

Application: Little Water Preparatory Charter School

Antoinette Kane - akane@littlewaterprep.org
2022-2023 Annual Report

Summary

ID: 0000000362

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

LITTLE WATER PREPARATORY CHARTER SCHOOL - 800000092319

a1. Popular School Name

Little Water Prep

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

ALBANY CITY SD

e. Date of Approved Initial Charter

Sep 21 2021

f. Date School First Opened for Instruction

Aug 30 2022

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Mission:

In partnership with the community, Little Water Prep provides an affirming and rigorous environment for all K-5 scholars through reflective, data-informed teaching and a responsive curriculum that allows scholars to recognize their power and have agency over their futures.

Key Design Elements:

1. Students excel academically through a conceptual, deeper learning approach.
2. An interdisciplinary and culturally relevant approach to literacy instruction leads to lifelong readers, learners, and thinkers.
3. An affirming school environment supports the social-emotional growth and identity development of every scholar.
4. Knowledgeable, culturally competent, data-informed teachers lead to student achievement.

h. School Website Address

www.littlewaterprep.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

120

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

100

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k

1

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	68 Dutchess Avenue, Poughkeepsie, NY 12601	8455577401	Albany	K-1	K-2	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Antoinette Kane	Head of School	845-557-7401	██████████	akane@littlewaterprep.org
Operational Leader	Kelly Olivia Polk	Dean of Operations	845-557-7401		kpolk@littlewaterprep.org
Compliance Contact	Antoinette Kane	Head of School	845-557-7401		akane@littlewaterprep.org
Complaint Contact	Antoinette Kane	Head of School			akane@littlewaterprep.org
DASA Coordinator	Yackira Rodolis	Dean of Scholar Support	845-557-7401		yrodolis@littlewaterprep.org
Phone Contact for After Hours Emergencies	Antoinette Kane	Head of School	917-474-3406	██████████	akane@littlewaterprep.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Certificate-3.pdf](#)

Filename: Certificate-3.pdf **Size:** 151.3 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Little Water Prep Fire Building Safety Report \(1\).pdf](#)

Filename: Little Water Prep Fire Building Safety Report (1).pdf **Size:** 1.9 MB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

n/a

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Antoinette Kane
Position	Head of School
Phone/Extension	917-474-3406
Email	akane@littlewaterprep.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

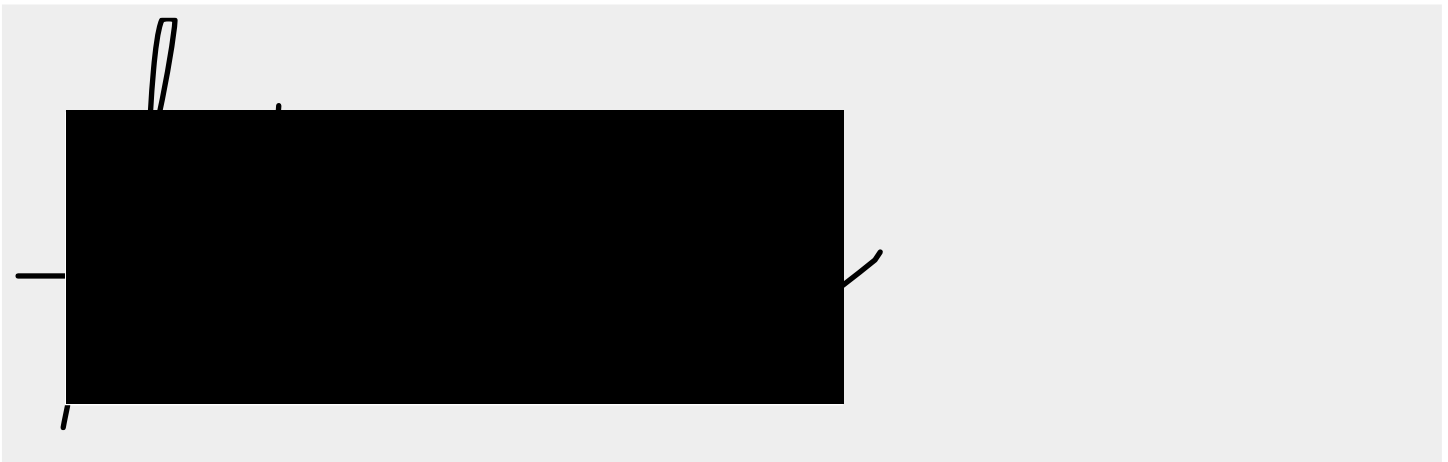
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click YES to agree.

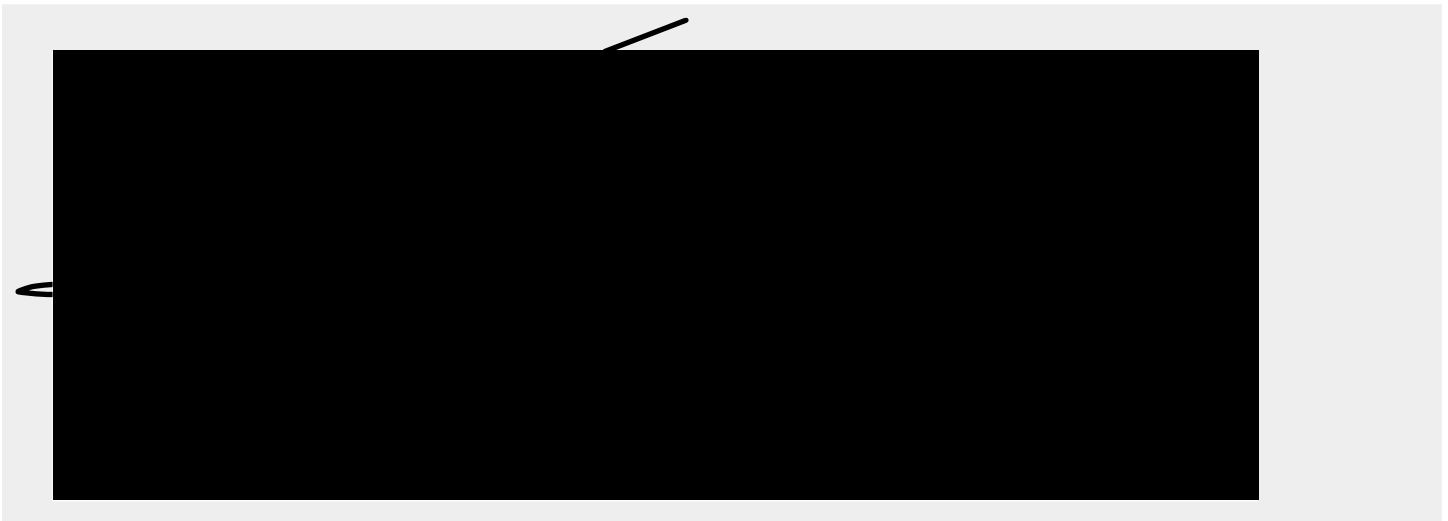
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 1 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Little Water Preparatory Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://data.nysed.gov/profile.php?instid=800000092319
2. Board meeting notices, agendas and documents	https://www.littlewaterprep.org/new-page
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000092319
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.littlewaterprep.org/policies-and-proce
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://www.littlewaterprep.org/school-safety-plan
6. Authorizer-approved FOIL Policy	https://www.littlewaterprep.org/policies-and-proce
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.littlewaterprep.org/policies-and-proce

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
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Academic Goal 40				
Academic Goal 41				

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Academic Goal 43				
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Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
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Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Aug 1 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[LWP - FY 2023-2024 Budget Worksheet - 5](#)

Filename: LWP_-_FY_2023-2024_Budget_Workshe_HdrIfsK.xlsx Size: 399.3 kB

[Little Water Prep - FY2023-24 Budget-Narrative-Questionnaire \(2\)](#)

Filename: Little_Water_Prep_-_FY2023-24_Budg_fl6Hwo7.pdf Size: 29.5 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[volkmar disclosure](#)

Filename: volkmar_disclosure.pdf Size: 1.4 MB

[LWP Board Disclosure Form with signature \(1\)](#)

Filename: LWP_Board_Disclosure_Form_with_signature_1.pdf Size: 317.0 kB

[Dr](#)

Filename: Dr._Rae_Hall_LWP_Board_Disclosure_Form_.pdf Size: 758.4 kB

[LWP Board Disclosure Form](#)

Filename: LWP_Board_Disclosure_Form_.pdf Size: 464.6 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Kevin Collins	[REDACTED]	Chair	Governance	Yes	1	06/29/2021	06/29/2024	12
2	Rachele Hall	[REDACTED]	Vice Chair	Governance	Yes	1	6/29/2021	01/1/2026	12
3	Steven Strom	[REDACTED]	Treasurer	Finance	Yes	1	11/01/2021	09/11/2023	12
4	Lucy Volkmar	[REDACTED]	Trustee/Member	Academic	Yes	1	11/01/2021	09/30/2023	11
5	Brendan Mee	[REDACTED]	Secretary	Governance	Yes	1	06/29/2021	06/29/2024	12
6	Kadeem "Talent" Davis	[REDACTED]	Trustee/Member	Academic	Yes	1	06/12/2022	01/1/2026	10
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	6
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

112

Total number of Voting Members on June 30, 2023:

6

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

7

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>We actively recruited in all parts of the city including door to door tabling and fliering at the housing complexes, at Hudson River Housing, local shelters and community organizations. In addition, we held parent information sessions and focus groups. Lastly, Little Water Prep will work to develop meaningful relationships with local shelters, food banks, and benefits screening providers to ensure we are proactively reaching economically disadvantaged families before and throughout the course of our charter.</p>	<p>Building off our efforts from the previous year, we have partnered with local non profits and community organizations as well as local pre-schools and head starts to recruit and spread the word. We partner with shelters and public housing complexes as well. We have expanded our efforts to include nearby towns such as Newburgh and Hyde Park to reach a greater population of economically disadvantaged families.</p>
English Language Learners	<p>To guarantee we are effectively reaching populations of English Language Learners in our target area, we will ensure all recruitment and enrollment materials are translated into English and Spanish and will utilize local translation services or volunteers to support these efforts. We will also deepen our relationships with La Voz Radio Show and Magazine, continue making appearances on Kingston Radio, and host virtual information sessions in English and Spanish for Spanish-speaking families. We will purchase ad space in local newspapers, including the Poughkeepsie Journal and La Voz Magazine, leading up to our opening every month. We will work to develop and sustain strong relationships and partnerships with local elected officials, formal and informal community leaders, and key</p>	<p>We will continue to utilize our translator and have posted all communications (printed or digitally) in both English and Spanish as well as our student application and online portal. We have partnered with local organizations and local community members to present information on the school in English and Spanish to Spanish speaking families.</p>

	<p>organizations that provide services to immigrant families. At Little Water Prep, we believe in an anti-racist and inclusive approach to building an unbreakable school community and proudly support immigrant, refugee, and English Language Learners/families and will make public announcements and statements that communicate the message of this belief.</p>	
<p>Students with Disabilities</p>	<p>We will consistently develop methods and strategies to recruit effectively and enroll Students with Disabilities by building strong partnerships with local parents of Students with Disabilities, district Parent-Teacher Associations, and other organizations that focus on serving children with disabilities. We seek to co-sponsor free informational workshops and events with community-based organizations and after school programs that support parents in knowing their children's educational rights and how to navigate documents such as an Individualized Education Plan (IEP). As a part of our commitment to ensuring we are providing our scholars with the necessary services and supports they need to thrive, we will continue to form and build relationships with Poughkeepsie City School District and the Committee on Special Education. All Little Water Prep outreach materials will clearly articulate that the school will serve all learners and no pre-admission requirements to screen.</p>	<p>We have hosted community open workshops and forums that include information, resources, and a network of family advocates to support families with students with disabilities. We advertise the supports and programs we have in place to support all learners and our intervention systems. We work with local service providers and organizations such as Astor services and other early learning programs.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>o ensure we are retaining our student population at Little Water Prep over the course of the charter term, Little Water Prep will closely track and monitor all student performance data, including disaggregation of student performance data for each target group listed above. Student academic, attendance and behavioral data will be reviewed and utilized by all instructional staff. Additionally, the Leadership Team will use feedback and data from our annual student and family surveys to identify areas of improvement and strategically plan to meet the needs demonstrated in our parent and student feedback. At the end of each school year, we will also provide each family with an 'Intent to Return' form that will allow parents to indicate whether they intend to have their scholar return the following school year and collect feedback. We will continuously seek ways to collect and incorporate parent and student feedback and commit to consistent communication and collaboration between the school and our families. Little Water Prep is designed to provide students with an opportunity to excel academically and have a choice over their future decisions. We support all learners, regardless of any challenges they may face.</p>	<p>We will build upon the retention efforts developed and implemented in 2022-23 for the 2023-24 school year. We have increased our transportation services capacity -- which we identified in year one as a huge need in being able to service students from economically disadvantaged backgrounds, especially families without a car to get their scholar to school in a walking district.</p>
English Language Learners	<p>o ensure we are retaining our student population at Little Water Prep over the course of the charter</p>	<p>Through continued partnership with parents and continued efforts to increase our communication with all</p>

	<p>term, Little Water Prep will closely track and monitor all student performance data, including disaggregation of student performance data for each target group listed above. Student academic, attendance and behavioral data will be reviewed and utilized by all instructional staff. Additionally, the Leadership Team will use feedback and data from our annual student and family surveys to identify areas of improvement and strategically plan to meet the needs demonstrated in our parent and student feedback. At the end of each school year, we will also provide each family with an 'Intent to Return' form that will allow parents to indicate whether they intend to have their scholar return the following school year and collect feedback. We will continuously seek ways to collect and incorporate parent and student feedback and commit to consistent communication and collaboration between the school and our families. Little Water Prep is designed to provide students with an opportunity to excel academically and have a choice over their future decisions. We support all learners, regardless of any challenges they may face.</p>	<p>families, including those whose English is not their first language we hope to strengthen our plan to recruit and retain ELL students. We also utilize a screening process and individualized academic plan for all students who are identified as ELL at the start of the school year. Additionally, we hired a TESOL certified teacher to support students through bi-lingual learning.</p>
<p>Students with Disabilities</p>	<p>o ensure we are retaining our student population at Little Water Prep over the course of the charter term, Little Water Prep will closely track and monitor all student performance data, including disaggregation of student performance data for each target group listed above. Student academic, attendance and</p>	<p>Through our tiered intervention system and student supports team, we are able to support students with disabilities academically and behaviorally. We will also continue to partner with parents, service providers, special education teachers and the CSE to support our students with disabilities.</p>

behavioral data will be reviewed and utilized by all instructional staff. Additionally, the Leadership Team will use feedback and data from our annual student and family surveys to identify areas of improvement and strategically plan to meet the needs demonstrated in our parent and student feedback. At the end of each school year, we will also provide each family with an 'Intent to Return' form that will allow parents to indicate whether they intend to have their scholar return the following school year and collect feedback. We will continuously seek ways to collect and incorporate parent and student feedback and commit to consistent communication and collaboration between the school and our families. Little Water Prep is designed to provide students with an opportunity to excel academically and have a choice over their future decisions. We support all learners, regardless of any challenges they may face.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

LWP 2023-2024 School Calendar VF

Filename: LWP_2023-2024_School_Calendar_VF.docx-2.pdf Size: 208.7 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Completed - Aug 1 2023

[LWP Board Disclosure Form with signature \(1\)](#)

Filename: LWP_Board_Disclosure_Form_with_sig_5MVtnCv.pdf Size: 317.0 kB

University of the
Education



State of New York
Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

#8-001 LEASED QUARTERS
FORMERLY OUR LADY OF MOUNT CARMEL SCHOOL
POUGHKEEPSIE, NEW YORK 12601

Building ID: 131500868001


DISTRICT:

LITTLE WATER PREPARATORY CS
ANTOINETTE KANE
68 DUTCHESS AVE
POUGHKEEPSIE, NEW YORK 12601

Issuance Date: March 31, 2023

Effective Date: January 01, 2023

Expiration Date: January 01, 2024



Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No


If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

 **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

✓ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

PUBLIC SCHOOL FIRE AND BUILDING SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

BEDS CODE #

1	3	1	5	0	0	8	6	1	1	9	0												
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District/School Name

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Facility/Building Name

M	T	.	C	A	R	M	E	L															
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Street Address (NO PO Box Numbers)

6	8		D	U	T	C	H	E	S	S		A	V	E	N	U	E						
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City/Town/Village

Zip Code

P	O	U	G	H	K	E	E	P	S	I	E										1	2	6	0	1
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INSTRUCTIONS

- Read the “Manual for Public School Facility - Fire and Building Safety Inspections” prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

4. Indicate the ownership of this facility

- Leased
 Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Archdiocese

Address *

[Redacted]

Poughkeepsie, NY 12601

Telephone # *

[Redacted]

5. Does the District lease the building or spaces within the building to others? YES NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet:

28,000 sq-ft.

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

Part I: General Information and Fire/Life Safety History

Inspection Date 12.5.2022

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	10.21.22	<input checked="" type="radio"/>	<input type="radio"/>
2	10.26.22	<input checked="" type="radio"/>	<input type="radio"/>
3	11.2.2022	<input checked="" type="radio"/>	<input type="radio"/>
4	11.18.2022	<input checked="" type="radio"/>	<input type="radio"/>
5	11.18.2022	<input checked="" type="radio"/>	<input type="radio"/>
6	11.28.2022	<input checked="" type="radio"/>	<input type="radio"/>
7	11.29.2022	<input checked="" type="radio"/>	<input type="radio"/>
8	12.1.2022	<input checked="" type="radio"/>	<input type="radio"/>
9	12.2.2022	<input checked="" type="radio"/>	<input type="radio"/>
10		<input type="radio"/>	<input type="radio"/>
11	11.30.2022	<input type="radio"/>	<input checked="" type="radio"/>
12		<input type="radio"/>	<input type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8 fire drills occurred prior to 12.1.2022,
1 lockdown drill.

Part B: Public School Certifications

8. Average time to evacuate facility was: minutes 95 seconds

9. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

10. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires _____ Number of injuries _____ Total cost of property damage _____

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRIAN J HAY Telephone #: (845) 451-4079
Title: FIRE INSPECTOR COP Certification # NY0022621
Email: BHAY@CITYOFPOUGHKEEPSIE (as designated by the NYS Department of State)

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date _____ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Antoinette Kane Telephone #: (917) 474-3406
Title: Executive Director Email: akane@littlewaterprep.org
Signature: _____

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Antoinette Kane Telephone #: (917) 474-3406
Title: Head of School
Email: akane@littlewaterprep.org Signature: _____

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District LITTLE WATER PREP
 Facility # 131500861190

Building Name MT CARMEL

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B										
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected							
01A-2					08A-2					13A-2					19E-1										
01B-1					08B-2	SB				13B-2					19F-1										
01C-1					08C-2										19G-1										
01D-1	✓				08D-2					14A-2	✓				19H-2										
01E-1	✓				08E-2					14B-2	✓														
					09A-2					14C-2					20A-1										
02A-2					09B-2					14D-1					20B-1										
02B-1					09C-1					14E-1					20C-1										
02C-3					09D-1					15A-2					21A-3										
02D-1	✓				09F-2					15B-1					22A-3										
02E-2	✓				09G-2					15C-2					22B-3										
02F-3					10A-2					15D-2					22C-3										
02G-2					10B-2	✓				15E-1	✓				23A-1										
					10C-1					16A-2					23B-1										
03A-3	✓				10D-1					16B-2	✓				23C-1										
03B-1	✓									16C-2					23D-2										
					11A-2					16D-2					24A-3	✓									
04A-2	✓				11B-1					17A-3					25A-1										
04B-2	✓				11C-2					17B-2					25B-1										
04C-1					11D-2					17C-2					25C-1										
					11E-1					17D-2															
05A-3										17E-1					26A-3										
05B-2					12A-1					17F-3					If any additional non-conformances are observed, check item 26A-3 and list the Code section below. _____ _____ _____ Inspector The inspector has been provided with a copy of the previous year's school fire safety report: Yes _____ No _____										
05C-2					12B-3					17G-1	✓														
					12C-2	✓				17H-2															
06A-1					12D-2					17I-2	✓														
06B-1					12E-1					17J-1															
06C-1					12F-1	✓				17K-1															
06D-2	✓				12G-1					17L-1															
06E-3					12H-1	✓				18A-2															
06F-1					12I-1	✓				18B-2															
06G-1					12J-1	✓				18C-2															
06H-2					12K-1					18D-2															
					12L-1	✓				19A-3															
07A-3	SB				12M-1					19B-2															
07B-2					12N-1					19C-1															
07C-2					12O-2	✓				19D-1															

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name BREANT HAY
 Date 12-5-2022

Registry # _____ (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26F-4)

SUNY Charter Schools Institute
Budget Narrative

Education Corporation Name:

Fiscal Contact:

Date:

Name:

Email:

1. What steps has the education corporation taken to ensure it has enacted a conservative budget?

2. How much of the education corporation's tier two of the ESSER funds would be spent by September 30, 2023? How much of the tier three ESSER funds does the education corporation plan to spend by September 30, 2024?

3. How does the education corporation ensure the sustainability of programs enacted through the use of ESSER funding once ESSER funding period ends?

Little Water Preparatory Charter School

2022-23

Feb Forecast

2020-21	2021-22
Actuals	Actuals

SUMMARY

Revenue

Per Pupil Funding & State Grants	-	-
Federal Grants	-	-
Contributions & Grants	-	233,333
Fundraising	-	-
Interest	-	-
Miscellaneous Revenues	-	0
Total Revenue	-	233,334

Expenses

Personnel	-	65,990
Benefits & Insurances	-	4,530
Curriculum & Classroom	-	-
Administrative Expenses & Insurances	-	9,500
Professional Development & Services	-	12,264
Marketing & Recruitment	-	-
Facilities	-	-
Miscellaneous Expenses	-	1,515
Total Expenses	-	93,799

Operating Income

- 139,535

Fund Balance

Beginning Balance (Unaudited)
Audit Adjustment
Beginning Balance (Audited)
Operating Income

Ending Fund Balance

Fund Balance as a % of Expenses

ENROLLMENT

Total Enrolled**REVENUE****Per Pupil Funding & State Grants**

4100	State Grants	-	-
4101	Per Pupil Aid-General Ed	-	-
4102	Per Pupil Aid-Special Ed	-	-
4102.1	Per Pupil Aid-Special Ed - 20 to 60	-	-
4102.2	Per Pupil Aid-Special Ed - Greater than 60	-	-
4103	NYSTL	-	-
4104	NYSSL	-	-
4105	NYSLIB	-	-
4106	DYCD	-	-
4107	Senate One Time Appropriations	-	-
4108	Facility Rental Assistance	-	-
4109	Per Pupil Prior Year Unaccrued	-	-
4110	State Nutrition Program	-	-
4110.1	State Nutrition Program - Breakfast	-	-
4110.2	State Nutrition Program - Lunch	-	-
4111	State Supper Program	-	-

SUBTOTAL - Per Pupil Funding & State Grants

- -

Federal Grants

4200	Federal Grants	-	-
4201	Title I	-	-
4202	Title II	-	-
4203	PCSP	-	-
4204	IDEA	-	-
4205	E-rate	-	-
4206	NSLP	-	-
4206.1	NSLP - Breakfast	-	-
4206.2	NSLP - Lunch	-	-
4207	Title III	-	-
4208	Title IV	-	-

SUBTOTAL - Federal Grants

- -

Contributions & Grants

4300	Contributions	-	-
4301	Individual Contributions	-	-
4302	Corporation Contributions	-	-
4303	Foundations Contributions	-	233,333
4304	In-Kind Revenue	-	-
4305	Board Contributions	-	-

SUBTOTAL - Contributions & Grants	-	233,333
--	---	---------

Fundraising

4400	Fundraising	-	-
------	-------------	---	---

SUBTOTAL - Fundraising	-	-
-------------------------------	---	---

Interest

4500	Interest Revenue	-	-
------	------------------	---	---

SUBTOTAL - Interest	-	-
----------------------------	---	---

Miscellaneous Revenues

4600	Misc Revenue	-	-
4601	After School	-	-
4602	Field Trips	-	-
4603	Lunch Sales	-	-
4604	Uniform Sales	-	-
4605	Merchandise Sales	-	-
4606	Snack Sales	-	-
4607	CMO Fees	-	-
4608	Intervention Funds	-	-
4900	Revenue Suspense	-	0

SUBTOTAL - Miscellaneous Revenues	-	0
--	---	---

TOTAL REVENUE	-	233,334
----------------------	---	---------

EXPENSES

Personnel

5000	Personnel Expenses	-	-
5100	Non-Instructional Salaries	-	-
5101	Leadership Salaries	-	65,990
5102	Deans & Directors	-	-
5103	Operations/Admin Salaries	-	-
5104	Clerical Salaries	-	-
5200	Instructional Salaries	-	-
5201	General Education Salaries	-	-
5202	Instructional Support	-	-
5203	Special Education Salaries	-	-
5204	General Education Substitutes Salaries	-	-
5205	Student Support Services Salaries	-	-
5206	Afterschool & Saturday School Salaries	-	-
5207	Summer School Salaries	-	-
5208	Stipends	-	-

5209	Bonuses	-	-
5210	Intervention	-	-

SUBTOTAL - Personnel	-	65,990
-----------------------------	---	---------------

Benefits & Insurances			
5400	Benefits	-	-
5402	Social Security-ER	-	2,480
5404	Medicare-ER	-	580
5409	SUI/DIS	-	1,470
5411	403B Contribution-Match	-	-
5414	Benefit Plan Admin Fees	-	-
5500	Personnel Expenses	-	-
5501	Medical	-	-
5502	Dental	-	-
5503	Vision	-	-
5504	HRA/FSA	-	-
5505	Life and AD&D	-	-
5506	Workers Compensation	-	-

SUBTOTAL - Benefits & Insurances	-	4,530
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Curriculum & Classroom			
6100	Curriculum and Classroom	-	-
6101	Classroom Supplies & Materials	-	-
6102	Textbooks	-	-
6103	Library Books	-	-
6104	Assessments	-	-
6105	Field Trip Expenses	-	-
6106	Afterschool/ Saturday Academy	-	-
6107	Extracurricular Supplies & Materials	-	-
6108	NYSTL Expenses	-	-
6109	NYSSL Expenses	-	-
6110	NYSLIB Expenses	-	-
6111	Student Life Organizations	-	-
6112	Student Food	-	-
6113	Summer Academy	-	-
6114	Uniforms/Misc Expenses	-	-
6115	Snacks	-	-

SUBTOTAL - Curriculum & Classroom	-	-
--	---	---

Administrative Expenses & Insurances			
7000	Administrative Expenses	-	-
7001	Materials and Supplies	-	-
7002	Phone & Internet Expenses	-	-
7003	Dues,Subscriptions & Memberships	-	9,500

7004	Postage & Delivery	-	-
7005	Equipment Lease	-	-
7006	Equipment-Non Capitalized	-	-
7007	Computers-Non Capitalized	-	-
7008	Furniture & Fixtures-Non Capitalized	-	-
7009	Software-Non Capitalized	-	-
7010	Food Services	-	-
7011	Furniture & Equipment Lease	-	-
7012	Staff Appreciation	-	-
7013	Parent Workshops	-	-
7014	Special Events	-	-
7100	Insurances	-	-

SUBTOTAL - Administrative Expenses & Insurances	-	9,500
--	---	--------------

Professional Development & Services			
7200	Professional Services	-	-
7201	Auditing Services	-	-
7202	Payroll Fees	-	605
7203	Special Educational Services	-	-
7204	Admin & Temp Staffing Services	-	-
7205	Financial Management Services	-	-
7206	Recruiting Consultants	-	-
7207	Technology Service	-	-
7208	Security Services	-	-
7209	Legal Service	-	4,709
7210	Management Fees	-	-
7211	Custodial Services	-	-
7212	Substitutes	-	-
7213	Regional Office	-	-
7214	Other Educational Services	-	6,950
7300	Professional Development	-	-
7301	Leadership Consultants & PD	-	-
7302	General Education PD	-	-
7303	Board Exps & Strategic Planning	-	-
7304	Tuition Reimbursement	-	-

SUBTOTAL - Professional Development & Services	-	12,264
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Marketing & Recruitment			
7400	Marketing & Recruitment	-	-
7401	Student Recruitment	-	-
7402	Staff Recruitment	-	-
7403	Marketing Expenses	-	-
7404	Advertisements & Job Fairs	-	-

SUBTOTAL - Marketing & Recruitment

- -

Facilities

8100	Facilities	-	-
8101	Rent	-	-
8102	Utilities - All	-	-
8103	Repairs & Maintenance	-	-
8104	Cleaning Supplies	-	-
8105	Facilities Improv-Non Capital	-	-
8106	Signage	-	-
8107	Property Tax	-	-

SUBTOTAL - Facilities

- -

Miscellaneous Expenses

8801	Meals & Hospitality	-	-
8802	Travel Expenses	-	-
8803	Board Meeting Expenses	-	-
8804	Bank/Misc Fees	-	34
8805	Suspended Expenses	-	1,481
8805.1	Temporary JE	-	-
8806	Prior Year Expenses Unaccrued	-	-
8807	Interest Expense : Short Term	-	-
8808	Interest Expense : Long Term	-	-

SUBTOTAL - Miscellaneous Expenses

- 1,515

TOTAL EXPENSES

- 93,799

Fixed Assets

13300.1	Leasehold Improvements	-	-
13500	Furniture and Fixtures	-	-
13600	Computer Equipment	-	-

SUBTOTAL - Fixed Assets

-

\$ Per Enrollment

Year 1	Year 2
2022-23	2023-24
Feb Forecast	Forecast

Year 1	Year 2
2022-23	2023-24
Feb Forecast	Forecast

1,820,650	3,119,042
585,224	542,326
30,500	-
25,000	-
-	-
-	-
2,461,374	3,661,368

16,858	17,328
5,419	3,013
282	-
231	-
-	-
-	-
22,791	20,341

878,684	1,684,482
217,233	299,397
165,602	216,800
236,511	147,726
371,410	414,697
15,000	44,226
262,400	314,820
141,210	51,638
2,288,051	3,173,786

8,136	9,358
2,011	1,663
1,533	1,204
2,190	821
3,439	2,304
139	246
2,430	1,749
1,308	287
21,186	17,632

173,323	487,582
----------------	----------------

1,605	2,709
--------------	--------------

-	173,323
-	-
-	173,323
173,323	487,582

173,323	660,904
8%	21%

1,605	3,672
--------------	--------------

% of Category

Year 1	Year 2
2022-23	2023-24
Feb Forecast	Forecast

74%	85%
24%	15%
1%	0%
1%	0%
0%	0%
0%	0%
100%	100%

38%	53%
9%	9%
7%	7%
10%	5%
16%	13%
1%	1%
11%	10%
6%	2%
100%	100%

108	180	108	180
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-	-	-	-
1,623,240	2,786,562	15,030	15,481
-	-	-	-
197,410	332,480	1,828	1,847
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

0%	0%
89%	89%
0%	0%
11%	11%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%

1,820,650	3,119,042	16,858	17,328
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100%	100%
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-	-	-	-
46,834	46,834	434	260
40	40	0	0
500,000	458,135	4,630	2,545
17,100	28,800	158	160
21,250	8,517	197	47
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

0%	0%
8%	9%
0%	0%
85%	84%
3%	5%
4%	2%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%

585,224	542,326	5,419	3,013
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100%	100%
------	------

-	-	-	-
-	-	-	-
-	-	-	-
30,500	-	282	-
-	-	-	-
-	-	-	-

0%	0%
0%	0%
0%	0%
100%	0%
0%	0%
0%	0%

30,500	-	282	-
25,000	25,000	231	139
25,000	-	231	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
2,461,374	3,661,368	22,791	20,341

100%	0%
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0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%

0%	0%
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-	-	-	-
-	-	-	-
125,000	128,750	1,157	715
105,156	90,000	974	500
61,517	127,416	570	708
-	-	-	-
-	-	-	-
415,492	837,000	3,847	4,650
76,736	56,650	711	315
73,387	217,250	680	1,207
-	-	-	-
21,397	227,416	198	1,263
-	-	-	-
-	-	-	-
-	-	-	-

0%	0%
0%	0%
14%	8%
12%	5%
7%	8%
0%	0%
0%	0%
47%	50%
9%	3%
8%	13%
0%	0%
2%	14%
0%	0%
0%	0%
0%	0%

-	-	-	-	0%	0%
-	-	-	-	0%	0%
878,684	1,684,482	8,136	9,358	100%	100%
-	-	-	-	0%	0%
54,478	104,438	504	580	25%	35%
12,741	24,425	118	136	6%	8%
14,866	-	138	-	7%	0%
26,361	50,534	244	281	12%	17%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
100,000	120,000	926	667	46%	40%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
8,787	-	81	-	4%	0%
217,233	299,397	2,011	1,663	100%	100%
-	50,000	-	278	0%	23%
81,022	100,000	750	556	49%	46%
21,600	10,000	200	56	13%	5%
-	-	-	-	0%	0%
22,080	10,000	204	56	13%	5%
2,700	10,000	25	56	2%	5%
1,000	-	9	-	1%	0%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
7,200	10,800	67	60	4%	5%
-	-	-	-	0%	0%
30,000	20,000	278	111	18%	9%
-	6,000	-	33	0%	3%
165,602	216,800	1,533	1,204	100%	100%
-	-	-	-	0%	0%
24,000	25,200	222	140	10%	17%
13,188	-	122	-	6%	0%
-	-	-	-	0%	0%

100	-	1	-	0%	0%
12,570	-	116	-	5%	0%
49,390	-	457	-	21%	0%
52,163	54,771	483	304	22%	37%
20,000	18,000	185	100	8%	12%
-	-	-	-	0%	0%
30,000	-	278	-	13%	0%
-	-	-	-	0%	0%
8,100	8,505	75	47	3%	6%
-	-	-	-	0%	0%
5,000	5,250	46	29	2%	4%
22,000	36,000	204	200	9%	24%

236,511	147,726	2,190	821	100%	100%
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-	-	-	-	0%	0%
23,000	24,840	213	138	6%	6%
20,274	28,122	188	156	5%	7%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
76,405	117,500	707	653	21%	28%
-	-	-	-	0%	0%
30,000	39,000	278	217	8%	9%
-	-	-	-	0%	0%
70,000	-	648	-	19%	0%
-	-	-	-	0%	0%
40,000	44,000	370	244	11%	11%
-	-	-	-	0%	0%
-	-	-	-	0%	0%
91,400	129,600	846	720	25%	31%
-	-	-	-	0%	0%
10,000	10,500	93	58	3%	3%
9,731	20,475	90	114	3%	5%
600	660	6	4	0%	0%
-	-	-	-	0%	0%

371,410	414,697	3,439	2,304	100%	100%
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-	-	-	-	0%	0%
5,000	27,000	46	150	33%	61%
6,000	13,026	56	72	40%	29%
4,000	4,200	37	23	27%	9%
-	-	-	-	0%	0%

15,000	44,226	139	246
-	-	-	-
200,000	264,000	1,852	1,467
38,400	40,320	356	224
15,000	5,250	139	29
2,000	-	19	-
-	-	-	-
7,000	5,250	65	29
-	-	-	-

100%	100%
------	------

0%	0%
76%	84%
15%	13%
6%	2%
1%	0%
0%	0%
3%	2%
0%	0%

262,400	314,820	2,430	1,749
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100%	100%
------	------

-	-	-	-
-	-	-	-
-	-	-	-
1,000	-	9	-
-	-	-	-
-	-	-	-
3,500	-	32	-
10,000	-	93	-
-	-	-	-

0%	0%
0%	0%
0%	0%
1%	0%
0%	0%
0%	0%
2%	0%
7%	0%
0%	0%

141,210	51,638	1,308	287
2,288,051	3,173,786	21,186	17,632

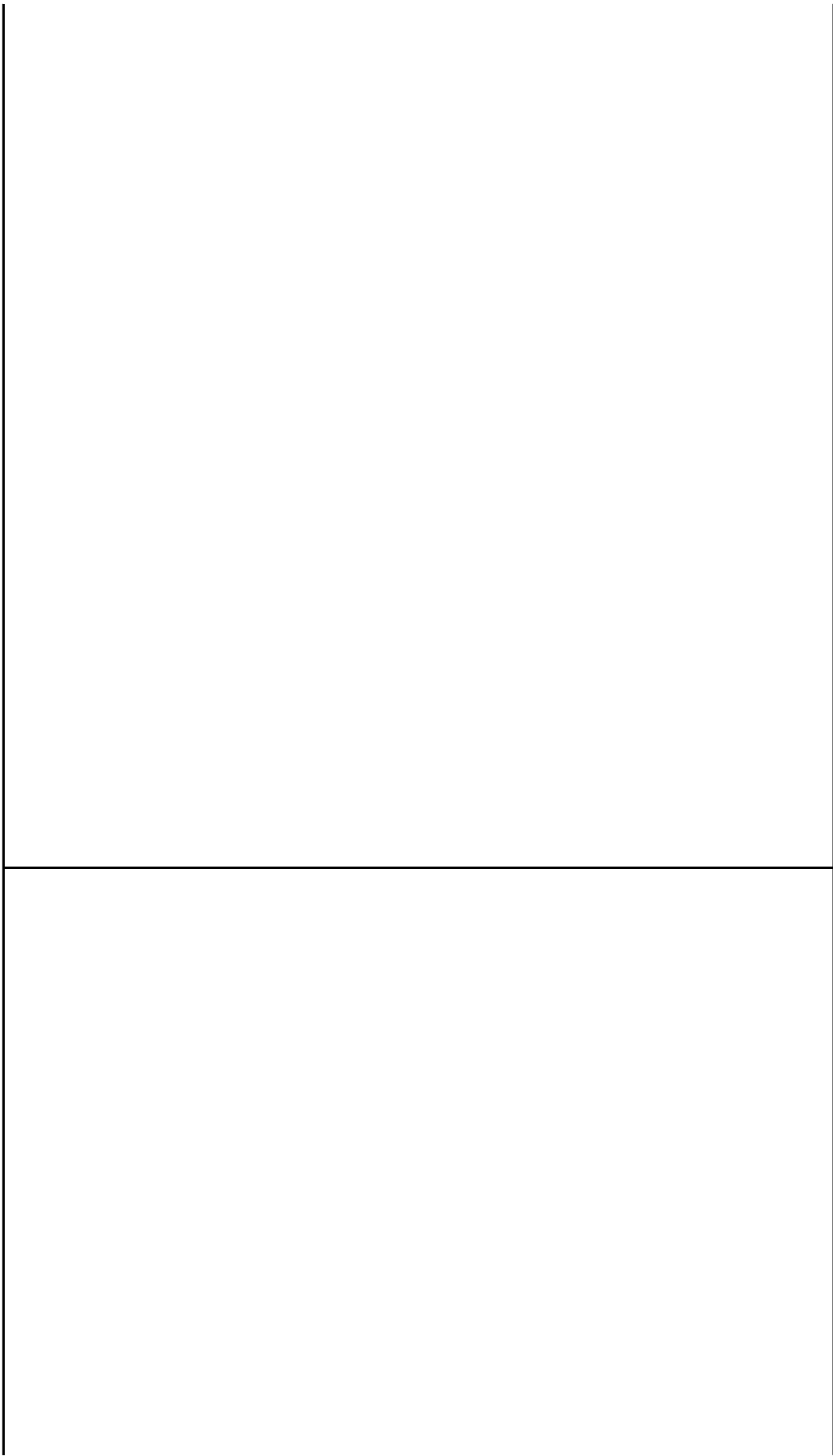
100%	100%
------	------

222,963	-	2,064	-
103,698	-	960	-
48,103	-	445	-

374,764	-	3,470	-
----------------	---	-------	---

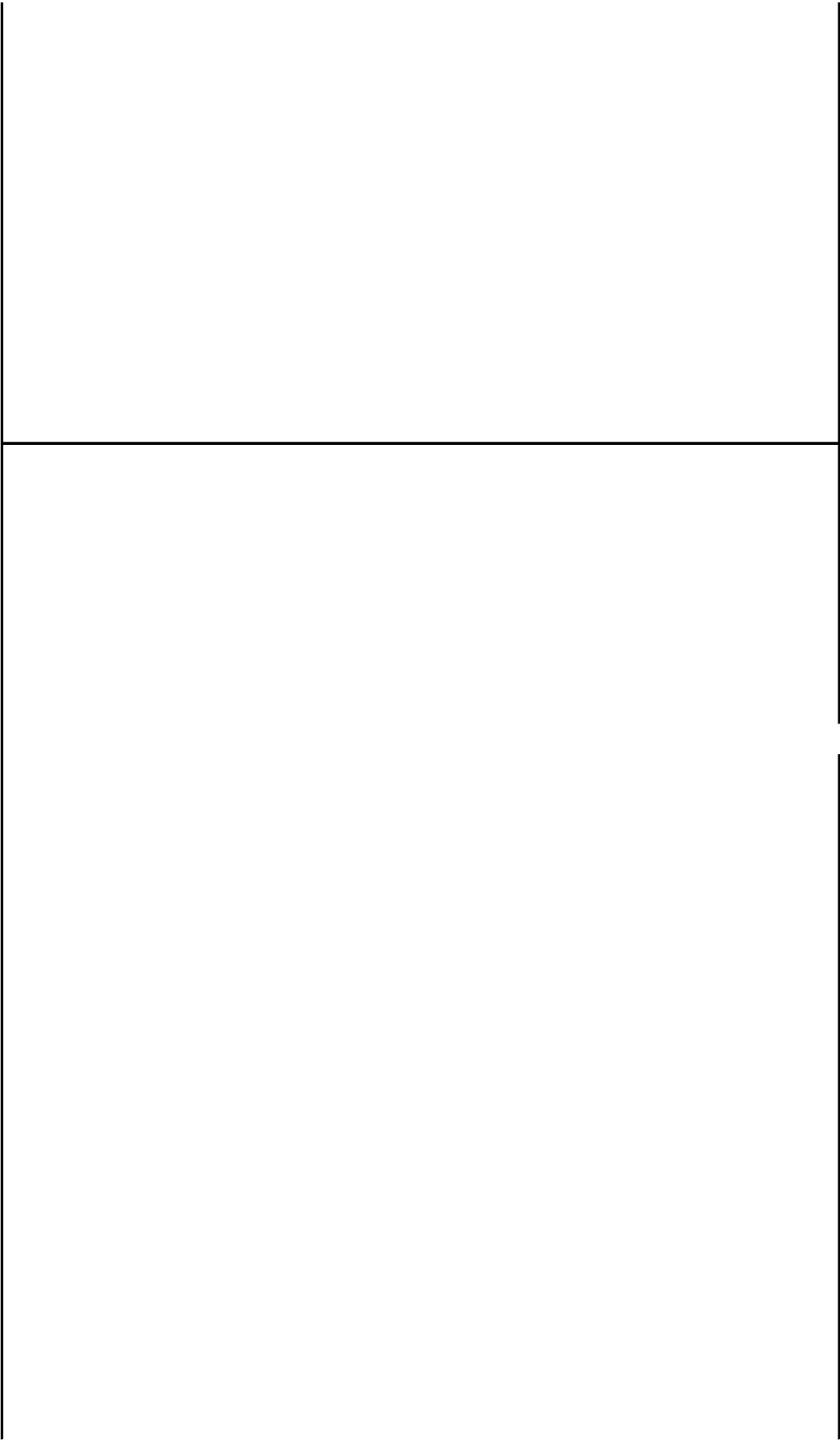


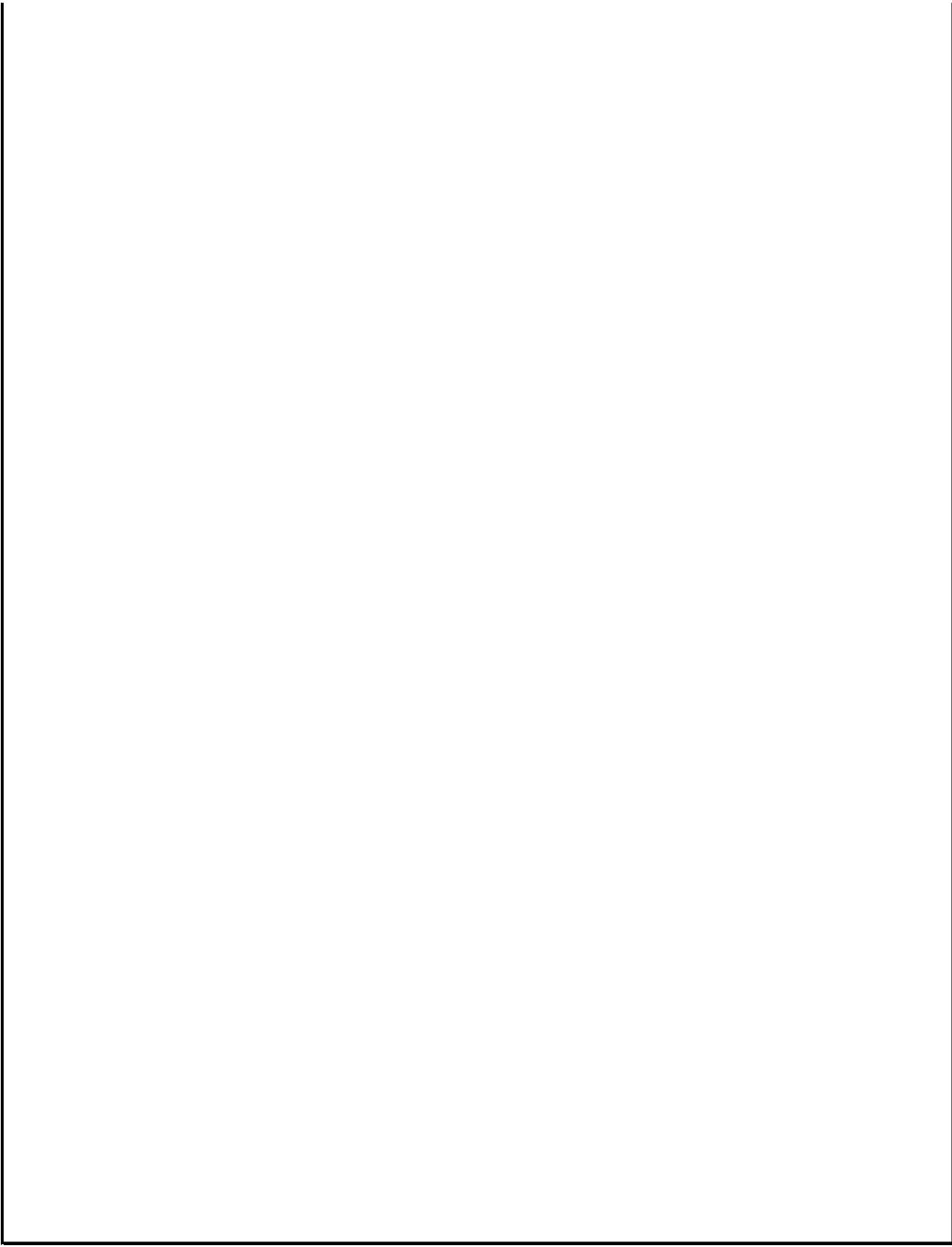
Current Projection >>



Science Curriculum - 5000, 15K C- Writing

1000 a month x 10





Little Water Preparatory Charter School

2022-23

FY23 Budget

Enrollment Sensitivity			
Year 1	Year 2	# Change	% Change
0	120	120	N/A
Year 2 - Fund Balance Sensitivity			
Enrollment	Operating Income	Operating Income Margin	New Fund Balance
120	487,582	13.3%	660,904
115	682,715	18.6%	856,038
110	682,715	18.6%	856,038
105	682,715	18.6%	856,038
100	682,715	18.6%	856,038
95	682,715	18.6%	856,038
90	682,715	18.6%	856,038
85	682,715	18.6%	856,038
80	682,715	18.6%	856,038
75	682,715	18.6%	856,038
70	682,715	18.6%	856,038
65	682,715	18.6%	856,038
60	682,715	18.6%	856,038
Revenue Breakdown	Year 1	Year 2	
Allocated Funds (grants)	585,224	542,326	
Per Pupil Funds	1,820,650	3,119,042	
Non-Allocated Funds	55,500	-	
Total Revenue	2,461,374	3,661,368	
	% of Per Pupil (excl. facility)		% of Exp.
Expense	Year 1	Year 2	Year 1
Personnel	48.3%	54.0%	43.4%
Benefits & Insurances	11.9%	9.6%	10.7%
	60.2%	63.6%	54.1%
Per Pupil Remaining	724,732	1,135,163	
+ Non-Allocated Funds	55,500	-	
Discretionary Funding	780,232	1,135,163	

Enrollment	Beginning Cash
120	6,756
115	6,756
110	6,756
105	6,756
100	6,756
95	6,756
90	6,756
85	6,756
80	6,756
75	6,756
70	6,756
65	6,756
60	6,756

(excl. facility)
Year 2
58.9%
10.5%
69.4%

Cash / Monthly Expense
2.1x
2.8x
2.8x
2.8x
2.8x
2.8x
2.8x
2.8x
2.8x
2.8x
2.8x
2.8x
2.8x



Dorset Rise CHS Forecast

Enrollment Growth Method Next Grade Level Enrollment Detail

Enrollment Summary

Enrolled

Enrollment

Demographic Information

Free & Reduced Lunch

ELL

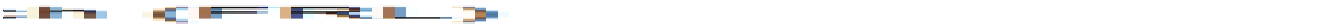
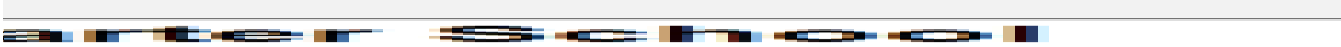
Less than 20% SpEd

20-50% SpEd

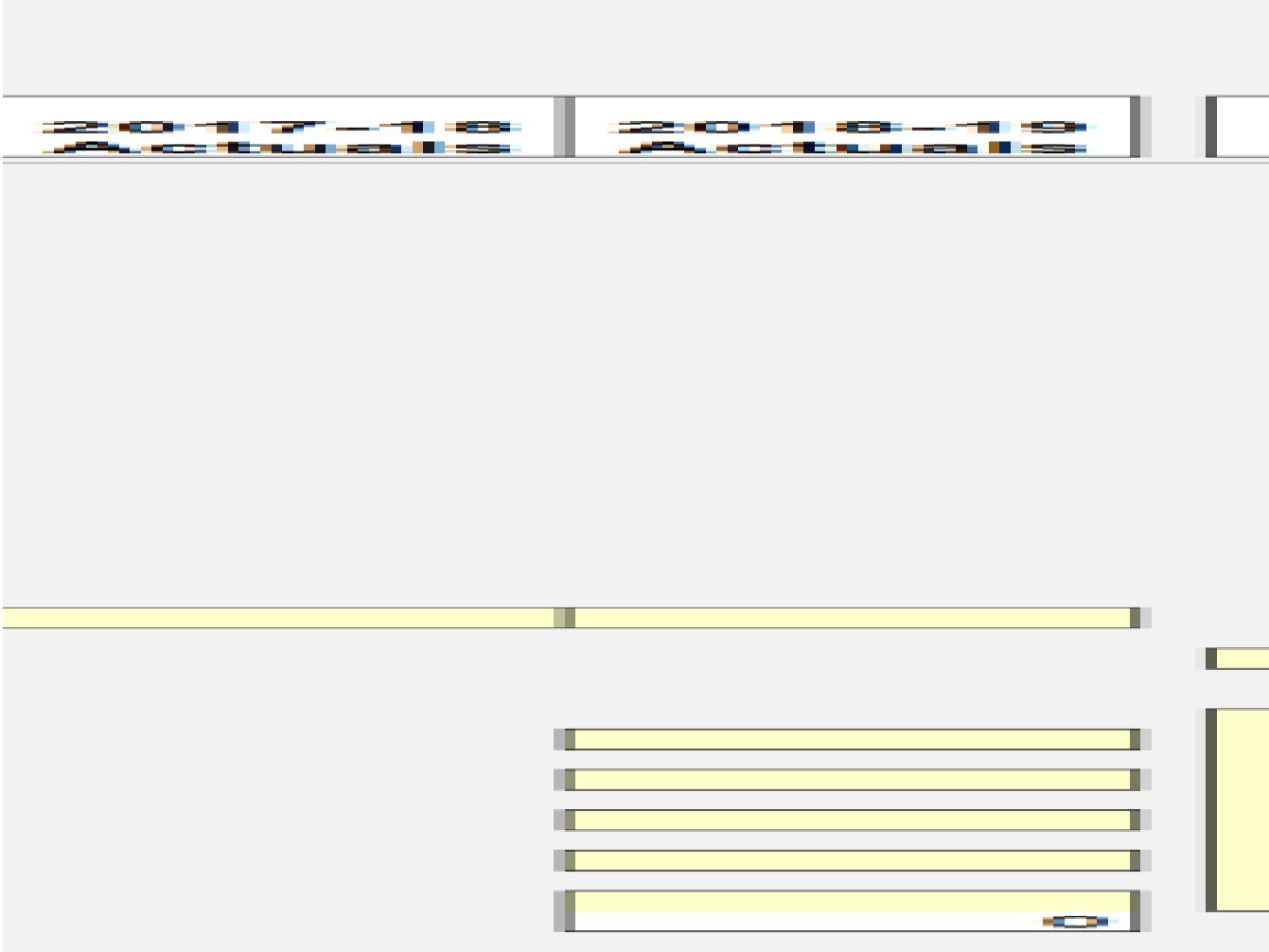
50-60% SpEd

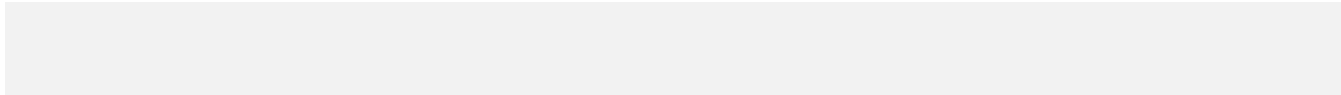
Greater than 60% SpEd

Total SpEd

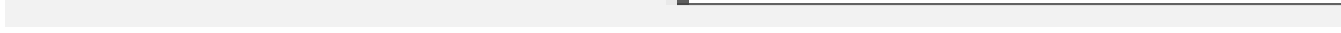
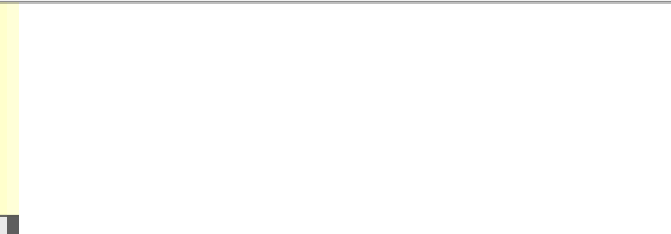
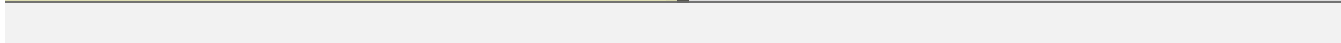
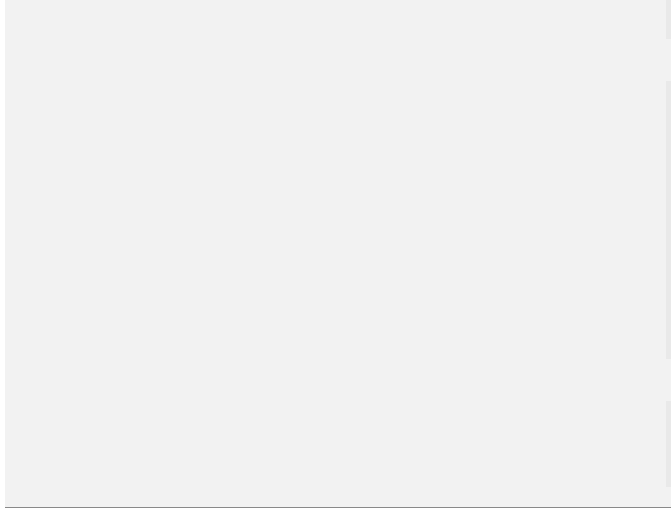








Override 2019-2020 Mar Feb



1. $2x^2 + 3x - 5$
2. $3x^2 - 4x + 7$

3. $4x^2 - 2x + 1$
4. $5x^2 + 6x - 8$

5. $6x^2 - 7x + 9$
6. $7x^2 + 8x - 10$

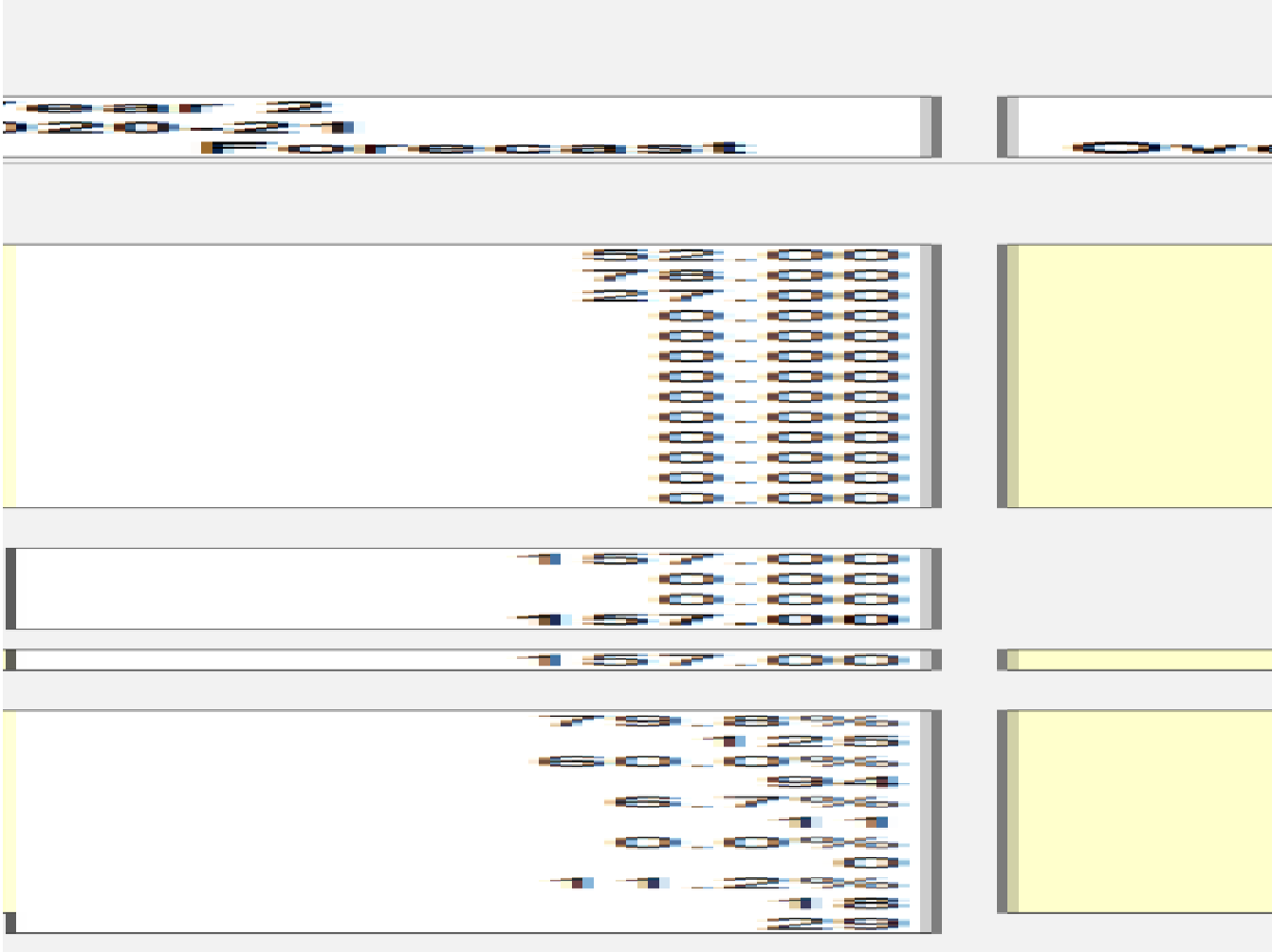
7. $8x^2 - 9x + 11$
8. $9x^2 + 10x - 12$
9. $10x^2 - 11x + 13$
10. $11x^2 + 12x - 14$

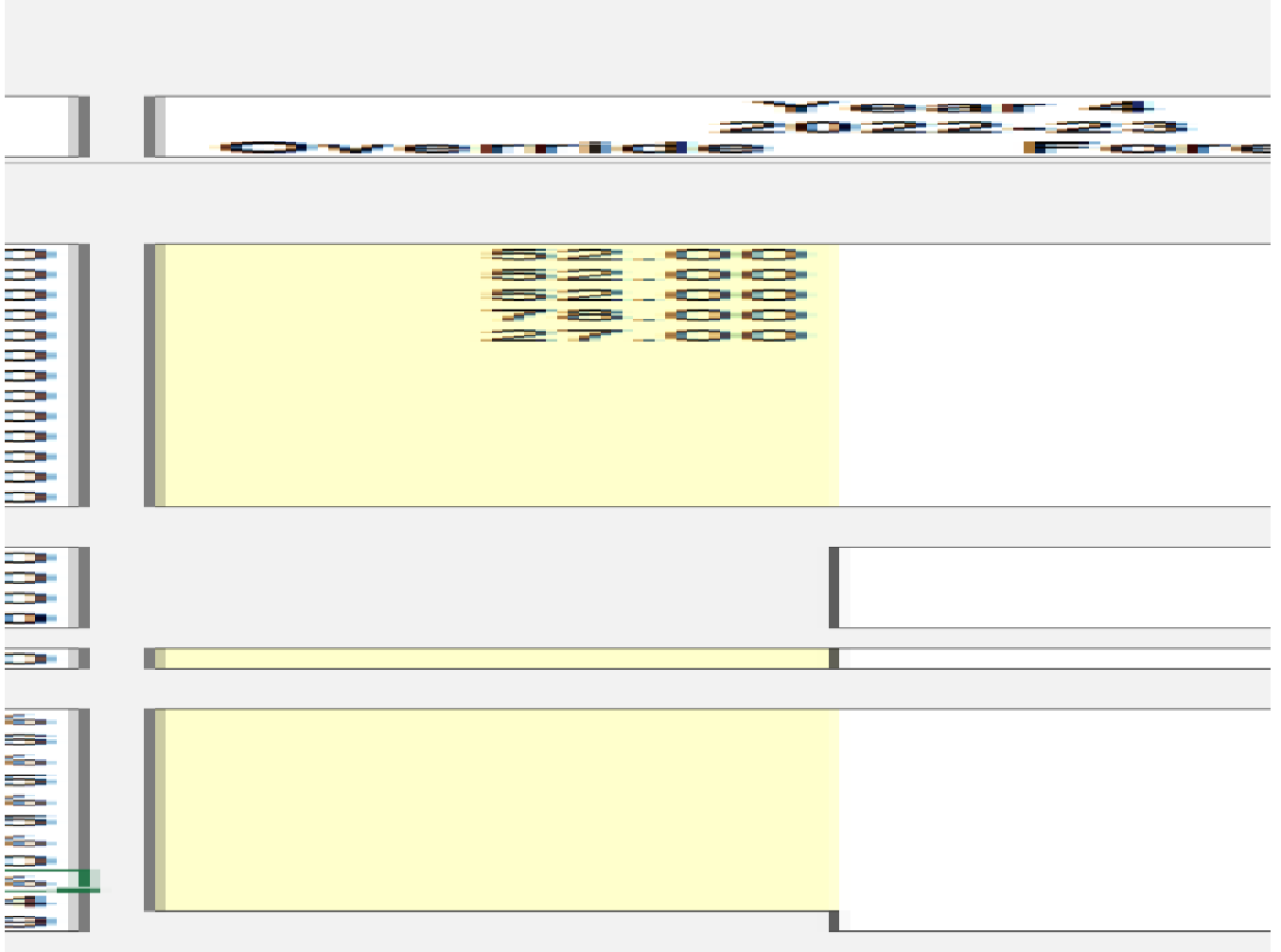
11. $12x^2 - 13x + 15$
12. $13x^2 + 14x - 16$

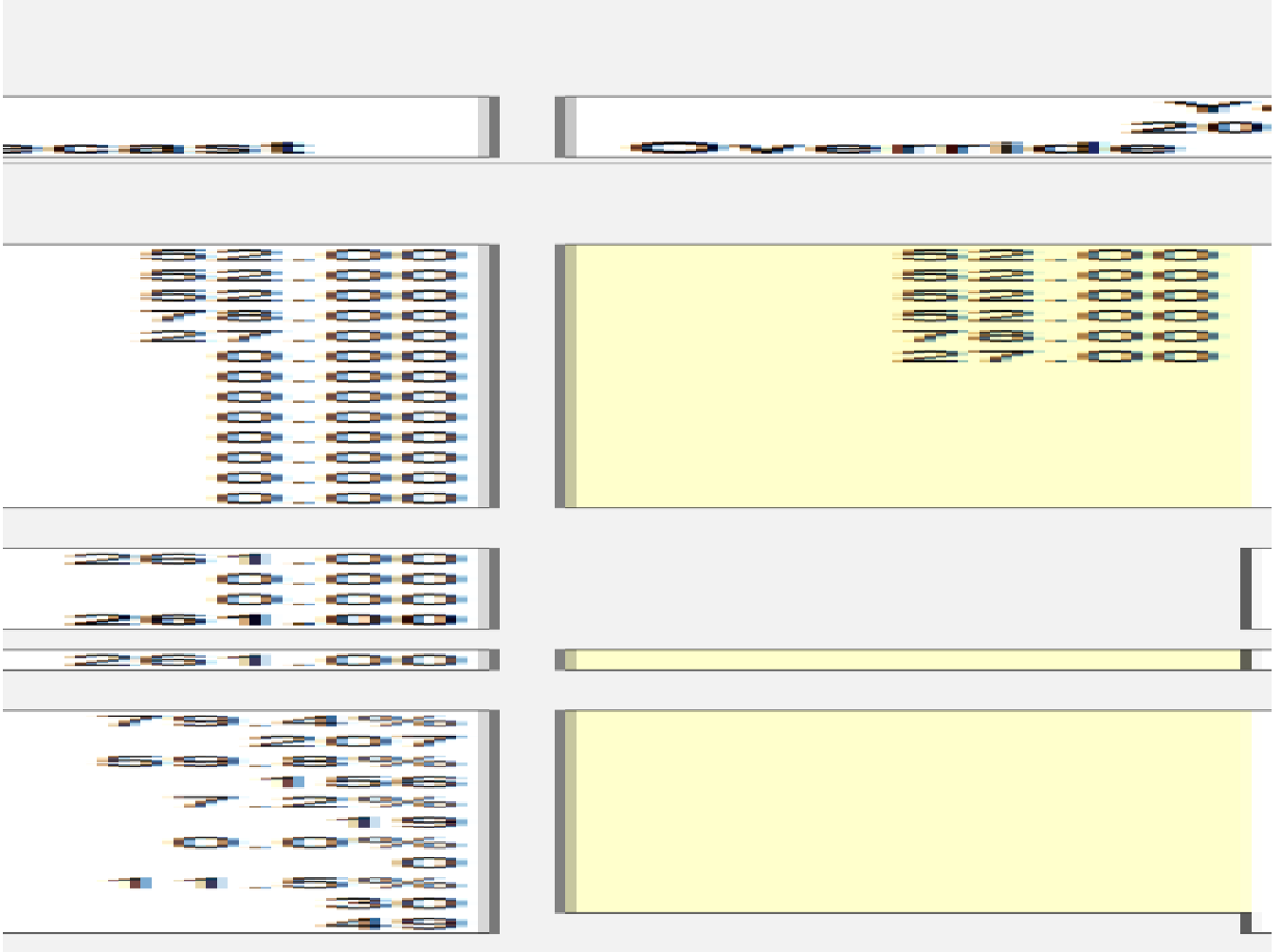
13. $14x^2 - 15x + 17$
14. $15x^2 + 16x - 18$

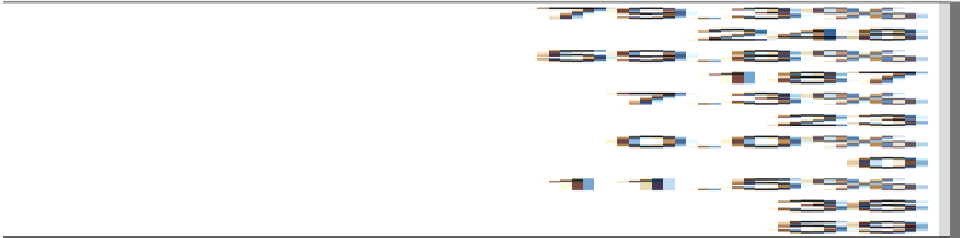
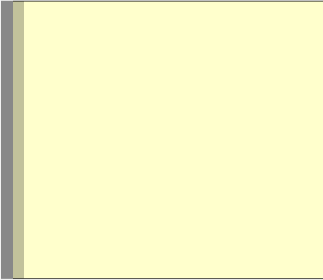
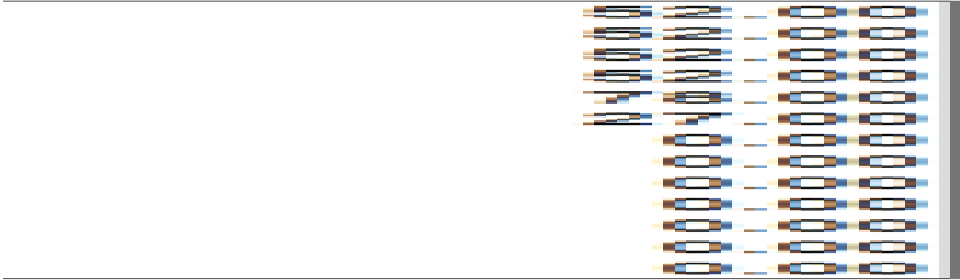
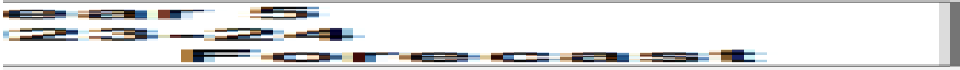
15. $16x^2 - 17x + 19$

16. $17x^2 + 18x - 20$
17. $18x^2 - 19x + 21$
18. $19x^2 + 20x - 22$

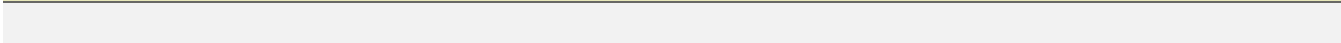
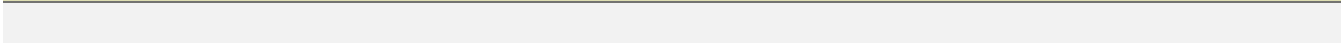
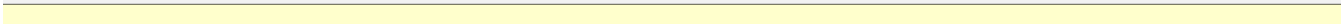
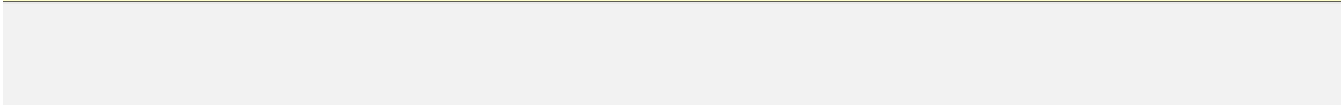
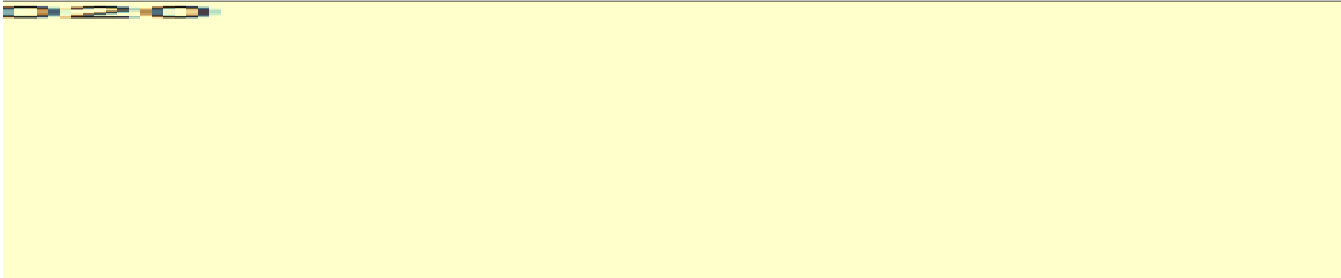
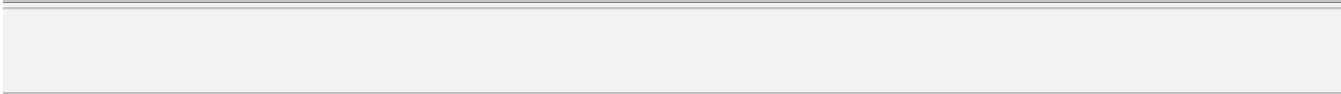
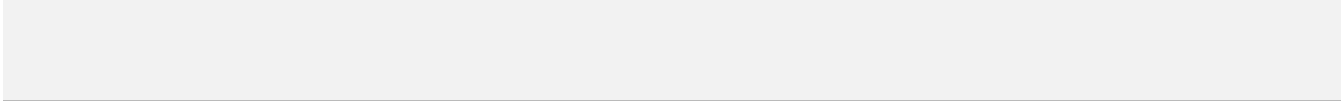
















Little Water Preparatory Charter School Academic Calendar 2023-2024

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	Tri

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

KEY	School Closed	Staff Professional Development	12:30pm Dismissal	Parent Conference	Trimester Ends
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LITTLE WATER PREPARATORY CHARTER SCHOOL

68 Dutchess Ave, Poughkeepsie NY 12601 | (845) 557-7401
<https://www.littlewaterprep.org/>

Little Water Preparatory Charter School Holidays and Breaks 2023-2024

Trimester 1							
July 31-Aug 2	Leader PD	Aug 28, 2023	K 1st Day of School: KINDERGARTEN ONLY	Sep 4, 2023	Labor Day (School Closed)	Sep 7, 2023	First Full Day of School
Aug 3-Aug 25	Staff PD	Aug 29, 2023	K/2 1st Day of School: Kindergarten and Grade 2 ONLY	Sep 5, 2023	Staff PD (No School for Scholars)	Oct 9, 2023	Indigenous People's Day (School Closed)
Aug 28-Sep 1	12:30PM Dismissal	Aug 30, 2023	K,1,2 Start Date: *First Day for Grade 1	Sep 6, 2023	12:30pm Dismissal	Nov 7, 2023	Election Day
						Nov 15, 2023	Trimester 1 Conferences
Trimester 2							
Nov 10, 2023	Veterans Day (School Closed)	Dec 21- Jan 1	Winter Break (School Closed)	Jan 3, 2024	Scholars Return	Feb 19, 2024	Presidents' Day (School Closed)
Nov 15, 2023	Parent Conference	Jan 1, 2024	New Year's Day	Jan 15, 2024	Martin Luther King Day (School Closed)	Mar 1, 2024	Trimester 2 Ends
Nov 20 - 24	Thanksgiving Break (School Closed)	Jan 2, 2024	Staff PD (No School for Scholars)	Feb 17, 2024	12:30PM Dismissal	Mar 6, 2024	Trimester 2 Conferences
Trimester 3							
March 22	12:30PM Dismissal	Apr 3, 2024	Scholars Return	June 7, 2024	Trimester 3 Ends	June 18,2024	Last Day of School
Mar 25- Apr 1	Spring Break (School Closed)	May 24, 2024	12:30PM Dismissal	June 12, 2024	Trimester 3 Conferences	June 19,2024	Juneteenth
Apr 2, 2024	Staff PD (No School for Scholars)	May 27, 2024	Memorial Day (School Closed)	June 17, 2024	12:30pm Dismissal	June 20-June 21	Staff Professional Development

****Full-Day School Hours are Monday, Tuesday, Thursday, and Friday: 7:30am-7:45am Community Breakfast
 Half-day dismissal at 12:30PM**

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

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Yes No

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

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Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

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Yes **No**

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-

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E-mail Address:

Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lucy Volkmar

Name of Charter School Education Corporation:

Little Water Prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chair of the academic excellence committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

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Yes No

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Yes No

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7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

8/1/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF