

Application: Launch Expeditionary Learning Charter School

Geoffrey Roehm - groehm@launchschool.org
2022-2023 Annual Report

Summary

ID: 0000000241

Last submitted: Oct 30 2023 05:18 PM (EDT)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed - Jul 20 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL 800000070180

a1. Popular School Name

Launch

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #16 - BROOKLYN

e. Date of Approved Initial Charter

Dec 14 2010

f. Date School First Opened for Instruction

Aug 22 2012

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Launch's mission is to prepare students to thrive in college and careers by providing a public education rooted in active learning experiences and powerful character development.

h. School Website Address

www.launchschool.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

310

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

254

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

6

7

8

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1580 Dean St., 3rd Fl.	718-604-6910	NYC CSD 16	6-8	6-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Geoffrey Roehm	Executive Director	973-818-8543	██████████	
Operational Leader	Alexis Rubin	COO	718-604-6910	██████████	
Compliance Contact	Camille Avena	Director of Finance	718-604-6910	██████████	
Complaint Contact	Geoffrey Roehm	Executive Director	973-818-8543	██████████	
DASA Coordinator	Winsdy Antoine	Restorative Justice Manager	718-604-6910	██████████	
Phone Contact for After Hours Emergencies	Geoffrey Roehm	Executive Director	973-818-8543	██████████	

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	NA	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

NA

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school’s charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Yes

o2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	Delay to to open the approved Launch high school to 2026	April 19, 2023	June 22, 2023
2				
3				
4				
5				

More revisions to add?

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Geoffrey Roehm
Position	Executive Director
Phone/Extension	973-818-8543
Email	groehm@launchschool.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

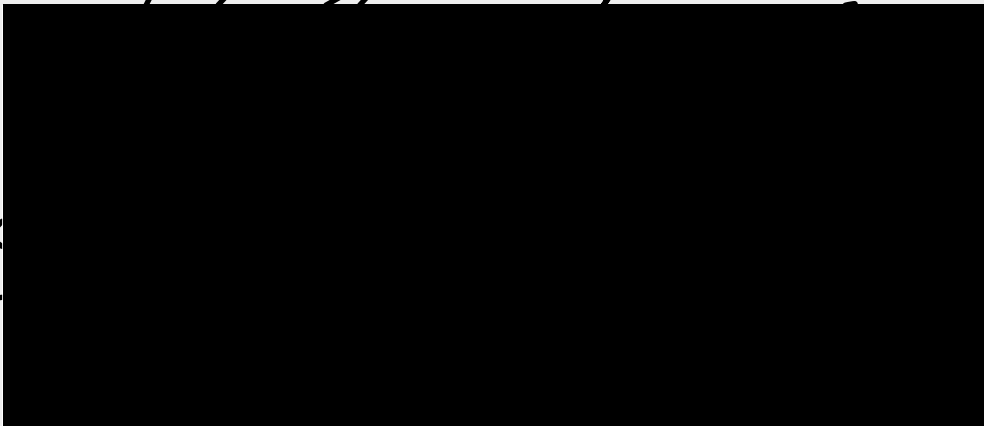
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

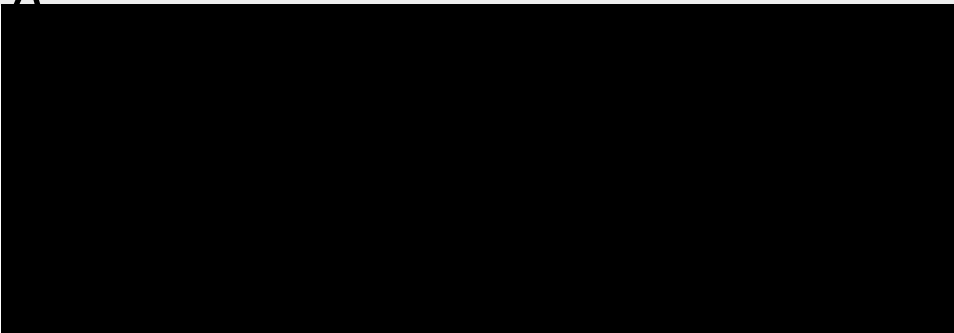
Responses Selected:

Yes

Signature, Head of Charter School

A large black rectangular redaction box covers the signature of the Head of Charter School. Several black ink strokes are visible around the box, including a large loop on the left and a long, sweeping stroke on the right.

Signature, President of the Board of Trustees

A large black rectangular redaction box covers the signature of the President of the Board of Trustees. A few black ink strokes are visible around the box, including a small loop on the left and a long, straight stroke on the right.

Date

Jul 20 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Launch Expeditionary Learning Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<u>https://www.launchschool.org/fs/resource-manager/view/8c17886b-3833-4476-9d64-2fbf45202034</u>
2. Board meeting notices, agendas and documents	<u>https://app2.boardontrack.com/public/hnbcbo/home</u>
3. New York State School Report Card	<u>https://data.nysed.gov/profile.php?instid=800000070180</u>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://launchschoolorg.finalsite.com/uploaded/photos/PDFs/Launch_Discipline_Policy_and_Code_of_Conduct_with_DASA_Policy.pdf?1596053340583</u>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<u>https://resources.finalsite.net/images/v1664900098/launchschoolorg/dmjt55nbon0gmdby4zpj/LELCS-DistrictSafetyPlan22-23.pdf</u>
6. Authorizer-approved FOIL Policy	<u>https://launchschoolorg.finalsite.com/uploaded/photos/PDFs/FOIL_Policy.pdf?1596053319323</u>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<u>https://launchschoolorg.finalsite.com/uploaded/photos/PDFs/FOIL_Policy.pdf?1596053319323</u>

Thank you.



Entry 3 Progress Toward Goals

Completed - Oct 30 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Increase student proficiency on ELA and Math state assessments	ELA and Math state assessments: Math: 57% ELA: 47%	Met	
Academic Goal 2	Achieve EL Education national credential in the dimension of "Character"	EL Education credentialing process (student surveys, site visit and observations from national team, interviews)	Met	
Academic Goal 3	Achieve EL Education national credential in the dimension of "Mastery of Knowledge and Skills"	EL Education credentialing process (data submission for state assessment data compared to district and state)	Not Met	We will submit data in December 2024 and believe we will achieve this credential
Academic Goal 4	Achieve EL Education national credential in the dimension of "High Quality Work"	EL Education credentialing process (HQW protocol and scoring, submission of HQW products to the Excellence portal for review)	Not Met	We will not submit for this credential until the 2024-2025 school year
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				

Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Be approved to expand to serve students in grades 9-12	Board of Regents approval	Met	
Org Goal 2	Implement new curricula in Science, Social Studies and Crew	Student interim assessments, HQW reviews and nXu Crew assessments	Partially Met	Initial adoption and implementation looks strong, but it is too early to fully assess. Crew curriculum from nXu has produced strong initial assessment data and strong walkthrough data.
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				

Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Produce a clean audit	Independent financial audit	Met	
Financial Goal 2	Ensure lender benchmarks are met in preparation for facilities loan	60 days cash on hand (for full high school) and ratio metrics	Partially Met	Must be met by Q1 2025. Making progress toward meeting goals.
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete - Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Oct 13 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[Launch Expeditionary Learning Charter FST with Mgmt Ltr \(1\)](#)

Filename: Launch_Expeditionary_Learning_Char_UMc4Joh.pdf Size: 399.0 kB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

[Instructions - SUNY-Authorized Charter Schools ONLY](#)

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 23 2023

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Launch - audited-financial-report-template-nysed](#)

Filename: Launch_-_audited-financial-report_HTa9qvm.xlsx Size: 76.9 kB

Entry 4c – Additional Financial Documents

Completed - Oct 20 2023

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Screenshot 2023-10-20 at 10](#)

Filename: Screenshot_2023-10-20_at_10.32.06_AM.png Size: 38.8 kB

[Launch Expeditionary Learning Mgmt Ltr \(1\)](#)

Filename: Launch_Expeditionary_Learning_Mgmt_Ltr_1.pdf Size: 141.7 kB

[4c - Additional Financial Documents](#)

Filename: 4c_-_Additional_Financial_Documents.docx Size: 6.9 kB

Entry 4d - Financial Contact Information

Completed - Oct 20 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Camille Schlafer	cschlafer@launchschool.org	718-715-1177

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	PKF O'Connor Davies	dsmolan@launchschool.org	212-286-2600	7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Oct 23 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due**

November 1, 2023.

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[LAUNCH-2023-2024-ar-budget-template \(1\)\(1\)](#)

Filename: LAUNCH-2023-2024-ar-budget-template_1_1.xlsx **Size:** 37.8 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Darryl Hazelwood - Financial Disclosure FY23

Filename: Darryl_Hazelwood_-_Financial_Disclosure_rzvmAfu.pdf **Size:** 387.1 kB

Jonathan H

Filename: Jonathan_H._-_Financial_Disclosure_FY23.pdf **Size:** 667.5 kB

Alex Financial Disclosure FY23

Filename: Alex_Financial_Disclosure_FY23.pdf **Size:** 389.3 kB

Marcia Financial Disclosure - FY23

Filename: Marcia_Financial_Disclosure_-_FY23.pdf **Size:** 394.9 kB

Melanie Financial Disclosure Form FY23

Filename: Melanie_Financial_Disclosure_Form_FY23.pdf **Size:** 384.9 kB

Nic Financial Disclosure Form

Filename: Nic_Financial_Disclosure_Form.pdf **Size:** 389.1 kB

Nicole - Disclosure of Financial Interest Form

Filename: Nicole_-_Disclosure_of_Financial_I_JMvKfte.pdf **Size:** 1.4 MB

[Richard Financial Disclosure FY23](#)

Filename: Richard_Financial_Disclosure_FY23.pdf **Size:** 396.7 kB

[Katherine L](#)

Filename: Katherine_L_-_Financial_Disclosure_FY23.pdf **Size:** 15.2 MB

[Casey Financial Disclosure FY23 \(1\)](#)

Filename: Casey_Financial_Disclosure_FY23_1.pdf **Size:** 373.6 kB

Entry 7 BOT Membership Table

Completed - Jul 28 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Jonathan Harber	[REDACTED]	Chair	Fundraising, Real Estate, All	Yes	3	07/01/2021	06/30/2024	8
2	Marcia Ward-Mitchell	[REDACTED]	Vice Chair	Expansion, Governance	Yes	1	11/01/2020	06/30/2024	11
3	Nicole Lemerond	[REDACTED]	Treasurer	Finance	Yes	3	07/01/2021	06/30/2024	9
4	Darryl Hazelwood	[REDACTED]	Secretary	Personnel	Yes	2	07/01/2023	06/30/2026	6
5	Nic Lirette	[REDACTED]	Trustee/Member	Finance, Real Estate	Yes	3	07/01/2022	06/30/2025	5 or less
6	Richard Stopol	[REDACTED]	Trustee/Member	Expansion	Yes	1	07/01/2021	06/30/2024	7
7	Rebecca van de Sande	[REDACTED]	Trustee/Member	Fundraising	Yes	1	07/01/2022	06/30/2025	6
8	Melanie Dukes	[REDACTED]	Trustee/Member	Fundraising	Yes	1	07/01/2023	06/30/2026	5 or less

9	Alex Rappaport	[REDACTED]	Trustee/Member	Fundraising, Governance	Yes	1	12/01/2020	06/30/2024	11
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1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Katherine Lewandowski	[REDACTED]	Trustee/Member	Fundraising, Expansion	Yes	1	07/28/2022	06/30/2025	10
11	Casey Noel	[REDACTED]	Trustee/Member	Real Estate	Yes	1	07/28/2022	06/30/2025	10
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	11
b.Total Number of Members Added During 2022-2023	2
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2022-2023

11

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

11

Total number of Voting Members added during the 2022-2023 school year:

2

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

15

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2022-2023

6

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 28 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

2023 06 21 board meeting minutes

Filename: 2023_06_21_board_meeting_minutes.pdf Size: 341.6 kB

2023 03 03 board meeting minutes

Filename: 2023_03_03_board_meeting_minutes_nr2CGYJ.pdf Size: 344.3 kB

2023 03 22 board meeting minutes

Filename: 2023_03_22_board_meeting_minutes.pdf Size: 342.0 kB

2023 06 01 board meeting minutes

Filename: 2023_06_01_board_meeting_minutes.pdf Size: 330.7 kB

2023 02 15 board meeting minutes

Filename: 2023_02_15_board_meeting_minutes_LdgwwwUo.pdf Size: 338.7 kB

2023 04 19 board meeting minutes

Filename: 2023_04_19_board_meeting_minutes_B1Ua9xQ.pdf Size: 340.1 kB

2022 11 22 board meeting minutes

Filename: 2022_11_22_board_meeting_minutes.pdf Size: 407.5 kB

2023 01 18 board meeting minutes

Filename: 2023_01_18_board_meeting_minutes.pdf Size: 334.6 kB

2022 10 27 board meeting minutes

Filename: 2022_10_27_board_meeting_minutes.pdf Size: 335.0 kB

2022 09 14 board meeting minutes

Filename: 2022_09_14_board_meeting_minutes.pdf Size: 342.1 kB

2022 08 10 board meeting minutes

Filename: 2022_08_10_board_meeting_minutes.pdf Size: 340.8 kB

Entry 9 Enrollment & Retention

Completed - Jul 27 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>Launch Charter School is committed to meeting its enrollment and retention targets for economically disadvantaged students. Through Launch's recruitment efforts in District 16 and surrounding districts, there is a significant outreach made to economically disadvantaged students. Launch's most impactful outreach is through presenting to students at their public and charter elementary schools. The elementary schools Launch builds relationships within District 16 and surrounding neighborhoods specifically target and serve economically disadvantaged students. Launch has also forged long lasting relationships at family shelters including the Albemarle Residence, the Tilden Residence and Chips. We present at shelters and offer big incentives to students in temporary housing to attend Launch. Launch provides extensive uniform support, cards for Cleanrite laundry, free healthy weekend snack bags through The Campaign Against Hunger and more. Launch posts bus shelter and digital ads in neighborhoods where economically disadvantaged students live.</p>	<p>Launch will continue many of the same practices, as the school has always served comparable or greater numbers of students who are economically disadvantaged compared to our district. We will continue to reach out to students who are economically disadvantaged through similar methods to ensure that any families with school aged children who live in temporary housing, NYCHA housing and the neighborhoods closest to Launch know about our unique Inclusive Education Program, commitment to restorative justice and culturally relevant curriculum.</p>
English Language Learners	<p>Launch provides applications, brochures, and recruitment materials in English, Spanish, and Arabic. To communicate with ELL families, Launch will continue to use phone and in-person translation services. The Launch website can</p>	<p>Launch will continue to recruit ELL students using similar methods. The number of ELL students Launch serves has increased due to more intentional recruitment strategies. Launch will continue to improve our program for ELL students ensuring</p>

	<p>intentionally be translated to 7 languages representing the communities that Launch serves. The website and recruitment materials also include images and videos of students from multiple backgrounds, speaking multiple languages.</p>	<p>that students' needs are met and that they are sharing their experiences at their elementary schools and other organizations they are part of to spread the word that ELL students achieve at Launch and are afforded many new opportunities.</p>
Students with Disabilities	<p>Launch is committed to meeting enrollment targets for students with disabilities. Launch has always served comparable numbers of students with IEP's compared to the district, and has the highest percentage of students with IEP's of any charter school in our district. Our program has become known as one where students with IEP's are welcomed, challenged and supported. This reputation is our strongest recruiting tool, students who have IEPs succeed at Launch. Launch offers several settings to meet the needs of students with IEPs including SETTs, ICT and 12:1:1, we employ two social workers and several special education teachers who are dedicated to ensure that students meet their IEP goals and receive all of their related services. Launch actively recruits in 12:1:1 elementary school programs throughout Brooklyn and highlights our programs for the students with IEPs on all of our recruitment materials and ads.</p>	<p>Launch will continue the successful practices we have implemented, as well as highlight our program improvements, including rigorous and engaging instruction in our self-contained 12:1:1 classes and dedicated curriculum, programming and staff to support students with social-emotional growth.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	Launch retains ED students because we ensure that all students at Launch have access to all of our programming and celebrations. We either pay for or provide scholarships for anything that costs money including uniforms, school supplies, big trips, end of year celebrations, summer programming and more. We also provide services such as healthy meal bags provided by The Campaign Against Hunger for families that are food insecure and advice for a range of social services provided by our Parent Association.	Launch has historically had strong retention for ED students and will continue to implement the retention strategies we have been using.
English Language Learners	Launch retains ELL students because we make sure their families feel comfortable and have a voice at Launch and because we meet ELL students' needs. The services we provide ELL students include small group instruction, modifying the amount of language used, additional processing time and dictionaries in class when applicable. ELL students at Launch are encouraged to practice English by collaborating with peers, sharing in class and meeting with teachers.	Launch has historically had strong retention for ELL students and will continue to implement the retention strategies we have been using.
Students with Disabilities	Launch retains students with IEPs because all students with IEPs at Launch receive all of the related services and the support outlined on their IEPs. Students are frequently pulled into small groups that are designed to meet their needs. Students with IEPs are integrated with General Education students	Launch has historically had strong retention for ED students and will continue to implement the retention strategies we have been using.

whenever possible because we believe that heterogeneous groupings lead to higher achievement. This holistic approach makes students and families feel supported and increases retention.

Launch has a strong commitment to family communication throughout the school and especially with students who have IEPs. We partner with families to find out what works for their children at home and how we can best serve them at school. Our parent survey data indicates that Special Education families feel heard and supported throughout their journey at Launch.

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 26 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 24 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4.3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	4.3

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	1
Total Category C: not to exceed 5	1.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	6.3

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	18

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	24.3

Thank you.



Entry 12 Organization Chart

Completed - Jul 24 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[Org Chart 22-23](#)

Filename: Org_Chart_22-23.docx.pdf Size: 110.2 kB

Entry 13 School Calendar

Completed - Jul 29 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Launch Charter School Calendar - Calendar](#)

Filename: Launch_Charter_School_Calendar_-_Calendar.pdf Size: 121.7 kB

Entry 14 Staff Roster

Completed - Jul 24 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[Faculty 22-23](#)

Filename: Faculty_22-23.xlsx Size: 21.5 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Launch Expeditionary Learning Charter School

Financial Statements

June 30, 2023 and 2022

Independent Auditors' Report

Board of Trustees
Launch Expeditionary Learning Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Launch Expeditionary Learning Charter School (the "School") (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 22, 2023, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



Harrison, New York
September 22, 2023

Launch Expeditionary Learning Charter School

Statements of Financial Position

	June 30,	
	2023	2022
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 2,687,446	\$ 1,683,797
Grants and contracts receivable	368,724	796,170
Employee Retention Credit receivable	268,347	-
Prepaid expenses and other current assets	146,685	80,957
Total Current Assets	3,471,202	2,560,924
Property and equipment, net	339,785	273,012
Restricted cash	100,475	100,232
	<u>\$ 3,911,462</u>	<u>\$ 2,934,168</u>
 LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 288,806	\$ 99,878
Accrued payroll and payroll taxes	393,191	436,295
Total Current Liabilities	681,997	536,173
Net Assets		
Without donor restrictions	2,362,911	2,286,768
With donor restrictions	866,554	111,227
Total Net Assets	3,229,465	2,397,995
	<u>\$ 3,911,462</u>	<u>\$ 2,934,168</u>

See notes to financial statements

Launch Expeditionary Learning Charter School

Statement of Activities Year Ended June 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT			
State and local per pupil operating revenue	\$ 5,666,392	\$ -	\$ 5,666,392
Federal grants	553,823	-	553,823
Federal IDEA and E-rate	120,630	-	120,630
State and city grants	20,822	-	20,822
Contributions and grants	27,211	1,031,000	1,058,211
Interest and other income	35,038	-	35,038
Net assets released from restrictions	<u>275,673</u>	<u>(275,673)</u>	<u>-</u>
Total Revenue and Support	<u>6,699,589</u>	<u>755,327</u>	<u>7,454,916</u>
EXPENSES			
Program Services			
Regular education	3,624,731	-	3,624,731
Special education	<u>2,339,907</u>	<u>-</u>	<u>2,339,907</u>
Total Program Services	5,964,638	-	5,964,638
Supporting Services			
Management and general	745,165	-	745,165
Fundraising	<u>181,990</u>	<u>-</u>	<u>181,990</u>
Total Expenses	<u>6,891,793</u>	<u>-</u>	<u>6,891,793</u>
Change in Net Assets Before Other Income	(192,204)	755,327	563,123
OTHER INCOME			
Employee Retention Credit	<u>268,347</u>	<u>-</u>	<u>268,347</u>
Change in Net Assets	76,143	755,327	831,470
NET ASSETS			
Beginning of year	<u>2,286,768</u>	<u>111,227</u>	<u>2,397,995</u>
End of year	<u>\$ 2,362,911</u>	<u>\$ 866,554</u>	<u>\$ 3,229,465</u>

See notes to financial statements

Launch Expeditionary Learning Charter School

Statement of Activities Year Ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT			
State and local per pupil operating revenue	\$ 5,666,251	\$ -	\$ 5,666,251
Federal grants	859,859	-	859,859
Federal IDEA and E-rate	181,046	-	181,046
State and city grants	22,081	-	22,081
Contributions and grants	31,694	166,841	198,535
Interest and other income	635	-	635
Net assets released from restrictions	<u>339,893</u>	<u>(339,893)</u>	<u>-</u>
Total Revenue and Support	<u>7,101,459</u>	<u>(173,052)</u>	<u>6,928,407</u>
EXPENSES			
Program Services			
Regular education	3,805,718	-	3,805,718
Special education	<u>2,551,339</u>	<u>-</u>	<u>2,551,339</u>
Total Program Services	6,357,057	-	6,357,057
Supporting Services			
Management and general	661,241	-	661,241
Fundraising	<u>227,404</u>	<u>-</u>	<u>227,404</u>
Total Expenses	<u>7,245,702</u>	<u>-</u>	<u>7,245,702</u>
Change in Net Assets	(144,243)	(173,052)	(317,295)
NET ASSETS			
Beginning of year	<u>2,431,011</u>	<u>284,279</u>	<u>2,715,290</u>
End of year	<u>\$ 2,286,768</u>	<u>\$ 111,227</u>	<u>\$ 2,397,995</u>

See notes to financial statements

Launch Expeditionary Learning Charter School

Statement of Functional Expenses
Year Ended June 30, 2023

	No. of Positions	Program Services			Support Services		Total
		Regular Education	Special Education	Total	Management and General	Fundraising	
Personnel Service Costs							
Administrative staff personnel	17	\$ 758,813	\$ 281,601	\$ 1,040,414	\$ 381,164	\$ 131,661	\$ 1,553,239
Instructional personnel	26	1,156,757	1,137,749	2,294,506	9,001	-	2,303,507
Non-instructional personnel	5	251,321	93,267	344,588	-	-	344,588
Total Personnel Service Costs	<u>48</u>	<u>2,166,891</u>	<u>1,512,617</u>	<u>3,679,508</u>	<u>390,165</u>	<u>131,661</u>	<u>4,201,334</u>
Fringe benefits and payroll taxes		485,150	338,179	823,329	90,761	30,656	944,746
Retirement		25,900	18,054	43,954	4,845	1,637	50,436
Audit services		-	-	-	34,950	-	34,950
Other purchased / professional / consulting services		287,917	154,416	442,333	187,298	9,222	638,853
Repairs and maintenance		10,292	3,819	14,111	-	-	14,111
Insurance		38,762	14,385	53,147	-	-	53,147
Supplies / materials		206,892	80,763	287,655	1,834	487	289,976
Equipment / furnishings		13,037	4,838	17,875	-	-	17,875
Staff development		47,645	35,569	83,214	8,235	2,186	93,635
Marketing / recruitment		83,319	32,950	116,269	934	248	117,451
Technology		75,698	41,073	116,771	5,975	1,586	124,332
Student services		89,349	33,158	122,507	-	-	122,507
Office expense		37,993	28,364	66,357	7,476	1,743	75,576
Depreciation / amortization		55,448	41,395	96,843	12,609	2,544	111,996
Loss on disposal of property and equipment		438	327	765	75	20	860
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>8</u>	<u>-</u>	<u>8</u>
Total Expenses		<u>\$ 3,624,731</u>	<u>\$ 2,339,907</u>	<u>\$ 5,964,638</u>	<u>\$ 745,165</u>	<u>\$ 181,990</u>	<u>\$ 6,891,793</u>

See notes to financial statements

Launch Expeditionary Learning Charter School

Statement of Functional Expenses Year Ended June 30, 2022

	No. of Positions	Program Services			Support Services		Total
		Regular Education	Special Education	Total	Management and General	Fundraising	
Personnel Service Costs							
Administrative staff personnel	16	\$ 719,805	\$ 378,501	\$ 1,098,306	\$ 320,289	\$ 146,790	\$ 1,565,385
Instructional personnel	31	1,258,321	1,173,498	2,431,819	-	-	2,431,819
Non-instructional personnel	8	375,207	140,319	515,526	4,900	16,938	537,364
Total Personnel Service Costs	55	2,353,333	1,692,318	4,045,651	325,189	163,728	4,534,568
Fringe benefits and payroll taxes		513,016	368,127	881,143	71,908	36,149	989,200
Retirement		26,087	18,719	44,806	3,656	1,838	50,300
Audit services		-	-	-	36,250	-	36,250
Other purchased / professional / consulting services		339,179	187,882	527,061	137,611	12,829	677,501
Repairs and maintenance		6,308	2,298	8,606	-	-	8,606
Insurance		29,161	10,624	39,785	-	-	39,785
Supplies / materials		180,915	69,323	250,238	1,142	585	251,965
Equipment / furnishings		25,281	9,210	34,491	-	-	34,491
Staff development		21,134	15,444	36,578	2,590	1,325	40,493
Marketing / recruitment		98,565	38,674	137,239	926	473	138,638
Technology		71,543	41,226	112,769	5,069	2,595	120,433
Student services		15,523	5,655	21,178	-	-	21,178
Office expense		33,513	24,491	58,004	4,241	2,102	64,347
Depreciation / amortization		83,081	60,714	143,795	10,180	5,211	159,186
Loss on disposal of property and equipment		9,079	6,634	15,713	1,112	569	17,394
Other		-	-	-	61,367	-	61,367
Total Expenses		<u>\$ 3,805,718</u>	<u>\$ 2,551,339</u>	<u>\$ 6,357,057</u>	<u>\$ 661,241</u>	<u>\$ 227,404</u>	<u>\$ 7,245,702</u>

See notes to financial statements

Launch Expeditionary Learning Charter School

Statements of Cash Flows

	Year Ended June 30,	
	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 831,470	\$ (317,295)
Adjustments to reconcile change in net assets		
to net cash from operating activities		
Depreciation and amortization	111,996	159,186
Loss on disposal of property and equipment	860	17,394
Changes in operating assets and liabilities		
Grants and contracts receivable	427,446	(512,706)
Employee Retention Credit receivable	(268,347)	-
Prepaid expenses and other current assets	(65,728)	39,398
Accounts payable and accrued expenses	188,928	(51,372)
Accrued payroll and payroll taxes	(43,104)	36,849
Net Cash from Operating Activities	1,183,521	(628,546)
CASH FLOWS FROM INVESTING ACTIVITY		
Purchase of property and equipment	(179,629)	(174,740)
Net Change in Cash, Cash Equivalents and Restricted Cash	1,003,892	(803,286)
CASH, CASH EQUIVALENTS AND RESTRICTED CASH		
Beginning of year	1,784,029	2,587,315
End of year	<u>\$ 2,787,921</u>	<u>\$ 1,784,029</u>

See notes to financial statements

Launch Expeditionary Learning Charter School

Notes to Financial Statements

June 30, 2023 and 2022

1. Organization and Tax Status

Launch Expeditionary Learning Charter School (the “School”) is a New York State, not-for-profit educational corporation that was incorporated to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on December 14, 2010 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York (the “Board of Regents”). The Board of Regents approved and issued several renewals to the School’s Charter expiring on June 30, 2027. The School was created to offer a world-class education to students and families living in Bedford-Stuyvesant, Crown Heights and the surrounding communities in Brooklyn, NY. Through its partnership with NYC Outward Bound Schools, the School is part of the Expeditionary Learning network of over 160 member schools nationwide. Its mission is to prepare students in under-resourced communities to thrive in college and careers by providing a public education rooted in active learning experiences and powerful character development. During the 2022-2023 academic year, the School provided education to approximately 254 students in the sixth through eighth grades.

The School has an agreement with the New York City Department of Education (“NYCDOE”) to share public school space at no annual cost. The School occupies approximately 14,000 square feet on one floor of a public school building. The School also shares the gymnasium, auditorium and cafeteria with the public school which approximates 6,751 square feet. The School is not responsible for rent, utilities, custodial services, and school safety services other than those required for days and times the School operates outside of the traditional NYCDOE schedule. The School was unable to determine a value for the contributed space and related services and did not record any value for use of donated facilities or services.

The New York City Department of Education provides free lunches directly to some of the School’s students. Such costs are not included in these financial statements. The School covers the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly actual results could differ from those estimates.

Launch Expeditionary Learning Charter School

Notes to Financial Statements

June 30, 2023 and 2022

2. Summary of Significant Accounting Policies *(continued)*

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions - represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Cash, Cash Equivalents, and Restricted Cash

Cash and cash equivalents include cash balances held in bank accounts and highly liquid debt instruments with maturities of three months or less at the time of purchase. Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash, cash equivalents and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows at June 30:

	2023	2022
Cash and cash equivalents	\$ 2,687,446	\$ 1,683,797
Restricted cash	100,475	100,232
	<u>\$ 2,787,921</u>	<u>\$ 1,784,029</u>

Property and Equipment

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$2,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Minor costs of maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Launch Expeditionary Learning Charter School

Notes to Financial Statements

June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Property and Equipment (*continued*)

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Computers	4 years
Equipment	5 years
Furniture and fixtures	5 years
Software	3 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. No impairment losses were recognized for the years ended June 30, 2023 and 2022.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Revenue and Support

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Marketing and Recruitment

Marketing and recruitment costs are expensed as incurred for staff and student recruitment. Marketing and recruitment expense for the years ended June 30, 2023 and 2022 was \$117,451 and \$138,638.

Measure of Operations

The statement of activities reports all changes in net assets, including changes in net assets from operating and non-operating activities. Operating activities consist of those items attributable to the School's ongoing services. Non-operating activities consist of the Employee Retention Credit.

Launch Expeditionary Learning Charter School

Notes to Financial Statements
June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Functional Expense Allocation

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2020.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is September 22, 2023.

3. Grants and Contracts Receivable

Grants and contracts receivable primarily consist of federal, state and city entitlements and grants. The School expects to collect these receivables in full within one year. Management has assessed the need for an allowance and has determined that such an allowance is not necessary.

4. Employee Retention Credit Receivable

During 2020, the School qualified for the Employee Retention Credit ("ERC"), which is a refundable payroll tax credit for employers who had operations fully or partially suspended due to orders from a governmental authority or whose revenues decreased by a specific threshold. When eligible, an entity can claim a refund in excess of the payroll taxes paid based upon the amount of qualified wages and health insurance paid. Because the amount of the credit is in excess of the payroll taxes paid, the ERC is considered a conditional government grant. The School has recognized the ERC revenue and corresponding receivable in the amount of \$268,347 for the year ended June 30, 2023. The ERC revenue is included in the accompanying statement of activities, and the corresponding receivable is included in the accompanying statements of financial position.

Launch Expeditionary Learning Charter School

Notes to Financial Statements June 30, 2023 and 2022

5. Property and Equipment

Property and equipment, net consists of the following at June 30:

	2023	2022
Computers	\$ 223,034	\$ 329,651
Equipment	167,603	167,603
Furniture and fixtures	444,715	401,689
Software	7,785	7,785
Leasehold improvements	1,098,897	986,353
	<u>1,942,034</u>	<u>1,893,081</u>
Accumulated depreciation and amortization	<u>(1,602,249)</u>	<u>(1,620,069)</u>
	<u>\$ 339,785</u>	<u>\$ 273,012</u>

Assets with a cost basis of \$130,676 and accumulated depreciation of \$129,816 were disposed of during the year ended June 30, 2023. Assets with a cost basis of \$32,962 and accumulated depreciation of \$15,568 were disposed of during the year ended June 30, 2022. Loss on disposal of property and equipment was \$860 and \$17,394 for the years ended June 30, 2023 and 2022.

6. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	2023	2022
Cash and cash equivalents	\$ 2,687,446	\$ 1,683,797
Grants and contracts receivable	368,724	796,170
Employee Retention Credit receivable	268,347	-
	<u>3,324,517</u>	<u>2,479,967</u>
Less amounts unavailable for general expenditures:		
Net assets with donor restrictions	<u>(866,554)</u>	<u>(111,227)</u>
	<u>\$ 2,457,963</u>	<u>\$ 2,368,740</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is invested in highly liquid instruments until it is required for operational use. The School will continue to rely on funding received from the New York City Department of Education to cover its future operating costs (see Note 9).

Launch Expeditionary Learning Charter School

Notes to Financial Statements June 30, 2023 and 2022

7. Net Assets With Donor Restrictions

Net assets with donor restrictions consist of the following at June 30:

	2023	2022
Floyd Bennett Field Capital Campaign	\$ 532,554	\$ 111,227
Leadership Transition	250,000	-
Summer Boost	84,000	-
	<u>\$ 866,554</u>	<u>\$ 111,227</u>

Net assets with donor restrictions were released under the Floyd Bennett Field Capital Campaign for the years ended June 30, 2023 and 2022.

8. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. At June 30, 2023 and 2022, approximately \$2,537,000 and \$1,534,000 of cash was maintained with an institution in excess of FDIC limits.

9. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2023 and 2022, the School received 71% and 82% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

10. Employment Contract

The School entered into a co-employment arrangement with TriNet Group, Inc. ("TriNet"), a professional employment organization, effective May 1, 2013. Under the co-employment arrangement, TriNet assumes certain employment responsibilities, including the payment and reporting employees' wages and payroll taxes.

11. Employee Benefit Plan

For the benefit of its employees, the School participates in a multiple employer defined contribution 401(k) plan, through its professional employment organization partner, TriNet (see Note 10). Under the 401(k) plan, all employees of the School can elect to make semi-monthly contributions to a personal retirement account. The School will make matching contributions to any employee contributions, dollar for dollar, up to \$1,500 per employee per calendar year. For the years ended June 30, 2023 and 2022, all employees were eligible to participate in the 401(k) plan and all employees were eligible for the employer match. Employer match for the years ended June 30, 2023 and 2022 was \$50,436 and \$50,300.

Launch Expeditionary Learning Charter School

Notes to Financial Statements
June 30, 2023 and 2022

12. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

* * * * *

**Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
in Accordance With *Government Auditing Standards***

Independent Auditors' Report

**Board of Trustees
Launch Expeditionary Learning Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Launch Expeditionary Learning Charter School (the "School"), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 22, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Harrison, New York
September 22, 2023

Board of Trustees
Launch Expeditionary Learning Charter School

Auditors' Communication on Internal Control


In planning and performing our audit of the financial statements of Launch Expeditionary Learning Charter School (the "School") as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management and others charged with governance, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.



Harrison, New York
September 22, 2023

Board of Trustees
Launch Expeditionary Learning Charter School

Auditors' Communication on Internal Control

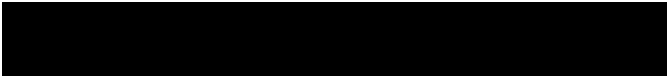
In planning and performing our audit of the financial statements of Launch Expeditionary Learning Charter School (the "School") as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management and others charged with governance, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.



Harrison, New York
September 22, 2023

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Darryl Hazelwood

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

07/31/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jonathan Harber

Name of Charter School Education Corporation:

Launch EL Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
EPS - School Specialty		0	I'm on the board	Disclosure
Started		0	I'm on the board	Disclosure

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

_____ Signature	_____ Date
---------------------------	----------------------

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Alex Rappaport

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

07/31/2023

Signature

Date

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Marcia Ward-Mitchell

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair & Parent

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

I am the parent of one current student and one alumni student. All board discussions are related to policies that are intended to benefit all students and to move the school toward our mission, not any one student in particular.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

07/31/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Melanie Dukes

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Board member

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

07/31/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Nic Lirette

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

07/31/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Nicole Lemerond

Name of Charter School Education Corporation:

Launch EL Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- ☒
- N

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

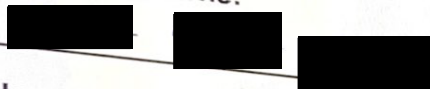


Business Address:

E-mail Address:



Home Telephone:



Home Address:



Signature

Date

6/27/23

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Richard Stopol

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am the former CEO of NYC Outward Bound Schools, which helped to found the school and remains the school's institutional partner. I retired in January 2022.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NYC Outward Bound School	Institutional Partner; services agreement	\$75,000	Richard Stopol - Former CEO	Recusal from any discussion or action regarding the school's services contract with NYC Outward Bound Schools

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

rstopol@nycoutwardbound.org

Home Telephone:

Home Address:

07/31/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Katherine Lewandowski

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.



None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

use cell

Business Address:

[REDACTED] 11111 11111 11111

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED] 11111 11111 11111

[REDACTED]

7/28/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Casey Noel

Name of Charter School Education Corporation:

Launch Expeditionary Learning Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

08/01/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022



Launch Expeditionary Learning Charter School

Minutes

June 2023 Board Meeting

Date and Time

Wednesday June 21, 2023 at 6:30 PM

Topic: Launch Board of Trustees - June 2023

Time: Jun 21, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/82371842172>

Meeting ID: 823 7184 2172

One tap mobile

+16465588656,,82371842172# US (New York)

+16469313860,,82371842172# US

Dial by your location

• +1 646 558 8656 US (New York)

• +1 646 931 3860 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 669 444 9171 US

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 720 707 2699 US (Denver)

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US

Meeting ID: 823 7184 2172

Find your local number: <https://launchschool-org.zoom.us/j/kequAtNemi>

Trustees Present

A. Rappaport (remote), C. Noel (remote), M. Dukes (remote), M. Ward-Mitchell (remote), N. Lemerond (remote), R. Stopol (remote), R. van de Sande (remote)

Trustees Absent

D. Hazelwood, J. Harber, K. Lewandowski, N. Lirette

Guests Present

A. Khan (remote), A. Leake (remote), A. Rubin (remote), C. Schlafer (remote), G. Roehm (remote), R. Tang (remote), S. Kenlock (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Jun 21, 2023 at 6:30 PM.

II. Celebration

A. Graduation

The ED celebrated with the board on the completion of the eleventh school year at Launch.

III. Approve Minutes

A. Approve Minutes

M. Ward-Mitchell made a motion to approve the minutes from June 2023 Board Meeting - HS Delay on 06-01-23.

R. Stopol seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. ACTION ITEM: Approve FY24 Budget

A. Approve FY24 Budget

The Sr. Director of Finance and the Finance Committee presented the FY24 Budget. The Sr. Director of Finance answered questions from the board.

M. Ward-Mitchell made a motion to approve the FY24 Budget.

A. Rappaport seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. ACTION ITEM: Board Member Terms

A. Board Member Terms

M. Ward-Mitchell made a motion to renew board terms for Darryl Hazelwood and Melanie Dukes.

R. Stopol seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. ACTION ITEM: Board Officers

A. Board Officers

M. Ward-Mitchell made a motion to approve Jonathan Harber as Chair, Marcia Ward-Mitchell as Vice Chair, Darryl Hazelwood as Secretary, and Nicole Lemerond as Treasurer.

A. Rappaport seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. ACTION ITEM: 2023-2024 Board Calendar

A. 2023-2024 Board Calendar

M. Ward-Mitchell made a motion to approve the 2023-2024 Board Calendar.

R. Stopol seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Information Items

A. Information Items

The ED updated the board on Strategic Planning and Governance for future board meetings, FBF Real Estate, Annual Board Giving, Conflict of Interest Forms. The Special Projects Manager updated the board on Fundraising and Development. The Sr. Director of External Affairs presented updates on the Summer Program and Recruitment and Enrollment.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
G. Roehm

APPROVED



Launch Expeditionary Learning Charter School

Minutes

Special Meeting - Delay HS Opening

Date and Time

Friday March 3, 2023 at 8:30 AM

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

Notice of Special Meeting of the Board of Trustees

WHAT:

A Special Meeting of the Board of Trustees of Launch Expeditionary Learning Charter School will be held at the time and location set forth below to discuss and vote on delaying the opening of the Launch High School at Floyd Bennett Field to align with the completion of construction of the high school building in fall 2025.

Members of the public are welcome to attend this meeting.

WHERE:

The meeting will be held remotely

Topic: Launch Special Meeting - Approve HS Delay

Time: Mar 3, 2023 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/82604920825>

Meeting ID: 826 0492 0825

One tap mobile

+16469313860,,82604920825# US

+16465588656,,82604920825# US (New York)

Dial by your location

+1 646 931 3860 US

+1 646 558 8656 US (New York)

WHEN:

Friday, March 3, 2023

8:30 a.m.

Trustees Present

A. Rappaport (remote), C. Noel (remote), D. Hazelwood (remote), J. Harber (remote), K. Lewandowski (remote), M. Ward-Mitchell (remote), N. Lemerond (remote)

Trustees Absent

M. Dukes, N. Lirette, R. Stopol, R. van de Sande

Guests Present

A. Rubin (remote), G. Roehm (remote), R. Tang (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Friday Mar 3, 2023 at 8:30 AM.

II. Proposed delay of the opening of the Launch High School at Floyd Bennett Field

A. Proposed delay of the opening of the Launch High School at Floyd Bennett Field

The Executive Director presented to the board of trustees a proposal on the delay of the opening of the Launch High School at Floyd Bennett Field. The board of trustees discussed the resolution.

J. Harber made a motion to approve the resolution (attached) to delay the opening of the Launch High School at Floyd Bennett Field until Fall 2025.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 AM.

Respectfully Submitted,
G. Roehm



Launch Expeditionary Learning Charter School

Minutes

March 2023 Board Meeting

Date and Time

Wednesday March 22, 2023 at 6:30 PM

Location

This will be a remote meeting held over Zoom

Topic: Launch Board of Trustees - March 2023

Time: Mar 22, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/88940245085>

Meeting ID: 889 4024 5085

One tap mobile

+16469313860,,88940245085# US

+16465588656,,88940245085# US (New York)

Dial by your location

+1 646 931 3860 US

+1 646 558 8656 US (New York)

Meeting ID: 889 4024 5085

Find your local number: <https://launchschool-org.zoom.us/u/kyULFbUpU>

Trustees Present

A. Rappaport (remote), J. Harber (remote), K. Lewandowski (remote), M. Ward-Mitchell (remote), N. Lemerond (remote), R. Stopol (remote), R. van de Sande (remote)

Trustees Absent

C. Noel, D. Hazelwood, M. Dukes, N. Lirette

Guests Present

A. Khan (remote), A. Leake (remote), A. Rubin (remote), B. Robinson (remote), C. Schlafer (remote), G. Roehm (remote), R. Tang (remote), S. Kenlock (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Mar 22, 2023 at 6:30 PM.

II. Approve Minutes

A. Approve Minutes

J. Harber made a motion to approve the minutes from February 2023 Board Meeting on 02-15-23.

A. Rappaport seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Minutes

J. Harber made a motion to approve the minutes from Special Meeting - Delay HS Opening on 03-03-23.

A. Rappaport seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Launch Middle Testing Update

A. Launch Middle Testing Update

The Co-Principals provided an update to the board on work plan outcome progress and current academic testing data including MAP assessments and practice state tests. The Co-Principals answered questions from the board.

IV. La Cima

A. La Cima

The Executive Director updated the board on the current proposal to delay the effective date of the potential merger with La Cima, its benefits, and potential drawbacks. The ED answered questions from the board. The board, ED, and Sr. Director of External Affairs discussed the proposal.

V. Floyd Bennett Field

A. Real Estate

The Executive Director updated the board on current progress on Building 272 with the Charter Schools Development Corporation. The ED answered brief questions from the board.

B. Fundraising

The Special Projects Manager updated the board on current fundraising progress, initiatives, and upcoming events. The ED answered brief questions from the board.

C. Planning for the High School Experience

The Executive Director updated the board on recent work with Transcend Education to begin planning for the high school experience at Floyd Bennett Field. The ED answered brief questions from the board.

D. FBF Education Collective

The ED updated the board on the FBF Education Collective and its current work.

VI. Information Items

A. Information Items

The Sr. Director of External Affairs presented updates on Student Recruitment for next school year and Summer Academy. The ED then presented updates on MS Staffing and the Board Retreat.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
G. Roehm



Launch Expeditionary Learning Charter School

Minutes

June 2023 Board Meeting - HS Delay

Date and Time

Thursday June 1, 2023 at 9:00 AM

Trustees Present

A. Rappaport (remote), C. Noel (remote), D. Hazelwood (remote), J. Harber (remote), K. Lewandowski (remote), M. Ward-Mitchell (remote), N. Lemerond (remote), N. Lirette (remote)

Trustees Absent

M. Dukes, R. Stopol, R. van de Sande

Guests Present

A. Rubin, C. Schlafer, G. Roehm (remote), R. Tang (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Thursday Jun 1, 2023 at 9:00 AM.

II. Approve Minutes

A. Approve Minutes

J. Harber made a motion to approve the minutes from April 2023 Board Meeting on 04-19-23.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Information Items

A. Information Items

The Executive Director presented updates to the board on the following:

Board Retreat

Board Give/Get Update

Recruitment and Enrollment

Walkout to End Gun Violence

SLC's (Student Led Conferences)

Graduation

Final FY23 Board Meeting

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,

J. Harber



Launch Expeditionary Learning Charter School

Minutes

February 2023 Board Meeting

Date and Time

Wednesday February 15, 2023 at 6:30 PM

Topic: Launch Board of Trustees Meeting February 2023

Time: Feb 15, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/81510375898>

Meeting ID: 815 1037 5898

One tap mobile

+16465588656,,81510375898# US (New York)

+16469313860,,81510375898# US

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 815 1037 5898

Find your local number: <https://launchschool-org.zoom.us/u/kgDORSF4f>

Trustees Present

A. Rappaport (remote), C. Noel (remote), D. Hazelwood (remote), K. Lewandowski (remote), M. Ward-Mitchell (remote), N. Lemerond (remote), N. Lirette (remote), R. Stopol (remote), R. van de Sande (remote)

Trustees Absent

J. Harber, M. Dukes

Guests Present

A. Khan (remote), A. Leake (remote), A. Rubin (remote), B. Robinson (remote), C. Schlafer (remote), G. Roehm (remote), R. Tang (remote), S. Kenlock (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Feb 15, 2023 at 6:34 PM.

II. Approve Minutes

A. Approve Minutes

M. Ward-Mitchell made a motion to approve the minutes from January 2023 Board Meeting on 01-18-23.

K. Lewandowski seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Launch Middle Data Update

A. Launch Middle Data Update

The Executive Director and Co-Principals updated the board on current academic testing data including MAP assessments and practice state tests. The Co-Principals answered questions from the board.

IV. FBF

A. FBF Education Collective

The Executive Director presented on the newly formed FBF Education Collective. The board discussed and provided feedback on the relationship between Launch and the FBF Education Collective.

V. La Cima

A. La Cima

The Sr. Director of External Affairs updated the board on the La Cima transition plan progress and challenges. The Sr. DEA and ED answered questions from the board.

VI. Information Items

A. Information Items

The ED provided updates on the following items:

- FBF Lease
- Fundraising
- BHM Celebration
- Better World Day
- Board Retreat

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,
G. Roehm



Launch Expeditionary Learning Charter School

Minutes

April 2023 Board Meeting

Date and Time

Wednesday April 19, 2023 at 6:30 PM

Trustees Present

A. Rappaport (remote), C. Noel (remote), D. Hazelwood (remote), J. Harber (remote), K. Lewandowski (remote), M. Ward-Mitchell (remote), N. Lirette (remote), R. Stopol (remote)

Trustees Absent

M. Dukes, N. Lemerond, R. van de Sande

Guests Present

A. Leake (remote), A. Rubin (remote), B. Robinson (remote), C. Schlafer (remote), G. Roehm (remote), R. Tang (remote), S. Kenlock (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Apr 19, 2023 at 6:30 PM.

II. ASU + GSV Update

A.

ASU + GSV Update

The Executive Director presented an update to the board on the ASU + GSV Education Innovation award.

III. Approve Minutes

A. Approve Minutes

J. Harber made a motion to approve the minutes from March 2023 Board Meeting on 03-22-23.

A. Rappaport seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Q3 Finance Update and Budget Amendment

A. Q3 Finance Update and Budget Amendment

The Sr. Director of Finance presented to the board the Q3 finance update and proposed budget amendment for vote.

J. Harber made a motion to approve the budget amendment.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Launch High School Delay

A. Launch High School Delay

The ED updated the board on the proposal to delay the opening of the high school until 2026, with options to open prior to 2026.

J. Harber made a motion to delay the opening of the high school until 2026.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. La Cima

A. La Cima

The Executive Director updated the board on the current proposal to delay the effective date of the potential merger with La Cima and answer questions. The board asked questions to the ED.

VII. Floyd Bennett Field

A. Fundraising

The ED updated the board on current fundraising progress, initiatives, and next steps. The ED answered brief questions from the board.

B. Real Estate

The ED updated the board on current progress on the Building 272 lease.

C. Partnerships

The ED updated the board on the partnership with Transcend for high school program design.

D. FBF Education Collective

The ED updated the board on the FBF Education Collective and its current work.

VIII. Information Items

A. Information Items

The Sr. Director of External Affairs updated the board on recruitment progress and Better World Day. The ED presented on the upcoming Board Retreat. The Sr. DEA answered a brief question from the board.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,
G. Roehm



Launch Expeditionary Learning Charter School

Minutes

Special Meeting

Date and Time

Tuesday November 22, 2022 at 6:30 PM

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

Notice of Special Meeting of the Board of Trustees

WHAT:

A Special Meeting of the Board of Trustees of Launch Expeditionary Learning Charter School will be held at the time and location set forth below to discuss and vote on the proposed merger of La Cima Charter School with and into Launch Expeditionary Learning Charter School.

Members of the public are welcome to attend this meeting.

WHERE:

The meeting will be held remotely

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/82676089901>

Meeting ID: 826 7608 9901

One tap mobile

+16469313860,,82676089901# US

+16465588656,,82676089901# US (New York)

Dial by your location

+1 646 931 3860 US

+1 646 558 8656 US (New York)

WHEN:
Tuesday, November 22, 2022
6:30 p.m.

Trustees Present

A. Rappaport (remote), C. Noel (remote), D. Hazelwood (remote), J. Harber (remote), K. Lewandowski (remote), M. Dukes (remote), M. Ward-Mitchell (remote), N. Lemerond (remote), N. Lirette (remote), R. Stopol (remote), R. van de Sande (remote)

Trustees Absent

None

Guests Present

A. Leake (remote), A. Rubin (remote), C. Schlafer (remote), G. Roehm (remote), Sheryl Davis (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Harber called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Tuesday Nov 22, 2022 at 6:30 PM.

II. Proposed Merger of La Cima Charter School and Launch Expeditionary Learning Charter School

A. Discussion of Proposed Merger Resolutions

Geoff Roehm, the Launch Executive Director, requested that Mr. Jonathan Harber, the Launch Board Chair, lead the discussion about the merger. Discussion regarding benefits and risks of the merger ensued.

Mr. Roehm asked if everyone had received and read all of the merger documents, distributed by Launch staff to each Trustee prior to the meeting, including the Agreement and Plan of Merger, the Petition for Merger, the Certificate of Merger, and the Application for Merger and Exhibits. All Board members advised that they had received the documents.

Formal resolutions approving the Agreement and Plan of Merger, the Petition for Merger, and the Certificate of Merger were presented to the Board. The Board reviewed the text of the Resolutions and discussed the rationale and timeline for the merger.

J. Harber made a motion to Approve the formal Resolutions, the Agreement and Plan of Merger, the Petition for Merger, and the Certificate of Merger.

M. Ward-Mitchell seconded the motion.

The board **VOTED** to approve the motion.

B. Discussion of Proposed Merger Application and Exhibits

Next, the Board discussed the Application for Merger and Exhibits. The following resolutions were presented to the Board:

RESOLVED, that the Application for Merger and Exhibits, having been reviewed by the Launch Board of Trustees, are hereby approved; and

BE IT FURTHER RESOLVED, that the Launch Board of Trustees hereby approves the joint submission, with La Cima Charter School, of the Application for Merger and Exhibits to the New York State Education Department Charter School Office ("NYSED CSO") on behalf of the Board of Regents of the University of the State of New York (the "Board of Regents"), and/or to the Board of Regents; and

BE IT FURTHER RESOLVED, that the Chairperson of the Launch Board of Trustees is hereby authorized and directed, in the name and on behalf of Launch, to execute, file, and deliver the Application for Merger and Exhibits, in substantially the form presented to the Launch Board of Trustees, with such changes or amendments thereto as the Chairperson deems necessary or appropriate, with such approval to be conclusively evidenced by the execution and delivery thereof by the Chairperson; and

BE IT FURTHER RESOLVED, that the Launch Board of Trustees does hereby authorize and direct the Launch Executive Director, in the name and on behalf of Launch, to do all such things and take all such acts and to expend such fees for and on behalf of Launch as may be necessary or advisable in order to give effect to and, generally, carry out the intent of these Resolutions including, without limitation, to deliver the Application for Merger and Exhibits to NYSED CSO on behalf of the Board of Regents, in substantially the form presented to the Launch Board of Trustees, along with any other documents in connection with the Application for Merger as may be required by NYSED CSO, with such changes or amendments thereto as the Executive Director deems necessary or appropriate, with such

approval to be conclusively evidenced by the execution and delivery thereof by the Executive Director; and

BE IT FURTHER RESOLVED, that all actions of any kind heretofore or hereafter taken by any trustee or officer of Launch, member of Launch school leadership, or any appointed or authorized person or persons authorized to act on behalf of Launch in connection with the matters contemplated by the foregoing resolutions be, and each of them hereby is, confirmed, ratified, approved and authorized in all respects.

J. Harber made a motion to Approve the resolutions presented to the board.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

J. Harber made a motion to Adjourn the meeting.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.



Launch Expeditionary Learning Charter School

Minutes

January 2023 Board Meeting

Date and Time

Wednesday January 18, 2023 at 6:30 PM

Location

Vineapple Cafe

This meeting will take place at Vineapple Cafe
71 Vineapple St.
Brooklyn, NY 11201

Trustees Present

A. Rappaport, C. Noel, J. Harber, K. Lewandowski, M. Ward-Mitchell

Trustees Absent

D. Hazelwood, M. Dukes, N. Lemerond, N. Lirette, R. Stopol, R. van de Sande

Guests Present

A. Leake, B. Robinson, G. Roehm, R. Tang, S. Kenlock

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Jan 18, 2023 at 6:30 PM.

II. Yass Prize Debrief

A. Yass Prize Debrief

Members of the board and management took part in a discussion debriefing the organization's experience and outcomes with the Yass Prize, and how this might guide future fundraising efforts.

III. Launch Middle

A. Launch Middle

The Co-Principals briefly presented an update on the state of the middle school and answered questions from the board.

IV. La Cima

A. La Cima

The Executive Director and Sr. Director of External Affairs presented an update on the proposed La Cima merger and answered questions from the board.

V. FBF

A. FBF

The Executive Director presented on the status of the FBF project and shared the incorporation of the FBF Ed. Collective and answered questions from the board.

VI. Approve Budget Amendment

A. Vote on Budget Amendment

J. Harber made a motion to approve the budget amendment.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
J. Harber



Launch Expeditionary Learning Charter School

Minutes

October 2022 Board Meeting

Date and Time

Thursday October 27, 2022 at 6:30 PM

Topic: October 2022 Launch Board of Trustees

Time: Oct 27, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/84825756692>

Meeting ID: 848 2575 6692

One tap mobile

+16465588656,,84825756692# US (New York)

+16469313860,,84825756692# US

Dial by your location

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington DC)

+1 564 217 2000 US

+1 669 444 9171 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

Meeting ID: 848 2575 6692

Find your local number: <https://launchschool-org.zoom.us/j/kdI5LFAThE>

Trustees Present

A. Rappaport, C. Noel, J. Harber, K. Lewandowski, M. Dukes, M. Ward-Mitchell, N. Lemerond (remote), R. Stopol

Trustees Absent

D. Hazelwood, N. Lirette, R. van de Sande

Guests Present

A. Leake, A. Rubin, C. Schlafer, G. Roehm, R. Tang (remote), S. Kenlock

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Thursday Oct 27, 2022 at 6:55 PM.

II. Approve Minutes

A. Approve Minutes

J. Harber made a motion to approve the minutes from September 2022 Board Meeting on 09-14-22.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Elementary Expansion Committee

A. Elementary Expansion Committee Update

The Chair and members of the Elementary Expansion Committee, as well as the Sr. Director of External Affairs and the Sr. Director of Finance reported on the committee's activities and on the potential of merger. The Elementary Expansion Committee, SDEA, and SDOF answered questions from the board.

IV. Approve Annual Audit

A.

Approve the Annual Audit

The Sr. Director of Finance presented the FY22 Audited Financial Statements and Auditor's Letter to Management. The SDOF answered brief questions from the board.

J. Harber made a motion to approve the FY22 Audit.

M. Ward-Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
G. Roehm

APPROVED



Launch Expeditionary Learning Charter School

Minutes

September 2022 Board Meeting

Date and Time

Wednesday September 14, 2022 at 6:30 PM

Topic: September 2022 Launch Board of Trustees

Time: Sep 14, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/82940732189>

Meeting ID: 829 4073 2189

One tap mobile

+16469313860,,82940732189# US

+16465588656,,82940732189# US (New York)

Dial by your location

+1 646 931 3860 US

+1 646 558 8656 US (New York)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

Meeting ID: 829 4073 2189

Find your local number: <https://launchschool-org.zoom.us/u/kbqBYiEEIE>

Trustees Present

A. Rappaport (remote), C. Noel (remote), J. Harber (remote), K. Lewandowski (remote), M. Dukes (remote), M. Ward-Mitchell (remote), N. Lirette (remote), R. van de Sande (remote)

Trustees Absent

D. Hazelwood, N. Lemerond, R. Stopol

Guests Present

A. Leake (remote), A. Rubin (remote), B. Robinson (remote), C. Schlafer (remote), G. Roehm (remote), R. Tang (remote), S. Kenlock (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Sep 14, 2022 at 6:30 PM.

II. Approve Minutes

A. Approve Minutes

J. Harber made a motion to approve the minutes from August 2022 Board Meeting on 08-10-22.

A. Rappaport seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Program Update

A. Program Update

The Heads of School provided a start of year program update on the work plan goals, crew, and culture. The Heads of School answered questions from the board.

IV. State Assessments

A. State Assessments Report

The Executive Director presented on the school's performance on the spring 2022 NYS Assessments in ELA and Math. The ED answered questions from the board.

V. Elementary Expansion Committee

A. Elementary Expansion Committee Update

Members of the Elementary Expansion Committee, as well as the Sr. Director of External Affairs, reported on the committee's activities and on the potential of merger. The Elementary Expansion Committee, Sr. Director of External Affairs, and ED answered questions from the board.

VI. FBF

A. Developer and Lease Update

The ED and Board Chair updated the board on progress toward partnering with a real estate developer as well as progress in lease negotiations with NPS. The ED answered brief questions from the board. The ED and Board Chair answered brief questions from the board.

B. Friends of Org

The Board Chair updated the board on the potential creation of a new "Friends of" organization and the role such an organization could play at Floyd Bennett Field.

VII. Information Items

A. Information Items

The ED presented information updates for the following items:

- Enrollment
- Lobbying
- Board Engagement Opportunities and Survey
- EL Education National Conference

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
G. Roehm

APPROVED



Launch Expeditionary Learning Charter School

Minutes

August 2022 Board Meeting

Date and Time

Wednesday August 10, 2022 at 6:30 PM

Topic: August 2022 Launch Board of Trustees

Time: Aug 10, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://launchschool-org.zoom.us/j/83232564012>

Meeting ID: 832 3256 4012

One tap mobile

+16465588656,,83232564012# US (New York)

+16469313860,,83232564012# US

Dial by your location

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 669 444 9171 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

Meeting ID: 832 3256 4012

Find your local number: <https://launchschool-org.zoom.us/u/kbODHZdljE>

Trustees Present

A. Rappaport (remote), C. Noel (remote), D. Hazelwood (remote), K. Lewandowski (remote), M. Ward-Mitchell (remote), N. Lemerond (remote), N. Lirette (remote), R. Stopol (remote), R. van de Sande (remote)

Trustees Absent

J. Harber, M. Dukes, S. Tarver

Guests Present

A. Leake (remote), A. Rubin (remote), B. Robinson (remote), C. Schlafer (remote), G. Roehm (remote), R. Tang (remote), S. Kenlock (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Aug 10, 2022 at 6:30 PM.

II. Approve Minutes

A. Approve Minutes

M. Ward-Mitchell made a motion to approve the minutes from June 2022 Board Meeting on 06-22-22.

A. Rappaport seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Celebrations

A. Celebrations

The Executive Director updated the board on a number of recent awards and honors, including EL credentialing.

IV. Work Plan

A. Work Plan

The ED and Heads of School presented to the board on the current year's Work Plan. The ED, Heads of School, and Assistant Principal of Inclusive Learning answered brief questions from the board.

V. FBF Real Estate

A. FBF Real Estate

The ED provided an update to the board on the current status of FBF real estate initiatives, including the NPS Lease and Developer discussions. The ED answered questions from the board.

VI. Elementary Expansion Committee

A. Elementary Expansion Committee Update

The ED presented on the current progress of the Elementary Expansion, including the formation of the Elementary Expansion Committee and feasibility exploration.

VII. Information Items

A. Information Items

The ED and Director of External Affairs presented updates on summer school, enrollment, new staff, start of school, and board engagement events. The ED and DEA answered questions from the board.

VIII. Closing Items

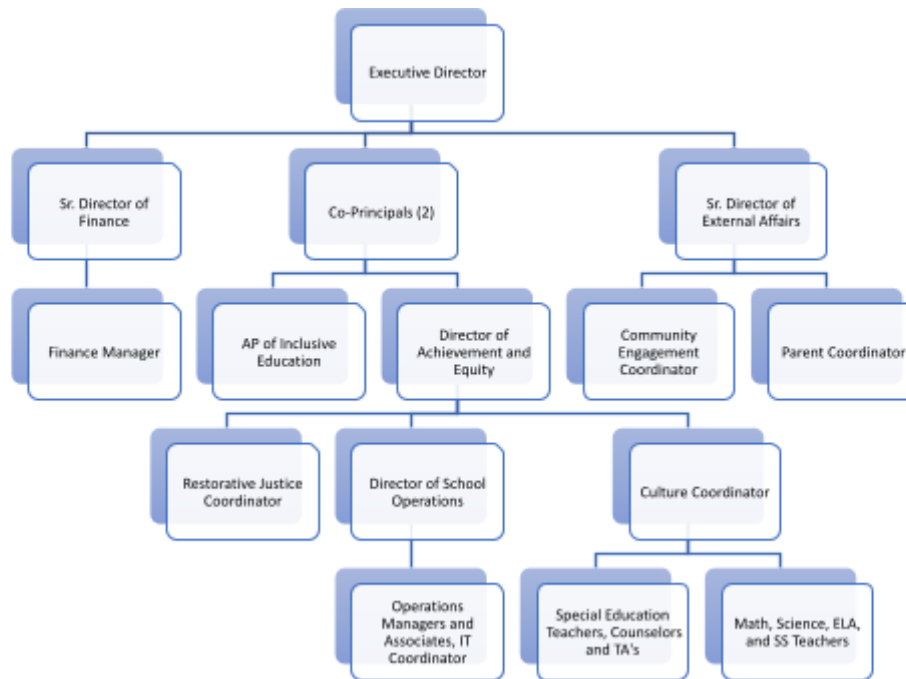
A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
G. Roehm



Launch Expeditionary Learning Charter School
Organizational Chart – SY2022-2023



Launch Expeditionary Learning Charter School - 2023-2024 School Year Calendar



	Regular School Day
	No-School, Holidays & Breaks

	Event, Showcases, Celebrations & Trips
	Testing (iReady, PST & State Testing)

	Academic Presentations Days
	First/Last Day of School

Address : 1580 Dean St, Brooklyn, NY 11213

Phone : (718) 604-6910

Email : INFO@Launchschool.org

Co-Principal/Head of School - Amanda Leake

Co-Principal/Head of School - Shamikah Kenlock

AUGUST - (4 Instructional Days)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	(8/16) - NEW Family Orientation
20	21	22	23	24	25	26	(8/28) - First Day of School
27	28	29	30	31			(8/28 - 9/1) - 1PM Dismissals

SEPTEMBER - (20 Instructional Days - 24 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
					1	2	
3	4	5	6	7	8	9	(9/4) - No School
10	11	12	13	14	15	16	(9/5) - 3PM Dismissal Moving Forward
17	18	19	20	21	22	23	(9/12 & 9/19) - Math & ELA iReady Testing
24	25	26	27	28	29	30	(9/22) - 8th Grade ONLY Science PST
							(9/27) - Back to School Night

OCTOBER - (21 Instructional Days - 45 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	(10/2) - Picture Day
15	16	17	18	19	20	21	(10/3, 10/12 & 10/19) - Practice State Test
22	23	24	25	26	27	28	(10/9) - No School
29	30	31					

NOVEMBER - (19 Instructional Days - 64 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
			1	2	3	4	
5	6	7	8	9	10	11	(11/1) - 1PM Dismissal
12	13	14	15	16	17	18	(11/7) - Asynchronous Learning
19	20	21	22	23	24	25	(11/21 - 11/22) - Student Led Conferences
26	27	28	29	30			(11/23 - 11/24) - No School

DECEMBER - (13 Instructional Days - 77 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	(12/4) - Math PST #2
17	18	19	20	21	22	23	(12/19) - 1PM Dismissal
24	25	26	27	28	29	30	(12/20 - 1/2) - No School
31							

JANUARY - (20 Instructional Days - 97 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	(12/20 - 1/2) - Winter Break No School
21	22	23	24	25	26	27	(1/9) - ELA PST #2
28	29	30	31				(1/15) - No School

FEBRUARY - (16 Instructional Days - 113 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	(2/5 - 2/6) - Science PST #2
18	19	20	21	22	23	24	(2/14) - Parent-Teacher Conference
25	26	27	28	29			(2/19) - 1PM Dismissal
							(2/19 - 2/23) - No School

MARCH - (20 Instructional Days - 133 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
					1	2	
3	4	5	6	7	8	9	(3/2) - Black History Month Showcase
10	11	12	13	14	15	16	(3/11 - 3/12) - ELA PST #3
17	18	19	20	21	22	23	(3/25 - 3/26) - Math PST #3
24	25	26	27	28	29	30	(3/29) - No School
31							PST Days - 1PM Dismissal

APRIL - (16 Instructional Days - 149 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	(4/10) - No School
21	22	23	24	25	26	27	(4/17) - NYS Science Exam
28	29	30					(4/22 - 4/26) - No School

MAY - (22 Instructional Days - 171 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
			1	2	3	4	
5	6	7	8	9	10	11	(5/3) - Better World Day
12	13	14	15	16	17	18	(5/7 - 5/8) - NYS ELA Exam
19	20	21	22	23	24	25	(5/14 - 5/15) - NYS Math Exam
26	27	28	29	30	31		(5/27) - No School
							NYS Exams Days - 1PM Dismissal

JUNE - (12 Instructional Days - 183 Total)							NOTES:
Su	Mn	Tu	Wn	Th	Fr	Sa	
						1	
2	3	4	5	6	7	8	(6/3) - Walkout to End Gun Violence
9	10	11	12	13	14	15	(6/4 - 6/7) - iReady Testing
16	17	18	19	20	21	22	(6/13 - 6/14) - Student Led Conferences
23	24	25	26	27	28	29	(6/17 - 6/18) - 1PM Dismissal
30							(6/17) - 8th Grade Prom
							(6/18) - Last Day of School
							(6/21) - 8th Grade Graduation

If you have any questions or would like to speak to a member of the School's Leadership Team, please reach out to the Main Office at (718) 604-6910 or email us at Info@Launchschool.org.
Stay informed and connected in real time by visiting our schools website at LAUNCHSCHOOL.ORG