

# Application: East Harlem Scholars Academy Charter School

Max Turner - mturner@eastharlemscholars.org  
2022-2023 Annual Report

## Summary

ID: 0000000349

Last submitted: Nov 1 2023 11:14 AM (EDT)

Labels: SUNY Trustees

## Entry 1 School Info and Cover Page

Completed - Aug 1 2023

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

EAST HARLEM SCHOLARS ACADEMY CHARTER SCHOOL 800000070176

**a1. Popular School Name**

East Harlem Scholars Academy

**b. CHARTER AUTHORIZER (As of June 30th, 2023)**

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. School Unionized**

Is your charter school unionized?

No

**d. DISTRICT / CSD OF LOCATION**

CSD # 4 - MANHATTAN

**e. Date of Approved Initial Charter**

Dec 1 2010

**f. Date School First Opened for Instruction**

Aug 16 2011

**g. Approved School Mission and Key Design Elements**

*(Regents, NYCDOE and Buffalo BOE authorized schools only)*

N/A -- SUNY Authorized

**h. School Website Address**

[www.eastharlemscholars.org](http://www.eastharlemscholars.org)

**i. Total Approved Charter Enrollment for 2022-2023 School Year**

1009

**j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment**

764

**k. Grades Served**

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

**Responses Selected:**

k
1
2
3
4
5
6
7
8
9
10
11
12

**I. Charter Management Organization**

Do you have a [Charter Management Organization](#)?

No

**FACILITIES INFORMATION**

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2050 Second Avenue, New York, NY 10029	2128972897	NYC CSD 4	K-8	K-8	4-8

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Tiffany Thomas	Principal	212-897-2897		
Operational Leader	Barbara Hannah	Director of Operations	212-897-2897		
Compliance Contact	Max Turner	Managing Director of Operations	347-853-6529		
Complaint Contact	Max Turner	Managing Director of Operations	347-853-6529		
DASA Coordinator	Nicole Francis	Lead Social Worker	212-897-2897		
Phone Contact for After Hours Emergencies	Max Turner	Managing Dir of Operations	347-853-6529		

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

### Site 1 Certificate of Occupancy (COO)

[2050\\_CertificateofOccupancy\\_Final.pdf](#)

**Filename:** 2050\_CertificateofOccupancy\_Final.pdf **Size:** 40.0 kB

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### Site 1 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

[DOC06292023\\_2023062912512881.pdf](#)

**Filename:** DOC06292023\_2023062912512881.pdf **Size:** 186.0 kB

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### School Site 2

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## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1 East 104th Street, New York, NY 10029	212-897-2898	NYC CSD 4	9-12	9-12	

### m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Tyler Griffin	Principal	212-897-2898		
Operational Leader	Vernessa Robinson	Director of Operations	212-897-2898		
Compliance Contact	Max Turner	Managing Director of Operations	347-853-6529		
Complaint Contact	Max Turner	Managing Director of Operations	347-853-6529		
DASA Coordinator	Wendoline Vargas	Lead Social Worker	212-897-2898		
Phone Contact for After Hours Emergencies	Max Turner	Managing Director of Operations	347-853-6529		



**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.**

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

**Site 1 Certificate of Occupancy (COO)**

[TCO 1230 5th Avenue Exp. 3.27.2023 \(1\).pdf](#)

**Filename:** TCO 1230 5th Avenue Exp. 3.27.2023 (1).pdf **Size:** 46.8 kB

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**Site 2 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[TCO 1230 5th Avenue Exp. 3.27.2023 \(1\).pdf](#)

**Filename:** TCO 1230 5th Avenue Exp. 3.27.2023 (1).pdf **Size:** 46.8 kB

**n. List of owned, rented, leased facilities not used to educate students**

Separate by semi-colon (;)

N/A

## CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

**o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

No

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Max Turner
Position	Managing Director of Operations
Phone/Extension	347-853-6529
Email	<a href="mailto:mtuner@ehp.org">mtuner@ehp.org</a>

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

## Responses Selected:

Yes

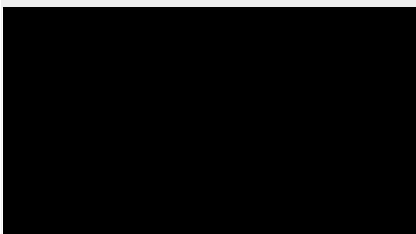
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

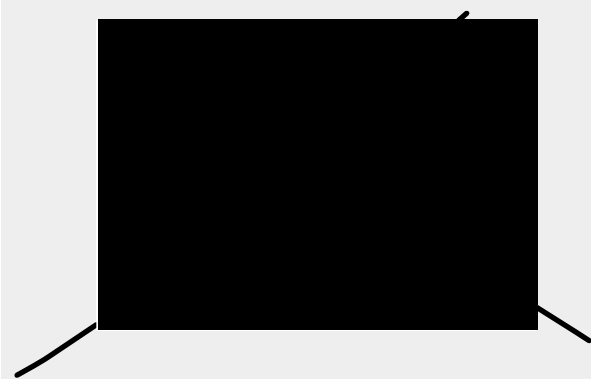
**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Aug 1 2023



Thank you.

## Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

### Instructions

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

## Form for Entry 2 Links to Critical Documents on School Website

School Name: East Harlem Scholars Academy Charter School

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<a href="http://www.eastharlemscholars.org/reports-and-financials"><u>http://www.eastharlemscholars.org/reports-and-financials</u></a>
2. Board meeting notices, agendas and documents	<a href="http://www.eastharlemscholars.org/board"><u>http://www.eastharlemscholars.org/board</u></a>
3. New York State School Report Card	<a href="https://data.nysed.gov/profile.php?instid=800000070176"><u>https://data.nysed.gov/profile.php?instid=800000070176</u></a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="http://www.eastharlemscholars.org"><u>http://www.eastharlemscholars.org</u></a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="http://www.eastharlemscholars.org/resources-and-forms"><u>http://www.eastharlemscholars.org/resources-and-forms</u></a>
6. Authorizer-approved FOIL Policy	<a href="http://www.eastharlemscholars.org/reports-and-financials"><u>http://www.eastharlemscholars.org/reports-and-financials</u></a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="http://www.eastharlemscholars.org/reports-and-financials"><u>http://www.eastharlemscholars.org/reports-and-financials</u></a>

Thank you.



## Entry 3 Progress Toward Goals

**Incomplete** - Hidden from applicant

## Instructions

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

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#### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

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## 2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

### 2. Do have more academic goals to add?

(No response)

## 2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				



Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
Academic Goal 45				
Academic Goal 46				
Academic Goal 47				
Academic Goal 48				
Academic Goal 49				
Academic Goal 50				
Academic Goal 51				
Academic Goal 52				
Academic Goal 53				
Academic Goal 54				
Academic Goal 55				
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

#### 4. ORGANIZATION GOALS

**For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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## 2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2022-2023 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

**Thank you.**

## Entry 3 Accountability Plan Progress Reports

Incomplete

### Instructions

#### SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

## Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

#### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE:** This task appears as visible and optional task in the online portal until **August 1 2023** but will be identified as a required task thereafter and due on **November 1, 2023**. This is a required task, and it is marked optional for administrative purposes only.

#### [East Harlem Scholars Academy Charter FST \(2\)](#)

Filename: East\_Harlem\_Scholars\_Academy\_Chart\_5F22UfO.pdf Size: 413.7 kB

## Entry 4a – Audited Financial Report Template (SUNY)

Completed - Nov 1 2023

#### Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

#### [2022-23-Audited-Financial-Statement-Template SCHI](#)

Filename: 2022-23-Audited-Financial-Stateme\_HAYRfqW.xlsx Size: 181.3 kB

## Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

#### Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

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PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

**SUNY-authorized charter schools** should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

### Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [FinancialDisclosures](#)

Filename: FinancialDisclosures.pdf Size: 2.1 MB

## Entry 7 BOT Membership Table

Completed - Aug 1 2023

## Instructions

# Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY



**1. 2022-2023 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Carlos Morales	[REDACTED]	Secretary	Finance and Executive	Yes	4	07/01/2022	06/30/2024	5 or less
2	David Wildermuth	[REDACTED]	Trustee/Member	Finance, Executive, and Fund Development	Yes	4	07/01/2021	06/30/2023	5 or less
3	Iris Chen	[REDACTED]	Trustee/Member	Education & Accountability	Yes	4	07/01/2021	06/30/2023	5 or less
4	Marilyn Simons	[REDACTED]	Trustee/Member	Governance	Yes	3	07/01/2022	06/30/2024	5 or less
5	Joan Solotar	[REDACTED]	Trustee/Member	Governance	Yes	4	07/01/2022	06/30/2024	5 or less
6	Lili Lynton	[REDACTED]	Trustee/Member	Governance, Facilities, Education & Accountability	Yes	4	07/01/2022	06/30/2023	6
7	Hope Knight	[REDACTED]	Vice Chair	Facilities, Governance	Yes	2	07/01/2021	06/30/2023	5 or less

8	Brian Gavin	[REDACTED]	Treasurer	Fund Development, Finance, Executive	Yes	4	07/01/2021	06/30/2023	5 or less
9	Saskia Levy Thompson	[REDACTED]	Trustee/Member	Education & Accountability, Executive	Yes	3	07/01/2021	06/30/2023	5 or less

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Billy Rahm	[REDACTED]	Chair	Executive, Fund Development	Yes	1	07/01/2022	06/30/2024	6
11									
12									
13									
14									
15									

**1c. Are there more than 15 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	11
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

**3. Number of Board meetings held during 2022-2023**

6

**4. Number of Board meetings scheduled for 2023-2024**

6

**Total number of Voting Members on June 30, 2023:**

11

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

11

Thank you.

## Entry 8 Board Meeting Minutes

**Incomplete** - Hidden from applicant

**Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

## Entry 9 Enrollment & Retention

**Completed** - Aug 1 2023

### Instructions for submitting Enrollment and Retention Efforts

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

#### **\*SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

## Entry 9 Enrollment and Retention of Special Populations



## Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>East Harlem Scholars Academy admissions process preferences students from CSD4. In CSD4, 15% of students are ELLs, 18% receive special education services, and 78% live in poverty.</p> <p>In addition, East Harlem Scholars Academy employed the following outreach strategies to meet recruitment targets for students who qualify as economically disadvantaged:</p> <ul style="list-style-type: none"> <li>• In-person recruitment through the school's partnership Out of School Time programs with East Harlem Tutorial Program</li> <li>• Ensure that all recruitment events provide translation services and all written recruitment materials are translated for community members</li> <li>• Post translated flyers and notices in local supermarkets, communities of faith, community centers and apartment complexes</li> <li>• Provide tours of school to East Harlem community members and host community</li> </ul>	<p>In addition to continuing the successful efforts we already have in place, we have hired a Director of Student Recruitment and Enrollment to coordinate our efforts around recruiting and retaining special populations. A key metric of success for this role will be the collection of data around special populations and hitting goals around enrollment and retention of special populations.</p>

	<p>events</p> <ul style="list-style-type: none"> <li>• Provide applications to the school's Committee on Special Education</li> <li>• Strong word-of-mouth recommendations through families of current students and community partners</li> <li>• Post application through online Common Application</li> </ul> <p>Engage in community-based projects in collaboration with local artists of East Harlem</p>	
English Language Learners	<p>East Harlem Scholars Academy's lottery includes a preference for MLL students. In addition, the following strategies were used to recruit English Language Learners:</p> <ul style="list-style-type: none"> <li>• All recruitment and outreach materials include translations</li> <li>• All recruitment and community events hosted by the school provide translation services</li> <li>• All community events hosted by East Harlem Tutorial Program provide translation services</li> <li>• Lottery provides preference to siblings; special services coordinators and ELL educators target outreach to families with siblings</li> <li>• Leverage relationships with</li> </ul>	<p>In addition to continuing the successful efforts we already have in place, we have hired a Director of Student Recruitment and Enrollment to coordinate our efforts around recruiting and retaining special populations. A key metric of success for this role will be the collection of data around special populations and hitting goals around enrollment and retention of special populations.</p>

	<p>local community-based organizations and businesses that service bilingual residents</p>	
Students with Disabilities	<p>Update the East Harlem Scholars Academy website with recent updates about increased Special Education services and student achievement data of students with IEPs</p> <ul style="list-style-type: none"> <li>• Provide translated recruitment materials that highlight the school's Collaborative Team Teaching model and ICT classes in each grade level</li> <li>• Include in recruitment materials East Harlem Scholars Academies' commitment to implementing restorative justice practices and social-emotional learning to include and serve students at a variety of developmental stages</li> </ul>	<p>In addition to continuing the successful efforts we already have in place, we have hired a Director of Student Recruitment and Enrollment to coordinate our efforts around recruiting and retaining special populations. A key metric of success for this role will be the collection of data around special populations and hitting goals around enrollment and retention of special populations.</p>



## Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>we provide:</p> <ul style="list-style-type: none"> <li>• Free breakfast and lunch for all students</li> <li>• Full day Pre-K classes with a record of success (students who attend our Pre-K program perform higher on average in Kindergarten literacy skills)</li> <li>• Culturally relevant curriculum that reflects topics relevant to East Harlem, as well as guides our students to identify as global citizens</li> <li>• Restorative practices promote positive community amongst peers and result in low suspension/exclusion rates</li> <li>• Daily absence/tardy outreach conducted by Culture Support Team and social workers; chronic absences and/or tardiness flagged for social work team to offer support to families</li> <li>• Two social workers on staff to support families' and students' needs</li> <li>• Strong partnerships with community-based organizations and social services; provide office space for organizations</li> </ul>	<p>In addition to continuing the successful efforts we already have in place, we have hired a Director of Student Recruitment and Enrollment to coordinate our efforts around recruiting and retaining special populations. A key metric of success for this role will be the collection of data around special populations and hitting goals around enrollment and retention of special populations.</p>

	<p>that provide mental health and counseling services</p> <ul style="list-style-type: none"> <li>• Family Leadership Council serves as a vehicle to encourage family participation and</li> </ul> <p>actively engage in decision-making</p> <p>processes</p> <ul style="list-style-type: none"> <li>• Rigorous coaching and evaluation process to ensure teacher quality for all students</li> <li>• Collaborative Co-Teaching model creates strong student-to-teacher ratio and provides opportunities for strong relationships and targeted instruction</li> <li>• After-school programs through East Harlem Tutorial Program offered to East Harlem Scholars Academy students after school and in summer</li> </ul>	
English Language Learners	<p>East Harlem Scholars Academy provides an educational program that is inclusive of students across all developmental and academic needs. To serve the needs of English Language Learners, we provide:</p> <ul style="list-style-type: none"> <li>• Intensive early identification process for students to ensure immediate access to language development supports</li> </ul>	<p>In addition to continuing the successful efforts we already have in place, we have hired a Director of Student Recruitment and Enrollment to coordinate our efforts around recruiting and retaining special populations. A key metric of success for this role will be the collection of data around special populations and hitting goals around enrollment and retention of special populations.</p>

	<ul style="list-style-type: none"> <li>• English Language Learner (ELL) department consisting of ELL coordinator ELL specialist track student progress in listening, speaking, reading and writing</li> <li>• ELL department educators have certification and attend ELL-specific professional development workshops throughout the year</li> <li>• ELL specialist provides inclusion support to students in classrooms</li> <li>• Academic Intervention Services (AIS): students receive twice weekly targeted reading and literacy instruction</li> <li>• Academic progress outreach to families is translated; academic events ensure bilingual translation</li> <li>• East Harlem Scholars Academy hosts workshops for families to share strategies in language development</li> </ul>	
Students with Disabilities	<p>East Harlem Scholars Academy provides an educational program that is inclusive of students across all developmental and academic needs. To serve the needs of Students with IEPs, we provide:</p> <ul style="list-style-type: none"> <li>• Student Support Services Coordinator</li> </ul>	<p>In addition to continuing the successful efforts we already have in place, we have hired a Director of Student Recruitment and Enrollment to coordinate our efforts around recruiting and retaining special populations. A key metric of success for this role will be the collection of data around special populations and hitting goals around enrollment and retention of special populations.</p>

works with Operations Associate to ensure immediate services are provided for new students with IEPs • One ICT classroom per grade to ensure that the Collaborative Co-Teaching model includes at least one certified Special Education teacher to best service students' individual needs

- Student Support Services Coordinator facilitates weekly planning period for Special Education teachers to plan targeted support lessons and provide accommodations to general education lessons
- Student Support Services Coordinator attends Instructional Leadership Team meetings to engage in data analysis and action planning specific to students with IEPs
- Data Specialist tracks progress of students with IEPs on benchmark exams to increase teachers' capacity for targeted data action planning
- Academic Intervention Services (AIS): students receive twice weekly targeted reading and literacy instruction
- Restorative justice model matches instructive discipline to students' social-emotional

	<p>learning goals</p> <ul style="list-style-type: none"><li>• Paraprofessionals provide targeted support to students with individualized academic and social-emotional goals</li><li>• Daily Academic and Social-Emotional</li></ul> <p>progress reports shared with families to track student-specific goals</p>	
--	---	--

**Entry 10 – Teacher and Administrator Attrition**

Completed - Aug 1 2023

**Form for "Entry 10 – Teacher and Administrator Attrition"  
Revised to Employee Fingerprint Requirements Attestation**

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

#### 1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Incomplete** - Hidden from applicant

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

---

# Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

## CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

## Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

### Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### FY24 ScholarsCalendar PK-8

Filename: FY24\_ScholarsCalendar\_PK-8\_pcroqde.pdf Size: 71.1 kB

## Entry 14 Staff Roster

Incomplete - Hidden from applicant

### INSTRUCTIONS

#### Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

**Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.**

**Reminders:** Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
<b>NOTE: MUST BE DONE FIRST</b>	
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the <b>7 digit TEACH ID</b> for the Faculty/Staff person.
Role in School	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .

CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Subject Taught	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete

# **East Harlem Scholars Academy Charter School**

Financial Statements and  
Uniform Guidance Schedules  
Together With Independent Auditors' Reports

June 30, 2023 and 2022

# **East Harlem Scholars Academy Charter School**

## **Financial Statements and Uniform Guidance Schedules Together With Independent Auditors' Reports**

June 30, 2023 and 2022

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## **Independent Auditors' Report**

### **Board of Trustees East Harlem Scholars Academy Charter School**

#### ***Opinion***

We have audited the accompanying financial statements of East Harlem Scholars Academy Charter School (the "School") (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Change in Accounting Policy***

As discussed in Note 2 to the financial statements, the School adopted Financial Accounting Standards Board ("FASB") *Topic 842, Leases*, which resulted in the recognition of right of use assets and related lease liabilities effective July 1, 2022. Our opinion is not modified with respect to that matter.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



***Report on Supplementary Information***

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of activities and functional expenses by school for the year ended June 30, 2023 on pages 20 through 22 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards on page 23 as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2023 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



October 26, 2023

# East Harlem Scholars Academy Charter School

## Statements of Financial Position

	June 30,	
	2023	2022
<b>ASSETS</b>		
Current Assets		
Cash	\$ 3,292,312	\$ 6,068,372
Grants and contracts receivable	2,307,660	2,731,734
Due from East Harlem Tutorial Program, net	182,975	143,057
Prepaid expenses	403,692	79,299
Total Current Assets	6,186,639	9,022,462
Finance right-of-use asset, net	54,040,497	-
Operating right-of-use assets, net	1,443,732	-
Restricted cash	150,014	150,357
Property and equipment, net	873,207	909,683
	<u>\$ 62,694,089</u>	<u>\$ 10,082,502</u>
 <b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 1,739,003	\$ 2,016,760
Refundable advances	67,721	81,432
Operating lease liabilities, current portion	1,447,603	-
Deferred rent, current portion	-	55,669
Total Current Liabilities	3,254,327	2,153,861
Finance lease liabilities	55,780,230	-
Deferred rent	-	673,765
Total Liabilities	59,034,557	2,827,626
Net assets, without donor restrictions	<u>3,659,532</u>	<u>7,254,876</u>
	<u>\$ 62,694,089</u>	<u>\$ 10,082,502</u>

See notes to financial statements

# East Harlem Scholars Academy Charter School

## Statements of Activities

	Year Ended June 30,	
	2023	2022
<b>REVENUE AND SUPPORT</b>		
Public School District		
State and local per pupil operating revenue	\$ 23,857,818	\$ 24,981,088
Universal pre-kindergarten	515,176	941,976
Lease assistance	2,879,676	1,416,600
Government grants and contracts	3,660,844	4,405,107
Contributions	104,654	187,000
Contributions from related party	4,154,527	1,890,000
Other income	78,660	25,331
Total Revenue and Support	<u>35,251,355</u>	<u>33,847,102</u>
<b>EXPENSES</b>		
Program Services		
General education	25,769,868	21,254,044
Special education	7,520,250	6,817,508
Pre-kindergarten	840,859	862,364
Supplemental education	63,965	-
Total Program Services	<u>34,194,942</u>	<u>28,933,916</u>
Supporting Services		
Management and general	3,730,495	3,460,201
Fundraising	921,262	900,774
Total Expenses	<u>38,846,699</u>	<u>33,294,891</u>
Change in Net Assets	(3,595,344)	552,211
<b>NET ASSETS, WITHOUT DONOR RESTRICTIONS</b>		
Beginning of year	<u>7,254,876</u>	<u>6,702,665</u>
End of year	<u>\$ 3,659,532</u>	<u>\$ 7,254,876</u>

See notes to financial statements

## East Harlem Scholars Academy Charter School

### Statement of Functional Expenses Year Ended June 30, 2023

	No. of Positions	Program Services					Management and General	Fundraising	Total
		General Education	Special Education	Pre- Kindergarten	Supplemental Education	Total Program Services			
Personnel Services Costs									
Administrative staff personnel	47	\$ 2,155,753	\$ 611,975	\$ 69,996	\$ -	\$ 2,837,724	\$ 860,947	\$ -	\$ 3,698,671
Instructional personnel	172	11,773,980	3,350,080	394,332	-	15,518,392	-	-	15,518,392
Total Personnel Services Costs	219	13,929,733	3,962,055	464,328	-	18,356,116	860,947	-	19,217,063
Fringe benefits and payroll taxes		2,627,825	748,803	89,417	-	3,466,045	165,947	-	3,631,992
Retirement		103,639	29,319	3,421	-	136,379	6,390	-	142,769
Legal services		-	-	-	-	-	16,550	-	16,550
Accounting and audit services		-	-	-	-	-	519,630	-	519,630
Other professional and consulting services		1,256,453	516,651	22,634	-	1,795,738	1,680,131	910,991	4,386,860
Building and land rent/lease		2,843,129	826,752	133,119	-	3,803,000	234,075	-	4,037,075
Repairs and maintenance		1,664,557	478,912	68,977	-	2,212,446	123,627	-	2,336,073
Insurance		118,987	33,649	4,095	-	156,731	7,200	-	163,931
Utilities		214,463	62,070	9,528	-	286,061	16,889	-	302,950
Supplies and materials		420,220	121,409	-	-	541,629	-	-	541,629
Equipment and furnishings		227,503	64,590	7,913	-	300,006	14,631	-	314,637
Staff development		485,829	138,801	-	-	624,630	-	-	624,630
Marketing and recruitment		21,630	6,088	-	-	27,718	-	-	27,718
Technology		158,619	45,111	5,654	-	209,384	10,405	-	219,789
Food service		381,371	111,491	-	-	492,862	-	-	492,862
Student services		319,476	92,473	-	63,965	475,914	-	-	475,914
Office expenses		599,112	169,621	20,015	-	788,748	52,699	10,271	851,718
Depreciation and amortization		308,299	88,120	11,758	-	408,177	21,374	-	429,551
Dues and memberships		36,023	10,156	-	-	46,179	-	-	46,179
Other expenses		53,000	14,179	-	-	67,179	-	-	67,179
Total Expenses		\$ 25,769,868	\$ 7,520,250	\$ 840,859	\$ 63,965	\$ 34,194,942	\$ 3,730,495	\$ 921,262	\$ 38,846,699

See notes to financial statements

## East Harlem Scholars Academy Charter School

### Statement of Functional Expenses Year Ended June 30, 2022

	No. of Positions	Program Services				Management and General	Fundraising	Total
		General Education	Special Education	Pre- Kindergarten	Total Program Services			
Personnel Services Costs								
Administrative staff personnel	48	\$ 1,896,661	\$ 548,098	\$ 103,513	\$ 2,548,272	\$ 815,639	\$ -	\$ 3,363,911
Instructional personnel	165	10,963,784	3,044,707	567,602	14,576,093	-	-	14,576,093
Total Personnel Services Costs	<u>213</u>	<u>12,860,445</u>	<u>3,592,805</u>	<u>671,115</u>	<u>17,124,365</u>	<u>815,639</u>	<u>-</u>	<u>17,940,004</u>
Fringe benefits and payroll taxes		2,169,100	606,551	121,091	2,896,742	134,846	-	3,031,588
Retirement		154,741	44,892	2,745	202,378	14,150	-	216,528
Legal services		-	-	-	-	3,607	-	3,607
Accounting and audit services		-	-	-	-	482,010	-	482,010
Other professional and consulting services		342,976	934,156	5,801	1,282,933	1,638,583	898,770	3,820,286
Building and land rent/lease		1,063,654	307,611	13,091	1,384,356	87,914	-	1,472,270
Repairs and maintenance		1,327,042	382,821	20,817	1,730,680	118,406	-	1,849,086
Insurance		114,781	31,571	1,029	147,381	19,363	-	166,744
Utilities		210,569	60,846	2,828	274,243	17,865	-	292,108
Supplies and materials		459,536	127,566	-	587,102	-	-	587,102
Equipment and furnishings		140,774	40,501	2,716	183,991	13,548	-	197,539
Staff development		392,281	107,069	-	499,350	-	-	499,350
Marketing and recruitment		76,086	20,820	-	96,906	-	-	96,906
Technology		173,794	50,046	3,142	226,982	16,316	-	243,298
Food service		551,578	161,396	-	712,974	-	-	712,974
Student services		142,304	39,846	-	182,150	-	-	182,150
Office expenses		758,695	218,523	13,502	990,720	73,813	2,004	1,066,537
Depreciation and amortization		262,348	75,602	4,487	342,437	24,141	-	366,578
Dues and memberships		26,401	7,270	-	33,671	-	-	33,671
Other expenses		<u>26,939</u>	<u>7,616</u>	<u>-</u>	<u>34,555</u>	<u>-</u>	<u>-</u>	<u>34,555</u>
Total Expenses		<u>\$ 21,254,044</u>	<u>\$ 6,817,508</u>	<u>\$ 862,364</u>	<u>\$ 28,933,916</u>	<u>\$ 3,460,201</u>	<u>\$ 900,774</u>	<u>\$ 33,294,891</u>

See notes to financial statements

# East Harlem Scholars Academy Charter School

## Statements of Cash Flows

	Year Ended June 30,	
	2023	2022
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ (3,595,344)	\$ 552,211
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	429,551	366,578
Amortization of operating right-of-use asset	1,400,131	-
Amortization of finance right-of-use asset	1,195,716	-
Deferred rent	-	55,669
Changes in operating assets and liabilities		
Grants and contracts receivable	424,074	(866,164)
Due from East Harlem Tutorial Program	(39,918)	186,505
Prepaid expenses	(324,393)	40,922
Operating lease liabilities	(1,396,260)	-
Accounts payable and accrued expenses	(277,757)	(80,785)
Refundable advances	(13,711)	49,420
Net Cash from Operating Activities	(2,197,911)	304,356
<b>CASH FLOWS FROM INVESTING ACTIVITY</b>		
Purchases of property and equipment	(393,075)	(644,701)
<b>CASH FLOWS FROM FINANCING ACTIVITY</b>		
Principal payments on finance lease liability	(185,417)	-
Net Change in Cash and Restricted Cash	(2,776,403)	(340,345)
<b>CASH AND RESTRICTED CASH</b>		
Beginning of year	6,218,729	6,559,074
End of year	\$ 3,442,326	\$ 6,218,729
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Cash paid for amounts included in the measurement of operating lease liabilities	\$ 1,460,294	\$ -
Finance right-of-use assets obtained in exchange for a finance lease liability	30,929,973	-
Operating right-of-use assets obtained in exchange for an operating lease liability	2,843,863	-

See notes to financial statements

## **East Harlem Scholars Academy Charter School**

### **Notes to Financial Statements**

June 30, 2023 and 2022

#### **1. Organization and Tax Status**

##### ***The Corporation***

Founded upon the 53-year legacy of East Harlem Tutorial Program (“EHTP”), East Harlem Scholars Academy Charter School (the “Corporation” or the “School”) is a not-for-profit education corporation originally formed by the Board of Regents of the University of the State of New York (the “Board of Regents”) on December 14, 2010 by the granting of a Provisional Charter (the education corporation-equivalent of a certificate of incorporation) to operate one (1) (and as of January 1, 2013 two (2)) public charter schools. The Board of Regents has since issued three renewals to the Corporation’s charter. The Corporation’s charter expires on July 31, 2028. The mission of the schools is to prepare students with the academic skills, strength of character and social and emotional well-being to excel in high school and college, to lead in their communities, and to realize their best possible selves. The Corporation does this by challenging their students, teachers, and families to examine issues of racism and identity and model the learning and dialogue needed to ensure a more equitable future for young people of color. Through this commitment, the Corporation prepares their scholars to effect change, challenge the status quo, thrive in the world around them, and thoughtfully contribute to the national fight for racial equity.

##### ***The Schools***

East Harlem Scholars Academy Charter School (“Scholars”) - also the name of the first school for which the Corporation received a charter to operate – is situated in East Harlem in the borough of Manhattan, New York City. Scholars opened in the fall of 2011 with kindergarten and first grade and added a grade each year so that in fiscal 2023 it served pre-kindergarten through twelfth grade. In 2016 Scholars received a full five year term renewal which authorizes the school to add a grade each year until it serves kindergarten through eighth grade. In fiscal 2017 Scholars added one section of Universal Pre-Kindergarten. In May 2018, Scholars received permission to add high school grades ninth – twelfth. Scholars provided education to approximately 36 students in Universal Pre-Kindergarten and 762 students in kindergarten through twelfth grades during the 2022-2023 academic year.

East Harlem Scholars Academy Charter School II (“Scholars II”) is the second public charter school for which the Corporation received a charter to operate. It opened in the fall of 2013 with kindergarten and first grade and expanded each year until it served students through fifth grade. In winter of fiscal 2018, Scholars II received a full five year term renewal which authorizes the school to add a grade each year until it serves kindergarten through eighth grade. In fiscal 2016 Scholars II added two sections of Universal Pre-Kindergarten, and in fiscal 2017 Scholars added a third section of Universal Pre-Kindergarten. In fiscal 2020, the third section of UPK at Scholars II was transferred to Scholars. Scholars II provided education to approximately 16 students in Universal Pre-Kindergarten and 388 students in kindergarten through eighth grades during the 2022-2023 academic year.

## **East Harlem Scholars Academy Charter School**

### **Notes to Financial Statements**

June 30, 2023 and 2022

#### **1. Organization and Tax Status (*continued*)**

The New York City Department of Education provides free lunches directly to some of the School's students. Such costs are not included in these financial statements. The School covers the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due to unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

#### **2. Summary of Significant Accounting Policies**

##### ***Basis of Presentation and Use of Estimates***

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies, if any, at the date of the financial statements, and the reported amounts of support and revenue and expenses during the reporting period. Actual results could differ from those estimates.

##### ***Adoption of New Accounting Pronouncement***

###### ***Leases***

The School adopted Financial Accounting Standards Board ("FASB") Topic 842, *Leases* ("Topic 842"), using the effective date method with July 1, 2022, as the date of initial adoption.

As a result of the adoption of the new lease accounting guidance, on July 1, 2022, the School recognized a finance lease liability of \$25,035,674 that represents the present value of the remaining finance lease payments of \$36,309,268, discounted with risk free interest rates using the treasury bond rate ranging from 3.11% to 3.35% based on the lease terms, and finance right of use ("ROU") assets of \$24,306,240 that represent the discounted finance lease liabilities of \$25,035,674, with the ROU finance asset adjusted for deferred rent of \$729,434.

The adoption of Topic 842 had a material impact on the School's statement of financial position but did not have a material impact on its statements of activities and cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating and finance leases.



## East Harlem Scholars Academy Charter School

### Notes to Financial Statements June 30, 2023 and 2022

## 2. Summary of Significant Accounting Policies (*continued*)

### ***Net Asset Presentation***

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

*Net assets without donor restrictions* - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

*Net assets with donor restrictions* – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions at June 30, 2023 and 2022.

### ***Restricted Cash***

Under the provisions of its charter, the School established a reserve fund of \$150,000 to cover debts in the event of the School's dissolution.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows as of June 30:

	2023	2022
Cash	\$ 3,292,312	\$ 6,068,372
Restricted cash	150,014	150,357
	<u>\$ 3,442,326</u>	<u>\$ 6,218,729</u>

### ***Property and Equipment***

Property and equipment is recorded at cost. Additions and improvements or betterments in excess of \$3,500 with an estimated useful life of more than one year are capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 2 to 5 years. Leasehold improvements are amortized over the shorter of the estimated useful life of the asset or term of the related lease. Property and equipment acquired with certain government contract funds are recorded as expenses when the government retains title to such assets.

## **East Harlem Scholars Academy Charter School**

### **Notes to Financial Statements**

June 30, 2023 and 2022

## **2. Summary of Significant Accounting Policies (*continued*)**

### ***Property and Equipment (continued)***

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized during the years ended June 30, 2023 and 2022.

### ***Refundable Advances***

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

### ***Revenue Recognition***

Revenue from the state and local governments resulting from the School's charter status, and based on the number of students enrolled, is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

A number of volunteers have made a contribution of their time to the School to develop its programs and to serve on the School's Board of Trustees. The value of such contributed time is not reflected in these financial statements because it does not meet the criteria for recognition.

### ***Functional Expenses***

Expenses that can be directly identified with the program or supporting service to which they relate are charged accordingly. Other expenses, such as personnel services costs, fringe benefits and payroll taxes, other professional and consulting services, and building and land rent and lease have been allocated among program and supporting services classifications based upon periodic time and expense studies and other bases as determined by management of the School to be appropriate. Expenses are classified according to the functional categories for which they are incurred, as follows:

General Education Program Services – represents expenses directly associated with general education.

Special Education Program Services – represents expenses directly associated with special education for certain students requiring additional attention and guidance.

## **East Harlem Scholars Academy Charter School**

### **Notes to Financial Statements June 30, 2023 and 2022**

#### **2. Summary of Significant Accounting Policies (*continued*)**

##### ***Functional Expenses (continued)***

Pre-Kindergarten Program Services – represents expenses directly associated with Pre-Kindergarten programs.

Supplemental Education Program Services – represents expenses directly associated with after-school and summer school programs.

Management and General – represents expenses related to the overall administration and operation of the School that are not associated with any education services or fundraising.

Fundraising – represents expenses related to efforts to raise additional funds for the School.

##### ***Marketing and Recruitment***

Marketing and recruitment costs are expensed as incurred for staff and student recruitment. Marketing and recruitment expense for the years ended June 30, 2023 and 2022 was \$27,718 and \$96,906.

##### ***Accounting For Uncertainty in Income Taxes***

The School recognizes the effect of income tax positions only when they are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examination by applicable taxing authorities for periods prior to June 30, 2020.

##### ***Leases***

The School accounts for leases under Topic 842. The School determines if an arrangement is a lease at inception. Operating and finance leases are included in operating and finance lease ROU assets and lease liabilities in the statements of financial position. The School made the short-term lease election for leases with an initial term of less than 12 months. ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating and finance lease ROU assets and liabilities are recognized at the lease commencement date based on the present value of lease payments over the lease term. When leases do not provide an implicit borrowing rate, the School uses a risk-free rate based on the information available at the commencement date in determining the present value of lease payments. The operating and finance lease ROU assets includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option. Lease expense for lease payments is recognized on a straight-line basis over the lease term. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants. The School has lease agreements with lease and non-lease components, which are generally accounted for separately. The School's lease agreements do not contain any variable lease components. The School applies the short-term lease exemption to all of its classes of underlying assets.

## **East Harlem Scholars Academy Charter School**

### **Notes to Financial Statements**

June 30, 2023 and 2022

## **2. Summary of Significant Accounting Policies (*continued*)**

### ***Leases (continued)***

For the year ended June 30, 2022, U.S. GAAP guidance stated rent shall be charged to expense over the lease term as it became payable. If rental payments are not made on a straight-line basis, rental expense shall be recognized on a straight-line basis unless another systematic and rational basis is more representative of the time pattern in which use benefit is derived from the leased property, in which case that basis shall be used. The difference between the straight-line rent expense and rent paid is reflected within deferred rent in the statement of financial position as of June 30, 2022.

### ***Subsequent Events Evaluation by Management***

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 26, 2023.

## **3. Concentration of Credit Risk and Revenue**

The School's financial instruments that are potentially exposed to concentration of credit risk consist of cash. The School places its cash with quality financial institutions in the United States. At times, cash balances may be in excess of Federal Deposit Insurance Corporation ("FDIC") insurance limits. The School routinely assesses the financial strength of its cash. The School has not experienced any losses in such accounts and believes its cash balances are not exposed to any significant risk. At June 30, 2023 and 2022, approximately \$3,322,000 and \$5,969,000 was maintained with an institution in excess of FDIC limits.

The School receives a majority of its revenues from the New York City Department of Education ("NYCDOE"). The NYCDOE provides general operating support to the School based upon the location and the number of students enrolled. Support from per pupil general education, special education, lease assistance, and Universal Pre-Kindergarten provided to the School was 77% and 81% of total revenue for the years ended June 30, 2023 and 2022. The School is dependent upon this level of funding in order to continue its operations.

## **4. Grants and Accounts Receivable**

At June 30, 2023 and 2022, grants and contracts receivable primarily consist of federal, state, city entitlements and grants and are deemed to be fully collectible by management. Management has assessed the need for an allowance and has determined that such an allowance is not necessary.

## East Harlem Scholars Academy Charter School

### Notes to Financial Statements June 30, 2023 and 2022

#### 5. Property and Equipment

Property and equipment consist of the following at June 30:

	2023	2022
Computers and other equipment	\$ 1,626,381	\$ 1,483,599
Furniture and fixtures	1,488,719	1,331,426
Leasehold improvements	544,101	472,101
Vehicles	21,000	-
	<u>3,680,201</u>	<u>3,287,126</u>
Accumulated depreciation and amortization	<u>(2,806,994)</u>	<u>(2,377,443)</u>
	<u>\$ 873,207</u>	<u>\$ 909,683</u>

#### 6. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	2023	2022
Cash	\$ 3,292,312	\$ 6,068,372
Grants and contracts receivable	2,307,660	2,731,734
Due from East Harlem Tutorial Program	182,975	143,057
	<u>\$ 5,782,947</u>	<u>\$ 8,943,163</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is invested in highly liquid instruments until it is required for operational use. The School will continue to rely on funding received from the NYCDOE to cover its future operating costs (see Note 3).

#### 7. Related Party Transactions (not disclosed elsewhere)

The School's bylaws stipulate that at least 51% and no more than 60% of its Trustees may also be members of the board of EHTP, thus resulting in common control. Under a cost sharing agreement with EHTP, approved by a supermajority of the board, EHTP provides the School with administrative support. During the years ended June 30, 2023 and 2022, shared operating costs were allocated to the School based on a flat fee of 12% of per pupil and special education revenues projected in the budget for the relevant fiscal year. The total budgeted amount of the cost sharing agreement for the years ended June 30, 2023 and 2022 was \$3,643,963 and \$3,341,783. The total amount of expenses under this agreement for the years ended June 30, 2023 and 2022 was \$3,643,963 and \$3,341,783, which is included in other professional and consulting services on the accompanying statements of functional expenses.

## **East Harlem Scholars Academy Charter School**

### **Notes to Financial Statements**

June 30, 2023 and 2022

#### **7. Related Party Transactions (not disclosed elsewhere) (continued)**

In addition, EHTP pays certain expenses on behalf of the School which are subsequently reimbursed. The total amount of these reimbursed expenses for the years ended June 30, 2023 and 2022 was \$2,139,098 and \$2,702,997, which is included in various expense accounts on the accompanying statements of functional expenses.

On November 5, 2021, the School and East Harlem Center, LLC ("EHC"), a wholly owned subsidiary of EHTP, entered into a Mortgage and Security Agreement with BankUnited in the amount of \$12,000,000 for the property located at 2050 Second Avenue, New York, NY (the "Premises") (see Note 9). EHC received the principal balance of the mortgage loan payable and is responsible for the principal and interest payments. The mortgage loan payable matures on December 15, 2036. Pursuant to the terms of the Mortgage and Security Agreement, the School and EHC pledged as collateral the Premises, all improvements, chattels, intangibles, leases, subleases, and agreements relating to the Premises, and all revenues arising from, or related to, the per pupil charter funding from New York State, New York City, or any federal, state, city or local entity or agency, for the School and any other schools occupying the Premises (excluding State Operating Aid, Disability Aid and any other aid that cannot be legally pledged).

On December 15, 2022, EHC and East Harlem HS LLC ("EHS"), a wholly owned subsidiary of EHTP, closed on a \$71.22 million revenue bond transaction issued through Build NYC Resource Corporation (the "Bond"). A portion of the tax-exempt bonds were issued to refinance the BankUnited Mortgage and Security Agreement. The Bond is due on June 1, 2062.

During the years ended June 30, 2023 and 2022, grants from EHTP amounted to \$4,154,527 and \$1,890,000, which is included in contributions from related party on the accompanying statements of activities. At June 30, 2023 and 2022, grants receivable from EHTP amounted to \$0 and \$13,543, and are included within due from East Harlem Tutorial Program on the accompanying statements of financial position. Net balance due from EHTP at June 30, 2023 and 2022 totaled \$182,975 and \$143,057.

The accompanying financial statements reflect only the activities and net assets of the School. Management has applied U.S. GAAP standards in assessing the need to consolidate the financial statements of the School with those of EHTP and EHC. Under these standards, consolidation should occur if both an economic interest in the School and control by a majority of common board members exist. Management has determined that the School has no economic interest in EHTP and EHC and consolidation is precluded.

## East Harlem Scholars Academy Charter School

### Notes to Financial Statements June 30, 2023 and 2022

#### 8. Agreement with School Facility

Scholars had an agreement through the school year 2015-2016 with the New York City Department of Education for space at the Jackie Robinson Educational Complex (the "Complex"), a New York City public school located at 1573 Madison Avenue, New York, New York. Beginning September 1, 2011, Scholars occupies a facility located at 2040-2050 Second Avenue, New York, NY (see Note 9). Scholars II has an agreement to be permanently co-located at the Complex. The fair value of the rent has not been included in the accompanying financial statements. The School will be responsible for any overtime-related costs for services provided beyond the regular operating hours. For the years ended June 30, 2023 and 2022, the School incurred \$3,437 and \$571 in overtime related costs.

#### 9. Commitments

During the fiscal year ended June 30, 2015, an agreement to lease the land and buildings located at 2040-2050 Second Avenue, New York, NY, was executed between Scholars and EHC. In connection with this agreement, at June 30, 2016, the School made a contribution to EHC toward the cost of the new building in the amount of \$200,000 to be amortized over the life of the lease. The lease had a term of 30 years commencing on September 1, 2016. The School determined the lease to be a finance lease on July 1, 2022. On December 15, 2022, the lease was amended to terminate on June 30, 2062.

Effective July 1, 2022, the School entered into an operating sublease agreement with El Museo del Barrio for classroom space at 1 East 104<sup>th</sup> Street for a term of two years terminating on June 30, 2024.

Effective July 1, 2022, the School entered into an operating license agreement with El Museo del Barrio for gymnasium and office space at 1230-37 Fifth Avenue for a term of two years terminating on June 30, 2024.

Right of use assets consist of the following at June 30, 2023:

	<u>Finance Lease</u>	<u>Operating Leases</u>
Right-of-use asset	\$ 55,236,213	\$ 2,843,863
Accumulated amortization	<u>(1,195,716)</u>	<u>(1,400,131)</u>
	<u>\$ 54,040,497</u>	<u>\$ 1,443,732</u>

Weighted average remaining lease term (years)

Finance lease	39 years
Operating leases	1 year

Weighted average discount rate

Finance lease	3.41%
Operating leases	3.07%

# East Harlem Scholars Academy Charter School

## Notes to Financial Statements June 30, 2023 and 2022

### 9. Commitments (*continued*)

Future minimum lease payments are as follows for years ending June 30:

	<u>Finance Lease</u>	<u>Operating Leases</u>
2024	\$ 1,580,124	\$ 1,468,032
2025	1,627,524	-
2026	1,676,352	-
2027	1,726,644	-
2028	1,778,448	-
Thereafter	105,749,868	-
Total minimum lease payments	114,138,960	1,468,032
Present value discount	(58,358,730)	(20,429)
Present value of lease liabilities	55,780,230	1,447,603
Current portion	-	(1,447,603)
Lease liabilities, less current portion	<u>\$ 55,780,230</u>	<u>\$ -</u>

Components of lease cost are as follows for the years ended June 30, 2023 and 2022 and are included in building and land rent/lease expense within the accompanying statements of functional expenses:

	<u>2023</u>	<u>2022</u>
Finance amortization cost	\$ 1,195,715	\$ -
Finance interest cost	1,350,355	-
Operating lease cost	1,464,163	1,464,163
Variable lease cost	26,842	-
	<u>\$ 4,037,075</u>	<u>\$ 1,464,163</u>

In addition, Scholars entered into an agreement with EHTP to sublease a portion of its space located at 2040-2050 Second Avenue, New York, NY. The lease has a term of 30 years commencing on September 1, 2016. Future minimum rental payments to be received under this lease are as follows:

2024	\$ 24,600
2025	25,500
2026	25,500
2027	25,500
2028	25,500
Thereafter	478,068
	<u>\$ 604,668</u>

Rental income under this sublease for each of the years ended June 30, 2023 and 2022 was \$24,600, which is included in other income on the accompanying statements of activities.



## **East Harlem Scholars Academy Charter School**

### **Notes to Financial Statements**

June 30, 2023 and 2022

#### **10. Contingencies**

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to protect itself from such risks and is self-insured for other risks.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request a return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund, because management does not believe that there are any liabilities to be recorded.

#### **11. Employee Benefit Plan**

The School maintains a pension plan qualified under Internal Revenue Code 403(b), for the benefit of its eligible employees. The School elects to make contributions to the plan on a discretionary basis. The School contributed \$142,768 and \$216,526 to the plan for the years ended June 30, 2023 and 2022.

\* \* \* \* \*

**East Harlem Scholars Academy Charter School**

Supplementary Information

June 30, 2023

# East Harlem Scholars Academy Charter School

## Schedule of Activities by School Year Ended June 30, 2023

	East Harlem Scholars Academy Charter School	East Harlem Scholars Academy Charter School II	Total
<b>REVENUE AND SUPPORT</b>			
Public School District			
State and local per pupil operating revenue	\$ 15,876,268	\$ 7,981,550	\$ 23,857,818
Universal pre-kindergarten	339,607	175,569	515,176
Lease assistance	2,879,676	-	2,879,676
Government grants and contracts	2,637,300	1,023,544	3,660,844
Contributions	64,000	40,654	104,654
Contributions from related party	4,154,527	-	4,154,527
Other income	59,036	19,624	78,660
Total Revenue and Support	<u>26,010,414</u>	<u>9,240,941</u>	<u>35,251,355</u>
<b>EXPENSES</b>			
Program Services			
General education	17,996,739	7,773,129	25,769,868
Special education	5,359,823	2,160,427	7,520,250
Pre-kindergarten	755,948	84,911	840,859
Supplemental education	62,465	1,500	63,965
Total Program Services	<u>24,174,975</u>	<u>10,019,967</u>	<u>34,194,942</u>
Supporting Services			
Management and general	2,761,342	969,153	3,730,495
Fundraising	610,215	311,047	921,262
Total Expenses	<u>27,546,532</u>	<u>11,300,167</u>	<u>38,846,699</u>
Change in Net Assets	(1,536,118)	(2,059,226)	(3,595,344)
<b>NET ASSETS, WITHOUT DONOR RESTRICTIONS</b>			
Beginning of year	<u>4,551,957</u>	<u>2,702,919</u>	<u>7,254,876</u>
End of year	<u>\$ 3,015,839</u>	<u>\$ 643,693</u>	<u>\$ 3,659,532</u>

See independent auditors' report

## East Harlem Scholars Academy Charter School

### Schedule of Functional Expenses East Harlem Scholars Academy School Year Ended June 30, 2023

	No. of Positions	Program Services				Management and General	Fundraising	Total
		General Education	Special Education	Pre- Kindergarten	Supplemental Education	Total Program Services		
Personnel Services Costs								
Administrative staff personnel	29	\$ 1,258,565	\$ 369,057	\$ 59,424	\$ -	\$ 1,687,046	\$ 699,982	\$ 2,387,028
Instructional personnel	110	7,225,560	2,118,795	341,157	-	9,685,512	-	9,685,512
Total Personnel Services Costs	139	8,484,125	2,487,852	400,581	-	11,372,558	699,982	12,072,540
Fringe benefits and payroll taxes		1,651,588	484,305	77,980	-	2,213,873	136,264	2,350,137
Retirement		62,794	18,260	2,940	-	83,994	5,170	89,164
Legal services		-	-	-	-	-	10,121	10,121
Accounting and audit services		-	-	-	-	-	331,487	331,487
Other professional and consulting services		946,107	375,768	21,772	-	1,343,647	1,120,749	3,065,765
Building and land rent/lease		2,841,412	826,253	133,039	-	3,800,704	233,934	4,034,638
Repairs and maintenance		1,408,849	409,678	65,964	-	1,884,491	115,990	2,000,481
Insurance		87,450	25,430	4,095	-	116,975	7,200	124,175
Utilities		199,833	58,109	9,356	-	267,298	16,452	283,750
Supplies and materials		364,604	106,915	-	-	471,519	-	471,519
Equipment and furnishings		149,352	43,430	6,993	-	199,775	12,296	212,071
Staff development		373,583	109,548	-	-	483,131	-	483,131
Marketing and recruitment		13,844	4,059	-	-	17,903	-	17,903
Technology		115,493	31,414	5,058	-	151,965	8,894	160,859
Food service		370,944	108,774	-	-	479,718	-	479,718
Student services		282,407	82,812	-	62,465	427,684	-	427,684
Office expenses		369,747	107,518	17,312	-	494,577	43,711	547,134
Depreciation and amortization		231,891	67,432	10,858	-	310,181	19,092	329,273
Dues and memberships		23,542	6,903	-	-	30,445	-	30,445
Other expenses		19,174	5,363	-	-	24,537	-	24,537
Total Expenses East Harlem Scholars Academy Charter School		\$ 17,996,739	\$ 5,359,823	\$ 755,948	\$ 62,465	\$ 24,174,975	\$ 2,761,342	\$ 27,546,532

See independent auditors' report

## East Harlem Scholars Academy Charter School

### Schedule of Functional Expenses East Harlem Scholars Academy School II Year Ended June 30, 2023

	No. of Positions	Program Services				Management and General	Fundraising	Total
		General Education	Special Education	Pre- Kindergarten	Supplemental Education	Total Program Services		
Personnel Services Costs								
Administrative staff personnel	18	\$ 897,188	\$ 242,918	\$ 10,572	\$ -	\$ 1,150,678	\$ 160,965	\$ 1,311,643
Instructional personnel	62	4,548,420	1,231,285	53,175	-	5,832,880	-	5,832,880
Total Personnel Services Costs	80	5,445,608	1,474,203	63,747	-	6,983,558	160,965	7,144,523
Fringe benefits and payroll taxes		976,237	264,498	11,437	-	1,252,172	29,683	1,281,855
Retirement		40,845	11,059	481	-	52,385	1,220	53,605
Legal services		-	-	-	-	-	6,429	6,429
Accounting and audit services		-	-	-	-	-	188,143	188,143
Other professional and consulting services		310,346	140,883	862	-	452,091	559,382	1,321,095
Building and land rent/lease		1,717	499	80	-	2,296	141	2,437
Repairs and maintenance		255,708	69,234	3,013	-	327,955	7,637	335,592
Insurance		31,537	8,219	-	-	39,756	-	39,756
Utilities		14,630	3,961	172	-	18,763	437	19,200
Supplies and materials		55,616	14,494	-	-	70,110	-	70,110
Equipment and furnishings		78,151	21,160	920	-	100,231	2,335	102,566
Staff development		112,246	29,253	-	-	141,499	-	141,499
Marketing and recruitment		7,786	2,029	-	-	9,815	-	9,815
Technology		43,126	13,697	596	-	57,419	1,511	58,930
Food service		10,427	2,717	-	-	13,144	-	13,144
Student services		37,069	9,661	-	1,500	48,230	-	48,230
Office expenses		229,365	62,103	2,703	-	294,171	8,988	304,584
Depreciation and amortization		76,408	20,688	900	-	97,996	2,282	100,278
Dues and memberships		12,481	3,253	-	-	15,734	-	15,734
Other expenses		33,826	8,816	-	-	42,642	-	42,642
Total Expenses East Harlem Scholars Academy Charter School II		7,773,129	2,160,427	84,911	1,500	10,019,967	969,153	11,300,167
Total Expenses East Harlem Scholars Academy Charter School		17,996,739	5,359,823	755,948	62,465	24,174,975	2,761,342	27,546,532
Total Expenses		\$ 25,769,868	\$ 7,520,250	\$ 840,859	\$ 63,965	\$ 34,194,942	\$ 3,730,495	\$ 38,846,699

See independent auditors' report

# **East Harlem Scholars Academy Charter School**

Uniform Guidance  
Schedules and Reports

June 30, 2023

# East Harlem Scholars Academy Charter School

## Schedule of Expenditures of Federal Awards Year Ended June 30, 2023

Federal Grantor/Pass-through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
<u>U.S. Department of Education</u>				
Pass-through New York State Education Department				
Title I Grants to Local Educational Agencies	84.010	021-23-4840	\$ -	\$ 287,312
Title I Grants to Local Educational Agencies	84.010	021-23-4980	-	157,153
			-	444,465
Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367	0147-23-4840	-	36,774
Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367	0147-23-4980	-	18,503
			-	55,277
Student Support and Academic Enrichment Grant	84.424	0204-23-4840	-	19,473
Student Support and Academic Enrichment Grant	84.424	0204-23-4980	-	12,647
			-	32,120
English Language Acquisition State Grants	84.365	0293-23-4840	-	25,482
COVID-19 Education Stabilization Fund/Elementary and Emergency Relief Fund ARP	84.425U	5880-21-4840	-	783,504
COVID-19 Education Stabilization Fund/Elementary and Emergency Relief Fund ARP	84.425U	5880-21-4980	-	615,231
			-	1,398,735
Total Pass-through New York State Education Department			-	1,956,079
The Expansion and Replication of the East Harlem Scholars Academic Model				
Charter Schools	84.282M		-	828,341
Total U.S. Department of Education			-	2,784,420
<u>U.S. Department of Agriculture</u>				
Pass-through New York State Education Department				
<i>Child Nutrition Cluster:</i>				
School Breakfast Program	10.553	Not available	-	121,769
National School Lunch Program	10.555	Not available	-	316,199
Fresh Fruit and Vegetable Program	10.582	Not available	-	29,381
Total Child Nutrition Cluster			-	467,349
Total U.S. Department of Agriculture			-	467,349
Total Expenditures of Federal Awards			\$ -	\$ 3,251,769

See independent auditors' report and notes to schedule of expenditures of federal awards

## **East Harlem Scholars Academy Charter School**

### **Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2023**

#### **1. Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of East Harlem Scholars Academy Charter School (the "School"), under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

#### **2. Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### **3. Indirect Cost Rate**

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



**Report on Internal Control Over Financial Reporting and on Compliance and Other  
Matters Based on an Audit of Financial Statements Performed in Accordance With  
Government Auditing Standards**

**Independent Auditors' Report**

**Board of Trustees  
East Harlem Scholars Academy Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of East Harlem Scholars Academy Charter School (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2023.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Harrison, New York  
October 26, 2023

**Report on Compliance for Each Major Federal Program and Report on Internal Control  
Over Compliance Required by the Uniform Guidance**

**Independent Auditors' Report**

**Board of Trustees  
East Harlem Scholars Academy Charter School**

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited East Harlem Scholars Academy Charter School's (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2023. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Harrison, New York  
October 26, 2023

## East Harlem Scholars Academy Charter School

### Schedule of Findings and Questioned Costs Year Ended June 30, 2023

#### **Section I - Summary of Auditors' Results**

##### **Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Noncompliance material to the financial statements noted?

\_\_\_\_\_ yes X no

##### **Federal Awards**

Internal control over major federal programs:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

\_\_\_\_\_ yes X no

Identification of major federal programs:

##### **Federal Assistance Listing Number(s)**

##### **Name of Federal Program or Cluster**

84.425U

COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP

84.282M

The Expansion and Replication of the East Harlem Scholars Academic Model Charter Schools

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

X yes \_\_\_\_\_ no

#### **Section II – Financial Statement Findings**

During our audit, we noted no material findings for the year ended June 30, 2023.

#### **Section III – Federal Award Findings and Questioned Costs**

During our audit, we noted no material instance of noncompliance and none of the costs tested which were reported in the federal financially assisted programs are questioned or recommended to be disallowed.

#### **Section IV – Prior Year Findings**

There were no findings in the prior year.



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: EAST HARLEM SCHOOLS ACADEMIES
2. Trustee's name (print): BRIAN GAVIN
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):  
TREASURER
4. Home address: \_\_\_\_\_
5. Business Address: 123 \_\_\_\_\_
6. Daytime phone: \_\_\_\_\_
7. E-mail: \_\_\_\_\_
8. Is Trustee an employee of the education corporation? \_\_\_\_ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
Please write "None" if applicable. Do not leave this space blank. <u>NONE</u>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; color: blue; text-align: center;">NONE</p>				

  
 \_\_\_\_\_  
**Signature**

7/15/20  
 \_\_\_\_\_  
**Date**





**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**


1. Name \_\_\_\_\_ of \_\_\_\_\_ education corporation: \_\_\_\_\_
2. Trustee (print): CAROL LYNTON name
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. H \_\_\_\_\_ address: \_\_\_\_\_
5. B \_\_\_\_\_ Address: \_\_\_\_\_
6. D \_\_\_\_\_ phone: \_\_\_\_\_
7. E \_\_\_\_\_ mail: \_\_\_\_\_
8. Is Trustee an employee of the education corporation? \_\_\_\_ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
\_\_\_\_\_  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	None		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 - June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest

	12/20			
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 7/6/20  
\_\_\_\_\_  
Signature Date

Form Revised November 16, 2015



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: \_\_\_\_\_
2. Trustee's name (print): CARLOS M. MORALES
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):  
Trustee, Member of Audit & Finance Ctee, Secretary
4. Home address: \_\_\_\_\_
5. Business Address: Same
6. Daytime phone: \_\_\_\_\_
7. E-mail: \_\_\_\_\_
8. Is Trustee an employee of the education corporation? \_\_\_ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.


Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>None</u>		

Please write "None" if applicable. Do not leave this space blank.



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
Please write “None” if applicable. Do not leave this space blank.				

  
 \_\_\_\_\_  
 Signature

  
 \_\_\_\_\_  
 Date



FOR INSTITUTE USE ONLY

FILING FOR SCHOOL  
YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

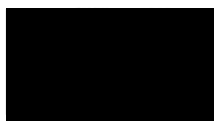
**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: East Harlem Tutorial Program
2. Trustee's name (print): Saskia Levy Thompson
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_  
Chair, Ed & Accountability Committee (EHSA)
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? Yes **X No**. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>NONE</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

<b>Entity Conducting Business with the Education Corporation</b>	<b>Nature of Business Conducted</b>	<b>Approximate Value of the Business Conducted</b>	<b>Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
Teagle Foundation	Philanthropic support	Unknown	Self – Board member, Teagle Foundation	No financial relationship. Recusal from board decisions related to education corporation.



\_\_\_\_\_  
**Signature**

\_\_\_\_8/4/20\_\_\_\_  
**Date**

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: East Harlem Scholars Program
2. Trustee's name (print): Joan Solotar
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Board Member
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? \_\_\_\_ Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<div>None</div> <div>Please write "None" if applicable. Do not leave this space blank.</div>				

**Signature**

[Redacted Signature]

08/03/20

**Date**

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: **East Harlem Scholars Academy**
2. Trustee's name (print): **Iris Chen**
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): **N/A**
4. Home address: **697 West End Avenue, Apt. 16A, NY, NY 10025**
5. Business Address: **Same as above**
6. Daytime phone: **917-902-5726**
7. E-mail: **ichen@mba2001.hbs.edu**
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. **X**No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

- 
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
		<b>None</b>	

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship.
- 11.5 If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
		None		



\_\_\_\_\_  
**Signature**

7/16/20

\_\_\_\_\_  
**Date**



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: East Harlem Scholars Academies
2. Trustee's name (print): DAVID WILDERMUTH
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_  
\_\_\_\_\_
4. Home address: \_\_\_\_\_  
\_\_\_\_\_
5. Business Address: \_\_\_\_\_  
\_\_\_\_\_
6. Daytime phone: \_\_\_\_\_  
\_\_\_\_\_
7. E-mail: \_\_\_\_\_  
\_\_\_\_\_
8. Is Trustee an employee of the education corporation? ☐ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
			None	

  
\_\_\_\_\_  
**Signature**

7/8/2020  
**Date**

**Elementary And Middle School Family Calendar  
2023-2024**

Jul-23						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug-23						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sep-23						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct-23						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nov-23						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Dec-23						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan-24						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb-24						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Mar-24						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr-24						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May-24						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun-24						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Notes & Holidays	
8/21/2023	First Day of School
9/4/2023	Labor Day - NO SCHOOL
10/9/2023	Indigenous Peoples' Day - NO SCHOOL
11/10/2023	Veterans Day (Observed) - NO SCHOOL
11/17/2023	Teacher Data Day 1 - NO SCHOOL
11/22/23-11/24/23	Thanksgiving Break - NO SCHOOL
11/30/2023	Family Conferences - After School
12/1/2023	Family Conferences - NO SCHOOL
12/18/23 - 1/2/24	Winter Break - NO SCHOOL
1/3/2024	All-Staff PD Day - NO SCHOOL
1/15/2024	MLK Holiday - NO SCHOOL
2/19/24 - 2/23/24	Mid-Winter Break - NO SCHOOL
3/15/2024	Teacher Data Day 2 - NO SCHOOL
3/21/2024	Family Conferences - After School
3/22/2024	Family Conferences - NO SCHOOL
3/29/24 - 4/5/24	Spring Break - NO SCHOOL
4/8/24-5/17/24	State Testing Window (Grades 3-8)
4/10/24	Eid al Fitr - NO SCHOOL
5/27/2024	Memorial Day - NO SCHOOL
6/23/24-6/26/24	Regents Testing Window
6/17/2024	Eid al Adha - NO SCHOOL
6/19/2024	Juneteenth - NO SCHOOL
6/21/2024	Last Day of School for Students and Staff

	Build Days -- All Staff (No Students)
	No School -- Staff Professional Development
	Half Day (1:00 Dismissal)
	No School -- Holiday
	Data Day -- NO SCHOOL
	State Testing
	Family Conferences (Evening)
	Family Conferences - NO SCHOOL
	Start Date (Half Day 1:00 Dismissal)
	End Date (Half Day 1:00 Dismissal)
	End of Trimester



# Certificate of Occupancy

CO Number:1051499-0000002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	<b>Borough:</b> MANHATTAN <b>Address:</b> 1 EAST 104 STREET <b>Building Identification Number(BIN):</b> 1051499	<b>Block Number:</b> 1610 <b>Lot Number(s):</b> 1 <b>Additional Lot Number(s):</b> <b>Application Type:</b> A1 - ALTERATION TYPE 1	<b>Full Building Certificate Type:</b> Temporary <b>Date Issued:</b> 12/27/2022
<b>This building is subject to this Building Code:</b> Prior to 1968			
<b>This Certificate of Occupancy is associated with job#</b> 104165975-01			
B.	<b>Construction Classification:</b> 1: FIREPROOF STRUCTURES <b>Building Occupancy Group classification:</b> G - EDUCATION <b>Multiple Dwelling Law Classification:</b> Not Available		
	<b>No.of stories:</b> 6	<b>Height in feet:</b> 73	<b>No.of dwelling units:</b> Not Available
C.	<b>Parking Spaces and Loading Berths:</b> Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
D.	<b>This Certificate is issued with the following legal limitations:</b> Restrictive Declaration: None      Zoning Exhibit: None BSA Calendar Number(s): None      CPC Calendar Number(s): None		
<b>Borough Comments:</b>			

Borough Commissioner

Commissioner

Acting Commissioner of Buildings



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Basement	E	17	OG	3		104165975	Temporary	03/27/2023
Description of Use: Day Care DAYCARE						Exceptions:		
Basement	B	232	OG	3		104165975	Temporary	03/27/2023
Description of Use: Other CLASSROOMS, RECEIVING ROOM, MECHANICAL ROOMS, OFFICES AND STORAGE						Exceptions:		
Floor 1	A-3	654	75	3		104165975	Temporary	03/27/2023
Description of Use: Art gallery MUSEUM GALLERIES						Exceptions:		
Floor 1	A-3	299	60	3		104165975	Temporary	03/27/2023
Description of Use: Recreation MULTI-PURPOSE ROOM						Exceptions:		
Floor 1	S-2	25	75	3		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS AND OFFICES						Exceptions:		





## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	B	1	75	3		104165975	Temporary	03/27/2023
Description of Use: Other CURATORIAL STORAGE						Exceptions:		
Floor 1	A-1	461	100	3		104165975	Temporary	03/27/2023
Description of Use: Theater - fixed Seating THEATER AUDITORIUM						Exceptions:		
Mezzanine - 1	A-1	206	100	3		104165975	Temporary	03/27/2023
Description of Use: Theater - fixed Seating THEATER BALCONY						Exceptions:		
Floor 2	B	139	75	3		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES AND LOUNGE						Exceptions:		
Floor 3	E	186	40	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOM						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 3	A-1	74	40	3		104165975	Temporary	03/27/2023
Description of Use: Theater - fixed Seating THEATER						Exceptions:		
Floor 3	B	98	40	3		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Floor 4	B	4	40	4		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Floor 4	A-2	10	40	3		104165975	Temporary	03/27/2023
Description of Use: Eating and Drinking KITCHEN						Exceptions:		
Floor 4	A-2	200	40	3		104165975	Temporary	03/27/2023
Description of Use: Cafeteria CAFETERIA						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 4	E	365	40	4		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOMS (KINDERGARTEN)						Exceptions:		
Floor 5	B	116	40	4		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Floor 5	E	116	40	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOMS						Exceptions:		
Floor 5	A-3	293	75	4		104165975	Temporary	03/27/2023
Description of Use: Indoor swimming pools (without spectator seating) GYMNASIUM, LOWER POOL						Exceptions:		
Floor 6	E	232	100	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOMS						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 6	A-3	298	100	4		104165975	Temporary	03/27/2023
Description of Use: Indoor swimming pools (without spectator seating) SWIMMING POOL, FITNESS ROOM, LOUNGE ( ACCESSORY TO POOL)						Exceptions:		
Floor 6	B	18	40	4		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Penthouse - 1	S-2	N/A	40	3		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS						Exceptions:		
Penthouse - 1	E	55	40	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOM						Exceptions:		
Penthouse - 2	S-2	N/A	N/A	4		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Penthouse - 3	S-2	N/A	N/A	4		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS						Exceptions:		

**CofO Comments:** NOTE: THEATER SHALL NOT BE USED OR OPERATED AS A COMMERCIAL OR PUBLIC ENTERPRISE AND ONLY AS ACCESSORY USE TO A PHILANTHROPIC INSTITUTE COURTYARD NON-SIMULTANEOUS USE WITH THEATER (550PP F-4,365PP F-2)

Borough Commissioner

Commissioner

Acting Commissioner of Buildings



6/29/2023

Environmental Control Board  
66 John Street  
New York, New York 10038

ATT: Administrative Law Judge

RE: 2050 2<sup>nd</sup> Avenue  
Manhattan, NY 10029  
Violation # 014056933K

To whom it may concern:

(VC 12) Rael Maintenance Corp arrived on site and removed all caps/plugs on both 105<sup>th</sup> Street and 2<sup>nd</sup> Avenue fire department connections. Once completed, our technician installed (1) new ¾" ball drip valve on the 2<sup>nd</sup> Ave fire department connection.

(VC 20) Please be advised the 5-year hydrostatic pressure and flow test for the (2) sprinkler connections is scheduled with the FDNY for 10/24/2023. The FDNY ID number is T797G.

If you require additional information, please contact the undersigned.

Very truly yours,

RAEL SPRINKLER MAINTENANCE CORP.



Laura B. Israel  
Executive Vice President

## Nicole Rossi

---

**From:** FDNY Business <noreply@fdny.nyc.gov>  
**Sent:** Monday, June 05, 2023 7:01 PM  
**To:** Nicole Rossi; mturner@ehp.org  
**Subject:** FDNY Inspection Date and Time Confirmation for Premises Address 2040 2 AVENUE, MANHATTAN, NY, 10029

Dear FDNY Customer,

The FDNY wants to inform you that an inspection of type SPRINKLER INITIAL TEST has been scheduled on 10/24/2023 at 11:00 AM for Inspection record ID 42377549 at Premises Address 2040 2 AVENUE, MANHATTAN, NY, 10029.

DOB/SBS/FPIMS Job Application No: N/A

Floor Number(s): N/A

FD Plan Number: N/A

Unit: Standpipe-Sprinkler

If you have any issues with the inspection scheduled, please inform us at least 3 business days before the scheduled time at "311" or email us at "FDNY.BusinessSupport@fdny.nyc.gov".

Comments:

MANHATTAN TEST DATE 10/24/2023 / T797G 2050 2 AVENUE ACC# 42377549 ( 2 ) COMBO 3RD  
STOP REQ# 2023-014936

Thank You,

BUREAU OF FIRE PREVENTION  
9 METROTECH CENTER  
BROOKLYN, NY 11201

### CONFIDENTIALITY NOTICE:

The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

\*\*\* This is an automatically generated email, please do not reply \*\*\*

Summons 014056933K  
(to be completed by Respondent)

CERTIFICATE OF CORRECTION

STATE OF NEW YORK )  
vs. )  
COUNTY OF )

I, Nicole Rossi, being duly sworn, depose and say that I am the respondent cited in the summons and that I admit the existence of the violation(s) described in the summons.

- ☐ I have corrected all said violations as ordered by the Commissioner
- or -
- ☐ I have only corrected Rules Number(s) \_\_\_\_\_ and will attend the hearing on the scheduled date

(The respondent certifies that all violations have been corrected if the circle is checked.)

I have attached legible copies of any and all bills, receipts and other proofs of correction to this certification as required.

(Sign only before a Notary)

TO BE COMPLETED BY A NOTARY

County of Nassau

Sworn to before me this 29 day of June 2023 Notary Number \_\_\_\_\_

Signature of Notary \_\_\_\_\_ Commission Expires \_\_\_\_\_

LAURA B. WATTENBERG  
Notary Public, State of New York  
No. 31-4376708  
Qualified in New York Co, Certified in Nassau Co.  
Commission Expires November 10, 2026

The Fire Commissioner reserves the right to reject any Certificate of Correction that is incomplete. False certification is punishable by a fine of not less than \$1,000 nor more than \$5,000 and/or up to 6 months imprisonment pursuant to Administrative Code Section 15-220.1

CERTIFICATION INSTRUCTIONS

For first offenses:

1. All offenders must correct the violation(s) cited on the summons.
2. All offenders must complete the Certificate of Correction above and have it notarized. Attach this page to a copy of the summons.
3. Attach legible copies of any and all bills, receipts and/or other proofs of compliance to this Certificate of Correction and submit them along with this Certificate.
4. Return the completed Certificate of Correction with all appropriate documentation attached to the Bureau of Fire Prevention, Enforcement Unit, 9 MetroTech Center, Brooklyn, NY 11201-3857 by the close of business on the CURE date indicated on the front of this summons.
5. Respondents will be notified by mail if their Certificate of Correction has been disapproved and of the appropriate action to take to correct the summons.
6. If it is impossible to correct any or all violations within the time indicated, you may be eligible for a stipulation extending the time to correct. A request for a stipulation extending compliance time must be made at the hearing and is subject to the approval of the Fire Department and OATH.
7. If you properly certify that ALL violations have been corrected, and the Certificate of Correction is accepted by the Fire Department, you are excused from appearing at the scheduled OATH Hearings Division hearing and no penalty will be imposed.
8. If you fail to comply with (7) above or if you are a repeat offender, you are required to attend the OATH hearing on the location designated on the summons and bring any and all proof of correction to the hearing.





# Certificate of Occupancy

CO Number:1051499-0000002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	<b>Borough:</b> MANHATTAN <b>Address:</b> 1 EAST 104 STREET <b>Building Identification Number(BIN):</b> 1051499	<b>Block Number:</b> 1610 <b>Lot Number(s):</b> 1 <b>Additional Lot Number(s):</b> <b>Application Type:</b> A1 - ALTERATION TYPE 1	<b>Full Building Certificate Type:</b> Temporary <b>Date Issued:</b> 12/27/2022
<b>This building is subject to this Building Code:</b> Prior to 1968			
<b>This Certificate of Occupancy is associated with job#</b> 104165975-01			
B.	<b>Construction Classification:</b> 1: FIREPROOF STRUCTURES <b>Building Occupancy Group classification:</b> G - EDUCATION <b>Multiple Dwelling Law Classification:</b> Not Available		
	<b>No.of stories:</b> 6	<b>Height in feet:</b> 73	<b>No.of dwelling units:</b> Not Available
C.	<b>Parking Spaces and Loading Berths:</b> Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
D.	<b>This Certificate is issued with the following legal limitations:</b> Restrictive Declaration: None      Zoning Exhibit: None BSA Calendar Number(s): None      CPC Calendar Number(s): None		
<b>Borough Comments:</b>			

Borough Commissioner



Commissioner

Acting Commissioner of Buildings



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Basement	E	17	OG	3		104165975	Temporary	03/27/2023
Description of Use: Day Care DAYCARE						Exceptions:		
Basement	B	232	OG	3		104165975	Temporary	03/27/2023
Description of Use: Other CLASSROOMS, RECEIVING ROOM, MECHANICAL ROOMS, OFFICES AND STORAGE						Exceptions:		
Floor 1	A-3	654	75	3		104165975	Temporary	03/27/2023
Description of Use: Art gallery MUSEUM GALLERIES						Exceptions:		
Floor 1	A-3	299	60	3		104165975	Temporary	03/27/2023
Description of Use: Recreation MULTI-PURPOSE ROOM						Exceptions:		
Floor 1	S-2	25	75	3		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS AND OFFICES						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	B	1	75	3		104165975	Temporary	03/27/2023
Description of Use: Other CURATORIAL STORAGE						Exceptions:		
Floor 1	A-1	461	100	3		104165975	Temporary	03/27/2023
Description of Use: Theater - fixed Seating THEATER AUDITORIUM						Exceptions:		
Mezzanine - 1	A-1	206	100	3		104165975	Temporary	03/27/2023
Description of Use: Theater - fixed Seating THEATER BALCONY						Exceptions:		
Floor 2	B	139	75	3		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES AND LOUNGE						Exceptions:		
Floor 3	E	186	40	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOM						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 3	A-1	74	40	3		104165975	Temporary	03/27/2023
Description of Use: Theater - fixed Seating THEATER						Exceptions:		
Floor 3	B	98	40	3		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Floor 4	B	4	40	4		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Floor 4	A-2	10	40	3		104165975	Temporary	03/27/2023
Description of Use: Eating and Drinking KITCHEN						Exceptions:		
Floor 4	A-2	200	40	3		104165975	Temporary	03/27/2023
Description of Use: Cafeteria CAFETERIA						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 4	E	365	40	4		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOMS (KINDERGARTEN)						Exceptions:		
Floor 5	B	116	40	4		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Floor 5	E	116	40	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOMS						Exceptions:		
Floor 5	A-3	293	75	4		104165975	Temporary	03/27/2023
Description of Use: Indoor swimming pools (without spectator seating) GYMNASIUM, LOWER POOL						Exceptions:		
Floor 6	E	232	100	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOMS						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 6	A-3	298	100	4		104165975	Temporary	03/27/2023
Description of Use: Indoor swimming pools (without spectator seating) SWIMMING POOL, FITNESS ROOM, LOUNGE ( ACCESSORY TO POOL)						Exceptions:		
Floor 6	B	18	40	4		104165975	Temporary	03/27/2023
Description of Use: Offices OFFICES						Exceptions:		
Penthouse - 1	S-2	N/A	40	3		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS						Exceptions:		
Penthouse - 1	E	55	40	3		104165975	Temporary	03/27/2023
Description of Use: Academies and schools CLASSROOM						Exceptions:		
Penthouse - 2	S-2	N/A	N/A	4		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Penthouse - 3	S-2	N/A	N/A	4		104165975	Temporary	03/27/2023
Description of Use: Storage of non combustible materials MECHANICAL EQUIPMENT ROOMS						Exceptions:		

**CofO Comments:** NOTE: THEATER SHALL NOT BE USED OR OPERATED AS A COMMERCIAL OR PUBLIC ENTERPRISE AND ONLY AS ACCESSORY USE TO A PHILANTHROPIC INSTITUTE COURTYARD NON-SIMULTANEOUS USE WITH THEATER (550PP F-4,365PP F-2)

Borough Commissioner



Commissioner



Acting Commissioner of Buildings

# Certificate of Occupancy

**CO Number:** 122067262F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Manhattan	<b>Block Number:</b> 01677	<b>Certificate Type:</b> Final
	<b>Address:</b> 2050 SECOND AVENUE	<b>Lot Number(s):</b> 4	<b>Effective Date:</b> 02/23/2018
	<b>Building Identification Number (BIN):</b> 1089693	<b>Building Type:</b> New	
<b>This building is subject to this Building Code:</b> 2008 Code			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-B	(2014/2008 Code)	
	<b>Building Occupancy Group classification:</b> E	(2014/2008 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 6	<b>Height in feet:</b> 89	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			

Borough Commissioner

Commissioner


DOCUMENT CONTINUES ON NEXT PAGE




# Certificate of Occupancy

CO Number: 122067262F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
001	1	75	U		3	ELECTRICAL SWITCHGEAR ROOM, TEL FRAME
001	32	50	E		3	OFFICES, MEETING ROOMS, STAGE/FITNESS ROOMS
001	4	50	F-2		3	DOMESTIC SERVICE ROOMS, CUSTODIAL ROOMS
001	2	125	S-2		3	STORAGE ROOMS
001	300	100	A-3		3	GYMNASIUM
002	187	40	E		3	CLASSROOMS, ADMIN ROOMS, MEETING ROOMS, PT/OT ROOMS, CONFERENCE ROOM
002	1	50	F-2		3	IT SUPPORT ROOM
003		40	S-2		3	DINING STORAGE
003	110	40	E		3	CLASSROOMS
003	2	40	F-2		3	FOOD SET-UP AREA
003	14	60	E		3	LIBRARY
003	130	100	A-2		3	CAFETERIA
004	13	40	E		3	ADMIN OFFICES, CONFERENCE ROOM

  
Borough Commissioner

  
Commissioner

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# Certificate of Occupancy

CO Number: 122067262F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004	176	40	E		3	CLASSROOMS
005	206	40	E		3	CLASSROOMS
005	1	125	S-2		3	STORAGE
006	209	40	E		3	CLASSROOMS
006	25	50	E		3	ADMIN OFFICES
006	2	40	E		3	CONFERENCE ROOM
RO F		80	S-2			BULKHEAD, ELEVATOR MACHINE ROOM, MECHANICAL ROOMS
END OF SECTION						

  
Borough Commissioner

  
Commissioner

END OF DOCUMENT

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