

Application: Eugenio Maria de Hostos Charter School

Wanda Serrano - wserrano@emhcharter.org
2022-2023 Annual Report

Summary

ID: 0000000075

Last submitted: Oct 19 2023 07:37 AM (EDT)

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Jul 14 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2023)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

EUGENIO MARIA DE HOSTOS CHARTER SCHOOL 800000050603

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

ROCHESTER CITY SD

e. Date of Approved Initial Charter

Apr 4 2000

f. Date School First Opened for Instruction

Sep 5 2000

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

N/A

h. School Website Address

www.emhcharter.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

1016

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

964

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6
7
8
9
10
11
12

I. Charter Management Organization

Do you have a [Charter Management Organization?](#)

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

	Yes, 3 sites
--	--------------


School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	27 Zimbrich Street Rochester, NY 14621	5855446170	Rochester	k-6	K-6	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Amy Schiavi	Elementary Principal	585-544-6170		
Operational Leader	John Harris	Director of Operations & Student Support Services	585-544-6170		
Compliance Contact	Nicholas Lind	SpEd Coordinator	585-544-6170		
Complaint Contact	Madeline Lopez	HSC Liaison	585-544-6170		
DASA Coordinator	Lexie Gastelum & Tania Arellano	Social Worker	585-544-6170		
Phone Contact for After Hours Emergencies	Sandra Chevalier Blackman	CEO	585-544-6170		

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Fire Inspection Report - EMHCS - Zimbrich Campus 2022.pdf](#)

Filename: Fire Inspection Report - EMHCS - Zimbrich Campus 2022.pdf **Size:** 35.6 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Zimbrich Campus C of O.pdf](#)

Filename: Zimbrich Campus C of O.pdf **Size:** 413.3 kB


School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1069 Joseph Avenue Rohester, NY 14621	585-544-6170	Rochester	6-8	6-8	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Tara Ramirez	Middle School Principal	585-544-6170		
Operational Leader	John Harris	Director of Operations & Student Support Services	585-544-6170		
Compliance Contact	Nicholas Lind	SpEd Coordinator	585-544-6170		
Complaint Contact	Damaris Ortega	Guidance Counselor/HSC Liaison	585-544-6170		
DASA Coordinator	Julissa Gonzalez	Social Worker	585-544-6170		
Phone Contact for After Hours Emergencies	Sandra Chevalier Blackman	CEO	585-544-6170		

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Joseph Campus C of O.pdf](#)

Filename: Joseph Campus C of O.pdf **Size:** 606.8 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Fire Inspection Report - Eugenio Maria De Hostos - Joseph Ave 2022.pdf](#)

Filename: Fire Inspection Report - Eugenio Maria De Hostos - Joseph Ave 2022.pdf **Size:** 35.5 kB


School Site 3

m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	343 State St. Bldg 10, 5th Floor Rochester NY 14650	585-544-6170	Rochester	k-6	k-6	No

m3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Vincent Alexander	High School Principal	585-544-6170		
Operational Leader	John Harris	Director of Operations and Student Support Services	585-544-6170		
Compliance Contact	Nicholas Lind	SpEd Coordinator	585-544-6170		
Complaint Contact	Nidia Romero Rivera	HSC Liaison	585-544-6170		
DASA Coordinator	Selena Saltares	Social Worker	585-544-6170		
Phone Contact for After Hours Emergencies	Sandra Chevalier Blackman	CEO	585-544-6170		

m3b. Is site 3 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Kodak C of O.pdf](#)

Filename: Kodak C of O.pdf **Size:** 434.9 kB

Site 3 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Fire Inspection Report 2022 - Kodak Campus.pdf](#)

Filename: Fire Inspection Report 2022 - Kodak Campus.pdf **Size:** 201.2 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

977 Joseph Avenue is held for the Administrative Office - no students are in this building.

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Sandra Chevalier Blackman
Position	CEO
Phone/Extension	585-544-6170-7052
Email	schevalierblackman@emhcharter.net

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

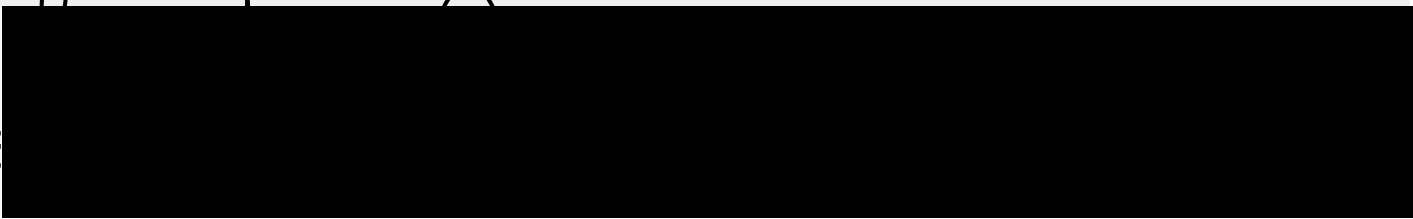
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

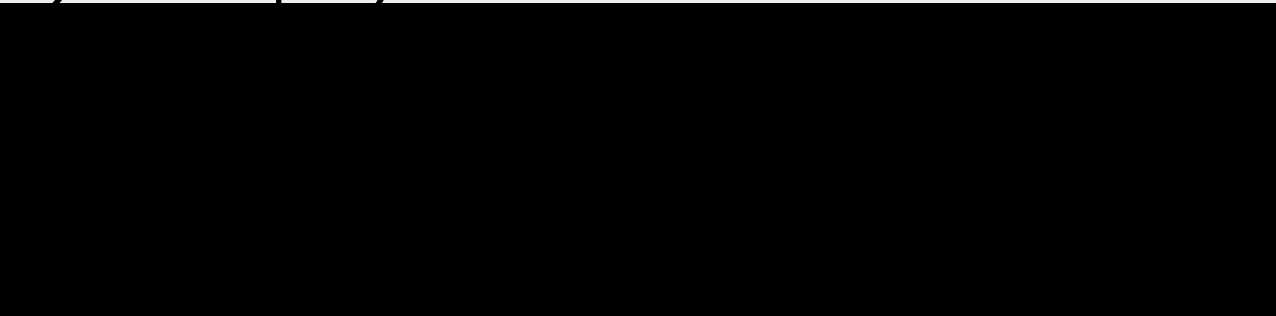
Responses Selected:

Yes

Signature, Head of Charter School

A large black rectangular redaction covers the signature of the Head of Charter School. Only the top portion of the signature, including a loop and a vertical line, is visible above the redaction.

Signature, President of the Board of Trustees

A large black rectangular redaction covers the signature of the President of the Board of Trustees. Only the top portion of the signature, including a loop and a vertical line, is visible above the redaction.

Date

Jul 14 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Jul 14 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Eugenio Maria de Hostos Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	http://www.nysed.gov/charter-schools/charter-schools-directory
2. Board meeting notices, agendas and documents	http://www.emhcharter.org/board-of-trustees
3. New York State School Report Card	https://data.nysed.gov/essa.php?year=2022&instid=800000050603
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://www.emhcharter.org/charter-documentation
6. Authorizer-approved FOIL Policy	https://www.emhcharter.org/files/ugd/71222c_97f9364acbe24692beea4c7a2d34d5f2.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.emhcharter.org/files/ugd/71222c_97f9364acbe24692beea4c7a2d34d5f2.pdf

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
Academic Goal 43				
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Academic Goal 47				
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Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
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Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 14 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Financial Disclosures for Board Members 2023](#)

Filename: Financial_Disclosures_for_Board__M_wfxHVAS.pdf Size: 21.3 MB

Entry 7 BOT Membership Table

Completed - Jul 14 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	julio Vazquez	[REDACTED]	Chair	Finance Academic Building Governance	Yes	6	10/31/2021	10/31/2024	12
2	Eugenio Marlin	[REDACTED]	Vice Chair	Building Governance	Yes	6	10/31/2022	10/25/2025	12
3	Angelica Perez-Delgado	[REDACTED]	Secretary	Finance Personnel Nominating	Yes	1	10/31/2021	10/31/2024	7
4	Ryan Caster	[REDACTED]	Treasurer	Finance Audit	Yes	1	10/31/2022	10/31/2025	5 or less
5	Dr. Miriam Vazquez	[REDACTED]	Trustee/Member	Finance Personnel Academic Fundraising	Yes	6	10/31/2022	10/31/2025	6
6	Dr. Marcia DeJesus-Rueff	[REDACTED]	Trustee/Member	Academic	Yes	4	10/31/2021	10/31/2024	8

7	Ray Ciccarelli	[REDACTED]	Trustee/Member	Finance Fundraising Nominating	Yes	6	10/31/2020	10/31/2023	7
8	Miguel Melendez	[REDACTED]	Trustee/Member	Nominating	Yes	2	10/31/2020	10/31/2023	9
9	Robert Frasier	[REDACTED]	Parent Rep	Audit	Yes	3	10/31/2022	10/31/2023	7

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Email Address	Position on the Board	Committee Affiliation	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2022- 2023
10	Nelida Torres [REDACTED]	Parent Rep	None	Yes	2	10/31/20 22	10/31/20 23	5 or less
11	Connie Walker [REDACTED]	Trustee/ Member	Finance Audit Academi c Nominati ng	Yes	2	10/31/20 22	10/31/20 25	5 or less
12								
13								
14								
15								

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	10
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

11

Total number of Voting Members on June 30, 2023:

10

Total number of Voting Members added during the 2022-2023 school year:

1

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

11

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Jul 18 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

		Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>In an attempt to recruit and retain students with disabilities as well as ELLs and economically disadvantaged the following steps were taken.</p> <p>Advertised on the school's web page and social media.</p> <p>Updated school website and social media such as Facebook. Posts and information are available in English and in Spanish.</p> <p>EMHCS staff attended several community events virtually to educate families about the school's program and ability to support ELLs and students with disabilities.</p> <p>Participated in recruitment and parent events for Head Start programs, local daycares and Community Agencies to promote the school's mission and vision.</p> <p>Participated in the ROC 3 virtual recruitment and utilized our universal application for the lottery.</p> <p>Provided prospective students and their parents with an orientation of EMHCS and its programs.</p> <p>Orientation was delivered in English and in Spanish.</p> <p>Had multiple radio ads played on PODER 97.1 FM and La MEGA 95.1</p> <p>Promoted EMHCS through the use of street billboards, RTS bus boards ads and lawn signs.</p> <p>EMHCS has four bilingual Home School Community Liaisons to support our efforts in meeting recruitment goals. They work with the community and our families to explain the school's program in</p>	<p>We will continue to employ the same efforts describe above for the 2022-2023 school year with the addition of:</p> <p>Billboards</p> <p>Spectrum Television Commercial</p> <p>ROC International Airport</p> <p>Facebook/Social Media</p> <p>El Poder</p> <p>Rochester Transit Service</p> <p>Advertisement</p> <p>Rochester Hispanic Baseball League</p> <p>WalkUp Advertising - Advertising in the Mall</p>

	<p>English and in Spanish. They attended local festivals and promoted the school.</p> <p>The recruitment committee met quarterly to review current enrollment, review new strategies and assess efforts.</p> <p>EMHCS promoted and participated in community events throughout the school year.</p> <p>Participated in-person events such as school sweep and canvassing the neighborhood.</p> <p>Created new marketing brochures, flyers and billboards.</p> <p>Attended community events, including but not limited to, the International Plaza and the Rochester Hispanic Baseball League.</p> <p>Display of school banners in each campus providing website information.</p> <p>Display brochures in local banks, stores, restaurants and barbershops</p> <p>Establish a Parent Referral cards process</p> <p>Promote open seats in Facebook ads</p>	
<p>English Language Learners</p>	<p>In an attempt to recruit and retain students with disabilities as well as ELLs and economically disadvantaged the following steps were taken.</p> <p>Advertised on the school's web page and social media.</p> <p>Updated school website and social media such as Facebook. Posts and information are available in English and in Spanish.</p> <p>EMHCS staff attended several community events virtually to educate families about the school's program and ability to support ELLs</p>	<p>We will continue to employ the same efforts describe above for the 2022-2023 school year with the addition of:</p> <ul style="list-style-type: none"> Billboards Spectrum Television Commercial ROC International Airport Facebook/Social Media El Poder Rochester Transit Service Advertisement Rochester Hispanic Baseball League WalkUp Advertising - Advertising in the Mall

and students with disabilities.

Participated in recruitment and parent events for Head Start programs, local daycares and Community Agencies to promote the school's mission and vision.

Participated in the ROC 3 virtual recruitment and utilized our universal application for the lottery.

Provided prospective students and their parents with an orientation of EMHCS and its programs.

Orientation was delivered in English and in Spanish.

Had multiple radio ads played on PODER 97.1 FM and La MEGA 95.1

Promoted EMHCS through the use of street billboards, RTS bus boards ads and lawn signs.

EMHCS has four bilingual Home School Community Liaisons to support our efforts in meeting recruitment goals. They work with the community and our families to explain the school's program in English and in Spanish. They attended local festivals and promoted the school.

The recruitment committee met quarterly to review current enrollment, review new strategies and assess efforts.

EMHCS promoted and participated in community events throughout the school year.

Participated in-person events such as school sweep and canvassing the neighborhood.

Created new marketing brochures, flyers and billboards.

Attended community events, including but not limited to, the International Plaza and the Rochester Hispanic Baseball League.

Display of school banners in each

	<p>campus providing website information.</p> <p>Display brochures in local banks, stores, restaurants and barbershops</p> <p>Establish a Parent Referral cards process</p> <p>Promote open seats in Facebook ads</p>	
<p>Students with Disabilities</p>	<p>In an attempt to recruit and retain students with disabilities as well as ELLs and economically disadvantaged the following steps were taken.</p> <p>Advertised on the school's web page and social media.</p> <p>Updated school website and social media such as Facebook. Posts and information are available in English and in Spanish.</p> <p>EMHCS staff attended several community events virtually to educate families about the school's program and ability to support ELLs and students with disabilities.</p> <p>Participated in recruitment and parent events for Head Start programs, local daycares and Community Agencies to promote the school's mission and vision.</p> <p>Participated in the ROC 3 virtual recruitment and utilized our universal application for the lottery.</p> <p>Provided prospective students and their parents with an orientation of EMHCS and its programs.</p> <p>Orientation was delivered in English and in Spanish.</p> <p>Had multiple radio ads played on PODER 97.1 FM and La MEGA 95.1</p> <p>Promoted EMHCS through the use of street billboards, RTS bus boards ads and lawn signs.</p> <p>EMHCS has four bilingual Home School Community Liaisons to support our efforts in meeting</p>	<p>We will continue to employ the same efforts describe above for the 2022-2023 school year with the addition of:</p> <p>Billboards</p> <p>Spectrum Television Commercial</p> <p>ROC International Airport</p> <p>Facebook/Social Media</p> <p>El Poder</p> <p>Rochester Transit Service Advertisement</p> <p>Rochester Hispanic Baseball League</p> <p>WalkUp Advertising - Advertising in the Mall</p>

recruitment goals. They work with the community and our families to explain the school's program in English and in Spanish. They attended local festivals and promoted the school.

The recruitment committee met quarterly to review current enrollment, review new strategies and assess efforts.

EMHCS promoted and participated in community events throughout the school year.

Participated in-person events such as school sweep and canvassing the neighborhood.

Created new marketing brochures, flyers and billboards.

Attended community events, including but not limited to, the International Plaza and the Rochester Hispanic Baseball League.

Display of school banners in each campus providing website information.

Display brochures in local banks, stores, restaurants and barbershops

Establish a Parent Referral cards process

Promote open seats in Facebook ads

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Plans in 2023-2024	
Economically Disadvantaged	<p>In an attempt to retain students with disabilities as well as ELLs and economically disadvantaged the following steps were taken.</p> <p>Held PTO meetings during the academic year.</p> <p>Provided student and family opportunities to have fun and learn about our educational programs</p> <p>Pursued partnerships with area colleges on a regular basis.</p> <p>Participated in community agency fairs to promote our students and programs.</p> <p>Students showcase their work to the classmates, staff, families, and community</p> <p>Created performing arts and additional team sports for students in the middle and high school.</p> <p>Created school-wide events that promote the mission and vision at EMHCS and showcase student work inside and outside the EMHCS campuses.</p> <p>Enhanced instructional curriculum and bilingual programming to better support dominant English and Spanish speakers learning new languages.</p> <p>Enhancing curriculum for 7-12 students in Spanish for World Language that is culturally responsive</p> <p>Provide additional professional development for all teachers on how to best support ELLs</p> <p>Provide specific topics on academic programs, services and graduation pathways during PTO meetings</p>	<p>We will continue to employ the same efforts describe above for the 2022-2023 school year with the addition of:</p> <p>Enhancing curriculum for 7-12 students in Spanish for Spanish Language Arts that is culturally responsive</p> <p>Professional Development for all teachers to effectively work with ELLs and SWDs</p> <p>Professional Development for ENL teachers to create curriculum for entering and emerging students.</p> <p>Professional development for K-2 Dual Language teachers on best practices for students in a two-way dual language program.</p>

	<p>Professional Development for all teachers to effectively work with ELLs and SWDs</p>	
<p>English Language Learners</p>	<p>In an attempt to retain students with disabilities as well as ELLs and economically disadvantaged the following steps were taken.</p> <p>Held PTO meetings during the academic year.</p> <p>Provided student and family opportunities to have fun and learn about our educational programs</p> <p>Pursued partnerships with area colleges on a regular basis.</p> <p>Participated in community agency fairs to promote our students and programs.</p> <p>Students showcase their work to the classmates, staff, families, and community</p> <p>Created performing arts and additional team sports for students in the middle and high school.</p> <p>Created school-wide events that promote the mission and vision at EMHCS and showcase student work inside and outside the EMHCS campuses.</p> <p>Enhanced instructional curriculum and bilingual programming to better support dominant English and Spanish speakers learning new languages.</p> <p>Enhancing curriculum for 7-12 students in Spanish for World Language that is culturally responsive</p> <p>Provide additional professional development for all teachers on how to best support ELLs</p> <p>Provide specific topics on academic programs, services and graduation pathways during PTO meetings</p> <p>Professional Development for all</p>	<p>We will continue to employ the same efforts describe above for the 2022-2023 school year with the addition of:</p> <p>Enhancing curriculum for 7-12 students in Spanish for Spanish Language Arts that is culturally responsive</p> <p>Professional Development for all teachers to effectively work with ELLs and SWDs</p> <p>Professional Development for ENL teachers to create curriculum for entering and emerging students.</p> <p>Professional development for K-2 Dual Language teachers on best practices for students in a two-way dual language program.</p>

	<p>teachers to effectively work with ELLs and SWDs</p>	
<p>Students with Disabilities</p>	<p>In an attempt to retain students with disabilities as well as ELLs and economically disadvantaged the following steps were taken.</p> <p>Held PTO meetings during the academic year.</p> <p>Provided student and family opportunities to have fun and learn about our educational programs</p> <p>Pursued partnerships with area colleges on a regular basis.</p> <p>Participated in community agency fairs to promote our students and programs.</p> <p>Students showcase their work to the classmates, staff, families, and community</p> <p>Created performing arts and additional team sports for students in the middle and high school.</p> <p>Created school-wide events that promote the mission and vision at EMHCS and showcase student work inside and outside the EMHCS campuses.</p> <p>Enhanced instructional curriculum and bilingual programming to better support dominant English and Spanish speakers learning new languages.</p> <p>Enhancing curriculum for 7-12 students in Spanish for World Language that is culturally responsive</p> <p>Provide additional professional development for all teachers on how to best support ELLs</p> <p>Provide specific topics on academic programs, services and graduation pathways during PTO meetings</p> <p>Professional Development for all teachers to effectively work with ELLs and SWDs</p>	<p>We will continue to employ the same efforts describe above for the 2022-2023 school year with the addition of:</p> <p>Enhancing curriculum for 7-12 students in Spanish for Spanish Language Arts that is culturally responsive</p> <p>Professional Development for all teachers to effectively work with ELLs and SWDs</p> <p>Professional Development for ENL teachers to create curriculum for entering and emerging students.</p> <p>Professional development for K-2 Dual Language teachers on best practices for students in a two-way dual language program.</p>

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 14 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

FTE Count

- i. Mathematics
 - ii. Science
 - iii. Computer Science
 - iv. Technology
 - v. Career and Technical Education
- Total Category B: not to exceed 5

0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

FTE Count

Total

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

FTE Count

Total Category D

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

FTE Count

Total Category E

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Jul 14 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[EMHCS At a Glance Calendar 2023-2024 - Board Approved 4](#)

Filename: EMHCS_At_a_Glance_Calendar_2023-20_1rz46vy.pdf Size: 521.7 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Julio Vázquez

Name of Charter School Education Corporation:

Eugenio María de Hostos Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

chair of the board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

Three great-grandchildren. I am not involved with the teachers of my great-grandchildren. I only deal with the CEO.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted] [Redacted]

Business Address:

[Redacted] [Redacted] [Redacted]

E-mail Address:

[Redacted] [Redacted]

Home Telephone:

[Redacted] [Redacted]

Home Address:

[Redacted] [Redacted] [Redacted] [Redacted]

[Redacted Signature]

Signature

7/3/23

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Eugenio Marlin

Name of Charter School Education Corporation:

Eugenio Maria de Hostos Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Vice chair, chair Building Committe, chair Governance Committe.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Niece who is a teacher.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Executive Vice President of IADC. IADC developed and leased the facility where EMHCS was initially established (938 Clifford Avenue, Rochester NY 14621), relationship no longer exists.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
IADC	Landlord	~\$250,000 per year.	Eugenio Marlin	Abstained from participation on any discussion or decision regarding such transaction.

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

██████████ 0 ██████████ 2

Business Address:

███ 4 ████████ d ████████ e, ██████████ r ██████ Y ██████ 1

E-mail Address:

██g

Home Telephone:

██████████ 5

Home Address:

███ 5 ████████ e ████████ t, ██████████ r ██████ Y ██████ 3

██

7/3/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Angelica Perez-Delgado

Name of Charter School Education Corporation:

Agencia Maria de Hostos

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

- Two grandchildren enrolled
- Parents are engaged. I do not engage as a grandparent.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

President & CEO of Ibero-American Action League holds an family services contract.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Annual Contract Renewal</p> <p>(A)</p>	<p>Contract</p> <p>wrong page</p>	<p>Directors faced the lead in negotiation.</p> <p>I am very removed.</p>	<p>Sharon Warden</p> <p>Beverly Hills</p>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Ibero-American action league	Contract	\$250K	Miguel Melendez Myself	Let Directors manage Contracts of Finance team.

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ryan E. Caster

Name of Charter School Education Corporation:

Eugenio Maria de Hostos Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustee Member
Finance Committee Chairperson

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Freed Maxick CPAs, P.C.	Mentoring to Finance Manager, assisting with 2023-2024 budget process, assisting with FYs 2022 & 2023 audits		Ryan E. Caster (Director at Freed Maxick CPAs, P.C.)	The Freed Maxick work with EMHCS existed prior to my appointment to the Board of Trustees. As such, the Board of Trustees were aware of our arrangement prior to my appointment.

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

██████████1

Business Address:

██4 ██████t, ███e ███, ██████, ████Y ██████2

E-mail Address:

█████████████████████m

Home Telephone:

██████████8

Home Address:

██████████k ██████, ██████, ████Y ██████9

█████n ████. ██████r

Digitally signed by Ryan E. Caster
Date: 2023.07.03 15:18:15 -04'00'

07/03/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Connie O. Walker

Name of Charter School Education Corporation:

Eugenio Maria de Hostos Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
SUNY Brockport	Higher Education		Connie O. Walker Vice President, Alumni Association	Vote Recusal
Monroe Community College	Higher Education		Connie O. Walker Trustee	Vote Recusal

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted] 4

Business Address:

5 [Redacted] [Redacted] [Redacted] [Redacted]

E-mail Address:

[Redacted] [Redacted] [Redacted]

Home Telephone:

[Redacted]

Home Address:

5 [Redacted] [Redacted] [Redacted] [Redacted]

Signature

[Redacted Signature]

Date

7/14/23

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Raymond Ciccarelli

Name of Charter School Education Corporation:

Eugenio Maria de Hester

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

FUND RAISING HEAD
FINANCIAL PART OF BOARD

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED] - [REDACTED] - [REDACTED] 2

Home Address:

[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

[REDACTED SIGNATURE]

Signature

7/14/23

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Miriam Vazquez

Name of Charter School Education Corporation:

Eugenio Maria de Hostos Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

board member

personnel committee chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Cousin-cook

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Past school leader-retired 8/2009

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

NA

Business Address:

NA

E-mail Address:

[REDACTED]m

Home Telephone:

[REDACTED]8

Home Address:

[REDACTED] 4 [REDACTED] e [REDACTED] r [REDACTED], [REDACTED] Y [REDACTED] 2

[REDACTED] [REDACTED] July 5, 2023

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Marcia DeJesus-Rueff

Name of Charter School Education Corporation:

Eugenio Maria de Hostos Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board of Trustees, Chair of the Academic Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted] 9

Business Address:

[Redacted] 9 [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] 0

E-mail Address:

[Redacted] y [Redacted] f [Redacted] i [Redacted] n

Home Telephone:

Same as above.

Home Address:

[Redacted Signature] _____ 7/14/22
Signature Date

- Acceptable signature formats include:
- Digitally certified PDF signature
 - Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Miguel A. Meléndez Jr.

Name of Charter School Education Corporation:

Eugenio Maria de Hostos

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Ibero-American Action League Inc.	FSA Contract	\$150K	Ibero is my employer	I do not vote or participate in the discussion related to the contract

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted]

Business Address:

[Redacted] [Redacted] [Redacted] [Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

[Redacted Signature]

7/04/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Robert Frasier, Jr.

Name of Charter School Education Corporation:

Eugenio Maria de Hostos Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Parent of two students:

~~ Courtlyn Frasier

~~ Robert Frasier III

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

585-292-2621

Business Address:

██████e ██████y ██████e ██████0 ██████a ██████d ██████r ██████y ██████2

E-mail Address:

████████████████████u

Home Telephone:

████████████████████)

Home Address:

█████2 ██████y ██████e

██████t ██████r, ██████.

Digitally signed by Robert L. Frasier, Jr.
Date: 2023.07.12 09:45:04 -04'00' 12 July 2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Nelida I. Torres

Name of Charter School Education Corporation:

Eugenio Maria de Hostos Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Parent Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

_____m

Home Telephone:

_____2

Home Address:

5 _____ c _____ t _____, NY _____ 1

7-7-23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

August 2023

Mon	Tues	Weds	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2023 (Inst. Days 19)

Mon	Tues	Weds	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2023 (Inst. Days 21)

Mon	Tues	Weds	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2023 (Inst. Days 17)

Mon	Tues	Weds	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2023 (Inst. Days 16)

Mon	Tues	Weds	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

	First Day for Students
	Recess School Closed
	Federal Holiday
	Rating Day – No Exams on this Day
	NYS Regents Exams / State Assessments
	EMHCS Conference Day/ No School for Students
	Progress Reports Grades K-12
	Report Cards Grades K-12
	Marking Period Ends Grades K-12
	Parent/Teacher Conference Grades K-12
	Student Led Conference Grades K-12
	High School Graduation



2023-2024 SCHOOL CALENDAR

AUGUST

16-17 Regent Exams

SEPTEMBER

4 Labor Day (School Closed)
5 First Day of School for Students K-12

OCTOBER

6 Progress Reports Grades K-12
9 Indigenous People's/Columbus Day (School Closed)

NOVEMBER

7 1st Marking Period Ends Grades K-12
7 EMHCS Conference Day – No School for Students/Voting Day
10 Veterans Day (School Closed)
14 Report Cards Grades K-12
22-24 Thanksgiving – Holiday Recess (School Closed)
27-Dec 1 Parent/Teacher Conference Grades K-12

DECEMBER

15 Progress Reports Grades K-12
25-29 Holiday Recess (School Closed)

JANUARY

1 New Year's Holiday (School Closed)
15 Martin Luther King Jr. Day (School Closed)
23-26 NYS Regents Exams Grades 9-12
29 EMHCS Conference Day/No School for Students
31 2nd Marking Period End Grades K-12

FEBRUARY

7 Report Cards Grades K-12
12-16 Parent/Teacher Conferences Grades K-12
19 Presidents Day (School Closed)
20-23 Holiday Recess (No School)

MARCH

15 Progress Reports Grades K-12
29 Holiday Recess – Good Friday (No School)

APRIL

1-8 Holiday Recess (No School)
10-17 ELA Assessments Grades 3-8
19 3rd Marking Period Ends Grades K-12
22 EMHCS Conference Day – No School for Students
26 Report Cards Grades K-12
24-30 Grades 5&8 Science Assessments
29-May 3 Parent/Teacher Conference Grades K-12

MAY

1 Grades 5&8 Science Assessments
7-14 Math Assessments Grades 3-8
23 Progress Reports Grades K-12
24 Student-Led Conferences Grades K-12
27 Memorial Day (School Closed)

JUNE

4, 14-25 Regent Exams
17 Rating Day
19 Juneteenth Observance (School Closed)
25 Last Day of School for Students/Noon Dismissal
25 Report Cards Grades K-12
26 Last Day of School for Staff/Regents Rating Day
29 High School Graduation

January 2024 (Inst. Days 20)

Mon	Tues	Weds	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2024 (Inst. Days 16)

Mon	Tues	Weds	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

March 2024 (Inst. Days 20)

Mon	Tues	Weds	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April 2024 (Inst. Days 15)

Mon	Tues	Weds	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May 2024 (Inst. Days 21)

Mon	Tues	Weds	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June 2024 (Inst. Days 16)

Mon	Tues	Weds	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Board Approved 4.25.2023

SimplexGrinnell

FIRE ALARM INSPECTION REPORT

May 2022 Inspection

PREPARED FOR

**Miguel Martinez
Custodian
Eugenio Maria Charter School
1069 Joseph Ave
Rochester, NY 14621
(585) 544-6170**

07/27/2022

SimplexGrinnell

SimplexGrinnell
FIRE ALARM INSPECTION REPORT

SITE: Eugenio Maria Charter School

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**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

PAGE 1

**Miguel Martinez
Custodian
Eugenio Maria Charter School
1069 Joseph Ave
Rochester, NY 14621**

Thank you for choosing SimplexGrinnell as the provider of your Fire Alarm Inspection services, which were completed on July 27, 2022.

- 1. Tested devices listed on the report.**
 - a. Annunciator does not appear to be working. There are no lights or display active. FireLite Annunciator.**
 - b. Pull station by room 102A failed to alarm panel. Device is a two wire zoned pull station.**
- 2. A/V's tested and operational.**
- 3. Signals sent and received by Action Security.**
- 4. Panel put back to normal after testing.**

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

PAGE 2

SITE: Eugenio Maria Charter School

Monitoring Agency:

Action Security

Central Station

Authority Having Jurisdiction:

Rochester Fire Marshal

Inspection Service:

**SimplexGrinnell
90 Goodway Drive
Rochester, NY 14623
Phone: (585) 475-1710**

License No.: 12000327945

**Service Mgr: Mark Dalberth
Service Sales: Bryan Tygart
Inspector: Kris Rittenhouse
Inspector: Nick Andolina**

SITE: Eugenio Maria Charter School

CONTROL PANEL/CENTRAL PROCESSING UNIT

Firelite MS-10UD-7

Serial #

Building: Eugenio Maria Floor: 1 Area: Storage Room

<u>Test Performed</u>	<u>Result</u>	<u>Value</u>	<u>Notes</u>
Voltage w/ Charger	Passed	27.0	
Voltage w/o Charger	Passed	26.0	
Battery % of Charge	Passed	80.0	
Battery Age Check	Passed	520.0	
Zone Trouble	Passed		
Signal Trouble	Passed		
Type Signal Circuit	Passed		
AC Input Voltage	Passed		
Earth Detection			
Lamps/LED Test	Passed		
Drill Switch	Not Applicable		
Control Function(s)	Passed		

SITE: Eugenio Maria Charter School

ALARM INITIATING DEVICES

SUMMARY TEST RESULTS

Dev. Type	Description	Total	Number Tested	Number Failed	Number Not Tested
FTHD	Fixed Temp Heat Detector	1	0	0	1
HD	Heat Detector	10	10	0	0
PSD	Photo Smoke Detector	45	41	0	4
PSDA	Pull Station-Double Action	9	9	1	0

DETAIL TEST RESULTS

Dev Type	Building	Floor	Area	Cust Zone	Cust Dev#	Address/ Zone No.	Service Performed	Test Result
PSD	Eugenio Maria	2	Top of Stairs by 207				Tested	Passed
PSD	Eugenio Maria	2	By Room 207				Tested	Passed
PSD	Eugenio Maria	2	Room 207				Tested	Passed
PSD	Eugenio Maria	2	Room 208				Tested	Passed
PSDA	Eugenio Maria	2	By Room 206		2		Tested	Passed
PSD	Eugenio Maria	2	By Room 206				Tested	Passed
PSD	Eugenio Maria	2	Room 206				Tested	Passed
PSD	Eugenio Maria	2	Room 205				Tested	Passed
HD	Eugenio Maria	2	JC Closet		1		Tested	Passed
PSD	Eugenio Maria	2	By Bathroom				Tested	Passed
PSD	Eugenio Maria	2	Room 204B				Tested	Passed
PSD	Eugenio Maria	2	By Principal Office				Tested	Passed
PSD	Eugenio Maria	2	Principal's Office				Tested	Passed
PSD	Eugenio Maria	2	Assistant Principal Office				Tested	Passed
PSD	Eugenio Maria	2	Conf. Room				Tested	Passed
PSD	Eugenio Maria	2	Room 204				Tested	Passed
PSDA	Eugenio Maria	2	By Room 204		2		Tested	Passed
PSD	Eugenio Maria	2	Stairs by Room 204				Tested	Passed
PSD	Eugenio Maria	2	Room 203B				Tested	Passed
PSD	Eugenio Maria	2	By Nurse				Tested	Passed
PSD	Eugenio Maria	2	Nurse				Tested	Passed
PSD	Eugenio Maria	2	El. Lobby				Not Tested	

Visual Insp, May Recall Elev

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: Eugenio Maria Charter School

ALARM INITIATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
PSDA	Eugenio Maria	2	El. Lobby	5			Tested	Passed
PSD	Eugenio Maria	2	Food Storage				Tested	Passed
PSD	Eugenio Maria	2	By Food Storage				Tested	Passed
PSD	Eugenio Maria	2	Room 203				Tested	Passed
HD	Eugenio Maria	2	Room 202	5			Tested	Passed
HD	Eugenio Maria	2	Room 202	5			Tested	Passed
PSD	Eugenio Maria	2	Main Office				Tested	Passed
PSD	Eugenio Maria	2	Main Office Conf. Room				Tested	Passed
PSD	Eugenio Maria	2	Stairs by Main office				Tested	Passed
PSDA	Eugenio Maria	1.5	Main Entrance	7			Tested	Passed
PSD	Eugenio Maria	1.5	Main Entrance				Not Tested	
				Visual Insp, May Recall Elev				
HD	Eugenio Maria	1.5	Kitchen	8			Tested	Passed
PSD	Eugenio Maria	1.5	Cafe				Tested	Passed
PSD	Eugenio Maria	1	Room 100				Tested	Passed
FTHD	Eugenio Maria	1	Room 101	4			Not Tested	
				Electrical Test Only				
HD	Eugenio Maria	1	Storage Room	4			Tested	Passed
PSD	Eugenio Maria	1	Storage	4			Tested	Passed
HD	Eugenio Maria	1	Boiler Room	4			Tested	Passed
PSD	Eugenio Maria	1	By Room 102A				Tested	Passed
PSDA	Eugenio Maria	1	By 102A	6			Tested	Failed
				No alarm when tested				
PSD	Eugenio Maria	1	Room 102A				Tested	Passed
PSD	Eugenio Maria	1	El. Lobby				Not Tested	
				Visual Insp, May Recall Elev				
PSDA	Eugenio Maria	1	El. Lobby	6			Tested	Passed
PSD	Eugenio Maria	1	El. Room				Not Tested	
				Visual Insp, May Recall Elev				
PSD	Eugenio Maria	1	Room 108				Tested	Passed
PSD	Eugenio Maria	1	By Room 108				Tested	Passed
PSDA	Eugenio Maria	1	By Room 108	6			Tested	Passed
PSD	Eugenio Maria	1	Room 102B				Tested	Passed
PSDA	Eugenio Maria	1	By Room 103	2			Tested	Passed

SITE: Eugenio Maria Charter School

ALARM INITIATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
PSD	Eugenio Maria	1	Room 103				Tested	Passed
PSD	Eugenio Maria	1	Multi-Purpose Room				Tested	Passed
HD	Eugenio Maria	1	Multi-Purpose Room		1		Tested	Passed
HD	Eugenio Maria	1	Multi-Purpose Room		1		Tested	Passed
HD	Eugenio Maria	1	Multi-Purpose Room		1		Tested	Passed
PSD	Eugenio Maria	1	By Multi-Purpose Room				Tested	Passed
PSD	Eugenio Maria	1	Room 103B				Tested	Passed
PSD	Eugenio Maria	1	By JC Closet				Tested	Passed
HD	Eugenio Maria	1	JC Closet		2		Tested	Passed
PSD	Eugenio Maria	1	Room 104				Tested	Passed
PSD	Eugenio Maria	1	By Room 105				Tested	Passed
PSD	Eugenio Maria	1	Room 105				Tested	Passed
PSD	Eugenio Maria	1	By Social Worker				Tested	Passed
PSDA	Eugenio Maria	1	By Social Worker		6		Tested	Passed

SITE: Eugenio Maria Charter School

ALARM INDICATING DEVICES

SUMMARY TEST RESULTS

<u>Dev. Type</u>	<u>Description</u>	<u>Total</u>	<u>Number Tested</u>	<u>Number Failed</u>	<u>Number Not Tested</u>
ANNC	Annunciator	1	1	1	0

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
ANNC	Eugenio Maria	2	Main Office Conf rm				Tested	Failed
				See Report Comments				

SITE: Eugenio Maria Charter School

INSPECTION DEFICIENCIES SUMMARY

THE FOLLOWING DEFICIENCIES WERE NOTED DURING THIS INSPECTION

I. Deficiencies Covered by Your Service Agreement - Corrected by Inspection Team

None

II. Deficiencies Covered by Your Service Agreement - Service Call Required

None

III. Deficiencies Not Covered by Your Service Agreement

None

IV. Deficiencies Identified During This Inspection That Are The Customer's Responsibility

1	Annunciator	Failed
1	Pull Station-Double Action	Failed

Customer Acknowledges responsibility for
deficiencies listed above

Customer

Date

SITE: Eugenio Maria Charter School

INSPECTION DEFICIENCIES

I. Deficiencies Covered by Your Service Agreement - Corrected by Inspection Team

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
	None							

II. Deficiencies Covered by Your Service Agreement - Service Call Required

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
	None							

III. Deficiencies Not Covered by Your Service Agreement

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
	None							

IV. Deficiencies Identified During This Inspection That Are The Customer's Responsibility

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
ANNC	Eugenio Maria	2	Main Office Conf rm				Tested	Failed
PSDA	Eugenio Maria	1	By 102A				Tested	Failed
						See Report Comments 6 No alarm when tested		

SITE: Eugenio Maria Charter School

<hr/> Customer	<hr/> Date
<i>Kris Rittenhouse</i> <hr/> Kris Rittenhouse	<i>7/27/2022</i> <hr/> Date
<i>Nick Andolina</i> <hr/> Nick Andolina	<i>7/27/2022</i> <hr/> Date

IF YOU HAVE ANY QUESTIONS REGARDING THIS REPORT, PLEASE CONTACT

Mark Dalberth Branch Service Manager

**Phone: (585) 475-1710
Address: 90 Goodway Drive
Rochester, NY 14623**

12345678.05



CITY OF ROCHESTER

CERTIFICATE NO.: 89547
DATE ISSUED: SEPTEMBER 3, 2019
EXPIRATION: NOT APPLICABLE
LEGAL USE: CHARTER SCHOOL

CASE NO.: 677712
PERMIT: 1194024
SBL NO: 1066900001047000000

CERTIFICATE OF OCCUPANCY
{PARTIAL}

PROPERTY LOCATION: 0359 STATE ST

This is to certify that the above property may be legally occupied in the following manner:

CONCRETE, 9 STORIES
CERTIFICATE FOR FIFTH AND NINTH FLOORS AS CHARTER SCHOOL
{FIFTH FLOOR AREA 18,766 SQUARE FEET}

This Certificate is issued and based on the application made by:

EUGENIO MARIA DE HOSTOS, {OWNER'S AGENT}, ON JULY 8, 2019

The Certificate of Occupancy remains in effect from the date of issuance until the expiration date noted above, unless terminated by the occurrence of any of the events enumerated in Section 90-16A(2) of the City Code, or the Non-Conforming Use limitations in Section 120-199 of the Zoning Code. This Certificate must be renewed, if applicable, no later than the expiration date.

This is to certify that the above property conforms to issued building permits and substantially conforms with the requirements of the following codes of the City of Rochester: Zoning Ordinance, Building Code, Property Code, and, where applicable, the N.Y.S Multiple Residency Law.

THIS BUILDING CONTAINS A REQUIRED SPRINKLER SYSTEM.

SENIOR CODE ENFORCEMENT OFFICER

NOTICE AND DISCLAIMER

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LENDERS AND PURCHASERS ARE STRONGLY ENCOURAGED TO CONSULT INDEPENDENT INSPECTORS.

EEO Employer/Handicapped

SOLUTIONONE, INC.

24-HR Service 585-220-4679

Fire Alarm Inspection & Test Report

PROPERTY NAME KODAK BLDG 6,7,10		DATE OF INSPECTION 6-27-2022				
ADDRESS 343 STATE STREET		WAS SYSTEM IN NORMAL CONDITION AT START OF INSPECTION? <i>If NO Explain:</i> YES				
CITY ROCHESTER	STATE NY	ZIP 14650	WAS SYSTEM LEFT IN NORMAL CONDITION UPON TEST COMPLETION? <i>If NO Explain:</i> YES			
OWNER / CONTACT NAME KODAK / SAM DIFRANCESCA		PHONE # 5855-781-0820	EMAIL ADDRESS SAM.DIFRANCESCA@KODAK.COM			
CONTROL PANEL MAKE / MODEL SIMPLEX 4020 (FACP) SIMPLEX 4120-8019 (EXPAN PANEL) SIMPLEX 4120-8019 (EXPAN PANEL) SIMPLEX 4009 (NAC PANEL) SIMPLEX 4009 (NAC PANEL) SIMPLEX 4100ES (SCHOOL FACP) FCI SUB ZONE PANEL PYROTRONICS CP4 ZONE PANEL SIMPLEX 4120-8019 (EXPAN PANEL)		SYSTEM LOCATION BLDG 10 RM 00018 (BMENT) BLDG 10 RM 00018(BMENT) BLDG 10 OOC EQUPT RM 00015 BLDG 10 RM 00018(BMENT) BLDG 10 RM 00018(BMENT) BLDG 10 SCHOOL DATA RM BLDG 7 RM 4017 (4 TH FL) BLDG 7 RM 07017 (7 TH FL) BLDG 6 RM 8001 (8 TH FL)		CIRCUIT STYLES ADDRESSABLE		NUMBER OF CIRCUITS ADDRESSABLE
MONITORING ENTITY KODAK	TYPE OF TRANSMISSION NETWORK COMMUNICATION		TEST RECEIVED YES	TIME TEST START 8AM	TIME SYSTEM ONLINE 5PM	
MONITORING ACCT #	LOCAL ALARM NO		LOCAL FIRE DEPT. / AHJ KODAK			
Installation / Inspection	Install	x Annual	Semi-Annual	Quarterly	Monthly Other	
Equipment	# of Devices	# Tested	Comments: ALL DEVICES TESTED WERE OPERATIONAL			
Control Panels	9	9	*			
Annunciators	1		*			
Heat Detectors	1	0	*			
Smoke Detectors	77	76	*VISUAL INSPECTION AT TOWER SPHERE HATCH			
Pull Stations	44	44	*			
Duct Detectors	3	3	*			
Beam Detectors			*			
Remote Test Stations	3	3	*			
Door Holders			*			
Speaker Horn/Strobes	ALL	ALL	*CUSTOMER DECLINES SOUNDING A/V'S-- VISUAL			
Strobes	ALL	ALL	*INSPECTION ONLY			

PANEL SUMMARY:

<p>AC POWER VOLTAGE FACP-116 VAC EXPN PNL BLDG 10 (00018)- 116VAC EXPN PNL BLDG 10 OCC RM (00015)- 114 VAC NAC BLDG 10 (RM 00018)-116 VAC NAC BLDG 10 (RM 00018)-116 VAC SIMPLEX 4100ES (SCHOOL)-118 VAC FCI BLDG 7-121 VAC PYROTRONICS BLDG 7-118 VAC EXPN PNL BLDG 6- 114 VAC</p>	<p>LOCATION OF FACP BREAKER FACP-DCP 1 # 21 EXPN PNL BLDG 10 (00018)- DCP 1 # 21 EXPN PNL BLDG 10 OCC RM (00015)- NAC BLDG 10 (RM 00018)-DCP 1 #3,5,13 NAC BLDG 10 (RM 00018)- DCP 1 #3,5,13 SIMPLEX 4100ES (SCHOOL) FCI BLDG 7-EM 7-4 #1 PYROTRONICS BLDG 7-PNL-RP7 #23 EXPN PNL BLDG 6- RP8B #25</p>
<p>BATTERY VOLTAGE FACP-13.2/13.1 VDC EXPN PNL BLDG 10 (00018)-13.2/13.2 VDC EXPN PNL BLDG 10 OCC RM (00015)-13.0/13.0 VDC NAC BLDG 10 (RM 00018)-13.4/13.0 VDC NAC BLDG 10 (RM 00018)-13.1/13.1 VDC SIMPLEX 4100ES (SCHOOL) 13.5/13.2 VDC FCI BLDG 7-13.2/12.9 VDC PYROTRONICS BLDG 7-13.2/13.3 VDC EXPN PNL BLDG 6-13.4 13.0 VDC</p>	<p>BATTERY AH RATING FACP-35A/35A EXPN PNL BLDG 10 (00018)- 35A/35A EXPN PNL BLDG 10 OCC RM (00015)- 35A/35A NAC BLDG 10 (RM 00018)-12A/12A NAC BLDG 10 (RM 00018)- 12A/12A SIMPLEX 4100ES (SCHOOL) FCI BLDG 7-12A/12A PYROTRONICS BLDG 7-12A/12A EXPN PNL BLDG 6-35A/35A</p>
<p>CHARGER CONDITION FACP-GOOD EXPN PNL BLDG 10 (00018)- GOOD EXPN PNL BLDG 10 OCC RM (00015)- GOOD NAC BLDG 10 (RM 00018)- GOOD NAC BLDG 10 (RM 00018)- GOOD SIMPLEX 4100ES (SCHOOL) GOOD FCI BLDG 7- GOOD PYROTRONICS BLDG 7- GOOD EXPN PNL BLDG 6- GOOD</p>	<p>ANY TROUBLE CONDITIONS NO</p>
<p>BATTERY LOAD TEST RESULTS FACP- GOOD EXPN PNL BLDG 10 (00018)- GOOD EXPN PNL BLDG 10 OCC RM (00015)- GOOD NAC BLDG 10 (RM 00018)- GOOD NAC BLDG 10 (RM 00018)- GOOD SIMPLEX 4100ES (SCHOOL) GOOD FCI BLDG 7- GOOD PYROTRONICS BLDG 7- GOOD EXPN PNL BLDG 6- GOOD</p>	<p>BATTERY DATE INSTALLED FACP-2019 EXPN PNL BLDG 10 (00018)-2019 EXPN PNL BLDG 10 OCC RM (00015)-2020 NAC BLDG 10 (RM 00018)-2018 NAC BLDG 10 (RM 00018)-2018 SIMPLEX 4100ES (SCHOOL) FCI BLDG 7-2021 PYROTRONICS BLDG 7-2020 EXPN PNL BLDG 6-2021</p>

Important notice to Customer. Customer acknowledges and agrees that, in the absence of a Service Agreement between the parties, services hereunder are performed pursuant to the terms and conditions of this Report, agrees that the services have been completed to the Customer's satisfaction and that the system is in good working order and repair, unless services performed were of a temporary nature, in which case Customer acknowledges that part of customer's system may have been bypassed or is otherwise inoperable until services can be completed. CUSTOMER'S ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS AT THE END OF THIS REPORT.


Terms and Conditions:

SolutionOne, Inc. (Company) agrees to provide and the customer agrees to purchase the services indicated above and to the terms and conditions stated below. Any revisions to this agreement must be written and signed by SolutionOne, Inc.

- 1. Term:** The Initial Term of this Agreement shall commence on the date of this Agreement and continue for the period indicated in this Agreement. At the conclusion of the Initial Term, this Agreement shall automatically extend for successive terms equal to the Initial Term unless either party gives written notice to the other party at least thirty (30) days prior to the end of the then-current term.
- 2. Payment:** Services shall be invoiced and due upon receipt. Work performed on a time and material basis shall be at the then-prevailing company rate for material, labor and related items, in effect at the time supplied under this agreement.
- 3. Pricing:** The pricing set forth in this Agreement is based on the number of devices installed and services to be performed as set forth in this Agreement. Company may increase prices upon notice to the Customer or annually to reflect increases in material and labor costs.
- 4. Code Compliance:** Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in this Agreement. Customer acknowledges that the Authority Having Jurisdiction may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.
- 5. Limitation of Liability; Limitations of Remedy.** Customer understands that Company offers several levels of protection services and that the level described has been chosen by Customer after considering and balancing various levels of protection afforded and their related costs. **It is understood and agreed by the Customer that the Company is not an insurer and that insurance coverage, if any, shall be obtained by Customer and that amounts payable to Company hereunder are based upon the value of the services and the scope of liability set forth in this agreement are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to Customer's insurer to recover for injuries or damage in event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no Guaranty or Warranty, Express or Implied, including without limitation Warranties of Merchantability or Fitness for particular purpose. No promise not contained herein or affirmation of fact made by any employee, agent or representative of Company shall constitute a Warranty by Company or give rise to any liability or obligation. Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom. Which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability for services performed on site at Customer's premises shall be limited to an amount equal to the agreement price (as increased by the price for any additional work). If Customer desires Company to assume greater liability, the parties shall amend this Agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Company of such greater liability, provided however that such rider shall in no way be interpreted to hold company as an insurer. Customer shall hold SolutionOne, Inc. or it's Sub-Contractors harmless from any and all third-party claims for personal injury, death, or property damage arising from Customer's failure to maintain these systems or keep them in operative condition, whether based upon contract, warranty, tort, strict liability or otherwise. In no event shall the SolutionOne, Inc. be liable for any special, indirect, incidental, consequential or liquidated, penal or any economic loss damages of any character, including but not limited to loss of the use of the Customer's property, lost profits or lost production, whether claimed by the Customer or by any third party, irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise. The limitations of liability set forth in this Agreement shall inure to the benefit of all affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.**
- 6. Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of customer or Company relating in any way to this agreement, including but not limited to the service under this agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise.
- 7. Delays.** Company shall have no responsibility or liability to Customer or any other person for delays in the installation or repair of the system or the performance of our services regardless of the reason, or for any resulting consequences.
- 8. Reports:** Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and where applicable, Company may submit a copy thereof to the local Authority Having Jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at time of inspection. **FINAL RESPONSIBILITY FOR THE CONDITION AND OPERATION OF THE COVERED SYSTEM(S) AND EQUIPMENT AND COMPONENTS LIES WITH CUSTOMERS**
- 9. Monitoring Services.** If Customer has selected Monitoring services, the Customer understands and agrees that the Company is an Agent for General Security, Inc. and TERMS and CONDITIONS for this Monitoring Service are on the Alarm Monitoring Service Agreement
- 10. Limited Warranty.** **COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL, EXCLUDING MONITORING SERVICES, FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM DATE OF FURNISHING.** Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party.
- 11. Entire Agreement.** The parties intend this agreement, together with any other attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their agreement and the terms and conditions thereof. This agreement supersedes all prior representations, understandings, or agreements between the parties, written or oral, and shall constitute the sole terms and conditions relating to the services. No waiver, change, or modification of any terms or conditions of this agreement shall be binding on the Company unless made in writing and signed by an Authorized Representative of Company.
- 12. Customer Network.** Customer is responsible for all networking in facilities and providing any network info if applicable ie. IP Addresses, Port Forwarding, etc. SolutionOne, Inc is not responsible for any direct or indirect attempt in hacking to customers network or customer poor practices to network.
- 13. Customer Responsibilities.** Customer shall provide Company clear access to covered system(s) to be serviced including, if applicable, lift trucks, or other equipment needed to reach inaccessible equipment, and peripheral devices. Customer shall promptly notify Company on any malfunctions to system(s). Customer is responsible for all Patching, Painting, Pathways, Permits, Network Info / Programming and suitable / Permanent electrical service. In the event of a system(s) failure, Customer is responsible for an alternate system, or personnel during the time required for Company to repair system.

Customer Print Name _____
6-27-22

Customer Signature _____ Date

BY  _____
Company (SolutionOne, Inc). Representative Signature
(NY License # 12000303138)



CITY OF ROCHESTER

CERTIFICATE NO.: 52844
DATE ISSUED: SEPTEMBER 6, 2016
EXPIRATION: NOT APPLICABLE
LEGAL USE: CHARTER SCHOOL

CASE NO.: 611123
PERMIT: 1163686
SBL NO: 0917100004006000000

CERTIFICATE OF OCCUPANCY

PROPERTY LOCATION: 0027 ZIMBRICH ST

This is to certify that the above property may be legally occupied in the following manner:

BRICK 2 STORIES
CERTIFICATE FOR CHARTER SCHOOL
{GRADES: SECOND THRU TWELFTH GRADE}

This Certificate is issued and based on the application made by:

EUGENIO MARIA DE HOSTOS, {OWNER}, ON SEPTEMBER 1, 2016

The Certificate of Occupancy remains in effect from the date of issuance until the expiration date noted above, unless terminated by the occurrence of any of the events enumerated in Section 90-16A(2) of the City Code, or the Non-Conforming Use limitations in Section 120-199 of the Zoning Code. This Certificate must be renewed, if applicable, no later than the expiration date.

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CODE COMPLIANCE COORDINATOR

NOTICE AND DISCLAIMER

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LENDERS AND PURCHASERS ARE STRONGLY ENCOURAGED TO CONSULT INDEPENDENT INSPECTORS.

EEO Employer/Handicapped



CITY OF ROCHESTER

CERTIFICATE NO.: 73216
DATE ISSUED: SEPTEMBER 13, 2007
EXPIRATION: NOT APPLICABLE
LEGAL USE: PUBLIC SCHOOL

CASE NO.: N/A
PERMIT: 1072561
SBL NO: 0916300002087000000

CERTIFICATE OF OCCUPANCY

PROPERTY LOCATION: 1075-1089 JOSEPH AV

This is to certify that the above property may be legally occupied in the following manner:

TYPE 11B 2 STORIES **AKA 1069 JOSEPH AVENUE
CERTIFICATE FOR CHARTER SCHOOL - "EUGENIO MARIA DE HOSTOS"**

This Certificate is issued and based on the application made by:

JOHN REISENBERGER, {OWNER'S AGENT}, ON JUNE 5, 2007

The Certificate of Occupancy remains in effect from the date of issuance until the expiration date noted above and must be renewed, if applicable, no later than that expiration date of this Certificate.

This is to certify that the above property conforms to issued building permits and substantially conforms with the requirements of the following codes of the City of Rochester: Zoning Ordinance, Building Code, Property Code, and, where applicable, the N.Y.S Multiple Residency Law.

**DEPUTY COMMISSIONER/
DIRECTOR OF BUILDINGS AND ZONING**

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EEO Employer/Handicapped

SimplexGrinnell

FIRE ALARM INSPECTION REPORT

May 2022 Inspection

PREPARED FOR

**Miguel Martinez
Head Custodian
De Hostos Charter School
Rochester, NY 14621
(585) 709-3652**

07/27/2022

SimplexGrinnell

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: De Hostos Charter School

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**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

PAGE 1

**Miguel Martinez
Head Custodian
De Hostos Charter School
Rochester, NY 14621**

Thank you for choosing SimplexGrinnell as the provider of your Fire Alarm Inspection services, which were completed on July 27, 2022.

- 1.) Tested and inspected the Fire Alarm Control Panel.
 - a. Batteries in fire panel fail. Two 12v 35ah batteries needed.****
- 2.) Tested signal transmission to monitoring company, signals received.**
- 3.) Tested and inspected all accessible Initiating Devices.
 - a.) Old Duct Detector found in Fan Room, Located directly above new replacement device. Old device is no longer connected to fire panel and should be removed.**
 - b.) Smoke Detector M1-96 needs a label change. Current description reads storage 109i, but it is actually in storage room 102.**
 - c.) Smoke Detector M1-129 should have a label change. Current description says "East Kitchen" this room is now the Nurses office and should reflect that.****
- 4.) The Notification Appliance-Indicating Devices were tested and operational.**
- 5.) Fire Alarm Control Panel returned to normal upon departure.**

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

PAGE 2

SITE: De Hostos Charter School

Monitoring Agency:

Action Security

Central Station

Authority Having Jurisdiction:

City of Rochester

Inspection Service:

**SimplexGrinnell
90 Goodway Drive
Rochester, NY 14623
Phone: (585) 475-1710**

License No.: 12000327945

**Service Mgr: Mark Dalberth
Inspector: Nick Andolina
Inspector: Kris Rittenhouse**

SITE: De Hostos Charter School

CONTROL PANEL/CENTRAL PROCESSING UNIT

SimplexGrinnell

Serial #

Building: De Hostos School Floor: B Area: Basement FACP Room

<u>Test Performed</u>	<u>Result</u>	<u>Value</u>	<u>Notes</u>
Voltage w/ Charger	Passed		
Voltage w/o Charger	Passed		
Battery % of Charge	Failed		Failed Load Test
Battery Age Check	Passed		
Control Function(s)	Passed		

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: De Hostos Charter School

CONTROL PANEL/CENTRAL PROCESSING UNIT

Honeywell IPGSM-4G

Serial #

Building: De Hostos School Floor: B Area: Fan Rm behind Custodial office

<u>Test Performed</u>	<u>Result</u>	<u>Value</u>	<u>Notes</u>
Trouble	Passed		
Battery Voltage	Passed		
Supply Voltage	Passed		
Alarm Received	Passed		
Operational Test	Passed		
Battery Age	Passed	322.0	

SITE: De Hostos Charter School

ALARM INITIATING DEVICES

SUMMARY TEST RESULTS

<u>Dev. Type</u>	<u>Description</u>	<u>Total</u>	<u>Number Tested</u>	<u>Number Failed</u>	<u>Number Not Tested</u>
CO	Carbon Monoxide Detector	4	4	0	0
DSD	Duct Smoke Detector	2	2	1	0
HD	Heat Detector	12	12	0	0
PSD	Photo Smoke Detector	101	93	0	8
PSDA	Pull Station-Double Action	18	18	0	0

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
PSD	De Hostos School	B	Basement FACP Room	M1	1		Tested	Passed
PSD	De Hostos School	B	Basement Service Room	M1	2		Tested	Passed
PSD	De Hostos School	B	Basement Storage Room	M1	3		Tested	Passed
PSDA	De Hostos School	B	Basement North Exit	M1	4		Tested	Passed
PSD	De Hostos School	B	Basement Elev Lobby	M1	5		Tested	Passed
PSD	De Hostos School	B	Outside Elev Mech Rm	M1	6		Tested	Passed
PSDA	De Hostos School	B	Outside Elev Mech Rm	M1	7		Tested	Passed
PSD	De Hostos School	B	Basement Common Area	M1	8		Tested	Passed
PSDA	De Hostos School	B	Basement South Exit	M1	9		Tested	Passed
PSD	De Hostos School	B	Basement Office Area	M1	10		Tested	Passed
CO	De Hostos School	B	Basement Boiler Room	M1	11		Tested	Passed
PSD	De Hostos School	B	Basement Boiler Room	M1	11		Tested	Passed
HD	De Hostos School	B	Basement Fan Room	M1	12		Tested	Passed
HD	De Hostos School	B	Basement Fan Room	M1	13		Tested	Passed
CO	De Hostos School	B	Basement Boiler Room	M1	14		Tested	Passed
HD	De Hostos School	B	Basement Boiler Room	M1	14		Tested	Passed
HD	De Hostos School	B	Basement Boiler Room	M1	15		Tested	Passed
HD	De Hostos School	B	Basement Boiler Room	M1	16		Tested	Passed
HD	De Hostos School	B	Basement Boiler Room	M1	17		Tested	Passed
PSDA	De Hostos School	B	Basement Boiler Room	M1	18		Tested	Passed
PSD	De Hostos School	B	Basement Hallway	M1	19		Tested	Passed
PSD	De Hostos School	B	Basement Hallway	M1	20		Tested	Passed
PSD	De Hostos School	B	Basement Hallway	M1	21		Tested	Passed

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: De Hostos Charter School

ALARM INITIATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>	
PSD	De Hostos School	B	Basement Hallway	M1	26		Tested	Passed	
PSD	De Hostos School	B	Basement Hallway	M1	27		Tested	Passed	
PSDA	De Hostos School	1	Kitchen Exit	M1	28		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	29		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	30		Tested	Passed	
PSDA	De Hostos School	1	West Hallway	M1	31		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	32		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	33		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	34		Tested	Passed	
PSDA	De Hostos School	1	West Hallway	M1	35		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	36		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	37		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	38		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	39		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	40		Tested	Passed	
PSD	De Hostos School	1	West Hallway	M1	41		Tested	Passed	
PSD	De Hostos School	1	Copy Rm 120-D	M1	42		Tested	Passed	
PSD	De Hostos School	1	Office 120	M1	43		Tested	Passed	
PSD	De Hostos School	1	Office 120	M1	44		Tested	Passed	
PSDA	De Hostos School	1	Main Entrance	M1	45		Tested	Passed	
PSD	De Hostos School	1	Main Entrance	M1	47		Tested	Passed	
PSD	De Hostos School	1	Hall By Gym	M1	48		Tested	Passed	
PSD	De Hostos School	1	Hall By Gym	M1	49		Tested	Passed	
PSD	De Hostos School	1	Gym West	M1	50		Not Tested		
				Visual Check only, Caged Devic					
PSD	De Hostos School	1	Gym West	M1	51		Not Tested		
				Visual Check only, Caged Devic					
PSD	De Hostos School	1	Gym West	M1	52		Not Tested		
				Visual Check only, Caged Devic					
PSDA	De Hostos School	1	Gym Sw Exit	M1	53		Tested	Passed	
PSD	De Hostos School	1	Gym Stage	M1	54		Tested	Passed	
PSD	De Hostos School	1	Gym Stage	M1	55		Tested	Passed	
PSD	De Hostos School	1	Gym Center	M1	56		Not Tested		
				Visual Check only, Caged Devic					

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: De Hostos Charter School

ALARM INITIATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
PSD	De Hostos School	1	Gym Center	M1	57		Tested	Passed
PSD	De Hostos School	1	Gym N Center	M1	58		Not Tested	
						Visual Check only, Caged Devic		
PSD	De Hostos School	1	Gym East	M1	59		Not Tested	
						Visual Check only, Caged Devic		
PSD	De Hostos School	1	Gym East	M1	60		Tested	Passed
PSD	De Hostos School	1	Gym East	M1	61		Not Tested	
						Visual Check only, Caged Devic		
PSDA	De Hostos School	1	Gym Se Exit	M1	62		Tested	Passed
CO	De Hostos School	1	Kitchen	M1	63		Tested	Passed
HD	De Hostos School	1	Kitchen	M1	63		Tested	Passed
HD	De Hostos School	1	Kitchen	M1	64		Tested	Passed
CO	De Hostos School	1	Lunch Rm 107	M1	65		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	65		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	66		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	67		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	68		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	69		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	70		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	71		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	72		Tested	Passed
HD	De Hostos School	1	Gym Storage	M1	73		Tested	Passed
HD	De Hostos School	1	Gym Storage	M1	74		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	75		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107	M1	76		Tested	Passed
PSD	De Hostos School	1	Hall By 107	M1	77		Tested	Passed
PSD	De Hostos School	Shf	Elevator Shaft	M1	78		Not Tested	
						Access could not be gained		
PSD	De Hostos School	1	Hall By Gym	M1	79		Tested	Passed
PSD	De Hostos School	1	Hall By 107	M1	80		Tested	Passed
PSD	De Hostos School	1	East Hallway	M1	81		Tested	Passed
PSD	De Hostos School	1	Library 107a	M1	82		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107c	M1	83		Tested	Passed
PSDA	De Hostos School	1	Lunch Rm 107c	M1	84		Tested	Passed

SimplexGrinnell
FIRE ALARM INSPECTION REPORT

SITE: De Hostos Charter School

ALARM INITIATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
PSD	De Hostos School	1	Lunch Rm 107c	M1	85		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107c	M1	86		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107c	M1	87		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107c	M1	88		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107c	M1	89		Tested	Passed
PSD	De Hostos School	1	Lunch Rm 107c	M1	90		Tested	Passed
PSD	De Hostos School	1	Library 107a	M1	91		Tested	Passed
PSDA	De Hostos School	1	East Exit	M1	92		Tested	Passed
PSD	De Hostos School	1	East Hallway	M1	93		Tested	Passed
PSD	De Hostos School	1	East Hallway	M1	95		Tested	Passed
HD	De Hostos School	1	Storage 102	M1	96		Tested	Passed
Label Change Required								
PSD	De Hostos School	1	East Hallway	M1	97		Tested	Passed
PSD	De Hostos School	1	East Hallway	M1	98		Tested	Passed
PSD	De Hostos School	1	East Hallway	M1	99		Tested	Passed
PSDA	De Hostos School	1	Ne Hall Exit	M1	100		Tested	Passed
PSD	De Hostos School	1	East Hallway	M1	101		Tested	Passed
PSD	De Hostos School	2	West Hallway	M1	104		Tested	Passed
PSD	De Hostos School	2	Elev Lobby	M1	105		Tested	Passed
PSD	De Hostos School	2	West Hallway	M1	106		Tested	Passed
PSD	De Hostos School	2	West Hallway	M1	107		Tested	Passed
PSDA	De Hostos School	2	Sw Hall Exit	M1	108		Tested	Passed
PSD	De Hostos School	2	Sw Stairwell	M1	109		Tested	Passed
PSD	De Hostos School	2	West Hallway	M1	110		Tested	Passed
PSD	De Hostos School	2	West Rm 224	M1	111		Tested	Passed
PSD	De Hostos School	2	West Hallway	M1	112		Tested	Passed
PSD	De Hostos School	2	West Hallway	M1	113		Tested	Passed
PSDA	De Hostos School	2	Nw Hall Exit	M1	114		Tested	Passed
PSD	De Hostos School	2	Nw Stairwell	M1	115		Tested	Passed
PSD	De Hostos School	2	West Hallway	M1	116		Tested	Passed
PSD	De Hostos School	2	Center Hall	M1	117		Tested	Passed
PSD	De Hostos School	2	Center Hall	M1	118		Tested	Passed
PSDA	De Hostos School	2	Center Hall	M1	119		Tested	Passed
PSD	De Hostos School	2	Center Hall	M1	120		Tested	Passed

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: De Hostos Charter School

ALARM INITIATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
PSD	De Hostos School	2	By Rm 201	M1	121		Tested	Passed
PSD	De Hostos School	2	Rm 225	M1	122		Tested	Passed
PSD	De Hostos School	2	By Rm 213	M1	123		Tested	Passed
PSD	De Hostos School	2	Rm 213b	M1	124		Tested	Passed
PSD	De Hostos School	2	Center Hall	M1	125		Tested	Passed
PSD	De Hostos School	2	East Hallway	M1	126		Tested	Passed
PSD	De Hostos School	2	East Hallway	M1	127		Tested	Passed
PSD	De Hostos School	2	East Hallway	M1	128		Tested	Passed
HD	De Hostos School	2	Nurses Office	M1	129		Tested	Passed
				Label Change Required				
PSD	De Hostos School	2	East Hallway	M1	130		Tested	Passed
PSD	De Hostos School	2	East Hallway	M1	131		Tested	Passed
PSD	De Hostos School	2	East Hallway	M1	132		Tested	Passed
PSDA	De Hostos School	2	Se Exit	M1	133		Tested	Passed
PSD	De Hostos School	2	Se Stairwell	M1	134		Tested	Passed
PSD	De Hostos School	2	East Rm 203	M1	135		Tested	Passed
PSD	De Hostos School	2	East Hallway	M1	136		Tested	Passed
PSD	De Hostos School	2	East Hallway	M1	137		Tested	Passed
PSDA	De Hostos School	2	Ne Exit	M1	138		Tested	Passed
PSD	De Hostos School	2	Ne Stairwell	M1	139		Tested	Passed
DSD	De Hostos School	B	Fan Rm Duct Det	M1	142		Tested	Passed
DSD	De Hostos School	B	Old Device - Fan Rm				Tested	Failed

Not Wired into System

SITE: De Hostos Charter School

ALARM INDICATING DEVICES

SUMMARY TEST RESULTS

<u>Dev. Type</u>	<u>Description</u>	<u>Total</u>	<u>Number Tested</u>	<u>Number Failed</u>	<u>Number Not Tested</u>
A/V	Audio/Visual Signal Device	49	49	0	0
ANNC	Annunciator	1	1	0	0
RANN	Remote Annunciator	1	1	0	0
VSIG	Visual Only Signal	31	31	0	0

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
ANNC	De Hostos School	1	Main Entrance #46				Tested	Passed
RANN	De Hostos School	B	Fan Rm Duct Det	M1	142		Tested	Passed
VSIG	De Hostos School		ZN1 Bathroom				Tested	Passed
VSIG	De Hostos School		ZN1 Bathroom				Tested	Passed
A/V	De Hostos School		ZN1 Boiler Rm Co Alert				Tested	Passed
A/V	De Hostos School		ZN1 Boiler Rm Hall Co				Tested	Passed
A/V	De Hostos School		ZN1 Boiler Room				Tested	Passed
A/V	De Hostos School		ZN1 Boiler Room				Tested	Passed
A/V	De Hostos School		ZN1 Crawl Space				Tested	Passed
A/V	De Hostos School		ZN1 Electric Room				Tested	Passed
A/V	De Hostos School		ZN1 Elevator Mech Room				Tested	Passed
A/V	De Hostos School		ZN1 Fan Room				Tested	Passed
A/V	De Hostos School		ZN1 Fan Room				Tested	Passed
A/V	De Hostos School		ZN1 Hallway				Tested	Passed
A/V	De Hostos School		ZN1 North Exit				Tested	Passed
A/V	De Hostos School		ZN1 Office Area				Tested	Passed
A/V	De Hostos School		ZN1 Office Area				Tested	Passed
VSIG	De Hostos School		ZN1 Office Bathroom				Tested	Passed
A/V	De Hostos School		ZN1 South Exit				Tested	Passed
A/V	De Hostos School		ZN2 East Exit				Tested	Passed
A/V	De Hostos School		ZN2 East Hall				Tested	Passed
A/V	De Hostos School		ZN2 East Hall				Tested	Passed
VSIG	De Hostos School		ZN2 Girls Room East				Tested	Passed

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: De Hostos Charter School

ALARM INDICATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
A/V	De Hostos School		ZN2 Library 107a				Tested	Passed
VSIG	De Hostos School		ZN2 Library 107a				Tested	Passed
A/V	De Hostos School		ZN2 Lunch Room 107c				Tested	Passed
VSIG	De Hostos School		ZN2 Lunch Room 107c				Tested	Passed
A/V	De Hostos School		ZN2 North East Exit				Tested	Passed
VSIG	De Hostos School		ZN2 Rm 109h				Tested	Passed
VSIG	De Hostos School		ZN3 Boys Rm East				Tested	Passed
A/V	De Hostos School		ZN3 Center Hall				Tested	Passed
A/V	De Hostos School		ZN3 Center Hall				Tested	Passed
VSIG	De Hostos School		ZN3 Girls Room West				Tested	Passed
A/V	De Hostos School		ZN3 Gym				Tested	Passed
A/V	De Hostos School		ZN3 Gym				Tested	Passed
VSIG	De Hostos School		ZN3 Gym				Tested	Passed
VSIG	De Hostos School		ZN3 Gym				Tested	Passed
VSIG	De Hostos School		ZN3 Gym Stage				Tested	Passed
VSIG	De Hostos School		ZN3 Gym Stage				Tested	Passed
A/V	De Hostos School		ZN3 Health Office				Tested	Passed
VSIG	De Hostos School		ZN3 Health Office Bath				Tested	Passed
A/V	De Hostos School		ZN3 Kitchen				Tested	Passed
A/V	De Hostos School		ZN3 Kitchen Amber				Tested	Passed
A/V	De Hostos School		ZN3 Lunch Rm Amber				Tested	Passed
A/V	De Hostos School		ZN3 Lunch Room 107				Tested	Passed
VSIG	De Hostos School		ZN3 Lunch Room 107				Tested	Passed
A/V	De Hostos School		ZN3 Main Entrance				Tested	Passed
VSIG	De Hostos School		ZN3 Main Office				Tested	Passed
A/V	De Hostos School		ZN3 Main Office Amber				Tested	Passed
VSIG	De Hostos School		ZN3 Princpal Bathroom				Tested	Passed
A/V	De Hostos School		ZN3 West Hall				Tested	Passed
VSIG	De Hostos School		ZN4 Boys Room West				Tested	Passed
VSIG	De Hostos School		ZN4 Rm 112 Bathroom				Tested	Passed
VSIG	De Hostos School		ZN4 Rm 113 Bathroom				Tested	Passed
VSIG	De Hostos School		ZN4 Rm 114 Bathroom				Tested	Passed
A/V	De Hostos School		ZN4 West Hall				Tested	Passed
A/V	De Hostos School		ZN4 West Hall				Tested	Passed

**SimplexGrinnell
FIRE ALARM INSPECTION REPORT**

SITE: De Hostos Charter School

ALARM INDICATING DEVICES

DETAIL TEST RESULTS

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
A/V	De Hostos School		ZN4 West Hall				Tested	Passed
A/V	De Hostos School		ZN5 East Hall				Tested	Passed
VSIG	De Hostos School		ZN5 East Kitchen				Tested	Passed
VSIG	De Hostos School		ZN5 East Kitchen Bathrm				Tested	Passed
VSIG	De Hostos School		ZN5 Girls Room East				Tested	Passed
A/V	De Hostos School		ZN5 Northeast Exit				Tested	Passed
A/V	De Hostos School		ZN5 Southeast Exit				Tested	Passed
VSIG	De Hostos School		ZN6 Boys Room East				Tested	Passed
A/V	De Hostos School		ZN6 Center Hall				Tested	Passed
A/V	De Hostos School		ZN6 Center Hall East				Tested	Passed
A/V	De Hostos School		ZN6 Center Hall West				Tested	Passed
VSIG	De Hostos School		ZN6 Girls Room West				Tested	Passed
VSIG	De Hostos School		ZN6 Rm 201a				Tested	Passed
A/V	De Hostos School		ZN6 Rom 213b				Tested	Passed
VSIG	De Hostos School		ZN6 Room 201c				Tested	Passed
A/V	De Hostos School		ZN6 Room 202				Tested	Passed
A/V	De Hostos School		ZN6 Room 213				Tested	Passed
A/V	De Hostos School		ZN6 Room 225				Tested	Passed
VSIG	De Hostos School		ZN6 Room 225				Tested	Passed
VSIG	De Hostos School		ZN6 Room 227				Tested	Passed
A/V	De Hostos School		ZN6 Room 228				Tested	Passed
VSIG	De Hostos School		ZN7 Boys Room West				Tested	Passed
A/V	De Hostos School		ZN7 Northwest Exit				Tested	Passed
A/V	De Hostos School		ZN7 Southwest Exit				Tested	Passed
A/V	De Hostos School		ZN7 West Hall				Tested	Passed

SITE: De Hostos Charter School

INSPECTION DEFICIENCIES SUMMARY

THE FOLLOWING DEFICIENCIES WERE NOTED DURING THIS INSPECTION

I. Deficiencies Covered by Your Service Agreement - Corrected by Inspection Team

None

II. Deficiencies Covered by Your Service Agreement - Service Call Required

None

III. Deficiencies Not Covered by Your Service Agreement

None

IV. Deficiencies Identified During This Inspection That Are The Customer's Responsibility

1	Control Panel-Multiplex	Failed
1	Duct Smoke Detector	Failed

Customer Acknowledges responsibility for
deficiencies listed above

Customer

Date

SITE: De Hostos Charter School

INSPECTION DEFICIENCIES

I. Deficiencies Covered by Your Service Agreement - Corrected by Inspection Team

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
	None							

II. Deficiencies Covered by Your Service Agreement - Service Call Required

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
	None							

III. Deficiencies Not Covered by Your Service Agreement

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
	None							

IV. Deficiencies Identified During This Inspection That Are The Customer's Responsibility

<u>Dev Type</u>	<u>Building</u>	<u>Floor</u>	<u>Area</u>	<u>Cust Zone</u>	<u>Cust Dev#</u>	<u>Address/ Zone No.</u>	<u>Service Performed</u>	<u>Test Result</u>
CPMX	De Hostos School	B	Basement FACP Room				Tested	Failed
				Failed Load Test				
DSD	De Hostos School	B	Old Device - Fan Rm				Tested	Failed
				Not Wired into System				

SITE: De Hostos Charter School

_____	_____
Customer	Date
_____	_____
Nick Andolina	Date
_____	_____
Kris Rittenhouse	Date

IF YOU HAVE ANY QUESTIONS REGARDING THIS REPORT, PLEASE CONTACT

Mark Dalberth Branch Service Manager

Phone: (585) 475-1710
Address: 90 Goodway Drive
Rochester, NY 14623

99999999.05