual board of their topic along with a hypothesis including steps and results of their procedure.

Students in Grade 7 continue to examine the areas of energy, motion, forces, heat waves, light, sound, electricity and atomic structures and their applications. Across all 3 grade levels, teachers had training in the program called Gizmos and were able to incorporate this program throughout the school year to complete virtual labs for the students both in person and remote.

The students in Grade 8 take the Earth Science Regents. Our Regents level program meets New York State Regents standards and participates in the June Regents. All Science programs have 20 hours of lab and laboratory activities with reports are an essential part of the program. We also make sure that students master the skills they need to grow towards scientific literacy, including an understanding of

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

scientific explanations, and the ability to generate evidence, understand the scientific method and its applications over time through an exploratory student-centered problem-solving approach in MVP's Science Lab. Middle Village Prep incorporated the ZSpace lab in place of the fab lab since we had a hard time securing a teacher for the lab.

ELEMENTARY AND MIDDLE SCIENCE

Science Measure 1 - Absolute

MVP does not take part in the New York State Test for Science

Grade	Students in At Least Their 2 nd Year		
	Number Tested	Number Proficient	Percent Proficient
4			
8			
All			

2022 23 State Science Exam

Charter School and District Performance by Grade Level

	Charter School Students in at Least 2 nd Year			All District Students		
Grade	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
4						
8						
All						

SUMMARY OF THE ELEMENTARY/MIDDLE SCIENCE GOAL

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Middle Village Prep does not offer the 8th grade Science State Test Exam. In place of this exam, all 8th grade students take the Earth Science Regents Exam.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the school district of comparison.	
	[Write in optional measure here]	

EVALUATION OF THE SCIENCE GOAL

Middle Village Prep's Science goal is to have all students who take the regents exam score 65% or higher while maintaining a class average of 75%. Students will complete 20 lab hours which is the requirement for the regents exam

ADDITIONAL CONTEXT AND EVIDENCE

As we prepare students for the state test exam by offering test prep and mock exams, we do the same for regents exams. Students will also have the opportunity to work with and utilize the reference table to help solve regents questions.

Performance on a Regents Science Exam
Of 8th Grade All Students by Year

Grade	Year	Regents Exam	Number Tested	Number Passing	Percent Passing
8	2018-19	Earth Science	119	87	73%
8	2021-22	Earth Science	122	24	19%
8	2022-23	Earth Science	115	52	45%

ACTION PLAN

Middle Village Prep continues to support teachers by sending them to professional development workshops that will incorporate STEM activities into the classroom. MVP also included a new book series that is separated into different topics/modules as opposed to a whole textbook. The smaller modules provide students with models of questions and exercises that help promote project-based learning as well as offer science articles with constructive response questions

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Middle Village Prep offers the 8th Grade students to earn Regents Credit for Earth Science. Students take part in a full year of learning classroom content along with completing the required 20 hours of labs. We had great success in building the Earth Science Program over the last few years. We were able to secure 2 Earth Science teachers for the school year. By having 2 teachers who are content knowledgeable in the subject can work with students in small groups. Review periods and extra time after school was dedicated to help support students who struggled with the content of the course.

GOAL 4: ESSA

ESSA Measure 1

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system. More information on assigned accountability designations and context can be found [here](#).

Accountability Status by Year

Year	Status
2020-21	Good Standing
2021-22	Good Standing
2022-23	Good Standing

APPENDIX A: DATA REPORTING TABLES








The following section contains sample tables for the optional reporting of grade-level and school-level results under the ELA and mathematics goal areas. The tables align to the measures and targets for the NWEA MAP and a-Ready assessments. Schools that administer other nationally normed assessments or internally developed assessment should modify these tables as necessary.

Paste the completed tables in the “Internal Exam Results” sections under the respective goal area. Table titles need to be adapted to reflect the appropriate subject area, i.e., English language arts, mathematics, etc.

Guidance for calculating the results in each of the tables below is available [here](#).

NWEA

2022 23 NWEA MAP [ELA/Mathematics] Assessment End of Year Results					
Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 rd through 8 th grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	50%	402	75%	Yes
Measure 2: Each year, the school's median growth percentile of all 3 rd through 8 th gradestudents whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	55%	86	55%	YES

Measure 3: Each year, the median growth percentile of 3 rd through 8 th grade students with disabilities at the school will be equal to or greater than the median growth of 3 rd through 8 th grade general education students at the school.	Students with disabilities ⁵				
Measure 4: Each year, 75% of 3 rd through 8 th grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. ⁷	2+ students	75%			

End of Year Performance on 2022-23 NWEA MAP [ELA/Mathematics] Assessment
By All Students and Students Enrolled in At Least Their Second Year

ELA NWEA MAP Grades	All Students		Enrolled in at least their Second Year	
	Percent Proficient ⁸	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6	64%	144		
7	78%	132	78%	132
8	65%	109	65%	109
All	69%	385	71.5%	241

⁵ Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

⁶ Target should reflect the median growth percentile for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median growth percentile of all students at the school not included in that subpopulation.

⁷ <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

⁸ Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Math NWEA MAP Grades	All Students		Enrolled in at least their Second Year	
	Percent Proficient ⁹	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6	63%	142		
7	66%	128	66%	128
8	61%	108	61%	108
All	63.3%	378	63.5	236

End of Year Growth on 2022 23 NWEA MAP [ELA/Mathematics] Assessment By All Students

Grades ELA	Median Growth Percentile	Number Tested
6		
7		
8		
All		

Grades Math	Median Growth Percentile	Number Tested
6		
7		
8		
All		

⁹ Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

Middle Village Preparatory Charter School

Financial Statements

June 30, 2023 and 2022

Independent Auditors' Report

Board of Trustees
Middle Village Preparatory Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Middle Village Preparatory Charter School (the "School") (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Change in Accounting Policy

As discussed in Note 2 to the financial statements, the School adopted Financial Accounting Standards Board ("FASB") *Topic 842, Leases*, which resulted in the recognition of a right of use asset and related lease liability effective July 1, 2022. Our opinion is not modified with respect to that matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 19, 2023 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A solid black rectangular box used to redact a signature.

October 19, 2023

Middle Village Preparatory Charter School

Statements of Financial Position

	June 30	
	2023	2022
ASSETS		
Cash and cash equivalents	\$ 2,216,905	\$ 4,578,772
Grants and accounts receivable	1,476,483	205,997
Investments	13,097,070	9,148,836
Prepaid expenses and other assets	58,650	57,532
Restricted cash	75,899	75,227
Right-of-use asset, net	10,631,835	-
Property and equipment, net	787,551	674,145
	<u>\$ 28,344,393</u>	<u>\$ 14,740,509</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable and accrued expenses	\$ 623,939	\$ 445,128
Operating lease liability	10,905,884	-
Total Liabilities	<u>11,529,823</u>	<u>445,128</u>
Net Assets Without Donor Restrictions		
Undesignated	2,324,356	3,759,196
Board designated	14,490,214	10,536,185
Total Net Assets Without Donor Restrictions	<u>16,814,570</u>	<u>14,295,381</u>
	<u>\$ 28,344,393</u>	<u>\$ 14,740,509</u>

See notes to financial statements

Middle Village Preparatory Charter School

Statements of Activities

	Year Ended June 30	
	<u>2023</u>	<u>2022</u>
REVENUE AND SUPPORT		
Public School District -		
State and local per pupil operating revenue	\$ 7,653,265	\$ 7,201,664
Government grants and contracts	3,055,867	1,839,896
Interest and dividend revenue	396,517	222,560
Net realized and unrealized gain (loss) on investments	56,370	(1,471,929)
Other income	5,458	36,594
Total Revenue and Support	<u>11,167,477</u>	<u>7,828,785</u>
 EXPENSES		
Program services	7,697,373	5,783,247
Management and general	950,915	955,405
Total Expenses	<u>8,648,288</u>	<u>6,738,652</u>
 Change in Net Assets	2,519,189	1,090,133
 NET ASSETS WITHOUT DONOR RESTRICTIONS		
Beginning of year	<u>14,295,381</u>	<u>13,205,248</u>
 End of year	<u>\$ 16,814,570</u>	<u>\$ 14,295,381</u>

See notes to financial statements

Middle Village Preparatory Charter School

Statement of Functional Expenses Year Ended June 30, 2023

	No. of Positions	No. of Students	2023				2022
			Program Services			Management and General	Total
			General Education	Special Education	Total		
		405	366	39			
Personnel Services Costs							
Administrative staff personnel	7		\$ 336,008	\$ 210,005	\$ 546,013	\$ 294,007	\$ 840,020
Instructional personnel	27		1,660,849	614,117	2,274,966	-	2,274,966
Non-instructional personnel	1		45,238	4,520	49,758	-	49,758
Total Personnel Services Costs	35		2,042,095	828,642	2,870,737	294,007	3,164,744
Fringe benefits and payroll taxes			251,370	102,001	353,371	36,190	389,561
Retirement			68,983	27,992	96,975	9,932	106,907
Legal service			-	-	-	3,145	3,145
Accounting/audit services			-	-	-	75,116	75,116
Building and land rent/lease			1,477,278	599,451	2,076,729	212,688	2,289,417
Repairs and maintenance			43,158	17,513	60,671	6,214	66,885
Insurance			154,803	62,816	217,619	22,288	239,907
Supplies/materials			135,519	13,540	149,059	-	149,059
Equipment/furnishings			43,321	17,579	60,900	6,237	67,137
Staff development			164,350	16,420	180,770	-	180,770
Marketing and recruitment			61,009	23,093	84,102	8,001	92,103
Technology			29,027	11,779	40,806	4,179	44,985
Food service			217,413	88,222	305,635	31,302	336,937
Student services			570,730	72,416	643,146	351	643,497
Office expense			14,193	5,759	19,952	2,043	21,995
Depreciation and amortization			272,534	110,589	383,123	39,240	422,363
Other			129,151	24,627	153,778	199,982	353,760
Total Expenses			\$ 5,674,934	\$ 2,022,439	\$ 7,697,373	\$ 950,915	\$ 8,648,288

See notes to financial statements

Middle Village Preparatory Charter School

Statement of Functional Expenses Year Ended June 30, 2022

	No. of Positions	No. of Students	Program Services			Management and General	Total
			General Education	Special Education	Total		
		397	357	40			
Personnel Services Costs							
Administrative staff personnel	7		\$ 324,132	\$ 202,582	\$ 526,714	\$ 283,615	\$ 810,329
Instructional personnel	27		1,518,905	580,016	2,098,921	-	2,098,921
Non-instructional personnel	1		11,598	1,302	12,900	-	12,900
Total Personnel Services Costs	35		1,854,635	783,900	2,638,535	283,615	2,922,150
Fringe benefits and payroll taxes			253,545	107,569	361,114	38,971	400,085
Retirement			73,235	31,071	104,306	11,257	115,563
Legal service			-	-	-	3,027	3,027
Accounting/audit services			-	-	-	75,933	75,933
Building and land rent/lease			962,611	408,398	1,371,009	147,959	1,518,968
Repairs and maintenance			36,403	15,444	51,847	5,595	57,442
Insurance			116,160	49,282	165,442	17,854	183,296
Supplies/materials			156,855	17,611	174,466	-	174,466
Equipment/furnishings			45,180	19,168	64,348	6,944	71,292
Staff development			46,898	5,265	52,163	-	52,163
Marketing and recruitment			30,030	12,264	42,294	4,381	46,675
Technology			19,616	8,322	27,938	3,015	30,953
Food service			119,998	50,910	170,908	18,444	189,352
Student services			42,596	23,182	65,778	289,188	354,966
Office expense			16,799	7,127	23,926	2,582	26,508
Depreciation and amortization			248,749	105,535	354,284	38,231	392,515
Other			87,844	27,045	114,889	8,409	123,298
Total Expenses			\$ 4,111,154	\$ 1,672,093	\$ 5,783,247	\$ 955,405	\$ 6,738,652

See notes to financial statements

Middle Village Preparatory Charter School

Statements of Cash Flows

	Year Ended June 30	
	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts from per pupil operating revenue and government grants and contracts	\$ 9,438,646	\$ 8,934,024
Cash receipts from interest and dividend revenue	396,517	222,560
Other income	5,458	36,594
Total Cash Received	<u>9,840,621</u>	<u>9,193,178</u>
 Cash paid for payroll and benefits	 3,671,714	 3,556,306
Cash paid to vendors	4,102,469	2,545,826
Total Cash Paid	<u>7,774,183</u>	<u>6,102,132</u>
 Net Cash from Operating Activities	 <u>2,066,438</u>	 <u>3,091,046</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of investments	(13,887,028)	(5,672,394)
Sale of investments	9,995,164	1,454,048
Purchases of property and equipment	(535,769)	(221,975)
Net Cash from Investing Activities	<u>(4,427,633)</u>	<u>(4,440,321)</u>
 Net Change in Cash, Cash Equivalents and Restricted Cash	 (2,361,195)	 (1,349,275)
CASH, CASH EQUIVALENTS AND RESTRICTED CASH		
Beginning of year	<u>4,653,999</u>	<u>6,003,274</u>
 End of year	 <u>\$ 2,292,804</u>	 <u>\$ 4,653,999</u>

See notes to financial statements

Middle Village Preparatory Charter School

Notes to Financial Statements

June 30, 2023 and 2022

1. Nature of the Organization and Tax Status

Middle Village Preparatory Charter School (the "School") is a public charter school whose mission is to prepare students with the academic skills, strength of character and social and emotional well-being to excel in high school and college, to lead in their communities and to realize their best possible selves.

The School operates in Middle Village, New York. On January 1, 2013, the Board of Regents of the University of the State of New York (the "Board of Regents") granted the School a provisional charter valid for a term of five years and renewable upon expiration. During the year ended June 30, 2023, the Board of Regents renewed the School's charter for a period of five years expiring July 31, 2028. The School opened with its first academic year in the fall of 2013 and provided education to 405 and 397 students in sixth through eighth grade during the 2022-2023 and 2021-2022 academic years.

The School's primary sources of revenue are from state and local per pupil operating revenue and other government funding.

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies, if any, at the date of the financial statements, and the reported amounts of support and revenue and expenses during the period then ended. Actual results could differ from those estimates.

Adoption of New Accounting Pronouncement

Leases

The School adopted the Financial Accounting Standards Board ("FASB") Topic 842, *Leases* ("Topic 842"), using the effective date method with July 1, 2022, as the date of initial adoption, with certain practical expedients available.

The School elected the available practical expedients to account for its existing operating leases as operating leases, under the new guidance, without reassessing (a) whether the contracts contain leases under the new standard, (b) whether classification of capital (now finance) leases or operating leases would be different in accordance with the new guidance, or (c) whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

Middle Village Preparatory Charter School

Notes to Financial Statements

June 30, 2023 and 2022

2. Significant Accounting Policies (*continued*)

Adoption of New Accounting Pronouncement (continued)

Leases (continued)

As a result of the adoption of the new lease accounting guidance, on July 1, 2022, the School recognized a lease liability of \$12,551,652, that represents the present value of the remaining operating lease payments of \$13,710,956, discounted with risk free interest rates using the treasury bond rate for 7 years of 2.92% and 5 years of 2.88%, and a right of use ("ROU") asset of \$12,577,196, that represents the discounted operating lease liability of \$12,551,652, adjusted for prepaid rent of \$25,544.

The adoption of Topic 842 had a material impact on the School's statement of financial position but did not have a material impact on its statements of activities and cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and Board of Trustees. Board designated net assets were established by the Board of Trustees to provide a cash and cash equivalents reserve for unforeseen operating and capital expenses.

With donor restrictions - represent amounts restricted by donors for specific activities of the School or to be used at some future date and amounts restricted by donors to be maintained in perpetuity. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. However, when restrictions on net assets with donor restricted contributions are met in the same accounting period in which they are received, such amounts are reported as net assets without donor restriction.

The School had no net assets with donor restrictions at June 30, 2023 and 2022.

Cash and Cash Equivalents

Cash and cash equivalents include cash balances held in bank accounts and highly liquid debt investments, with a maturity of three months or less at the time of purchase.

Middle Village Preparatory Charter School

Notes to Financial Statements

June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Fair Value Measurements

The School follows U.S. GAAP guidance on fair value measurements, which defines fair value and establishes a fair value hierarchy organized into three levels based upon the input assumptions used in pricing assets. Level 1 inputs have the highest reliability and are related to assets with quoted prices in active markets. Level 2 inputs relate to assets with other than quoted prices that are observable, either directly or indirectly, with fair value being determined through the use of models or other valuation methodologies. Level 3 inputs are unobservable inputs and are used to the extent that observable inputs do not exist.

Investment Valuation

Investments are carried at fair value.

Restricted Cash

Included in restricted cash is an escrow fund of \$75,899 as of June 30, 2023 and \$75,227 as of June 30, 2022 to cover debts in the event of the School's dissolution. According to Section 2851(2)(t) of the Charter School Law, the School must maintain no less than \$75,000 in an escrow account.

The following table provides a reconciliation of cash and cash equivalents and restricted cash reported within the statements of financial position that sum to the totals of the same such amounts presented in the statements of cash flows at June 30:

	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 2,216,905	\$ 4,578,772
Restricted cash	<u>75,899</u>	<u>75,227</u>
	<u>\$ 2,292,804</u>	<u>\$ 4,653,999</u>

Property and Equipment

Property and equipment is recorded at cost. Additions and improvements or betterments in excess of \$1,000 with an estimated useful life of more than three years are capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the shorter of the estimated useful life of the asset or term of the related lease. Property and equipment acquired with certain government contract funds are recorded as expenses when the government retains title to such assets.

Middle Village Preparatory Charter School

Notes to Financial Statements

June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Impairment of Long-Lived Assets

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were required to be recognized at June 30, 2023 or 2022.

Revenue Recognition

Revenue from state and local governments under the charter agreement is based on the number of students enrolled and recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts is recognized by the School when qualifying expenditures are incurred. Funds received in advance for which qualifying expenditures have not been incurred are reflected as deferred revenue in the accompanying statements of financial position.

The School follows U.S. GAAP guidance on accounting for contributions received and contributions made.

A number of volunteers have made a contribution of their time to the School to develop its programs and to serve on the School's Board of Trustees. The value of such contributed time is not reflected in these financial statements because it does not meet the criteria for recognition.

Investment Income Recognition

Purchases and sales of securities are recorded on a trade date basis. Interest revenue is recorded on the accrual basis and dividends are recorded on the ex-dividend date. Realized and unrealized gains and losses are included in the determination of change in net assets.

Functional Expenses

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort. Such expenses include personnel services costs, fringe benefits and payroll taxes, and building and land rent/lease.

Middle Village Preparatory Charter School

Notes to Financial Statements

June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Functional Expenses (continued)

Expenses are classified according to the functional categories for which they are incurred, as follows:

General Education Program Services – represents expenses directly associated with general education.

Special Education Program Services – represents expenses directly associated with special education for certain students requiring additional attention and guidance.

Management and General – represents expenses related to the overall administration and operation of the School that are not associated with any educational services or fundraising.

Marketing and Recruitment

Marketing and recruitment costs are expensed as incurred for staff and student recruitment. Marketing and recruitment costs for the years ended June 30, 2023 and 2022 was \$92,103 and \$46,675.

Leases

The School accounts for leases under Topic 842. The School determines if an arrangement is a lease at inception. Operating leases are included in operating lease ROU assets and operating lease liabilities on the accompanying statement of financial position. The School made the short-term lease election for leases with an initial term of less than 12 months. ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at the lease commencement date based on the present value of lease payments over the lease term. When leases do not provide an implicit borrowing rate, the School uses a risk-free rate based on the information available at the commencement date in determining the present value of lease payments. The operating lease ROU asset includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option. Lease expense for lease payments is recognized on a straight-line basis over the lease term. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants. The School has lease agreements with lease and non-lease components, which are generally accounted for separately. The School's lease agreements do not contain any variable lease components. The School applies the short-term lease exemption to all of its classes of underlying assets. For the year ended June 30, 2022, U.S. GAAP guidance stated rent shall be charged to expense over the lease term as it became payable. If rental payments are not made on a straight-line basis, rental expense shall be recognized on a straight-line basis unless another systematic and rational basis is more representative of the time pattern in which use benefit is derived from the leased property, in which case that basis shall be used. The difference between the straight-line rent expense and rent paid is reflected within prepaid expenses and other assets in the statements of financial position as of June 30, 2022.

Middle Village Preparatory Charter School

Notes to Financial Statements

June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only when they are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing authorities for the years prior to June 30, 2020.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through October 19, 2023, which is the date that the financial statements were available to be issued.

3. Concentration of Credit Risk and Revenue

Financial instruments that potentially subject the School to concentrations of credit risk consists primarily of cash and cash equivalents, investments, and grants and accounts receivable. At times, the cash balance may be in excess of the Federal Deposit Insurance Corporation's Insurance limits. As of June 30, 2023 and 2022, the uninsured portion of this balance was \$1,468,928 and \$4,081,998. The investment portfolio is diversified by types of investments and industry concentrations so that no individual investment or group of investments represents a significant concentration of risk.

The School receives a majority of its revenues from the New York State Education Department through the Charter Schools Institute of the State of New York. The Charter Schools Institute of the State of New York provides general operating support to the School based upon the location and the number of students enrolled. State and local per pupil education and special education revenue provided to the School totaled \$7,653,265 and \$7,201,664 for the years ended June 30, 2023 and 2022. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances would be materially adversely affected.

The School entered into contractual arrangements with certain governmental funding sources. The governmental agencies may request a return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund, because management does not believe that there are any liabilities to be recorded.

4. Grants and Accounts Receivable

Grants and accounts receivable are deemed to be fully collectible by management and consist of income from the federal government and New York State.

Middle Village Preparatory Charter School

Notes to Financial Statements

June 30, 2023 and 2022

5. Employee Retention Credit

During 2020 and 2021, the School qualified for the Employee Retention Credit ("ERC"), which is a refundable payroll tax credit for employers who had operations fully or partially suspended due to orders from a governmental authority or whose revenues decreased by a specific threshold. When eligible, an entity can claim a refund in excess of the payroll taxes paid based upon the amount of qualified wages and health insurance paid. Because the amount of the credit is in excess of the payroll taxes paid, the ERC is considered a conditional government grant. The School has recognized the ERC revenue and corresponding receivable in the amount of \$860,742 as of and for the year ended June 30, 2023. The ERC revenue is included within government grants and contracts in the accompanying 2023 statement of activities, and the corresponding receivable is included within grants and accounts receivable in the accompanying 2023 statement of financial position. The Employee Retention Credit receivable was collected during July 2023. The ERC remains subject to audit by government authorities until 2025.

6. Investments

Major categories of investments categorized by the fair value hierarchy are as follows at June 30:

	2023			2022	
	Quoted Price in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Total	Quoted Price in Active Markets for Identical Assets (Level 1)	Total
Exchange-traded funds and closed-end funds	\$ 1,085,478	\$ -	\$ 1,085,478	\$ 1,738,291	\$ 1,738,291
Corporate bonds	804,957	-	804,957	267,705	267,705
Common stocks	2,234,701	-	2,234,701	2,136,229	2,136,229
Government securities	-	2,767,250	2,767,250	-	-
Unit investment trusts	-	119,892	119,892	-	-
Variable annuity	-	509,808	509,808	-	-
Money market funds	22,315	-	22,315	-	-
Mutual funds	1,047,755	-	1,047,755	841,944	841,944
	<u>\$ 5,195,206</u>	<u>\$ 3,396,950</u>	8,592,156	<u>\$ 4,984,169</u>	4,984,169
Cash equivalents, at cost			655,824		4,164,667
Certificates of deposit, at cost			3,849,090		-
			<u>\$ 13,097,070</u>		<u>\$ 9,148,836</u>

During the years ended June 30, 2023 and 2022, there were no transfers in or out of Levels 1, 2 or 3 of the fair value hierarchy.

Middle Village Preparatory Charter School

Notes to Financial Statements June 30, 2023 and 2022

7. Property and Equipment

Property and equipment consist of the following at June 30:

	<u>2023</u>	<u>2022</u>	<u>Estimated Useful Lives</u>
Computers and other equipment	\$ 1,474,342	\$ 1,416,747	3
Furniture and fixtures	428,127	407,921	7
Leasehold improvements	<u>2,003,048</u>	<u>1,545,080</u>	5
	3,905,517	3,369,748	
Accumulated depreciation and amortization	<u>(3,117,966)</u>	<u>(2,695,603)</u>	
	<u>\$ 787,551</u>	<u>\$ 674,145</u>	

8. Board Designated Net Assets

For the years ended June 30, 2023 and 2022, the School designated \$3,954,029 and \$2,749,000 as an additional reserve for future capital projects.

The board designated net assets activity for the years ended June 30, 2023 and 2022 is as follows:

	<u>Balance June 30, 2022</u>	<u>Additions</u>	<u>Released</u>	<u>Balance June 30, 2023</u>
Future capital projects	<u>\$ 10,536,185</u>	<u>\$ 3,954,029</u>	<u>\$ -</u>	<u>\$ 14,490,214</u>
	<u>Balance June 30, 2021</u>	<u>Additions</u>	<u>Released</u>	<u>Balance June 30, 2022</u>
Future capital projects	<u>\$ 7,786,285</u>	<u>\$ 2,749,900</u>	<u>\$ -</u>	<u>\$ 10,536,185</u>

Middle Village Preparatory Charter School

Notes to Financial Statements June 30, 2023 and 2022

9. Liquidity and Availability of Financial Resources

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	2023	2022
Cash and cash equivalents	\$ 2,216,905	\$ 4,578,772
Grants and accounts receivable	1,476,483	205,997
Investments	13,097,070	9,148,836
Total Financial Assets	16,790,458	13,933,605
Less amounts unavailable for general expenditure:		
Board designated net assets	14,490,214	10,536,185
Financial Assets at Year End Available to Meet Cash Needs for General Expenditure Within One Year	<u>\$ 2,300,244</u>	<u>\$ 3,397,420</u>

Liquidity Management

As part of its liquidity management plan, the School invests cash in excess of daily requirements in short-term investments. Although the School does not intend to spend from its board designated net assets other than amounts appropriated for general expenditures as part of its annual budget approval and appropriation, amounts could be made available if necessary.

10. Operating Leases

Effective July 1, 2018, the School renewed its sublease agreement for a period of five years terminating on June 30, 2023. The sublease may be renewed for an additional five years with the same terms. The rate of rent will increase during the term of the lease by approximately 1% annually.

Effective July 1, 2023, the School renewed its sublease agreement for a period of five years terminating on June 30, 2028. The sublease may be renewed for an additional five years with the same terms. The rate of rent will increase during the term of the lease by approximately 3% annually.

ROU asset consists of the following at June 30, 2023:

ROU asset	\$ 12,577,196
Accumulated amortization	(1,945,361)
	<u>\$ 10,631,835</u>

Middle Village Preparatory Charter School

Notes to Financial Statements June 30, 2023 and 2022

10. Operating Leases (*continued*)

Weighted average remaining lease term	5 years
Weighted average discount rate	2.90%

The rental expense totaled \$2,289,417 and \$1,518,368 for the years ended June 30, 2023 and 2022. Cash paid for the lease amounted to \$1,989,824 and \$1,225,084 for the years ended June 30, 2023 and 2022. There were no care and maintenance fees for the years ended June 30, 2023 and 2022.

Future minimum lease payments under this operating lease are as follows for the years ending June 30:

2024	\$ 2,204,004
2025	2,272,044
2026	2,342,124
2027	2,414,304
2028	<u>2,488,656</u>
Total minimum lease payments	11,721,132
Present value discount	<u>(815,248)</u>
Present value of lease liability	<u>\$ 10,905,884</u>

11. Employee Benefit Plan

The School maintains a deferred compensation plan for all qualified employees. The School elects to make contributions to the plan on a discretionary basis. For the years ended June 30, 2023 and 2022, the School expended and contributed \$106,907 and \$115,563 to the plan.

* * * * *

**Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance With
Government Auditing Standards**

Independent Auditors' Report

**Board of Trustees
Middle Village Preparatory Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Middle Village Preparatory Charter School (the "School"), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 19, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



October 19, 2023

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

JOSEPHINE LUNE

Name of Charter School Education Corporation:

MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

BOARD CHAIR

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

Signature

[REDACTED]

Date

7/27/2023

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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[REDACTED]

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[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-
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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Home Address:



Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
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Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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[REDACTED]

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[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Andy Danielski

Name of Charter School Education Corporation:

Midvale Village Prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

Home Address:

[REDACTED]

[REDACTED]

10.19.23

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Serphin R. Maltese

Name of Charter School Education Corporation:

Middle Village Prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

Signature

Date

10/19/23

Acceptable signature formats include:

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last revised 04/2022

Request for Information
Prospective Charter School Education Corporation Trustee
Form

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.

Middle Village Prep Charter School

2. Full name: *Gail Giordano*

Home Address: *66-15 60th Lane, Ridgewood, N.Y. 11385*

Business Name and Address: *—*

Home telephone No.: *917-741-7363*

Work telephone No.: *—*

E-mail address: *GAILRAMML13@GMAIL.COM*

3. A brief educational and employment history (or you may attach a resume):

☒ Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☒ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. ☐ Does not apply to me. ☒ Yes, *Long Island Consultation*

Triangle Fire Memorial Assoc.

Center, Inc.

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. ☒ Does not apply to me. ☐ Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.

☒ Does not apply to me. ☐ Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. ☐ I / we do not know any such trustees. ☒ Yes
Serphin R. Maltess
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
☒ I / we do not know any such employees. ☐ Yes,
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. ☒ I / we do not know any such persons. ☐ Yes,
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. ☒ I / we do not anticipate conducting any such business. ☐ Yes,
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
☐ Not applicable because the education corporation does not contact with a management company or charter management organization.
☒ I / we do not know any such persons.
☐ Yes,
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. ☐ N/A. ☒ I / we have no such interest. ☐ Yes,
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. ☐ N/A. ☒ I / we or my family do not anticipate conducting any such business. ☐ Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. ☒ Does not apply to me, my spouse or family. ☐ Yes,

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. ☒ None. ☐ Yes,

17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. ☒ None. ☐ Yes,

18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

Report to Chairman of the Board - if no results, SUNY

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☒ I affirm.

20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

GAIL GIORDANO, Esq. **Certification**

I, [REDACTED] certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the {insert name of education corporation} is true and correct in every respect.

[REDACTED]
Signature

10/23/2023
Date



BOARD MEETING MINUTES

January 18, 2022

✕ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 6:00 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mr. Maltese called the meeting to order at 6:05 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|--|-----------------------------|
| ✓ Chair, Josephine Lume | ✕ Trustee, Maureen Campbell |
| ✓ Vice Chair, Serphin R. Maltese | ✓ Trustee, Betty Mayer |
| ✓ Secretary, Rosemary DeGennaro | ✕ Trustee, Monica Konopka |
| ✓ Treasurer, Margaret Ognibene | ✕ Trustee, Gail Giordano |
| ✓ Founder, Michael Michel (Non-Voting) | |

✓=present

✕= not present

Also present was Assistant Principal, *Michele Allocca*, Curriculum Coordinator, *Jessica Frith*, Director of Operations, *Christian Quezada*

Minutes from November have been circulated for approval. Motion was made by Mr. Maltese to approve the minutes, seconded by Mrs. DeGennaro and unanimously approved.

As we begin Trimester 2, teachers are beginning to incorporate state testing material from resources such as Rally for ELA and Coach for Math. They have been using the 2nd period of the day to help students who are struggling with certain skills and topics that has been identified based on teacher assessment and Mock exams. The History and Science teachers are administering their mock exams to students in the middle of January.

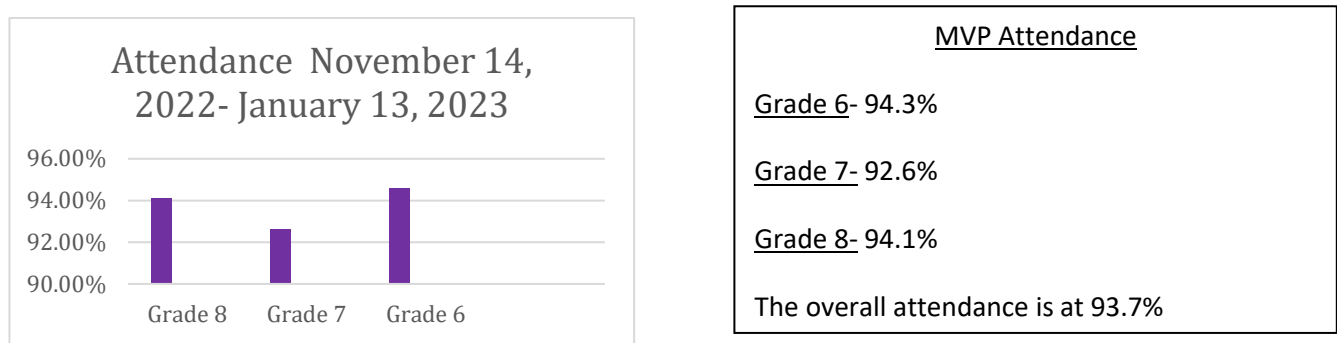
This month, we will have one-to one meetings with teachers to discuss goals and student performance. The purpose of this meeting is to work with teachers to help identify the student gaps and how to plan their instruction going forward over the next several weeks. Teachers have

5 questions that they are focusing on that will help them drive this discussion. A copy of the Self-Reflection document is attached.

Enrollment

Grade 6	Grade 7	Grade 8	Total
149	141	118	408

Attendance



MVP School Detentions/Suspensions

<u>Detention and Suspension</u>		
<u>November 10th-January 13th</u>		
<u>Grade</u>	<u>Detention</u>	<u>Suspension</u>
6	0	4
7	0	8
8	0	4

MVP Activities:

Homeroom Color War

Since our Green and Gold day competition was a great success, we had the students participate in a Homeroom Color War battle. 5 Colors represented the different homerooms and throughout the day they participated in various athletic activities. We also had a jingle run in the afternoon where students participated in various running races.

MVP Holiday Show & CK Campus Tree Lightening

MVP's winter Holiday Show took place on November 30th- We kicked off the holiday season by showcasing our 7th and 8th grade students singing a variety of holiday songs. We ended the week by having the MPV Chorus Students sing at the CK annual Tree Lighting. Under the direction of Mrs. Gale, students danced and sang Jingle Bell Rock along with We Wish You a Merry Christmas

Parent Teacher Conferences

We were excited to welcome our families back in person for Parent/Teacher Conferences for Report Cards. We had a total of 137 families attend over the 2 weeks that was offered. Some families inquired about having a virtual zoom session along with an in-person session as they felt that it was easier to log in while at work as opposed to coming into the school.

Holiday Spirit Week- The holiday spirit week kicked off with our annual Holiday Homeroom Door Decorating Contest. Each day students had the opportunity to come to school dressed up to participate in a themed day: Monday- Ugly Sweaters, Tuesday- Grinch Day Wednesday- Onesie pajama day, Thursday- Holiday Hats or Ugly Sweaters

MVP Theater club is going to see Hamilton!



In late September I received an application to submit for our school a questionnaire in regards to why we should be selected to see the Broadway show Hamilton. After the written Essay, we were moved to the next round where a phone interview took place in regards to our current fine arts program at our school. After these 2 rounds I was notified that we had made it to the final stage and will receive 20 tickets (18 students and 2 adults) at the cost of \$10.00 per ticket. Students will also need to complete a project prior to attending the show and will use this information for a Q & A session with the cast after the performance. More details are to come as we receive additional updates.

MVP Open House

MVP's Open House took place on January 11th from 4PM-7PM. Parent were put into small groups of 20-25 members where they met first greeted by our school Cheerleaders and Dragon Mascot. They then assembled in the Multi-Purpose room to hear from administration and watch a short presentation about the school. Teachers then led the families to the various classroom where they learned about the different programs that we offer. Families were able to ask questions not only to the teachers but to the students that were also helping out during the event.

Test Prep

We are almost 10 Weeks away from our first state test exam. Each year we offer our students the opportunity to receive additional support for the NYS ELA and Math exams using the service of the CK Continuing Education program. Students will have until January 20th to sign up for the testing prep.

Mrs. DeGennaro inquired about the large number of suspensions. Mrs. Frith explained the policy that was implemented to decrease the large number of students who were not doing homework. Mr. Michel also explained the hw policy which has been implemented.

Mr. Michel also updated the board about his meetings with Mrs. Cokley and the teachers to inquire about their view on how the school has been, have they been supported and the communication with Administration. All of them have been very positive and have stated that everything seems to have improved.

Financial

- Applications for the 2023-24 Lottery are available on the school website. We have had a large number of applications in the first 2 weeks of the application period.
- NYSTL funds have been utilized. The funds were used to purchase our Achieve3000 literacy software. The funds were also used to purchase ELA and Math texts and supporting materials.
- Victory Partners has reviewed our financial statements (attached) as of December 31st and their analysis indicates that we are in an adequate financial position.

The board voted to go into executive session at 6:22 p.m. to discuss consultant contract. Executive session ended at 6:39 p.m. A draft of the consulting contract will be emailed prior to the next board meeting.

Meeting adjourned at 6:41 p.m.

Next meeting of the board of trustees will be held on February 15th @ 6p.m.



BOARD MEETING MINUTES
August 17, 2022

✕ DRAFT

APPROVED

Meeting was held via Zoom at 6:00 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mr. Maltese called the meeting to order at 6:04 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- ✓ Chair, Josephine Lume
- ✓ Vice Chair, Serphin R. Maltese
- ✓ Secretary, Rosemary DeGennaro
- ✕ Treasurer, Margaret Ognibene
- ✓ Founder, Michael Michel (Non-Voting)

- ✕ Trustee, Maureen Campbell
- ✕ Trustee, Betty Mayer
- ✕ Trustee, Monica Konopka
- ✕ Trustee, Gail Giordano

✓=present

✕= not present

Also present via Zoom was Director of Curriculum, *Michele Allocca* , Christian Quezada, Director of Operations

Instructional Updates- submitted by N. Velez

- The State Education Department has sent a detailed breakdown of the ELA and Math State tests results. The progress does not include the students' levels of performance, however it is a very thorough report that reflects the students' responses on the multiple-choice exercises and constructed responses on the State test administered in the Spring to students in grades 6,7th (ELA 8th gr). Teachers have received the student data however it must be carefully discussed as a grade and content to understanding and determine the gaps in the standards that were not met, and to inform and plan instruction, especially as it relates to intervention services for the neediest students. All major subject area teachers must incorporate the Next Generation Standards from day one, to ensure that students are able to meet the State's goal of achieving at high levels of success (level 3 and above).
- The Framework for Teaching (From Danielson) will be used again next year as a tool to have professional conversations, support teachers and assess their performance. Levels of

teaching performance (rubrics) describe a specific feature of teaching component and provide a roadmap for the improvement of teaching and learning. A template reflecting the components of teaching was provided and approved by SUNY.

Non-Instructional Updates

****Professional Development**

- Training and appropriate PD opportunities for new hires and experienced teachers were discussed, coordinated and planned for the week of August 15th. The first two days are devoted to supporting new and first year teachers and the rest of the week both groups will be working together, planning, and preparing for a safe and learning classroom environment that will be inviting and exciting for all students.

****Staffing**

- Two out of the 8 new teachers who had already accepted positions, emailed or called to inform administration that they accepted a job elsewhere. Four MVP teachers (6th grade Social Studies, Earth Science, 6th gr Special Ed Math and 7th grade Math) notified administration last week that they accepted jobs with the DOE. There are currently two vacancies (Special Education and ELA 6th gr). A plan has been prepared to ensure that the 8th gr Earth Science and Math program will be "covered" when students return to school the week of August 22nd. Despite these difficulties, most teachers are in place. Interviews have been scheduled by Ms. Allocca and are on-going to find the replacement of the Earth Science, Math and Social teachers. Mrs. Frith has been hired to focus on working with select new teachers, with an emphasis on overseeing the implementation of curriculum as well as scheduling. Everyone is excited about the new staff. Other changes within the MVP management model are being considered.

Middle Village Prep's Current Enrollment

Sixth Grade	135
Seventh Grade	149
Eighth Grade	122
Total	406

Financial

The July & August (Projected) enrollment invoices have been submitted. The financial portion of the annual CSI report has been submitted. The audited financial statements will be submitted by the November 1st deadline.

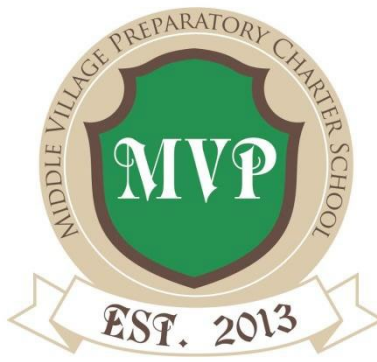
The NYSED annual report has been submitted with any additional changes made after the financial statements are complete. All staff with expired/missing CPR certifications will be re-trained at the start of the school year.

The audit fieldwork is taking place next week. We expect our auditors to present the complete financial statements at the October meeting.

Victory Partners has reviewed our financial statements (attached) as of July 31st and their analysis indicates that we are in an adequate financial position.

Motion to close meeting and go into executive session at 6:28 pm

Motion to adjourn @ 6:44 p.m.



BOARD MEETING MINUTES
November 16, 2022

✕ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 6:00 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mr. Maltese called the meeting to order at 6:10 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|--|-----------------------------|
| ✓ Chair, Josephine Lume | ✓ Trustee, Maureen Campbell |
| ✓ Vice Chair, Serphin R. Maltese | ✕ Trustee, Betty Mayer |
| ✓ Secretary, Rosemary DeGennaro | ✕ Trustee, Monica Konopka |
| ✓ Treasurer, Margaret Ognibene | ✕ Trustee, Gail Giordano |
| ✓ Founder, Michael Michel (Non-Voting) | |

✓=present

✕= not present

Also present was Assistant Principal, *Michele Allocca* , Curriculum Coordinator, *Jessica Frith*, Director of Operations, *Christian Quezada*

Minutes from October have been circulated for approval. Motion was made by Mrs. Ognibene to approve the minutes, seconded by Mrs. Konopka and unanimously approved.

Last month we shared with you the results of the NYS ELA and MATH state test scores of our students. This information was shared with our teachers and they were able to begin to look at the data to better understand the individual students needs and to think about how they are going to utilize the 2nd period of instruction to support students in the areas that show a deficiency. The Science and History teachers are also looking at ways to incorporate literacy skills into their written activities by working on activities such as supporting evidence from text and looking at cause and effect relationships.

This month, the students have taken their first Mock test exam in ELA. Teachers are in the process of grading the exams and will use this data to compare it to the data from the MAP test. Students in December will also take a Math Mock exam along with a Mock Algebra 1 regents exam. Results of both of these exams will be available for our next report.

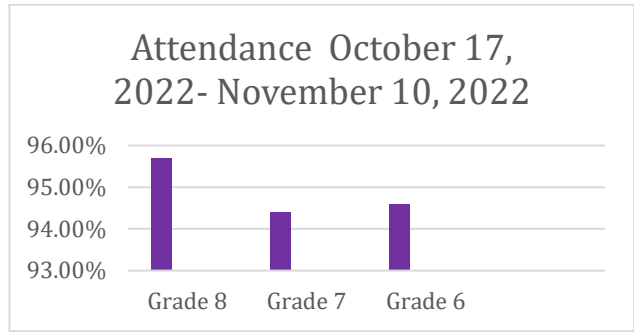
Trimester 1 will end on November 23rd and Report Cards will be made available for parents to view on December 2nd. Parent/Teacher Conferences will take place on Wednesday, December 7th (families with the last name A-L) and on Wednesday December 14th (families with the last name (M-Z) from 2:30PM -5:30PM.

This month we are practicing for MVP’s Holiday Show called “Miracle on Metropolitan” that will take place on November 30th

Enrollment

Grade 6	Grade 7	Grade 8	Total
150	142	118	410

Attendance



<u>MVP Attendance</u>
<u>Grade 6</u> - 94.6%
<u>Grade 7</u> - 94.4%
<u>Grade 8</u> - 95.7%
The overall attendance is at 94.9%

MVP School Detentions/Suspensions

<u>Detention and Suspension</u>		
<u>October 17th--November 10th</u>		
<u>Grade</u>	<u>Detention</u>	<u>Suspension</u>
6	0	2
7	0	9
8	0	2

MVP Activities:

8TH Grade Information

The TACHS exam was administered to students on November 4th and 5th using the Proctorio Software. This will act as a virtual proctor for the child at home to ensure that the exam is being taken fairly. Similar to the TACHS exam, there

are 46 students currently preparing for the SHSAT (Specialized High School Exam) with the support of the CK Kids Program that meets on Tuesday from 4:30PM-6:30PM. The SHSAT Test will take place on November 19th

Washington DC Trip- The 8th grade students are very excited to hear about the up-coming Washington DC trip that will take place on May 11th-May 13th. In the visit students will visit some of the following landmarks: Tomb of the Unknown Soldier, WWII Memorial, Lincoln, Vietnam and Korean Memorials along with the National Museum of African American

CK Campus Mystery Dinner

A Halloween Mystery Dinner featuring the “Sanderson Sisters” from the movie Hocus Pocus entertained our dinner guests with a night of laughs, suspense and prizes. Throughout the dinner the performers put on a show leading to the mysterious death of an older Max Dennison who brings the sisters back to life in order to make them “good witches”. The cast interacted with the audience which made it more entertaining and gave out various clues throughout the night.

MVP Spirit Week

Spirit Week is a fun filled week to have students participate in a variety of themed days.

Monday- Decades Day; Tuesday- Tie Dye; Wednesday- Wear Pink for Breast Cancer Awareness; Thursday- Super Hero Day; and Friday- Twin Day/Wear Positive Words Day.

Halloween

Each year MVP holds their annual door decorating contest which is a competition against the homeroom classes. 1 class section per grade level receive a trophy for the winning door. Students and teachers also have the opportunity to dress up and participate in a best costume contest. We post the costumes of the teachers on line and have students/families vote for their favorite. Teachers who won receive a gift card for best dressed. The theme this year was Netflix. MVP also had their annual Pumpkin carving/painting contest. Winning pumpkins were featured on Instagram and Facebook and all students who entered received a prize.

Green & Gold Day

MVP Celebrated Green and Gold Day on November 1st. This is a competition for the whole school as each class is divided into teams of green and gold and participate in various activities in the school gym. In the afternoon a soccer game was scheduled for the Varsity Soccer Team vs. Faculty Members. Unfortunately, the teachers lost but everyone had a great time.

Athletics- As the fall season comes to an end, MVP is giving students the opportunity to join new activities for the Winter.

Cheerleading- Students who are interested in cheerleading will work with the CK High School Cheerleading team to learn cheers and the proper way to set up routines.

Media Club- The Director of the CK Media Club thought it would be a good idea that MVP have their own Media Club. This is a great opportunity to have students be around sports in a different way. Participation in the club will involve video/audio equipment, photography and graphic design.

Science in Society Club- Gives students the opportunity to create a community garden as well as learn how to create a business, learn about planting, growing and selling goods. Students will also look at other environmentally friendly projects like Building a Bee Garden and Creating Eco-Friendly Road Salt.

Suit Up Grade 7 & 8

During Covid, Suit Up Company Reached out to MVP to join a virtual competition that involves students working with companies to learn what it takes to be a CEO. They are bringing the competitions back to schools and offered Middle Village Prep the opportunity to participate in 2 competitions.

7th Grade- On November 2nd a group of 24 students volunteered to work with the company called Matterport. Students were divided into 4 team to come up with a design and develop a new, innovative feature for Matterport that makes the 3D digital twin (3D Digital Twin: An interactive 3D model of a real-world space (an exact replica) that allows people to virtually interact with a physical property. Experience for customers more enjoyable and informative. Working with a group of your colleagues, you will have ~60 minutes to create your business plan and marketing campaign.

Normally there is 1 winning team chosen for the competition, however since the judges felt that all the participants had such great ideas and made great pitches for their products all students are receiving a \$25 gift card and the winning team will receive an extra card giving that team a total of \$50!

8th Grade- There were 36 students who volunteered to compete in this completion which was over 3 days. Students had the opportunity to work with the company called Ground Truth. Their task was to create a new teen-friendly podcast for Spotify. Topics included: Food, Mental Health awareness, technology, and cyber bullying. Students were divided into 4 teams and over the 2 days worked with a marketing and campaign team to make a sales pitch to a group of judges.

The winning team received a \$25 gift card.

After School Program

Mrs. Frith is overseeing the Greater Ridgewood Youth Council. GRYC continues this year as we offer our students to attend the After School Program Monday-Friday from 4:00PM-6:00PM and Wednesday from 2:10PM-6:00PM. An area across all grade levels that we are seeing is students having difficulty submitting homework to the teacher consistently. Our MVP policy was to give the child 1 day to complete the activity which will give them a grade of 75%. After this, then the grade would become a 0. Unfortunately, the 0 factored into the grade book is hurting many students.

We have created a policy called "Homework Enrichment" that teachers submit the names of students who have not completed assigned homework. The secretaries and guidance counselor will call home to inform the parent that their child must stay after school from 4:15-5:15 to complete the missed assignment. This allows the students to receive a grade of 75%. If they cannot stay or do not complete the assignment, it will remain a 0. If the student appears on the Enrichment List for no homework 3 times, this will result into a 1-day suspension.

Financial

- All audit reports have been submitted to NYSED and SUNY-CSI.
- The extensive New York State BEDS reporting and Federal Civil Rights Data Collection (CRDC) has commenced and will be completed as soon as possible.
- Victory Partners has reviewed our financial statements (attached) as of October 31st and their analysis indicates that we are in an adequate financial position.

Motion was made to enter executive session at 6:22 p.m.

Motion to return. Discussion was had about possible expansion. Motion to adjourn at 6:34 p.m.



BOARD MEETING MINUTES
February 9, 2022

✕ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 7:00 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mrs. Lume called the meeting to order at 7:06 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|---|------------------------------------|
| ✓ Chair, Josephine Lume | ✕ Trustee, Maureen Campbell |
| ✓ Vice Chair, Serphin R. Maltese | ✕ Trustee, Betty Mayer |
| ✓ Secretary, Rosemary DeGennaro (virtual) | ✕ Trustee, Monica Konopka |
| ✕ Treasurer, Margaret Ognibene | ✓ Trustee, Gail Giordano (virtual) |
| ✓ Founder, Michael Michel (Non-Voting) | |

✓=present

✕= not present

Also present was Assistant Principal, *Michele Allocca*, Curriculum Coordinator, *Jessica Frith*, Director of Operations, *Christian Quezada*

Admin Report

It is important that as a school we look at our student's progress over time using a variety of assessments. The MAP test that we administer in the fall helps teachers to identify the learning gaps that students have when it comes to certain ELA and Math skills. In order to identify the student's proficiency level, we administer an ELA and Math mock exam to help identify a students' projected performance. In November and December, teachers provided Mock Exam to the students in Grades 6-8 in the areas of ELA, Math and Algebra 1.

Based on the results below, teachers now are able to use this data to adjust their plans to work on skills and standards that students have shown difficulty in. We also use this time to incorporate testing prep from the ELA Rally Rehearsal books along with Math Coach books. We are also using the 2nd period of the

instructional day to have students work on writing and test taking skills such as multiple choice and key vocabulary words.

Based on the most recent progress report that was administered to students in January, we have also incorporated enrichment classes after school in the areas of ELA, Math and Earth Science. Students who are failing or have an average of 82% or lower were invited to join the program in order to receive additional support.

The results of the mock exams are below:

ELA Mock Results

Grade 6 Total Tested 150

Level 1	Level 2	Level 3	Level 4
55= 37%	62= 41%	22=16%	10=6%

Grade 7 Total Tested 131

Level 1	Level 2	Level 3	Level 4
15=11%	47=36%	39=30%	30=23%

Grade 8- Total Tested 110

Level 1	Level 2	Level 3	Level 4
8=7%	43=38%	47=43%	12=12%

Math Mock Results

Grade 6 Overall-Total # of Students Tested:147

Level 1	Level 2	Level 3	Level 4
36=24%	34=23%	48=33%	29=20%

Grade 7 Overall - 135 Total Students

Level 1	Level 2	Level 3	Level 4
12=9%	27=20%	42=31%	54=40%

Grade 8 –Algebra 1 –Overall-Total # of Students Tested- 116

Level 1	Level 2	Level 3	Level 4	Level 5
22=19%	48=41%	46= 40%		

In January we also administered the US History and Government Regents Mock Exam. Results are below:

Grade 8 Overall (Used the Regents Scale, 3 and above is proficient)

Total # of Students Tested: 115

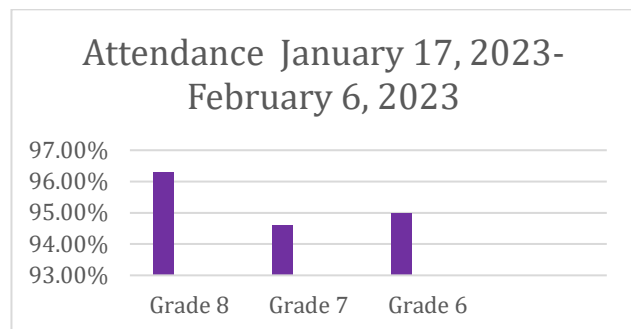
Level 1	Level 2	Level 3	Level 4
26=23%	52=45%	31=27%	6=5%

We will be conducting our second ELA mock Exam in the middle of February along with a Math Mock Exam in March.

Enrollment

Grade 6	Grade 7	Grade 8	Total
149	141	116	406

Attendance



MVP Attendance

Grade 6- 95%

Grade 7- 94.6%

Grade 8- 96.3%

The overall attendance is at 95.2%

MVP School Detentions/Suspensions

<u>Detention and Suspension</u>			
<u>January 17th- February 6th</u>			
<u>Grade</u>	<u>Detention</u>	<u>Suspension</u>	<u>Suspension for HW</u>
6	0	1	2
7	0	4	6
8	0	1	10

Ring Day Ceremony

Congratulations to our 8th grade students as they received their class rings on January 27th. This is one of the first events for the 8th grade that will bring them closer to graduation. The symbolism of the class ring signifies unity and friendship. Students had the opportunity to celebrate with their friends and teachers during lunch and as a tradition turn the class ring for good

MVP celebrated National School Choice Week with Students having a weeklong celebration of expressing why MVP was important to them. Students took part in various themed days such as wearing Yellow (School Choice Week color) along with a Super Hero Theme, MVP Pride day and Trivia Friday. Wednesday was also the 100th Day of School. As a middle school we wanted to give something back to the community and decided to collect 100 pet items and donate it to Bobby and

Enrichment Classes to Support Students.

The second progress report was made available to students and families in late January. In order to help students who are either failing or on the border line of failing ELA, Math and Earth Science, MVP partnered with the CK Kids program to offer our students the opportunity for additional support. This is different from test prep support as specific skills and topics have been identified that will be reinforced with the students in small groups. The program will last for 6 weeks where we will be able to reassess the students and determine next steps.

Saturday ELA/Math State Test Prep Program

ELA and Math Test prep classes have started! Each year MVP partners with the CK kids Program inviting students in grades 6-8 to sign up for a 10-week program to help prepare for the NYS ELA and MATH Test

Enrollment:

	Grade 6	Grade 7	Grade 8	Total
ELA Enrollment	50	38	26	114
Math Enrollment	50	38		88

** Students in Grade 8 do not take the Math state test but will take the Algebra 1 Regents in June

Financial

- We are continuing our advertising campaign for the 2023-24 Lottery. So far we have received more than 200 applications.
- The New York State Education Department (NYSED) is conducting a "2022-24 Desk Review Monitoring for Education Stabilization Funds". We have submitted the necessary documentation for the preliminary review.
- As a reminder the funds were used to address learning loss via the Summer Bridge program and as a reimbursement for the HVAC system installed in all classrooms.

Victory Partners has reviewed our financial statements as of January 31st and their analysis indicates that we are in an adequate financial position.

On motion made by Mrs. Lume and seconded by Mr. Maltese, Administration and Director of Operations Reports were accepted.

Executive Session

A motion was made by Mr. Michel and seconded by Mrs. Lume at 7:15 p.m. to move into executive session.

A motion was made to permit Mrs. Lume to sign a letter of intent on behalf of the Middle Village Prep Charter School.

A motion was made to discuss at our next board meeting the consultant contract.

A motion was made by Mr. Maltese and seconded by Mrs. Lume at 7:53 to adjourn executive session.



BOARD MEETING MINUTES
September 21, 2022

✕ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 6:00 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mr. Maltese called the meeting to order at 6:10 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|--|-----------------------------|
| ✓ Chair, Josephine Lume | ✓ Trustee, Maureen Campbell |
| ✓ Vice Chair, Serphin R. Maltese | ✕ Trustee, Betty Mayer |
| ✓ Secretary, Rosemary DeGennaro | ✕ Trustee, Monica Konopka |
| ✓ Treasurer, Margaret Ognibene | ✕ Trustee, Gail Giordano |
| ✓ Founder, Michael Michel (Non-Voting) | |

✓=present

✕= not present

Also present was Assistant Principal, *Michele Allocca*, Curriculum Coordinator, *Jessica Frith*, Director of Operations, *Christian Quezada*

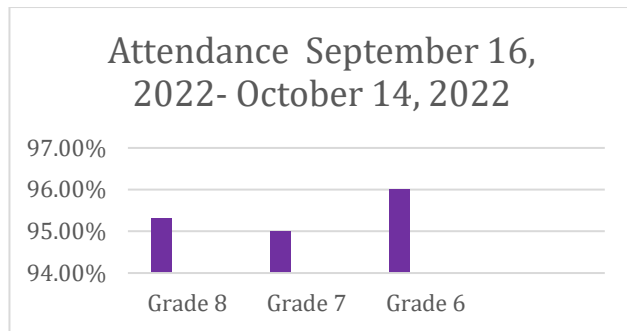
Minutes from August, September and October have been circulated for approval. Motion was made by Ms. Lume to approve the minutes, seconded by Dr. Campbell and unanimously approved.

On Thursday, October 6th, Middle Village Prep met with the SUNY Committee to discuss the renewal of the school's charter. Mrs. Josephine Lume, Mr. Michael Michel and Ms. Michele Allocca represented the school in order to answer any questions or concerns that the committee may have had. We are excited to announce that the school was granted a full, five-year renewal term! The committee highlighted the exceptional performance of the school in ELA and Math both prior to and following the pandemic. The committee also inquired how we were able to have such a great performance and if we can show other schools what we did in order to get such great results!

Enrollment

Grade 6	Grade 7	Grade 8	Total
149	143	118	410

Attendance



MVP Attendance

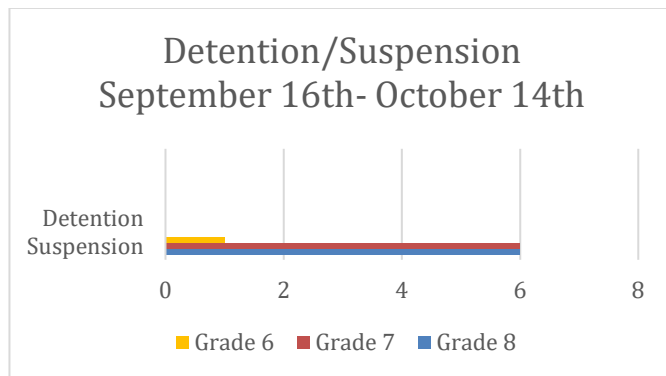
Grade 6- 96%

Grade 7- 95%

Grade 8- 95.3%

The overall attendance is at 95.5%

MVP School Detentions/Suspensions



Detention and Suspension

September 16th-October 14th

<u>Grade</u>	<u>Detention</u>	<u>Suspension</u>
6	0	6
7	0	6
8	0	5

Student Assessment Performance 2021-2022

ELA						
	1	2	3	4	Total Tested	Percent Proficient
6 th	10	18	42	79	149	81%
7 th	5	32	58	31	126	71%
8 th	2	28	47	43	120	75%

School Average: 76%

Math						
	1	2	3	4	Total Tested	Percent Proficient
6 th	24	37	35	50	146	58%
7 th	17	38	49	19	123	55%

School Average: 57%

Algebra 1							
	1 (0-54)	2(55-64)	3 (65-84)	4 (85-90)	5 (91-100)	Total Tested	Percent Proficient
8 th	8	17	69	27	1	122	79%

Earth Science							
	1 (0-54)	2(55-64)	3 (65-84)	4 (85-90)	5 (91-100)	Total Tested	Percent Proficient
8 th	82	17	22	1	0	122	19%

MVP Activities:

Student of the Month Assembly

Each month teachers select 2 students from each subject and grade level who demonstrate effort and academic excellence in class. Students are recognized for this achievement during an assembly where they are awarded pins and certificates. After awards are distributed, a 6th grade class is chosen to perform their monthly dance that they have practiced in class.

At this month's assembly we also chose the winner of our back to school raffle. Each month a raffle or activity will go toward the fundraising effort of Relay for Life. Our goal is to raise \$5000 for the June Relay at Juniper Park.

8TH Grade Information

The school's guidance counselors hosted our annual High School Fair. 13 different schools (Catholic, Public and Charter School) were in attendance for this event. Seventy-Three 8th grade families and Nine 7th grade families attended having the opportunity to speak to a variety of schools to receive information about the different programs and requirements that each school offered.

Upcoming Activities:

- October 21st- Mystery Dinner
- October 24th-October 28th- Middle Village Prep Spirit Week

- October 31st- Halloween Party –all grades
- November 1st- Green & Gold Day

Mr. Michel - SUNY granted MVP a 5 year renewal, they were impressed by the ELA and Math results. Mr. Michel spoke about offering enrichment after school to assist with homework help.

Mrs. Frith – updated the board regarding teacher support and collaboration with Ms. Allocca provide effective coaching to improve teacher practice and outcomes for all learners. Mrs. Frith is also working to enhance co-teaching also known as “push-in” arrangements. Mrs. Frith is also working with teachers with co-teaching models.

Financial

- The audit fieldwork has been completed and a review meeting was held with the audit committee. The financial statements will be finalized once approved by the Board of Trustees.
- The SUNY-CSI report has been submitted and the financial portion of the report will be submitted by the November 1st deadline.
- Our school safety plan which has been approved by Mr. Michel needs to be formally adopted before we can submit it to NYSED.
- Victory Partners has reviewed our financial statements (attached) as of September 30 th and their analysis indicates that we are in an adequate financial position.

Meeting adjourned at 6:37 p.m.



BOARD MEETING MINUTES
September 21, 2022

✕ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 6:00 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mr. Maltese called the meeting to order at 6:01 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|--|-----------------------------|
| ✓ Chair, Josephine Lume | ✕ Trustee, Maureen Campbell |
| ✓ Vice Chair, Serphin R. Maltese | ✕ Trustee, Betty Mayer |
| ✕ Secretary, Rosemary DeGennaro | ✓ Trustee, Monica Konopka |
| ✓ Treasurer, Margaret Ognibene | ✓ Trustee, Gail Giordano |
| ✓ Founder, Michael Michel (Non-Voting) | |

✓=present

✕= not present

Also present was Assistant Principal, *Michele Allocca*, Curriculum Coordinator, *Jessica Frith*, Director of Operations, *Christian Quezada*

Minutes from August and September will be approved at the next board meeting.

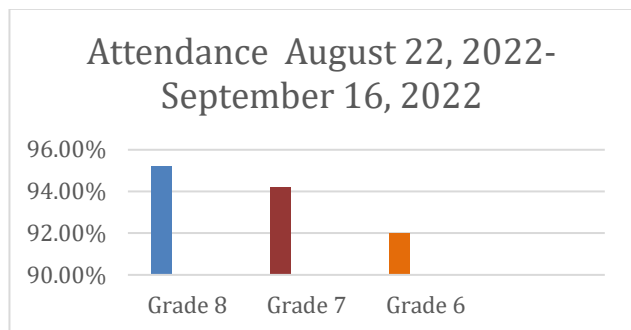
Middle Village Prep set up a week of professional development for teachers the week of August 15th-August 19th. On August 15th newly hired teachers for the 2022-2023 school year were welcomed into the school to go over standard procedures and protocols and receive technology training with Smart Boards and Teacherease.com. All staff members reported to school on Wednesday, August 17th where they were greeted by Mrs. Lume who welcomed and wished the staff well wishes for the start of our 10th year!

The remainder of the week the teachers had various trainings that included Chrome book Technology (applications such as Kami, Near Pod, and Google Applications) Next Generation Standards and Goal Setting for the new year, CPR Training and Special Education/ENL Support Meetings. MVP has secured instructional coaches to work with teachers throughout the school year from ICTLE, Teaching Matters and Think Cerca

Enrollment

Grade 6	Grade 7	Grade 8	Total
140	144	118	402

Attendance



MVP Attendance

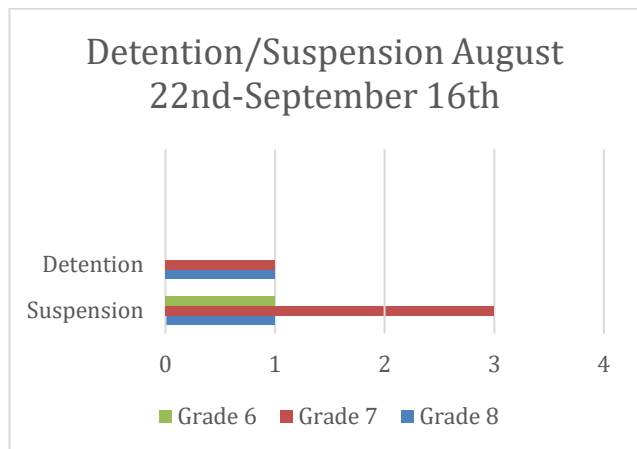
Grade 6- 92%

Grade 7- 94.2%

Grade 8- 95.2%

The overall attendance is at 93.9%

MVP School Detentions/Suspensions



Detention and Suspension

August 22nd - September 16th

<u>Grade</u>	<u>Detention</u>	<u>Suspension</u>
6	<u>0</u>	<u>1</u>
7	1	<u>3</u>
8	1	<u>1</u>

September Activities:

The NJHS students are taking a more active role this year and are able to earn hours by performing tasks around the school. This includes not only helping out at events but also being responsible to work with a homeroom to keep them up-to-date with activities that are happening in the school and organize different fundraisers. The first fundraiser that they are organizing is a "Back to School Raffle" One lucky student from each grade level will have the chance to earn a gift basket. All money raised will go toward our school's Relay for Life Team – Middle Village Prep as our goal is to raise \$5000.00 for the school year.

On September 12th, Middle Village Prep students and staff celebrated “Patriot Day” in remembrance of September 11th. Christ the King Alumni Officer Eric Kramer and the NYPD Ceremonial Band Unit came to MVP to sing patriotic songs for the students that had to do with hope and freedom. This was a great day to remember all those who lost their life, and those who heroes who saved so many. All students wrote letters and thank you cards to the officers while the History classes discussed the significance of September 11th with their classes.

MAP Testing

MAP (Measures of Academic Progress) is a computer based test that is administered to students 2 times during the school year. Students are tested in the areas of ELA and Math and data is provided in the areas of a Projected Proficiency Level and a Skill level. This data will help teachers to identify learning gaps and use the results to utilize the double periods of instruction for Math and ELA to focus on the skills that students show deficiencies in. This test is being administered the week of September 19th

Achieve 3000

Achieve 3000 is designed to help students advance their nonfiction reading skills by using on line assignments tailored to each students reading ability and Lexile level. The higher the Lexile measure, the higher the students reading level. Each year, students begin with a level set to show what their current reading level is at. Students are assigned articles weekly to complete to help move the Lexile level up and improve not just their reading skills but teachers are able to focus on specific standards and writing activities to help student with supporting evidence and determine higher level vocabulary.

8TH Grade Information

- The TACHS (Test for Admission into Catholic High School) registration period is open for students who are interested in attending a Catholic High School. MVP along with CK Kids partners together to offer MVP Students in the 8th grade the opportunity to participate in Free TACHS Test Prep. This year we have 35 students who have signed up for the program and attend in person on Saturday from 9AM-12Noon.
- On September 12th, 8th Grade students were measured for their class rings. Ring Day will take place in January 2023.
- Each year, MVP hosts a High School Fair for the 8th grade parents and students to attend. We currently have 10 schools who have RSVP'd to attend our event which will take place on Wednesday, October 5th. Schools that will be in attendance are: Christ the King HS, Holy Cross HS, Monsignor McClancy HS, Cathedral Prep HS, Fordham Preparatory School, Archbishop Molloy HS, Martin Luther HS, Maspeth HS, Northside Charter HS, Construction Trades Engineering and Architecture (CTEA)

Athletics

The Fall Try-outs for sports took place the week of September 6th. Under the direction of Sean Lewis, MVP's new Athletic Director, MVP student's athletes take part in Soccer and Cross Country Track. Monday all students have a study hall period and Tuesday and Thursday are practice days. Our Soccer team had 2 game 9/10 and 9/18. They won their first game on 9/18 with a winning score of 4-2. GO MVP DRAGONS!

Financial

The audit field work has been completed and the financial statements will be presented to the finance committee prior to our next meeting. The final SUNY and Annual Reports will be submitted once the audited financial statements are approved.

There are 10 open 6th grade seats that should be filled by the end of the week.

Victory Partners has reviewed our financial statements (attached) as of August 31st. Their analysis indicates that we are in an adequate financial position.

Mrs. Lume spoke to regarding the charter renewal date which was delayed due to a SUNY member being ill, will be rescheduled. Mrs. Lume and the board welcomed Mrs. Jessica Frith officially in person.

Mr. Michel spoke regarding upcoming events and the upcoming 10 year anniversary party on April 15, 2023.

Meeting adjourned at 6:19 p.m.



BOARD MEETING MINUTES

April 19, 2023

✖ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 4:35 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mrs. Lume called the meeting to order at 6:10 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|--|--------------------------------|
| ✓ Chair, Josephine Lume | ✓ Trustee, Gail Giordano |
| ✓ Vice Chair, Serphin R. Maltese | ✓ Treasurer, Margaret Ognibene |
| ✓ Secretary, Cindy Danielski | |
| ✓ Founder, Michael Michel (Non-Voting) | |

✓=present

✖= not present

Also present was Assistant Principal, *Michele Allocca*, Curriculum Coordinator, *Jessica Frith*, Director of Operations, *Christian Quezada*

Minutes from the March 21st board meeting were circulated, Mr. Maltese motioned to approve the minutes, it was seconded by Mrs. Ognibene and unanimously approved.

As shared at our last Board Meeting, our students have been receiving additional support in the areas of ELA and MATH in preparation for the State Test that will be taking place on Wednesday, April 19th and 20th (ELA) and May 2nd and 3rd (MATH). 99% of our students are participating in the ELA exam as only one student has opted out. All students in grades 6-8 will take the ELA exam while only Grade 6-7 will take the MATH exam as the 8th grade students will take the Algebra 1 Regents in June.

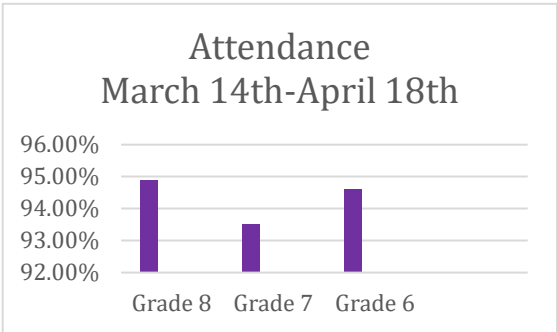
In preparation for next year, Professional Development Support for Teachers are in the works for August when teachers return to MVP. The plan will be to have a key-note speaker address the faculty and then have teachers go into different breakout sessions to discuss curriculum, standards/skills and content related material.

We are also in the process of interviewing teachers for the 2023-2024 school year. We have secured an ELA Teacher and an Art Teacher. We currently have postings on Indeed, Zip Recruiter and OLAS.

Enrollment

Grade 6	Grade 7	Grade 8	Total
149	140	115	404

Attendance



MVP

<u>MVP Attendance</u>
<u>Grade 6</u> - 94.6%
<u>Grade 7</u> - 93.5%
<u>Grade 8</u> - 94.9%
The overall attendance is at 94.3%

School

Detentions/Suspensions

<u>Detention and Suspension</u>		
<u>March 14th –April 18th</u>		
<u>Grade</u>	<u>Suspension</u>	<u>Suspension for HW</u>
6	3	2
7	8	5
8	9	2

MVP SPRING SHOW

The students in Grades 7 and 8 had their Spring Show performance on March 28th/29th The two-day show consisted of various songs from different theater plays over the years. Students had a wonderful time performing and parents were singing along to all the songs. Mrs. Gale and all the teachers did a great job preparing our students for this wonderful performance.

8th Grade Information

Regents Test Prep Classes for the 8th grade students will begin on Wednesday, April 19th for US History and will continue on Saturday for Algebra 1 and Earth Science for the next 6 weeks.

Upcoming events for the 8th Grade:

Washington DC

Prom

8th Grade BBQ

MVP 10 Year Anniversary Party

MVP celebrated its 10 year Anniversary on Sunday, April 16th. Teachers and Board Members were recognized for their 10 years of service to the school. Guests included former PTA Parents and students, Validictorian and Solutioriain from each graduating class, former teachers, current faculty and staff memebbers. Everyone enjoyed good food, great entertainment and seeing parents and students connecting with each other.



Financial

We held our 2023-24 Lottery tonight (4-19) and received over 350 applications.

The Form 990 will be sent to the finance committee this week for approval.

We are in the process of negotiating our lease renewal with Christ the King Continuing Education.

Victory Partners has reviewed our financial statements (attached) as of March 31st and their analysis indicates that we are in an adequate financial position.

Mrs. Lume introduced Mr. West Poindexter, his resume was circulated via email and Mr. Maltese made a motion to add Mr. Poindexter to the MVP board, Mrs. Lume seconded and it was unanimously approved.

Mrs. Lume introduced Mrs. Karen Rommeney, her resume was circulated via email and Mrs. Lume made a motion to add Mrs. Rommeney to the MVP board, Mr. Maltese seconded and it was unanimously approved.



BOARD MEETING MINUTES
March 21, 2023

✖ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 4:35 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mrs. Lume called the meeting to order at 7:06 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|--|--------------------------------|
| ✓ Chair, Josephine Lume | ✓ Trustee, Gail Giordano |
| ✓ Vice Chair, Serphin R. Maltese | ✓ Trustee, Betty Mayer |
| ✓ Secretary, Rosemary DeGennaro | ✓ Treasurer, Margaret Ognibene |
| ✓ Founder, Michael Michel (Non-Voting) | |

✓=present

✖= not present

Also present was Assistant Principal, *Michele Allocca*, Curriculum Coordinator, *Jessica Frith*, Director of Operations, *Christian Quezada*

Mrs. DeGennaro made the recommendation to approve the hiring of Mrs. Mary Basile Rafferty as Principal, it was seconded and unanimously approved.

Bio was submitted for the board vote from Cindy Danielski. Ms. Lume motioned to approve Ms. Danielski to the MVP Board of Trustees, it was seconded by Mrs. DeGennaro and unanimously approved.

Mrs. Cokley stated that the board had received by email the resignation letters from Dr. Maureen Campbell and Mrs. Monica Konopka.

Ms. Rosemary DeGennaro and Mrs. Betty Mayer-Foley submitted their resignations to the board. The board thanked all of them for their service over the past years and look forward to seeing them at the 10 year anniversary party.

Minutes from previous board meetings were circulated, and a motion to approve the minutes was made by Mr. Maltese, seconded by Ms. Lume and unanimously approved.

Our students and teachers are working very hard to make sure that students are getting the most support in the areas of ELA and Math as we are less than a month away from the NYS ELA State test and six weeks from the NYS Math Exam. Mock exams, and Rally books as well as teacher assessments are being used to help plan for instruction specifically in the 2nd period of the day,

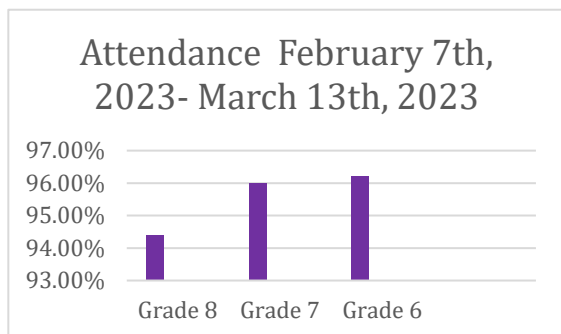
We have 2 support coaches that come to Middle Village Prep to help with Professional Development and with the training of teachers. The first coach is Alec Rescigno from Teaching Matters who works with our brand new teachers as well as co-teachers. Rachel Harshman comes to Middle Village Prep to work with our more experienced teachers. She is from McGraw Hill (ICTLE) and works on specific higher level questioning skills along with student centered classroom practices. This week we were able to get and secure a Math coach for the remainder of the school year. Coming from Teaching Matters is Ryen Jackson. Ms. Jackson will be able to help the team look at and analyze the math data that they have in order to drive instruction to use more real world math examples in the classroom. She is also going to work with the Algebra teachers to begin to make the shift to next year's Algebra 1 regents exam as the new framework will be used to administer the test.

The next two weeks, we will be holding Parent/Teacher conferences. Families will have the opportunity to meet with teachers between the hours of 2:30PM and 5:30PM on March 15th (families A-L) and March 22nd. (families M-Z)

Enrollment

Grade 6	Grade 7	Grade 8	Total
149	140	115	404

Attendance



<u>MVP Attendance</u>
<u>Grade 6</u> - 96.2%
<u>Grade 7</u> - 96%
<u>Grade 8</u> - 94.4%
The overall attendance is at 95.6%

MVP School Detentions/Suspensions

<u>Detention and Suspension</u>			
<u>February 7th- March 13th</u>			
<u>Grade</u>	<u>Detention</u>	<u>Suspension</u>	<u>Suspension for HW</u>
6	0	0	0
7	0	3	2
8	0	0	1

Valentine's Day

MVP celebrated Valentine's Day this year on February 14th with the 8th Grade students attending a special dance from 2PM -4PM. Students had a dessert party and were able to spend the afternoon dancing and spending time with friends. This year the NJHS students held a fundraiser for Relay for Life for Valentine's Day called "Teddy Grams". Students had the opportunity to purchase a Valentine's Day bear and chocolate for a friend in the school along with a special message. Throughout the day it was delivered to their special person!

8th Grade Information

Public school letters became available on March 9th for the 8th Grade students. Please see the breakdown of schools attached.

We are excited to have the opportunity to offer our 8th Grade students a trip to Washington DC from May 11th- May 13th. Students will visit a variety of historic sites including the Tomb of the Unknown Soldier, Smithsonian Air and Space Museum, African American Museum, & US Capital.

Pi Day

MVP Celebrates Pi Day! March 14th May just be an ordinary day on the calendar- but if you are a teacher and love the subject Math- then March 14th is also known as Pi Day or 3.14. MVP Students and teachers took part in various math activities throughout the day. All the teachers dressed up by wearing a Pi Day shirt along with a specific place value digit related to Pi. Students throughout the day as they traveled to their classes couldn't wait to find out what teacher was wearing what number. They then placed the teachers in order as they found each corresponding place value.

The second contest was having the 7th grade recite the digits of pi to the largest place value- A winner was selected from each class section and the overall winner was able to recite to the 136th place value

To end this exciting day- as well as raise money for a good cause, students had a pie a teacher contest. Teachers volunteered to have a pie thrown at them during lunch. All money raised goes to Relay for Life.

Color Wars

MVP students love a competition- and since we had the use of the gym – what better way to have some fun then by a friendly competition among the homeroom Grade levels. On Friday, March 17th students had the opportunity to compete in various athletic events ending the day with a Student vs Teacher Volleyball game.

Athletics

Spring Athletics have started and our students are excited to try out and take part in various sport activities. Under the direction of our school Athletic Director, Sean Lewis, he has been able to bring back many sports activities this year for our students. We are currently offering the following sports: Boys and Girls Volley Ball, Track, Cheerleading and Boys/Girls Basketball. Mr. Lewis is currently in the process of scheduling games for Volleyball that will begin in April and our Basketball Varsity and Jr Varsity team had their first game on Friday. Even though it was a tough loss, coaches and players had a great time.

Financial

We are continuing our advertising campaign for the 2023-24 Lottery. So far we have received more than 200 applications.

The New York State Education Department (NYSED) is conducting a “2022-24 Desk Review Monitoring for Education Stabilization Funds”. We have submitted the necessary documentation for the preliminary review. As a reminder the funds were used to address learning loss via the Summer Bridge program and as a reimbursement for the HVAC system installed in all classrooms.

Victory Partners has reviewed our financial statements (attached) as of January 31st and their analysis indicates that we are in an adequate financial position.

# of Students Selected	High School Main Round Offer
1	47 THE AMERICAN SIGN LANGUAGE AND ENGLISH SECONDARY SCHOOL (02M047) - M54A: American Sign Language Studies Program
2	A-TECH HIGH SCHOOL (14K610) - K60R: Academy of Computer Science/Software Engineering
1	ACADEMY FOR CAREERS IN TELEVISION AND FILM (30Q301) - Q01A: Academy for Careers in Television and Film
1	ACADEMY FOR YOUNG WRITERS (19K404) - L22A: Academy for Young Writers
6	ACADEMY OF AMERICAN STUDIES (30Q575) - Q71A: Academic Humanities
1	ACADEMY OF FINANCE AND ENTERPRISE (24Q264) - Q08R: Academy of Finance and Enterprise
1	ART AND DESIGN HIGH SCHOOL (02M630) - M60P: Commercial Art and Design, FIORELLO H. LAGUARDIA HIGH SCHOOL OF MUSIC & ART AND PERFORMING ARTS (03M485) - M80J: Fine Arts
8	AVIATION CAREER & TECHNICAL EDUCATION HIGH SCHOOL (24Q610) - Q60A: Aerospace Engineering Technology
7	AVIATION CAREER & TECHNICAL EDUCATION HIGH SCHOOL (24Q610) - Q60Q: Aviation Maintenance Engineering Technology
1	BACCALAUREATE SCHOOL FOR GLOBAL EDUCATION (30Q580) - Q41A: International Baccalaureate Program
1	BARD HIGH SCHOOL EARLY COLLEGE QUEENS (24Q299) - Q74B: Bard High School Early College Queens
1	BEACON HIGH SCHOOL (03M479) - M71A: The Beacon School
2	BENJAMIN N. CARDOZO HIGH SCHOOL (26Q415) - Q16A: Political Science, Law and Ethics
1	BROOKLYN HIGH SCHOOL FOR LAW AND TECHNOLOGY (16K498) - K49B: Law Program
1	BROOKLYN HIGH SCHOOL OF THE ARTS (15K656) - K47J: Visual Arts
1	BUSHWICK LEADERS HIGH SCHOOL FOR ACADEMIC EXCELLENCE (32K556) - K36A: Bushwick Leaders High School for Academic Excellence
1	CLARA BARTON HIGH SCHOOL (17K600) - K50J: Gateway Honors
1	EBC HIGH SCHOOL FOR PUBLIC SERVICE - BUSHWICK (32K545) - K73A: Public Service
1	EPIC HIGH SCHOOL - NORTH (27Q334) - Q65A: Interdisciplinary
1	FIORELLO H. LAGUARDIA HIGH SCHOOL OF MUSIC & ART AND PERFORMING ARTS (03M485) - M80J: Fine Arts, AVIATION CAREER & TECHNICAL EDUCATION HIGH SCHOOL (24Q610) - Q60A: Aerospace Engineering Technology
1	FOREST HILLS HIGH SCHOOL (28Q440) - Q19B: Dual Language Academy (Spanish)
4	FOREST HILLS HIGH SCHOOL (28Q440) - Q19J: Carl Sagan STEM Honors Academy
1	FOREST HILLS HIGH SCHOOL (28Q440) - Q19M: Law Academy
3	FOREST HILLS HIGH SCHOOL (28Q440) - Q19N: Drama Academy
1	GRAMERCY ARTS HIGH SCHOOL (02M374) - M66A: Visual Arts

2	GROVER CLEVELAND HIGH SCHOOL (24Q485) - Q23A: Information Technology Pathway (STEM)
1	GROVER CLEVELAND HIGH SCHOOL (24Q485) - Q23H: Music and Fine And Performing Arts Pathway
3	GROVER CLEVELAND HIGH SCHOOL (24Q485) - Q23Z: Zoned
2	HIGH SCHOOL FOR ARTS AND BUSINESS (24Q550) - Q99A: Arts and Business
8	HIGH SCHOOL FOR HEALTH PROFESSIONS AND HUMAN SERVICES (02M420) - M70A: Science & Research M70A
1	HIGH SCHOOL OF ARTS AND TECHNOLOGY (03M494) - M12A: Arts & Technology
1	JOHN BOWNE HIGH SCHOOL (25Q425) - Q14H: Science Technology Engineering and Math (S.T.E.M.) Research Program
1	LANDMARK HIGH SCHOOL (02M419) - M91A: Landmark High School
4	LONG ISLAND CITY HIGH SCHOOL (30Q450) - Q29J: Culinary Institute
1	LOWER MANHATTAN ARTS ACADEMY (02M308) - M05R: Lower Manhattan Arts Academy
1	MANHATTAN VILLAGE ACADEMY (02M439) - M94A: Manhattan Village Academy
1	MARTIN VAN BUREN HIGH SCHOOL (26Q435) - Q38C: Academy of Communication, Media, & the Arts
10	MASPETH HIGH SCHOOL (24Q585) - Q47A: Maspeth High School
1	METROPOLITAN HIGH SCHOOL, THE (12X248) - X77R: The Metropolitan High School
4	MIDDLE COLLEGE HIGH SCHOOL AT LAGUARDIA COMMUNITY COLLEGE (24Q520) - Q30J: Middle College High School at LaGuardia Community College
1	N.Y.C. MUSEUM SCHOOL (02M414) - M85A: NYC Museum School
2	NEWTOWN HIGH SCHOOL (24Q455) - Q34Z: Zoned
2	PACE HIGH SCHOOL (02M298) - M38X: PACE High School
3	QUEENS METROPOLITAN HIGH SCHOOL (28Q686) - Q39Z: Zoned
3	QUEENS TECHNICAL HIGH SCHOOL (24Q600) - Q68M: Exploratory: Introduction to Occupations
3	REPERTORY COMPANY HIGH SCHOOL FOR THEATRE ARTS (02M531) - M20X: Theater Arts
1	ROBERT H. GODDARD HIGH SCHOOL OF COMMUNICATION ARTS AND TECHNOLOGY (27Q308) - Q02A: Robert H. Goddard High School of Communication
1	SCIENCE SKILLS CENTER HIGH SCHOOL FOR SCIENCE, TECHNOLOGY AND THE CREATIVE ARTS (13K419) - K78G: Computer Technology
1	THE ACADEMY OF URBAN PLANNING AND ENGINEERING (32K552) - K52A: Urban Planning, Robotics, and Engineering
1	THE HIGH SCHOOL FOR ENTERPRISE, BUSINESS AND TECHNOLOGY (14K478) - K88B: Business & Finance
2	THE HIGH SCHOOL OF FASHION INDUSTRIES (02M600) - M68J: Art, Photography, and Graphic Design
1	THOMAS A. EDISON CAREER AND TECHNICAL EDUCATION HIGH SCHOOL (28Q620) - Q67N: Electrical Installation Technologies

1	UNION SQUARE ACADEMY FOR HEALTH SCIENCES (02M533) - A33A: Pharmacy Technician
1	WILLIAM CULLEN BRYANT HIGH SCHOOL (30Q445) - Q15A: Forensic Science and Law Academy
1	WILLIAMSBURG PREPARATORY SCHOOL (14K561) - K39X: Williamsburg Preparatory School



BOARD MEETING MINUTES
May 15, 2023

✕ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 4:35 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mrs. Lume called the meeting to order at 7:04 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|--|--------------------------------|
| ✓Chair, Josephine Lume | ✕ Trustee, Gail Giordano |
| ✓Vice Chair, Serphin R. Maltese | ✓ Treasurer, Margaret Ognibene |
| ✓Secretary, Cindy Danielski | ✓ West Poindexter |
| ✓ Founder, Michael Michel (Non-Voting) | ✕ Karen Rommeney |

✓=present

✕= not present

Mr. Maltese motioned to approve the minutes from April 19, Mrs. Lume seconded and it was unanimously approved.

Administrative report

The 6th and 7th Grade students took part in the New York State Math Test on Tuesday, May 2nd and Wednesday May 3. 99% of our students participated in the Math exam as only one student had opted out. Now that state testing is completed, MVP was selected to participate in 2 Field Test exams- the first is in ELA for Grade 7 and the second test is for 8th Grade in Algebra 1. The test consists of multiple choice questions and will last 45 minutes.

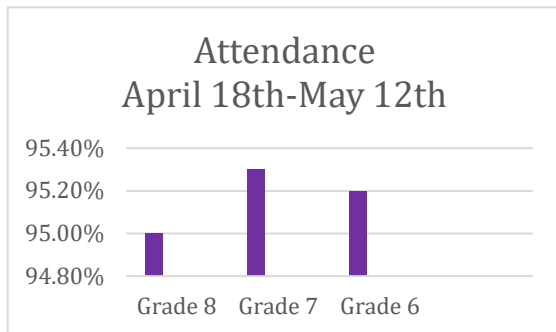
In preparation for the Regents exams that will take place in June, MVP has partnered with CK Kids to offer testing prep to the 8th grade students. The Regents exams that our students are preparing for are the US History and Government (June 1st), Algebra 1 (June 15th) and Earth Science (June 16th)

We had our lottery on April 19th and will welcome 180 students for the 2023-2024 school year. On May 17th we will have these students come to MVP to have their photo ID picture taken along with getting measured for their school uniform. When they arrive they will receive an MVP folder with information in regards to Summer Assignments, School Supply List and Calendar for the up-coming school year.

Enrollment

Grade 6	Grade 7	Grade 8	Total
149	140	115	404

Attendance



MVP

<u>MVP Attendance</u>
<u>Grade 6</u> - 95.2%
<u>Grade 7</u> - 95.3%
<u>Grade 8</u> - 95%
The overall attendance is at 95.2%

School

Detentions/Suspensions

<u>Detention and Suspension</u>		
<u>March 14th –April 18th</u>		
<u>Grade</u>	<u>Suspension</u>	<u>Suspension for HW</u>
6	2	0
7	1	2
8	0	0

MAY THE 4TH BE WITH YOU or Star Wars day was celebrated at MVP. Teachers used this day as a Math opportunity to review and go over graphing skills using both positive and negative numbers. The final product of the graph turned out to be a character from the Star Wars movie!

MVP Theater Club – Hamilton Performance

The students in the MVP theater club were selected to see the Broadway show Hamilton. Students over several weeks worked on a slideshow project answering questions about theater and productions of different types of Broadway shows. They were then given background information about each of the cast members and were to come up with questions to ask after the performance. If their question was selected it would be displayed during the Q&A - One of our student questions was selected and they received a direct response from the actor.

MVP Theater Students participate in the CK Performance of Anastasia

MVP students had the opportunity to participate in the CK production of Anastasia- some students even received leading roles in the performance. Mrs. Gale, MVP's theater teacher worked together with the High School teachers to choreograph the show. All of MVP was invited to a special showing of the play on Thursday, May 27th



May 8th -May 12th MVP celebrated Teacher Appreciation Week. Each day the teachers were recognized by receiving a small gift showing our appreciation for all the hard work that they do.



MVP 8th Grade Students have arrived in Washington DC! MVP Teachers and Administration along with 85 students arrived in Washington DC on Thursday for a 3-day adventure exploring historic sites. Some of the items on the itinerary include: The Smithsonian Museum, Tomb of the Unknown Soldier, Arlington National Cemetery, Lincoln, Vietnam Veterans and Korean Memorials

Financial

We held our 2023-24 Lottery tonight and received over 350 applications

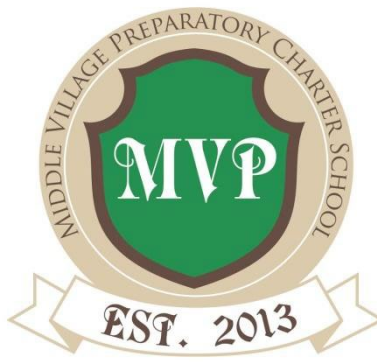
The Form 990 has been approved and filed.

Victory Partners has reviewed our financial statements (attached) as of March 31st and their analysis indicates that we are in an adequate financial position.

MVP lease has been circulated for review. Mrs. Lume motioned to approve the new lease, It was seconded by Mrs. Ognibene and approved. Mr. Maltese recused himself from the vote.

Next meeting date will be June 15th @ 7 p.m.

Motion to adjourn @ 7:33 p.m.



BOARD MEETING MINUTES
June 15, 2023

✕ DRAFT

APPROVED

Meeting was held in the Campus Conference Room at 7:00 p.m.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

Call to Order: Mrs. Lume called the meeting to order at 7:04 p.m.

Ms. Lume conducted a roll call

Board Members in Attendance:

- | | |
|----------------------------------|--------------------------------|
| ✓ Chair, Josephine Lume | ✕ Trustee, Gail Giordano |
| ✕ Vice Chair, Serphin R. Maltese | ✓ Treasurer, Margaret Ognibene |
| ✓ Secretary, Cindy Danielski | ✓ Karen Rommeney |
| ✓ West Poindexter | |

✓=present

✕= not present

Mrs. Ognibene motioned to approve the minutes from May 15, Mrs. Lume seconded and it was unanimously approved.

Administrative report

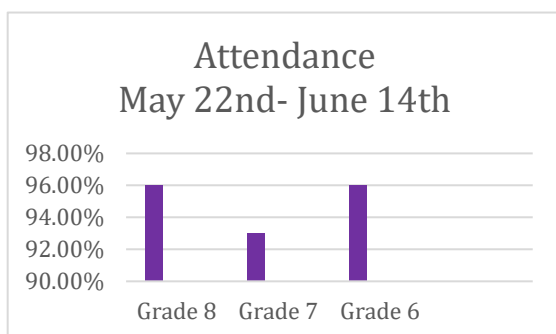
As we come to the end of the school year, we are in the process of meeting with teachers to have a year in review. We are discussing the positive items that we saw in the classroom this year as well as what the expectation would be for next year as far as grade level, schedules, and some expectations and ideas to try for next year.

We are continuing to interview teachers for the 2023-2024 school year. Teachers who have said yes to a position are coming to MVP to begin to fill out paper work and receive a tour of the school and classroom.

Enrollment

Grade 6	Grade 7	Grade 8	Total
147	140	115	402

Attendance



MVP Attendance

Grade 6- 95.7%

Grade 7- 92.8%

Grade 8- 95.9%

The overall attendance is at 94.7%

Detention and Suspension

May 22nd-June 14th

<u>Grade</u>	<u>Suspension</u>	<u>Suspension for HW</u>
6	0	0
7	1	0
8	0	0

MVP Art Show

The students in Grades 6-8 were able to showcase their art work over the year in a special show organized by the school's art teacher Ms. Emily Feigelman. Students also attended the event and spoke to families about the displayed work. Students had a wonderful time talking to parents and taking pictures

NJHS Ceremony

Students in grade 6 and grade 7 were inducted into the (NJHS) National Junior Honor Society. In order to be a member of NJHS, students must show the following attributes: scholarship, leadership, service, character and citizenship. They must also maintain a 97% average in all academic subjects. During the school year, members of the NJHS help out at school events to earn service hours and become leaders in our school community.

Science & Society Club

MVP's Science and Society Club attended a field trip today to the Botanical Gardens. Students were able to learn about "Water in the City" This workshop discussed the gardens landscapes and how the water cycle helps gardens grow. The students were then able to take home a small plant at the end of the workshop

- Student in Grade 8 took the US History Regents on June 1st. A grading scale has not been released yet in order to grade the exam. This will be made available on June 23rd.
- Grade 8 will take the Algebra 1 Regents on Thursday, June 15th and the Earth Science Regents on Friday, June 16th.
- 8th Grade students last day of school was on June 12th where they were able to get together as receive their year books, caps and gowns and 8th grade gifts.
- Graduation took place on Tuesday, June 13th
 - A former graduate from the class of 2019 Lilian Sofia was the guest speaker.
 - Students will receive their official diploma the week of June 26th once the Regents grades are finalized.

Financial

Our draft 2023-24 Budget has been reviewed and submitted for Board for approval. The plan must be submitted before June 30th. Mrs. Lume and the Finance committee have met and reviewed the budget. Mrs. Lume motioned for approval, it was seconded by Mrs. Ognibene and unanimously approved.

Mrs. Lume's board term will expire June 30th, a motion was made by Mrs. Rommeney to renew Mrs. Lume's board term for an additional five years, it was seconded by Mrs. Ognibene and unanimously approved.

Maria Candela will be asked to join the board at the next board meeting. Her bio will be circulated via email and an official vote will be taken at the next board meeting which is scheduled for August 17th @ 7 p.m.

Victory Partners has reviewed our financial statements as of May 31st and their analysis indicates that we are in an adequate financial position.

Motion to adjourn @ 7:37 p.m.

2023/24 Split Year Calendar

2023						2024					
July	August	September	October	November	December	January	February	March	April	May	June
1 Sa	1 Tu	1 Fr 10	1 Su	1 We 51	1 Fr 70	1 Mo <small>New Year's Day</small>	1 Th 106	1 Fr 122	1 Mo	1 We 159	1 Sa
2 Su	2 We	2 Sa	2 Mo 30	2 Th 52	2 Sa	2 Tu	2 Fr 107	2 Sa	2 Tu	2 Th 160	2 Su
3 Mo	3 Th	3 Su	3 Tu 31	3 Fr 53	3 Su	3 We 86	3 Sa	3 Su	3 We	3 Fr 161	3 Mo 181
4 Tu <small>Independence Day</small>	4 Fr	4 Mo <small>Labor Day</small>	4 We 32	4 Sa	4 Mo 71	4 Th 87	4 Su	4 Mo 123	4 Th	4 Sa	4 Tu 182
5 We	Sa	5 Tu 11	5 Th 33	Su	5 Tu 72	5 Fr 88	5 Mo 108	5 Tu 124	5 Fr	Su	5 We 183
6 Th	6 Su	6 We 12	6 Fr 34	6 Mo 54	6 We 73	6 Sa	6 Tu 109	6 We 125	6 Sa	6 Mo 162	6 Th 184
7 Fr	7 Mo	7 Th 13	7 Sa	7 Tu 55	7 Th 74	7 Su	7 We 110	7 Th 126	7 Su	7 Tu 163	7 Fr 185
8 Sa	8 Tu	8 Fr 14	8 Su	8 We 56	8 Fr 75	8 Mo 89	8 Th 111	8 Fr 127	8 Mo 142	8 We 164	8 Sa
9 Su	9 We	9 Sa	9 Mo <small>Columbus Day</small>	9 Th 57	9 Sa	9 Tu 90	9 Fr 112	9 Sa	9 Tu 143	9 Th 165	9 Su
10 Mo	10 Th	0 Su	10 Tu 35	10 Fr <small>Veterans Day (obs.)</small>	10 Su	10 We 91	10 Sa	10 Su	10 We 144	10 Fr 166	10 Mo 186
11 Tu	11 Fr	11 Mo 15	11 We 36	11 Sa <small>Veterans Day</small>	11 Mo 76	11 Th 92	11 Su	11 Mo 128	11 Th 145	11 Sa	11 Tu 187
12 We	12 Sa	12 Tu 16	12 Th 37	12 Su	12 Tu 77	12 Fr 93	12 Mo 113	12 Tu 129	12 Fr 146	12 Su	12 We 188
13 Th	13 Su	13 We 17	13 Fr 38	13 Mo 58	13 We 78	13 Sa	13 Tu 114	13 We 130	13 Sa	13 Mo 167	13 Th 189
14 Fr	14 Mo	14 Th 18	14 Sa	14 Tu 59	14 Th 79	14 Su	14 We 115	14 Th 131	14 Su	14 Tu 168	14 Fr 190
15 Sa	15 Tu	15 Fr 19	15 Su	15 We 60	15 Fr 80	15 Mo <small>Martin L. King Day</small>	15 Th 116	15 Fr 132	15 Mo 147	15 We 169	15 Sa
16 Su	16 We	16 Sa	16 Mo 39	16 Th 61	16 Sa	16 Tu 94	16 Fr 117	16 Sa	16 Tu 148	16 Th 170	16 Su
17 Mo	17 Th	17 Su	17 Tu 40	17 Fr 62	17 Su	17 We 95	17 Sa	17 Su	17 We 149	17 Fr 171	17 Mo 191
18 Tu	18 Fr	18 Mo 20	18 We 41	18 Sa	18 Mo 81	18 Th 96	18 Su	18 Mo 133	18 Th 150	18 Sa	18 Tu 192
19 We	19 Sa	19 Tu 21	19 Th 42	19 Su	19 Tu 82	19 Fr 97	19 Mo <small>Presidents' Day</small>	19 Tu 134	19 Fr 151	19 Su	19 We <small>Juneteenth</small>
20 Th	20 Su	20 We 22	20 Fr 43	20 Mo 63	20 We 83	20 Sa	20 Tu	20 We 135	20 Sa	20 Mo 172	20 Th
21 Fr	21 Mo 1	21 Th 23	21 Sa	21 Tu 64	21 Th 84	21 Su	21 We	21 Th 136	21 Su	21 Tu 173	21 Fr
22 Sa	22 Tu 2	22 Fr 24	22 Su	22 We 65	22 Fr 85	22 Mo 98	22 Th	22 Fr 137	22 Mo 152	22 We 174	22 Sa
23 Su	23 We 3	23 Sa	23 Mo 44	23 Th <small>Thanksgiving Day</small>	23 Sa	23 Tu 99	23 Fr	23 Sa	23 Tu 153	23 Th 175	23 Su
24 Mo	24 Th 4	24 Su	24 Tu 45	24 Fr	24 Su	24 We 100	24 Sa	24 Su	24 We 154	24 Fr 176	24 Mo
25 Tu	25 Fr 5	25 Mo 25	25 We 46	25 Sa	25 Mo <small>Christmas Day</small>	25 Th 101	25 Su	25 Mo 138	25 Th 155	25 Sa	25 Tu
26 We	26 Sa	26 Tu 26	26 Th 47	26 Su	26 Tu	26 Fr 102	26 Mo 118	26 Tu 139	26 Fr 156	26 Su	26 We
27 Th	27 Su	27 We 27	27 Fr 48	27 Mo 66	27 We	27 Sa	27 Tu 119	27 We 140	27 Sa	27 Mo <small>Memorial Day</small>	27 Th
28 Fr	28 Mo 6	28 Th 28	28 Sa	28 Tu 67	28 Th	28 Su	28 We 120	28 Th 141	28 Su	28 Tu 177	28 Fr
29 Sa	29 Tu 7	29 Fr 29	29 Su	29 We 68	29 Fr	29 Mo 103	29 Th 121	29 Fr	29 Mo 157	29 We 178	29 Sa
30 Su	30 We 8	30 Sa	30 Mo 49	30 Th 69	30 Sa	30 Tu 104		30 Sa	30 Tu 158	30 Th 179	30 Su
31 Mo	31 Th 9		31 Tu 50		31 Su	31 We 105		31 Su <small>Easter</small>		31 Fr 180	

Certificate of Occupancy

CO Number: 402433648F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Queens Address: 68-02 METROPOLITAN AVENUE Building Identification Number (BIN): 4089211	Block Number: 03667 Lot Number(s): 23 Building Type: Altered	Certificate Type: Final Effective Date: 01/12/2010
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 1 (Prior to 1968 Code) Building Occupancy Group classification: PUB (Prior to 1968 Code) Multiple Dwelling Law Classification: None		
No. of stories: 4 Height in feet: 28 No. of dwelling units: 0		
C. Fire Protection Equipment: None associated with this filing.		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: None		
Borough Comments: None		



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 402433648F

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	1320	100	G		3A	SCHOOL
OSP		OG	K		3A	ACCESSORY OFF-STREET PARKING SPACES (220)
OSP		OG	K		9A	ACCESSORY OFF-STREET PARKING SPACES (13)
001	5180	100	G		3A	SCHOOL
002	1400	100	G		3A	SCHOOL
003	100	100	F-4		9A	BANQUET HALL (NOT TO BE USED AS CABARET)
003	1340	100	G		3A	SCHOOL
004		40	RES	1	2	DWELLING
NOTE: PLACE OF ASSEMBLY SPACES (13) SHALL BE USED FROM EXISTING SCHOOL SPACE 'AFTER HOURS'						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

402433648/000 1/12/2010 9:58:13 AM