

Application: Hebrew Language Academy Charter School

Elyse Piker Castellano - Elyse@hebrewpublic.org
2022-2023 Annual Report

Summary

ID: 0000000176

Last submitted: Nov 1 2023 09:20 PM (EDT)

Labels: NYC DOE

Entry 1 School Info and Cover Page

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 800000064234

a1. Popular School Name

HLA

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #23 - BROOKLYN

e. Date of Approved Initial Charter

Jul 1 2009

f. Date School First Opened for Instruction

Sep 1 2009

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Hebrew Language Academy Charter School (HLA) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA offers an academically rigorous K-8 curriculum which includes daily instruction in the Hebrew language.

1) OLAM Values

- Outstanding Problem-Solving

- Lifelong Learning

- Aware Communication

- Making a Difference

2) Modern Hebrew Language

3) Differentiated Instruction

4) Professional Development

5) Social and Emotional Learning (SEL) and Supports

6) Diversity

7) Partnership with Hebrew Public

h. School Website Address

<https://hebrewpublic.org/schools/hla/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

783

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

610

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k

1

2

3

4

5

6

7

8

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

Yes

I1. Charter Management Organization Name

Hebrew Public

I2. Charter Management Organization Email Address

elyse@hebrewpublic.org

I3. Charter Management Organization Email Phone Number

646-896-9478

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2186 Mill Ave.	7737509644	NYC CSD 23	Prek-8	Prek-8	

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Daniella Steinberg-Perez	Head of School	917-769-9815		DSteinberg@hla-charterschool.org
Operational Leader	Ksenia Parris	Director of Operations	347-768-0189		kparris@hla-charterschool.org
Compliance Contact	Elyse Castellano	Chief Operating Officer	646-896-9478		elyse@hebrewpublic.org
Complaint Contact	Emily Fernandez	Chief Schools Officer	212-792-6234		emily@hebrewpublic.org
DASA Coordinator	Daniella Steinberg-Perez	Head of School	917-769-9815		DSteinberg@hla-charterschool.org
Phone Contact for After Hours Emergencies	Ksenia Parris	Director of Operations	347-768-0189		kparris@hla-charterschool.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[HLA Cert of Occupancy.pdf](#)

Filename: HLA Cert of Occupancy.pdf **Size:** 68.2 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[HLA FDNY Inspection 7-11-22.pdf](#)

Filename: HLA FDNY Inspection 7-11-22.pdf **Size:** 165.1 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

n/a

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Elyse Castellano
Position	Chief Operating Officer
Phone/Extension	646-896-9478
Email	elyse@hebrewpublic.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click YES to agree.

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 31 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Hebrew Language Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://hebrewpublic.org/schools/hla/
2. Board meeting notices, agendas and documents	https://hebrewpublic.org/schools/hla/hla-board-meetings/
3. New York State School Report Card	https://hebrewpublic.org/schools/hla/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://hebrewpublic.org/schools/hla/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://hebrewpublic.org/schools/hla/
6. Authorizer-approved FOIL Policy	https://hebrewpublic.org/schools/hla/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://hebrewpublic.org/schools/hla/

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	1. For each year of HLA's renewal charter term, the percentage of students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	NYS Test Results	Met	
Academic Goal 2	2. For each year of HLA's renewal charter term, the percentage of students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	NYS Test Results	Met	
Academic Goal 3	3. For each year of HLA's renewal charter term, the percentage of students who score at or above Level 3 on the New York	NYS Test Results	Not Met	HLA has added the iReady program in math and ELA for all grades. The schoolwide goal is that students complete 60

	State Mathematics examination must exceed such percentage for the Community School District (CSD) in which the school is located.			minutes/week at school during the small group block on Fridays. We also set a schoolwide goal that students will complete 60 minutes/week at home. (30 minutes in ELA and 30 minutes in math)
Academic Goal 4	4. For each year of HLA's renewal charter term, the percentage of students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	NYS Test Results	Met	
Academic Goal 5	5. Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS Test Results	Met	
Academic Goal 6	6. Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS Test Results	Met	

Academic Goal 7	7. Where the school has an eligible subgroup population (defined as six or more students) of English language learners, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS Test Results	Met	
Academic Goal 8	8. Where the school has an eligible subgroup population (defined as six or more students) of students with disabilities, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS Test Results	Not Met	At this time, we have put more resources into our talent search for our special education teachers in ELA. We are committed to providing 4 professional development sessions throughout the year to boost their skillset in differentiated instruction and in turn boost the scores of our students who struggle most. Additionally, we purchased the "New York Ready" books, which will be used in small groups, to prepare students for the state test on a

				more individualized basis.
Academic Goal 9	9. Where the school has an eligible subgroup population (defined as six or more students) of who are eligible for free or reduced price lunch, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS Test Results	Met	
Academic Goal 10	10. Where the school has an eligible subgroup population (defined as six or more students) of English language learners, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population in each year of the charter term.	NYS Test Results	Met	

2. Do have more academic goals to add?

Yes

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	<p>11. Where the school has an eligible subgroup population (defined as six or more students) of students with disabilities, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population in each year of the charter term.</p>	NYS Test Results	Not Met	<p>At this time, we have put more resources into our talent search for our special education teachers in Math. We are committed to providing 4 professional development sessions throughout the year to boost their skillset in differentiated instruction and in turn boost the scores of our students who struggle most. Additionally, we purchased the "New York Ready" books, which will be used in small groups, to prepare students for the state test on a more individualized basis.</p>
Academic Goal 12	<p>12. Where the school has an eligible subgroup population (defined as six or more students) of who are eligible for free or</p>	NYS Test Results	Met	

	<p>reduced price lunch, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population in each year of the charter term.</p>			
Academic Goal 13	<p>13. Each year, more than 50% of students will score at or above the 50th percentile on the NWEA-MAP examination</p>	<p>NWEA Map Scores from 2023</p>	<p>Not Met</p>	<p>HLA has added the iReady program in math and ELA for all grades. The schoolwide goal is that students complete 60 minutes/week at school during the small group block on Fridays. We also set a schoolwide goal that students will complete 60 minutes/week at home. (30 minutes in ELA and 30 minutes in math)</p>
Academic Goal 14	<p>14. Each year, 70% of students who take the Modern Hebrew STAMP examination shall meet proficiency expectations, as defined by number of BEDS days at the school.</p>	<p>STAMP Results</p>	<p>Unable to Assess</p>	<p>Not administered</p>
Academic Goal 15	<p>15. Each year, 70% of students who take the Modern Hebrew OPI examination</p>	<p>Modern Hebrew OPI Results</p>	<p>Not Met</p>	<p>After a few years of getting back on track after covid, this year leaders and</p>

	shall meet proficiency expectations, as defined by number of BEDS days at the school.			teachers will work in smaller groups to push students to meet language function goals. Professional development and planning time with Hebrew language teachers focusing on communicative language - receiving and delivering messages. Following the UbD process of setting goals and teaching towards their goal. Additionally, we're focusing on using formative assessments to inform teachers' teaching to meet the goals and Teachers will have focused planning time with Hebrew leaders
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	1. Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily student attendance rate for the Community School District (CSD) of location.	Attendance Rates	Unable to Assess	
Org Goal 2	2. Each year, the percentage of students that are enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 of the following school year, excluding students who have graduated, shall meet or exceed the rate for the Community School District (CSD) of location.	CSD Retention data not yet available	Unable to Assess	
Org Goal 3	3. Each year, the school will meet or exceed an applicable student enrollment targets, as prescribed by the	Enrollment data and target calculator	Met	

	Board of Regents, for English Language Learners.			
Org Goal 4	4. Each year, the school will meet or exceed an applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Enrollment data and target calculator	Met	
Org Goal 5	5. Each year, the school will meet or exceed an applicable student enrollment targets, as prescribed by the Board of Regents, for students who are eligible for free and reduced price lunch.	Enrollment data and target calculator	Not Met	Barely missed the target - we have 74% and the district average is 76% HLA will continue with recruitment strategies that were found to be successful this past recruitment season which included the following: -Offer a free afterschool program open to all families. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 22. -HLA marketing materials will include information about the schools free transportation offerings, afterschool, and meal offerings. -HLA will continue to leverage digital paid

advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to market to zipcodes and communities that have high populations of ED families -HLA will send out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school. -HLA will offer monthly school tours and quarterly live virtual open houses hosted by school leaders to provide families with the opportunity to learn more about school culture and programatic offerings -HLA invites newly enrolled families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school. -HLA plans to continue offering new families the opportunity to

				participate in a free summer school program which will offer intensive math and literacy support to help prepare for the upcoming school year
Org Goal 6	6. Each year, the school will meet or exceed an applicable student retention targets, as prescribed by the Board of Regents, for English Language Learners.	Enrollment data and target calculator	Met	
Org Goal 7	7. Each year, the school will meet or exceed an applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	Enrollment data and target calculator	Not Met	Just missed - we are at 87% where the district average is 87.9%. We will continue our engagement with families and students as such: ll newly enrolled families of SWD's meet with HLA Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are

informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in

				school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts.
Org Goal 8	8. Each year, the school will meet or exceed an applicable student retention targets, as prescribed by the Board of Regents, for students who are eligible for free and reduced price lunch.	Enrollment data and target calculator	Not Met	We are at 88% and the district average is 92.7. Student Retention continues to be a primary focus for HLA. The school continuously surveys parents frequently to solicit feedback to adopt programmatic plans to ensure that the needs of students and families were met. Additionally, the school provided opportunities for families to submit feedback during virtual Town Hall meetings throughout the year in fall and spring town halls. HLA teachers and leaders frequently contacted families via weekly school messages or more personalized communication to support each student's individual needs.
Org Goal 9	In each year of the charter term, parents will express satisfaction with the	NYC DOE Survey	Not Met	Scores hovered in the 91%-93% range but were below the average. The school

	<p>school's program, based on the NYC DOE survey. The school has a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only meet this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE school survey, whichever is higher.</p>			<p>is reinvigorating our engagement with families to solicit feedback through parent meetings to best partner in their child's education.</p>
Org Goal 10	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE survey. The school has a percentage of staff that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only meet this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE school</p>	NYC DOE Survey	Met	

	survey, whichever is higher.			
Org Goal 11	3. In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE survey. The school has a percentage of students that meets or exceeds citywide averages in Top 2 box responses (i.e, agree/strongly agree, likely/very likely). The school will only meet this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE school survey, whichever is higher.	NYC DOE Survey	Unable to Assess	Under 50% of students responded
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	1. Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Days of cash on hand calculations	Met	
Financial Goal 2	2. Each year, the school will operate on a balanced budget. A budget are considered "balanced" if revenues equal or exceed expenditures.	Profit/loss statements	Met	
Financial Goal 3	3. Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded on ATS.	Charter, ATS	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete - Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL - 06

Filename: HEBREW_LANGUAGE_ACADEMY_CHARTER_SC_uFrYXXF.pdf Size: 395.1 kB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2023

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[State Audit Template - HLA FY23](#)

Filename: State_Audit_Template_-_HLA_FY23.xlsx Size: 73.7 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2023

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[HEBREW LANGUAGE ACADEMY CHARTER SCHOOL - 06](#)

Filename: HEBREW_LANGUAGE_ACADEMY_CHARTER_SC_ijPfY5J.pdf Size: 365.7 kB

[HEBREW LANGUAGE ACADEMY CHARTER SCHOOL - 06](#)

Filename: HEBREW_LANGUAGE_ACADEMY_CHARTER_SC_5DkRj7L.pdf Size: 293.8 kB

[HLA Escrow #3485 2023-06-30 \\$100,000](#)

Filename: HLA_Escrow_3485_2023-06-30_100000.00.pdf Size: 188.3 kB

[HLA Additional Financial Documents - 2023](#)

Filename: HLA_Additional_Financial_Documents_-_2023_.pdf Size: 233.2 kB

Entry 4d - Financial Contact Information

Completed - Nov 1 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Elyse Castellano	elyse@hebrewpublic.org	646-896-9478

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain	mcain@mmb-co.com	585-423-1860	12

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	4th Sector Solutions Inc	Robert Keogh	8550 United Plaza Blvd, Baton Rouge, LA 70809	rkeogh@4thectorsolutions.com	504-250-3347	8

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 1 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Budget Template - HLA FY24](#)

Filename: Budget_Template_-_HLA_FY24.xlsx Size: 37.9 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[HLA-Brian-FD-2023](#)

Filename: HLA-Brian-FD-2023.pdf Size: 254.5 kB

[Alice-HLA-FD-2023 \(signed\)](#)

Filename: Alice-HLA-FD-2023_signed.pdf Size: 608.6 kB

[Elly Rosenthal-22-23-HLA Disclosure Form](#)

Filename: Elly_Rosenthal-22-23-HLA_Disclosure_Form.pdf Size: 511.2 kB

[Stella Binkevich, HLA, Disclosure of financial interest form 2023 copy](#)

Filename: Stella_Binkevich_HLA_Disclosure_of_iFF0ViQ.pdf Size: 1.6 MB

[Ellen Disclosure of Financial Interest by a Current Trustee 06-02-2023 13-58-35 \(1\)](#)

Filename: Ellen_Disclosure_of_Financial_Inte_uYD8EF4.pdf Size: 1.9 MB

[HLA Tobman 2023 disclosure](#)

Filename: HLA_Tobman_2023_disclosure_.pdf Size: 499.6 kB

Entry 7 BOT Membership Table

Completed - Jul 31 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Ellen Green	[REDACTED]	Chair	Governance Committee, Education and Accountability Committee	Yes	1	07/01/2021	06/30/2024	11
2	Mike Tobman	[REDACTED]	Vice Chair	Governance Committee, Finance and Audit Committee, Education and Accountability Committee	Yes	2	07/01/2022	06/30/2025	8
3	Alice Ya Min Li	[REDACTED]	Treasurer	Governance Committee, Finance and Audit Committee	Yes	1	07/01/2021	06/30/2024	9

4	Brian Tobin	[REDACTED]	Secretary	Governance Committee Finance and Audit Committee	Yes	2	07/01/2023	06/30/2026	5 or less
5	Stella Binkevic h	[REDACTED]	Trustee/Member	Finance and Audit Committee Education and Accountability Committee	Yes	2	07/01/2022	06/30/2025	10
6	Elly Rosenthal	[REDACTED]	Trustee/Member	Governance	Yes	1	07/01/2021	04/26/2023	8
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	5
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

3. Number of Board meetings held during 2022-2023

13

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

5

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

11

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2022-2023

3

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 31 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

[HLA Special July 26, 2022 Minutes](#)

Filename: HLA__Special_July_26_2022_Minutes.pdf Size: 49.7 kB

[HLA September 2022 Minutes](#)

Filename: HLA_September_2022_Minutes.pdf Size: 140.6 kB

[HLA October 2022 Minutes](#)

Filename: HLA_October_2022_Minutes.pdf Size: 120.4 kB

[HLA May 2023 Minutes](#)

Filename: HLA_May_2023_Minutes.pdf Size: 106.6 kB

[HLA November 2022 Minutes](#)

Filename: HLA_November_2022_Minutes.pdf Size: 121.7 kB

[HLA April 2023 Minutes](#)

Filename: HLA_April_2023_Minutes.pdf Size: 113.3 kB

[HLA January 2023 Minutes](#)

Filename: HLA_January_2023_Minutes.pdf Size: 121.4 kB

[HLA February 2023 Minutes](#)

Filename: HLA_February_2023_Minutes.pdf Size: 112.7 kB

[HLA December 2022 Minutes](#)

Filename: HLA_December_2022_Minutes.pdf Size: 114.6 kB

[HLA July 2022 Minutes](#)

Filename: HLA_July_2022_Minutes.pdf Size: 101.8 kB

[HLA June 2023 Minutes](#)

Filename: HLA_June_2023_Minutes.pdf Size: 123.9 kB

[HLA August 2022 Minutes](#)

Filename: HLA_August_2022_Minutes.pdf Size: 139.0 kB

[HLA March 2023 Minutes](#)

Filename: HLA_March_2023_Minutes.pdf Size: 100.5 kB

Entry 9 Enrollment & Retention

Completed - Jul 31 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

*SUNY-authorized charter schools

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>HLA employed a number of targeted strategies to market and recruit ED families to school. -This past year HLA unveiled a free afterschool program open to all families. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 22, and offered private virtual open houses to learn more about our school community, curriculum. -HLA marketing materials included information about the schools free transportation offerings, meal offerings, and afterschool programming. -HLA leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families in zipcodes that have high populations of ED families. -HLA sent out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school, throughout CSD 22 and neighboring zip codes -HLA offered quarterly live virtual open houses through zoom and monthly school tours live to provide families with the opportunity to learn more about school culture and programatic offerings -HLA invited new families to participate in virtual visits during the summertime after families completed their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school. -HLA offered new families the opportunity to</p>	<p>HLA will continue with recruitment strategies that were found to be successful this past recruitment season which included the following: -Offer a free afterschool program open to all families. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 22. -HLA marketing materials will include information about the schools free transportation offerings, afterschool, and meal offerings. -HLA will continue to leverage digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to market to zip codes and communities that have high populations of ED families -HLA will send out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school. - HLA will offer monthly school tours and quarterly live virtual open houses hosted by school leaders to provide families with the opportunity to learn more about school culture and programatic offerings -HLA invites newly enrolled families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school. -HLA plans to continue offering new families the opportunity to participate in a free summer school</p>

	<p>participate in a free summer school program to offer intensive math and literacy support to help prepare for the upcoming school year</p>	<p>program which will offer intensive math and literacy support to help prepare for the upcoming school year</p>
<p>English Language Learners</p>	<p>HLA engaged in an ambitious recruitment campaign focused within CSD22, as well as well as outlying areas focused on connecting with ELL families. -When visiting local Pre-K's, CBO's, and houses of worship, HLA brings marketing materials and paper applications, they prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.</p> <p>-On the HLA website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.</p> <p>-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.</p> <p>-HLA leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.</p> <p>-Virtual open houses were offered in Spanish and Russian.</p> <p>-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian, Ukrainian, and Creole.</p> <p>-Registration documents are available to families in multiple foreign languages</p> <p>-For all groups of students a major recruitment/retention strategy has</p>	<p>"HLA will continue with recruitment strategies that were found to be successful this past recruitment season which include following: visiting local Pre-K's, CBO's, and houses of worship, HLA brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.</p> <p>-On the HLA website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.</p> <p>-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.</p> <p>-HLA leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.</p> <p>-Virtual open houses were offered in Spanish and Russian.</p> <p>-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian.</p> <p>-Registration documents are available to families in multiple foreign languages</p> <p>-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over</p>

	<p>been scheduling “virtual home visits” with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA advertised with El Diario Newspaper to market to MLL communities in CSD22. El Diario is the largest spanish language daily newspaper in New York. -HLA's enrollment policy includes a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukrainian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p>	<p>the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA advertised with El Diario Newspaper to market HLA to MLL communities in CSD22. El Diario is the largest spanish language daily newspaper in New York. -HLA's enrollment policy will continue to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To continue to support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukrainian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students "</p>
<p>Students with Disabilities</p>	<p>HLA employed the following strategies to recruit an enroll SWD's: - offered robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades -Included visits to ICT classrooms during school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families, including students with disabilities. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA leveraged</p>	<p>HLA will continue to employ the following strategies to recruit an enroll SWD's: - Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades -Include visits to ICT classrooms in virtual school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD22 making sure to mention that our school was and inclusive and welcoming community that was open to all families. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA leveraged</p>

digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's -HLA sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school -HLA offered monthly school tours and quarterly virtual open houses to learn more about school culture and programatic offerings - HLA invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.

digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's -HLA sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school -HLA offered monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings -HLA invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>Student Retention continues to be a primary focus for HLA. The school continuously surveys parents frequently to solicit feedback to adopt programmatic plans to ensure that the needs of students and families were met. Additionally, the school provided opportunities for families to submit feedback during virtual Town Hall meetings throughout the year in fall and spring town halls. HLA teachers and leaders frequently contacted families via weekly school messages or more personalized communication to support each student's individual needs.</p>	<p>In addition to the previous years retention strategies, HLA plans to connect families with community organizations that treat trauma and mental health, offer free after-care for families during Friday afternoons (days in which the school dismisses at 1pm for staff PD), and continue to survey families to identify areas that might be impediments to retention or to academic and social success.</p>
English Language Learners	<p>HLA implemented new processes to strengthen relationships with ELL families. At the start of the year MLL providers created Learning Profiles for their students utilizing their most recent NYSESLAT scores. These profiles detail specific challenges and strengths that the student currently has and maps out a plan on how to best support that student. These profiles are referenced to guide each lesson with a student. These profiles were shared with families of MLL students as well.</p>	<p>HLA will continue to employ its strategies from 2022-2023 school year to ensure that MLL families feel engaged and informed about their student's progress, and that all communications from the school are inclusive and accessible.</p>
Students with Disabilities	<p>All newly enrolled families of SWD's meet with HLA Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how</p>	<p>Given that HLA serves a larger proportion of SWD's than the district, the school plans to continue the practices employed over the previous year which include the following: All newly enrolled families of SWD's meet with HLA Special Education Coordinator. Together,</p>

these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts. If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA places a heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction.

Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school

they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts.

works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community.

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 31 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 31 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	3
ii. Science	2
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	43

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	6

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	16

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	65

Thank you.



Entry 12 Organization Chart

Completed - Jul 31, 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[HLA Organizational Chart 2022-2023](#)

Filename: HLA_Organizational_Chart_2022-2023.pdf Size: 82.6 kB

Entry 13 School Calendar

Completed - Sep 15 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[HLA Academic Calendar 23-24 with Instructional Count](#)

Filename: HLA_Academic_Calendar_23-24_with_I_FvSrC0I.pdf Size: 980.1 kB

Entry 14 Staff Roster

Completed - Jul 31 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[faculty-staff-roster-template-2023_HLA](#)

Filename: faculty-staff-roster-template-2023_HLA.xlsx Size: 126.5 kB

Optional Additional Documents to Upload (BOR)

Incomplete

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

BROOKLYN, NEW YORK

AUDITED FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2023

(With Comparative Totals For 2022)



BUSINESS
ADVISORS
AND CPAS

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BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Hebrew Language Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Hebrew Language Academy Charter School, which comprise the statement of financial position as of June 30, 2023 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Hebrew Language Academy Charter School as of June 30, 2023 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Hebrew Language Academy Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Change in Accounting Principle

As discussed in Note A to the financial statements, during the year ended June 30, 2023, the entity adopted new accounting guidance related to accounting for leases. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Hebrew Language Academy Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Hebrew Language Academy Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Hebrew Language Academy Charter School's June 30, 2022 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 28, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2023 on our consideration of Hebrew Language Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hebrew Language Academy Charter School's internal control over financial reporting and compliance.

Rochester, New York
October 23, 2023

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2023

(With Comparative Totals For 2022)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	4,108,073	4,140,207
Grants and other receivables	1,321,546	1,117,078
Due from related parties	1,440	1,440
Prepaid expenses	16,399	142,060
TOTAL CURRENT ASSETS	<u>5,447,458</u>	<u>5,400,785</u>
<u>OTHER ASSETS</u>		
Property and equipment, net	422,318	456,934
Cash in escrow	100,000	100,000
Right-of-use asset - operating	1,459,315	-
Deposits	263,634	267,216
	<u>2,245,267</u>	<u>824,150</u>
TOTAL ASSETS	<u>\$ 7,692,725</u>	<u>\$ 6,224,935</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 331,170	\$ 410,460
Accrued payroll and benefits	662,615	372,861
Due to Charter Management Organization	196,524	460,036
Due to related parties	255,763	296,509
Lease liability - operating	1,794,312	-
TOTAL CURRENT LIABILITIES	<u>3,240,384</u>	<u>1,539,866</u>
<u>OTHER LIABILITIES</u>		
Deferred lease liability	-	622,557
TOTAL LIABILITIES	<u>3,240,384</u>	<u>2,162,423</u>
<u>NET ASSETS</u>		
Without donor restrictions	<u>4,452,341</u>	<u>4,062,512</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 7,692,725</u>	<u>\$ 6,224,935</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals For 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 13,049,491	\$ 11,009,574
Governmental grants and contracts	1,810,757	1,706,824
Employee Retention Credit income	276,637	-
Paycheck Protection Program note and accrued interest forgiveness	-	1,317,817
Other revenue	<u>46,223</u>	<u>6,896</u>
TOTAL REVENUE AND SUPPORT	15,183,108	14,041,111
Expenses:		
Program services:		
Regular education	10,236,665	8,282,243
Special education	<u>3,600,938</u>	<u>3,435,084</u>
TOTAL PROGRAM SERVICES	13,837,603	11,717,327
Management and general	<u>955,676</u>	<u>875,140</u>
TOTAL OPERATING EXPENSES	<u>14,793,279</u>	<u>12,592,467</u>
CHANGE IN NET ASSETS	389,829	1,448,644
Net assets at beginning of year	<u>4,062,512</u>	<u>2,613,868</u>
NET ASSETS AT END OF YEAR	<u>\$ 4,452,341</u>	<u>\$ 4,062,512</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2023
 (With Comparative Totals For 2022)

	No. of positions June 30, 2023	Year ended June 30,					
		2023				2022	
		Program Services			Supporting Services	Total	
	Regular Education	Special Education	Sub-total	Management and general	Total	Total	
Personnel services costs:							
Administrative staff personnel	10	\$ 723,837	\$ 148,310	\$ 872,147	\$ 341,402	\$ 1,213,549	\$ 841,783
Instructional personnel	64	3,111,391	1,847,637	4,959,028	-	4,959,028	4,374,871
TOTAL PERSONNEL SERVICES COSTS	74	3,835,228	1,995,947	5,831,175	341,402	6,172,577	5,216,654
Fringe benefits & payroll taxes		910,355	473,771	1,384,126	81,038	1,465,164	1,235,404
Retirement		19,419	10,106	29,525	1,729	31,254	54,119
Management company fees		1,227,556	251,520	1,479,076	90,550	1,569,626	1,003,012
Legal services		-	-	-	3,582	3,582	5,435
Accounting / audit services		-	-	-	230,315	230,315	142,461
Other purchased / professional / consulting services		601,927	123,332	725,259	21,706	746,965	383,830
Occupancy		1,159,602	237,596	1,397,198	85,537	1,482,735	1,914,869
Repair and maintenance		482,867	98,937	581,804	35,618	617,422	582,908
Insurance		85,904	17,601	103,505	6,337	109,842	89,660
Utilities		234,256	47,998	282,254	17,280	299,534	244,035
Supplies / materials		377,865	77,423	455,288	-	455,288	583,370
Staff development		145,315	29,774	175,089	93	175,182	214,351
Marketing / recruitment		165,747	33,960	199,707	12,226	211,933	98,749
Food service		275,299	56,407	331,706	858	332,564	264,505
Student service		343,835	70,450	414,285	-	414,285	179,538
Office expense		195,692	40,096	235,788	14,435	250,223	150,570
Depreciation and amortization		164,520	33,709	198,229	12,136	210,365	201,529
Miscellaneous		11,278	2,311	13,589	834	14,423	27,468
		<u>\$ 10,236,665</u>	<u>\$ 3,600,938</u>	<u>\$ 13,837,603</u>	<u>\$ 955,676</u>	<u>\$ 14,793,279</u>	<u>\$ 12,592,467</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals For 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 389,829	\$ 1,448,644
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Forgiveness of Paycheck Protection Program note and accrued interest	-	(1,317,817)
Depreciation and amortization	210,365	201,529
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(204,468)	(397,060)
Due from related parties	-	73,176
Prepaid expenses	125,661	(116,060)
Deposits	3,582	(2,906)
Accounts payable and accrued expenses	(79,290)	66,797
Accrued payroll and benefits	289,754	(160,106)
Due to Charter Management Organization	(263,512)	115,921
Due to related parties	(40,746)	(83,793)
Operating lease liability, net of right of use asset	334,997	-
Deferred lease liability	(622,557)	390,186
NET CASH PROVIDED FROM OPERATING ACTIVITIES	143,615	218,511
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(175,749)	(370,560)
NET CASH USED FOR INVESTING ACTIVITIES	(175,749)	(370,560)
NET DECREASE IN CASH AND CASH EQUIVALENTS AND RESTRICTED CASH	(32,134)	(152,049)
Cash and cash equivalents and restricted cash at beginning of year	4,240,207	4,392,256
CASH AND CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 4,208,073</u>	<u>\$ 4,240,207</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2023
(With Comparative Totals For 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and cash equivalents and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash and cash equivalents	\$ 4,108,073	\$ 4,140,207
Cash in escrow	<u>100,000</u>	<u>100,000</u>
Total cash and cash equivalents and restricted cash shown in the statement of cash flows	<u>\$ 4,208,073</u>	<u>\$ 4,240,207</u>

The accompanying notes are an integral part of the financial statements.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Hebrew Language Academy Charter School (the “Charter School”), is an education corporation operating as a charter school in the Borough of Brooklyn, New York. The Charter school opened in 2009 with a charter for a term of 5 years, granted by the Board of Regents and the Board of Trustees of the University of the State of New York, on behalf of the State Education Department. In March 2015, the charter was renewed through June 30, 2019. In May 2019, the charter was renewed for a second time and expired on June 30, 2022. In March 2022, the charter was renewed for a third time and will expire on June 30, 2025. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2022.

The Charter School provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, the Charter School offers an academically rigorous curriculum which includes daily instruction in the Hebrew language.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2023 or 2022.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

Per pupil allocation income and students with disabilities revenue

The School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students. Rental assistance totaled \$1,268,819 and \$992,196 for the years ended June 30, 2023 and 2022, respectively, and is included in state and local per pupil operating revenue in the accompanying statement of activities and changes in net assets.

Universal Pre-Kindergarten (Pre-K)

Similar to state and local per pupil revenue, the Charter School recognizes Pre-K revenue as educational programming is provided to students throughout the year. The maximum revenue amount is based on a contractually determined fixed amount per student and the number of students enrolled at a point in time. This amount could be further reduced if actual costs incurred in providing the Pre-K program are less than the maximum calculated amount of the contract. Amounts are paid in installments throughout the course of the year, with the final 5% paid upon submission of all required documentation at the end of the contract year.

The amount received for the year ended June 30, 2023 was approximately \$263,000. There was no revenue received for Pre-K during the year ended June 30, 2022.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2023</u>	<u>2022</u>	<u>2021</u>
Grants and other receivables	\$ 305,423	\$ 9,438	\$ 136,562

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. There were no revenues deferred at June 30, 2023 and 2022. The Charter School received cost-reimbursement grants of approximately \$952,315 and \$1,560,960 that have not been recognized at June 30, 2023 and 2022, respectively, because qualifying expenditures had not yet been incurred.

Cash and cash equivalents

Cash balances are maintained at a financial institution located in New York and are insured by the FDIC up to \$250,000 at that institution. The Charter School considers all highly liquid instruments purchased with a maturity of three months or less to be cash equivalents. In the normal course of business, the cash account balances at any given time may exceed insured limits. The Charter School considers all highly liquid instruments purchased with a maturity of three months or less to be cash equivalents. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash in escrow

The Charter School maintains cash in an escrow account, pursuant to its Charter Agreement, to pay off expenses in the event of dissolution of the Charter School. The amount in escrow was \$100,000 at both June 30, 2023 and 2022.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2023 or 2022.

Due from related parties

The Charter School has an amount due from other charter schools that are in the same network. The charter schools share other services in which the related parties reimburse the Charter School for these expenses. The amounts due were approximately \$1,400 at June 30, 2023 and 2022.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives which range from three to seven years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Due to related parties

The Charter School receives meal subsidies from the federal and state governments on behalf of all the charter schools in the network. The charter schools also share employees, for which the Charter School reimburses the related party for the expenses. The amount due to the other charter schools was approximately \$255,800 and \$169,500 at June 30, 2023 and 2022, respectively. In addition, at June 30, 2022 the Charter School owed approximately \$127,000 to Friends of Hebrew Language Academy Charter Schools, Inc. for rent. The Charter School did not have any amounts due to Friends of Hebrew Language Academy Charter Schools, Inc. at June 30, 2023.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant at which time it is recognized as revenue.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2020 through June 30, 2023 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition, the Charter School received donated transportation services, office equipment, computers, classroom equipment, nursing, speech, occupational and physical therapy services that were provided for the students from the local district. The Charter School was unable to determine a value for these services.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$211,900 and \$98,700 for the years ended June 30, 2023 and 2022, respectively.

Leases

The Charter School leases its school facility and determines if an arrangement is a lease at inception. Operating leases are included in operating lease right-of-use (ROU) asset and current liabilities on the accompanying statement of financial position. There were no finance leases at June 30, 2023.

ROU assets represent the Charter School's right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As most of the leases do not provide an implicit rate, the Charter School uses a risk-free rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the Charter School will exercise that option. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term.

The Charter School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating contracts to determine if they qualify as a lease, the Charter School considers factors such as if the Charter School has obtained substantially all of the rights to the underlying asset through exclusivity, if the Charter School can direct the use of the asset by making decisions about how and for what purpose the asset will be used and if the lessor has substantive substitution rights. This evaluation may require significant judgment.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard – leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School adopted ASC 842 with the date of initial application of July 1, 2022.

The Charter School recognized and measured leases existing at July 1, 2022 (the beginning of the period of adoption) through a cumulative effect adjustment, with certain practical expedients available. Lease disclosures for the year ended June 30, 2022 are made under prior lease guidance in FASB ASC 840.

As part of the adoption of ASC 842, the Charter School elected practical expedients to account for the existing operating leases as operating leases under the new guidance, without reassessing (a) whether the contracts contain leases under the new standard; (b) whether classification of capital leases or operating leases would be different in accordance with the new guidance; or (c) whether the unamortized initial direct costs in the new guidance at lease commencement.

As a result of the adoption of the new lease accounting guidance, the Charter School recognized on July 1, 2022 a lease liability of \$3,491,615, which represents the present value of the remaining operating lease payments of \$3,588,027, discounted using the risk-free rate of 2.84%, and a right-of-use asset of \$2,869,058 which represents the operating lease liability of \$3,491,615 adjusted for deferred rent of \$622,557.

The standard had a material impact on the accompanying statement of financial position, but did not have an impact on the statement of activities and changes in net assets, nor statement of cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

New accounting pronouncement – credit losses

In June 2016 the FASB issued ASU 2016-13, "Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments" (ASU 2016-13), which requires entities to use a new impairment model referred to as the current expected credit losses (CECL) model rather than incurred losses. The new standard affects accounting for loans, accounts (trade) receivable, held-to-maturity debt securities, and other financial assets included in the scope. For non-public entities, the new standard is effective for fiscal years beginning after December 15, 2022, including interim periods within those fiscal years. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2022

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2022, from which the summarized information was derived.

Accounting Impact of COVID-19 Outbreak

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$665,713 and \$787,902 of revenue relative to ESSER grants during the years ended June 30, 2023 and 2022, respectively. At June 30, 2023, the Charter School has \$886,888 of ESSER grants still available through September 30, 2024.

On March 7, 2020, the CARES Act was enacted. Under the CARES Act, the Employee Retention Credit, a refundable, wage related tax credit, was made available to eligible employers. The Charter School recognized a benefit of approximately \$277,000, recorded as Employee Retention Credit income related to this credit during the year ended June 30, 2023. There were no benefits from the Employee Retention Credit recorded during the year ended June 30, 2022.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 23, 2023, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted, except as disclosed in Note K.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash and cash equivalent accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	June 30,	
	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 4,108,073	\$ 4,140,207
Grants and other receivables	1,321,546	1,117,078
Due from related parties	<u>1,440</u>	<u>1,440</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 5,431,059</u>	<u>\$ 5,258,725</u>

NOTE C: RETIREMENT PLAN

The Charter School has a defined contribution retirement plan which covers substantially all full-time employees. The Charter School contributes a dollar-to-dollar match up to 3% of the employees' compensation. During the years ended June 30, 2023 and 2022, the Charter School contributed \$31,254 and \$54,119, respectively, for the employer match. There were no administrative fees charged for the years ended June 30, 2023 and 2022.

NOTE D: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE E: CONCENTRATIONS

At June 30, 2023 and 2022, approximately 75% and 93%, respectively, of grants and other receivables are due from New York State relating to certain grants.

For the years ended June 30, 2023 and 2022, 86% and 78%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE F: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	2023	2022
Furniture, fixtures and equipment	\$ 2,288,592	\$ 2,119,564
Leasehold improvements	<u>332,415</u>	<u>325,694</u>
	2,621,007	2,445,258
Less accumulated depreciation and amortization	<u>2,198,689</u>	<u>1,988,324</u>
	<u>\$ 422,318</u>	<u>\$ 456,934</u>

NOTE G: PAYCHECK PROTECTION PROGRAM NOTE PAYABLE

In response to the COVID-19 outbreak, in April 2020, the School applied for and was approved by a bank for a loan of \$1,302,230 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements were met by the Charter School. The loan was funded in April 2020 and is included in the accompanying statement of financial position as Paycheck Protection Program note payable at June 30, 2021. On January 10, 2022, the Small Business Administration approved the forgiveness of the loan and accrued interest of \$15,587, which is reported as Paycheck Protection Program note and accrued interest forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2022.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE H: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	<u>2023</u>	<u>2022</u>
Undesignated	\$ 4,030,023	\$ 3,605,578
Invested in property and equipment	<u>422,318</u>	<u>456,934</u>
	<u>\$ 4,452,341</u>	<u>\$ 4,062,512</u>

NOTE I: CHARTER MANAGEMENT ORGANIZATION

On July 1, 2015, the Charter School entered into an educational services agreement with a charter management organization, National Center for Hebrew Language Charter School Excellence and Development, Inc. ("Hebrew Public") to provide expertise necessary to effectively provide essential programming and services to the Charter School. The agreement continued through June 30, 2019. In April 2018, the agreement was amended to increase the percentage for the 2018-2019 school year. In May 2019, the agreement was renewed through June 30, 2022 with the percent of gross revenue used for the calculation of 10% for each school year. In October 2022, the agreement was renewed effective July 1, 2022 through June 30, 2027 with the percent of gross revenue used for the calculation of 10% for each school year.

For the years ended June 30, 2023 and 2022, the expense amounted to approximately \$1,569,600 and \$1,003,000, respectively. Amounts due to Hebrew Public relating to the management fee were \$251,747 at June 30, 2022. There were no amounts due to Hebrew Public relating to the management fee at June 30, 2023.

An additional \$196,524 and \$208,289 is due to Hebrew Public for various other expenses for which the Charter School will reimburse Hebrew Public at June 30, 2023 and 2022, respectively.

NOTE J: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE K: LEASES

The Charter School leases a building from Friends of Hebrew Language Academy Charter Schools, Inc. (“FOHLA”) with a monthly payment of approximately \$151,000 through June 30, 2024. The Charter School was required to provide a security deposit, which amounted to \$212,859 at June 30, 2023 and 2022. Lease expense paid was approximately \$1,800,000 and \$1,500,000 for the years ended June 30, 2023 and 2022, respectively.

A summary of lease right-of-use asset and liability at June 30, 2023 is as follows:

	<u>Statement of Financial Position Classification</u>	
<u>Assets</u>		
Right-of-use asset - operating	Other Assets	<u>\$ 1,459,315</u>
<u>Liabilities</u>		
Current:		
Lease liability - operating	Current liabilities	<u>\$ 1,794,312</u>

The components of lease expense for the year ended June 30, 2023 were as follows:

Operating lease expense	<u>\$ 1,482,735</u>
-------------------------	---------------------

As of June 30, 2023, minimum payment due for the lease liability for the next fiscal year is as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2024	<u>\$ 1,817,732</u>
Total lease payments	1,817,732
Less: Interest	<u>(23,420)</u>
Present value of lease liabilities	<u>\$ 1,794,312</u>

Supplemental information for the year ended June 30, 2023:

Cash paid for amounts included in the measurement of lease liabilities:	
Operating cash flows paid for operating leases	\$ 1,770,295
Weighted-average remaining lease term:	
Operating leases	1 year
Weighted-average discount rate:	
Operating leases	2.84%

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals For 2022)

NOTE K: LEASES, Cont'd

In July 2023, the Charter School entered into a lease agreement for equipment through July 2028 with monthly payments of \$3,866. Minimum payments due for the lease for the next 5 fiscal years are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2024	\$ 42,522
2025	46,388
2026	46,388
2027	46,388
2028	3,866
	<u>\$ 185,552</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

BROOKLYN, NEW YORK

SCHEDULES REQUIRED BY
GOVERNMENT AUDITING STANDARDS
AND THE UNIFORM GUIDANCE

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2023



BUSINESS
ADVISORS
AND CPAS

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BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Hebrew Language Academy Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Hebrew Language Academy Charter School, which comprise the statement of financial position as of June 30, 2023 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements and have issued our report thereon dated October 23, 2023.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Hebrew Language Academy Charter School’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School’s internal control. Accordingly, we do not express an opinion on the effectiveness of Hebrew Language Academy Charter School’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Hebrew Language Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rochester, New York
October 23, 2023



BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Hebrew Language Academy Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Hebrew Language Academy Charter School compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Hebrew Language Academy Charter School’s major federal programs for the year ended June 30, 2023. Hebrew Language Academy Charter School’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, Hebrew Language Academy Charter School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Hebrew Language Academy Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Hebrew Language Academy Charter School’s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Hebrew Language Academy Charter School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Hebrew Language Academy Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Hebrew Language Academy Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Hebrew Language Academy Charter School compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Hebrew Language Academy Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Hebrew Language Academy Charter School as of and for the year ended June 30, 2023, and have issued our report thereon dated October 23, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

A large black rectangular redaction box covers the signature area. Below the box, there are two small, faint handwritten marks that appear to be checkmarks or initials.

Rochester, New York
October 23, 2023

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2023

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through New York State Education Department:</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 167,151
Title IIA - Supporting Effective Instruction State Grant	84.367	0147	30,658
Title IV- Student Support and Academic Enrichment Program	84.424	0204	3,668
<u>Education Stabilization Funds -</u>			
ESSER II - Elementary and Secondary School Emergency Relief Fund	84.425D	5891	333,736
ARP ESSER - American Rescue Plan-Elementary and Secondary School Emergency Relief	84.425U	5880	<u>331,977</u>
<i>Total Education Stabilization Funds</i>			<u>665,713</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			<u>867,190</u>
 U.S. Department of Agriculture:			
<u>Passed through New York State Education Department:</u>			
<u>Child Nutrition Cluster</u>			
School Breakfast Program	10.553	332200860955	89,722
National School Lunch Program	10.555	332200860955	323,691
Supply Chain Assistance - COVID	10.555	332200860955	<u>16,277</u>
<i>Total Child Nutrition Cluster</i>			<u>429,690</u>
State Pandemic Electronic Benefit Transfer (P-EBT) Administrative Cost Grant	10.649	332200860955	<u>1,884</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE			<u>431,574</u>
 U.S. Department of Homeland Security - Federal Emergency Management Agency:			
<u>Passed through NYS Homeland Security and Emergency Services</u>			
Emergency Protective Measure - COVID	97.036	4480DR	<u>64,136</u>
TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY			<u>64,136</u>
TOTAL ALL PROGRAMS			<u>\$ 1,362,900</u>

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Cont'd

YEAR ENDED JUNE 30, 2023

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards includes the federal grant activity of Hebrew Language Academy Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Hebrew Language Academy Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2023

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified		
Internal control over financial reporting:			
• Material weakness (es) identified?	_____	yes	_____ <u>x</u> _____ no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes	_____ <u>x</u> _____ none reported
Noncompliance material to financial statements noted?	_____	yes	_____ <u>x</u> _____ no

Federal Awards

Internal control over major programs:			
• Material weakness (es) identified?	_____	yes	_____ <u>x</u> _____ no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes	_____ <u>x</u> _____ none reported
Type of auditor's report issued on compliance for major programs:	Unmodified		
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	_____	yes	_____ <u>x</u> _____ no

Identification of major program:

AL Number:

84.425D & 84.425U

Name of Federal Program or Cluster:

ESSER II & ARP ESSER

Dollar threshold used to distinguish between type A and type B programs:

_____ \$750,000 _____

Auditee qualified as low-risk auditee?	_____	yes	_____ <u>x</u> _____ no
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HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2023

FINDINGS – FINANCIAL STATEMENT AUDIT

- NONE

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

- NONE

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

Finding 2022-001

Statement of condition

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the Charter School's enrollment fell below 85% of the projected enrollment for 2021-2022 academic year and written approval from NYCDOE was not obtained.

Criteria and effect of conditions

During our audit, we noted the Charter School's charter agreement requires the Charter School to obtain written approval from NYCDOE prior to commencing or continuing instruction when the total number of students enrolled is less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 74% of the projected enrollment for the 2021-2022 academic year.

Recommendation

We recommend the Charter School obtain written approval from NYCDOE if enrollment falls below 85% of projected enrollment for a given academic year.

Management response

The Charter School was in communication with NYCDOE about its enrollment; however, it will ensure to receive written approval should enrollment fall below 85% in future years.

Status

For the year ended June 30, 2023, the Charter School was in compliance with the terms of their charter agreement as the Charter School's enrollment did not fall below 85% of the projected enrollment.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2023



BUSINESS
ADVISORS
AND CPAS



BUSINESS
ADVISORS
AND CPAS

October 23, 2023

The Finance Committee
Hebrew Language Academy Charter School

We have audited the financial statements of Hebrew Language Academy Charter School as of and for the year ended June 30, 2023, and have issued our report thereon dated October 23, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 22, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Hebrew Language Academy Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and network of firms have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable, and experienced COO/CFO and outsourced finance team who review draft financial statements prior to issuance and accepts responsibility for them.

Significant Risks Identified

We have identified the following significant risk:

- Management Override
- Improper revenue recognition
- Improper allocation of expenses to grants
- Improper implementation of ASC 842 - Leases
- Misappropriation of assets

Professional auditing standards require that we identify and assess risks and design and perform our audit procedures to assess those risks. The identification of a risk does not mean that it has occurred, but rather it has the potential to impact the financial statements.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Hebrew Language Academy Charter School is included in Note A to the financial statements. As described in Note A to the financial statements, during the year, the Charter School adopted new guidance for leases (ASC 842). No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses and management and general expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Hebrew Language Academy Charter School's financial statements relate to revenue and support recognition and lease commitments, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. There were no uncorrected or corrected misstatements identified by us during the audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Hebrew Language Academy Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Hebrew Language Academy Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Hebrew Language Academy Charter School's auditors.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kurt Button will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Hebrew Language Academy Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A black rectangular redaction box covers the signature of the sender. The redaction is complete, obscuring any handwritten text or names that might have been present.

MENGEL, METZGER, BARR & CO. LLP

Corporate Business Account Statement



Page 1 of 1

Account Number: [REDACTED]

For the period 06/01/2023 to 06/30/2023

HEBREW LANGUAGE ACADEMY CHARTER SCHO
FL 9
729 7TH AVE
NEW YORK NY 10019-6896

Number of enclosures: 0

Tax ID Number: [REDACTED]

For Client Services:

Call 1-800-669-1518

Visit us at [PNC.com/treasury](https://www.pnc.com/treasury)

Write to: Treas Mgmt Client Care

One Financial Parkway

Locator Z1-Yb42-03-1

Kalamazoo MI 49009

Account Summary Information

Balance Summary

Beginning balance	Deposits and other credits	Checks and other debits	Ending balance
100,000.00	.00	.00	100,000.00

Deposits and Other Credits

Description	Items	Amount
Deposits	0	.00
National Lockbox	0	.00
ACH Credits	0	.00
Funds Transfers In	0	.00
Trade Services	0	.00
Investments	0	.00
Zero Balance Transfers	0	.00
Adjustments	0	.00
Other Credits	0	.00
Total	0	.00

Checks and Other Debits

Description	Items	Amount
Checks	0	.00
Returned Items	0	.00
ACH Debits	0	.00
Funds Transfers Out	0	.00
Trade Services	0	.00
Investments	0	.00
Zero Balance Transfers	0	.00
Adjustments	0	.00
Other Debits	0	.00
Total	0	.00

Ledger Balance

Date	Ledger balance
06/01	100,000.00



Hebrew Language Academy

CHARTER SCHOOL

HLA Additional Financial Documents

1. Advisory and/or Management letter - *N/A*
2. Federal Single Audit - ***Included***
3. CSP Agreed-Upon Procedure Report - ***Entities that receive CSP funding through NYSED and expend \$50k or more need this AUP. Our NY schools receive CSP funding directly from the federal government, not passed through NYSED, so this is not required.***
4. Evidence of Required Escrow Account for each school - ***Included.***
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations - ***No findings or corrective action proposed.***

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Brian Tobin

Name of Charter School Education Corporation:

HLA

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

Home Address:

[Redacted]

[Redacted]

6/10/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted] _____

Business Address:

[Redacted] _____

E-mail Address:

[Redacted] _____

Home Telephone:

[Redacted] _____

Home Address:

[Redacted] _____

[Redacted]
[Redacted]

6/14/2023

Signature

Date

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last revised 04/2022

Alice-HLA-FD-2023 (signed) (dragged)

Final Audit Report

2023-06-15

Created:	2023-06-14
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbdD_6IX6xYdjQ4EkV-UPVj2VXHAqhCaQ

"Alice-HLA-FD-2023 (signed) (dragged)" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2023-06-14 - 9:09:45 PM GMT- IP address: 108.54.82.232
-  Document emailed to ali@cfgi.com for signature
2023-06-14 - 9:10:06 PM GMT
-  Email viewed by ali@cfgi.com
2023-06-15 - 1:38:23 AM GMT- IP address: 45.41.142.226
-  Signer ali@cfgi.com entered name at signing as Alice Li
2023-06-15 - 1:39:12 AM GMT- IP address: 108.29.82.138
-  Document e-signed by Alice Li (ali@cfgi.com)
Signature Date: 2023-06-15 - 1:39:14 AM GMT - Time Source: server- IP address: 108.29.82.138
-  Agreement completed.
2023-06-15 - 1:39:14 AM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Elly Rosenthal

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Chief Financial Officer

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

6/8/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Stella Binkevich

Name of Charter School Education Corporation:

Hebrew Language Academy (HLA)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

former treasurer

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

06/9/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ellen Green

Name of Charter School Education Corporation:

HLA

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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Business Telephone:

none

Business Address:

none

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

[Redacted]

Signature

June 2, 2023

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michael D. Tobman

Name of Charter School Education Corporation:

HLA & HLA2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Since the inception of planning for HLA, and well before the creation of the CMO, I have provided public affairs consulting in support of HLA, HLA2, Horizon HLA, our Staten Island school, and on general matters & concerns. compensation, as a consultant and never an employee, has varied and is currently \$2,500 monthly.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

[Redacted]

6/28/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022



Board of Trustees Meeting Minutes

July 26, 2022, 3 pm

Location: Zoom

Trustees Present

Elly Rosenthal
Ellen Green
Mike Tobman
Alice Li

Also Present:

Emily Fernandez, Chief Schools Officer, Hebrew Public
Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 3:30 pm.

2. Adoption of July 12, 2022, Agenda & July 26 Special Meeting Agenda

Ellen Green asked for a motion to adopt the July 12 agenda & July 26 special meeting agenda. Mike Tobman made the motion, Alice Li seconded, and the motion was carried unanimously.

3. Approval of June 2022 Meeting Minutes

Ellen Green asked for a motion to approve the June 2022 meeting minutes. Elly Rosenthal made the motion, Mike Tobman seconded, and the motion was carried unanimously.

4. Executive Session

Ellen Green made a motion to enter into executive session.

Ellen Green made a motion to exit the executive session, Elly Rosenthal seconded, and the motion was carried unanimously.



5. Action Item

The board reviewed the performance of Head of School, Daniella Steinberg, and unanimously approved a salary adjustment for the next year.

6. Adjournment

Ellen Green asked for a motion to adjourn the meeting, Mike Tobman made the motion, Alice Li seconded the motion and the meeting adjourned at 3:35 pm.



Board of Trustees Meeting Minutes

September 13, 2022, 6 pm

Location: Zoom

Trustees Present

Brian Tobin
Mike Tobman
Stella Binkevich
Ellen Green
Elly Rosenthal

Also Present:

Daniella Steinberg, Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

13 members of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email boardhla@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of September 2022 Agenda

Ellen Green asked for a motion to adopt the September 2022 meeting agenda. Elly Rosenthal made the motion, Mike Tobman seconded, and the motion was carried unanimously.

3. Approval of August 2022 Meeting Minutes

Ellen Green asked for a motion to approve the August 2022 Meeting Minutes. Elly Rosenthal made the motion, Mike Tobman seconded, and the motion was carried unanimously.

4. School Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- First Day of School
 - i24 newscast covered the first day and featured on their channel (shared the clip during the meeting)
 - Interviewed staff and families
 - Ukrainian students were interviewed
 - Embodies our mission
- Enrollment
 - Pre-k capped at 18 students
 - Opening another K section and 5th Grade section on Monday
 - New registrations every day
 - Total 623 students
- Shared pictures of students
- In-person Student Orientation
 - Really great turn out
 - Was held on multiple days for different grades

5. Network Update

Jon Rosenberg shared an update with the board:

- SI Hebrew Public, HLA2, and HLA have opened their doors to Ukrainian refugees
 - Connected with support services for Ukrainian-speaking social workers for the students
 - Front and center to provide support for our families
- School Openings
 - Our team supported in all 5 schools opening within the last 2-3 weeks, Specifically, welcoming our newest Staten Island Hebrew Public Families
- COVID-19 Updates
 - Hebrew Public made some changes to the COVID policies from last year based on guidelines from the CDC. New policies are subject to change as

COVID continues to evolve, and as new evidence emerges about the most effective methods of controlling COVID's spread.

- Optional Masking - Staff and students will continue to have the option to wear (or not wear) a mask, except in cases where someone has COVID or has been exposed to someone with COVID.
- Quarantine no longer required in cases of exposure without infection
- On-Demand rapid testing
 - Schools have rapid test kits available for symptomatic staff and students. Testing will be required on Days 5 and 6 for anyone who has been exposed.
- Reduced quarantine period
 - The quarantine period for someone with a positive COVID-19 test result has been shortened to five days from ten days.
- Learning during quarantine
 - Hebrew Public believes it is important to support families and students during quarantine periods to avoid further learning loss if a student has tested positive for COVID but is asymptomatic.
 - Based on this, Hebrew Public schools will provide students in this situation with at-home work assignments and school staff will complete a minimum of two progress check-ins during an asymptomatic student's quarantine period.
- These changes are all in support of keeping students healthy while keeping all students in school

6. Public Comments

No public comments were made during this time.

7. Executive Session

Elly Rosenthal recused herself from participating in the executive session.

Ellen Green asked for a motion to enter into executive session, Mike Tobman made the motion, Stella Binkevich seconded it, and the motion was carried unanimously.

The board completed the CMO evaluation, no votes or motions were made during this time.



Ellen Green motioned to exit the executive session, Mike Tobman seconded the motion, and the motion was carried unanimously.

8. Adjournment

Ellen Green made the motion, Stella Binkevich seconded the motion and the meeting adjourned at 6:51 pm.



Board of Trustees Meeting Minutes

October 13, 2022, 6 pm

Location: Zoom

Trustees Present

Mike Tobman
Stella Binkevich
Ellen Green
Alice Li

Also Present:

Daniella Steinberg, Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1 member of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email boardhla@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of October 2022 Agenda

Ellen Green asked for a motion to adopt the October 2022 meeting agenda, Alice Li seconded, and the motion was carried unanimously.

3. Approval of September 2022 Meeting Minutes

Ellen Green made a motion to approve the September 2022 Meeting Minutes, and Alice Li seconded, and the motion was carried unanimously.

4. Approval of the Renewal Agreement between HLA & Hebrew Public

- a. The board received a copy of the renewal agreement via email seven days in advance of the meeting. As part of the School's new charter term, it is also time to adopt a new version of the educational services agreement between Hebrew Public and the School. Jon Rosenberg discussed the changes with the board
- b. The proposed agreement makes a few important changes:
 - i. It more accurately describes the services provided by Hebrew Public across areas such as Talent/HR, Finance, and Program. In doing so, it is consistent in overall breadth and scope with the original agreement
 - ii. It clarifies a list of services that are provided by Hebrew Public but that had historically been within the School's scope of responsibility. These services are billed back to the School and are separate from the management fee
- c. Ellen Green asked for a motion to adopt the 2022 renewal agreement between HLA & Hebrew Public. Mike Tobman made the motion, Alice Li seconded, and it went to a vote with 1 abstention (Stella Binkevich), 3 in favor, and no objections, the motion passed.

5. Network Update

Jon Rosenberg, Hebrew Public's CEO shared an update with the board:

- Open Meetings Update
 - The Open Meetings Law was extended through October 2022. It is anticipated that it will not be renewed and now need to consider planning for a hybrid meeting option to maximize board meeting participation by families, Board Members, and staff
 - Hebrew Public and HLA2 are exploring ways to ensure that we maximize board and family engagement by offering Hybrid Board Meetings starting in November
 - It is critical that Board Members make arrangements to attend board meetings in person as the law requires our board members to be in person to approve board work

6. School Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- Enrollment
 - Enrolled 10 more students since last board meeting
 - 3rd grade opening another section
 - Currently, 2 sections
 - A new section will allow the total class number to decrease
 - Grade K & 5 already opened another section
 - Middle school is doing well, there are still open seats in all grades 6-8
 - 632 students total
 - Enrollment continues every day
- General Updates
 - Pre-K Yard
 - A member of the community helped the school acquire fake grass for the pre-k play yard. The kids have been really enjoying the outdoor space
 - Prestige Prep (After school program)
 - Tutoring company partnership for grades 6-8
 - Begins next week
 - All middle school students took the diagnostic test in ELA and Math
 - The results will be used to determine class sections
 - 4 days a week until 6 pm
 - Goals
 - Enrich learning
 - Support students in academics
 - Boost test scores
 - Outside tutors, not our own staff
 - Students must meet behavioral expectations to stay in the program
 - 70+ kids signed up
 - Will run through end of May
 - No cost to families
 - Clubs Launch this week!
 - SO much variety (Hebrew, debate team, DIY projects, math, table tennis, chess, and more!)
 - HLA leadership team rotates every day after school to support this
 - Gene Goldberg, a new social worker from Ukraine
 - Also will join HLA2's team

- Will support children from Ukraine as well as all other children in our schools
- Strong at-risk counseling
- TLAC Visit (Teach Like a Champion)
 - Program that teachers were trained in over the summer, first visit over the summer
 - Today was the first consultant visit
 - Walk through took place for several hours
 - Feedback and next steps were provided
 - Will be back in December for another visit
 - Focus on supporting teachers, classroom management, and increasing engagement
- Assemblies & Student of the Month
 - Started last week and assemblies took place by grade bands (K-2, 3-5, 6-8)
 - Kids were very excited to participate!
 - Student of the Month ceremony to take place tomorrow
 - Celebrating OLAM values
 - Their families are invited to join the assembly
- Data Cycle
 - Monthly quizzes just began
 - F&P Testing for grades K-5 (reading levels)
- Minister of Education from Israel toured HLA at the end of September

7. Public Comments

No public comments were made during this time.

8. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:25 pm. Stella Binkevich seconded the motion and the meeting adjourned. The board will meet next on November 15th.



Board of Trustees Meeting Minutes

May 9, 2023, 6 pm

Trustees Present

Mike Tobman
Ellen Green
Stella Binkevich
Alice Li

Also Present:

Ksenia Parris, Director of Operations, HLA
Lauren Murphy, Senior External Relations Manager, Hebrew Public
Lennie Blake, HLA’s PTO President
1 Member of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing boardhla@hebrewpublic.org. Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of May 2023 Agenda

Ellen Green asked for a motion to adopt the May 2023 agenda. Alice Li made the motion, Stella Binkevich seconded and the motion unanimously passed.

3. Approval of April 2023 Meeting Minutes

Ellen Green asked for a motion to approve the April 2023 Meeting Minutes. Stella Binkevich made the motion, Alice Li seconded and the motion unanimously passed.

4. Approval of 23/24 amended sublease

The board received a copy of the amended sublease prior to the meeting for review. Ellen Green asked the board if they had any questions, which they did not. Ellen Green



asked for a motion to approve the amended sublease for 2023/24 years. Mike Tobman made the motion, Stella Binkevich seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

5. Network Report

Valerie Khaytina shared brief Hebrew Public Network updates. Elly Rosenthal was thanked for her service and dedication to the organization and the HLA board of trustees.

Valerie reminded the trustees and members of the public about the Hebrew Public fundraiser at City Winery in June.

6. School Report

Ksenia Parris, Director of Operations updated the board on the registration numbers for enrollment next year. As of today, HLA has 127 new students with registration in-progress and 76 students with verified registration.

7. PTO Update

Lennie Blake, PTO President updated the board on the following:

- Teacher Appreciation Breakfast
 - Parents came and volunteered to feed teachers + staff
 - Mystery Reader
 - Brought something related to the book they read to students
- Israel Independence Day
 - PTO selling snacks
 - Face painting
 - Dance Team, Morah Bosmat

8. Public Comments

No public comments were made during this time.

9. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:25 pm. Stella Binkevich made the motion to adjourn; Mike Tobman seconded and the meeting adjourned. The board will meet next on June 13, 2023.



Board of Trustees Meeting Minutes

November 15, 2022, 6 pm

Location: Zoom

Trustees Present

Mike Tobman
Elly Rosenthal
Ellen Green
Alice Li

Also Present:

Daniella Steinberg, Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

18 members of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email boardhla@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of November 2022 Agenda

Ellen Green asked for a motion to adopt the November 2022 meeting agenda, Mike Tobman made the motion, Alice Li seconded, and the motion was carried unanimously.

3. Approval of October 2022 Meeting Minutes

Ellen Green asked for a motion to approve the October 2022 Meeting Minutes, Mike Tobman made the motion, Alice Li seconded, and the motion was carried unanimously.

4. School Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- General School Update
 - Spirit Week - this week!
 - Monday, Decade Day
 - Tuesday, Twin Day
 - Wednesday, Pajama Day
 - Thursday, Dress to Impress Day
 - Friday, Sweatsuit Day
 - Girls Volleyball is in full swing!
 - Dress down day for Breast cancer awareness last month
 - Student Council led
- Enrollment
 - New students in almost all grades within the last month
 - Kindergarten is capped at 20 students
 - Shifted to accepting students in all grades- new 8th-grade students
 - Previously HLA did not accept students in grades 7 or 8
 - 636 total students
 - Pre-K is a full class of 20 students
 - 2 over the 18 originally planned
 - Not taking more kids this year
- PTO events
 - Recently elected PTO
 - Full calendar for the whole year
 - Penny Wars
 - Competitive & fun!
 - Parents were in the building helping out
 - Touch a Truck event for students in PK-1st grade
 - An event for students to learn more about community workers
 - Garbage truck
 - Police car
 - Fire truck
 - Canned Food Drive
 - Partnered with City Harvest
- Support Staff
 - Hiring more Ukrainian staff for new students who are enrolling every day
 - Supporting with translations and adjustments

- Looking to find people from our community to come on board and help
- Family Conferences on Thursday
- K-5 Trip to Green Acres Farm at Aviator
 - 11 buses
 - A lot of parents volunteered to join the trip
- New Academic Dean for grades 3-5
 - Looking for someone to add to the HLA team
 - Apart of a robust team of instructional leaders
 - Under Assistant Head of School who will take the lead on literacy intervention
- Assessments
 - Interim Assessments
 - First round of testing has been administered
 - Leveled literacy intervention cycle has begun
 - Supporting small groups
 - MAP Testing
 - Measure of Academic Progress
 - Computer based testing
- Building Security and Updated Measures
 - Working with a new company
 - Updated protocols
 - HLA does not allow parents or guardians to enter the school building without an appointment. If you bring your child to school in the morning, you may walk them to the front lobby door and our staff will let them in and ensure that they get to their class. No family member may enter the building without a visitor pass
 - Pre-K families may enter only with a Pre-K pass
 - If you are at school for an appointment, you must check in with security, present your identification, and obtain a visitor's pass
 - If you would like to meet any member of our school team, you must set an appointment in advance. Please call the main office at 718-377-7200 if you would like to schedule a meeting
 - Teachers and leaders have full schedules and are not able to hold meetings without an appointment
 - Shared with families via email and continue to discuss in person
- HLA Debate Team placed in the top 10 overall across 40 New York Middle Schools, after their first ever debate

5. Network Update

Jon Rosenberg, Hebrew Public's CEO shared an update with the board:

- School Safety
 - Reinforced Daniella's message to the school community regarding new safety procedures
 - Asking for community support and patience
- Governors Office announced Security Grant Funding
 - Nonprofit Organizations may apply for \$50 million through the State's *Securing Communities Against Hate Crimes Program*, the most funding ever made available
 - Hebrew Public is intending to apply
- HLA is on the rise with enrollment
 - Continuing to ask the community to spread the word about HLA

6. Public Comments

No public comments were made during this time.

7. Executive Session

Ellen Green asked for a motion to enter into executive session at 6:25 pm, Mike Tobman made the motion, Elly Rosenthal seconded it, and the motion was carried unanimously.

No votes or motions were made during this time.

Ellen Green motioned to exit the executive session, Mike Tobman seconded the motion, and the motion was carried unanimously.

8. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:40 pm. Elly Rosenthal seconded the motion and the meeting adjourned. The board will meet next on December 6th.



Board of Trustees Meeting Minutes

April 4, 2023, 6 pm

Trustees Present

Elly Rosenthal
Ellen Green
Stella Binkevich
Alice Li

Also Present:

Daniella Steinberg, HOS, HLA

Lauren Murphy, Senior External Relations Manager, Hebrew Public

Lennie Blake, HLA's PTO President

3 Members of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing boardhla@hebrewpublic.org. Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of April 2023 Agenda

Ellen Green asked for a motion to adopt the April 2023 agenda. Stella Binkevich made the motion, Elly Rosenthal seconded and the motion unanimously passed.

3. Approval of March 2023 Meeting Minutes

Ellen Green asked for a motion to approve the March 2023 Meeting Minutes. Alice Li made the motion, Stella Binkevich seconded and the motion unanimously passed.

4. Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- General School Updates

- Debate team
 - This past weekend they won in the hardest decision category
 - HLA had 5 out of the top 10 students in the competition
 - Preparing to be well-rounded global citizens
- Mystery Reader in select classes
 - A mystery reader is the same as a guest reader, BUT their identity is kept secret to build anticipation and excitement
- Yom Ha'atzmaut Event
 - In honor of Israel's 75th birthday, we are hosting an event for all Hebrew Public families from all schools
 - Choir performances, dance performances, and so much more!
 - Sunday, April 30th at 3 pm
 - The event will also serve as a recruitment effort for new families
 - School tours!
- Pre-K field trips IN HLA!
 - Bubble Show
 - Animal visit (upcoming)
- New Student Lottery
 - Offers went out today
 - Acceptances by grade
 - 56 families accepted offers of enrollment as of 2:45 pm today
 - Stipended staff will be making phone calls to families over the next week, everyone will get a touchpoint
 - Texts will be sent weekly to help complete the paperwork required
 - Weekly school tours for families being offered
- 2022-23 Planning
 - Adding middle school dance program as a special
 - Band teacher, wind instruments, 2x a week as a special
 - Partner with Hendy to boost achievement in math
 - Already partner with them in DEI and math
 - Consultant will directly support teachers in ALL grades
 - Will help teachers and students
 - Additional lower school section and the 6th-grade section next year
 - Adding Academic Dean
 - K-2
 - 3-5
 - Middle school

- Dean of Students for Middle School
 - Will support and coach all teachers in classroom management strategies

5. PTO Update

Lennie Blake, PTO President updated the board on the following:

- Sponsored an ice cream party for 3rd, 4th, and 5th graders as a reward for collecting the most cans for City Harvest
- Spring Activities
 - Sponsored Mystery Reader
 - Goggles for the entire class
 - Will do it again and extend it to 2nd grade
 - Suggestions and volunteers are needed for Career Day on May 17, 2023, Field Day on May 9, 2023, Teachers Appreciation on May 19, 2023, and the Israeli Day Parade on June 4, 2023

6. Network Report

Hebrew Public is hosting a big event with Israeli Superstar, Idan Raichel, on June 7th at City Winery. All community members, board members, and staff are invited to purchase tickets, purchase a journal ad in the program booklet, and/or make a donation.

7. Public Comments

No public comments were made during this time.

8. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:20 pm. Stella Binkevich made the motion to adjourn and Alice Li seconded the motion and the meeting adjourned. The board will meet next on May 9, 2023.



Board of Trustees Meeting Minutes

January 10, 2023, 6 pm

Trustees Present

Elly Rosenthal
Ellen Green
Stella Binkevich
Alice Li
Mike Tobman
Brian Tobin

Also Present:

Daniella Steinberg, Head of School, HLA
Ksenia Parris, Director of Operations, HLA
Valerie Khaytina, Chief External Officer, Hebrew Public
Lennie Blake, HLA’s PTO President
Lauren Murphy, Senior External Relations Manager, Hebrew Public
2 members of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing boardhla@hebrewpublic.org. Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building, can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of December 2022 and January 2023 Agendas

Ellen Green asked for a motion to adopt the December 2022 and January 2023 Agendas. Elly Rosenthal made the motion, Mike Tobman seconded and the motion unanimously passed.

3. Approval of November 2022 and December 2022 Meeting Minutes

Ellen Green asked for a motion to approve the November 2022 and December 2022 Meeting Minutes. Stella Binkevich made the motion, Mike Tobman seconded and the motion unanimously passed.

4. School Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- General School Updates
 - MLK Day of Service
 - In partnership with Hebrew Public and City Harvest to create a community event for families
 - Making sandwiches for community members in need
 - Monday, 1/16/2023 from 11-1 pm at HLA
 - Winter Olympics were a success
 - Daniella shared pictures of the students
 - Girls Volleyball Team
 - Shared pictures of the team
 - Hibuki Project
 - Pilot Program
 - Working with a consultant and the Hebrew Public Mental Health Team
 - “Hibuki” means hug in Hebrew
 - First developed by Israeli child psychologists in 2006, the Hibuki intervention uses a specially designed puppet dog to support the mental health and recovery of children impacted by war trauma
 - This play-based intervention brings comfort and helps children share their emotions, which are often hard to process
 - Significant changes and reactions to the program are being documented
 - Drama Club
 - New program!
 - Lots of kids signed up
 - Grades 1-5
- Academic Updates
 - Interim Assessments taking place this week and next week
 - Student and staff preparation taking place
 - Mock state tests
 - Simulate state test



Hebrew Language Academy CHARTER SCHOOL

- Dress rehearsals
- Use the scores to make student decisions
- After assessments working with Hendy Avenue consultants who we have worked with for several years
 - Intellectual prep with teachers in grades 3-6
 - Intellectual prep that teachers do is what shapes instruction and determines what level they teach on
 - Will help move instruction from good to amazing
 - Pushing kids to be on grade level or above grade level
- IXL in ELA and Math for grades 3-8
 - 30-60 minutes of work
 - Will be assigned for homework
 - High-level tech platform that is adaptive
 - Additional and supplemental work at home to help students boost scores and levels
- Spectrum Language Arts books
 - Began in October
 - Will help students grow
- Prestige test prep for grades 7-8
 - HLA worked with entire year
 - After school program
 - Switching to test prep mode
- Festival of the Holidays
 - Festival of the Holidays Event on 12/18 was hosted at HLA for all Hebrew Public schools to attend
 - Many families coming together to celebrate all holidays in the winter
 - Performances by HLA and HLA2 students
 - Ukrainian students performed a song and dance
 - Many activities and delicious food
 - Council Member Narcisse attended and said a few words
- Student Enrollment
 - 622 students with a full class of 20 Pre-K
 - Lost a couple of students who moved out of state

5. PTO Report

Lennie Blake, PTO President updated the board on the following:

- Launched Holiday sales
 - Week-long event
 - Students were able to purchase items for themselves and/or little gifts
- Participated in the Festival of Holidays Event
 - Provided ornaments for decoration and to add to the OLAM tree
 - Holiday Pop-up shop
 - Face painting at the event
 - Parent volunteer
 - Kindergarten parent chair
 - Reached out to all parents in the grade to get holiday gifts for teachers
- 2nd Family Game Day last Sunday
 - Raffles
 - Snacks
 - Started registering families for the Israeli Day Parade which is in June
- Adult Only Sip & Paint
 - January 28 at 7 pm
 - Refreshments provided
 - Run by Art teacher Mr. Powell

6. Public Comments

No public comments were made during this time.

7. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:24 pm. Elly Rosenthal made the motion to adjourn and Mike Tobman seconded the motion and the meeting adjourned. The board will meet next on February 7, 2023.



Board of Trustees Meeting Minutes

February 7, 2023, 6 pm

Trustees Present

Elly Rosenthal
Ellen Green
Stella Binkevich
Mike Tobman

Also Present:

Daniella Steinberg, Head of School, HLA

Ksenia Parris, Director of Operations, HLA

Valerie Khaytina, Chief External Officer, Hebrew Public

Lennie Blake, HLA's PTO President

Lauren Murphy, Senior External Relations Manager, Hebrew Public

3 members of the public

1. Call to Order/Public Comments

Mike Tobman called the meeting to order at 6:03 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing boardhla@hebrewpublic.org. Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of February 2023 Agenda

Mike Tobman asked for a motion to adopt the February 2023 Agenda. Stella Binkevich made the motion, Ellen Green seconded and the motion unanimously passed.

3. Approval of January 2023 Meeting Minutes

Mike Tobman asked for a motion to approve the January 2023 Meeting Minutes. Ellen Green made the motion, Elly Rosenthal seconded and the motion unanimously passed.

4. School Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- General School Updates
 - Guitar Club
 - 6-8th grade
 - Mr. Donald will be the instructor
 - Up to 10 students
 - First come first serve
 - End of the year show in June!
 - Soccer team
 - Grades 3 & 4
 - Information was shared with families yesterday
 - Tryouts will take place on Thursday
 - Mr. Cruz is the coach and a parent from Ukraine will support
- Academic Updates
 - IXL for Homework
 - Adaptive learning platform
 - 3-8 grade 30 minutes for math and reading required
 - World Read Aloud Day
 - Older students reading to younger students
 - Service learning & supporting the school community
- Student Enrollment
 - 625 including Pre-k
 - MLL student total is 114
 - MLL overall total is 18%
 - Free and reduced lunch overall is 76%
 - Students with Disabilities overall is 16%

5. PTO Report

Lennie Blake, PTO President updated the board on the following:

- MLK Day of Service
 - Sandwich making day
 - Families and students
 - 500 sandwiches made
- Hosted Wacky Wednesday dress-down day
- Parent Appreciation Day
 - Distributed hot chocolate to over 100 parents during morning drop off
- World Read Aloud
 - Student Council read to younger grades



- Adult Only Sip & Paint
 - Saturday, January 28 at 7 pm
 - Refreshments provided
 - Run by Art teacher Mr. Powell
- Book Fair
 - Next week!

6. Public Comments

No public comments were made during this time.

7. Adjournment

Mike Tobman asked for a motion to adjourn the meeting at 6:15 pm. Ellen Green made the motion to adjourn and Elly Rosenthal seconded the motion and the meeting adjourned. The board will meet next on March 14, 2023.



Board of Trustees Meeting Minutes

December 6, 2022, 6 pm

Location: Zoom

Trustees Present

Elly Rosenthal
Ellen Green
Alice Li

Also Present:

Daniella Steinberg, Head of School, HLA

Valerie Khaytina, Chief External Officer, Hebrew Public

Lennie Blake, HLA's PTO President

Lauren Murphy, Senior External Relations Manager, Hebrew Public

10 members of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing boardhla@hebrewpublic.org. Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building, can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of December 2022 Agenda

The agenda could not be adopted, no quorum was present.

3. Approval of November 2022 Meeting Minutes

The minutes could not be approved, no quorum was present.

4. School Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- General School Updates
 - Winter Olympics approaching



Hebrew Language Academy
CHARTER SCHOOL

- Over a span of three days
- Splitting the school into 2 teams
- No impact on instructional time, this will occur during specials
 - All activities, students will earn points
- At the end of 3 days, the winning team will be announced
- Instructional Support for Teachers
 - TLAC Walkthrough
 - Teach Like a Champion
 - First walkthrough took place a few months ago
 - Following up on goals from the previous walkthrough and continued coaching for teachers
 - Lavinia Observations and Planning
 - Supports with ELA curriculum
 - Will walkthrough the building in the next week
 - Continuing to build on a culture of coaching for all staff
- Anti-Bullying Talk
 - Both Teachers and Families had sessions separately
 - Guest speaker
- Staff Holiday party
 - Friday, December 16th
- Chag Hachagim- Hebrew Public and HLA partner in a holiday celebration
 - December 18th
 - All Hebrew Public schools are invited
 - Festival of the Holidays will feature arts & crafts, food, and activities celebrating winter holidays from around the globe
- All winter shows will take place in January but there will be a showcase of the 4th grade
 - December 14th following PTO meeting
 - All families are invited
 - More information will be shared
- Enrollment Update
 - Steady numbers in all grades
 - Almost 3 sections of classes in each grade
 - Recruitment for the 23-24 school year has begun
 - Pre-K has a full class of 20 students

5. PTO Report

Lennie Blake, PTO President updated the board on the following:

- Kicked off November with kindness and paying it forward
 - Anti-bullying discussion
 - Physiologist discussed preventing bullying with families via Zoom
 - Discussed signs to look for with bullying
 - Address 0 tolerance policy for bullying
 - Spoke to parents and teachers to work together
- Paying in forward to the community
 - Helping students to become global citizens
 - Cans and Toy Drive
 - Can drive was a competition between lower and upper grades
 - Will announce the winner soon
- Created welcome board with Mr. Powell with kindness notes written by both teachers and students
 - Teachers were encouraged to find students paying it forward and being kind
- Kicked off December with Family Funday
 - Games were available for rent
 - Held on a Sunday afternoon
 - Snacks for sale
- Holiday Sales
 - Schedule for students to purchase little gifts
 - Winter Holiday Contest
 - Rules are teachers will display bulletin boards with special requirements
 - Judges are guests attending 12/18
 - What winter holidays mean to them

6. Public Comments

There were no public comments made during this time.

7. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:20 pm. Elly Rosenthal seconded the motion and the meeting adjourned. The board will meet next on January 10th, 2023.



Board of Trustees Meeting Minutes

July 12, 2022, 6 pm

Location: Zoom

Trustees Present

Elly Rosenthal
Ellen Green
Stella Binkevich

Also Present:

Emily Fernandez, Chief Schools Officer, Hebrew Public
Lauren Murphy, Senior External Relations Manager, Hebrew Public
2 members of the public

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email boardhla@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of July 2022 Agenda

The agenda could not be adopted, no quorum was present.

3. Approval of June 2022 Meeting Minutes

The minutes could not be approved, no quorum was present.

4. School Leadership Update

Emily Fernandez informed the board and members of the public that HLA 12 month school staff have been out on summer break for the past week and a half. Since the last board meeting, HLA held an in-person graduation as well as hosted end-of-year celebrations for the whole school. Hebrew Public’s network team is beginning to dive



into summer planning and professional development- beginning with a three-day leadership retreat for all five managed schools in Brooklyn next week. All staff professional development will take place in August with an emphasis on building staff culture.

5. Public Comments

1 member of the public made a comment and asked a question about future vaccine mandates at HLA.

1 member of the public asked a question about end-of-year testing results.

6. Executive Session

The board could not enter into an executive session because a quorum was not present.

7. Adjournment

Ellen Green asked for a motion to adjourn the meeting, Stella Binkevich made the motion, Elly Rosenthal seconded the motion and the meeting adjourned at 6:19 pm.



Board of Trustees Meeting Minutes

June 13, 2023, 6 pm

Trustees Present

Mike Tobman
Ellen Green
Stella Binkevich
Alice Li

Also Present:

Daniella Steinberg, Head of School, HLA
Ksenia Parris, Director of Operations, HLA
Valerie Khaytina, Chief External Officer, Hebrew Public
Lauren Murphy, Senior External Relations Manager, Hebrew Public
Lennie Blake, HLA's PTO President

1. Call to Order/Public Comments

Mike Tobman called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing boardhla@hebrewpublic.org. Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of June 2023 Agenda

Mike Tobman asked for a motion to adopt the June 2023 agenda. Alice Li made the motion, Ellen Green seconded and the motion unanimously passed.

3. Approval of May 2023 Meeting Minutes

Mike Tobman asked for a motion to approve the May 2023 Meeting Minutes. Ellen Green made the motion, Alice Li seconded and the motion unanimously passed.

4. Review and Approval 2023/24 Budget

Mike Tobman asked for a motion to approve the 23/24 budget. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

5. Review and Approval 2023/24 Vendor List

Mike Tobman asked for a motion to approve the 23/24 vendor list. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

6. Review and Approval 2023/24 Board and Committee Meeting Dates

Mike Tobman asked for a motion to approve the 2023/24 board and committee meeting dates. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

7. Review and Approval 2023/24 School Calendar

Mike Tobman asked for a motion to approve the 2023/24 School Calendar. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

8. Approval of Board Officer roles for 2023/24

- a. Ellen Green, Chair
- b. Mike Tobman, Vice Chair
- c. Alice Li, Treasurer
- d. Brian Tobin, Secretary

Mike Tobman made the motion to approve the aforementioned board officer roles for 2023/24. Ellen Green seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

9. Board Member Term Renewal through June 30, 2026

Mike Tobman made the motion to approve Brian Tobin's term renewal through June 30, 2026. Ellen Green seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

10. Preview 2023/24 School Safety Plans

- a. The plan will be voted on during the August meeting– as per Section 155.17 of the Commissioner of Education's Regulations, charter schools **do** have to draft, publicly notice, and adopt a safety plan with a 30-day

public comment period. That period will begin on July 1, the safety plan will be posted to the school's website.

11. School Report

Daniella Steinberg updated the board on the following:

- General Updates
 - Israel Day Parade
 - Dance team performed
 - Culture Day
 - Many clips and photos were shared
 - Families were invited to attend
 - HLA Alumni performed with Israeli Superstar at Hebrew Public's June Fundraising event
- NYPD Captain from the local precinct visited HLA
 - Arrived with dogs and horses!
 - Students got to ask questions
- HLA Graduation on June 22, 6 pm
- Summer BBQ
 - K-5th + PTO sponsored carnival
 - June 29th 9 am - 12 pm
- Enrollment Update
 - Projections shared by sections and grade
 - Continuing to enroll throughout the summer
- 23-24 Planning
 - Lower School Theater
 - 3 new Arbel teachers
 - Hebrew music for lower school
 - Prestige Prep after school for SHSAT and small group intervention and enrichment
 - iReady for assessments and personalized instruction for students
 - Middle school orchestra
 - Wind instruments

12. PTO Update

Lennie Blake, PTO President updated the board on the following:

- Teachers wellness day
 - Healthy smoothies, snack bar, massage chairs
- PTO supported during the Shrek musical

- Celebrated sports teams
 - Championships
 - Debate team
- Israel Day Parade
 - Post parade party with pizza & ices!
- Field Day at the Park
 - 9 am - 3:30 pm
 - Many different activities
 - PTO provided refreshments
- PTO elections take place tomorrow!
 - Open to Zoom as well

13. Network Report

Jon Rosenberg shared brief Hebrew Public Network updates:

- Harlem Hebrew
 - Will be closing at the end of the school year
 - Leadership has worked very hard to take care of staff and students as it moves into its final weeks
 - Not the only charter school that is closing in NYC
 - City has lost significant population in the last few years
- Federal Grant Program TSL (Teacher School Leader Incentive Program)
 - The DOE plans to award about \$95 million to eligible applicants to develop, implement, improve, or expand comprehensive performance-based compensation systems for teachers, principals, or other school leaders
 - HLA has rolled out new compensation system for teachers
 - Hebrew Public will be submitting a multimillion dollar grant
 - The grant is due VERY soon!
 - HLA has received A LOT of positive feedback

14. Public Comments

No public comments were made during this time.

15. Adjournment

Mike Tobman asked for a motion to adjourn the meeting at 6:33 pm. Stella Binkevich made the motion to adjourn; Ellen Green seconded and the meeting adjourned.



Board of Trustees Meeting Minutes

August 9, 2022, 6 pm

Location: Zoom

Trustees Present

Brian Tobin
Mike Tobman
Stella Binkevich
Alice Li

Also Present:

Lauren Murphy, Senior External Relations Manager, Hebrew Public
10 members of the public

1. Call to Order/Public Comments

Mike Tobman called the meeting to order at 6:06 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email boardhla@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of August 2022 Agenda

Mike Tobman asked for a motion to adopt the August 2022 meeting agenda. Stella Binkevich made the motion, Brian Tobin seconded, and the motion was carried unanimously.

3. Approval of July 12, 2022, & July 26, 2022, Special Meeting Minutes

Mike Tobman asked for a motion to approve the July 12, 2022, & July 26, 2022, Special Meeting Minutes. Stella Binkevich made the motion, Brian Tobin seconded, and the motion was carried unanimously.



4. Approval of HLA's 22-23 School Safety Plan

The Board all received a copy of the school safety plan for the 2022/23 year prior to the June meeting, where it was discussed. As per Section 155.17 of the Commissioner of Education's Regulations, charter schools do have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period. That period began on July 1, when the safety plan was posted on the school's website. Mike Tobman asked for a motion, Stella Binkevich made the motion, Alice Li seconded, and the motion was approved unanimously with no abstentions or objections.

5. Public Comments

No public comments were made during this time.

6. Adjournment

Mike Tobman asked for a motion to adjourn the meeting, Stella Binkevich made the motion, Elly Rosenthal seconded the motion and the meeting adjourned at 6:10 pm.



Board of Trustees Meeting Minutes

March 14, 2023, 6 pm

Trustees Present

Elly Rosenthal
Ellen Green
Stella Binkevich
Alice Li

Also Present:

Ksenia Parris, Director of Operations, HLA

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

Lennie Blake, HLA's PTO President

1. Call to Order/Public Comments

Ellen Green called the meeting to order at 6:05 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing boardhla@hebrewpublic.org. Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of March 2023 Agenda

Ellen Green asked for a motion to adopt the March 2023 agenda. Elly Rosenthal made the motion, Alice Li seconded and the motion unanimously passed.

3. Approval of February 2023 Meeting Minutes

Ellen Green asked for a motion to approve the February 2023 Meeting Minutes. Elly Rosenthal made the motion, Alice Li seconded and the motion unanimously passed.

4. Network Update

Valerie Khaytina previewed a video compilation from the 8th grader's Capstone trip to Israel and spoke about the highlights of the trip.



Elly Rosenthal discussed Harlem Hebrew Charter School's closure. The school will close at the end of the year due to a decrease in enrollment and some other challenges. Harlem has a large concentration of schools which means families have many choices. Hebrew Public Leadership Team is going above and beyond to support all of the families and staff members during this difficult time.

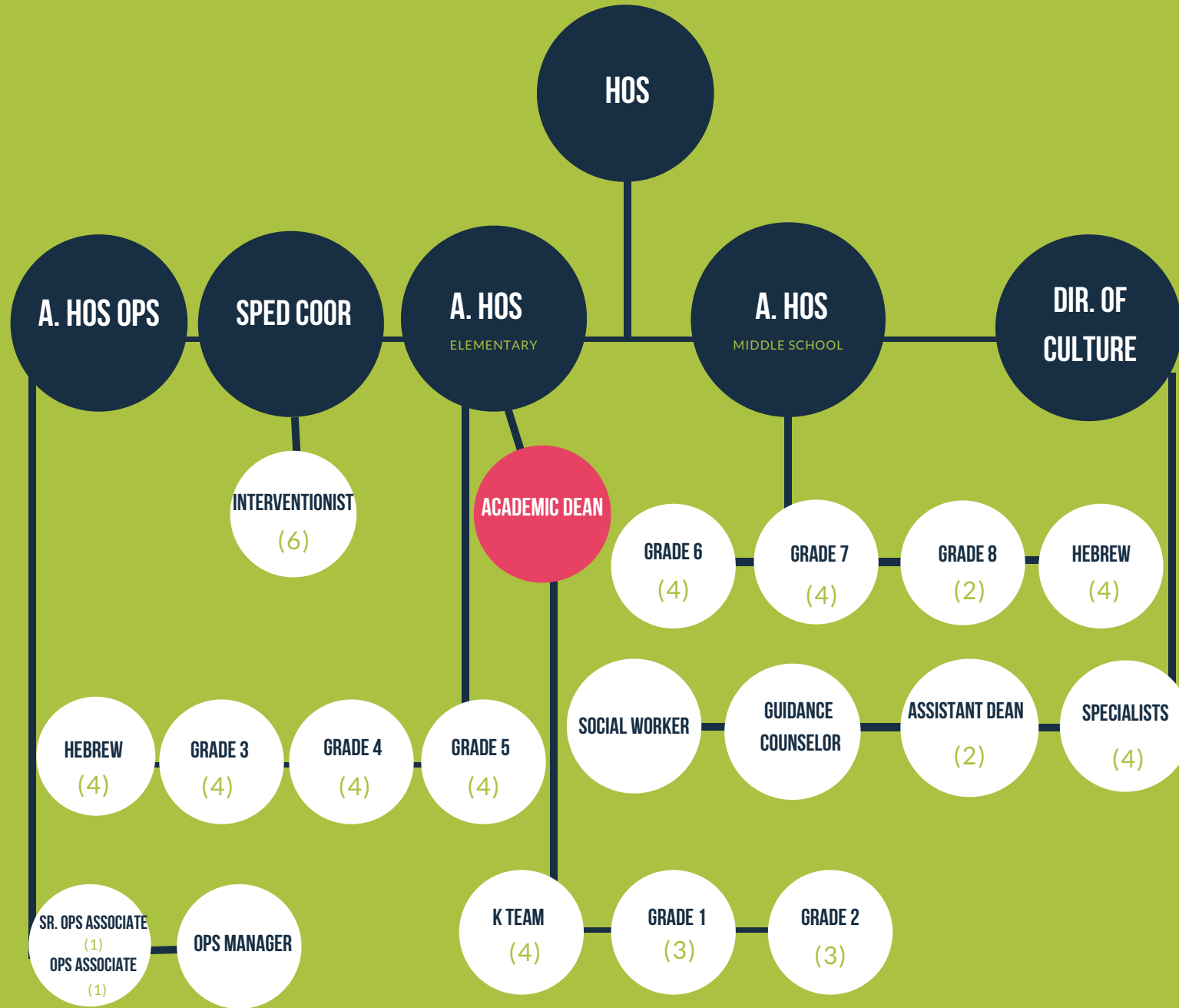
5. Public Comments

No public comments were made during this time.

6. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:18 pm. Elly Rosenthal made the motion to adjourn and Stella Binkevich seconded the motion and the meeting adjourned. The board will meet next on April 4, 2023.

HLA ORG CHART





ACADEMIC CALENDAR 2023-2024 לוח שנת הלימודים

AUGUST 23						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 23						
Su	M	Tu	W	Th	F	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 23						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Important Dates

General Notes:

- 9/5/23: First Day of School (half day)
- 6/26/24: Last Day of School (half day)
- 3:30pm dismissal Monday - Thursday
- 1:00pm dismissal Friday

School Closings

- 9/4/23: Labor Day
- 9/25/23: Yom Kippur
- 10/9/23: Indigenous Peoples' Day
- 11/23-24/23: Thanksgiving
- 12/25-1/1/24: Winter break
- 1/2/24: Staff Professional Development (no students)
- 1/15/24: MLK Day
- 2/19-23/24: Midwinter Break
- 3/29/24: Good Friday
- 4/1/24: Easter
- 4/10/24: Eid-al-Fitr
- 4/22-30/24: Passover/Spring Break
- 5/27/24: Memorial Day
- 6/17/24: Eid-al-Adha
- 6/19/24: Juneteenth

Half Days (in-person)

- 9/5/23: First Day of School
- 9/6/23: Half Day for Students
- 11/22/23: Day before Thanksgiving
- 11/30/23: Family Conferences
- 2/29/24: Family Conferences
- 5/16/24: Family Conferences
- 6/25/24: Half Day for Students
- 6/26/24: Last Day of School

Family Conferences (half day for students)

- Q1: 11/30-12/1/23
- Q2: 2/29-3/1/24
- Q3: 5/16-17/24

Marking Periods

- Marking Period 1: 9/5-11/17/23
- Marking Period 2: 11/20/23-2/9/24
- Marking Period 3: 2/12-4/26/24
- Marking Period 4: 4/29-6/14/24

State Testing

- 9/5-9/20/23: NYSITELL Window
- 3/11-6/7/24: NYSAA ELA/Math/Sci Assessment
- 4/11-17/24: NYS ELA Window (4/15-17 make up days)
- 4/15-5/24/24: NYSESLAT Speaking Testing Window (NY)
- 5/8-5/14/24: NYS Math Window (5/10-14 make up days)
- 5/13-5/24: NYSESLAT Listening, Reading, Writing Testing Window (NY)

Hebrew Public Assessments

- 9/11-10/6/23: MAP#1 (all students, K-8)
- 5/20-6/7/23: MAP#2 (all students, K-8)
- IA#1
- 11/1/23: ELA (grades 3-8)
- 11/8/23: Math (grades 2-8)
- IA #2
- 1/17-1/18/23: ELA (grades 3-8)
- 1/24/1/25/23: Math (grades 2-8)

NOVEMBER 23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
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19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 23						
Su	M	Tu	W	Th	F	Sa
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24	25	26	27	28	29	30
31						

JANUARY 24						
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28	29	30	31			

FEBRUARY 24						
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25	26	27	28	29		

MARCH 24						
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24	25	26	27	28	29	30
31						

APRIL 24						
Su	M	Tu	W	Th	F	Sa
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21	22	23	24	25	26	27
28	29	30				

MAY 24						
Su	M	Tu	W	Th	F	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 24						
Su	M	Tu	W	Th	F	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Key

- First Day/Last Day (students)
- Hebrew Public Assessments
- Half Day
- Family Conferences (Early Dismissal)
- Staff PD (No School)
- No School

Total Instructional Days: 182



FDNY

July 11, 2022

Hebrew language Academy

Re: Fire Safety Inspection Report

2186 MILL AVENUE
BROOKLYN NY 11234-6308

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, **Public Building Inspection Unit** conducted an inspection of the above-referenced premises on **July 11, 2022 at 04:18 PM**

- The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org> Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.
- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857

Certificate of Occupancy

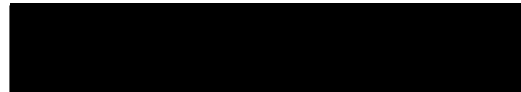
CO Number: 320521164F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Brooklyn	Block Number: 08470	Certificate Type: Final
	Address: 2186 MILL AVENUE	Lot Number(s): 1091	Effective Date: 04/12/2018
	Building Identification Number (BIN): 3332530	Building Type: Altered	
This building is subject to this Building Code: Prior to 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification:	1-B	(2014/2008 Code)
	Building Occupancy Group classification:	E	(2014/2008 Code)
	Multiple Dwelling Law Classification:	None	
	No. of stories: 3	Height in feet: 45	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: Parking spaces (24), Parking (16117 square feet)		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner



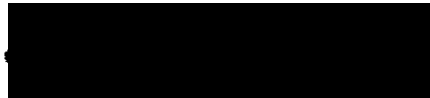
Certificate of Occupancy

CO Number: **320521164F**

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
OS P		OG	E		03	PARKING SPACES IN CONJUNCTION WITH COMMUNITY FACILITY, TOTAL 24 PARKING SPACE.
001	001 240	40	E		03	CLASSROOMS & ACCESSORY OFFICES, AND ACCESSORY STORAGE
001	001 660	100	A-3		03	GYMNASIUM (282), AUDITORIUM (564), CAFETERIA (96)
002	002 521	40	E		03	CLASSROOMS & ACCESSORY OFFICES, AND ACCESSORY STORAGE
003	003 598	40	E		03	CLASSROOMS & ACCESSORY OFFICES, AND ACCESSORY STORAGE
RO F			E		03	ELEVATOR BULKHEAD, STAIR BULKHEAD
ZONING EXHIBIT I AND III, CRFN# 2016000005467 AND 2016000005466						
END OF SECTION						



Borough Commissioner



Commissioner