

# Application: Global Community Charter School

Bill Holmes - bholmes@globalcommunitycs.org  
2022-2023 Annual Report

## Summary

ID: 0000000232

Last submitted: Nov 1 2023 10:45 PM (EDT)

Labels: Board of Regents

## Entry 1 School Info and Cover Page

Completed - Oct 19 2023

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

GLOBAL COMMUNITY CHARTER SCHOOL 800000071075

**a1. Popular School Name**

GCCS

**b. CHARTER AUTHORIZER (As of June 30th, 2023)**

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. School Unionized**

Is your charter school unionized?

No

**d. DISTRICT / CSD OF LOCATION**

CSD # 5 - MANHATTAN

**e. Date of Approved Initial Charter**

Sep 13 2011

**f. Date School First Opened for Instruction**

Sep 10 2012

**g. Approved School Mission and Key Design Elements**

*(Regents, NYCDOE and Buffalo BOE authorized schools only)*

Mission: Global Community Charter School (GCCS) serves Harlem and the surrounding communities by engaging students in grades PreK-8 in an education that is rigorous, inquiry-based, and that empowers students and their families to work successfully together across differences in language, culture, economic background, age, and nationality. Our school prepares students to thrive in a challenging secondary education and to exhibit the courage and conviction to make a difference.

KDE 1: Multiple forms of evidence

KDE 2: Professional Learning Community

KDE 3: Visual and performing arts integration

KDE 4: International Baccalaureate Primary Years Programme (PYP) and Middle Years Programme (MYP)

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**h. School Website Address**

[www.globalcommunitycs.org](http://www.globalcommunitycs.org)

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**i. Total Approved Charter Enrollment for 2022-2023 School Year**

645

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**j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment**

500

### k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

#### Responses Selected:

k
1
2
3
4
5
6
7
8

### I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

## FACILITIES INFORMATION

### m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

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**School Site 1 (Primary)**

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**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2350 5th Ave New York, NY 10037	646-360-2363	NYC CSD 5	K-5	K-5	3-5

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**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Kristan Norgrove	Chief Academic Officer	646-360-2363	██████████	<a href="mailto:knorgrove@globalcommunitycs.org">knorgrove@globalcommunitycs.org</a> .
Operational Leader	Bill Holmes	Chief Operating Officer	646-360-2363	██████████	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a> .
Compliance Contact	Bill Holmes	Chief Operating Officer	646-360-2363	██████████	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a> .
Complaint Contact	Bill Holmes	Chief Operating Officer	646-360-2363	██████████	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a> .
DASA Coordinator	Jasmin Candelario	Assistant Chief Academic Officer	646-360-2363		<a href="mailto:jcandelario@globalcommunitycs.org">jcandelario@globalcommunitycs.org</a> .
Phone Contact for After Hours Emergencies	Bill Holmes	Chief Operating Officer	617-470-9335	██████████	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a> .

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

### Site 1 Certificate of Occupancy (COO)

[GCCS CO 5th Ave ES.pdf](#)

**Filename:** GCCS CO 5th Ave ES.pdf **Size:** 34.2 kB

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### Site 1 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

[2350 5Ave Man.pdf](#)

**Filename:** 2350 5Ave Man.pdf **Size:** 165.3 kB

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### School Site 2

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**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

		Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	218 West 147th St New York, NY 10039	646-401-0987	NYC CSD 5	6-8	6-8	6-8

**m2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Kristan Norgrove	Chief Academic Officer	646-401-0987	██████████	<a href="mailto:knorgrove@globalcommunitycs.org">knorgrove@globalcommunitycs.org</a>
Operational Leader	Bill Holmes	Chief Operating Officer	646-401-0987	██████████	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a>
Compliance Contact	Bill Holmes	Chief Operating Officer	646-401-0987	██████████	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a>
Complaint Contact	Bill Holmes	Chief Operating Officer	646-401-0987	██████████	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a>
DASA Coordinator	Jasmin Candelario	Assistant Chief Academic Officer	646-401-0987	██████████	<a href="mailto:jcandelario@globalcommunitycs.org">jcandelario@globalcommunitycs.org</a>
Phone Contact for After Hours Emergencies	Bill Holmes	Chief Operating Officer	617-470-9335		<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a>



**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.**

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

**Site 1 Certificate of Occupancy (COO)**

[219 West 146th Street Initial TCO.pdf](#)

**Filename:** 219 West 146th Street Initial TCO.pdf **Size:** 51.5 kB

**Site 2 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[218 W 147 St Man.pdf](#)

**Filename:** 218 W 147 St Man.pdf **Size:** 165.3 kB

**n. List of owned, rented, leased facilities not used to educate students**

Separate by semi-colon (;)

N/A

## CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

**o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

No

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	<a href="mailto:jen@pasekconsulting.com">jen@pasekconsulting.com</a>

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

### Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

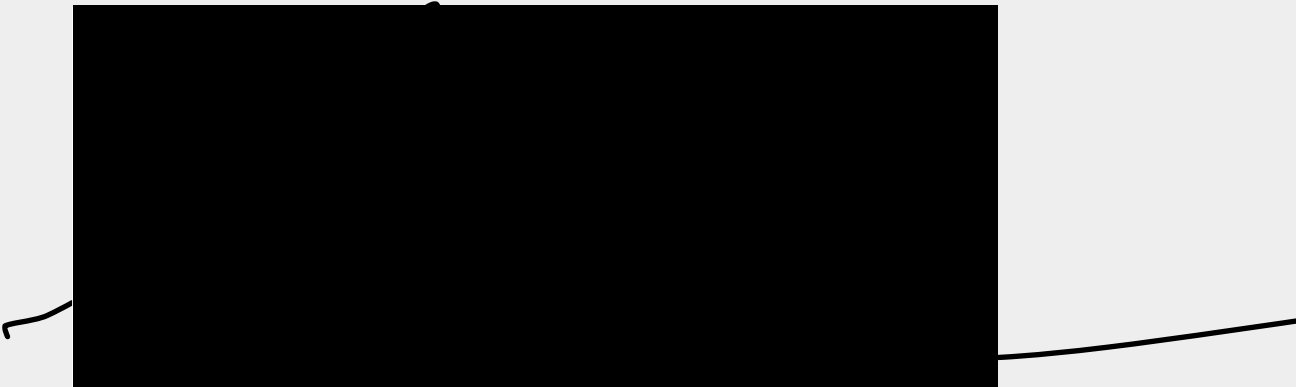
**Responses Selected:**

Yes

Signature, Head of Charter School

A large black rectangular redaction box covers the signature of the Head of Charter School. A small portion of a handwritten mark is visible at the bottom left corner of the redaction.

Signature, President of the Board of Trustees

A large black rectangular redaction box covers the signature of the President of the Board of Trustees. A handwritten mark is visible at the bottom left corner of the redaction, and a long horizontal line extends from the bottom right corner of the redaction box.

**Date**

Aug 1 2023



Thank you.

## Entry 2 Links to Critical Documents on School Website

Completed - Oct 19 2023

### Instructions

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

## Form for Entry 2 Links to Critical Documents on School Website

School Name: Global Community Charter School

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<a href="https://www.globalcommunitycs.org/auditsandannualreports">https://www.globalcommunitycs.org/auditsandannualreports</a>
2. Board meeting notices, agendas and documents	<a href="https://www.globalcommunitycs.org/auditsandannualreports">https://www.globalcommunitycs.org/auditsandannualreports</a>
3. New York State School Report Card	<a href="https://www.globalcommunitycs.org/auditsandannualreports">https://www.globalcommunitycs.org/auditsandannualreports</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.globalcommunitycs.org/for-families-old">https://www.globalcommunitycs.org/for-families-old</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://www.globalcommunitycs.org/for-families-old">https://www.globalcommunitycs.org/for-families-old</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.globalcommunitycs.org/for-families-old">https://www.globalcommunitycs.org/for-families-old</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.globalcommunitycs.org/for-families-old">https://www.globalcommunitycs.org/for-families-old</a>

Thank you.



## Entry 3 Progress Toward Goals

Completed - Oct 31 2023

## Instructions

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

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#### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

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2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year 80% of students who have been enrolled on BEDS day for at least two consecutive years will perform at or above grade level (Levels 3&4) on the NYSED assessments. Based on previous year's BEDS Day enrollment.	<p>NYS (3-8) Assessments</p> <p>Proficiency of students enrolled as of BEDS Day 2021:</p> <p>ELA: 52%</p> <p>Math: 56%</p> <p>Sci 8: 70%</p>	Not Met	<p>PD:</p> <p>ELA: close reading, guided reading (targeted support for new staff), support for 1st grade reading (based on end of year Kindergarten data)</p> <p>Math: The National Research Council, in their report Adding it up: Helping children learn mathematics, identified five strands of mathematical proficiency. Throughout the year, our PD will focus on each of the five strands: conceptual understanding, computing, reasoning, applying, and engaging.</p> <p>Science: Inquiry-based science instruction</p> <p>ELA: Heggerty was added to grades PreK - 1st to increase phonemic awareness</p>

				<p>Guided reading in grades K - 5</p> <p>Close reading in all grades 3 - 8</p> <p>Reading intervention for students not meeting grade level expectations in all grades K - 8</p> <p>Friday afternoon test prep for students on the cusp</p> <p>Math:</p> <p>Revised the math test prep strategy so that the content that is most assessed was reviewed the most during the test prep unit</p> <p>Math intervention for students not meeting grade level expectations in all grades K - 8</p> <p>Friday afternoon test prep for students on the cusp</p> <p>Science:</p> <p>Dedicated science teacher for grades 3 - 8</p> <p>Additional science period for 5th graders taking the science assessment for the six weeks leading up to the science test</p> <p>Friday afternoon science test prep for all science testing grade students</p>
Academic Goal 2	Each year the percentage of	NYS ELA Assessments -	Met	



	students who score at or above Level 3 on the New York State ELA examination will exceed that of the Community School District (CSD) in which the school is located.	District 5  ELA GCCS CSD 5 Gr 3 42% 34% Gr 4 46% 35% Gr 5 48% 30% Gr 6 41% 30% Gr 7 61% 37% Gr 8 89% 42% All 51% 35%		
Academic Goal 3	Each year the percentage of students who score at or above Level 3 on the New York State math examination will exceed that of the Community School District (CSD) in which the school is located.	NYS ELA Assessments - District 5  MATH GCCS CSD 5 Gr 3 58% 37% Gr 4 57% 34% Gr 5 43% 30% Gr 6 56% 21% Gr 7 42% 35% Gr 8 85% 18% All 55% 29%	Met	
Academic Goal 4	Each year the percentage of students who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	NYS ELA Assessments *Statewide scores have not been made public at the time of this report	Unable to Assess	
Academic Goal 5	Each year the percentage of students who score at or above Level 3 on the New York State math examination will exceed that of the state.	NYS Math Assessments - NYS	Unable to Assess	
Academic Goal 6	Each year the percentage of English language	NYS ELA Assessments - ELL and District 5	Met	

	learners at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	Grades 3-8 GCCS 27% District 5 8%		
Academic Goal 7	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	NYS ELA Assessments - SWD and District 5  SWD ELA Grades 3-8  GCCS 24% District 5 18%	Met	
Academic Goal 8	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	NYS ELA Assessments - ED and District 5  ED ELA Grades 3-8  GCCS 48% District 5 31%	Met	
Academic Goal 9	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State math examination will exceed that of the CSD.	NYS Math Assessments - ELL and District 5  GCCS 41% District 5 13%	Met	
Academic Goal 10	Each year the percentage of students with disabilities at the school who score at	NYS Math Assessments - SWD and District 5	Met	

	or above Level 3 on the New York State math examination will exceed that of the CSD.	GCCS 32% District 5 14%		
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**2. Do have more academic goals to add?**

Yes

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State math examination will exceed that of the CSD.	NYS Math Assessments - ED and District 5  GCCS 54% District 5 26%	Met	
Academic Goal 12	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	Unable to Assess - Statewide ELA and Math Results have not been made public.	Unable to Assess	
Academic Goal 13	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	NYS ELA Assessments - SWD and NYS	Unable to Assess	
Academic Goal 14	Each year the percentage of	NYS ELA Assessments - ED	Unable to Assess	

	economically disadvantaged students at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	and NYS		
Academic Goal 15	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State math examination will exceed that of the state.	NYS Math Assessments - ELL and NYS	Unable to Assess	
Academic Goal 16	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State math examination will exceed that of the state.	NYS Math Assessments - SWD and NYS	Unable to Assess	
Academic Goal 17	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State math examination will exceed that of the state.	NYS Math Assessments - ED and NYS	Unable to Assess	
Academic Goal 18				
Academic Goal 19				

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Academic Goal 20				
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3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

**For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	GCCS will have an annual average student attendance of 95%.	ATS Overall, school attendance was 90% for the 2022/23 school year.	Not Met	Rewards and recognition for students with strong attendance and/or attendance that has improved. Monthly attendance reports to families so that there is awareness of both excused and unexcused absences. Students who are chronically absent, late, or picked up early will be required to attend mandatory summer school.
Org Goal 2	Each year at least 80% of families will complete the NYC DOE Annual Parent Survey.	NYCDOE Survey	Unable to Assess	
Org Goal 3	Parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parent satisfaction that meets or	NYCDOE Survey When comparing the 8 categories of family satisfaction on the NYCDOE School Survey, the NYC overall average is 93% compared to GCCS at 90%.	Not Met	We are implementing grade level specific Family Clubs this year. In this way, we can provide targeted programming for families who have children in different grades. Families are going to

	exceeds citywide averages.			be provided with more opportunities to engage with key leaders via Chat and Chews with the CAO and Board meetings that happen at least once a trimester on-site and in the morning instead of all of the meetings at night.
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No



## 6. FINANCIAL GOALS

### 2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	The school will operate each year within the budget established annually by the Board of Trustees.	Review of monthly financials and ongoing review of the budget with our finance committee. GCCS will realize a deficit for 2022-23 due to delays in payment of the Employee Retention Credit.	Not Met	Leadership will closely monitor enrollment and spending via monthly meetings.
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** - Hidden from applicant

## Instructions

### **SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.**

### GLOBAL COMMUNITY CHARTER SCHOOL - 06

Filename: GLOBAL\_COMMUNITY\_CHARTER\_SCHOOL\_-\_baQMtxJ.pdf Size: 443.7 kB

## Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

### Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2023

### Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

**Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.**

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### 2022-23 Audit NYSED - GCCS

Filename: 2022-23\_Audit\_NYSED\_-\_GCCS.xlsx Size: 74.2 kB

## Entry 4c – Additional Financial Documents

Completed - Nov 1 2023

**Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**[GLOBAL COMMUNITY CHARTER SCHOOL - Advisory Comment Letter](#)**

Filename: GLOBAL\_COMMUNITY\_CHARTER\_SCHOOL\_-\_9aLgiru.pdf Size: 298.2 kB

**[GLOBAL COMMUNITY CHARTER SCHOOL - Single Audit](#)**

Filename: GLOBAL\_COMMUNITY\_CHARTER\_SCHOOL\_-\_XmGQFQ9.pdf Size: 454.1 kB

**[FY23 Audit CAP](#)**

Filename: FY23\_Audit\_CAP.pdf Size: 101.1 kB

**[Escrow Account Statement 2023-06-30](#)**

also referenced in LT assets of audit in balance sheet

Filename: View\_PDF\_Statement\_2023-06-30\_1.pdf Size: 934.7 kB

**Entry 4d - Financial Contact Information**

Completed - Oct 31 2023

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2023**.

**Form for "Financial Contact Information"**

**1. School Based Fiscal Contact Information**

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Bill Holmes	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a>	646-360-2363

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jackie Lee	<a href="mailto:jlee@mmb-co.com">jlee@mmb-co.com</a>	585-423-1860	9

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 1 2023

**SUNY-authorized charter schools** should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [2023-24-Budget-Template NYSEDandNYCDOE](#)

Filename: 2023-24-Budget-Template\_NYSEDandNYCDOE.xlsx Size: 128.3 kB

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 9 2023

### **Required of ALL Charter Schools**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial

Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [GCCS M Zornow 2022-23 BOT Disclosure of Financial Interest](#)

Filename: GCCS\_M\_Zornow\_2022-23\_BOT\_Disclosu\_IZjrAlf.pdf Size: 454.5 kB

### [I Yusuf GCCS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: I\_Yusuf\_GCCS\_2022-23\_BOT\_Disclosur\_ajeXl1t.pdf Size: 454.1 kB

### [K McGovern GCCS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: K\_McGovern\_GCCS\_2022-23\_BOT\_Disclo\_F7MFKTV.pdf Size: 459.5 kB

### [N Pozek GCCS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: N\_Pozek\_GCCS\_2022-23\_BOT\_Disclosur\_wUP8Znq.pdf Size: 458.9 kB

### [M Budhwani GCCS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: M\_Budhwani\_GCCS\_2022-23\_BOT\_Disclo\_Kdr9iL0.pdf Size: 459.3 kB

### [A Houseman GCCS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: A\_Houseman\_GCCS\_2022-23\_BOT\_Disclo\_waW3zcy.pdf Size: 458.0 kB

### [Priyanka Gandhi GCCS 2022-23 BOT Disclosure of Financial Interest - signed](#)

Filename: Priyanka\_Gandhi\_GCCS\_2022-23\_BOT\_D\_xXpiYTU.pdf Size: 456.8 kB

### [Luke Copley GCCS 2022-23 BOT Disclosure](#)

Filename: Luke\_Copley\_GCCS\_2022-23\_BOT\_Disclosure.pdf Size: 453.1 kB

### [GCCS Juanita Di Castro on Behalf of Redacted](#)

Filename: GCCS\_Juanita\_Di\_Castro\_on\_Behalf\_o\_1eZDJGm.pdf Size: 426.5 kB

## **Entry 7 BOT Membership Table**

Completed - Oct 19 2023

## **Instructions**

### **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

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**Authorizer:**

Who is the authorizer of your charter school?

Board of Regents

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**1. 2022-2023 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Luke Copley	[REDACTED]	Treasurer	Finance	Yes	1	5/12/2021	5/31/2024	12
2	Anna Houseman	[REDACTED]	Chair	Strategy Task Force, Finance (chair)	Yes	1	5/12/2021	5/31/2024	9
3	Ibrahim Yusuf	[REDACTED]	Trustee/Member	Finance	Yes	3	07/01/2022	6/30/2025	6
4	Nick Pozek	[REDACTED]	Vice Chair	Fundraising task force; strategy task force (chair)	Yes	2	02/28/2023	6/30/2026	10
5	Kate McGovern	[REDACTED]	Trustee/Member	Education and Accountability	Yes	5	07/01/2022	06/30/2025	12
6	Juanita de Castro	[REDACTED]	Trustee/Member	Fundraising task force (chair); Strategy Task Force	Yes	1	7/15/2021	6/30/2024	10
7	Misbah Budhwa	[REDACTED]	Secretary	Education and	Yes	1	7/15/2021	6/30/2024	10

	ni	██████████ ██████████		Account ability; Strategy Task Force					
8	Martha Zornow	██████████ ██████████ ██████████	Trustee/Member	Educatio n and Account ability; Strategy Task Force	Yes	1	08/01/2021	7/31/2024	10
9									11

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	8
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	8



**3. Number of Board meetings held during 2022-2023**

14

**4. Number of Board meetings scheduled for 2023-2024**

12

**Total number of Voting Members on June 30, 2023:**

8

**Total number of Voting Members added during the 2022-2023 school year:**

0

**Total number of Voting Members who departed during the 2022-2023 school year:**

0

**Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:**

8

**Total number of Non-Voting Members on June 30, 2023:**

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2022-2023

1

Thank you.

## Entry 8 Board Meeting Minutes

Completed - Oct 19 2023

**[Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY](#)**

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

**[GCCSMinutes22\\_23](#)**

Filename: GCCSMinutes22\_23.pdf Size: 557.9 kB

## Entry 9 Enrollment & Retention

Completed - Oct 19 2023

**[Instructions for submitting Enrollment and Retention Efforts](#)**

**[Required of ALL Charter Schools](#)**

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

**\*SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

## **Entry 9 Enrollment and Retention of Special Populations**

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**Good Faith Efforts to Meet Recruitment Targets (Attract)**

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>To recruit economically disadvantaged students, GCCS markets to families in public housing near the school. As there are several public housing complexes in a close radius to GCCS, this is the school's primary method for recruiting ED students. All GCCS marketing materials describe the supports offered by the school, including after-school programming. Staff from GCCS visit daycares and prekindergarten providers within close proximity to the school.</p>	<p>In the 2022-23 school year, our enrollment for ED students was 91% and the local district enrolled 89% ED students in similar grades. We will continue with current strategies in 2023-24 to enroll and retain the three subgroups..</p>
English Language Learners	<ul style="list-style-type: none"> <li>-The school's recruitment presentation team includes the bilingual Family Coordinator.</li> <li>-GCCS recruits at area preschools with high concentrations of bilingual students.</li> <li>-The application is printed in English &amp; Spanish.</li> <li>-Bilingual staff members deliver school tours and presentations.</li> <li>-Marketing materials are available in different languages.</li> <li>-Marketing materials describe the school's supports for ELL. In response to the impact of the COVID-19 pandemic, we moved more recruitment efforts to digital platforms, including social media and Google advertising.</li> </ul> <p>We have been very successful in recruiting Spanish-speaking families as many of our existing Spanish-speaking families support our recruitment efforts through referrals. Our well-developed recruitment approach includes an emphasis on</p>	<p>In 2022-23, we enrolled 15% English Language Learners while the local district enrolled 11%.</p>

	<p>translated materials as well as in-person translation for open houses and recruitment events.</p>	
<p>Students with Disabilities</p>	<p>The GCCS recruitment team visits preschools that serve SWD. In particular, GCCS focuses on recruitment at a nearby early life center that caters to students with disabilities. Our marketing materials describe the school's ICT model and support for SWD. We ensure that all print and digital marketing for GCCS reflects diverse images of students, including SWD. We continue to expand outreach to additional daycare and pre-kindergarten providers who serve students with special needs. We currently have a lottery weight of five for SWD. Steps to increase our enrollment of SWD: Utilize a social media campaign specifically targeting families with students who have IEPs; Conduct in-person outreach at day cares locally and distribute printed campaign specifically targeting families with students who have IEPs; Analyze applicant data and reach out to families with IEPs who applied, were accepted, but did not enroll to gather information on why families did not choose GCCS; Add a subgroup data to the Board dashboard section about applicants. GCCS continued to expand outreach to additional daycare and pre-kindergarten providers who serve students with special needs.</p>	<p>In the 2022-23 school year, our enrollment of SWD was 23% compared to the local district's 29%.</p>

**Good Faith Efforts To Meet Enrollment Retention Targets**

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>To retain ED students, the school schedule offers intervention periods. There is extended-day, after-school, and summer programming. The school offers workshops for parents on topics such as how to support student literacy at home. GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students. We partner with Operation Backpack to provide free backpacks filled with school supplies to all students. During the COVID-19 pandemic, we supported our families in more ways than just through provision of in-school instruction. We worked with Red Rabbit, our school food partner, to drop off meals to strategic locations throughout the neighborhood, and made regular deliveries of basic school supplies, Chromebooks, and WiFi hotspots to ensure their ability to connect with their virtual classrooms.</p>	<p>86% of our eligible ED students returned in the fall 2022 from the previous year. Given that we have a significant population of ED students, we have well-developed supports for this group that we will continue to implement in the upcoming school year.</p>
English Language Learners	<p>GCCS serves our ELLs students with support from two ENL teachers and special populations coordinator. These teachers assist with inclusive instructional strategies and support students through ENL periods (which continued during remote learning) and push-in services. Schoolwide, we prioritize hiring bilingual teachers to further support ELLs. GCCS also offers Spanish as a “special” for all grade levels. To the best of our ability, we make all of our communications to families available in Spanish as well as English, and</p>	<p>93% of English Language Learners returned in 2022-23. We have a robust ELL program that will continue in the 2023-24 school year in order to support the retention of this group.</p>

	our communication platform allows families to translate all messages into their native language.	
Students with Disabilities	GCCS provides an ICT model, with at least one SPED-certified teacher in each ICT classroom. GCCS' staff includes a special populations coordinator, reading and math specialists, and three counselors. In addition, agency-provided staff include two full-time speech and language therapists, one full-time occupational therapist, and one part-time physical therapist. GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students. Our student support services staff, in particular our special populations coordinator, continues to build relationships with our SWD families and the local infrastructure that supports getting students the services they need.	The retention rate of our students with disabilities who returned in the fall of 2022 was 87%.

## Entry 10 – Teacher and Administrator Attrition

Completed - Oct 19 2023

### Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

#### 1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.



## B. Emergency Conditional Clearances

### Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### Attestation

#### Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## Entry 11 Percent of Uncertified Teachers

Completed - Oct 19 2023

### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## Entry 11 Uncertified Teachers

School Name:

---

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	1
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	2
ii. Science	2
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>4.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
<b>Total Category C: not to exceed 5</b>	<b>4.0</b>

**TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	13

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	9

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	28

**CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	50

Thank you.



**Entry 12 Organization Chart**

Completed - Oct 19 2023

[Instructions](#)

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

### [FY23 Org Chart 11](#)

Filename: FY23\_Org\_Chart\_11.17.22.pdf Size: 454.7 kB

## Entry 13 School Calendar

Completed - Oct 19 2023

[Instructions for submitting School Calendar](#)

### Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [GCCS Calendar 2023-2024 Approved](#)

Filename: GCCS\_Calendar\_2023-2024\_Approved.pdf Size: 106.0 kB

## Entry 14 Staff Roster

Completed - Oct 19 2023

### [INSTRUCTIONS](#)

### Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

**Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.**

**Reminders:** Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer <b>NOTE: MUST BE DONE FIRST</b>	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the <b>7 digit TEACH ID</b> for the Faculty/Staff person.
Role in School	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .
CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Subject Taught	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Notes	Optional

[2022-23 Cert Sheet NYSED AR \(1\)](#)

Filename: 2022-23\_Cert\_Sheet\_NYSED\_AR\_1.xlsx Size: 22.3 kB

**Optional Additional Documents to Upload (BOR)**

Incomplete

**GLOBAL COMMUNITY CHARTER SCHOOL**

**NEW YORK, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**AND**

**INDEPENDENT AUDITOR'S REPORT**

**JUNE 30, 2023**

**(With Comparative Totals for 2022)**



BUSINESS  
ADVISORS  
AND CPAS

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BUSINESS  
ADVISORS  
AND CPAS

## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Global Community Charter School

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Global Community Charter School as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Global Community Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Change in Accounting Principle***

As discussed in Note A to the financial statements, during the year ended June 30, 2023, the entity adopted new accounting guidance related to accounting for leases. Our opinion is not modified with respect to this matter.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Global Community Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

***Auditor’s Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School’s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Global Community Charter School’s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

***Report on Summarized Comparative Information***

We have previously audited Global Community Charter School’s June 30, 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 31, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2023 on our consideration of Global Community Charter School’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School’s internal control over financial reporting and compliance.



Rochester, New York  
October 31, 2023

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2023

(With Comparative Totals for 2022)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 2,342,222	\$ 2,225,643
Grants and other receivables	304,011	775,276
Employee Retention Credits receivable, net	1,072,450	-
Prepaid expenses and other current assets	<u>36,820</u>	<u>201,565</u>
TOTAL CURRENT ASSETS	3,755,503	3,202,484
<u>OTHER ASSETS</u>		
Property and equipment, net	1,746,554	1,809,644
Due from Friends of GCCS, Inc.	538,906	647,025
Cash in escrow	100,122	100,073
Security deposits	250,000	451,250
Right-of-use assets	<u>46,231,205</u>	<u>-</u>
	48,866,787	3,007,992
TOTAL ASSETS	<u>\$ 52,622,290</u>	<u>\$ 6,210,476</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 347,370	\$ 355,469
Accrued payroll and benefits	471,854	388,356
Vacation accrual	70,296	56,154
Other current liabilities	-	20,616
Current portion of lease liabilities	1,500,176	-
Deferred revenue	<u>172,181</u>	<u>296,032</u>
TOTAL CURRENT LIABILITIES	2,561,877	1,116,627
<u>OTHER LIABILITIES</u>		
Deferred lease liability	-	867,030
Long-term lease liabilities	<u>46,013,272</u>	<u>-</u>
TOTAL LIABILITIES	48,575,149	1,983,657
<u>NET ASSETS</u>		
Without donor restrictions	4,047,141	4,068,485
With donor restrictions	<u>-</u>	<u>158,334</u>
TOTAL NET ASSETS	<u>4,047,141</u>	<u>4,226,819</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 52,622,290</u>	<u>\$ 6,210,476</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2023  
 (With Comparative Totals for 2022)

	Year ended June 30,			2022
	2023		Total	
	Without Donor Restrictions	With Donor Restrictions		Total
Operating revenue and support:				
State and local per pupil operating revenue -				
Regular education	\$ 8,793,110	\$ -	\$ 8,793,110	\$ 8,000,260
State and local per pupil operating revenue -				
Special education	1,301,300	-	1,301,300	1,261,694
State and local per pupil facilities revenue	1,611,285	-	1,611,285	1,366,714
Federal grants and contracts	2,193,295	-	2,193,295	993,728
State and city grants and contracts	378,317	-	378,317	226,717
Food service/Child Nutrition income	506,268	-	506,268	429,713
Private grants	327,174	-	327,174	166,976
Interest income	6,490	-	6,490	1,452
Other income	4,207	-	4,207	3,156
Net assets released from restriction	158,334	(158,334)	-	-
TOTAL OPERATING REVENUE AND SUPPORT	15,279,780	(158,334)	15,121,446	12,450,410
Expenses:				
Program:				
Regular education	10,993,294	-	10,993,294	8,356,314
Special education	2,168,225	-	2,168,225	1,632,895
Pre-K	389,889	-	389,889	206,720
Management and general	2,657,559	-	2,657,559	1,996,674
Fundraising	164,607	-	164,607	136,532
TOTAL EXPENSES	16,373,574	-	16,373,574	12,329,135
(DEFICIT) SURPLUS FROM SCHOOL OPERATIONS	(1,093,794)	(158,334)	(1,252,128)	121,275
Other revenue:				
Employee Retention Credit income (net of fees of \$268,113)	1,072,450	-	1,072,450	-
CHANGE IN NET ASSETS	(21,344)	(158,334)	(179,678)	121,275
Net assets at beginning of year	4,068,485	158,334	4,226,819	4,105,544
NET ASSETS AT END OF YEAR	\$ 4,047,141	\$ -	\$ 4,047,141	\$ 4,226,819

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2023  
(With Comparative Totals for 2022)

	Year ended June 30,								
	2023								2022
	No. of Positions	Program Services				Supporting Services			Total
Regular Education		Special Education	Pre-K	Sub-total	Management and general	Fundraising	Sub-total		
Personnel services costs:									
Administrative staff personnel		\$ 654,256	\$ 140,328	\$	\$ 877,046	\$	\$ 78,503	\$ 986,107	\$ 1,323,859
Instructional personnel		3,976,730	794,999		4,968,742	907,604	-	107,598	3,739,149
Non-instructional personnel		27,245		82,462	39,171	107,598		90,068	115,251
Total personnel services costs	19 67	4,658,231	941,394	197,013	5,884,959	901,068	78,503	1,183,773	5,178,259
Fringe benefits and payroll taxes	3	1,308,326	253,429	5,659	1,583,931		18,257	349,078	1,234,471
Retirement	89	87,149	16,600	285,134	103,749	330,821	1,195	22,863	97,301
Legal service		-		22,176		21,668		13,874	28,191
Accounting / audit services		-			-			38,700	24,600
Other purchased/professional/ consulting services		610,828	117,233	-	732,708	38,700		13,874	842,934
Building and Land Rent / Lease		2,233,584	433,987	44,847	2,712,418	153,033	8,444	161,477	2,751,984
Repairs and maintenance		151,013	29,619	4,647	185,121	566,238	4,102	42,340	136,788
Insurance		89,732	18,839		117,745		1,355	25,948	122,092
Utilities		61,707	12,836	4,489	80,224	24,593	925	17,681	117,222
Supplies and materials		161,021	32,565	9,174	203,528	16,756	2,347	44,856	286,569
Equipment / furnishings		22,826		5,681	27,174		313	5,988	50,115
Staff development		103,125	4,348	9,942	122,768	5,675	1,415	27,057	133,882
Marketing / recruitment		150,928	28,939		180,867	25,642	2,083	39,861	141,590
Technology		85,898	16,362		102,260		1,179	22,537	82,309
Food service		405,397	77,218	1,000	482,615	21,358	-	124,797	303,001
Student services		210,112	40,021		250,133	52,244	2,885	55,129	35,844
Office expense		361,985	69,482		434,266		5,006	95,715	452,875
Depreciation and amortization		274,909	52,364		327,273	90,709	3,772	72,124	304,330
Other		16,523		2,799	19,669	68,352	226	4,338	4,778
		\$ 10,993,294	\$ 2,168,225	\$ 389,889	\$ 13,551,408	\$ 2,657,559	\$ 164,607	\$ 2,822,166	\$ 12,329,135

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2023  
(With Comparative Totals for 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ (179,678)	\$ 121,275
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	399,397	304,330
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	471,265	(320,508)
Employee Retention Credits receivable	(1,072,450)	-
Prepaid expenses and other current assets	164,745	33,530
Security deposits	201,250	(70,000)
Accounts payable and accrued expenses	(8,099)	151,875
Accrued payroll and benefits	83,498	37,035
Vacation accrual	14,142	12,841
Other current liabilities	(20,616)	-
Deferred revenue	(123,851)	286,032
Deferred lease liability	(867,030)	867,030
Operating lease liabilities, net of right of use assets	1,282,243	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	344,816	1,423,440
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Decrease (increase) in amount due from Friends of GCCS, Inc.	108,119	(267,345)
Purchases of property and equipment	(336,307)	(812,937)
NET CASH USED FOR INVESTING ACTIVITIES	(228,188)	(1,080,282)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Payments on capital leases	-	(19,531)
NET CASH USED FOR FINANCING ACTIVITIES	-	(19,531)
NET INCREASE IN CASH AND RESTRICTED CASH	116,628	323,627
Cash and restricted cash at beginning of year	2,325,716	2,002,089
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 2,442,344</u>	<u>\$ 2,325,716</u>

GLOBAL COMMUNITY CHARTER SCHOOL  
STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2023  
(With Comparative Totals for 2022)

	Year ended June 30,	
	2023	2022
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Cash paid for interest	\$ 3,145	\$ 2,497
Reconciliation of cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 2,342,222	\$ 2,225,643
Cash in escrow	100,122	100,073
Total cash and restricted cash shown in the statement of cash flows	\$ 2,442,344	\$ 2,325,716

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Global Community Charter School (the “Charter School”) is an educational corporation that operates as a charter school in New York, New York. On September 13, 2011, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. The Charter School received its third renewal on March 15, 2022 for a term of five years through June 30, 2027. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2019 through June 2024.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had \$108,334 of net assets with donor restrictions at June 30, 2022, which were restricted for the support of the middle school. The Charter School also had \$50,000 of net assets with donor restrictions at June 30, 2022 restricted for after-school programs. The Charter School had no net assets with donor restrictions at June 30, 2023.

*Net Assets Without Donor Restrictions*

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment. Board designated net assets are as follows:



GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
	<u>Without donor restrictions</u>	
Staff retention	\$ 10,375	\$ 10,375
Media center	<u>37,970</u>	<u>37,970</u>
	48,345	48,345
Undesignated	2,252,242	2,231,112
Invested in property and equipment, net of related debt	<u>1,746,554</u>	<u>1,789,028</u>
	<u>\$ 4,047,141</u>	<u>\$ 4,068,485</u>

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Universal Pre-Kindergarten (Pre-K)

Similar to state and local per pupil revenue, the Charter School recognizes Pre-K revenue as educational programming is provided to students throughout the year. The maximum revenue amount is based on a contractually determined fixed amount per student and the number of students enrolled at a point in time. This amount could be further reduced if actual costs incurred in providing the Pre-K program are less than the maximum calculated amount of the contract. Amounts are paid in installments throughout the course of the year, with the final 5% paid upon submission of all required documentation at the end of the contract year. The revenue earned for the years ended June 30, 2023 and 2022 was approximately \$378,000 and \$210,000, respectively.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2023</u>	<u>2022</u>	<u>2021</u>
Grants and other receivables	\$ 57,857	\$ 54,777	\$ 86,917

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the statement of financial position. Deferred revenue at June 30, 2023 and 2022 was approximately \$172,000 and \$296,000, respectively. The Charter School was awarded cost-reimbursement grants of approximately \$10,100 and \$1,590,000 that have not been recognized at June 30, 2023 and 2022, respectively, because qualifying expenditures had not yet been incurred.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. Cash in escrow was \$100,122 and \$100,073 at June 30, 2023 and 2022, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2023 and 2022.

Due from Friends of GCCS, Inc.

Amounts due from Friends of GCCS, Inc. represent non-interest-bearing advances provided to Friends of GCCS, Inc. The Charter School expects repayment of these amounts in future years. Friends of GCCS, Inc. is a separate not-for-profit with no board members in common with the Charter School.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years. Leasehold improvements are being amortized with a useful life that is the same as the term of the building lease.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, nursing services, speech and language consulting and certain office equipment from the local district. The Charter School was unable to determine a value for these services.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2020 through June 30, 2023 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$221,000 and \$142,000 for the years ended June 30, 2023 and 2022, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Deferred lease liability

The Charter School leases its facilities. One of its leases contains pre-determined fixed escalations of the base rent. In accordance with ASC 840, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts payable under the lease as a deferred lease liability. For the year ended June 30, 2022, the rent expense recognized in excess of amounts payable under the lease was \$867,030. As further described below, effective July 1, 2022, the Charter School adopted ASC 842, *Leases*.

Leases

The Charter School leases its school facilities and certain equipment and determines if an arrangement is a lease at inception. Operating leases are included in operating lease right-of-use (ROU) assets, other current liabilities, and operating lease liabilities on the accompanying statement of financial position. Finance leases are included in property and equipment, other current liabilities, and other long-term liabilities on the accompanying statement of financial position. There were no finance leases at June 30, 2023.

ROU assets represent the Charter School's right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As most of the leases do not provide an implicit rate, the Charter School uses a risk-free rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the Charter School will exercise that option. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term, and for finance leases, as amortization expense and interest expense.

The Charter School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

The Company has lease agreements with lease and non-lease components, which are generally accounted for separately. For certain leases, such as the school facilities, the Company accounts for the lease and non-lease components as a single lease component. For arrangements accounted for as a single lease component, there may be variability in future lease payments as the amount of the non-lease components is typically revised from one period to the next. These variable lease payments, which are primarily comprised of utilities and real estate taxes that are passed on from the lessor in proportion to the space leased, are recognized in operating expenses in the period in which the obligation for those payments was incurred.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for the year ended June 30, 2022

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2022, from which the summarized information was derived.

Adoption of new accounting standard – leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School adopted ASC 842 with the date of initial application of July 1, 2022.

The Charter School recognized and measured leases existing at July 1, 2022 (the beginning of the period of adoption) through a cumulative effect adjustment, with certain practical expedients available. Lease disclosures for the year ended June 30, 2022 are made under prior lease guidance in FASB ASC 840.

As part of the adoption of ASC 842, the Charter School elected practical expedients to account for any existing capital leases and operating leases as finance leases and operating leases, respectively, under the new guidance, without reassessing (a) whether the contracts contain leases under the new standard; (b) whether classification of capital leases or operating leases would be different in accordance with the new guidance; or (c) whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

As a result of the adoption of the new lease accounting guidance, the Charter School recognized on July 1, 2022 a lease liability of \$49,019,763, which represents the present value of the remaining operating lease payments of \$87,684,149, discounted using risk-free rates ranging from 2.84% and 2.92%, and a right-of-use asset of \$48,152,733, adjusted for the deferred lease liability of \$867,030.

The standard had a material impact on the accompanying statement of financial position, but did not have an impact on the statement of activities, nor statement of cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

New accounting pronouncement – credit losses

In June 2016 the FASB issued ASU 2016-13, "Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments" (ASU 2016-13), which requires entities to use a new impairment model referred to as the current expected credit losses (CECL) model rather than incurred losses. The new standard affects accounting for loans, accounts (trade) receivable, held-to-maturity debt securities, and other financial assets included in the scope. For non-public entities, the new standard is effective for fiscal years beginning after December 15, 2022, including interim periods within those fiscal years. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 31, 2023, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of education and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal years 2023 and 2022.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE B: LIQUIDITY AND AVAILABILITY, Cont'd

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
Cash	\$ 2,342,222	\$ 2,225,643
Grants and other receivables	304,011	775,276
Employee Retention Credits receivable	<u>1,072,450</u>	<u>-</u>
Total financial assets available within one year	3,718,683	3,000,919
Less:		
Amounts unavailable for general expenditures within one year, due to		
Amounts unavailable to management without Board approval:		
Board designated for staff retention	(10,375)	(10,375)
Board designated for media center	<u>(37,970)</u>	<u>(37,970)</u>
Total amounts unavailable to management without Board approval	(48,345)	(48,345)
Restricted by donors with purpose restrictions	<u>-</u>	<u>(158,334)</u>
	<u>(48,345)</u>	<u>(206,679)</u>
 Total financial assets available to management for general expenditures within one year	 <u>\$ 3,670,338</u>	 <u>\$ 2,794,240</u>

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
Furniture and fixtures	\$ 438,644	\$ 562,922
Computers and equipment	556,017	528,718
Leasehold improvements	2,073,473	1,664,089
Construction in progress	<u>-</u>	<u>156,655</u>
	3,068,134	2,912,384
Less accumulated depreciation and amortization	<u>1,321,580</u>	<u>1,102,740</u>
	<u>\$ 1,746,554</u>	<u>\$ 1,809,644</u>

Total depreciation and amortization expense was \$399,397 and \$304,330 for the years ended June 30, 2023 and 2022, respectively. At June 30, 2022, a portion of the Charter School's construction of leasehold improvements was in progress. Construction in progress is stated at cost. No provision for amortization is made on construction in progress until such time as the relevant assets are completed and put into use. Construction was completed during the year ended June 30, 2023 and all amounts were placed into service.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE D: LEASES

The Charter School leases its facility located at 2350 Fifth Avenue. The original lease term was from February 1, 2015 through July 31, 2017 with two options to renew, each for an additional five years. During the year ended June 30, 2022, the Charter School exercised the second option to renew their lease through July 2027. Monthly rental payments are \$125,000 beginning August 2022 through July 2027. The Charter School was required to deposit an additional \$70,000, for a total of \$250,000, with the landlord to be held as a security deposit as part of the renewal option. The Charter School is required to maintain general liability insurance in case of an incident that causes the demise of the premises. The Charter School will also pay additional expenses for utilities, maintenance, improvements, and real estate taxes.

On June 30, 2021, the Charter School entered into a thirty-three-year sublease agreement for space located at 218 West 147<sup>th</sup> Street effective July 1, 2021 through June 20, 2054 with Friends of GCCS, Inc. Effective August 18, 2022, a subsidiary of Friends of GCCS, Inc. obtained long-term bond financing and purchased the building. The Charter School obtained a rating from S&P of BB+ in connection with the bond financing. This rating is subject to change. In connection with the purchase of the building, the previous lease agreement between the Charter School and Friends of GCCS, Inc. was canceled and replaced with a new agreement. The lease agreement calls for a lease term from August 18, 2022 through June 30, 2070 and requires monthly rental payments beginning at \$103,487 per month and increasing to \$162,470 per month over the lease term. The lease includes all utilities and security services. In connection with this financing, the Charter School, together with Friends of GCCS, Inc., is required to comply with certain financial and operating covenants, including a days cash on hand covenant and a debt service ratio covenant. At June 30, 2023, the Charter School, together with Friends of GCCS, Inc., was not in compliance with the days cash on hand covenant. As a result, in accordance with the bond document, the Charter School, together with Friends of GCCS, Inc. must retain, on a total basis, a minimum of 50% of the Excess Net Revenues, as defined in the agreement, until such time as they are in compliance. The Charter School is the sole tenant of the facility purchased by Friends of GCCS, Inc. Should the Charter School or Friends of GCCS, Inc. be unable to meet their obligations under the lease agreement or the bond financing agreement, this could have an adverse impact on the ability of the Charter School to operate in the facility.

In August 2021 the Charter School entered into an operating lease for equipment. The lease requires monthly payments of \$5,545 through August 2024.

Total lease expense under the above leases was \$3,226,917 and \$2,697,509 for the years ended June 30, 2023 and 2022, respectively.



GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE D: LEASES, Cont'd

A summary of lease right-of-use assets and liabilities at June 30, 2023 are as follows:

<u>Statement of Financial Position Classification</u>		
<u>Assets</u>		
Other assets	Right-of-use assets	\$ 46,231,205
		<u>\$ 46,231,205</u>
 <u>Liabilities</u>		
Current liabilities	Current portion of lease liabilities	\$ 1,500,176
Other liabilities	Long-term lease liabilities	<u>46,013,272</u>
		<u>\$ 47,513,448</u>

The components of lease expense for the year ended June 30, 2023 were as follows:

Operating lease cost:	<u>\$ 3,226,917</u>
-----------------------	---------------------

As of June 30, 2023, minimum payments due for lease liabilities for each of the five succeeding fiscal years and thereafter are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2024	2,865,504
2025	3,059,724
2026	3,066,864
2027	3,070,164
2028	1,678,628
Thereafter	<u>71,131,560</u>
Total lease payments	84,872,444
Less: Interest	<u>(37,358,996)</u>
Present value of lease liabilities	<u>\$ 47,513,448</u>

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE D: LEASES, Cont'd

Supplemental information for the year ended June 30, 2023:

Cash paid for amounts included in the measurement of lease liabilities:	
Operating cash flows paid for operating leases	\$ 2,811,705
Weighted-average remaining lease term:	
Operating leases	41.72 years
Weighted-average discount rate:	
Operating leases	2.92%

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE F: CONCENTRATIONS

At both June 30, 2023 and 2022, approximately 79% of grants and other receivables are due from the New York State Department of Education relating to certain grants.

During the years ended June 30, 2023 and 2022 approximately 67% and 75%, respectively, of total operating revenue and support came from per-pupil funding. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students reside.

NOTE G: RETIREMENT PLAN

The Charter School has established a 403(b) retirement plan for employees. The Plan began operations effective September 15, 2016. All full-time employees are automatically enrolled at a base contribution of 2% of compensation unless they make an alternative election. The Plan also provides for a discretionary employer match. The employer match for the years ended June 30, 2023 and 2022 was approximately \$126,600 and \$97,300, respectively.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE H: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Expenses (including but not limited to salaries, benefits, payroll taxes, purchased services, occupancy costs, and supplies and materials) which are allocated to more than one program or supporting function are allocated on the basis of estimates of time, effort, and usage.

NOTE I: FINANCIAL IMPACT OF COVID-19 OUTBREAK

On March 27, 2020, the CARES Act was enacted. Under the CARES Act, the Employee Retention Credit, a refundable, wage-related tax credit, was made available to eligible employers. The Charter School recognized a benefit of approximately \$1,340,500, recorded as Employee Retention Credit income related to this credit during the year ended June 30, 2023. The Charter School incurred expenses related to the application for the credit of approximately \$268,100. These expenses have been netted against the income on the accompanying statement of activities. There were no benefits from the Employee Retention Credit recorded during the year ended June 30, 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$1,546,529 and \$348,155 of revenue relative to ESSER grants during the years ended June 30, 2023 and 2022, respectively. The Charter School has fully utilized all allocated grants as of June 30, 2023.

**GLOBAL COMMUNITY CHARTER SCHOOL**

**ADVISORY COMMENT LETTER**

**JUNE 30, 2023**



BUSINESS  
ADVISORS  
AND CPAS



BUSINESS  
ADVISORS  
AND CPAS

October 31, 2023

To the Board of Trustees  
Global Community Charter School

In planning and performing our audit of the financial statements of Global Community Charter School as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered Global Community Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

\* \* \* \* \*

- 1 -

This communication is intended solely for the information and use of Management, Finance Committee Members and Board Members and is not intended to be and should not be used by anyone other than these specified parties.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

We appreciate the cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP

**GLOBAL COMMUNITY CHARTER SCHOOL**

**NEW YORK, NEW YORK**

**SCHEDULES REQUIRED BY GOVERNMENT  
AUDITING STANDARDS AND THE UNIFORM  
GUIDANCE**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2023**



BUSINESS  
ADVISORS  
AND CPAS

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BUSINESS  
ADVISORS  
AND CPAS

INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
Global Community Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2023 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2023.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Global Community Charter School’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School’s internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Global Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2023-001.

### **Global Community Charter School's Response to Finding**

Global Community Charter School's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Global Community Charter School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rochester, New York  
October 31, 2023



BUSINESS  
ADVISORS  
AND CPAS

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF  
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees  
Global Community Charter School

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Global Community Charter School’s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Global Community Charter School’s major federal programs for the year ended June 30, 2023. Global Community Charter School’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, Global Community Charter School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Global Community Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Global Community Charter School’s compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Global Community Charter School's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Global Community Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Global Community Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Global Community Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Global Community Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2023-002 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on Global Community Charter School's response to the internal control over compliance finding identified in our audit described in the accompanying schedule of findings and questioned costs. Global Community Charter School's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

#### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of Global Community Charter School as of and for the year ended June 30, 2023, and issued our report thereon dated October 31, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.



Rochester, New York  
October 31, 2023

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2023

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through New York State Education Department:</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 193,180
Title IIA - Supporting Effective Instruction State Grant	84.367	0147	23,776
Title III - English Language Learners	84.365	0204	196,817
Title IV - Student Support and Academic Enrichment Program	84.424	0204	12,095
 <u>Education Stabilization Funds -</u>			
ESSER II - Elementary and Secondary School Emergency Relief Fund	84.425D	5891	274,437
ARP ESSER - American Rescue Plan-Elementary and Secondary School Emergency Relief	84.425U	5880	<u>1,272,092</u>
<i>Total Education Stabilization Funds</i>			<u>1,546,529</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			1,972,397
 U.S. Department of Agriculture:			
<u>Passed through New York State Education Department:</u>			
<i>Child Nutrition Cluster</i>			
School Breakfast Program	10.553	310500861012	79,344
National School Lunch Program	10.555	310500861012	376,409
Summer Food Service Program for Children	10.559	310500861012	19,786
Supply Chain Assistance - COVID	10.555	310500861012	<u>23,576</u>
<i>Total Child Nutrition Cluster</i>			<u>499,115</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE			499,115
 Federal Communications Commission:			
<u>Passed through the Universal Service</u>			
<u>Administrative Company</u>			
Emergency Connectivity Fund Program - COVID	32.009	16066955	<u>38,676</u>
TOTAL FEDERAL COMMUNICATIONS COMMISSION			<u>38,676</u>
TOTAL ALL PROGRAMS			<u>\$ 2,510,188</u>

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Cont'd

YEAR ENDED JUNE 30, 2023

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards includes the federal grant activity of Global Community Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Global Community Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

GLOBAL COMMUNITY CHARTER SCHOOL  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2023

SUMMARY OF AUDITOR'S RESULTS

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Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness(es) identified?	_____ yes <u>  x  </u> no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____ yes <u>  x  </u> none reported
Noncompliance material to financial statements noted?	<u>  x  </u> yes    _____ no

Federal Awards

Internal control over major programs:	
• Material weakness (es) identified?	<u>  x  </u> yes    _____ no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____ yes <u>  x  </u> none reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	<u>  x  </u> yes    _____ no

Identification of major program:

*AL Number:*

84.425D & 84.425U

*Name of Federal Program or Cluster:*

ESSER II & ESSER ARP

Dollar threshold used to distinguish between type A and type B programs:

  \$750,000  

Auditee qualified as low-risk auditee?	_____ yes <u>  x  </u> no
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GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2023

FINDINGS – FINANCIAL STATEMENT AUDIT

**Finding 2023-001:**

*Statement of condition:* During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the Charter School's enrollment fell below 85% of the projected enrollment for the 2022-2023 academic year and written approval from NYSED was not obtained.

*Criteria and effect of conditions:* During our audit, we noted the Charter School's charter agreement requires the Charter School to obtain written approval from NYSED prior to commencing or continuing instruction when the total number of students enrolled is less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 78% of the projected enrollment for the 2022-2023 academic year.

*Recommendation:* We recommend the Charter School obtain written approval from NYSED if enrollment falls below 85% of projected enrollment for a given academic year.

*Views of Responsible Officials:* The Charter School was in communication with NYSED about its enrollment; however, it will ensure to receive written approval should enrollment fall below 85% in future years. The Charter School also invested in a full-time enrollment coordinator in February 2023 to promote and enroll new families for the 2023-24 school year.

*Auditor's Evaluation of the Views of Responsible Officials:*

Management's response is appropriate to address the finding.

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2023

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

**Finding 2023-002:**

*Identification of the Federal Program:*

AL 84.425D – Elementary and Secondary School Emergency Relief Fund, U.S. Department of Education.  
Passed through New York State Education Department, Award Number 5891

*Criteria:* Requirements per 2 CFR Section 200.303 of the Uniform Guidance state that non-federal entities must establish and maintain effective internal control over federal awards to provide reasonable assurance that the non-federal entity is managing the federal award in accordance with federal statutes, regulations, and terms and conditions of the awards received.

*Condition:* Management had not established an adequate system of internal control over compliance with the relevant federal statutes, regulations, and terms and conditions of the federal awards as management's internal control procedures did not cause the entity to comply with the Special Tests and Provisions related to Wage Rate Requirements under the Elementary and Secondary School Emergency Relief Fund.

*Cause:* Management did not have adequate internal controls in place to identify and comply with Wage Rate Requirements established under 29 CFR Part 5.

*Effect or Potential Effect:* Without appropriate internal controls over compliance, non-compliance could occur which the entity may not identify. Laborers and mechanics employed by contractors and subcontractors may not have been paid in accordance with local prevailing wage rates. We were not able to determine if the entity was in compliance with this compliance requirement as appropriate documentation was not requested from the applicable contractor.

*Questioned Costs:* N/A

*Repeat Finding?:* Yes, see finding 2022-001.

*Recommendation:* Management should implement internal controls over Wage Rate Requirements to ensure compliance with applicable Federal statutes, regulations, and terms and conditions of the awards received.

*Views of Responsible Officials:*

We are in agreement with the finding. GCCS management will retain documentation to support proper operation of internal controls and compliance with applicable Federal statutes, regulations, Wage Rate Requirements, and other terms and conditions of awards received.

*Auditor's Evaluation of the Views of Responsible Officials:*

Management's response is appropriate to address the finding. If properly implemented, management's response would include procedures to prevent reoccurrence in the future.

GLOBAL COMMUNITY CHARTER SCHOOL  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
YEAR ENDED JUNE 30, 2023

**Finding 2022-001:**

*Identification of the Federal Program:*

AL 32.009 – Emergency Connectivity Fund Program and  
AL 84.425D – Elementary and Secondary School Emergency Relief Fund

*Condition:* Management had not established an adequate system of internal control over compliance with the relevant federal statutes, regulations, and terms and conditions of the federal awards as management’s internal control procedures did not cause the entity to retain documentation supporting compliance with the Procurement requirements under the Emergency Connectivity Fund Program and the Special Tests and Provisions requirements under the Elementary and Secondary School Emergency Relief Fund.

*Current Status*

See Finding 2023-002 for status of Special Tests and Provisions requirements under the Elementary and Secondary School Emergency Relief Fund.

GCCS management has updated its fiscal policy manual to reflect the need to review and comply with federal statutes and regulations, and other terms and conditions of awards received. When using federal funds to procure technology or other eligible items, bids are solicited, a vendor is chosen and documentation of the entire life cycle of the order is archived.



October 27, 2023

### **Finding 2023-001**

We agree with the finding. After experiencing an unexpected decrease in enrollment last year, the school invested in a full-time enrollment coordinator in February 2023 to promote and enroll new families for the 2023-24 school year. As of the date of this letter, GCCS is in compliance with its charter enrollment mandate. We will maintain our recruitment and enrollment efforts through the 2024-25 recruitment and enrollment season.

Responsible parties for ensuring enrollment metrics are met:

- Bill Holmes, Chief Operating Officer [bholmes@globalcommunitycs.org](mailto:bholmes@globalcommunitycs.org)
- Hanny Cepeda, Enrollment Coordinator, [hcepeda@globalcommunitycs.org](mailto:hcepeda@globalcommunitycs.org)
- Kristan Norgrove, Chief Academic Officer, [knorgrove@globalcommunitycs.org](mailto:knorgrove@globalcommunitycs.org)

### **Finding 2023-002**

We are in agreement with the finding. GCCS management will retain documentation to support proper operation of internal controls and compliance with applicable Federal statutes, regulations, Wage Rate Requirements, and other terms and conditions of awards received. By the November 2023 board meeting, we will adopt an updated fiscal policy & procedures manual with more explicit language regarding procurement & expenditure requirements for federal funding of capital items.

Responsible parties for ensuring enrollment metrics are met:

- Bill Holmes, Chief Operating Officer [bholmes@globalcommunitycs.org](mailto:bholmes@globalcommunitycs.org)
- Anthony Clark, Finance & Operations Associate [aclark@globalcommunitycs.org](mailto:aclark@globalcommunitycs.org)

### **Finding 2022-001**

GCCS management has since updated its fiscal policy manual to reflect the need to review and comply with federal statutes and regulations, and other terms and conditions of awards received. When using federal funds to procure technology or other eligible items, bids are solicited, a vendor is chosen and documentation of the entire life cycle of the order is archived.

[Redacted Signature]

Chief Operating Officer



October 27, 2023

**Finding 2023-001**

We agree with the finding. After experiencing an unexpected decrease in enrollment last year, the school invested in a full-time enrollment coordinator in February 2023 to promote and enroll new families for the 2023-24 school year. As of the date of this letter, GCCS is in compliance with its charter enrollment mandate. We will maintain our recruitment and enrollment efforts through the 2024-25 recruitment and enrollment season.

Responsible parties for ensuring enrollment metrics are met:

- Bill Holmes, Chief Operating Officer [bholmes@globalcommunitycs.org](mailto:bholmes@globalcommunitycs.org)
- Hanny Cepeda, Enrollment Coordinator, [hcepeda@globalcommunitycs.org](mailto:hcepeda@globalcommunitycs.org)
- Kristan Norgrove, Chief Academic Officer, [knorgrove@globalcommunitycs.org](mailto:knorgrove@globalcommunitycs.org)

**Finding 2023-002**

We are in agreement with the finding. GCCS management will retain documentation to support proper operation of internal controls and compliance with applicable Federal statutes, regulations, Wage Rate Requirements, and other terms and conditions of awards received. By the November 2023 board meeting, we will adopt an updated fiscal policy & procedures manual with more explicit language regarding procurement & expenditure requirements for federal funding of capital items.

Responsible parties for ensuring enrollment metrics are met:

- Bill Holmes, Chief Operating Officer [bholmes@globalcommunitycs.org](mailto:bholmes@globalcommunitycs.org)
- Anthony Clark, Finance & Operations Associate [aclark@globalcommunitycs.org](mailto:aclark@globalcommunitycs.org)

**Finding 2022-001**

GCCS management has since updated its fiscal policy manual to reflect the need to review and comply with federal statutes and regulations, and other terms and conditions of awards received. When using federal funds to procure technology or other eligible items, bids are solicited, a vendor is chosen and documentation of the entire life cycle of the order is archived.



Chief Operating Officer



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E STATEMENT OF ACCOUNT

GLOBAL COMMUNITY CHARTER SCHOOL  
2350 5TH AVE  
NEW YORK NY 10037-1101

Page: 1 of 2  
Statement Period: Jun 01 2023-Jun 30 2023  
Cust Ref #: 4283242900-716-E-\*\*\*  
Primary Account #: [REDACTED]

**TD Small Business Money Market Plus**

GLOBAL COMMUNITY CHARTER SCHOOL

Account # [REDACTED]

**ACCOUNT SUMMARY**

Beginning Balance	100,118.37	Average Collected Balance	100,118.50
Other Credits	4.11	Interest Earned This Period	4.11
Ending Balance	100,122.48	Interest Paid Year-to-Date	24.81
		Annual Percentage Yield Earned	0.05%
		Days in Period	30

	Total for this cycle	Total Year to Date
Grace Period OD/NSF Refund	\$0.00	\$0.00

**DAILY ACCOUNT ACTIVITY**

**Other Credits**

POSTING DATE	DESCRIPTION	AMOUNT
06/30	INTEREST PAID	4.11
	Subtotal:	4.11

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
05/31	100,118.37	06/30	100,122.48

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

<b>1</b>	<b>Ending Balance</b>	<b>100,122.48</b>
<b>2</b>	<b>Total Deposits</b>	<b>+</b>
<b>3</b>	<b>Sub Total</b>	
<b>4</b>	<b>Total Withdrawals</b>	<b>-</b>
<b>5</b>	<b>Adjusted Balance</b>	

<b>2</b>	<b>DEPOSITS NOT ON STATEMENT</b>	<b>DOLLARS</b>	<b>CENTS</b>
	<b>Total Deposits</b>		<b>2</b>

<b>4</b>	<b>WITHDRAWALS NOT ON STATEMENT</b>	<b>DOLLARS</b>	<b>CENTS</b>
			<b>4</b>

	<b>WITHDRAWALS NOT ON STATEMENT</b>	<b>DOLLARS</b>	<b>CENTS</b>
	<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston, Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

**INTEREST NOTICE**

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

**FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY**

In case of Errors or Questions About Your Bill:

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Martha Zornow

---

**Name of Charter School Education Corporation:**

Global Community Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

9144197062

---

**Business Address:**

390 WEA NYC

---

**E-mail Address:**

[REDACTED]

---

**Home Telephone:**

[REDACTED]

---

**Home Address:**

[REDACTED]

---

[REDACTED]  

---

[Martha Zornow \(Jun 27, 2023 16:59 EDT\)](#)

06/27/2023

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Ibrahim Yusuf

---

**Name of Charter School Education Corporation:**

Global Community Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

2124367129

---

**Business Address:**

30 Rockefeller plaza. New York ny

---

**E-mail Address:**

[REDACTED]

---

**Home Telephone:**

[REDACTED]

---

**Home Address:**

[REDACTED]

---

[REDACTED]  

---

[Ibrahim Yusuf \(Jun 25, 2023 08:34 EDT\)](#)

06/25/2023

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Katherine McGovern

---

**Name of Charter School Education Corporation:**

Katherine McGovern

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212-735-4977

---

**Business Address:**

767 Fifth Avenue New York, NY 10153

---

**E-mail Address:**

k [REDACTED]

---

**Home Telephone:**

[REDACTED]

---

**Home Address:**

[REDACTED]

---

[REDACTED]

[Katherine J. McGovern \(Jun 25, 2023 13:24 EDT\)](#)

06/25/2023

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nicholas K. Pozek

---

**Name of Charter School Education Corporation:**

Nick Pozek

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



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None

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212 854 0685

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**Business Address:**

Columbia Law School, 435 West 116 Street, NY NY 10027

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**E-mail Address:**

[REDACTED]

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**Home Telephone:**

[REDACTED]

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**Home Address:**

[REDACTED]

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[REDACTED]

[Nicholas Pozek \(Jul 11, 2023 14:28 EDT\)](#)

07/11/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Misbah Budhwani

---

**Name of Charter School Education Corporation:**

Global Community Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

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Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

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Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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**None**

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**None**

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**Business Telephone:**

8326460375

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**Business Address:**

N/A

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**E-mail Address:**

[REDACTED]

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**Home Telephone:**

[REDACTED]

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**Home Address:**

[REDACTED]

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[REDACTED]

Misbah Budhwani (Jun 22, 2023 18:46 CDT)

06/22/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Anna Houseman

---

**Name of Charter School Education Corporation:**

Global Community Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

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**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

4045801254

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**Business Address:**

N/A

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**E-mail Address:**

[REDACTED]

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**Home Telephone:**

[REDACTED]

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**Home Address:**

[REDACTED]

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[REDACTED]

[Anna Houseman \(Jun 27, 2023 22:20 EDT\)](#)

06/27/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Priyanka Gandhi

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**Name of Charter School Education Corporation:**

Global Community Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

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**None**

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**None**

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**Business Telephone:**

6785491813

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**Business Address:**

NA

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**E-mail Address:**

[REDACTED]

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**Home Telephone:**

[REDACTED]

---

**Home Address:**

[REDACTED]

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[REDACTED]

Priyanka Gandhi (Jun 22, 2023 14:43 MDT)

06/22/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Luke Copley

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**Name of Charter School Education Corporation:**

Global Community Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

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Yes  No

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Yes  No

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**None**

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**Business Telephone:**

[Redacted] \_\_\_\_\_

**Business Address:**

[Redacted] \_\_\_\_\_

**E-mail Address:**

[Redacted] \_\_\_\_\_

**Home Telephone:**

[Redacted] \_\_\_\_\_

**Home Address:**

[Redacted] \_\_\_\_\_

[Redacted]  
\_\_\_\_\_  
Luke Copley (Jul 27, 2023 17:34 EDT)

07/27/2023

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Juanita de Castro

---

**Name of Charter School Education Corporation:**

Global Community Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

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Yes  No

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**Business Telephone:**

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**Business Address:**

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**Email Address:**

[Redacted] com

**Home Telephone:**

[Redacted]  
[Redacted]

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**Home Address:**

[Redacted]

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Board Meeting Minutes**  
**Global Community Charter School**

July 20, 2022

6:34 p.m. – 8:37 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on July, 2022 by video conference.*

AH noted quorum and called the meeting to order at 6:34 p.m.

**Roll Call**

BOT by video conference: Ibrahim Yusuf (IY); Anna Houseman (AH); Nick Pozek (NP); Misbah Budhwani (MB); Martha Zornow (MZ); Kate McGovern (KM); Juanita de Castro (JC)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Public: None

**Public Comment**

None.

**Approval of Minutes**

MZ moved, and NP seconded, a motion to approve the Minutes from the June 15th Regular BOT Meeting. The motion passed.

MB moved, and AH seconded, a motion to approve the Minutes from the July 15th Special Meeting. The motion passed.

**Items for Vote**

BH provided details on determining criterias for a BOT member for not being in person for a given meeting. This language will be reviewed by legal. BH will draft the language to be voted on for the next meeting.

KN provided details on updates made to the School Year 2022-2023 calendar to meet the required 190 days and answered BOT questions around what students would work on virtually on Indigenous People's Day, the variation on if other school take that day off or not, orientation and opportunities for new students to see and get to know the school. JC moved, and MB seconded, a motion to approve the calendar for the School Year 2022-2023, once updated to observe New Year's as a day off for GCCS staff on January 2nd, 2023 and for Indigenous People Day to be a remote learning day. The motion passed.

**Academic and Operations Update**

KN highlighted the project that students at GCCS completed with Dress for Success around women's equality, and the CEO's LinkedIn Post that featured GCCS. KN and JC discussed potential partnership with Dress for Success through the CEO as well as featuring this for our community building. BOT brainstormed potential ideas.

KN reviewed academic progress over the course of the school year including moving students who were not on grade level to on grade level, specifically students who were severely below grade level had improvements along all assessments due to interventions. The data shows that academic interventions were successful based on local assessments.

BH provided updates on the bond transaction with the hopes to close on 8/18. There are capital projects happening to both schools on time and on budget. Elementary classrooms should be prepared by next week. The Middle School projects will be completed by the end of August and not disrupt the start of school.

BH provided updates on recruiting. Our family coordinator is now a consultant for recruiting. We have ~33 families registered for Pre-K and for K we have 65 new families for Kindergarten with ~16 repeating families from Pre-K.

BH provided updates on healthcare carriers for GCCS. Rates are going up 54% with our current vendor, and BH is looking into other vendors and a vote will be required for the next meeting. BH answered questions around potential reasons for the increase in cost with our current vendor and if GCCS can communicate with current employees regarding the upcoming change. BH forewarned potential risks to changes or interruption in plans for current employees. BOT discussed how to highlight personnel updates in the COO Report.

#### Committee Updates

MZ walked the BOT through changes made to EAC as well as highlights and lowlights from the monthly EAC committee meetings. Some of these topics included middle school schedule, high school awareness. NP offered an update on the last Strategy Task Force meeting. NP walked through the upcoming agenda for BOT strategy retreat on July 3 including restatement of the mission statement, planning for the upcoming 5 and 10 years. JC provided an update from their last Development Task Force and provided highlights including exceeding the development goal for this school year. JC suggested tracking smaller goals including number of grants applied to, number of returning donors to have more data on areas of focus, and potentially exploring other CMS tools that could be more useful and help track our goals better. JC indicated that by the next BOT meeting that she will provide us an update regarding communication thanking donors for their support in their upcoming school year and how this should become an annual cadence. JC suggested inviting community members and donors to be invited to the upcoming block party on 8/26.

#### Other

The BOT entered into executive session at 7:32 p.m. to discuss personnel items. The BOT exited executive session at 8:37 p.m.

#### Adjournment

AH adjourned the meeting at 8:37 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

August 18, 2022

6:38 p.m. – 8:48 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on August 18, 2022.*

AH noted quorum and called the meeting to order at 6:38 p.m.

**Roll Call**

BOT in person: Anna Houseman (AH); Nick Pozek (NP); Martha Zornow (MZ); Kate McGovern (KM); Luke Copley (LC)

GCCS Staff in-person: Bill Holmes (BH)

GCCS Staff by video conference: Kristan Norgrove (KN)

Public: Lulu Hall (LH)

**Public Comment**

LH introduction

**Mission and Values**

KN shared Voice of Global upcoming at future meetings.

School did Core Values kick-off with all returning and new staff.

**Market Insights**

BH highlighted updates from DOE including enrollment statistics and the upcoming Harlem Education “Ed Talk.”

**Academics and Operations Updates**

KN gave an overview of back-to-school professional development and shared PD goals of 1) uniting all teachers and staff and 2) ensuring that all teachers and staff know what is expected of them. She previewed upcoming Orientations, discussed new COVID policies, and shared her CAO 100 Day Priorities.

BH provided a hiring and a capital projects update as the schools prepare to open. BH

**Approval of Minutes**

MZ moved, and NP seconded, a motion to approve the Minutes from the July 20th Regular BOT Meeting. The motion passed.

**Items for Vote**

BH proposed a change to the Financial Policies and Procedures Manual with an increase in procurement requirement for soliciting bids. LC moved, and NP seconded, a motion to approve the increase in procurement requirement for soliciting bids for services from \$20K to \$50K and the elimination of reference to Amex spending limit of \$5K. The motion passed.

BH explained the rationale for switching PEO from TriNET to EMPLOVA and responded to questions about managing the change with staff. MZ moved, and LC seconded, a motion to switch PEO from TriNET to EMPLOVA. The motion passed.

### Strategy Update

NP recapped the BOT on big takeaways from the Strategy retreat and led conversation about next steps for building partnerships and spearheading development initiatives. BOT determined that would support with identifying the correct database to track donors and partnerships and recruiting contacts to visit the school school tours and potential Career Days.

### Other

The BOT entered into executive session at 8:02 p.m. to discuss personnel items. The BOT exited executive session at 8:48 p.m.

### Adjournment

AH adjourned the meeting at 8:48 p.m.



**Board Meeting Minutes**  
**Global Community Charter School**

September 22nd, 2022

6:38 p.m. – 8:32 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on September 22, 2022.*

AH noted quorum and called the meeting to order at 6:38 p.m.

**Roll Call**

BOT in person: Anna Houseman (AH); Nick Pozek (NP); Martha Zornow (MZ); Misbah Budhwani (MB)

BOT by video conference: Juanita de Castro (JC), Kate McGovern (KM), Luke Copley (LC)

GCCS Staff in-person: Bill Holmes (BH)

GCCS Staff by video conference: Kristan Norgrove (KN)

Public: N/A

**Public Comment:** N/A

**Approval of Minutes**

NP moved, and MZ seconded, a motion to approve the Minutes from the August 18th Regular BOT Meeting. The motion passed.

**Items for Vote**

BH explained the changes to the Employee Handbook, including COVID nuances, as well as front-loading the vacation time vs. accruing it, as well as including half the time needed to take off if an employee's child is sick, as well as time off for COVID shot / booster which was not included prior. BOT discussed language in the handbook, transparency around compensation and raises, and reporting changes based on the new organizational chart.

MZ moved, and AH seconded, a motion to approve the Employee Handbook for 2022-2023 School Year. The motion passed unanimously.

KN reviewed the changes in the Student and Family Handbook such as adding context around GCCS' perspective on students skipping grades even if students have high grades and an updated discipline policy. BOT discussed questions around what requires CAO interval and Principal / Other Admin intervention as it pertains to discipline, double checking any forms that may require council review, language for Pre-K attendance, and restorative practices.

MAZ moved, NP seconded, a motion to approve the Student and Family Handbook for 2022-2023 School Year. The motion passed unanimously.

BH proposed an Open Meeting Law Resolution to be considered for next month's meeting.

**State of the School: Academics and Operations Updates**

BH compared the current enrollment to the financial budget and indicated the number of students currently in the process of enrolling. BH discussed the grades that are the major drivers of lack of student enrollment. BOT discussed current recruitment methods which include talking to families, and social media efforts, bus and bus shelter ads, subway ads, and presence at the daycares and Pre-Schools. BOT also asked questions around the impacts of no longer having a family

engagement role, and the financial impact if we are unable to enroll any students further. BH to return with a short-term strategy and long-term strategy for recruitment and outreach.

BH discussed the option on donor cultivation through 1:1 relationship building as opposed to a fall donor event.

KN discussed her updates on academics including an upcoming webinar as part of next month's board meeting and middle school challenges. BOT asked questions around campus integration, role transitions with the changes in the org chart as it relates to new reporting structures and new managers.

#### Other

The BOT entered into executive session at 7:45 p.m. to discuss personnel items. The BOT exited executive session at 8:32 p.m.

#### Adjournment

AH adjourned the meeting at 8:32 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

October 20, 2022

6:34 p.m. – 8:40 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via videoconference on October 20, 2022.*

AH noted quorum and called the meeting to order at 6:34 p.m.

**Roll Call**

BOT by videoconference: Anna Houseman (AH); Martha Zornow (MZ); Misbah Budhwani (MB); Juanita de Castro (JC), Kate McGovern (KM)

GCCS Staff by video-conference: Bill Holmes (BH); Kristan Norgrove (KN)

Public: Marsha Taylor (MT)

**Public Comment:** MT introduced herself and shared her positive experience as a parent and partner to GCCS with 2 of her kids at GCCS.

**Parent Community and engagement with BOT Discussion & GCCS Webinar**

BoT brainstormed ways to provide more access to parents on BoT meetings, decisions, and discussed ways to engage them with BOT

**State of the School**

CAO Report: MZ reviewed updates from the last CAO meeting and upcoming academic items. MZ discussed the coverage of open roles and an upcoming fair in which GCCS should be recruiting. MZ provided hiring updates and how KN will provide next steps and ideas on how to set GCCS apart from the industry offer. BOT discussed salary ranges for the open roles in comparison to industry offers. KN shared insights that set GCCS apart from the district including us performing satisfactory last year in testing, and outperforming the district grades significantly, and citywide by over 20%. BOT discussed the outperformance of students and teachers and staff during COVID. KN discussed proposed calendar changes to reduce school days from 190 days to 185 as other charter schools have between the range of 180-185 days, putting GCCS on the higher end but lower than years prior. Teachers and staff indicated in surveys / focus groups that the number of calendar days worked matters to them. To prevent any disruption to kids' learning when decreasing the number of school days, GCCS can explore running a longer summer program. BOT discussed the optionality of working additional days with additional pay to consider for the future.

JC moved, and MZ seconded, a motion to authorize GCCS leadership to request a change to the 2023-2024 school year from 190 days to 185 and to reduce the school day from 9 hours to 8.5 hours effective November 1st, 2022 for GCCS school staff. The motion passed.

COO Report: BH shared that we are below expectation in enrollment, we have waitlisted parents in Pre-K but open seats available in 2nd grade for example. BOT discussed the bottlenecks of enrollment and the timeline of ~1 month before a child is enrolled from the submission of interest. BOT discussed ideas on reducing this time length. BOT discussed next steps to ensure systems and processes that can address recruitment. JC reviewed fundraising efforts and how BOT can support. BH provided updates on the passing of the elevator inspection

**Approval of Minutes**

MB moved, and KM seconded, a motion to approve the Minutes from the September 22nd Regular BOT Meeting. The motion passed.

Other

The BOT entered into executive session at 8:00 p.m. to discuss personnel items. The BOT exited executive session at 8:31 p.m.

Migrant Children

The BOT re-entered regular BOT meeting at 8:31pm from the executive session to discuss migrant children.

Adjournment

AH adjourned the meeting at 8:40 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

11/17/2022

6:34 p.m. – 8:40 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via videoconference on November 17, 2022.*

AH noted quorum and called the meeting to order at 6:34 p.m.

**Roll Call**

BOT by videoconference: Anna Houseman (AH); Martha Zornow (MZ); Misbah Budhwani (MB); Juanita de Castro (JC), Kate McGovern (KM); Luke Copley (LC); Ibrahim Yusuf (IY); Nick Pozek (NP)

GCCS Staff by video-conference: Kristan Norgrove (KN)

GCCS Staff in-person: Bill Holmes (BH)

Public: 74 individuals including GCCS staff and BOT on the zoom link

**Public Comment:** None.

**GCCS Webinar**

KN reviewed with parents and BoT a comparison of GCCS test results to the district, the city, and the state. KN provided next steps on how the GCCS teachers and academic team plan to close the academic plans for this coming school year.

**Items for Vote**

Approval for October BOT Minutes: MZ moved, and IY seconded, a motion to approve the Minutes from the October 20th, 2022 Regular BOT Meeting. The motion passed.

MZ moved, and NP seconded a motion to approve the new elevator use policy for the middle school for the student and family handbook. The motion passed.

AH moved, and MZ seconded as a motion to approve the updated video footage policy for the student and family handbook. The motion passed.

IY moved, and NP seconded a motion to approve the 2022-2023 Building Safety Plan. The motion passed.

NP moved, and IY seconded a motion to approve the Employee Emergency Fund pending allocation of appropriate funds from the Finance Committee. The motion passed.

**State of the School**

Student Enrollment Plan: BH walked through the next steps for the student enrollment plan. BH covered the enrollment/attrition going back to the 2020-2021 school year. BH and KN presented scenarios for recruitment for the coming school years as well as their corresponding financial implications

LC moved and IY seconded a motion to add the enrollment coordinator position reporting to the Director of Operations in replacement of an equally compensated position under operations to the organization chart as a headcount neutral change. The motion passed.

Adjournment

AH adjourned the meeting at 8:39 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

12/19/2022

6:01 p.m. – 6:02 p.m. (scheduled to convene at 6:01pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via videoconference on December 19, 2022.*

AH noted in quorum and called the meeting to order at 6:01 p.m.

**Roll Call**

BOT by videoconference: Anna Houseman (AH); Kate McGovern (KM); Nick Pozek (NP); Misbah Budhwani (MB); Ibrahim Yusuf (IY)

GCCS Staff by video-conference: None.

Public: None

**Items for Vote**

Approval for November BOT Minutes: IY moved, and KM seconded, a motion to approve the Minutes from the November 17th, 2022 Regular BOT Meeting. The motion passed.

**Adjournment**

AH adjourned the meeting at 6:02 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

1/19/2023

6:52 p.m. – 8:49 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School  
(GCCS) held on January 19th, 2023.*

AH noted quorum and called the meeting to order at 6:34 p.m.

**Roll Call**

BOT in-person: Anna Houseman (AH); Martha Zornow (MZ); Misbah Budhwani (MB); Kate McGovern (KM); Luke Copley (LC); Ibrahim Yusuf (IY); Nick Pozek (NP)

BOT by video-conference: Juanita de Castro (JC),

GCCS Staff by in-person: Bill Holmes (BH); Kristan Norgrove (KN)

Public: Michael Farkosh Soares

**Public Comment:** None.

**State of the School**

BH updated BOT on the status of the open role for the Enrollment Coordinator. BH updated BOT on enrollment efforts such as bus ads, in-person referral events, etc. GCCS needs about 450 applications to enroll 50 students next year. BOT discussed potential reasons as to the decrease of applications such as increased competition in charter schools in the district. BH will provide drafts of budgets based off of potential enrollment to understand financial implications by the next board meeting. BH discussed potential signage and/or murals around the building and the neighborhood that could provide more awareness of GCCS's existence. BH also provided an update on leveraging parents to support recruitment in their neighborhoods and having events such as education nights with families in housing communities while providing food and music and providing awareness of GCCS applications. BOT discussed in depth the ratio of number of applications needed to fill a seat at GCCS and brainstormed ideas on ways we can increase the buy-in from parents on GCCS from application to acceptance. BOT will do an enrollment check in on 2/3/23.

MZ and KN provided an update on the EAC including tracking formal and informal teacher observations, upcoming IB evaluation, staffing concerns at the middle school, and test prep. KN discussed areas of growth that were committed to the IB team and how we are performing against them. KN also provided updates on upcoming middle school teacher hiring for the 2023-2024 school year.

BH provided updates on where we stand with CARES Act federal funding, fundraising, and potentially exploring a 3rd party firm to support in applying for available grants. BOT discussed the possibility of students or teachers / school leadership presenting before every BOT meeting.

**Items for Vote**

Approval for December BOT Minutes: NP moved, and IY seconded, a motion to approve the Minutes from the December 19th 2022 Regular BOT Meeting. The motion passed.

**Strategy Mid-Year Check-In**

NP covered the strategy priority areas which were identified in the July 2023 strategy retreat and BOT discussed our progress thus far



Adjournment

AH adjourned the meeting at 8:49 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

2/16/2023

6:33 p.m. – 8:27 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School  
(GCCS) held on February 16th, 2023.*

AH noted quorum and called the meeting to order at 6:33 p.m.

**Roll Call**

BOT in-person: Anna Houseman (AH); Martha Zornow (MZ); Luke Copley (LC);

BOT by video-conference: Juanita de Castro (JC), Misbah Budhwani (MB); Kate McGovern (KM);

Nick Pozek (NP); Ibrahim Yusuf (IY);

GCCS Staff in-person: Bill Holmes (BH)

GCCS Staff by video-conference: Kristan Norgrove (KN)

Public: Michael Farkosh Soares; Annie Huynh, Serigne Sylla, Zeinaba Ba, Evelia, Alfreda, Jasmine Rivera, Ana Pablo, Karen Crowder, Renee

**Public Comment:** None.

**State of the School**

**Recruitment Update:** BH provided an update on open seats in grades K-2 for the current school year. The deadline for the lottery is Sunday, April 2nd, 2023. BH shared updates on where GCCS stands with the number of current applications compared to last year and the 5 year average. BOT discussed the high level comparison of enrollment trends and challenges across the city. BH shared upcoming recruitment efforts and events at apartment complexes and community centers. BOT discussed plan B and backfilling, in the case where we do not meet our application and/or recruitment numbers. BOT discussed open houses for accepted students and ongoing tours, and retention efforts for current students. KN shared the sibling factor that affects transition between middle school and high school and BOT discussed efforts on promoting the middle school for GCCS families.

**CAO Report:** KN and BOT discussed goals around principal development. KN presented pre-pandemic chronic absenteeism rates for Manhattan, specifically for Black and Hispanic students, GCCS is performing better than those rates and highlighted the grade levels in which this is truly an issue and spoke about working with parents on understanding the importance of early childhood education. BOT discussed ideas around incentivizing families and children around attendance. BOT discussed KPIs associated with chronic absenteeism for GCCS.

BH reviewed the F24 budget and BOT discussed the best case and worst case scenarios budget projections based on enrollment projections.

**Items for Vote**

Approval for January BOT Minutes: NP moved, and JC seconded, a motion to approve the Minutes from the January 19th 2023 Regular BOT Meeting. The motion passed.

After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Michael Farkosh Soares is genuine, and having reviewed the application in its entirety, has voted to select Michael Farkosh

Soares as a member to its Board of Trustees, with a term expiring on 2/28/2026, pending approval by NYSED. The motion was passed unanimously (AH, MZ, LC, JC, MB, KM, NP, IY).

Adjournment

AH adjourned the meeting at 8:27 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

3/16/2023

6:31 p.m. – 7:44 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference on March 16th, 2023.*

AH noted quorum and called the meeting to order at 6:31 p.m.

**Roll Call**

BOT by video-conference: Misbah Budhwani (MB); Kate McGovern (KM); Nick Pozek (NP); Anna Houseman (AH); Martha Zornow (MZ); Luke Copley (LC); Juanita de Castro (JC)

GCCS Staff by video-conference: Bill Holmes (BH), Kristan Norgrove (KN)

Public: Michael Farkosh Soares, Dr. Candice Clawson

**Public Comment:** None.

**State of the School**

**Recruitment Update & COO Report**

BH shared the update on the New Family Coordinator that started at GCCS last week. BoT discussed questions around the job description specifically exempt employee expectations, revamping school tours, metrics for success for the role and next steps. Compared to last year, we are on track to surpass the application numbers from last year. BoT discussed potential marketing mechanisms and ideas including upcoming visits to closing schools. BH shared the upcoming budget process draft review scheduled for April and the final review in May. BH shared that the elementary school has a new landlord, and will share further updates as the relationship with the new landlord develops and developments around GCCS's future long-term lease negotiations. BOT discussed updates regarding the school's food provider. BOT discussed the share out of the list of top donors to GCCS and the upcoming opportunities and how we are tracking against them. BOT additionally discussed a future potential GCCS event, similar to Tastes and Toasts.

**CAO Report**

KN provided an overview of IB Remote Self Evaluation, Promotion in Doubt letters due to attendance reasons, and upcoming Friday after school academic sessions- and skills development for those who have experienced COVID loss. BOT discussed feedback from parents from the last board meeting.

**Items for Vote**

Approval for February BOT Minutes: MZ moved, and LC seconded, a motion to approve the Minutes from the February 16th 2023 Regular BOT Meeting. The motion passed.

**Adjournment**

AH adjourned the meeting at 7:44 p.m.

**Board Meeting Minutes**  
**Global Community Charter School**

4/20/23

7:33 p.m. – 8:32 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference and in person on April 20th, 2023.*

AH noted quorum and called the meeting to order at 7:33 p.m.

**Roll Call**

BOT by video-conference: Kate McGovern (KM); Anna Houseman (AH); Luke Copley (LC); Juanita de Castro (JC), Martha Zornow (MZ)

GCCS Staff by video-conference: Bill Holmes (BH), Kristan Norgrove (KN), Jasmin Candelario (JC)

**Public Comment:** None.

**State of the School**

**Recruitment Update & COO Report**

BH shared high-level lottery updates. GCCS focused on enrolling students and family engagement events.

**CAO Report**

KN provided a quick overview of academic highlights. ELA state testing concluded, and the school is prepping for the math state test in May. Next year, the state is requiring computer-based testing for grades 5-8. KN will focus on instructional delivery to ensure kids are successful for state testing.

KN highlighted the uniform color change to create more cohesive branding following the style guide.

**Items for Vote**

Approval for March BOT Minutes: LC moved, and KM seconded, a motion to approve the Minutes from the March 16th 2023 Regular BOT Meeting. The motion passed.

**Executive Session**

BOT moved into Executive Session at 7:47.

**Adjournment**

BOT left Executive Session at 8:32 pm. AH adjourned the meeting at 8:32 p.m.

**Board Special Meeting Minutes**  
**Global Community Charter School**

May 5, 2023

8:32 a.m. – 8:47 a.m. (scheduled to convene at 8:30am)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School  
(GCCS) held via videoconference on May 5th, 2023*

AH noted quorum and called the meeting to order at 8:32 a.m.

**Roll Call**

BOT by videoconference: Anna Houseman (AH); Martha Zornow (MZ); Misbah Budhwani (MB); Juanita de Castro (JC), Kate McGovern (KM); Luke Copley (LC) : Nick Pozek (NP); Ibrahim Yusuf (IY)

GCCS Staff by video-conference: Bill Holmes (BH); Kristan Norgrove (KN)

**Public Comment**

None.

**Approval of GCCS 2023-2024 Draft School Calendar**

KN Presented the GCCS 2023-2024 draft school calendar. BOT discussed details around summer program details on calendar, and distribution of calendar to parents and students at upcoming school event.

**Items for Vote**

MZ moved, and NP seconded, a motion to approve the GCCS 2023-2024 draft school calendar. The motion passed.

**Adjournment**

AH adjourned the BOT Special Meeting at 8:47a.m.

**Board Meeting Minutes**  
**Global Community Charter School**

6/15/23

6:33 p.m. – 8:43 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference on June 15th, 2023.*

AH noted quorum and called the meeting to order at 6:33 p.m.

**Roll Call**

BOT by video-conference: Anna Houseman (AH); Misbah Budhwani (MB) Kate McGovern (KM); Martha Zornow (MZ); Luke Copley (LC); Nick Pozek (NP); Juanita de Castro (JC)

GCCS Staff by video-conference: Bill Holmes (BH); Kristan Norgrove (KN)

Public: Michael Farkosh Soares, Marsha Taylor

**Public Comment:** None.

**State of the School**

**Recruitment Update**

BH shared updated numbers for returning students and withdrawals from GCCS. BH shared the plan to learn more from the withdrawals. The recruitment team is focusing on in-person tabling recruitment strategy over the next 3 weeks. BH provided an overview of the upcoming school tours that we have for prospective students. BoT discussed projected student enrollment to budget. BoT reflected on best practice strategies observed this year for recruitment for the future.

**COO Report**

BH Shared summer program registration numbers for students and projected attrition. BH shared the staffing updates for the summer program.

BoT discussed the upcoming food service contract and vendor performance. BoT also discussed objectives a potential broker would help to negotiate for GCCS, and a preferred broker of choice by BH. As next steps, BH will follow up with BoT with the terms of agreement for vote.

**Items for Vote**

JC moved, and LC seconded a motion to approve the food vendor contract for the 2023-2024 school year subject to the developing of an additional contract documenting the terms of the kitchen use lease for Red Rabbit. The motion passed.

MZ moved, and AH seconded a motion to approve the resolution related to FY22 Single Audit for NYSED.

NP moved, and KM seconded a motion to approve the Minutes from the May 18th 2023 Regular BOT Meeting. The motion passed.

BOT discussed the officer slate for the upcoming school year, with Luke Copley as Chair, Nick Pozek as Vice Chair, Anna Houseman as Treasurer and Chair of the Finance Committee, Misbah Budhwani as Secretary, and Martha Zornow as Chair of the Education and Accountability Committee. KM moved, and JC seconded, a motion to approve the officer slate, effective July 1, 2023. The motion was passed unanimously.

### CAO Report

KN presented the IB Self-Evaluation overview and results which included positive focus group feedback. KN presented proposed changes to benefits to be included in the Employee Handbook including flex time, additional PTO days, and work from home days for certain staff members.

### Strategy Update

NP provided a review of the BoT Strategy Retreat held on 6/11/2023 and the upcoming action items including data driven meetings, school leadership driven monthly BoT meetings, developing a cadence calendar for school activities and policy updates for the BoT, and cultivating relationships with the school and broader community.

### Executive Session

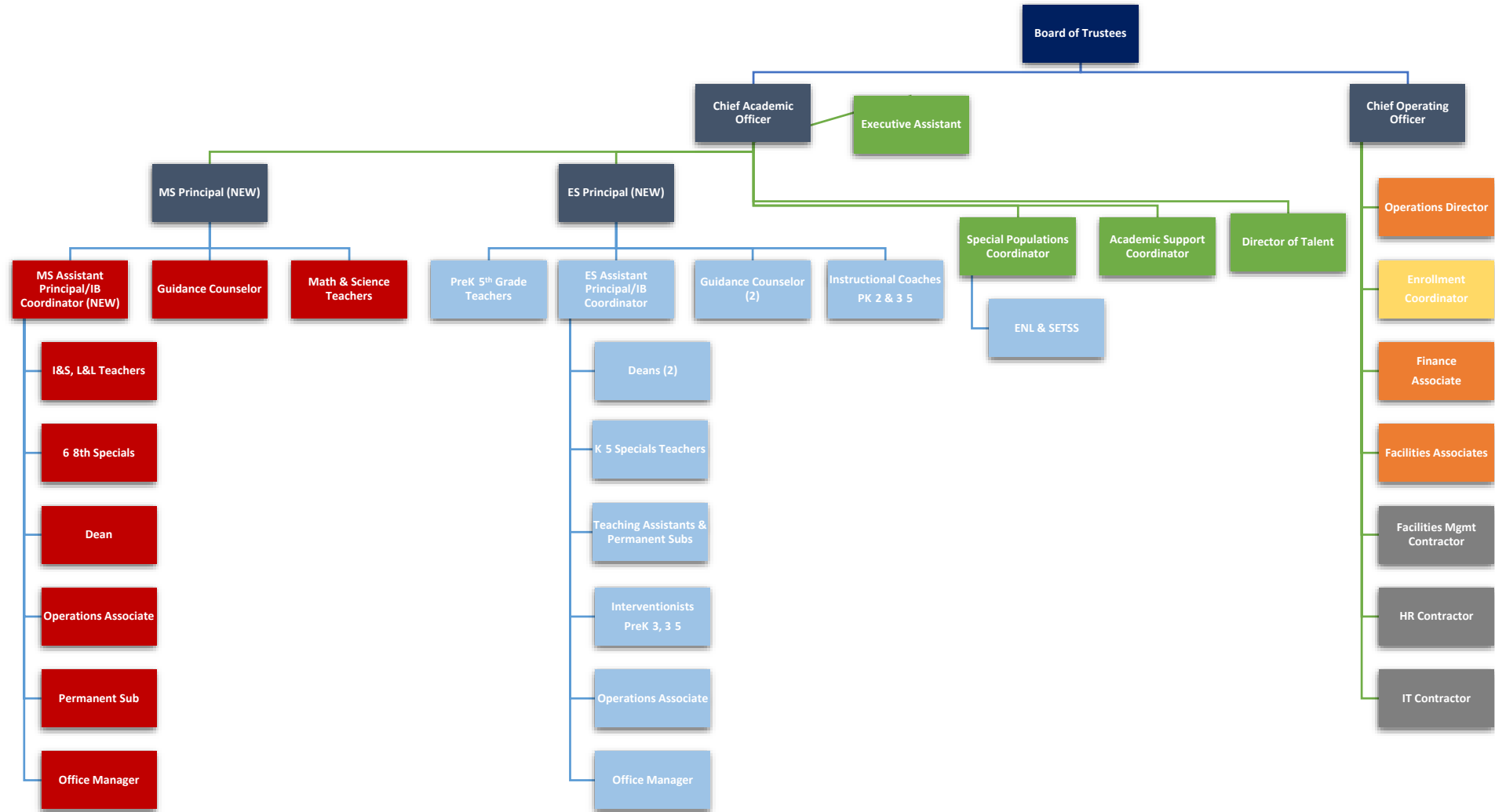
BOT entered into Executive Session at 8:16 p.m. to discuss personnel matters. BOT exited Executive Session at 8:43 p.m.

### Adjournment

AH adjourned the meeting at 8:43 p.m.



# FY22-23 Organizational Chart - DRAFT



	Su	M	Tu	W	Th	F	Sa	
								<b>July 2023</b>
July 2023							1	
	2	3	4	5	6	7	8	7/4/23 (Tue) Independence Day
	9	10	11	12	13	14	15	7/10/23 (Mon) First day of Summer program for participating families
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30	31						
								<b>August 2023</b>
August 2023			1	2	3	4	5	4
	6	7	8	9	10	11	12	8/11/23 (Fri) Last day of Summer Program for participating families
	13	14	15	16	17	18	19	8/16/23 (Wed) New Staff 1st Day (Summer Institute)
	20	21	22	23	24	25	26	8/21/23 (Mon) GCCS All Staff Returns (Summer Institute)
	27	28	29	30	31			8/28-8/29/2023 PreK, K, & 6th Grade Orientation
								8/30/23 (Wed) FIRST DAY OF SCHOOL
								<b>September 2023</b>
September 2023						1	2	20
	3	4	5	6	7	8	9	9/4/23 (Mon) Labor Day (No School)
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
								<b>October 2023</b>
October 2023	1	2	3	4	5	6	7	21
	8	9	10	11	12	13	14	10/9/23 (Mon) Indigenous People's Day (No School)
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31					
								<b>November 2023</b>
November 2023						1	2	20
	5	6	7	8	9	10	11	11/22/23 (Wed) End of Trimester 1
	12	13	14	15	16	17	18	11/22/23 (Wed) 1/2 Day Dismissal: 12:00PM for Thanksgiving Break
	19	20	21	22	23	24	25	11/23-11/24 (Thurs-Fri) Thanksgiving Break (No School)
	26	27	28	29	30			11/27/23 (Mon) Start of Trimester 2
								<b>December 2023</b>
December 2023							1	11
	3	4	5	6	7	8	9	12/8/23 (Fri) Family teacher conferences
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	12/18-12/31 (Mon-Fri) Holiday Break Dec. 18th-31st (No School)
	24	25	26	27	28	29	30	
	31							
								<b>2024</b>
								<b>January 2024</b>
January 2024		1	2	3	4	5	6	20
	7	8	9	10	11	12	13	1/1/24 (Mon) New Years Holiday Observed (No School)
	14	15	16	17	18	19	20	1/2/24 (Tue) Professional Development Day (Staff Only)
	21	22	23	24	25	26	27	1/3/24 (Wed) First Day Back for all students
	28	29	30	31				1/15/24 (Mon) Martin Luther King Jr. Day (No School)
								<b>February 2024</b>
February 2024					1	2	3	16
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	2/19-2/23 (Mon-Fri) Mid Winter Recess Feb 19th-23rd (No School)
	25	26	27	28	29			
								<b>March 2024</b>
March 2024						1	2	20
	3	4	5	6	7	8	9	3/8/24 (Fri) End of Trimester 2
	10	11	12	13	14	15	16	3/11/24 (Mon) Start of Trimester 3
	17	18	19	20	21	22	23	3/22/24 (Fri) Family Teacher Conferences
	24	25	26	27	28	29	30	03/29/24 (Fri) SCHOOL CLOSED
								<b>April 2024</b>
April 2024		1	2	3	4	5	6	21
	7	8	9	10	11	12	13	04/01/24 (Mon) SCHOOL CLOSED
	14	15	16	17	18	19	20	4/10-4/12/24 ELA EXAM DATES (PAPER BASED)
	21	22	23	24	25	26	27	4/18/24 (Thu) Science Test (5th, 8th)
	28	29	30					
								<b>May 2024</b>
May 2024				1	2	3	4	17
	5	6	7	8	9	10	11	5/1-5/2 ELA EXAM DATES (Computer-based)
	12	13	14	15	16	17	18	5/7-5/9 MATH EXAM DATES (PAPER-BASED)
	19	20	21	22	23	24	25	5/14-5/15 MATH EXAM DATES (Computer-based)
	26	27	28	29	30	31		5/20-5/24 (Mon-Fri) Spring Break May 20th-24th (No School)
								05/27/24 (Mon) Memorial Day (No School)
								<b>June 2024</b>
June 2024							1	15
	2	3	4	5	6	7	8	6/21/24 (Fri) End of Trimester 3
	9	10	11	12	13	14	15	6/21/24 (Fri) 1/2 Day: Last Day of School for ES & MS
	16	17	18	19	20	21	22	All Fridays are half days - 12:00 PM dismissal. We acknowledge that certain religious holidays may not be part of our school calendar; please inform us in advance if your child will be absent for any religious observations not reflected in this calendar.
	23	24	25	26	27	28	29	



# FDNY

October 13, 2023

GLOBAL COMMUNITY CHARTER  
218 W 147th St  
New York, NY 10039--3601

Re: Fire Safety Inspection Report

**BIN:** 1060503  
**FDNY Account:** [REDACTED]  
**DCID:**  
**Facility Type:** Charter School  
**DBA:** GLOBAL COMMUNITY CHARTER  
**Premises:** 218 WEST 147 STREET  
MANHATTAN NY 10039

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, **Public Building Inspection Unit** conducted an inspection of the above-referenced premises on **July 20, 2023 at 10:59 AM**

- The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org> Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.
- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857



# FDNY

October 13, 2023

GLOBAL COMMUNITY CHARTER  
2350 5th Ave  
New York, NY 10037--1101

Re: Fire Safety Inspection Report

**BIN:** 1053941  
**FDNY Account:** [REDACTED]  
**DCID:**  
**Facility Type:** Charter School  
**DBA:** GLOBAL COMMUNITY CHARTER  
**Premises:** 2350 5 AVENUE  
MANHATTAN NY 10037

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, **Public Building Inspection Unit** conducted an inspection of the above-referenced premises on **July 20, 2023** at **09:34 AM**

- The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org> Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.
- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857



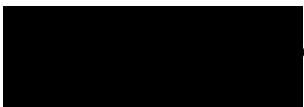
# Certificate of Occupancy

CO Number:1060503-0000001

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified.No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued.*This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	<b>Borough:</b> MANHATTAN	<b>Block Number:</b> 2032	<b>Full Building Certificate Type:</b>
	<b>Address:</b> 219 WEST 146 STREET	<b>Lot Number(s):</b> 17	Temporary
	<b>Building Identification</b>	<b>Additional Lot Number(s):</b>	<b>Date Issued:</b> 06/28/2023
	<b>Number(BIN):</b> 1060503	<b>Application Type:</b> Alteration CO	
<b>This building is subject to this Building Code:</b> 1968			
<b>This Certificate of Occupancy is associated with job#</b> M00563556-I1			
B.	<b>Construction Classification:</b> I-C 2-Hour Protected (Non-Combustible)		
	<b>Building Occupancy Group classification:</b> E-Educational		
	<b>Multiple Dwelling Law Classification:</b> Not Applicable		
	<b>No.of stories:</b> 3	<b>Height in feet:</b> 45	<b>No.of dwelling units:</b> 0
C	<b>Fire Protection Equipment:</b> Fire Alarm System, Sprinkler System, Standpipe System		
D	<b>Parking Spaces and Loading Berths:</b>		
	Open Parking Spaces: 0		
	Enclosed Parking Spaces: 0		
	Total Loading Berths: Not available		
E.	<b>This Certificate is issued with the following legal limitations:</b>		
	Restrictive Declaration: None	Zoning Exhibit: None	
	BSA Calendar Number(s): None	CPC Calendar Number(s): None	
<b>Borough Comments:</b>			

Borough Commissioner



Commissioner





## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	A-3	216	OG	3A	0	M00563556	Temporary	09/26/2023
Description of Use: Cafeteria - school up to grade 12 EDU Cafeteria and multipurpose (non-simultaneous occupancy)						Exceptions:		
Floor 1	E	57	OG	3A	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Classrooms						Exceptions:		
Floor 1	E	15	OG	3B	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Offices (accessory to classrooms)						Exceptions:		
Floor 1	E	2	OG	3B	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Kitchen						Exceptions: No Cooking, Warming Only		
Floor 2	E	148	60	3A	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools North terrace (74 persons) and South terrace (74 persons) for outdoor recreation (non-simultaneous occupancy)						Exceptions:		
Floor 2	E	170	60	3A	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Classrooms						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 2	E	3	60	3B	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Offices (accessory to classrooms)						Exceptions:		
Floor 3	E	4	60	3B	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Offices (accessory to classrooms)						Exceptions:		
Floor 3	E	158	60	3A	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Classrooms						Exceptions:		
Roof	E	74	100	3A	0	M00563556	Temporary	09/26/2023
Description of Use: Academies and schools Play roof						Exceptions:		

**CofO Comments:**

Borough Commissioner

Commissioner



# Certificate of Occupancy

**CO Number: 103095829F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Manhattan	<b>Block Number:</b> 01739	<b>Certificate Type:</b> Final
	<b>Address:</b> 2350 5 AVENUE	<b>Lot Number(s):</b> 33	<b>Effective Date:</b> 05/30/2008
	<b>Building Identification Number (BIN):</b> 1053941	<b>Building Type:</b> Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-C	<b>Number of stories:</b> 3	
	<b>Building Occupancy Group classification:</b> G	<b>Height in feet:</b> 36	
	<b>Multiple Dwelling Law Classification:</b> None	<b>Number of dwelling units:</b> 0	
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			

[Redacted Signature] **Borough Commissioner**

[Redacted Signature] **Acting Commissioner**

Borough Commissioner

Commissioner





# Certificate of Occupancy

CO Number: 103095829F

Permissible Use and Occupancy							
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use
001	800	OG		G	3	3	SCHOOL
001	137			F-3	3		GYM
001	250			F-4	3		CAFETERIA
001	20			E			OFFICE.
001	10	100		B-1		16D	STORAGE FACILITY
001	10	100		E		16D	ACCESSORY OFFICE
002	20	100		B-1		16D	STORAGE FACILITY
003	20	100		B-1		16D	STORAGE FACILITY
<b>END OF SECTION</b>							

[Redacted Signature] **Borough Commissioner**

[Redacted Signature] **Acting**

Borough Commissioner

Commissioner