

Application: Green Tech High Charter School

Jen Pasek - jen@pasekconsulting.com
2022-2023 Annual Report

Summary

ID: 0000000354

Last submitted: Nov 8 2023 08:05 AM (EST)

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Nov 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

GREEN TECH HIGH CHARTER SCHOOL 800000059776

a1. Popular School Name

Green Tech

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

ALBANY CITY SD

e. Date of Approved Initial Charter

Jul 1 2006

f. Date School First Opened for Instruction

Sep 1 2007

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

N/A

h. School Website Address

<https://www.greentechhigh.org/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

480

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

396

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

6
7
8
9
10
11
12
ungraded

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	99 Slingerland St Albany, NY 12202	518-694-3400	Albany	6-12	6-12	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Teresa Haig-Nicole	Interim Principal	518-694-3400		thaig@greentechhigh.org
Operational Leader	Brian Rodriguez	Director of Operations	518-694-3400		brodriguez@greentechhigh.org
Compliance Contact	Teresa Haig-Nicole	Interim Principal	518-694-3400		thaig@greentechhigh.org
Complaint Contact	Brian Rodriguez	Director of Operations	518-694-3400		brodriguez@greentechhigh.org
DASA Coordinator	Lashawn Brown	Director of Student Services & School Culture	518-694-3400		lbrown@greentechhigh.org
Phone Contact for After Hours Emergencies	Brian Rodriguez	Director of Operations	518-227-4722		brodriguez@greentechhigh.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Green Tech CO 99 Slingerland.pdf](#)

Filename: Green Tech CO 99 Slingerland.pdf **Size:** 253.2 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[GTH Fire inspection report.pdf](#)

Filename: GTH Fire inspection report.pdf **Size:** 219.4 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

A large black rectangular redaction box covers the signature of the Head of Charter School. A small portion of a handwritten mark is visible on the right side of the box.

Signature, President of the Board of Trustees

A large black rectangular redaction box covers the signature of the President of the Board of Trustees. A small portion of a handwritten mark is visible on the left side of the box.

Date

Aug 1 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Nov 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Green Tech High Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<u>https://www.greentechhigh.org/reports-and-transparency</u>
2. Board meeting notices, agendas and documents	<u>https://www.greentechhigh.org/board-minutes</u>
3. New York State School Report Card	<u>https://www.greentechhigh.org/nysedparentcommunication</u>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<u>https://www.greentechhigh.org/school-safety</u>
6. Authorizer-approved FOIL Policy	<u>https://www.greentechhigh.org/reports-and-transparency</u>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<u>https://www.greentechhigh.org/reports-and-transparency</u>

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
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Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed - Nov 8 2023

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[GTH 2022-23 APPR final](#)

Filename: GTH_2022-23_APPR_final.docx Size: 158.7 kB

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. SUNY-authorized charter schools are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[Green Tech 2022-2023 Annual Financial Audit Complete](#)

Filename: Green_Tech_2022-2023_Annual_Financ_G6kqsd.pdf Size: 430.6 kB

Entry 4a – Audited Financial Report Template (SUNY)

Completed - Nov 1 2023

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[GTH 2022-2023 Annual Financial Audit Template](#)

Filename: GTH_2022-2023_Annual_Financial_Au_1rDMuYj.xlsx Size: 174.9 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
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3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 1 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2023-2024 Annual Budget\(DS75A\)\(GreenTechCharterSchool\)](#)

Filename: 2023-2024_Annual_BudgetDS75AGreen_5jCYtfr.xlsx Size: 542.5 kB

[GTH 202324 Budget Narrative Questionnaire](#)

Filename: GTH_202324_Budget_Narrative_Questionnaire.pdf Size: 36.0 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Gary Walston - Green Tech CS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: Gary_Walston_-_Green_Tech_CS_2022-_7gZ4yn1.pdf Size: 490.2 kB

[M Toporowski GTCS 2022-23 BOT Disclosure](#)

Filename: M_Toporowski__GTCS_2022-23_BOT_Disclosure.pdf Size: 461.6 kB

[MA Campbell GTCS 2022-23 BOT Disclosure](#)

Filename: MA_Campbell_GTCS_2022-23_BOT_Disclosure.pdf Size: 459.1 kB

[L Atkins Green Tech CS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: L_Atkins_Green_Tech_CS_2022-23_BOT_HpMPeRt.pdf Size: 455.4 kB

[Pamela Williams Green Tech CS 2022-23 BOT Disclosure of Financial Interest - signed](#)

Filename: Pamela_Williams_Green_Tech_CS_2022_ocnbjBs.pdf Size: 459.1 kB

[Sierra S-D GTCS 2022-23 BOT Disclosure](#)

Filename: Sierra_S-D_GTCS_2022-23_BOT_Disclosure.pdf Size: 459.1 kB

[Dona Bulluck GTCS 2023 Disclosure](#)

Filename: Dona_Bulluck_GTCS_2023_Disclosure.pdf Size: 3.0 MB

[M Royal on Behalf GTH Disclosure 8-2023](#)

Filename: M_Royal_on_Behalf_GTH_Disclosure_8-2023.pdf Size: 317.8 kB

Entry 7 BOT Membership Table

Completed - Nov 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Pamela Williams	[REDACTED]	Trustee/Member	Executive	Yes	5	9/23/2021	9/22/2024	7
2	Dona Bulluck	[REDACTED]	Secretary	Executive	Yes	4	9/23/2021	9/22/2024	10
3	Laura Chmielinski	[REDACTED]	Treasurer	Finance	Yes	4	9/23/2021	9/22/2024	5 or less
4	Matt Toporowski	[REDACTED]	Chair	Executive	Yes	3	9/23/2021	9/22/2024	9
5	[REDACTED]	[REDACTED]	Trustee/Member	N/A	Yes	1	3/15/2023	1/11/2025	5 or less
6	Isaiah James	[REDACTED]	Trustee/Member		Yes	1	1/11/2023	10/28/2025	5 or less
7	Sierra Sangetti-Daniels	[REDACTED]	Trustee/Member		Yes	1	3/15/2023	1/11/2025	5 or less
8	Barry D. Walston	[REDACTED]	Trustee/Member		Yes	1	3/15/2023	1/11/2025	5 or less
9	Madalyn Royal	[REDACTED]	Vice Chair		Yes	2	9/23/2021	11/17/2022	

1a. Are there more than 9 members of the Board of Trustees?

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- | | |
|--|---|
| a. Total Number of BOT Members on June 30, 2023 | 8 |
| b.Total Number of Members Added During 2022-2023 | 4 |
| c. Total Number of Members who Departed during 2022-2023 | 1 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 8 |

26 / 39

Total number of Voting Members added during the 2022-2023 school year:

4

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

8

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Nov 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>Green Tech has always served more ED students than the Albany City School District. We have an extensive history of attracting students from economically-disadvantaged neighborhood pockets of Albany, Schenectady and Troy, consistent with our single-gender marketing in these places and our reputation for college placement for our young men. We have found that many families who enroll their young men in GTH do so for the prospect of being the first in their family to be able to attend college, and they feel the single gender nature of our school promotes that as a realistic possibility. When this happens, word spreads that it happened for one young man and other families friends and contacts from oftentimes similar ED backgrounds will apply. We table every year at events to meet prospective students.</p>	<p>In the 2022-23 school year, our enrollment for ED students was 92% and the local district enrolled 64% ED students in similar grades. We will continue with current strategies in 2023-24 to enroll and retain the three subgroups.</p>
English Language Learners	<p>GTH has not been successful to this point in recruiting significant numbers of ELL students. Despite our efforts, we have found that males reach a certain comfort level with their second language "second families" in their existing school setting. It proves difficult for schools like GTH who recruit only older students to attract a handful of ELL families to leave their comfort zone and attend a brand new school. We have begun to remedy this by starting our 6-12 model, whereby we can meet these families before they</p>	<p>In 2022-23, we enrolled no English Language Learners.</p>

	<p>become so entrenched in their years of schooling. As our middle school model is new, this is a recruitment effort under development.</p>	
Students with Disabilities	<p>GTH shares information in brochures as well as the school website to promote the special education support services that GTH provides. We support a number of different special education settings including consultant/teacher and resource rooms, as well as other intervention efforts. While we have a low overall percentage of SwD compared to the district, we are just a single building LEA. In the future, we will be working more closely with local elementary schools to convey to area families that there can be continuity in Special Education programming even through their students switch schools in grade 6. We understand our obligation with SwD recruitment and face the serious limits of not being in control of the placement process - as the local district is.</p>	<p>In the 2022-23 school year, our enrollment of SWD was 6% compared to the local district's 16.5%.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	GTH employs a Family Intervention Specialist who attends annual conferences as well as webinars to stay up to date with all services that economically disadvantaged students are eligible for as well as Mc Kinney Vento. Additionally, GTH offers uniform incentives, financial vouchers for uniforms, transportation for students whose district won't provide it, school supplies, uniform closet, book bag drives. We offer free breakfast, lunch, and dinner; free afterschool support, tutoring and clubs; and free Medical Mobile Unit through Whitney Young.	79% of our eligible ED students returned in the fall 2022 from the previous year. Given that we have a significant population of ED students, we have well-developed supports for this group that we will continue to implement in the upcoming school year.
English Language Learners	GTH uses social media as well as radio and T.V. marketing to attract students of all backgrounds. GTH does a yearly demographic study and does mailers to the top 3 languages spoken in the Capital Region. This year English, Spanish, Hindi are the three top languages spoken in the Capital region. We have translated the material and are sending the materials to over 500 homes in the capital region. Our Parent Intervention Specialist also visits and drops off materials at the refugee center. However, we have an extremely low number of ELL students.	We continue to work effortlessly to recruit ELL students through social media, radio, T.V. and distribution of GTH flyers and the Capital Region.
Students with Disabilities	We offer Direct Teacher Consultant Services, where teacher push in to classrooms based on students' IEPs. We also provide resource room based on need. Additionally,	The retention rate of our students with disabilities who returned in the fall of 2022 was 86%.

we have a robust RTI system for our students of concern. Our middle school students will have RTI built into their daily schedules. We have 3 School Counselors on staff who provide social emotional support and academic guidance as well. We build in Lab courses for our students who have gaps in their academic abilities, as well as weekly ZAP (Zeros Aren't Permitted), to help all students improve their grades weekly. We conduct PAR (Personal Academic Review) with students quarterly to track their academic performance.

Additionally we provide Advisory for students daily to receive additional support from their advisory for the course of their 4 year academic career. Moving forward, we will be discussing the programming that we can add for special education students to attend our campus - including the possibility of 12:1:1 settings, if they are compliant with Least Restrictive Environment regulations. Brighter Choice boys will potentially partner in this endeavor.

Entry 10 – Teacher and Administrator Attrition

Completed - Nov 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Nov 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Green Tech High Charter School Calendar for 2023-2024 SY](#)

Filename: Green_Tech_High_Charter_School_Cal_JvaHYUL.pdf Size: 162.0 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer	Select your school's authorizer from the drop-down list first , before completing the roster.
NOTE: MUST BE DONE FIRST	
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete



FINANCIAL STATEMENTS

JUNE 30, 2023 AND 2022

GREEN TECH HIGH CHARTER SCHOOL

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JUNE 30, 2023 AND 2022

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MEMBERS OF:
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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Green Tech High Charter School

Opinion

We have audited the accompanying financial statements of Green Tech High Charter School (a nonprofit organization) (the "School"), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Green Tech High Charter School as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Green Tech High Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Green Tech High Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Green Tech High Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Green Tech High Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 19, 2023, on our consideration of Green Tech High Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Green Tech High Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Green Tech High Charter School's internal control over financial reporting and compliance.



CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 19, 2023

GREEN TECH HIGH CHARTER SCHOOL

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>		
Current Assets		
Cash - Operating	\$ 1,811,708	\$ 1,197,891
Cash - Restricted	34,000	20,000
Grants, Contracts and Other Receivables, Net	546,954	846,599
Pledges Receivable, Current Portion	-	30,000
Prepaid Expenses	17,474	-
Total Current Assets	<u>2,410,136</u>	<u>2,094,490</u>
Property and Equipment, Net	<u>6,146,899</u>	<u>6,317,388</u>
Other Assets		
Cash - Board Designated	<u>78,690</u>	<u>76,997</u>
Total Assets	<u>\$ 8,635,725</u>	<u>\$ 8,488,875</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities		
Current Portion of Long-Term Debt	\$ 215,922	\$ 206,168
Accounts Payable and Accrued Expenses	49,735	28,985
Accrued Payroll and Benefits	174,500	183,923
Compensated Absences	47,442	41,801
Refundable Advances	34,000	20,000
Total Current Liabilities	<u>521,599</u>	<u>480,877</u>
Long-Term Liabilities		
Long-Term Debt, Net of Current Portion	2,681,855	2,896,746
Net Pension Liability	815,095	223,885
Total Long-Term Liabilities	<u>3,496,950</u>	<u>3,120,631</u>
Total Liabilities	<u>4,018,549</u>	<u>3,601,508</u>
Net Assets		
Without Donor Restrictions:		
Undesignated	4,538,486	4,780,370
Board Designated	78,690	76,997
Total Net Assets Without Donor Restrictions	<u>4,617,176</u>	<u>4,857,367</u>
With Donor Restrictions:		
Purpose Restricted	<u>-</u>	<u>30,000</u>
Total Net Assets	<u>4,617,176</u>	<u>4,887,367</u>
Total Liabilities and Net Assets	<u>\$ 8,635,725</u>	<u>\$ 8,488,875</u>

GREEN TECH HIGH CHARTER SCHOOL*STATEMENT OF ACTIVITIES**FOR THE YEAR ENDED JUNE 30, 2023*

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue:			
Public School Districts			
Resident Student Enrollment	\$ 6,432,332	\$ -	\$ 6,432,332
Students with Disabilities	153,988	-	153,988
Grants and Contracts			
Federal Grants	430,232	-	430,232
Food Service/Children Nutrition Program	<u>264,702</u>	<u>-</u>	<u>264,702</u>
Total Revenue	<u>7,281,254</u>	<u>-</u>	<u>7,281,254</u>
Expenses:			
Program Services			
Regular Education	5,540,840	-	5,540,840
Special Education	325,310	-	325,310
Other Programs	<u>264,275</u>	<u>-</u>	<u>264,275</u>
Total Program Services	6,130,425	-	6,130,425
Management and General	<u>1,594,973</u>	<u>-</u>	<u>1,594,973</u>
Total Expenses	<u>7,725,398</u>	<u>-</u>	<u>7,725,398</u>
Deficit from School Operations	<u>(444,144)</u>	<u>-</u>	<u>(444,144)</u>
Other Revenue and Reclassifications			
Contributions	58,393	-	58,393
Fundraising	3,116	-	3,116
Interest Income	2,051	-	2,051
E-Rate Income	45,935	-	45,935
Miscellaneous Income	64,458	-	64,458
Net Assets Released from Restrictions	<u>30,000</u>	<u>(30,000)</u>	<u>-</u>
Total Other Revenue and Reclassifications	203,953	(30,000)	173,953
Change in Net Assets	(240,191)	(30,000)	(270,191)
Net Assets, Beginning of Year	<u>4,857,367</u>	<u>30,000</u>	<u>4,887,367</u>
Net Assets, End of Year	<u>\$ 4,617,176</u>	<u>\$ -</u>	<u>\$ 4,617,176</u>

GREEN TECH HIGH CHARTER SCHOOL*STATEMENT OF ACTIVITIES**FOR THE YEAR ENDED JUNE 30, 2022*

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue:			
Public School Districts			
Resident Student Enrollment	\$ 6,389,770	\$ -	\$ 6,389,770
Students with Disabilities	92,894	-	92,894
Grants and Contracts			
Federal Grants	970,902	-	970,902
State and Local Grants	4,097	-	4,097
Food Service/Children Nutrition Program	<u>181,041</u>	<u>-</u>	<u>181,041</u>
Total Revenue	<u>7,638,704</u>	<u>-</u>	<u>7,638,704</u>
Expenses:			
Program Services			
Regular Education	4,614,737	-	4,614,737
Special Education	331,589	-	331,589
Other Programs	<u>198,411</u>	<u>-</u>	<u>198,411</u>
Total Program Services	5,144,737	-	5,144,737
Management and General	<u>1,686,257</u>	<u>-</u>	<u>1,686,257</u>
Total Expenses	<u>6,830,994</u>	<u>-</u>	<u>6,830,994</u>
Surplus from School Operations	<u>807,710</u>	<u>-</u>	<u>807,710</u>
Other Revenue and Reclassifications			
Contributions	131,550	-	131,550
Fundraising	8,758	-	8,758
Interest Income	1,760	-	1,760
E-Rate Income	173,269	-	173,269
Miscellaneous Income	20,530	-	20,530
Net Assets Released from Restrictions	<u>30,000</u>	<u>(30,000)</u>	<u>-</u>
Total Other Revenue and Reclassifications	<u>365,867</u>	<u>(30,000)</u>	<u>335,867</u>
Change in Net Assets	1,173,577	(30,000)	1,143,577
Net Assets, Beginning of Year	<u>3,683,790</u>	<u>60,000</u>	<u>3,743,790</u>
Net Assets, End of Year	<u>\$ 4,857,367</u>	<u>\$ 30,000</u>	<u>\$ 4,887,367</u>

GREEN TECH HIGH CHARTER SCHOOL

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
Cash Flows From Operating Activities:		
Change in Net Assets	\$ (270,191)	\$ 1,143,577
Adjustments to Reconcile Change in Net Assets to Cash Provided by Operating Activities:		
Amortization of Debt Issuance Costs	938	469
Depreciation	325,240	260,755
Pension Related Changes	591,210	(5,987)
Bad Debt Expense	30,000	49,117
Changes in Operating Assets and Liabilities		
(Increase) Decrease in Assets		
Grants, Contracts and Other Receivables, Net	299,645	(518,541)
Pledges Receivable	-	30,000
Prepaid Expense	(17,474)	38,256
Increase (Decrease) in Liabilities		
Accounts Payable and Accrued Expenses	20,750	(53,199)
Accrued Payroll and Benefits	(9,423)	(108,450)
Compensated Absences	5,641	(4,328)
Refundable Advances	<u>14,000</u>	<u>(120,250)</u>
Net Cash Provided by Operating Activities	<u>990,336</u>	<u>711,419</u>
Cash Flows From Investing Activities		
Purchase of Property and Equipment	(154,751)	(830,645)
Acquisition of Intangible Assets	<u>-</u>	<u>(14,070)</u>
Net Cash Used In Investing Activities	<u>(154,751)</u>	<u>(844,715)</u>
Cash Flows From Financing Activities		
Payments on Long-Term Debt	<u>(206,075)</u>	<u>(91,693)</u>
Change in Cash	629,510	(224,989)
Cash, Beginning of Year	<u>1,294,888</u>	<u>1,519,877</u>
Cash, End of Year	<u>\$ 1,924,398</u>	<u>\$ 1,294,888</u>
Supplemental Disclosure of Cash Flow Information		
Cash Paid for Interest	<u>\$ 145,300</u>	<u>\$ 63,136</u>
Assets Purchased with Debt Proceeds	<u>\$ -</u>	<u>\$ 3,200,000</u>

Note: Cash includes operating, restricted and board designated accounts.

GREEN TECH HIGH CHARTER SCHOOL*STATEMENT OF FUNCTIONAL EXPENSES**FOR THE YEAR ENDED JUNE 30, 2023*

	Program Services				Supporting Services	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>	<u>Total</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 3,403,649	\$ 209,915	\$ 190,228	\$ 3,803,792	\$ 866,162	\$ 4,669,954
Benefits and Payroll Taxes	651,777	40,197	36,427	728,401	165,864	894,265
Contracted Services	302,761	18,672	-	321,433	-	321,433
Educational Materials	174,276	10,748	-	185,024	-	185,024
Extracurricular Activities	48,599	-	-	48,599	-	48,599
Insurance	61,579	3,798	3,442	68,819	15,671	84,490
Maintenance and Repairs	224,924	13,872	12,571	251,367	57,239	308,606
Marketing and Recruitment	-	-	-	-	65,159	65,159
Miscellaneous	-	-	-	-	9,530	9,530
Postage and Delivery	-	-	-	-	11,283	11,283
Professional Services	-	-	-	-	68,727	68,727
Scholarships	20,000	-	-	20,000	-	20,000
Sports	118,366	-	-	118,366	-	118,366
Staff Development	56,938	3,512	-	60,450	-	60,450
Supplies and Materials	-	-	-	-	60,716	60,716
Telephone and Internet	38,201	2,356	2,135	42,692	9,720	52,412
Transportation (Student)	62,121	-	-	62,121	-	62,121
Travel (General)	12,200	752	-	12,952	-	12,952
Uniforms	17,035	-	-	17,035	-	17,035
Utilities	111,366	6,868	6,224	124,458	28,340	152,798
Depreciation	237,048	14,620	13,248	264,916	60,324	325,240
Bad Debt Expense	-	-	-	-	30,000	30,000
Interest	-	-	-	-	146,238	146,238
Total Expenses	<u>\$ 5,540,840</u>	<u>\$ 325,310</u>	<u>\$ 264,275</u>	<u>\$ 6,130,425</u>	<u>\$ 1,594,973</u>	<u>\$ 7,725,398</u>

GREEN TECH HIGH CHARTER SCHOOL*STATEMENT OF FUNCTIONAL EXPENSES**FOR THE YEAR ENDED JUNE 30, 2022*

	Program Services				Supporting Services	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>	<u>Total</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 2,741,405	\$ 208,209	\$ 140,511	\$ 3,090,125	\$ 986,690	\$4,076,815
Benefits and Payroll Taxes	626,794	47,605	32,126	706,525	225,597	932,122
Contracted Services	222,308	16,884	-	239,192	-	239,192
Educational Materials	173,027	13,141	-	186,168	-	186,168
Extracurricular Activities	6,487	-	-	6,487	-	6,487
Insurance	56,975	4,327	2,920	64,222	20,507	84,729
Maintenance and Repairs	177,528	13,483	9,099	200,110	63,896	264,006
Marketing and Recruitment	-	-	-	-	44,417	44,417
Miscellaneous	-	-	-	-	3,958	3,958
Postage and Delivery	-	-	-	-	12,281	12,281
Professional Services	-	-	-	-	70,003	70,003
Scholarships	50,000	-	-	50,000	-	50,000
Sports	127,451	-	-	127,451	-	127,451
Staff Development	74,201	5,636	-	79,837	-	79,837
Supplies and Materials	-	-	-	-	49,596	49,596
Telephone and Internet	35,541	2,699	1,822	40,062	12,791	52,853
Transportation (Student)	44,578	-	-	44,578	-	44,578
Travel (General)	25,306	1,922	-	27,228	-	27,228
Uniforms	20,312	-	-	20,312	-	20,312
Utilities	57,482	4,366	2,946	64,794	20,690	85,484
Depreciation	175,342	13,317	8,987	197,646	63,109	260,755
Bad Debt Expense	-	-	-	-	49,117	49,117
Interest	-	-	-	-	63,605	63,605
Total Expenses	<u>\$ 4,614,737</u>	<u>\$ 331,589</u>	<u>\$ 198,411</u>	<u>\$ 5,144,737</u>	<u>\$1,686,257</u>	<u>\$6,830,994</u>

1. ORGANIZATION AND PURPOSE

Organization

The mission of Green Tech High Charter School (the “School”) is to prepare young men to complete high school with a Regents diploma so they will have the opportunity to attend college or choose an alternative, responsible career path as they enter adulthood. The School will succeed in this mission by providing a complete college preparatory high school curriculum that ensures every student will attain the skills and coursework necessary for a Regents diploma, including the use of computer technology, with an added knowledge and understanding of the environment.

A provisional charter, valid for five years, was granted to the School by the Charter School Institute of the State University of New York pursuant to Article 56 of the Educational Law of the State of New York. The School began providing educational services in the fall of 2008 for the 9th grade. The provisional charter allowed for an additional grade to be added in each subsequent year until the School reaches grade 12. The School’s most recent charter renewal was granted in 2023 extending operations for an additional two years. In February 2019, the School received approval to modify its charter renewal and add a middle school program to its existing high school program, adding grades 6 through 8 in subsequent years through June 30, 2021. As of June 30, 2023, the School had an enrollment of approximately 409 students in the 6th through 12th grades.

The School is governed by a Board of Trustees in accordance with the School’s bylaws.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting Policies and Financial Statement Presentation

The following summarizes the significant accounting policies consistently applied in the preparation of the School’s financial statements, with references to the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) where applicable.

Basis of Accounting

The financial statements of the School are prepared using the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred. This basis of accounting is in accordance with accounting principles generally accepted in the United States of America.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

A substantial portion of the School's revenue and related receivables is derived from its billing to school districts in accordance with State law, requiring the District to reimburse the School based on a per capita basis. These revenues are recognized ratably over the related school year during which they are earned.

Grants, contributions received and unconditional promises to give are measured at their fair values and reported as an increase in net assets. The School reports gifts of cash and other assets as donor restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as support without donor restrictions. The School reports gifts of goods and equipment as support without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as support with donor restrictions. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the School reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Revenue on cost reimbursement grants and contracts is recognized to the extent actual expenditures have been incurred in compliance with the specific grant requirements. Other grant and contract revenue is recognized in the period earned if on a fee for services basis. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred.

Revenue from Contracts with Customers

Revenue from contracts with customers is recognized in accordance with a five-step model as follows:

- Identify the contract with the customer
- Identify the performance obligation(s) in the contract
- Determine the transaction price
- Allocate the transaction price to the performance obligation(s) in the contract
- Recognize revenue when earned or as performance obligation(s) are satisfied

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue from Contracts with Customers (Continued)

Contract Assets

Amounts related to services provided to customers which have not been billed and that do not meet the conditions of an unconditional right to payment at the end of the reporting period are contract assets. Contract asset balances consist primarily of services provided to customers who are still receiving services at the end of the year. There were no contract assets at June 30, 2023 and 2022.

Contract Liabilities

Contract liabilities represent revenue that has been deferred for the funds advanced by third party payors for the School's contracts received related to services that have not yet been provided to customers. Contract liabilities consist of payments made by funding and other sources for the School's contracts for services not yet performed that are expected to be performed within the next fiscal year. There were no contract liabilities at June 30, 2023 and 2022.

Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs benefitted. Salaries are allocated based on estimates of total time spent, while other expenses are allocated based on estimates of the resources used.

Grants, Contracts and Other Receivables

Receivables are carried at original invoice amounts less an estimate made for doubtful receivables based on a review of all outstanding amounts on a monthly basis. Management determines the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Receivables are written off when deemed uncollectible. Recoveries of accounts previously written off are recorded when received. A receivable is considered past due if any portion of the receivable balance is outstanding for more than 90 days. Management has determined an allowance for school district tuition was necessary as of June 30, 2023 and 2022 in the amount of \$107,000.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Pledges Receivable

Unconditional pledges receivable are recognized as revenue without donor restrictions if pledged and paid in the same year, and revenue with donor restrictions if pledged in one year with ultimate payment in subsequent year(s). Pledges are recorded at net realizable value if expected to be collected in one year and at fair value if expected to be collected in more than one year.

Property, Equipment and Depreciation

Acquisitions of property and equipment in excess of \$1,000 are capitalized and recorded at cost. Improvements and replacements of property and equipment are capitalized. Maintenance and repairs not improving or extending the lives of property and equipment are charged to expense as incurred. When assets are sold or retired, their cost and related accumulated depreciation is removed from the accounts and any gain or loss is reported in the statement of activities. Depreciation is provided over the estimated useful life of each class of depreciable asset (ranging from 3 to 39 years) and is computed using the straight-line method.

Net Assets

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets of the School and changes therein are reported according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets without Donor Restrictions - Net assets that are not subject to donor-imposed stipulations.

Net Assets with Donor Restrictions - Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the School and/or the passage of time. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Advertising Costs

The School expenses advertising costs as they are incurred. Advertising costs for the years ended June 30, 2023 and 2022 were \$65,159 and \$44,417, respectively, and are included in the Statement of Functional Expenses as marketing and recruitment.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Tax Status

The School is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the School qualifies as a school, and for the charitable contribution deduction under Section 170(b)(1)(A)(ii), and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Donated Services

The School received donated services from unpaid volunteers who assisted in fund raising, office administration and program activities. For the services donated, the criteria for recognition in these financial statements of such volunteer effort was not met and, therefore, no revenue and expense has been reflected in these financial statements. Management has estimated that volunteers have provided approximately 100 hours in assisting the School in each of the years ended June 30, 2023 and 2022.

Fair Value

The ASC requires expanded disclosures about fair value measurements and establishes a three-level hierarchy for fair value measurements based on the observable input to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that the School would receive upon selling an asset or pay to transfer a liability in an orderly transaction between market participants.

Accounting for Uncertainty in Income Taxes

The School follows the ASC, *Accounting for Income Taxes*, and their current accounting policy for evaluating uncertain tax positions is in accordance with generally accepted accounting principles. The School has not recognized any benefits from uncertain tax positions in 2023 and believes it has no uncertain tax positions for which it is reasonably possible that the total amounts of unrecognized tax benefits will significantly increase or decrease within 12 months of the balance sheet date of June 30, 2023.

Information returns filed by the School are subject to examination by taxing authorities up to three years after the extended due date of each return. Forms 990 and state income tax filings for the School are no longer subject to examination for the year ended June 30, 2019 and prior.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Reclassifications

Certain 2022 amounts have been reclassified to conform to the 2023 financial statement presentation.

New Accounting Pronouncement

ASU No. 2016-02

In February 2016, the FASB issued ASU 2016-02, *Leases* (ASU 2016-02). ASU 2016-02 establishes a comprehensive new lease accounting model. The new standard clarifies the definition of a lease and causes lessees to recognize leases on the balance sheet as a lease liability with a corresponding right-to-use asset for leases with a lease term of more than one year. ASU 2016-02 is effective for financial statements issued for fiscal years beginning after December 15, 2021. The new standard requires a modified retrospective transition for capital or operating leases existing at or entered into after the beginning of the earliest comparative period presented in the financial statements, but it does not require transition accounting for leases that expire prior to the date of initial application. The School is currently evaluating the impact that ASU 2016-02 will have on the School's financial statements and related disclosures. Management has determined any impact of this pronouncement to be immaterial, therefore, no amounts have been recorded.

Subsequent Events

The School follows the ASC, *Subsequent Events*, which establishes general standards of accounting for, and disclosures of, events that occur after the due date of the financial statements but before the financial statements are issued or are available to be issued. In the preparation of these financial statements and notes thereto, management has evaluated subsequent events or transactions as to any potential material impact on operations or financial position occurring through October 19, 2023, the date the financial statements were available to be issued. No events or transactions were identified by management.

3. BOARD DESIGNATED AND RESTRICTED CASH

The School has internally designated cash in the amount of \$78,690 and \$76,997 as of June 30, 2023 and 2022, respectively. The intended purpose of this designation is to provide a dissolution escrow to cover costs associated with an unanticipated closure, as required by the School's Charter Agreement. The School also has Restricted Cash in the amount of \$34,000 and \$20,000 at June 30, 2023 and 2022, respectively. This cash represents refundable advances on grants to be expended in subsequent periods.

4. GRANTS, CONTRACTS, OTHER AND PLEDGES RECEIVABLE, NET

At June 30, 2023 and 2022, grants, contracts and other receivables were comprised of the following sources:

	<u>2023</u>	<u>2022</u>
School District Tuition, Net	\$ 78,974	\$ 12,105
U.S. Department of Agriculture	14,021	30,791
U.S. Department of Education	453,959	803,703
	<u>\$ 546,954</u>	<u>\$ 846,599</u>

At June 30, 2022 the School had received \$30,000 of promises to give which have been recorded as net assets with donor restrictions due to purpose restrictions.

5. PROPERTY AND EQUIPMENT

Property and equipment are reflected at historical cost, net of related depreciation, and are comprised of the following at June 30, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Land	\$ 255,000	\$ 255,000
Buildings and Improvements	5,874,906	5,767,391
Furniture and Fixtures	137,208	137,208
Equipment	503,417	456,181
Total at Cost	6,770,531	6,615,780
Less: Accumulated Depreciation	(623,632)	(298,392)
	<u>\$ 6,146,899</u>	<u>\$ 6,317,388</u>

Depreciation expense was \$325,240 and \$260,755 for the years ended June 30, 2023 and 2022, respectively.

6. REFUNDABLE ADVANCES

Refundable advances consist of grant funds received for specific expenditures in subsequent periods, and the balances are comprised of the following at June 30, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Scholarships	\$ 14,000	\$ 20,000
Transportation, Clothing, Safety Gear	20,000	-
	<u>\$ 34,000</u>	<u>\$ 20,000</u>

The grants listed above have an implied or specific right of return if the funds are not expended for the specific purpose.

7. LONG-TERM DEBT

Long-Term debt is comprised of the following:

	<u>2023</u>	<u>2022</u>
Mortgage loan payable to Bank of Greene County in monthly installments of \$29,288, including interest at 4.74%, maturing in January 2034, collateralized by the building.	\$ 2,910,440	\$ 3,116,515
Less: Unamortized Debt Issuance Costs, Net	(12,663)	(13,601)
Less: Current Portion	<u>(215,922)</u>	<u>(206,168)</u>
Long-Term Debt, Net of Current Portion and Unamortized Debt Issuance Costs	<u>\$ 2,681,855</u>	<u>\$ 2,896,746</u>

The School is required to maintain debt covenants by the lender of the mortgage. As of June 30, 2023, the School was in compliance with all applicable covenants.

Unamortized debt issuance costs as of June 30, 2023 and 2022 consist of the following:

	<u>2023</u>	<u>2022</u>
Transaction and Financing Costs - Fifteen Year Amortization	\$ 14,070	\$ 14,070
Less: Accumulated Amortization	<u>(1,407)</u>	<u>(469)</u>
Unamortized Debt Issuance Costs, Net	<u>\$ 12,663</u>	<u>\$ 13,601</u>

Estimated debt maturities at June 30 over the next five (5) years and thereafter are as follows:

2024	\$ 215,922
2025	226,905
2026	238,052
2027	249,749
2028	261,778
Thereafter	<u>1,718,034</u>
	<u>\$ 2,910,440</u>

8. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions represent amounts received and restricted by donors to provide resources for increased compensation to instructional staff, in accordance with the School's long-term financial stability plan. Net assets with donor restrictions as of June 30, 2023 and 2022 are as follows:

	<u>2023</u>	<u>2022</u>
Subject to Expenditure for Special Purpose:		
Foundation for Teaching Fund	\$ <u>-</u>	\$ <u>60,000</u>

Net assets with donor restrictions are shown in the Statement of Financial Position as follows:

	<u>2022</u>	<u>2021</u>
Pledges Receivable - Current Portion	\$ <u>-</u>	\$ <u>30,000</u>

9. NET ASSETS RELEASED FROM RESTRICTIONS

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose.

	<u>2023</u>	<u>2022</u>
Purpose Restrictions Accomplished:		
Donations Expended for Specific Purpose	\$ <u>30,000</u>	\$ <u>30,000</u>

10. RETIREMENT PLANS

Profit Sharing Plan

The School has adopted a profit-sharing plan under IRC §401(k) covering substantially all eligible employees, along with a discretionary matching contribution of up to 50% of the employee's contribution, to a maximum matching contribution of 2% of the employee's gross compensation. The School's 401(k) matching contribution for the years ended June 30, 2023 and 2022 were \$0 each year.

10. RETIREMENT PLANS (CONTINUED)

Defined Benefit Pension Plan

The School adopted a tax exempt Defined Benefit Pension Plan (the “Plan”) and related trust under Internal Revenue Code Section 401(a) and 501(a), respectively, effective July 1, 2020.

Plan Description

The Plan covers substantially all employees who have completed 1 year of service (1,000 hours) and have reached age 21. Upon reaching age 62 (or age 55 with at least five years of vested service) participants are eligible for benefits of 1% of plan compensation multiplied by the participant’s credited service.

Funding Policy

The School is required to make annual contributions to the Plan as actuarially determined. For the years ended June 30, 2023 and 2022, the School contributed \$120,000 and \$200,000, respectively to the Plan. The expected contribution for the year ending June 30, 2023 is \$241,407.

Pension Liability and Expense

At June 30, 2023 and 2022, the School reported a pension liability of \$815,095 and \$223,885, respectively, calculated as follows:

	<u>2023</u>	<u>2022</u>
<u>Change in Benefit Obligation</u>		
Projected Benefit Obligation - Beginning of Year	\$ 619,207	\$ 432,033
Service Cost	262,014	444,821
Interest Cost	52,554	12,766
Amendments	553,276	-
Actuarial Gain (Loss)	(150,073)	(270,413)
Projected Benefit Obligation - End of Year	<u>\$ 1,336,978</u>	<u>\$ 619,207</u>
<u>Change in Plan Assets</u>		
Fair Value of Plan Assets - Beginning of Year	\$ 395,322	\$ 202,161
Actual Return on Plan Assets	6,561	(6,839)
Employer Contributions	120,000	200,000
Fair Value of Plan Assets - End of Year	<u>\$ 521,883</u>	<u>\$ 395,322</u>
Pension Asset (Liability)	<u>\$ (815,095)</u>	<u>\$ (223,885)</u>

12. RETIREMENT PLANS (CONTINUED)

Defined Benefit Pension Plan (Continued)

The fair value (measured at quoted prices in active markets for identical assets, Level 1) of the Plan's assets at June 30, 2023 and 2022 were as follows:

	<u>2023</u>	<u>2022</u>
Cash	\$ 39,361	\$ 202,484
Bonds	206,832	-
U.S. Equity Investments	135,381	-
Foreign Equity Investments	140,205	-
Exchange Traded Products	-	192,838
Other	104	-
Total	<u>\$ 521,883</u>	<u>\$ 395,322</u>

For the year ended June 30, 2023, the School reported net periodic pension cost for this plan as follows:

	<u>2023</u>	<u>2022</u>
Service Cost Component	\$ 262,014	\$ 444,821
Interest Cost on Projected Benefit Obligation	52,554	12,766
Expected Return on Assets	(27,916)	(19,237)
Prior Service Cost	553,276	-
Amortization of Actuarial Gain	(126,718)	(244,337)
Net Periodic Pension Cost	<u>\$ 713,210</u>	<u>\$ 194,013</u>

Actuarial Assumptions

Actuarial Cost Method	Projected Unit Credit
Measurement Date	June 30, 2023
Discount Rate	4.93%
Salary Increases	3.0%
Expected Long-Term Rate of Return	7.0%
Pre-Retirement Mortality	N/A
Post-Retirement Maturity	Sex-distinct Amount -Weighted Pre-2012 Mortality Tables using Scale MP-2021 on a generational basis

12. RETIREMENT PLANS (CONTINUED)

Defined Benefit Pension Plan (Continued)

Expected Benefit Payments

Benefits expected to be paid if the future are as follows:

2024	\$	9,267
2025		9,173
2026		7,074
2027		8,969
2028		17,574
2029-2033		215,411

13. COMMITMENTS AND CONTINGENCIES

The School is subject to audits and reviews of reimbursable costs by various governmental agencies. The outcome of the audits and reviews may have the effect of retroactively increasing or decreasing revenue from various sources. These changes, if any, will be recognized in accordance with the rules and guidelines established by the various funding sources.

14. CONCENTRATION OF RISK

The School receives a substantial portion of its funding from school districts where students reside. Three school districts comprised approximately 79% and 73% of total revenue and support for the years ended June 30, 2023 and 2022, respectively. No other funding source accounted for more than 10% of total revenue and support.

The School does occasionally maintain deposits in excess of federal insured limits. The ASC identifies this as a possible concentration of credit risk requiring disclosure, regardless of the degree of risk. The risk is managed by maintaining all deposits in high quality financial institutions.

15. LIQUIDITY AND AVAILABILITY OF RESOURCES

The School has \$2,358,662 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of \$1,811,708 and receivables of \$546,954. The School has a goal to maintain financial assets, which consist of cash and short-term investments, on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$1,300,000. The School has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

**ADDITIONAL REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS AND
THE UNIFORM GUIDANCE**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Trustees
Green Tech High Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Green Tech High Charter School (a nonprofit organization) (the "School"), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 19, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Cusack & Company, CPA's LLC". The signature is written in a cursive, flowing style.

CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 19, 2023

CUSACK & COMPANY
Certified Public Accountants LLC
7 AIRPORT PARK BOULEVARD
LATHAM, NEW YORK 12110
(518) 786-3550
FAX (518) 786-1538
E-MAIL ADDRESS: CPAS@CUSACK.CPA
WWW.CUSACK.CPA

MEMBERS OF:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF:
NEW YORK STATE SCHOOL OF
CERTIFIED PUBLIC ACCOUNTANTS

October 19, 2023

To the Board of Trustees
Green Tech High Charter School
Albany, New York

We have audited the financial statements of Green Tech High Charter School for the year ended June 30, 2023, and have issued our report thereon dated October 19, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 1, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Green Tech High Charter School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the 2023 fiscal year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no sensitive estimates affecting the financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no sensitive disclosures affecting the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. A schedule of proposed and corrected, and/or passed, adjustments is attached to this letter, as applicable.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 19, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Current Year Comments:

1. During our testing over the payroll function we noted that as of June 30, 2023, the School had exceeded the legal limit for uncertified teachers by 11 individuals which has increased from 6 as of June 30, 2022. We discussed this item with management and they acknowledged this overage which was due primarily to unanticipated staffing changes which could not be rectified in a timely manner to provide adequate class coverage. We recommend that the Board assists management in developing a policy to ensure that the uncertified teacher limitation is not breached and if this situation should arise there is a process to timely resolve and regain compliance. **This comment regarding uncertified teachers in excess of the legal limit is unresolved from June 30, 2019.**

Management Response:

Management continually reviews compliance with this requirement and, despite setbacks because of staffing issues caused by the COVID-19 pandemic, seeks certified teachers from a limited pool of employees. We accept the recommendation and will work to ensure compliance as resources are available going forward.

Prior Year Comments:

1. During our testing of accounts receivable we noted several older receivables for student tuition, and an allowance for doubtful accounts has been established. We recommend that these items are aggressively pursued or formally intercepted with the NYS Education Department. If all reasonable collection efforts have been exhausted, we recommend management approves the finance department to formally write off as uncollectible.


Management Response:

We accept this recommendation and will actively pursue all outstanding receivables or write off if deemed uncollectible.

Resolution: This item has NOT been resolved.

This information is intended solely for the use of the Board of Trustees and management of Green Tech High Charter School and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A black rectangular redaction box covering a signature.

CUSACK & COMPANY, CPAS, LLC

Green Tech High Charter School

Adjusting Journal Entries

July 1, 2022 - June 30, 2023

Date	Reference	Account	Description	WP Reference	Debit	Credit	Net Income Effect	Misstatement
Adjusting Journal Entries								
06/30/23	AJE01		ADJUST: FIXED ASSETS	H-SERIES			(15,983.47)	
		14300	BUILDING IMPROVEMENTS		45,643.65			
		53500	FOOD SERVICE SUPPLIES		569.99			
		52800	COMPUTER EQUIPMENT & SOFTWARE		5,667.50			
		14000	EQUIPMENT			6,706.49		
		14100	FURNITURE & FIXTURES			45,643.65		
		59900	DEPRECIATION		8,807.98			
		14399	ACCUMULATED DEPRECIATION-BUILDING & IMPROVEMENTS			9,198.85		
		16099	CLOSING COSTS: A/A			78.13		
		59950	AMORTIZATION (CLOSING COSTS)		938.00			
06/30/23	AJE02		ADJUST: TITLE 1	W-2.2			44,660.00	
		12201	Accrued Revenue- Grants		44,660.00			
		42301	TITLE I GRANT INCOME			44,660.00		
06/30/23	AJE03		ADJUST: DEFERRED REVENUE	R-1			(14,000.00)	
		46651	DONATIONS		32,000.00			
		46652	Scholarships			18,000.00		
		20200	DEFERRED INCOME			14,000.00		
06/30/23	AJE04		ADJUST:PENSION LIABILITY	P-1.1			(591,210.00)	
		63000	PENSION PLAN ADMIN FEES		15,500.00			
		51700	GTH Pension Plan			135,500.00		
		51641.2	PENSION PLAN VALUATION		711,210.00			
		29000	PENSION OBLIGATION			591,210.00		
06/30/23	AJE05		ADJUST: REMOVE PLEDGE FROM AR	C-1.2			(30,000.00)	
		60220	BAD DEBT- M&G		30,000.00			
		12040	PLEDGES RECEIVABLE			30,000.00		
Totals for Adjusting Journal Entries					<u>894,997.12</u>	<u>894,997.12</u>	<u>(606,533.47)</u>	
Report Totals					<u>894,997.12</u>	<u>894,997.12</u>	<u>(606,533.47)</u>	

Journal Entry count = 5

GREEN TECH HIGH CHARTER SCHOOL
99 SLINGERLAND STREET
ALBANY, NEW YORK 12202

October 19, 2023

Cusack & Company, CPA's LLC
7 Airport Park Boulevard
Latham, New York 12110

This representation letter is provided in connection with your audits of the financial statements of Green Tech High Charter School, which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audits.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
2. The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
6. Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with U.S. GAAP.

7. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
8. The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole.
9. The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
10. Significant estimates and material concentrations have been appropriately disclosed in accordance with U.S. GAAP.
11. Guarantees, whether written or oral, under which the School is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.

Information Provided

12. We have provided you with:
 - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and all audit or relevant monitoring reports, if any, received from funding sources.
 - b. Additional information that you have requested from us for the purpose of the audits.
 - c. Unrestricted access to persons within the School from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of the meetings of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.
13. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
14. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
15. We have no knowledge of any fraud or suspected fraud that affects the School and involves:
 - a. Management,
 - b. Employees who have significant roles in internal control, or
 - c. Others where the fraud could have a material effect on the financial statements.

16. We have no knowledge of any allegations of fraud or suspected fraud affecting the School's financial statements communicated by employees, former employees, grantors, regulators, or others.
17. We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
18. We have disclosed to you all known actual or possible litigation, claims, and assessment whose effects should be considered when preparing the financial statements.
19. We have disclosed to you the identity of the School's related parties and all the related-party relationships and transactions of which we are aware.
20. The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
21. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us.
22. Green Tech High Charter School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the School's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.



Signed:

SUNY Charter Schools Institute
Budget Narrative

Education Corporation Name:

Fiscal Contact:

Date:

Name:

Email:

1. What steps has the education corporation taken to ensure it has enacted a conservative budget?

2. How much of the education corporation's tier two of the ESSER funds would be spent by September 30, 2023? How much of the tier three ESSER funds does the education corporation plan to spend by September 30, 2024?

3. How does the education corporation ensure the sustainability of programs enacted through the use of ESSER funding once ESSER funding period ends?

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Barry D Walston

Name of Charter School Education Corporation:

Green Tech Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]
Barry D. Walston (Jul 17, 2023 12:30 EDT)

07/17/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Matthew A Toporowski

Name of Charter School Education Corporation:

Matthew A Toporowski

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED] _____

Business Address:

[REDACTED] _____

E-mail Address:

[REDACTED] _____

Home Telephone:

[REDACTED] _____

Home Address:

[REDACTED] _____

[REDACTED]

07/03/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Marie Allen Campbell

Name of Charter School Education Corporation:

Green Tech Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

0000000000

Business Address:

N/A

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

1 [REDACTED]

[REDACTED]

07/07/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Laura Atkins

Name of Charter School Education Corporation:

Green Tech Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

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☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

5 [REDACTED]

Home Address:

[REDACTED]

[REDACTED]
Laur 3 15:51 EDT)

07/19/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Pamela Williams

Name of Charter School Education Corporation:

Green Tech Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

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If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

Retired

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]
Pamela Williams (Jun 22, 2023 15:51 EDT)

06/22/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Sierra Sangetti-Daniels

Name of Charter School Education Corporation:

Green Tech Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED] _____

Business Address:

[REDACTED] _____

E-mail Address:

[REDACTED] _____

Home Telephone:

[REDACTED] _____

Home Address:

[REDACTED] _____

[REDACTED]

07/03/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

DONA S. BULLUCK

Name of Charter School Education Corporation:

Green Tech Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

BOARD MEMBER, VICE CHAIR

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

N/A

Business Address:

N/A

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED] 7/8/2023
Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest


-

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Business Telephone:

Business Address:

E-mail Address:



Home Telephone:



Home Address:

Signature

Date

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022



GREEN TECH HIGH CHARTER SCHOOL

2023-2024 School Calendar

16 School/16 Instructional

10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

Jul 5- Summer School Starts

Jul 24- New Staff Report

Jul 25- 6th Grade Parent & Student

Mandatory Orientation (5p-6p)

Jul 27- 9th Grade Parent & Student

Mandatory Orientation (5p-6p)

Jul 31- End of Summer School

20 School/8 Instructional

21	22	23	24	25	
28	29	30	31		

Aug 7- All Staff Return

Aug 8- 6th & 9th Grade Parent & Student

Mandatory Orientation (5p-6p)

Aug 10- 10th Grade Parent & Student

Mandatory Orientation (5p-6p)

Aug 14-16- Freshmen Orientation

(8am to 11:30am)

Aug 17- 11th Grade Parent & Student

Mandatory Orientation (5p-6p)

Aug 22- 12th Grade Parent & Student

Mandatory Orientation (5p-6p)

Aug 21-22- 6th Grade Orientation (1/2 Day)

Aug 23- 7th and 8th Grade Parent & Student

Mandatory Orientation (5p-6p)

Aug 23- 6th Grade Orientation (Full Day)

Aug 24- 6th Grade Orientation (1/2 Day)

Aug 25- Staff Trip

20 School/19 Instructional

18	19	20	21	22	
25	26	27	28	29	

Sept 4- Labor Day

Sept 5- 1st Day of School

Sept 8- Half Day of School

Sept 20-21- Picture Day

Sept 22- Open House (3:30p-5:30p)

(Half Day for Students)

Sept 26- Progress Reports

21 School/21 Instructional

23	24	25	26	27	
30	31				

Oct 9- Indigenous Peoples' Day

Oct 11- PSAT Testing, Senior Service Day

and Freshmen Field Trip

Oct 17- Progress Reports

Oct 19- Picture Retake Day

Oct 27- Staff PD (No Classes)

18 School/17 Instructional

6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

Nov 3- End of Quarter 1

Nov 6- Start of Quarter 2

Nov 9- Parent Teacher Conferences

(1:00p-7:00p) No Classes

Nov 10- Observation of Veterans Day

Nov 18- GTH Feeds the Community

Nov 22-24- Thanksgiving Break

Nov 28- Progress Reports

14 School/14 Instructional

4	5	6			
11	12	13			
18	19	20			
25	26	27			

Dec 12- Progress Reports

Dec 20- Half Day of School

Dec 21-31- Holiday Break

21 School/20 Instructional

29	30	31			

Jan 1- Holiday Break

Jan 12- End of Quarter 2

Jan 15- MLK Jr Day

Jan 16- Start of Quarter 3

Jan 23-26- January Regents Exam

15 School/15 Instructional

26	27	28	29		

Feb 1- Parent Teacher Conference

(1:00p-7:00p) No Classes

Feb 2- Social Emotional Development

(No Classes)

Feb 12- Progress Reports

Feb 19-23- Winter Break

20 School/20 Instructional

4	5	6	7	8	
18	19	20	21	22	

Mar 15- Recess Day

Mar 28- End of Quarter 3

Mar 29- Start of Quarter 4

Mar 29- Good Friday

17 School/16 Instructional

8	9	10	11	12	
22	23	24	25	26	

Apr 8- Start of Quarter 4

Apr 10- MS (ONLY) ELA Test

(Half Day of School)

Apr 11- MS (ONLY) ELA Test

(Half Day of School)

Apr 15-16- Makeup Day for ELA

Apr 16- Progress Reports

Apr 18- Parent Teacher Conferences

(1:00p-7:00p) No Classes

Apr 19- Social Emotional Development

(No Classes)

Apr 22-23- No Classes for MS

(Scoring Day)

21 School/21 Instructional

6	7	8	9		
20	21	22	23	24	

May 7- MS (ONLY) Math Test

(Half Day of School)

May 8- MS (ONLY) Math Test

(Half Day of School)

May 10- Staff PD (No Classes)

May 13- Spring Uniforms

May 13-14- Makeup Day for Math

May 15-16- No Classes for MS

(Scoring Day)

May 24- Recess Day

May 27- Memorial Day

14 School/14 Instructional

24	25	26	27	28	

(Lab Makeup Day for Non-Testers)

June 4-7- Final Exams

June 10- Make Up Day

June 13- Last Day of School for HS Students

June 14- Regents Exams

June 18- Regents Exams

June 19- Juneteenth

June 20-25- Regents Exams

June 26- MS Graduation &

Last Day of School for MS Students(1/2 Day)

June 27- EOY Awards and Field Day

June 28- HS Graduation

2023-2024 Calendar Key	
	Staff Report (No Classes)
	Regents Testing
	1/2 Day for Students
	Recess Day (School Closed)
	Parent Teacher Conferences (No Classes)
	Orientation

SCHOOL DAYS: 216
INSTRUCTIONAL DAYS: 201
INSTRUCTIONAL HOURS: 1,818

NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

0	1	0	1	0	0	8	6	0	9	0	7
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School Name

G	r	e	e	n	T	e	c	h		C	h	a	r	t	e	r		H	S								
---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	--	---	---	--	--	--	--	--	--	--	--

Facility/Building Name

G	r	e	e	n	T	e	c	h		C	h	a	r	t	e	r		H	S								
---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	--	---	---	--	--	--	--	--	--	--	--

Street Address (NO PO Box Numbers)

9	9		S	l	i	n	g	e	r	a	n	d		S	t												
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City/Town/Village

A	l	b	a	n	y																					
---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Zip Code

1	2	2	0	2
---	---	---	---	---

Name of Municipality Responsible for Local Code Enforcement

C	i	t	y							A	l	b	a	n	y											
---	---	---	---	--	--	--	--	--	--	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--

INSTRUCTIONS

- Read the "Manual for Nonpublic School Facility - Fire & Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
 - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
 - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date 2023

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

☒ STUDENT INSTRUCTION

☐ OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

☐ YES ☒ NO

If 'yes', is the sprinkler alarm connected with the building alarm?

☒ YES ☐ NO

3. Is there a fire hydrant system for facility protection?

☒ YES ☐ NO

If YES, indicate ownership of system (select one):

Yes

public owned

school owned

other (please specify)

4. Indicate the ownership of this facility

☐ LEASED

☒ OWNED

5. What is the current gross Square footage of this facility?

87000

(to the nearest whole ten feet)

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required ☒ YES ☐ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills.

Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	8-16-22	4.00	
2	9-2-22	4.32	
3	10-10-22	4.19	
4	2-15-23	5.15	
5	3-3-23	4.30	
6	4-19-23	4.45	
7	5-23-23	4.20	
8	6-8-23	4.34	
9	8-10-22		9.50 am
10	9-20-22		2.30 pm
11	5-29-23		8.50 am
12	6-15-23		3.21 pm

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: 4 minutes 37 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

☒ YES ☐ NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

☒ YES ☐ NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

☐ YES ☒ NO

a. If YES, indicate: _____ total number of fires

b. _____ total number of injuries

c. _____ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

 X YES NO

School Name _____ Building Name _____

5

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- ☒ Inspection by the fire department of the city, town, village or fire district in which the building is located
- ☐ Inspection by a fire corporation whose territory includes the school building
- ☐ Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- ☐ Inspection by a fire inspector (Building Safety Inspector or Code Enforcement Official) who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 8/8/23 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: NICHOLAS DELBALSO Title: FF/INV/CEO

Signature: [Signature] Date: 8/8/23

Inspector's Organization: ALBANY FIRE DEPARTMENT

Inspector's Telephone #: 518-227-5447 Inspector's Email: ndelbals@albanyny.gov

Inspector's Code Enforcement Certification # 0322-0113
(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office : _____

Address: _____

Name of contact person : _____ Title: _____

Telephone #: _____ Email address: _____

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: Mr. Jaymes White Title: Principal/CEO

Signature: [Signature] Telephone #: (518) 694-3400

Email: jwhite@greentechhigh.org



City of Albany

Department of Buildings and Regulatory Compliance

Green Tech High Charter School
99 Slingerlands
Albany, N.Y. 12202

Certificate of Occupancy

Address: 99 Slingerland St

Permit 18-8384

Parcel 04457

This is to Certify that the building located at 99 Slingerland St in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Change of tenant - Green Tech High Charter School.

The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School	E
Second Floor	School	E
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance R2A

Issuance Recommended By:

Adam Clark
Building Inspector

Richard Lajoie - Deputy Director

Issue Date: Friday, September 28, 2018

City of Albany

Department of Buildings & Regulatory Compliance

Building Permit



This permit must be posted conspicuously at the worksite until a final inspection is performed.

Copies of the approved application and any associated plans must be kept on premises at all times.

For any questions about this permit or to schedule necessary inspections, please call our office at (518) 434-5995.

Issued To: Green Tech High Charter School
518-694-3400

Permit Fee:

\$125

Permit Type:

Change of Tenant

Issue Date:

10/9/2018

Permit Class:

Change of Tenant

Permit No:

COT18-8384

Expiration

Date:

10/10/2019

Inspector: A Clark

Site:

99 SLINGERLAND ST

Work:

Change Of Tenant - Green Tech HS

Conditions: *Work must be done according to submitted plans.*

Richard LaJoy, Director
City of Albany

Department of Buildings & Regulatory Compliance

Thank you for investing in our City! We look forward to working with you throughout your project.

Please contact the Building Inspector assigned to your project or our office at (518) 434-5995 or codes@albany.gov when it comes time for us to perform the necessary inspections associated with your permit. For all permits a final inspection will be needed. **Inspections are required for your project.** The type of inspections needed will depend on the nature of the work. All electrical and plumbing work and insulation must be inspected before walls are closed-up. All footings and foundations must be inspected before a project may proceed. It is the responsibility of the permit applicant to call for these inspections when needed. For questions about what inspections are needed for your project, contact the building inspector assigned to it. ***Failure to call for or to pass a required inspection will result in a stop work order and, where required, the undoing of work as needed to verify the work is in compliance with code and conforms with the submitted permit application.***

A \$100 inspection fee will be charged in the following circumstances: 1) an inspection is called for by the applicant and work to be inspected is not ready for inspection when the inspector arrives, 2) an inspection is called for by the applicant and no qualified person is available to meet the inspector when the inspector arrives, 3) when work that was previously inspected and subject to a correction order by an inspector is not corrected at the time of the second inspection, and 4) inspections requested for the purpose of issuing a temporary certificate of occupancy.

All work must be executed in compliance with all applicable laws and in conformity with what was submitted in your application. If you anticipate having to change aspects of your project from what you provided us in your permit application, please notify us at (518) 434-5995 or codes@albany.gov as any such changes will need to be reviewed and pre-approved.

Renewals may be granted beyond the expiration date at the discretion of the Building Inspector upon the payment of a renewal fee of one half the original fee for a year extension or a quarter of the original fee for a six month extension. Renewals cannot extend past two years and three months from the original expiration date.

No work beyond what is authorized by this permit, including the permanent demolition of any structure, is authorized by this permit.

If you decide not to perform the permitted work, please contact our office so that we may close the permit.



Please take a moment to fill out
our brief customer satisfaction
survey.