

Application: KIPP Albany Community Charter

Jen Pasek - jen@pasekconsulting.com
2022-2023 Annual Report

Summary

ID: 0000000321
Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Nov 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ALBANY COMMUNITY CHARTER SCHOOL 800000059310

a1. Popular School Name

KIPP Albany Community

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

ALBANY CITY SD

e. Date of Approved Initial Charter

Dec 1 2005

f. Date School First Opened for Instruction

Sep 1 2006

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

N/A

h. School Website Address

<https://www.kippcapital.org/schools/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

675

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

691

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6
7
8

I. Charter Management Organization

Do you have a [Charter Management Organization?](#)

Yes

I1. Charter Management Organization Name

KIPP Capital Region Public Schools

I2. Charter Management Organization Email Address

Stephanie.Valle@kipppcapital.org

I3. Charter Management Organization Email Phone Number

518-694-9494

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	65 Krank St Albany, NY 12202	518-433-1500	Albany	K-5	K-5	None

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Chrisheena Hill	Principal	518-433-1500		chill@kipppcapital.org
Operational Leader	Terri Martin	Director of Operations	518-433-1500		tmartin@kipppcapital.org
Compliance Contact	Jon Thatcher	COO	518-791-4550		jthatcher@kipppcapital.org
Complaint Contact	Jon Thatcher	COO	518-791-4550		jthatcher@kipppcapital.org
DASA Coordinator	Kelsey Flood	Director Of Student Support Services	518-433-1500		Kflood@kipppcapital.org
Phone Contact for After Hours Emergencies	Stephanie Valle	KIPP Cap CEO	202-271-2176		Stephanie.Valle@kipppcapital.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[ACCS Krank CO.pdf](#)

Filename: ACCS Krank CO.pdf **Size:** 87.3 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[KIPP ACCS MS Krank FIRE 8-8-2023.pdf](#)

Filename: KIPP ACCS MS Krank FIRE 8-8-2023.pdf **Size:** 205.9 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	42 S. Dove St, Albany, NY 12202	518-433-1500	Albany	6-8	6-8	None

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Jonathon Salls	Principal	518-433-1500		jsalls@kipppcapital.org
Operational Leader	Iesha Owens	Director of Operations	518-433-1500		iowens@kipppcapital.org
Compliance Contact	Jon Thatcher	COO	518-791-4550		jthatcher@kipppcapital.org
Complaint Contact	Jon Thatcher	COO	518-791-4550		jthatcher@kipppcapital.org
DASA Coordinator	Kelsey Flood	Director Of Student Support Services	518-433-1500		kflood@kipppcapital.org
Phone Contact for After Hours Emergencies	Stephanie Valle	KIPP Cap CEO	202-271-2176		Stephanie.Valle@kipppcapital.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[ACCS DOVE CO.pdf](#)

Filename: ACCS DOVE CO.pdf **Size:** 856.8 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[KIPP ACCS Dove FIRE 8-8-2023.pdf](#)

Filename: KIPP ACCS Dove FIRE 8-8-2023.pdf **Size:** 200.9 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

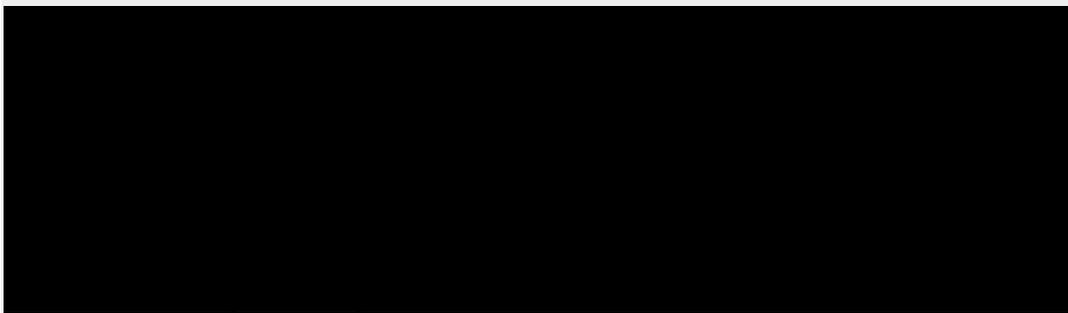
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click YES to agree.

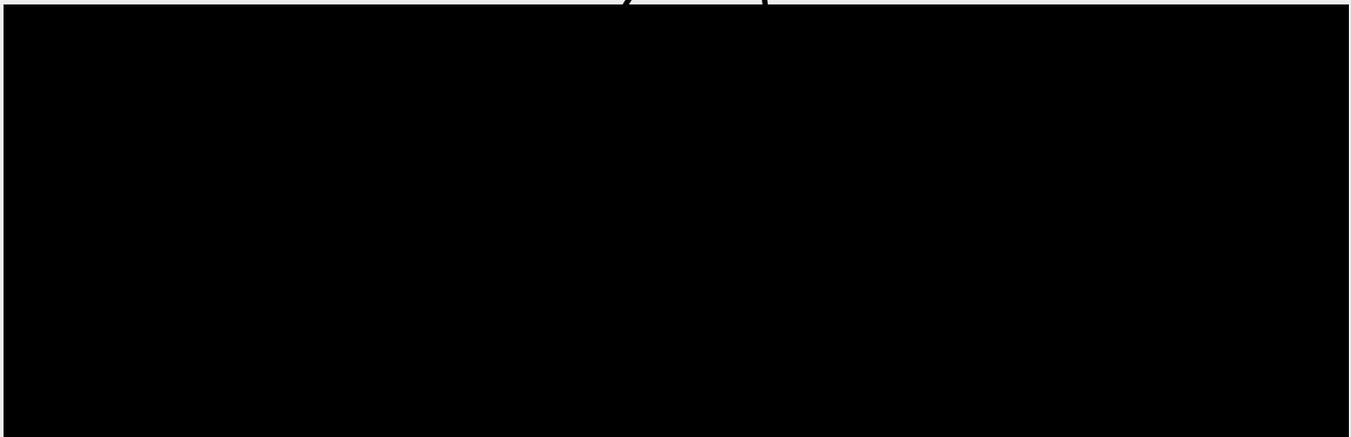
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

(No response)



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Nov 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: KIPP Albany Community Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.kippcapital.org/about/
2. Board meeting notices, agendas and documents	https://app2.boardontrack.com/public/tG1181/home
3. New York State School Report Card	https://www.kippcapital.org/about/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://www.kippcapital.org/about/
6. Authorizer-approved FOIL Policy	https://www.kippcapital.org/about/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.kippcapital.org/about/

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
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Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed - Nov 2 2023

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

KIPP Albany Comm 2022-23 APPR final

Filename: KIPP_Albany_Comm_2022-23_APPR_final.docx Size: 80.7 kB

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
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Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 1 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2023-2024 Annual Budget\(1CO5A\)\(KIPPAIbanyCommunCharteSchool\)](#)

Filename: 2023-2024_Annual_Budget1CO5AKIPPA_jP1DDke.xlsx Size: 534.8 kB

[KIPP AC 202324 Budget Narrative Questionnaire](#)

Filename: KIPP_AC_202324_Budget_Narrative_Qu_10LI7H3.pdf Size: 44.6 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Guy A KIPP Capital Region Public Charter Schools 2022-23 BOT Disclosure of Financial Interest](#)

Filename: Guy_A_KIPP_Capital_Region_Public_C_tNkSlmk.pdf Size: 457.6 kB

[Robert J](#)

Filename: Robert_J._Bellafiore_KIPP_-_signed.pdf Size: 459.3 kB

[C Young KIPP Capital 2022-23 BOT Disclosure](#)

Filename: C_Young_KIPP_Capital_2022-23_BOT_D_DQPHZsp.pdf Size: 458.0 kB

[KIPP Capital Don-Lee Applyrs 2022-23 BOT Disclosure of Financial Interest](#)

Filename: KIPP_Capital_Don-Lee_Applyrs_2022-_EN1hpVn.pdf Size: 455.4 kB

[Ron Mexico KIPP Capital Region Public Charter Schools 2022-23 BOT Disclosure of Financial Interest](#)

Filename: Ron_Mexico_KIPP_Capital_Region_Pub_OQOM2Sy.pdf Size: 458.6 kB

[J Buell KIPP Capital 2022-23 BOT Disclosure](#)

Filename: J_Buell_KIPP_Capital_2022-23_BOT_D_mVR9tfr.pdf Size: 457.8 kB

[Original File Disclosure 4-22 KIMBROUGH](#)

Filename: Original_File_Disclosure_4-22_KIMBROUGH.pdf Size: 882.3 kB

[John P](#)

Filename: John_P_Reilly_KIPP_Capital_Region_PfduW49.pdf Size: 500.4 kB

[Sharif Kabir KIPP Capital Region Public Charter Schools 2022-23 BOT Disclosure of Financial Interest](#)

Filename: Sharif_Kabir_KIPP_Capital_Region_P_8Di4cGJ.pdf Size: 464.1 kB

[Siena Dean KIPP Capital Region Public Charter Schools 2022-23 BOT Disclosure of Financial Interest](#)

Filename: Siena_Dean_KIPP_Capital_Region_Pub_FxlqDHp.pdf Size: 454.7 kB

[Tracy KIPP](#)

Filename: Tracy_KIPP.pdf Size: 2.1 MB

Entry 7 BOT Membership Table

Completed - Nov 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	John P. Reilly	[REDACTED]	Chair	Finance	Yes	1	7/1/2022	6/30/2025	7
2	Dr. Shai Butler	[REDACTED]	Vice Chair	Finance	Yes	1	7/1/2022	6/30/2025	5 or less
3	Sharif Kabir	[REDACTED]	Secretary	pending	Yes	1	7/1/2022	6/30/2023	7
4	Carl Young	[REDACTED]	Trustee/Member	Governance	Yes	1	7/1/2022	6/30/2024	7
5	Guy Alonge III	[REDACTED]	Treasurer	Finance	Yes	1	7/1/2022	6/30/2024	7
6	Dr. Don-Lee Applrys	[REDACTED]	Trustee/Member	Development	Yes	1	7/1/2022	6/30/2024	5 or less
7	Katie Hohman	[REDACTED]	Trustee/Member	Governance	Yes	1	7/1/2022	6/30/2023	5 or less
8	Kelly Kimbrough	[REDACTED]	Trustee/Member	Development	Yes	1	7/1/2022	6/30/2024	5 or less
9	Ron Mexico	[REDACTED]	Trustee/Member	Finance	Yes	1	7/1/2022	6/30/2024	6

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Robert Bellafore	[REDACTED]	Trustee/Member	Development	Yes	1	7/1/2022	6/30/2025	7
11	Kimberly Young Wilkins	[REDACTED]	Trustee/Member		Yes	1	7/1/2022	6/30/2025	6
12	Jeff Buell	[REDACTED]	Trustee/Member		Yes	1	7/1/2022	6/30/2024	5 or less
13	Siena Dean	[REDACTED]	Trustee/Member		Yes	1	7/1/2022	6/30/2023	5 or less
14	Tracy Kennedy	[REDACTED]	Trustee/Member		Yes	1	7/1/2022	05/10/2023	5 or less
15	Michael Strianese	[REDACTED]	Trustee/Member		Yes	1	7/1/2022	05/10/2023	5 or less

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	13
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2022-2023

7

4. Number of Board meetings scheduled for 2023-2024

6

Total number of Voting Members on June 30, 2023:

13

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

2

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

15

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Nov 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>We continue to recruit from low income neighborhoods surrounding the school and throughout the district. We offer free breakfast and lunch to all students. A parent coordinator is available to assist families in completing all necessary registration paperwork.</p>	<p>In the 2022-23 school year, our enrollment for ED students was 84% and the local district enrolled 61% ED students in similar grades. We will continue with current strategies in 2023-24 to enroll and retain the three subgroups.</p>
English Language Learners	<p>We have an enrollment preference in place for English Language Learners. We also do the following to attract and enroll ELLS:</p> <ul style="list-style-type: none"> -Other advertising (e.g. radio, TV, flyer) in languages other than English - Outreach by multi-lingual staff - Outreach to immigrant community/ies - Outreach to specialized feeder schools and programs -Advertising and school materials are translated as needed - Targeted social media marketing to non-English speaking communities. A Google language translator dropdown has been added to the school website - School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English - Advertising materials will be distributed in the primary languages other than English spoken in the area - With notice, translators will be made available for families at school events, such as parent-teacher 	<p>In 2022-23, we enrolled 3% English Language Learners while the local district enrolled 14%.</p>

	conferences.	
Students with Disabilities	<p>We also offer an enrollment lottery preference to Students with Disabilities. Our school website mentions our special needs services.</p> <ul style="list-style-type: none"> -Other advertising (e.g. radio, TV, flyer) that mentions special needs -Outreach to specialized feeder schools and programs. We also added a Director of Special Education, a regional leadership position, who builds and strengthens our school-based SPED programs. 	<p>In the 2022-23 school year, our enrollment of SWD was 4% compared to the local district's 15%.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>Albany Community Charter School provides a safe learning environment where students' individual social and academic learning needs are addressed and where parents are treated as partners. We have an open door policy for parents to visit classrooms. The family-based atmosphere with strong community engagement produces an environment where families want to stay enrolled.</p> <ul style="list-style-type: none"> • Free meal program for all students that emphasizes healthy eating • Extended day programming, eliminating the need for working families to provide after school childcare • Access to full time Social Worker to help with social emotional needs of children, including trauma • The school schedule offers academic intervention periods twice during the day. • There is extended-day programming and, after-school tutoring. • The school offers workshops for parents on topics such as how to support student literacy at home. 	<p>77% of our eligible ED students returned in the fall 2022 from the previous year. Given that we have a significant population of ED students, we have well-developed supports for this group that we will continue to implement in the upcoming school year.</p>
English Language Learners	<p>ELL students are provided enriching and appropriate instruction according to their level of English Language Proficiency. We monitor the progress and success of all at-risk students. Teachers are aware of their students' progress toward meeting English language proficiency goals. The Principal and Director of Student Support Services</p>	<p>100% of English Language Learners returned in 2022-23. We have a robust ELL program that will continue in the 2023-24 school year in order to support the retention of this group.</p>

and our full-time ENL teacher monitors the progress of all ENL students via regularly administered assessments in ELA and mathematics. Based on student performance and progress on assessments, our teachers collaborate to adjust services to fit the needs of students. All entering students are screened for eligibility for ELL services via the NYSITELL. Students are administered the New York State English as a Second Language Achievement Test ("NYSESLAT") at the end of the year to determine their eligibility for ELL services in the following year.

1) Robust family engagement and outreach program which include home visits, student conferences and monthly meetings with school leadership

- Bilingual staff members that are present at events to help with translations and questions
- Documents that are sent home to families are translated in the predominate language
- Programs within school for supporting ELLs
- Dedicated ELL Coordinator and two Intervention Specialists serving this population

2) KIPP AC provides professional development for all teachers to support the academic, social, and emotional needs of ELL students.

-School materials are differentiated for students as needed. Going forward, we are making improvements to our instructional program for English Language Learners.

Students with Disabilities

KIPP AC currently provides support and early identification for students

We are working on improving the retention rate of our students with

who exhibit learning and behavior needs by applying the approach of Response to Intervention. This process begins with high-quality instruction and universal screening of all students through direct observation and data collection. Once identified, learners performing below level are provided with academic interventions at the appropriate level of intensity to accelerate their rate of learning and help students meet grade level standards. These intervention services are provided by a variety of personnel, including general education teachers, special educators, Academic Intervention specialists and school social workers. Some services include counseling, small group work, individual check-ins, behavior plans, differentiated and targeted questions, differentiated lessons. Progress is closely monitored to assess both the learning rate and level of performance of individual students.

1)We provide training, professional development and collaborative support to identify at-risk students and help teachers meet students' needs. Special education professionals meet and plan with teachers on a weekly basis during all grade level meetings, and intervention blocks are built into the daily schedule for ELA and Math. The special education teachers provide resources and additional training to instructional staff for best practices in supporting students with disabilities.

2) KIPP AC provides a consultant teacher model, with a SPED-certified teacher who in pushes into ELA and

disabilities.

Math classrooms as well as provides resource room support for SWD learners. In addition we provide speech and occupational therapist to support students speech and language and occupational needs.

3) KIPP AC has a co-teaching model with two educators in every classroom. The coteaching model maximizes the potential for differentiated instruction by allowing for frequent, flexible small-group instruction.

Entry 10 – Teacher and Administrator Attrition

Completed - Nov 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Nov 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[KIPP Cap Family Facing 1pager 23-24 - KIPP Cap Reg Staff Facing 1 Pager \(2\)](#)

Filename: KIPP_Cap_Family_Facing_1pager_23-2_A6TGl2B.pdf Size: 111.3 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete



**GENERAL INSTRUCTIONS FOR
ANNUAL BUDGET/QUARTERLY REPORT**

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >" Prior Year " column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
4.) Yearly Budget	Enter Yearly Budget information. Includes: >" Prior Year " column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >" Prior Year " column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

KIPP Albany Community Charter School

SCHOOL

Name:	KIPP Albany Community Charter School
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CONTACT INFORMATION

Contact Name:	Connor LeClair
Contact Title:	Director of Finance
Contact Email:	connor.leclair@kipppcapital.org
Contact Phone:	(518) 929-7952

REPORT PERIOD

Current Academic Year:	2023-24
Prior Academic Year:	2022-23

**KIPP ALBANY COMMUNITY CHARTER SCHOOL
2023-24**

ENROLLMENT BY GRADES												
GRADES	K	1	2	3	4	5	6	7	8	9	10	11
INITIAL BUDGETED ENROLLMENT	76	76	76	76	76	76	82	82	82			
TOTAL ENROLLMENT = 702												

ENROLLMENT BY DISTRICT												
	PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT		
		QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3
		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	16	0	16	0	16	0	16	0	0	0	0
NUMBER OF STUDENTS ENROLLED:	0	702.01	0	702.01	0	702.01	0	702.01	0	0	0	0

**NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.*

PRIMARY/OTHER	DISTRICT NAME(S)	PRIOR YEAR 2022-23 Actual Enrollment	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUAR		
			QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3
			Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment
1	PRIMARY District		497.48		497.48		497.48		497.48				
2	SECONDARY District		114.6		114.6		114.6		114.6				
3	Other District 3		1.93		1.93		1.93		1.93				
4	Other District 4		0		0		0		0				
5	Other District 5		0		0		0		0				
6	Other District 6		10.24		10.24		10.24		10.24				
7	Other District 7		3.19		3.19		3.19		3.19				
8	Other District 8		0		0		0		0				
9	Other District 9		1.82		1.82		1.82		1.82				
10	Other District 10		0		0		0		0				
11	Other District 11		6.95		6.95		6.95		6.95				
12	Other District 12		0		0		0		0				
13	Other District 13		0		0		0		0				
14	Other District 14		5.68		5.68		5.68		5.68				
15	Other District 15		0		0		0		0				
16	Other District 16		0		0		0		0				
17	Other District 17		0.91		0.91		0.91		0.91				
18	Other District 18		3.76		3.76		3.76		3.76				
19	Other District 19		1.37		1.37		1.37		1.37				
20	Other District 20		7.72		7.72		7.72		7.72				
21	Other District 21		0		0		0		0				
22	Other District 22		0		0		0		0				
23	Other District 23		0		0		0		0				
24	Other District 24		1.02		1.02		1.02		1.02				
25	Other District 25		3.19		3.19		3.19		3.19				
26	Other District 26		30.47		30.47		30.47		30.47				
27	Other District 27		0		0		0		0				
28	Other District 28		0		0		0		0				
29	Other District 29		11.68		11.68		11.68		11.68				
30	Other District 30		0		0		0		0				
31	Other District 31		0		0		0		0				

		PRIOR YEAR	ANNUAL BUDGET								ACTUAL ENROLLMENT BY QUAR		
		2022-23	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment						

TER
QUARTER 4
Actual Enrollment

**KIPP ALBANY COMMUNITY CHARTER SCHOOL
2023-24**

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

***NOTE:** Enter the number of FTE positions in the "blue" cells.

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

***NOTE:** Each quarter, the actual FTE should be input.

***NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
2022-23		2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
ACTUAL		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Executive Management			2.1		2.1		2.1		2.1						
Instructional Management			6.0		6.0		6.0		6.0						
Deans, Directors & Coordinators			21.3		21.3		21.3		21.3						
CFO / Director of Finance															
Operation / Business Manager			2.0		2.0		2.0		2.0						
Administrative Staff			9.0		9.0		9.0		9.0						
TOTAL ADMINISTRATIVE STAFF		0.0	40.4	0.0	40.4	0.0	40.4	0.0	40.4	0.0	0.0	0.0	0.0	0.0	
INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE		ACTUAL QUARTERLY FTE				Description of Assumptions						
2022-23		2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
ACTUAL		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular			28.6		28.6		28.6		28.6						
Teachers - SPED			8.8		8.8		8.8		8.8						
Substitute Teachers															
Teaching Assistants			12.9		12.9		12.9		12.9						
Specialty Teachers			2.9		2.9		2.9		2.9						
Aides															
Therapists & Counselors			3.0		3.0		3.0		3.0						
Other			5.0		5.0		5.0		5.0						
TOTAL INSTRUCTIONAL		0.0	61.2	0.0	61.2	0.0	61.2	0.0	61.2	0.0	0.0	0.0	0.0	0.0	
NON-INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE		ACTUAL QUARTERLY FTE				Description of Assumptions						
2022-23		2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
ACTUAL		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Nurse			1.0		1.0		1.0		1.0						
Librarian															
Custodian															
Security															
Other			7.3		7.3		7.3		7.3						
TOTAL NON-INSTRUCTIONAL		0.0	8.3	0.0	8.3	0.0	8.3	0.0	8.3	0.0	0.0	0.0	0.0	0.0	
TOTAL PERSONNEL SERVICE FTE		0.0	109.9	0.0	109.9	0.0	109.9	0.0	109.9	0.0	0.0	0.0	0.0	0.0	

KIPP ALBANY COMMUNITY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-
Total Expenses	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-
Net Income	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-	-
Actual Student Enrollment	-	702	-	-	702	-	-	702	-	-	702	-	-

	Prior Year Actual 2022-23 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance

REVENUE

REVENUES FROM STATE SOURCES

2023-24

**NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.
If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.*

Per Pupil Revenue	Per Pupil Rate	PPR %/Qtr->	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
Albany City School District	17,297		2,151,228	-	-	2,151,228	-	-	2,151,228	-	-	2,151,228	-
Schenectady City School District	14,302		409,752	-	-	409,752	-	-	409,752	-	-	409,752	-
Ballston Spa Central School District	13,810		6,663	-	-	6,663	-	-	6,663	-	-	6,663	-
Bethlehem Central School District	13,877		-	-	-	-	-	-	-	-	-	-	-
Brunswick Central School District	12,816		-	-	-	-	-	-	-	-	-	-	-
Cohoes City School District	14,664		37,540	-	-	37,540	-	-	37,540	-	-	37,540	-
East Greenbush Central School District	13,818		11,020	-	-	11,020	-	-	11,020	-	-	11,020	-
Amsterdam City School District	11,428		-	-	-	-	-	-	-	-	-	-	-
Green Island Union Free School District	15,554		7,077	-	-	7,077	-	-	7,077	-	-	7,077	-
Greenville Central School District	15,274		-	-	-	-	-	-	-	-	-	-	-
Guilderland Central School District	13,858		24,078	-	-	24,078	-	-	24,078	-	-	24,078	-
Hoosic Valley Central School District	12,453		-	-	-	-	-	-	-	-	-	-	-
Hudson City School District	15,882		-	-	-	-	-	-	-	-	-	-	-
Lansingburgh Central School District	12,613		17,910	-	-	17,910	-	-	17,910	-	-	17,910	-
Mechanicville City School District	14,005		-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	14,834		222,955	-	-	222,955	-	-	222,955	-	-	222,955	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	16,457		-	-	-	-	-	-	-	-	-	-	-
Special Education Revenue			30,750	-	-	30,750	-	-	30,750	-	-	30,750	-
Grants													
Stimulus													
DYCD (Department of Youth and Community Development)													
Other													
NYC DoE Rental Assistance													
Other													
TOTAL REVENUE FROM STATE SOURCES			-	-	-	-	-	-	-	-	-	-	-
REVENUE FROM FEDERAL FUNDING													
IDEA Special Needs			4,250	-	-	4,250	-	-	4,250	-	-	4,250	-
Title I			66,185	-	-	66,185	-	-	66,185	-	-	66,185	-
Title Funding - Other			13,815	-	-	13,815	-	-	13,815	-	-	13,815	-
School Food Service (Free Lunch)			209,073	-	-	209,073	-	-	209,073	-	-	209,073	-
Grants													
Charter School Program (CSP) Planning & Implementation			56,757	-	-	56,757	-	-	56,757	-	-	56,757	-
Other			144,848	-	-	144,848	-	-	144,848	-	-	144,848	-
Other			-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES			-	-	-	-	-	-	-	-	-	-	-
LOCAL and OTHER REVENUE													
Contributions and Donations			5,669	-	-	5,669	-	-	5,669	-	-	5,669	-
Fundraising			-	-	-	-	-	-	-	-	-	-	-
Erate Reimbursement			12,324	-	-	12,324	-	-	12,324	-	-	12,324	-
Earnings on Investments			-	-	-	-	-	-	-	-	-	-	-
Interest Income			37,791	-	-	37,791	-	-	37,791	-	-	37,791	-
Food Service (Income from meals)			-	-	-	-	-	-	-	-	-	-	-
Text Book			-	-	-	-	-	-	-	-	-	-	-
OTHER			87,296	-	-	87,296	-	-	87,296	-	-	87,296	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES			-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE			-	-	-	-	-	-	-	-	-	-	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-
Total Expenses	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-
Net Income	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-	-
Actual Student Enrollment	-	702	-	-	702	-	-	702	-	-	702	-	-

	Prior Year Actual 2022-23 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance

EXPENSES

		Avg. No. of Positions	Original Budget	Revised Budget	Variance									
ADMINISTRATIVE STAFF PERSONNEL COSTS														
Executive Management		2.10	80,756		-	80,756		-	80,756		-	80,756		-
Instructional Management		6.00	143,875		-	143,875		-	143,875		-	143,875		-
Deans, Directors & Coordinators		21.30	481,537		-	481,537		-	481,537		-	481,537		-
CFO / Director of Finance		-			-			-			-			-
Operation / Business Manager		2.00	59,012		-	59,012		-	59,012		-	59,012		-
Administrative Staff		9.00	134,777		-	134,777		-	134,777		-	134,777		-
TOTAL ADMINISTRATIVE STAFF		40.40	899,956		-	899,956		-	899,956		-	899,956		-
INSTRUCTIONAL PERSONNEL COSTS														
Teachers - Regular		28.60	505,504		-	505,504		-	505,504		-	505,504		-
Teachers - SPED		8.80	138,668		-	138,668		-	138,668		-	138,668		-
Substitute Teachers		-			-			-			-			-
Teaching Assistants		12.90	146,425		-	146,425		-	146,425		-	146,425		-
Specialty Teachers		2.90	42,303		-	42,303		-	42,303		-	42,303		-
Aides		-			-			-			-			-
Therapists & Counselors		3.00	51,542		-	51,542		-	51,542		-	51,542		-
Other		5.00	77,873		-	77,873		-	77,873		-	77,873		-
TOTAL INSTRUCTIONAL		61.20	962,314		-	962,314		-	962,314		-	962,314		-
NON-INSTRUCTIONAL PERSONNEL COSTS														
Nurse		1.00	19,536		-	19,536		-	19,536		-	19,536		-
Librarian		-			-			-			-			-
Custodian		-			-			-			-			-
Security		-			-			-			-			-
Other		7.30	73,434		-	73,434		-	73,434		-	73,434		-
TOTAL NON-INSTRUCTIONAL		8.30	92,970		-	92,970		-	92,970		-	92,970		-
SUBTOTAL PERSONNEL SERVICE COSTS		109.90	1,955,241		-	1,955,241		-	1,955,241		-	1,955,241		-
PAYROLL TAXES AND BENEFITS														
Payroll Taxes			154,748		-	154,748		-	154,748		-	154,748		-
Fringe / Employee Benefits			295,470		-	295,470		-	295,470		-	295,470		-
Retirement / Pension			75,791		-	75,791		-	75,791		-	75,791		-
TOTAL PAYROLL TAXES AND BENEFITS			526,009		-	526,009		-	526,009		-	526,009		-
TOTAL PERSONNEL SERVICE COSTS		109.90	2,481,250		-	2,481,250		-	2,481,250		-	2,481,250		-
CONTRACTED SERVICES														
Accounting / Audit			5,669		-	5,669		-	5,669		-	5,669		-
Legal			9,047		-	9,047		-	9,047		-	9,047		-
Management Company Fee					-			-			-			-
Nurse Services					-			-			-			-
Food Service / School Lunch					-			-			-			-
Payroll Services			4,081		-	4,081		-	4,081		-	4,081		-
Special Ed Services			3,750		-	3,750		-	3,750		-	3,750		-
Titlement Services (i.e. Title I)					-			-			-			-
Other Purchased / Professional / Consulting			114,626		-	114,626		-	114,626		-	114,626		-
TOTAL CONTRACTED SERVICES			137,172		-	137,172		-	137,172		-	137,172		-

KIPP ALBANY COMMUNITY CHARTER SCHOOL													
Budget / Operating Plan													
2023-24													
Total Revenue	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	
Total Expenses	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	
Net Income	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-	
Actual Student Enrollment	-	702	-	-	702	-	-	702	-	-	702	-	
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	2022-23 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS													
Board Expenses		1,010		-	1,010		-	1,010		-	1,010		-
Classroom / Teaching Supplies & Materials		53,296		-	53,296		-	53,296		-	53,296		-
Special Ed Supplies & Materials		1,375		-	1,375		-	1,375		-	1,375		-
Textbooks / Workbooks		1,833		-	1,833		-	1,833		-	1,833		-
Supplies & Materials other		2,831		-	2,831		-	2,831		-	2,831		-
Equipment / Furniture		-		-	-		-	-		-	-		-
Telephone		7,689		-	7,689		-	7,689		-	7,689		-
Technology		47,707		-	47,707		-	47,707		-	47,707		-
Student Testing & Assessment		11,311		-	11,311		-	11,311		-	11,311		-
Field Trips		15,000		-	15,000		-	15,000		-	15,000		-
Transportation (student)		115,338		-	115,338		-	115,338		-	115,338		-
Student Services - other		22,980		-	22,980		-	22,980		-	22,980		-
Office Expense		24,597		-	24,597		-	24,597		-	24,597		-
Staff Development		63,235		-	63,235		-	63,235		-	63,235		-
Staff Recruitment		15,276		-	15,276		-	15,276		-	15,276		-
Student Recruitment / Marketing		5,125		-	5,125		-	5,125		-	5,125		-
School Meals / Lunch		102,374		-	102,374		-	102,374		-	102,374		-
Travel (Staff)		11,422		-	11,422		-	11,422		-	11,422		-
Fundraising		189		-	189		-	189		-	189		-
Other		500		-	500		-	500		-	500		-
TOTAL SCHOOL OPERATIONS	-	503,086	-	-	503,086	-	-	503,086	-	-	503,086	-	-
FACILITY OPERATION & MAINTENANCE													
Insurance		42,109		-	42,109		-	42,109		-	42,109		-
Janitorial		72,500		-	72,500		-	72,500		-	72,500		-
Building and Land Rent / Lease / Facility Finance Interest		84,792		-	84,792		-	84,792		-	84,792		-
Repairs & Maintenance		17,648		-	17,648		-	17,648		-	17,648		-
Equipment / Furniture		3,967		-	3,967		-	3,967		-	3,967		-
Security		-		-	-		-	-		-	-		-
Utilities		29,375		-	29,375		-	29,375		-	29,375		-
TOTAL FACILITY OPERATION & MAINTENANCE	-	250,391	-	-	250,391	-	-	250,391	-	-	250,391	-	-
DEPRECIATION & AMORTIZATION													
		156,250		-	156,250		-	156,250		-	156,250		-
COVID-19 / CONTINGENCY													
		-		-	-		-	-		-	-		-
DEFERRED RENT													
		-		-	-		-	-		-	-		-
TOTAL EXPENSES	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-
NET INCOME	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL													
Budget / Operating Plan													
2023-24													
Total Revenue	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-
Total Expenses	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-
Net Income	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-	-
Actual Student Enrollment	-	702	-	-	702	-	-	702	-	-	702	-	-
	Prior Year Actual 2022-23 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*													
Number of Districts:	-	16	-	-	16	-	-	16	-	-	16	-	-
Albany City School District	-	497	-	-	497	-	-	497	-	-	497	-	-
Schenectady City School District	-	115	-	-	115	-	-	115	-	-	115	-	-
Ballston Spa Central School District	-	2	-	-	2	-	-	2	-	-	2	-	-
Bethlehem Central School District	-	-	-	-	-	-	-	-	-	-	-	-	-
Brunswick Central School District	-	-	-	-	-	-	-	-	-	-	-	-	-
Cohoes City School District	-	10	-	-	10	-	-	10	-	-	10	-	-
East Greenbush Central School District	-	3	-	-	3	-	-	3	-	-	3	-	-
Amsterdam City School District	-	-	-	-	-	-	-	-	-	-	-	-	-
Green Island Union Free School District	-	2	-	-	2	-	-	2	-	-	2	-	-
Greenville Central School District	-	-	-	-	-	-	-	-	-	-	-	-	-
Guilderland Central School District	-	7	-	-	7	-	-	7	-	-	7	-	-
Hoosic Valley Central School District	-	-	-	-	-	-	-	-	-	-	-	-	-
Hudson City School District	-	-	-	-	-	-	-	-	-	-	-	-	-
Lansingburgh Central School District	-	6	-	-	6	-	-	6	-	-	6	-	-
Mechanicville City School District	-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	60	-	-	60	-	-	60	-	-	60	-	-
TOTAL ENROLLMENT	-	702	-	-	702	-	-	702	-	-	702	-	-
REVENUE PER PUPIL	-	5,067	-	-	5,067	-	-	5,067	-	-	5,067	-	-
EXPENSES PER PUPIL	-	5,026	-	-	5,026	-	-	5,026	-	-	5,026	-	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL						
Budget / Operating Plan						
2023-24						
Total Revenue	14,227,927	14,227,927	-	14,227,927	14,227,927	
Total Expenses	14,112,595	14,112,595	-	(14,112,595)	(14,112,595)	
Net Income	115,332	115,332	-	115,332	115,332	
Actual Student Enrollment						
		Total Year			VARIANCE	
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
DESCRIPTION OF ASSUMPTIONS						
REVENUE						
REVENUES FROM STATE SOURCES						
2023-24						
Per Pupil Rate						
Albany City School District	17,297	8,604,912	8,604,912	-	8,604,912	8,604,912
Schenectady City School District	14,302	1,639,009	1,639,009	-	1,639,009	1,639,009
Ballston Spa Central School District	13,810	26,653	26,653	-	26,653	26,653
Bethlehem Central School District	13,877	-	-	-	-	-
Brunswick Central School District	12,816	-	-	-	-	-
Cohoes City School District	14,664	150,159	150,159	-	150,159	150,159
East Greenbush Central School District	13,818	44,079	44,079	-	44,079	44,079
Amsterdam City School District	11,428	-	-	-	-	-
Green Island Union Free School District	15,554	28,308	28,308	-	28,308	28,308
Greenville Central School District	15,274	-	-	-	-	-
Guilderland Central School District	13,858	96,313	96,313	-	96,313	96,313
Hoosic Valley Central School District	12,453	-	-	-	-	-
Hudson City School District	15,882	-	-	-	-	-
Lansingburgh Central School District	12,613	71,642	71,642	-	71,642	71,642
Mechanicville City School District	14,005	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	14,834	891,822	891,822	-	891,822	891,822
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	16,457	11,552,898	11,552,898	-	11,552,898	11,552,898
Special Education Revenue		123,000	123,000	-	123,000	123,000
Grants						
Stimulus		-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-
Other		-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-
Other		-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		11,675,898	11,675,898	-	11,675,898	11,675,898
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs		17,000	17,000	-	17,000	17,000
Title I		264,739	264,739	-	264,739	264,739
Title Funding - Other		55,259	55,259	-	55,259	55,259
School Food Service (Free Lunch)		836,294	836,294	-	836,294	836,294
Grants						
Charter School Program (CSP) Planning & Implementation		227,029	227,029	-	227,029	227,029
Other		579,392	579,392	-	579,392	579,392
Other		-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		1,979,713	1,979,713	-	1,979,713	1,979,713
LOCAL and OTHER REVENUE						
Contributions and Donations		22,674	22,674	-	22,674	22,674
Fundraising		-	-	-	-	-
Erate Reimbursement		49,297	49,297	-	49,297	49,297
Earnings on Investments		-	-	-	-	-
Interest Income		151,163	151,163	-	151,163	151,163
Food Service (Income from meals)		-	-	-	-	-
Text Book		-	-	-	-	-
OTHER		349,182	349,182	-	349,182	349,182
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		572,316	572,316	-	572,316	572,316
TOTAL REVENUE		14,227,927	14,227,927	-	14,227,927	14,227,927

		KIPP ALBANY COMMUNITY CHARTER SCHOOL					
		Budget / Operating Plan					
		2023-24					
Total Revenue		14,227,927	14,227,927	-	14,227,927	14,227,927	
Total Expenses		14,112,595	14,112,595	-	(14,112,595)	(14,112,595)	
Net Income		115,332	115,332	-	115,332	115,332	
Actual Student Enrollment							
		Total Year			VARIANCE		DESCRIPTION OF ASSUMPTIONS
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS							
	Avg. No. of Positions						
Executive Management	2.10	323,022	323,022	-	(323,022)	(323,022)	
Instructional Management	6.00	575,501	575,501	-	(575,501)	(575,501)	
Deans, Directors & Coordinators	21.30	1,926,148	1,926,148	-	(1,926,148)	(1,926,148)	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	2.00	236,048	236,048	-	(236,048)	(236,048)	
Administrative Staff	9.00	539,106	539,106	-	(539,106)	(539,106)	
TOTAL ADMINISTRATIVE STAFF	40.40	3,599,826	3,599,826	-	(3,599,826)	(3,599,826)	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	28.60	2,022,016	2,022,016	-	(2,022,016)	(2,022,016)	
Teachers - SPED	8.80	554,670	554,670	-	(554,670)	(554,670)	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	12.90	585,700	585,700	-	(585,700)	(585,700)	
Specialty Teachers	2.90	169,210	169,210	-	(169,210)	(169,210)	
Aides	-	-	-	-	-	-	
Therapists & Counselors	3.00	206,169	206,169	-	(206,169)	(206,169)	
Other	5.00	311,493	311,493	-	(311,493)	(311,493)	
TOTAL INSTRUCTIONAL	61.20	3,849,258	3,849,258	-	(3,849,258)	(3,849,258)	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	1.00	78,145	78,145	-	(78,145)	(78,145)	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	7.30	293,735	293,735	-	(293,735)	(293,735)	
TOTAL NON-INSTRUCTIONAL	8.30	371,879	371,879	-	(371,879)	(371,879)	
SUBTOTAL PERSONNEL SERVICE COSTS	109.90	7,820,963	7,820,963	-	(7,820,963)	(7,820,963)	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		618,991	618,991	-	(618,991)	(618,991)	
Fringe / Employee Benefits		1,181,881	1,181,881	-	(1,181,881)	(1,181,881)	
Retirement / Pension		303,164	303,164	-	(303,164)	(303,164)	
TOTAL PAYROLL TAXES AND BENEFITS		2,104,036	2,104,036	-	(2,104,036)	(2,104,036)	
TOTAL PERSONNEL SERVICE COSTS	109.90	9,924,999	9,924,999	-	(9,924,999)	(9,924,999)	
CONTRACTED SERVICES							
Accounting / Audit		22,674	22,674	-	(22,674)	(22,674)	
Legal		36,186	36,186	-	(36,186)	(36,186)	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		16,326	16,326	-	(16,326)	(16,326)	
Special Ed Services		15,000	15,000	-	(15,000)	(15,000)	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		458,502	458,502	-	(458,502)	(458,502)	
TOTAL CONTRACTED SERVICES		548,688	548,688	-	(548,688)	(548,688)	

KIPP ALBANY COMMUNITY CHARTER SCHOOL						DESCRIPTION OF ASSUMPTIONS
Budget / Operating Plan						
2023-24						
	14,227,927	14,227,927	-	14,227,927	14,227,927	
Total Revenue	14,227,927	14,227,927	-	14,227,927	14,227,927	
Total Expenses	14,112,595	14,112,595	-	(14,112,595)	(14,112,595)	
Net Income	115,332	115,332	-	115,332	115,332	
Actual Student Enrollment						
	Total Year			VARIANCE		
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
SCHOOL OPERATIONS						
Board Expenses	4,039	4,039	-	(4,039)	(4,039)	
Classroom / Teaching Supplies & Materials	213,183	213,183	-	(213,183)	(213,183)	
Special Ed Supplies & Materials	5,500	5,500	-	(5,500)	(5,500)	
Textbooks / Workbooks	7,332	7,332	-	(7,332)	(7,332)	
Supplies & Materials other	11,326	11,326	-	(11,326)	(11,326)	
Equipment / Furniture	-	-	-	-	-	
Telephone	30,756	30,756	-	(30,756)	(30,756)	
Technology	190,827	190,827	-	(190,827)	(190,827)	
Student Testing & Assessment	45,244	45,244	-	(45,244)	(45,244)	
Field Trips	60,000	60,000	-	(60,000)	(60,000)	
Transportation (student)	461,350	461,350	-	(461,350)	(461,350)	
Student Services - other	91,922	91,922	-	(91,922)	(91,922)	
Office Expense	98,386	98,386	-	(98,386)	(98,386)	
Staff Development	252,939	252,939	-	(252,939)	(252,939)	
Staff Recruitment	61,102	61,102	-	(61,102)	(61,102)	
Student Recruitment / Marketing	20,499	20,499	-	(20,499)	(20,499)	
School Meals / Lunch	409,496	409,496	-	(409,496)	(409,496)	
Travel (Staff)	45,688	45,688	-	(45,688)	(45,688)	
Fundraising	756	756	-	(756)	(756)	
Other	2,000	2,000	-	(2,000)	(2,000)	
TOTAL SCHOOL OPERATIONS	2,012,345	2,012,345	-	(2,012,345)	(2,012,345)	
FACILITY OPERATION & MAINTENANCE						
Insurance	168,437	168,437	-	(168,437)	(168,437)	
Janitorial	290,000	290,000	-	(290,000)	(290,000)	
Building and Land Rent / Lease / Facility Finance Interest	339,169	339,169	-	(339,169)	(339,169)	
Repairs & Maintenance	70,590	70,590	-	(70,590)	(70,590)	
Equipment / Furniture	15,866	15,866	-	(15,866)	(15,866)	
Security	-	-	-	-	-	
Utilities	117,500	117,500	-	(117,500)	(117,500)	
TOTAL FACILITY OPERATION & MAINTENANCE	1,001,562	1,001,562	-	(1,001,562)	(1,001,562)	
DEPRECIATION & AMORTIZATION	625,000	625,000	-	(625,000)	(625,000)	
COVID-19 / CONTINGENCY	-	-	-	-	-	
DEFERRED RENT	-	-	-	-	-	
TOTAL EXPENSES	14,112,595	14,112,595	-	(14,112,595)	(14,112,595)	
NET INCOME	115,332	115,332	-	115,332	115,332	

		KIPP ALBANY COMMUNITY CHARTER SCHOOL					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan			2023-24		
		14,227,927	14,227,927	-	14,227,927	14,227,927	
		14,112,595	14,112,595	-	(14,112,595)	(14,112,595)	
		115,332	115,332	-	115,332	115,332	
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
Total Revenue Total Expenses Net Income Actual Student Enrollment							
ENROLLMENT - *School Districts Are Linked To Above Entries* Number of Districts: Albany City School District Schenectady City School District Ballston Spa Central School District Bethlehem Central School District Brunswick Central School District Cohoes City School District East Greenbush Central School District Amsterdam City School District Green Island Union Free School District Greenville Central School District Guilderland Central School District Hoosic Valley Central School District Hudson City School District Lansingburgh Central School District Mechanicville City School District ALL OTHER School Districts: (Weighted Avg) TOTAL ENROLLMENT REVENUE PER PUPIL EXPENSES PER PUPIL							

KIPP ALBANY COMMUNITY CHARTER SCHOOL													
Budget / Operating Plan													
2023-24													
Total Revenue	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	
Total Expenses	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	
Net Income	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-	
Actual Student Enrollment	-	702	-	-	702	-	-	702	-	-	702	-	
	Prior Year Actual 2022-23 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
CASH FLOW ADJUSTMENTS													
OPERATING ACTIVITIES <i>{enter descriptions below}</i>													
Example - Add Back Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
Total Operating Activities	-	-	-	-	-	-	-	-	-	-	-	-	
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>													
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
Total Investment Activities	-	-	-	-	-	-	-	-	-	-	-	-	
FINANCING ACTIVITIES <i>{enter descriptions below}</i>													
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	
Total Cash Flow Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	
NET INCOME	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-	
Beginning Cash Balance	-	-	-	-	28,833	-	-	57,666	-	-	86,499	-	
ENDING CASH BALANCE	-	28,833	-	-	57,666	-	-	86,499	-	-	115,332	-	

KIPP ALBANY COMMUNITY CHARTER SCHOOL						
Budget / Operating Plan						
2023-24						
	14,227,927	14,227,927	-	14,227,927	14,227,927	
Total Revenue	14,227,927	14,227,927	-	14,227,927	14,227,927	
Total Expenses	14,112,595	14,112,595	-	(14,112,595)	(14,112,595)	
Net Income	115,332	115,332	-	115,332	115,332	
Actual Student Enrollment						
	Total Year			VARIANCE		DESCRIPTION OF ASSUMPTIONS
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
CASH FLOW ADJUSTMENTS						
OPERATING ACTIVITIES <i>{enter descriptions below}</i>						
Example - Add Back Depreciation	-	-	-	-	-	
Other	-	-	-	-	-	
Total Operating Activities	-	-	-	-	-	
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>						
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	
Other	-	-	-	-	-	
Total Investment Activities	-	-	-	-	-	
FINANCING ACTIVITIES <i>{enter descriptions below}</i>						
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	
Other	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	
Total Cash Flow Adjustments	-	-	-	-	-	
NET INCOME	115,332	115,332	-	115,332	115,332	
Beginning Cash Balance	-	-	-	-	-	
ENDING CASH BALANCE	115,332	115,332	-	115,332	115,332	

KIPP ALBANY COMMUNITY CHARTER SCHOOL

BALANCE SHEET

2023-24

DO NOT ENTER BALANCE SHEET DATA ON THIS TEMPLATE

**Balance sheet data for the Ed Corp:
KIPP Capital Region Public Charter Schools
should be entered on the template for
KIPP Tech Valley Charter School.**

	Prior Year	Q1	Q2	Q3	Q4
	2022-23	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-	-	-	-
<u>OTHER ASSETS</u>					
Right of Use Asset	-	-	-	-	-
Other	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Lease Liability	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
LONG-TERM DEBT and NOTES PAYABLE, net current maturities	-	-	-	-	-
LEASE LIABILITY, less current portion	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2023-24													
Total Revenue		-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	
Total Expenses		-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	
Net Income		-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	
Actual Student Enrollment		-	702	-	-	702	-	-	702	-	-	702	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
REVENUE													
REVENUES FROM STATE SOURCES													
Per Pupil Revenue		2023-24 Per Pupil Rate											
Albany City School District	17,297	2,151,228	-	2,151,228	-	2,151,228	-	2,151,228	-	2,151,228	-	2,151,228	
Schenectady City School District	14,302	409,752	-	409,752	-	409,752	-	409,752	-	409,752	-	409,752	
Ballston Spa Central School District	13,810	6,663	-	6,663	-	6,663	-	6,663	-	6,663	-	6,663	
Bethlehem Central School District	13,877	-	-	-	-	-	-	-	-	-	-	-	
Brunswick Central School District	12,816	-	-	-	-	-	-	-	-	-	-	-	
Cohoes City School District	14,664	37,540	-	37,540	-	37,540	-	37,540	-	37,540	-	37,540	
East Greenbush Central School District	13,818	11,020	-	11,020	-	11,020	-	11,020	-	11,020	-	11,020	
Amsterdam City School District	11,428	-	-	-	-	-	-	-	-	-	-	-	
Green Island Union Free School District	15,554	7,077	-	7,077	-	7,077	-	7,077	-	7,077	-	7,077	
Greenville Central School District	15,274	-	-	-	-	-	-	-	-	-	-	-	
Guilderland Central School District	13,858	24,078	-	24,078	-	24,078	-	24,078	-	24,078	-	24,078	
Hoosic Valley Central School District	12,453	-	-	-	-	-	-	-	-	-	-	-	
Hudson City School District	15,882	-	-	-	-	-	-	-	-	-	-	-	
Lansingburgh Central School District	12,613	17,910	-	17,910	-	17,910	-	17,910	-	17,910	-	17,910	
Mechanicville City School District	14,005	-	-	-	-	-	-	-	-	-	-	-	
ALL OTHER School Districts: (Count = 8)	14,834	222,955	-	222,955	-	222,955	-	222,955	-	222,955	-	222,955	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	16,457	2,888,224	-	2,888,224	-	2,888,224	-	2,888,224	-	2,888,224	-	2,888,224	
Special Education Revenue		30,750	-	30,750	-	30,750	-	30,750	-	30,750	-	30,750	
Grants													
Stimulus		-	-	-	-	-	-	-	-	-	-	-	
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-	-	
Other		-	-	-	-	-	-	-	-	-	-	-	
NYC DoE Rental Assistance		-	-	-	-	-	-	-	-	-	-	-	
Other		-	-	-	-	-	-	-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		-	2,918,974	-	-	2,918,974	-	-	2,918,974	-	-	2,918,974	
REVENUE FROM FEDERAL FUNDING													
IDEA Special Needs		4,250	-	4,250	-	4,250	-	4,250	-	4,250	-	4,250	
Title I		66,185	-	66,185	-	66,185	-	66,185	-	66,185	-	66,185	
Title Funding - Other		13,815	-	13,815	-	13,815	-	13,815	-	13,815	-	13,815	
School Food Service (Free Lunch)		209,073	-	209,073	-	209,073	-	209,073	-	209,073	-	209,073	
Grants													
Charter School Program (CSP) Planning & Implementation		56,757	-	56,757	-	56,757	-	56,757	-	56,757	-	56,757	
Other		144,848	-	144,848	-	144,848	-	144,848	-	144,848	-	144,848	
Other		-	-	-	-	-	-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		-	494,928	-	-	494,928	-	-	494,928	-	-	494,928	
LOCAL and OTHER REVENUE													
Contributions and Donations		5,669	-	5,669	-	5,669	-	5,669	-	5,669	-	5,669	
Fundraising		-	-	-	-	-	-	-	-	-	-	-	
Erate Reimbursement		12,324	-	12,324	-	12,324	-	12,324	-	12,324	-	12,324	
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-	
Interest Income		37,791	-	37,791	-	37,791	-	37,791	-	37,791	-	37,791	
Food Service (Income from meals)		-	-	-	-	-	-	-	-	-	-	-	
Text Book		-	-	-	-	-	-	-	-	-	-	-	
OTHER		87,296	-	87,296	-	87,296	-	87,296	-	87,296	-	87,296	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	143,079	-	-	143,079	-	-	143,079	-	-	143,079	
TOTAL REVENUE		-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	

KIPP ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-
Total Expenses	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-
Net Income	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	-
Actual Student Enrollment	-	702	-	-	702	-	-	702	-	-	702	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES	Quarter 0 No. of Positions	2023-24											
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
ADMINISTRATIVE STAFF PERSONNEL COSTS													
Executive Management	-		80,756	-		80,756	-		80,756	-		80,756	-
Instructional Management	-		143,875	-		143,875	-		143,875	-		143,875	-
Deans, Directors & Coordinators	-		481,537	-		481,537	-		481,537	-		481,537	-
CFO / Director of Finance	-		-	-		-	-		-	-		-	-
Operation / Business Manager	-		59,012	-		59,012	-		59,012	-		59,012	-
Administrative Staff	-		134,777	-		134,777	-		134,777	-		134,777	-
TOTAL ADMINISTRATIVE STAFF	-		899,956	-		899,956	-		899,956	-		899,956	-
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-		505,504	-		505,504	-		505,504	-		505,504	-
Teachers - SPED	-		138,668	-		138,668	-		138,668	-		138,668	-
Substitute Teachers	-		-	-		-	-		-	-		-	-
Teaching Assistants	-		146,425	-		146,425	-		146,425	-		146,425	-
Specialty Teachers	-		42,303	-		42,303	-		42,303	-		42,303	-
Aides	-		-	-		-	-		-	-		-	-
Therapists & Counselors	-		51,542	-		51,542	-		51,542	-		51,542	-
Other	-		77,873	-		77,873	-		77,873	-		77,873	-
TOTAL INSTRUCTIONAL	-		962,314	-		962,314	-		962,314	-		962,314	-
NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-		19,536	-		19,536	-		19,536	-		19,536	-
Librarian	-		-	-		-	-		-	-		-	-
Custodian	-		-	-		-	-		-	-		-	-
Security	-		-	-		-	-		-	-		-	-
Other	-		73,434	-		73,434	-		73,434	-		73,434	-
TOTAL NON-INSTRUCTIONAL	-		92,970	-		92,970	-		92,970	-		92,970	-
SUBTOTAL PERSONNEL SERVICE COSTS	-		1,955,241	-		1,955,241	-		1,955,241	-		1,955,241	-
PAYROLL TAXES AND BENEFITS													
Payroll Taxes			154,748	-		154,748	-		154,748	-		154,748	-
Fringe / Employee Benefits			295,470	-		295,470	-		295,470	-		295,470	-
Retirement / Pension			75,791	-		75,791	-		75,791	-		75,791	-
TOTAL PAYROLL TAXES AND BENEFITS			526,009	-		526,009	-		526,009	-		526,009	-
TOTAL PERSONNEL SERVICE COSTS			2,481,250	-		2,481,250	-		2,481,250	-		2,481,250	-
CONTRACTED SERVICES													
Accounting / Audit			5,669	-		5,669	-		5,669	-		5,669	-
Legal			9,047	-		9,047	-		9,047	-		9,047	-
Management Company Fee			-	-		-	-		-	-		-	-
Nurse Services			-	-		-	-		-	-		-	-
Food Service / School Lunch			-	-		-	-		-	-		-	-
Payroll Services			4,081	-		4,081	-		4,081	-		4,081	-
Special Ed Services			3,750	-		3,750	-		3,750	-		3,750	-
Titlement Services (i.e. Title I)			-	-		-	-		-	-		-	-
Other Purchased / Professional / Consulting			114,626	-		114,626	-		114,626	-		114,626	-
TOTAL CONTRACTED SERVICES			137,172	-		137,172	-		137,172	-		137,172	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue	-	3,556,982	-									
Total Expenses	-	3,528,149	-									
Net Income	-	28,833	-									
Actual Student Enrollment	-	702	-									

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Current			Current			Current			Current	
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance

SCHOOL OPERATIONS	Actual	Current Budget	Variance									
Board Expenses		1,010	-		1,010	-		1,010	-		1,010	-
Classroom / Teaching Supplies & Materials		53,296	-		53,296	-		53,296	-		53,296	-
Special Ed Supplies & Materials		1,375	-		1,375	-		1,375	-		1,375	-
Textbooks / Workbooks		1,833	-		1,833	-		1,833	-		1,833	-
Supplies & Materials other		2,831	-		2,831	-		2,831	-		2,831	-
Equipment / Furniture		-	-		-	-		-	-		-	-
Telephone		7,689	-		7,689	-		7,689	-		7,689	-
Technology		47,707	-		47,707	-		47,707	-		47,707	-
Student Testing & Assessment		11,311	-		11,311	-		11,311	-		11,311	-
Field Trips		15,000	-		15,000	-		15,000	-		15,000	-
Transportation (student)		115,338	-		115,338	-		115,338	-		115,338	-
Student Services - other		22,980	-		22,980	-		22,980	-		22,980	-
Office Expense		24,597	-		24,597	-		24,597	-		24,597	-
Staff Development		63,235	-		63,235	-		63,235	-		63,235	-
Staff Recruitment		15,276	-		15,276	-		15,276	-		15,276	-
Student Recruitment / Marketing		5,125	-		5,125	-		5,125	-		5,125	-
School Meals / Lunch		102,374	-		102,374	-		102,374	-		102,374	-
Travel (Staff)		11,422	-		11,422	-		11,422	-		11,422	-
Fundraising		189	-		189	-		189	-		189	-
Other		500	-		500	-		500	-		500	-
TOTAL SCHOOL OPERATIONS	-	503,086	-									
FACILITY OPERATION & MAINTENANCE												
Insurance		42,109	-		42,109	-		42,109	-		42,109	-
Janitorial		72,500	-		72,500	-		72,500	-		72,500	-
Building and Land Rent / Lease / Facility Finance Interest		84,792	-		84,792	-		84,792	-		84,792	-
Repairs & Maintenance		17,648	-		17,648	-		17,648	-		17,648	-
Equipment / Furniture		3,967	-		3,967	-		3,967	-		3,967	-
Security		-	-		-	-		-	-		-	-
Utilities		29,375	-		29,375	-		29,375	-		29,375	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	250,391	-									
DEPRECIATION & AMORTIZATION		156,250	-		156,250	-		156,250	-		156,250	-
COVID-19 / CONTINGENCY		-	-		-	-		-	-		-	-
DEFERRED RENT		-	-		-	-		-	-		-	-
TOTAL EXPENSES	-	3,528,149	-									
NET INCOME	-	28,833	-									

KIPP ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2023-24												
	-	3,556,982	-	-	3,556,982	-	-	3,556,982	-	-	3,556,982	
	-	3,528,149	-	-	3,528,149	-	-	3,528,149	-	-	3,528,149	
	-	28,833	-	-	28,833	-	-	28,833	-	-	28,833	
	-	702	-	-	702	-	-	702	-	-	702	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed												
1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30			
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*												
Albany City School District	-	497	-	-	497	-	-	497	-	-	497	-
Schenectady City School District	-	115	-	-	115	-	-	115	-	-	115	-
Ballston Spa Central School District	-	2	-	-	2	-	-	2	-	-	2	-
Bethlehem Central School District	-	-	-	-	-	-	-	-	-	-	-	-
Brunswick Central School District	-	-	-	-	-	-	-	-	-	-	-	-
Cohoes City School District	-	10	-	-	10	-	-	10	-	-	10	-
East Greenbush Central School District	-	3	-	-	3	-	-	3	-	-	3	-
Amsterdam City School District	-	-	-	-	-	-	-	-	-	-	-	-
Green Island Union Free School District	-	2	-	-	2	-	-	2	-	-	2	-
Greenville Central School District	-	-	-	-	-	-	-	-	-	-	-	-
Guilderland Central School District	-	7	-	-	7	-	-	7	-	-	7	-
Hoosic Valley Central School District	-	-	-	-	-	-	-	-	-	-	-	-
Hudson City School District	-	-	-	-	-	-	-	-	-	-	-	-
Lansingburgh Central School District	-	6	-	-	6	-	-	6	-	-	6	-
Mechanicville City School District	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 8)	-	60	-	-	60	-	-	60	-	-	60	-
TOTAL ENROLLMENT	-	702	-	-	702	-	-	702	-	-	702	-
REVENUE PER PUPIL	-	5,067	-	-	5,067	-	-	5,067	-	-	5,067	-
EXPENSES PER PUPIL	-	5,026	-	-	5,026	-	-	5,026	-	-	5,026	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2023-24											
	-	-	-	14,227,927	(14,227,927)	-	-	14,227,927	(14,227,927)	-	-
Total Revenue	-	-	-	14,227,927	(14,227,927)	-	-	14,227,927	(14,227,927)	-	-
Total Expenses	-	-	-	14,112,595	14,112,595	-	-	14,112,595	14,112,595	-	-
Net Income	-	-	-	115,332	(115,332)	-	-	115,332	(115,332)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-
TOTALS AND VARIANCE ANALYSIS											
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
REVENUE											
REVENUES FROM STATE SOURCES											
Per Pupil Revenue											
Albany City School District	17,297	-	-	8,604,912	(8,604,912)	-	-	8,604,912	(8,604,912)	-	-
Schenectady City School District	14,302	-	-	1,639,009	(1,639,009)	-	-	1,639,009	(1,639,009)	-	-
Ballston Spa Central School District	13,810	-	-	26,653	(26,653)	-	-	26,653	(26,653)	-	-
Bethlehem Central School District	13,877	-	-	-	-	-	-	-	-	-	-
Brunswick Central School District	12,816	-	-	-	-	-	-	-	-	-	-
Cohoes City School District	14,664	-	-	150,159	(150,159)	-	-	150,159	(150,159)	-	-
East Greenbush Central School District	13,818	-	-	44,079	(44,079)	-	-	44,079	(44,079)	-	-
Amsterdam City School District	11,428	-	-	-	-	-	-	-	-	-	-
Green Island Union Free School District	15,554	-	-	28,308	(28,308)	-	-	28,308	(28,308)	-	-
Greenville Central School District	15,274	-	-	-	-	-	-	-	-	-	-
Guiderland Central School District	13,858	-	-	96,313	(96,313)	-	-	96,313	(96,313)	-	-
Hoosic Valley Central School District	12,453	-	-	-	-	-	-	-	-	-	-
Hudson City School District	15,882	-	-	-	-	-	-	-	-	-	-
Lansingburgh Central School District	12,613	-	-	71,642	(71,642)	-	-	71,642	(71,642)	-	-
Mechanicville City School District	14,005	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 8)	14,834	-	-	891,822	(891,822)	-	-	891,822	(891,822)	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	16,457	-	-	11,552,898	(11,552,898)	-	-	11,552,898	(11,552,898)	-	-
Special Education Revenue		-	-	123,000	(123,000)	-	-	123,000	(123,000)	-	-
Grants											
Stimulus		-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		-	-	11,675,898	(11,675,898)	-	-	11,675,898	(11,675,898)	-	-
REVENUE FROM FEDERAL FUNDING											
IDEA Special Needs		-	-	17,000	(17,000)	-	-	17,000	(17,000)	-	-
Title I		-	-	264,739	(264,739)	-	-	264,739	(264,739)	-	-
Title Funding - Other		-	-	55,259	(55,259)	-	-	55,259	(55,259)	-	-
School Food Service (Free Lunch)		-	-	836,294	(836,294)	-	-	836,294	(836,294)	-	-
Grants											
Charter School Program (CSP) Planning & Implementation		-	-	227,029	(227,029)	-	-	227,029	(227,029)	-	-
Other		-	-	579,392	(579,392)	-	-	579,392	(579,392)	-	-
Other		-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	-	1,979,713	(1,979,713)	-	-	1,979,713	(1,979,713)	-	-
LOCAL and OTHER REVENUE											
Contributions and Donations		-	-	22,674	(22,674)	-	-	22,674	(22,674)	-	-
Fundraising		-	-	-	-	-	-	-	-	-	-
Erate Reimbursement		-	-	49,297	(49,297)	-	-	49,297	(49,297)	-	-
Earnings on Investments		-	-	-	-	-	-	-	-	-	-
Interest Income		-	-	151,163	(151,163)	-	-	151,163	(151,163)	-	-
Food Service (Income from meals)		-	-	-	-	-	-	-	-	-	-
Text Book		-	-	-	-	-	-	-	-	-	-
OTHER		-	-	349,182	(349,182)	-	-	349,182	(349,182)	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	-	572,316	(572,316)	-	-	572,316	(572,316)	-	-
TOTAL REVENUE		-	-	14,227,927	(14,227,927)	-	-	14,227,927	(14,227,927)	-	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue	-	-	-	14,227,927	(14,227,927)	-	-	14,227,927	(14,227,927)	-	-
Total Expenses	-	-	-	14,112,595	14,112,595	-	-	14,112,595	14,112,595	-	-
Net Income	-	-	-	115,332	(115,332)	-	-	115,332	(115,332)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	TOTALS AND VARIANCE ANALYSIS									
	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)

EXPENSES		Quarter 0									
		No. of Positions									
ADMINISTRATIVE STAFF PERSONNEL COSTS											
Executive Management	-	-	-	323,022	323,022	-	-	323,022	323,022	-	-
Instructional Management	-	-	-	575,501	575,501	-	-	575,501	575,501	-	-
Deans, Directors & Coordinators	-	-	-	1,926,148	1,926,148	-	-	1,926,148	1,926,148	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	236,048	236,048	-	-	236,048	236,048	-	-
Administrative Staff	-	-	-	539,106	539,106	-	-	539,106	539,106	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	3,599,826	3,599,826	-	-	3,599,826	3,599,826	-	-
INSTRUCTIONAL PERSONNEL COSTS											
Teachers - Regular	-	-	-	2,022,016	2,022,016	-	-	2,022,016	2,022,016	-	-
Teachers - SPED	-	-	-	554,670	554,670	-	-	554,670	554,670	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	585,700	585,700	-	-	585,700	585,700	-	-
Specialty Teachers	-	-	-	169,210	169,210	-	-	169,210	169,210	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	206,169	206,169	-	-	206,169	206,169	-	-
Other	-	-	-	311,493	311,493	-	-	311,493	311,493	-	-
TOTAL INSTRUCTIONAL	-	-	-	3,849,258	3,849,258	-	-	3,849,258	3,849,258	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS											
Nurse	-	-	-	78,145	78,145	-	-	78,145	78,145	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	293,735	293,735	-	-	293,735	293,735	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	371,879	371,879	-	-	371,879	371,879	-	-
SUBTOTAL PERSONNEL SERVICE COSTS											
	-	-	-	7,820,963	7,820,963	-	-	7,820,963	7,820,963	-	-
PAYROLL TAXES AND BENEFITS											
Payroll Taxes	-	-	-	618,991	618,991	-	-	618,991	618,991	-	-
Fringe / Employee Benefits	-	-	-	1,181,881	1,181,881	-	-	1,181,881	1,181,881	-	-
Retirement / Pension	-	-	-	303,164	303,164	-	-	303,164	303,164	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	2,104,036	2,104,036	-	-	2,104,036	2,104,036	-	-
TOTAL PERSONNEL SERVICE COSTS											
	-	-	-	9,924,999	9,924,999	-	-	9,924,999	9,924,999	-	-
CONTRACTED SERVICES											
Accounting / Audit	-	-	-	22,674	22,674	-	-	22,674	22,674	-	-
Legal	-	-	-	36,186	36,186	-	-	36,186	36,186	-	-
Management Company Fee	-	-	-	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	16,326	16,326	-	-	16,326	16,326	-	-
Special Ed Services	-	-	-	15,000	15,000	-	-	15,000	15,000	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	458,502	458,502	-	-	458,502	458,502	-	-
TOTAL CONTRACTED SERVICES	-	-	-	548,688	548,688	-	-	548,688	548,688	-	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL											
Budget / Operating Plan											
2023-24											
Total Revenue	-	-	-	14,227,927	(14,227,927)	-	-	14,227,927	(14,227,927)	-	-
Total Expenses	-	-	-	14,112,595	14,112,595	-	-	14,112,595	14,112,595	-	-
Net Income	-	-	-	115,332	(115,332)	-	-	115,332	(115,332)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-
	TOTALS AND VARIANCE ANALYSIS										
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
SCHOOL OPERATIONS											
Board Expenses	-	-	-	4,039	4,039	-	-	4,039	4,039	-	-
Classroom / Teaching Supplies & Materials	-	-	-	213,183	213,183	-	-	213,183	213,183	-	-
Special Ed Supplies & Materials	-	-	-	5,500	5,500	-	-	5,500	5,500	-	-
Textbooks / Workbooks	-	-	-	7,332	7,332	-	-	7,332	7,332	-	-
Supplies & Materials other	-	-	-	11,326	11,326	-	-	11,326	11,326	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	30,756	30,756	-	-	30,756	30,756	-	-
Technology	-	-	-	190,827	190,827	-	-	190,827	190,827	-	-
Student Testing & Assessment	-	-	-	45,244	45,244	-	-	45,244	45,244	-	-
Field Trips	-	-	-	60,000	60,000	-	-	60,000	60,000	-	-
Transportation (student)	-	-	-	461,350	461,350	-	-	461,350	461,350	-	-
Student Services - other	-	-	-	91,922	91,922	-	-	91,922	91,922	-	-
Office Expense	-	-	-	98,386	98,386	-	-	98,386	98,386	-	-
Staff Development	-	-	-	252,939	252,939	-	-	252,939	252,939	-	-
Staff Recruitment	-	-	-	61,102	61,102	-	-	61,102	61,102	-	-
Student Recruitment / Marketing	-	-	-	20,499	20,499	-	-	20,499	20,499	-	-
School Meals / Lunch	-	-	-	409,496	409,496	-	-	409,496	409,496	-	-
Travel (Staff)	-	-	-	45,688	45,688	-	-	45,688	45,688	-	-
Fundraising	-	-	-	756	756	-	-	756	756	-	-
Other	-	-	-	2,000	2,000	-	-	2,000	2,000	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	2,012,345	2,012,345	-	-	2,012,345	2,012,345	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	168,437	168,437	-	-	168,437	168,437	-	-
Janitorial	-	-	-	290,000	290,000	-	-	290,000	290,000	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	339,169	339,169	-	-	339,169	339,169	-	-
Repairs & Maintenance	-	-	-	70,590	70,590	-	-	70,590	70,590	-	-
Equipment / Furniture	-	-	-	15,866	15,866	-	-	15,866	15,866	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	117,500	117,500	-	-	117,500	117,500	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	1,001,562	1,001,562	-	-	1,001,562	1,001,562	-	-
DEPRECIATION & AMORTIZATION											
COVID-19 / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	14,112,595	14,112,595	-	-	14,112,595	14,112,595	-	-
NET INCOME	-	-	-	115,332	(115,332)	-	-	115,332	(115,332)	-	-

KIPP ALBANY COMMUNITY CHARTER SCHOOL											
Budget / Operating Plan											
2023-24											
Total Revenue	-	-	-	14,227,927	(14,227,927)	-	-	14,227,927	(14,227,927)	-	-
Total Expenses	-	-	-	14,112,595	14,112,595	-	-	14,112,595	14,112,595	-	-
Net Income	-	-	-	115,332	(115,332)	-	-	115,332	(115,332)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-
TOTALS AND VARIANCE ANALYSIS											
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Current Budget	Actual vs. Current	Actual vs. Current	Actual vs. Current	PY Actual (PY TY / No. of COMPLETED	Actual CY vs. Actual PY					
	(Current Quarter)	Current Budget	Budget - TY	Current Budget TY	(Current Quarter)	Original Budget	Original Budget - TY	Original Budget TY	Actual CY Quarters)		
* Enrollment Data Based on Last Actual Quarter Completed											
ENROLLMENT - *School Districts Are Linked To Above Entries*	-	-	-							-	-
Albany City School District	-	-	-							-	-
Schenectady City School District	-	-	-							-	-
Ballston Spa Central School District	-	-	-							-	-
Bethlehem Central School District	-	-	-							-	-
Brunswick Central School District	-	-	-							-	-
Cohoes City School District	-	-	-							-	-
East Greenbush Central School District	-	-	-							-	-
Amsterdam City School District	-	-	-							-	-
Green Island Union Free School District	-	-	-							-	-
Greenville Central School District	-	-	-							-	-
Guilderland Central School District	-	-	-							-	-
Hoosic Valley Central School District	-	-	-							-	-
Hudson City School District	-	-	-							-	-
Lansingburgh Central School District	-	-	-							-	-
Mechanicville City School District	-	-	-							-	-
ALL OTHER School Districts: (Count = 8)	-	-	-							-	-
TOTAL ENROLLMENT	-	-	-							-	-
REVENUE PER PUPIL	-	-	-							-	-
EXPENSES PER PUPIL	-	-	-							-	-



City of Albany

Division of Buildings and Regulatory Compliance

Albany Community Charter School
42 South Dove Street
Albany, NY 12202

Certificate of Occupancy

Address: 42 South Dove Street

Permit 52887

Parcel 33919

This is to Certify that the building located at 42 South Dove Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Change of tenant minor repairs for a Charter School known as Albany Community Charter School.

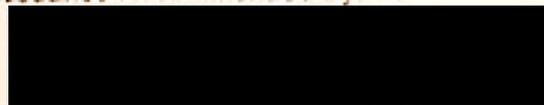
The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School	E
Second Floor	School	E
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance R-2A

Issuance Recommended By:



Vincent J. DiBlase
Deputy Chief Inspector

Jeffery W. Jamison - Director

Issue Date: Monday, August 06, 2012



**City of Albany
Department of Public Safety
Division of Building and Codes**

Sano Rubin Construction
624 Delaware Avenue
Albany, N.Y. 12209

Certificate of Occupancy

Address: 65 Krank Street

Permit 46526

Parcel 02448

This is to Certify that the building located at 65 Krank Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for addition to existing school.

The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School/5 classrooms	E
Second Floor		
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance LC

Issuance Recommended By:

R. Preville
Building Inspector

Nicholas A. DiLello, Director

Issue Date: Friday, November 12, 2010



**City of Albany
Department of Public Safety
Division of Building and Codes**

Sano-Rubin
624 Delaware Ave.
Albany, N.Y. 12209

Certificate of Occupancy

Address: 65 Krank Street

Permit 41104

Parcel 02448

This is to Certify that the building located at 65 Krank Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Brighter Choice Charter Schools.

The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School	E
Second Floor	School	E
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance R-2A

Issuance Recommended By:


R.Preville
Building Inspector



Nicholas A. DiLello, Director

Issue Date: Friday, September 12, 2008

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

- STUDENT INSTRUCTION
- OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If YES, indicate ownership of system (select one):

Yes _____ public owned
 _____ school owned
 other (please specify)

4. Indicate the ownership of this facility

- LEASED
- OWNED

5. What is the current gross Square footage of this facility?

(to the nearest whole ten feet)

6. Fire and Emergency Drills

- a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required Yes YES _____ NO
- b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills.
Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9-26-22	Average 3.00	
2	10-13-22	Average 3.30	
3	11-3-22	Average 2.35	
4	11-22-22	Average 2.30	
5	3-7-23	Average 4.00	
6	5-8-23	Average 6.00	
7	5-23-23	Average 5.00	
8	6-4-23	Average 4.20	
9	3-7-23		2.55 pm
10	3-29-23		12.10 pm
11	4-5-23		1:00 pm
12	4-24-23		1.12 pm

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

Type text here

d. Average time to evacuate this facility was: 3 minutes 20 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

YES NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

YES NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

YES NO

a. If YES, indicate: _____ total number of fires

b. _____ total number of injuries

c. _____ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

 x YES _____ NO

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located
- Inspection by a **fire corporation** whose territory includes the school building
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a **fire inspector (Building Safety Inspector or Code Enforcement Official)** who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 8/8/23 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: NICHOLAS DELIBALSO Title: FE/INV/CEO

Signature: [Signature] Date: 8/8/23

Inspector's Organization: ALBANY FIRE DEPARTMENT

Inspector's Telephone #: 518-227-5417 Inspector's Email: nidelbalso@albanyny.gov

Inspector's Code Enforcement Certification # 0322-0113
(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office : _____

Address: _____

Name of contact person : _____ Title: _____

Telephone #: _____ Email address: _____

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: Jennifer Brady Title: Sr. Dir. of Regional Ops.

Signature: [Signature] Telephone #: 518-858-1171

Email: jen.brady@kippcapital.org

SUNY Charter Schools Institute
Budget Narrative

Education Corporation Name:

Fiscal Contact:

Date:

Name:

Email:

1. What steps has the education corporation taken to ensure it has enacted a conservative budget?

2. How much of the education corporation's tier two of the ESSER funds would be spent by September 30, 2023? How much of the tier three ESSER funds does the education corporation plan to spend by September 30, 2024?

3. How does the education corporation ensure the sustainability of programs enacted through the use of ESSER funding once ESSER funding period ends?



**KIPP Albany Community
Charter Schools**

**2022-23 ACCOUNTABILITY PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

November 3, 2023

By the Executive Team

65 Krank Street & 42 South Dove St

Albany, New York 12202

518-694-9494

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

The Executive Team prepared this 2022-23 Accountability Progress Report on behalf of the charter school's board of trustees:

Trustee's Name	Board Position	
	Office (e.g., chair, treasurer, secretary)	Committees (e.g., finance, executive)
John P. Reilly	Chair	Executive
Dr. Shai Butler	Vice Chair	Governance
Sharif Kabir	Secretary	Executive
Guy Alonge III	Treasurer	Executive; Finance
Dr. Don-Lee Applyrs	Trustee	Academic
Robert Bellafiore	Trustee	Finance; Development
Jeff Buell	Trustee	Finance; Development
Siena Dean	Trustee	Development
Kelly Kimbrough	Trustee	Development
Ron Mexico	Trustee	Finance; Governance
Carl Young	Trustee	Governance; Academic
Dr. Kimberley Young-Wilkins	Trustee	Executive; Academic

Chrisheena Hill has served as the Elementary School Principal since 2021.

Jonathan Salls has served as the Middle School Principal since 2022.

SCHOOL OVERVIEW

Mission of KIPP Albany Community Charter School (KIPP AC)

The mission of the **KIPP Albany Community Charter Schools** is to provide a high-quality educational experience for children in the Albany area by building a shared responsibility and commitment to student success. We believe all children can excel in a nurturing and supportive environment of high expectations, love, and respect, giving them the ability to determine their future success in school and life. Through a relentless focus on academic achievement and character development, we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens, dedicated to the advancement of one's self, one's family and one's community.

ES Background

KIPP Albany Community Charter Elementary School is a kindergarten through grade five elementary charter school located in the south end of Albany. In 2022-23, our seventeenth year of operation the school served 437 students in grades (K-5). KIPP Albany Community Charter Elementary School is an urban school with a student population in which 84% of the students qualify for free and reduced lunch, and 95% of the students are Black or Latino. KIPP Albany Community Charter Elementary offers an extended school day, a longer school year, two instructors per class and school uniforms and a variety of afterschool programs (including basketball, track, Drama, chess, Step, Close order Drill, Delicate Diamonds, and Band). Our school places a high value on collaboration, community and culture. We have made a commitment to developing an environment that affirms and celebrates the racial and cultural identities of our students and recognizes the critical importance of having teachers and leaders that reflect the communities we serve. As our mission statement states, "we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens dedicated to the advancement of one's self, one's family and one's community."

Founded in 2005 as Albany Community Charter School, we have been able to actualize our mission statement and belief that "all children can excel if provided a nurturing and supportive environment of high expectations, love and respect". In 2012 ACCS was recognized by the U.S. Department of Education as a National Blue Ribbon School of Excellence, one of the first charter schools in the State of New York and the first in the City of Albany to receive that distinction. KIPP Albany Community Charter Elementary is excited to join the KIPP network and become a KIPP school to access more of the curriculum, professional development, and other resources available within the network to provide more opportunities to the community we serve.

MS Background

KIPP Albany Community Charter Middle School (ACCMS) was founded in 2012 as the sister school to KIPP Albany Community Charter Elementary School. In the same year, the school was named a National Blue Ribbon School by the US Department of Education. ACCMS students are taught in an environment that emphasizes respect and character education in addition to reading, writing and mathematics.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Like KIPP Albany Community Charter Elementary School, the middle school offers spacious classrooms, a media center, a state-of-the-art music room and a gymnasium. Students are provided a robust offering of extra-curricular activities on campus, including King & Queens Drill Team, Chimalsi Step Team, Ubuntu Shooting Stars Basketball Program, Delicate Diamonds, Drama Club, Track Club, and Chess Club. These additional offerings complement our longer academic school day and school year to allow for whole child development and an exploration of creativity and personal growth among our students.

ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2020-21	64	76	65	76	78	75	79	73	83					669
2021-22	68	68	75	71	73	68	86	84	89					682
2022-23	77	75	71	72	71	72	80	74	77					669

GOAL 1: ENGLISH LANGUAGE ARTS

All students at the KIPP Albany Community Charter School will become proficient in reading and writing of the English Language.

BACKGROUND

KIPP AC used the following ELA materials in the 2022-23 school year:

K-2

Success for All Reading Roots and Fast Track Phonics a research-based, beginning-reading program that provides a strong base for young readers through systematic phonics instruction, supported by decodable stories, and instruction in fluency and comprehension.

K-4

Foundation Wheatley is a common core aligned knowledge based, close reading and writing curriculum.

The goals of the curriculum are to:

- nurture JOY in reading & writing
- to develop students' ability to COMPREHEND complex texts
- to build KNOWLEDGE of the world through texts
- to develop students' ability to WRITE academically in all three main modes of writing
- to prepare students for the high rigor of middle, high and college literacy in reading and writing

Grades 5-8

NYC Wheatley and Baldwin is a common core aligned novel based, close reading and writing curriculum.

The goals of the curriculum are to:

- nurture JOY in reading & writing
- to develop students' ability to COMPREHEND complex texts
- to build KNOWLEDGE of the world through texts
- to develop students' ability to WRITE academically and authentically.
- to prepare students for the high rigor of high school and college literacy in reading and writing

To measure student progress and achievement in ELA, we administered the iReady assessment three times per year for all grade levels in 2022-23. Students also take curriculum-embedded assessments, including progress monitoring and summative assessments. Finally, students in Grades 3-8 take school-created interim assessments in ELA, which are created using questions from previous state tests and help prepare our students for success on the state tests.

In the 2022-23 school year, representatives from the KIPP Capital elementary schools participated in a professional learning community focused on early literacy and the science of reading. Through the work of this group, we identified a new phonics curriculum and assessment program that will be implemented in 2023-24. Please see the Action Plan section for more information on these changes and the other initiatives we are implementing in 2023-24 to align with the science of reading.

ELEMENTARY AND MIDDLE ELA

ELA Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State English language arts examination for grades 3-8.

The tables below summarize the participation information for this year’s test administration as well as the performance of all students and students enrolled for at least two years.

2022-23 State English Language Arts Exam
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested						Total Enrolled
		Absent	Refusal	ELL/IEP	Admin error	Medically excused	Other reason	
3	67	0	1		0	0	5	73
4	75	1	0		0	0	0	76
5	73	1	0		0	0	0	74
6	77	0	4		0	0	3	84
7	76	0	1		0	0	1	78
8	80	0	2		0	0	0	82
All	448	2	8	0	0	0	9	467

Performance on 2022-23 State English Language Arts Exam
By All Students and Students Enrolled in At Least Their Second Year¹

Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
3	67	8	12%	51	6	12%
4	75	14	19%	59	11	19%
5	73	15	21%	59	12	20%
6	77	26	34%	42	14	33%
7	76	22	29%	54	15	28%
8	80	29	36%	57	24	42%
All	448	114	25%	322	82	25%

¹ Students are considered “enrolled in at least their second year” if they were enrolled on BEDS day of the school year prior to the most recent exam administration.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

ELA Measure 2 - Absolute

Each year, the school’s aggregate Performance Index (“PI”) on the State English language arts exam will meet that year’s state Measure of Interim Progress (“MIP”) set forth in the state’s ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

ELA Measure 3 - Comparative

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the school district of comparison.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.²

2022-23 State English Language Arts Exam
Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	12%	51		
4	19%	59		
5	20%	59		
6	33%	42		
7	28%	54		
8	42%	57		
All	25%	322		

² Schools can access these data when the NYSED releases its database containing grade level ELA and mathematics results for all schools and districts statewide. The NYSED announces the releases of these data [here](#).

ELA Measure 4 - Comparative

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school’s performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school’s actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the timing of the state’s release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.³

2021-22 English Language Arts Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4 ⁴		Effect Size
		Actual	Predicted	
3	83.8	11.8	35.1	-1.19
4	78.7	14.5	32.2	-1.01
5	72.1	46.0	31.5	0.88
6	75.0	40.8	50.5	-0.58
7	77.6	31.2	40.7	-0.51
8	77.4	36.0	43.6	-0.41
All	77.5	29.8	39.1	-0.50

ELA Measure 5 - Growth

Each year, under the state’s Growth Model, the school’s mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.

³ These data can be found in the school’s Accountability Summary provided by the Institute in spring 2023.

⁴ Typically, the Institute uses schools’ mean scale scores (when available) to calculate the comparative performance analysis. Due to the late availability of the 2021-22 mean scale scores, the Institute formally reported out the analysis using proficiency rates. The Institute will retroactively send schools the 2021-22 comparative performance analysis using mean scale scores in fall 2023.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Given the timing of the state’s release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

ELA INTERNAL EXAM RESULTS

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in ELA: iReady.

KIPP Albany Community Charter School 2022-23 Reading i-Ready			
Grade	Percent Met Annual Typical Growth by EOY	Percent of Students Whose Placement Improved	Median Percent Progress to Annual Typical Growth
3	44%	56%	81%
4	42%	43%	72%
5	41%	42%	65%
6	19%	19%	--
7	42%	38%	12%
8	51%	50%	128%

SUMMARY OF THE ELA GOAL

The charter school did not meet the measures we are able to report on in 2022-23. The absolute measure was not met as less than 75 percent of students enrolled in at least their second year scored at standard levels 3 and 4 on the NYS ELA exam. Comparatively, we are unable to evaluate local district scores as of this report submission. Based on the 2021-22 Comparative Performance Analysis, which compares the school’s performance to that of demographically similar public schools statewide in terms of poverty, the school’s overall effect size was -0.50. The grade 5 effect size was 0.88.

The school did demonstrate growth from the beginning of the year to the end of the year as measured by the iReady data.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	Not Met
Absolute	Each year, the school’s aggregate PI on the state’s English language arts exam will meet that year’s state MIP as set forth in the state’s ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of students in the same tested grades in the school district of comparison.	Unable to Assess

Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	Not Met
Growth	Each year, under the state’s Growth Model the school’s mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.	N/A

EVALUATION OF ELA GOAL

The ELA tables above provide data that supports whether the measures were achieved in 2022-23. Statewide NYS 3-8 assessment results have not been posted

1. Measure: 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the NYS ELA exam.
 - o The charter school did not meet this measure. Overall, 25% of students enrolled in 2+ years demonstrated proficiency on the ELA assessment. Grades 6 and 8 were our high points with 33% and 42% scoring at levels 3 and 4 respectively. 3rd grade performed below our average with 12%.
2. Measure: The charter school students enrolled for 2+ years will outperform the local district in similar grades.
 - o Unable to assess as the local district’s scores have not been posted publicly as of this report’s submission.
3. Measure: The charter school will exceed its predicted level of performance on the state exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a SUNY regression analysis
 - o The charter school did not meet this measure in 2021-22, having an effect size of -0.5.
4. The charter school demonstrated some academic growth in 2022-23 based on standardized BOY, MOY and EOY iReady assessments.

ELA ACTION PLAN

KIPP Capital schools are implementing several changes in the 2023-24 school year to improve our ELA program and align with the science of reading. To guide this work, we added the Director of Foundational Literacy to our regional Teaching and Learning Team. This role provides support with curriculum, coaching cycles, and more, ensuring that all KIPP Capital schools have the support they need to implement the changes to our foundational literacy program. These changes include:

- **New Curricular Program:** We are introducing Amplify CKLA Skills as our core foundational literacy resource, replacing the Success for All Reading Roots and FastTrack Phonics program. We are making this change to align more closely with the science of reading, which emphasizes the importance of explicit, systematic instruction. Amplify CKLA Skills is a research-based program that uses a systematic scope and sequence and offers explicit skills instruction, the use of decodable texts, and time for differentiated instruction.

- **New Assessment Program:** As part of our focus on foundational literacy skills, we are introducing DIBELS, an assessment designed to assess the acquisition of literacy skills. DIBELS is administered three times per year for kindergarten, first, and second grade students, allowing teachers to identify which students are on grade level and which need additional support. DIBELS data can be used to create Tier II groupings and inform instruction. After Grade 2, students will take the iReady ELA assessment three times per year.
- **Professional Learning:** To prepare teachers for the changes in our ELA program, all K-2 ELA staff are participating in an intensive professional development program aligned with the science of reading beginning in Summer 2023. The program, Lexia LETRS, prepares teachers with skills to teach phonological awareness, phonics, fluency, vocabulary, comprehension, and written language. The KIPP Capital foundational literacy working group first piloted LETRS in the spring of 2022-23 and determined that the program will benefit teachers as we transition to a structured literacy approach grounded in the science of reading.

In addition to the changes described above, KIPP Capital schools identified three data-based strategies for 2023-24 to support the priority of infusing data into every level of the instructional program. Each of these strategies include quantitative indicators, described below:

- **Data-Informed Instructional Coaching:** 80% of coaches can effectively coach a teacher to respond to data in class by: guiding the teacher to a deep understanding of the standard and content, to be able to name all anticipated responses and strategies and the conceptual understanding driving any errors and practicing an effective response with the teacher.
- **Data-Informed Pedagogy:** During class, 80% of teachers listen to student responses and monitor student work, analyze this data in the moment, and effectively respond to clear up misconceptions
- **Data-Informed Small Group Instruction:** 90% of sections in Grades 3-8 have designated and protected small group instruction time for Math and ELA, during which the teacher runs a personalized small group grounded in data every day. We are dedicating 30 minutes per day in both math and ELA to small group instruction to support this priority in 2023-24.

To support these strategies, KIPP Capital implemented new structures in the 2023-24 school year, including clear differentiated goals by school and progress monitoring benchmarks, a centralized data platform, clear data analysis templates and processes, and transformational coaching. We also improved our professional development program, coaching cycles, and assessment calendar.

GOAL 2: MATHEMATICS

All students at the KIPP Albany Community Charter School will demonstrate competency in the understanding and application of mathematics computation and problem solving.

BACKGROUND

Prior to 2022-23, KIPP AC used Eureka Math as our core math curriculum. However, based on student outcomes and teacher feedback, we determined that Eureka Math was not meeting the needs of our students or teachers. Accordingly, we introduced Illustrative Math in the 2022-23 school year for all grades. We chose Illustrative Math after an extensive curriculum selection process that included input from principals, teachers, and students, external reviews, and a pilot period in Spring 2021. Illustrative Math is a problem-based curriculum that supports our inquiry-based approach and emphasis on conceptual understanding.

To support staff with the implementation of the new program, we provided extensive professional development prior to and during the 2022-23 school years to principals and assistant principals, instructional coaches, and teachers. We also began working with a consultant who is an expert in Illustrative Math in Spring 2023; the consultant will continue to provide support with year two of Illustrative Math in 2023-24. Additional support with our math program was provided by the regional Director of Math and the Math Associate, two roles that we added to the KIPP Capital regional team in 2022-23.

To measure student progress and proficiency in math, we administer iReady assessments in math three times per year for all grade levels. Students also take curriculum-embedded assessments from Illustrative Math. Finally, as with ELA, students in Grades 3-8 participate in school-created interim assessments twice per year that are designed using previous questions from NYS tests. These interim assessments are designed to prepare students for success on state tests.

ELEMENTARY AND MIDDLE MATHEMATICS

Math Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State Mathematics examination for grades 3-8.

The tables below summarize the participation information for this year's test administration as well as the performance of all students and students enrolled for at least two years.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

2022-23 State Mathematics Exam Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested							Total Enrolled
		Absent	Refusal	ELL/IEP	Admin error	Medically excused	Other reason	Took Regents	
3	72	0	1		0	0	0		73
4	75	1	0		0	0	0		76
5	73	1	0		0	0	0		74
6	78	0	3		0	0	3		84
7	74	0	1		0	0	2		77
8	75	1	2		0	0	4		82
All	447	3	7	0	0	0	9	0	466

Performance on 2022-23 State Mathematics Exam By All Students and Students Enrolled in At Least Their Second Year

Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
3	72	19	26%	54	14	26%
4	75	13	17%	59	11	19%
5	73	11	15%	59	8	14%
6	78	8	10%	43	3	7%
7	74	23	31%	53	14	26%
8	75	21	28%	55	18	33%
All	447	95	21%	323	68	21%

Math Measure 2 - Absolute

Each year, the school's aggregate Performance Index ("PI") on the state mathematics exam will meet that year's state Measure of Interim Progress ("MIP") set forth in the state's ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Math Measure 3 - Comparative

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the school district of comparison.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.

2022-23 State Mathematics Exam
Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	26%	54		
4	19%	59		
5	14%	59		
6	7%	43		
7	26%	53		
8	33%	55		
All	21%	323		

Math Measure 4 - Comparative

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school's performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school's actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

timing of the state’s release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.

2021-22 Mathematics Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4		Effect Size
		Actual	Predicted	
3	83.8	13.6	35.4	-1.00
4	78.7	12.0	31.1	-0.96
5	72.1	6.1	29.2	-1.26
6	75.0	8.8	29.8	-1.12
7	77.6	12.5	24.6	-0.63
8	77.4	15.1	18.4	-0.17
All	77.4	11.4	27.9	-0.85

Math Measure 5 - Growth

Each year, under the state’s Growth Model, the school’s mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.

Given the timing of the state’s release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

MATHEMATICS INTERNAL EXAM RESULTS

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in mathematics: i-Ready

KIPP Albany Community Charter School 2022-23 Math i-Ready			
Grade	Percent Met Annual Typical Growth by EOY	Percent of Students Whose Placement Improved	Median Percent Progress to Annual Typical Growth
3	47%	60%	96%
4	39%	59%	83%
5	68%	76%	140%
6	29%	34%	45%
7	41%	45%	68%
8	56%	58%	108%

SUMMARY OF THE MATHEMATICS GOAL

The charter school did not meet the mathematics goals we are able to report on in 2022-23. The absolute measure was not met as less than 75 percent of students enrolled in at least their second year scored at standard levels 3 and 4 on the NYS mathematics exam. Comparatively, the charter school is unable to access the NYS results of the local district. Based on the 2021-22 Comparative Performance Analysis, the school had an effect size of -0.85, less than the target of 0.3 overall effect size. The regression analysis compares the school’s performance to that of demographically similar public schools statewide in terms of poverty. The school did demonstrate growth from the beginning of the year to the end of the year as measured by the iReady data.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State Mathematics exam for grades 3-8.	Not Met
Absolute	Each year, the school’s aggregate PI on the state’s mathematics exam will meet that year’s state MIP as set forth in the state’s ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the school district of comparison.	Unable to Assess
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	Not Met
Growth	Each year, under the state’s Growth Model the school’s mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.	N/A

EVALUATION OF THE MATHEMATICS GOAL

The mathematics tables above provide data that supports whether the measures were achieved in 2022-23. Statewide NYS 3-8 assessment results have not been posted.

1. Measure: 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the NYS math exam.
 - o The charter school did not meet this measure. Overall, 21% of students enrolled in 2+ years demonstrated proficiency on the math assessment. Grades 3, 7 and 8 were our high points with 26%, 26% and 33% scoring at levels 3 and 4 respectively. 6th grade performed below our average with 7%.
2. Measure: The charter school students enrolled for 2+ years will outperform the local district in similar grades.
 - o Unable to access district proficiency rates

3. Measure: The charter school will exceed its predicted level of performance on the state math exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a SUNY regression analysis
 - The charter school did not meet this measure, having an effect size of -0.85.
4. The charter school demonstrated academic growth in 2022-23 based on interim assessments.
 - Based on the i-Ready exams that were administered three times, the school's median percent progress to Annual Typical Growth of 5th and 8th grade students was greater than 100%.

MATHEMATICS ACTION PLAN

In the 2023-24 school year, we will continue to focus on implementing Illustrative Math, our new math curriculum, with fidelity. Our Illustrative Math consultant will continue to provide support in this area. In addition, several of the KIPP Capital region schools are participating in a KIPP Foundation professional learning community centered around Illustrative Math in the 2023-24 school year. This group, which includes teachers and instructional coaches from KIPP Capital schools and our regional director of math and math associate, will participate in professional development, site visits, and other support opportunities. The participating staff members will use their findings to support other staff with the implementation of Illustrative Math at each school.

As with ELA, we are also focusing on small group instruction in math in 2023-24. Teachers will provide 30 minutes of daily small group instruction in math, an increase from 2022-23.

GOAL 3: SCIENCE

All students at KIPP Albany Community Charter School will demonstrate competency in the understanding and application of scientific reasoning.

BACKGROUND

In 2022-23, KIPP Albany Community used Amplify Science as our science curriculum for students in elementary and middle school grades. This was our second year using the program. Students take curriculum-embedded assessments from Amplify to measure growth and proficiency in science.

ELEMENTARY AND MIDDLE SCIENCE

Science Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State science examination.

The school administered the New York State Testing Program science assessment to students in 8th grade in spring 2023. The table below summarizes the performance of students enrolled for at least two years.

Charter School Performance on 2022-23 State Science Exam
By Students Enrolled in At Least Their Second Year

Grade	Students in At Least Their 2 nd Year		
	Number Tested	Number Proficient	Percent Proficient
8	54	11	20%

Science Measure 2 - Comparative

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the school district of comparison.

The school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the school district of comparison.

NYS Grade 8 Science Exam scores have not been made public at the time of this report submission.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

2022-23 State Science Exam Charter School and District Performance by Grade Level

	Charter School Students in at Least 2 nd Year			All District Students		
Grade	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
8	54	11	20%			

SUMMARY OF THE ELEMENTARY/MIDDLE SCIENCE GOAL

The charter school did not meet the one science goal we are able to report on in 2022-23. The absolute measure was not met as less than 75 percent of students enrolled in at least their second year scored at standard levels 3 and 4 on the NYS exam.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	Not Met
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the school district of comparison.	Unable to Assess

EVALUATION OF THE SCIENCE GOAL

The science table above provides data that supports whether the measures were achieved in 2022-23. At the time of this report's submission, the science results for the district, city and state have not been made public so we can only report on our own performance.

1. 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the NYS science 8 exam.
 - The charter school did meet this measure. Overall, 20% of students enrolled in 2+ years demonstrated proficiency on the science assessment.
2. The charter school students enrolled for 2+ years will outperform the local district in similar grades.
 - Unable to assess

ACTION PLAN

In the 2023-24 school year, Amplify Science will be used for students in kindergarten through Grade 7 at KIPP Capital schools. In Grade 8, students will take Living Environment, with the expectation that all KIPP Capital students take the Living Environment Regents exam in Grade 8.

In 2023-24, one of our lead science teachers will facilitate regional science professional development for science teachers at all KIPP Capital schools. Previously, we have not had regional science professional development. We anticipate that this change will contribute to increased science proficiency and cohesion across our program.

GOAL 4: ESSA

ESSA Measure 1

Under the state’s ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school’s status under the state accountability system. More information on assigned accountability designations and context can be found [here](#).

Accountability Status by Year

Year	Status
2020-21	Good Standing
2021-22	Good Standing
2022-23	Good Standing

ADDITIONAL CONTEXT AND EVIDENCE

The school continues to be in good standing throughout this term.



2023-2024 Family Regional Calendar

Please note: All Fridays are early dismissal days

July '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

August '23						
S	M	T	W	Th	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	4 School Days	

- 24-25 Incoming Grades Orientation (1/2 Days)
- 24 Early Dismissal
- 28 First Day K-12

September '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20 School Days

October '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 School Days

- 4 Labor Day (School Closed)

- 9 Indigenous People's Day (School Closed)
- 28 KTPH Only- Early Dismissal

November '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

17 School Days

December '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

14 School Days

- 2 End of Quarter 1
- 3 School Based PD Day - No School for Students
- 10 Veteran's Day (School Closed)
- 16 Early Dismissal
- 16-17 Q1 Report Card Conferences
- 22-24 Thanksgiving (School Closed)

- 20 Early Dismissal
- 21-31 Winter Break (School Closed)

January '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

20 School Days

February '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

15 School Days

- 1 New Year's Day Observed (School Closed)
- 2 School Based PD Day - No School for Students
- 15 MLK Day (School Closed)
- 18 KTPH Early Dismissal
- 26 End of Quarter 2
- 23-26 NYS January Regents

- 2 School Based PD Day - No School for Students
- 19 President's Day (School Closed)
- 20-23 February Break (School Closed)

March '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

20 School Days

April '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17 School Days

- 29 Good Friday - Spring Break (School Closed)

- 1-5 Spring Break (School Closed)
- 8 Lottery Application Deadline
- 10-11 NYS ELA Exams (3-8)
- 11 New Student Lottery
- 12 End of Quarter 3
- 25-26 Q3 Report Card Conferences
- 25 Early Dismissal

May '24						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 School Days

June '24						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14 School Days

- 8-9 NYS Math Exams (3-8)
- 14-15 NYS Science Exams (5th & 8th)
- 27 Memorial Day (School Closed)

- 4 Algebra I Regents Exam
- 14 End of Quarter 4
- 14-25 NYS Regents Exams
- 19 Juneteenth Observed (School Closed)
- 20 Early Dismissal
- 21 Last Day of School

184 School Days

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kelly R. Kimbrough

Name of Charter School Education Corporation:

KIPP Capital Region Public Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

TRUSTEE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

[Redacted Signature]

7/26/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:
Tracy W Kennedy

Name of Charter School Education Corporation:
KIPP Capital

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

N/A - Work from Home

E-mail Address:

[REDACTED]

Home Telephone:

5183260664

Home Address:

[REDACTED]

[REDACTED]

8/1/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022