

Application: Buffalo Creek Academy Charter School

Christopher Manning - cmanning@buffalocreekacademy.org
2022-2023 Annual Report

Summary

ID: 0000000390

Last submitted: Oct 26 2023 06:45 AM (EDT)

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Aug 15 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BUFFALO CREEK ACADEMY CHARTER SCHOOL 800000091531

a1. Popular School Name

Buffalo Creek Academy

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

e. Date of Approved Initial Charter

Jan 2 2020

f. Date School First Opened for Instruction

Aug 4 2020

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Mission: Through rigor and structure, Buffalo Creek Academy Charter School prepares 5th-12th grade students to graduate from college and positively impact our community.

Key Design Elements:

At Buffalo Creek Academy, we have internalized the concept of interdependence that exists within our school. Each function of our organization will impact and is dependent on the other. This system thinking will allow us to align our professional development program to the needs of our special populations, core beliefs, and key design elements:

Buffalo Creek Academy Core Beliefs:

- Rigorous academics in middle and high school will prepare our students to excel in and graduate from college.
- Frequent assessments and teachers who are adamant about academic results are necessary for students to reach their highest potential.
- Every student can succeed if the school environment is values-driven, structured, safe, and free from distractions.
- All students will graduate school prepared to engage in our community responsibly.

h. School Website Address

www.buffalocreekacademy.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

224

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

215

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

5

6

7

8

l. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	258 SouthPark Ave	716-431-5940	Buffalo	5-8	5-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Christopher Manning	CEO	716-217-2661	██████████	
Operational Leader	Mr. Amin Shah	Director of Operations	716-222-1041	██████████	
Compliance Contact	Danielle Dylak	Director of Family Support	716-243-2654	██████████	cmanning@buffalocreekacademy.org
Complaint Contact	Dr. Christopher Manning	CEO	716-217-2661	██████████	
DASA Coordinator	Mrs. Erin Lawson	Principal	716-222-0518	██████████	
Phone Contact for After Hours Emergencies	Dr. Christopher Manning	CEO	716-217-2661	██████████	

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

[COO NYSED May 2023.pdf](#)

Filename: COO NYSED May 2023.pdf **Size:** 151.3 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Fire Safety Report 3-24-2023.pdf](#)

Filename: Fire Safety Report 3-24-2023.pdf **Size:** 428.8 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Christopher Manning
Position	CEO
Phone/Extension	716-602-9472
Email	cmanning@buffalocreekacademy.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

(No response)

Thank you.



Entry 2 Links to Critical Documents on School Website

Completed - Aug 15 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;

3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: **Buffalo Creek Academy Charter School**

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2196708&type=d&pREC_ID=2298931
2. Board meeting notices, agendas and documents	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2196708&type=d&pREC_ID=2190729
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000091531
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878
6. Authorizer-approved FOIL Policy	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
Academic Goal 45				
Academic Goal 46				
Academic Goal 47				
Academic Goal 48				
Academic Goal 49				
Academic Goal 50				
Academic Goal 51				
Academic Goal 52				
Academic Goal 53				
Academic Goal 54				
Academic Goal 55				
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed - Oct 26 2023

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2022-23 Accountability-Plan-Progress-Report-Template--Grades-K-8](#)

Filename: 2022-23_Accountability-Plan-Progre_vqmCcb0.pdf Size: 491.5 kB

Entry 4 - Audited Financial Statements

Completed - Aug 15 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[BUFFALO CREEK ACADEMY CHARTER SCHOOL - 06](#)

Filename: BUFFALO_CREEK_ACADEMY_CHARTER_SCHO_402SDoi.pdf Size: 472.7 kB

Entry 4a – Audited Financial Report Template (SUNY)

Completed - Aug 15 2023

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Buffalo Creek - 2022-23-Budget-and-Quarterly-Report-Template - Q4](#)

Filename: Buffalo_Creek_-_2022-23-Budget-an_EDFsJtm.xlsx Size: 534.9 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
--	------------------------------	-------------------------------	-------------------------------	---------------------------------------

--	--	--	--	--

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Aug 15 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Buffalo Creek Academy - FY 2023 Budget Draft - 06](#)

Filename: Buffalo_Creek_Academy_-_FY_2023_Bu_9tseMpo.pdf Size: 195.3 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 15 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Board Trustees RFI Forms](#)

Filename: Board_Trustees_RFI_Forms.pdf Size: 2.0 MB

Entry 7 BOT Membership Table

Completed - Aug 15 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Jessica Smith	[REDACTED]	Chair	Governance, Finance	Yes	3	02/01/2020	01/07/2025	10
2	Cedric holloway	[REDACTED]	Vice Chair	Finance, Development, Governance	Yes	3	2/01/2020	01/07/2025	10
3	William Oliver	[REDACTED]	Treasurer	Finance	Yes	3	02/01/2020	01/07/2025	9
4	Andre Geddees	[REDACTED]	Trustee/Member	Student Success	Yes	3	02/01/2020	01/07/2025	10
5	Candace Moppins	[REDACTED]	Trustee/Member	Student Success, Development	Yes	3	02/01/2020	01/07/2025	9
6									
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	5
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	3
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5

3. Number of Board meetings held during 2022-2023

10

4. Number of Board meetings scheduled for 2023-2024

10

Total number of Voting Members on June 30, 2023:

5

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

3

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

11

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Aug 15 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	We have a calculated campaign which includes events, outreach via social media, and direct mail programs. Our events and programs frequent areas which are highly populated with students who are economically disadvantaged, they are English Language Learners, and there are high percentages for students with disabilities.	We have a calculated campaign which includes events, outreach via social media, and direct mail programs. Our events and programs frequent areas which are highly populated with students who are economically disadvantaged, they are English Language Learners, and there are high percentages for students with disabilities.
English Language Learners	We have a calculated campaign which includes events, outreach via social media, and direct mail programs. Our events and programs frequent areas which are highly populated with students who are economically disadvantaged, they are English Language Learners, and there are high percentages for students with disabilities.	We have a calculated campaign which includes events, outreach via social media, and direct mail programs. Our events and programs frequent areas which are highly populated with students who are economically disadvantaged, they are English Language Learners, and there are high percentages for students with disabilities.
Students with Disabilities	We have a calculated campaign which includes events, outreach via social media, and direct mail programs. Our events and programs frequent areas which are highly populated with students who are economically disadvantaged, they are English Language Learners, and there are high percentages for students with disabilities.	We have a calculated campaign which includes events, outreach via social media, and direct mail programs. Our events and programs frequent areas which are highly populated with students who are economically disadvantaged, they are English Language Learners, and there are high percentages for students with disabilities.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	We have a foundation that works alongside the school to provide extra support for our economically disadvantaged families, this organization, Friends of Buffalo Creek operates a food pantry, close pantry, and laundry room on site for our students.	We have a foundation that works alongside the school to provide extra support for our economically disadvantaged families, this organization, Friends of Buffalo Creek operates a food pantry, close pantry, and laundry room on site for our students.
English Language Learners	We provide English support for our students and we have staff on board who are native speakers of the mother languages of our students.	We provide English support for our students and we have staff on board who are native speakers of the mother languages of our students.
Students with Disabilities	We have a SPED department and we have specified budget line items, spaces, and staff who are assigned to ensure that we provide the best services to our students will IEPs and 504s.	We have a SPED department and we have specified budget line items, spaces, and staff who are assigned to ensure that we provide the best services to our students will IEPs and 504s.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 15 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Aug 15 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2023-24 BCA Calendar - YearlyCalendar](#)

Filename: _2023-24_BCA_Calendar_-_YearlyCalendar.pdf Size: 111.3 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete

INSTRUCTIONS / NOTES

FOR 2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT (“APPR”)

1. In order to fulfill the requirement in the Charter Schools Act that each charter school in New York report its progress toward meeting academic goals annually, schools must report on student achievement and progress towards the goal areas included in their Accountability Plans. The SUNY Charter Schools Institute (the “Institute”) has modified the APPR template to include guidance on reporting both the traditional required measures aligned to the New York State 3rd – 8th grade assessments as well as internal examination results. Where applicable, the Institute has provided modified guidance on how and what schools should report under each section.
2. Charter schools with Accountability Plans that contain additional measures beyond the required measures and/or conditions on renewal should report on these under the “Additional Context and Evidence” sections for each goal area.
3. While the 3rd – 8th grade state test results from 2021-22 established a new baseline for evaluating attainment of Accountability Plan goals, it remains imperative that schools continue to supplement data for required measures with results from national norm-referenced tests or internally developed assessments under each goal area. At minimum, schools should include growth results under the “Internal Assessment Results” sections of the ELA and mathematics goal areas. Schools that wish to report additional internal exam results may use the sample tables available in Appendix A.
4. The deadline for submission of the APPR is September 15, 2023. Schools with extenuating circumstances may request an extension as necessary. As it does every year, the Institute will validate and post the finalized APPRs onto its website.
5. **Text Highlighted in Grey = explanation or guidance for an entry.** As guidance, schools should remove the existing text entirely and replace it with information to complete the report.

The Accountability Plan Progress Report Template Is Below. Delete all information above before submitting.

Buffalo Creek Academy

**2022-23 ACCOUNTABILITY PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

August 24, 2023

By Dr. Chris Manning

528 South Park, Buffalo, NY, 14204

(716)431-5940



Buffalo Creek Academy

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Erin Lawson, Deputy Head of the School, prepared this 2022-23 Accountability Progress Report on behalf of the charter school’s board of trustees:

Trustee’s Name	Board Position	
	Office (e.g., chair, treasurer, secretary)	Committees (e.g., finance, executive)
Jessica Smith	Char	Governance, Finance
Cedric Holloway	Vice Chair	Governance, Student Success
Bill Oliver	Treasurer	Finance, Governance
Andre Geddes	Student Success Chair	Student Success
Candace Moppins	Development Chair	Development, Governance
Name	Office	Committees
Name	Office	Committees
Name	Office	Committees
Name	Office	Committees
Name	Office	Committees
Name	Office	Committees
Name	Office	Committees
Name	Office	Committees
Name	Office	Committees

Erin Lawson has served as the school leader since 2022.

Dr. Christopher R. Manning has served as school leader since 2020

SCHOOL OVERVIEW

At Buffalo Creek Academy, we have internalized the concept of interdependence that exists within our school. Each function of our organization will impact and is dependent on the other. This system thinking will allow us to align our professional development program to the needs of our special populations, core beliefs, and key design elements:

Buffalo Creek Academy Core Beliefs:

- Rigorous academics in middle and high school will prepare our students to excel in and graduate from college.
- Frequent assessments and teachers who are adamant about academic results are necessary for students to reach their highest potential.
- Every student can succeed if the school environment is values-driven, structured, safe, and free from distractions.
- All students will graduate school prepared to engage in our community responsibly.

We served students in the grades of 5th-8th. Our mission statement is: Through rigor and structure, Buffalo Creek Academy prepares 5th through 8th grade students to graduate from college and positively impact our community.

ENROLLMENT SUMMARY

In the table below, provide the school’s BEDS Day enrollment for each school year.

School Enrollment by Grade Level and School Year														
School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2020-21						35	35							70
2021-22						25	40	40						105
2022-23						32	42	68	72					215

GOAL 1: ENGLISH LANGUAGE ARTS

By June 2024, 75% of fifth through eighth graders will be proficient in English Language Arts at Buffalo Creek Academy Charter School.

BACKGROUND

We use the iReady program for ELA at Buffalo Creek Academy. Taking into account two of the key design elements of our school which are *Rigorous Instruction* and *Ongoing*

Assessment, we will focus on evidence-based analysis, writing, speaking and listening. Literacy instruction will be interactive extended learning seminars in which students will engage in rich conversations and tasks that will maximize their learning. The English language arts curriculum will follow rigorous instruction using the i-Ready ELA curriculum. Buffalo Creek Academy will provide frequent assessments by aligning unit exams and quizzes to the state standards and end of year benchmarks. Weekly formative assessments will be integrated into lessons; all units will feature summative assessments and six-week assessments. Teachers will participate in data analysis using real-time data to inform supports, re-teachings, and re-assessments which will connect to immediate action plans. At the beginning of the 2023-24 school year, teachers will be instructed on how to incorporate RTI into their instruction and lessons.

ELEMENTARY AND MIDDLE ELA

ELA Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State English language arts examination for grades 3-8.

The tables below summarize the participation information for this year’s test administration as well as the performance of all students and students enrolled for at least two years.

2022-23 State English Language Arts Exam
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested						Total Enrolled
		Absent	Refusal	ELL/IEP	Admin error	Medically excused	Other reason	
3	NA	NA	NA	Na	Na	NA	NA	NA
4	NA	NA	NA	NA	NA	NA	NA	NA
5	31	1	1	2	0	0	0	33
6	32	8	3	8	0	0	2	45
7	50	9	2	10	0	0	0	61
8	49	6	2	11	0	0	0	60
All	162	24	8	31	0	0	2	199

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Performance on 2022-23 State English Language Arts Exam By All Students and Students Enrolled in At Least Their Second Year¹

Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
3	NA	NA	NA	NA	NA	NA
4	NA	NA	NA	NA	NA	NA
5	31	5	16%	NA	NA	NA
6	32	2	6%	13	1	1%
7	50	8	16%	24	4	2%
8	49	11	22%	24	6	3%
All	162	26	6%	61	17	6%

ELA Measure 2 - Absolute

Each year, the school’s aggregate Performance Index (“PI”) on the State English language arts exam will meet that year’s state Measure of Interim Progress (“MIP”) set forth in the state’s ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

ELA Measure 3 - Comparative

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the school district of comparison.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.²

2022-23 State English Language Arts Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency
-------	---

¹ Students are considered “enrolled in at least their second year” if they were enrolled on BEDS day of the school year prior to the most recent exam administration.

² Schools can access these data when the NYSED releases its database containing grade level ELA and mathematics results for all schools and districts statewide. The NYSED announces the releases of these data [here](#).

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	NA	NA	NA	NA
4	NA	NA	NA	NA
5	NA	NA	5	31
6	1%	13	2	32
7	2%	24	8	50
8	3%	24	11	49
All	6%	61	26	162

ELA Measure 4 - Comparative

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling

for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school's performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school's actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.³

³ These data can be found in the school's Accountability Summary provided by the Institute in spring 2023.

2021-22 English Language Arts Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4 ⁴		Effect Size
		Actual	Predicted	
3	NA	NA	NA	NA
4	NA	NA	NA	NA
5	99%	16%		
6	100%	6%		
7	100%	16%		
8	98%	22%		
All	99%			

ELA Measure 5 - Growth

Each year, under the state’s Growth Model, the school’s mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.

Given the timing of the state’s release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

ELA INTERNAL EXAM RESULTS

Buffalo Creek Academy has used i-Ready to measure growth in the content area of ELA. Students worked on a personal “MyPath,” learning program, while being taught grade level-lessons that were aligned to the NYS ELA assessment standards. Benchmark tests were used to assess students on their understanding of the NYS standards. Students received three diagnostic tests throughout the year to ensure student growth.

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in ELA:

i-READY

2022-23 i-Ready [ELA/Mathematics] Assessment End of Year Results

Measure	Subgroup	Target	Tested	Results	Met?
---------	----------	--------	--------	---------	------

⁴ Typically, the Institute uses schools’ mean scale scores (when available) to calculate the comparative performance analysis. Due to the late availability of the 2021-22 mean scale scores, the Institute formally reported out the analysis using proficiency rates. The Institute will retroactively send schools the 2021-22 comparative performance analysis using mean scale scores in fall 2023.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Measure 1: Each year, the school’s median percent progress to Annual Typical Growth of 3 rd through 8 th grade students will be equal to or greater than 100%.	All students	100%	209	[32%]	[No]
Measure 2: Each year, the school’s median percent progress to Annual Typical Growth of all 3 rd through 8 th grade students who were two or more grade levels below grade level in the fall will be equal to or greater than 110% by the spring assessment administration.	Low initial achievers	110%	[209]	[5%]	[No]
Measure 3: Each year, the median percent progress to Annual Typical Growth of 3 rd through 8 th grade students with disabilities at the school will be equal to or greater than the median percent progress to Annual Typical Growth of 3 rd through 8 th grade general education students at the school.	Students with disabilities ⁵	[15%] ⁶	[31]	[]	[Yes/No]
Measure 4: Each year, 75% of 3 rd through 8 th grade students enrolled in at least their second year at the school will score at the <i>mid on-grade level</i> or above scale score for the year-end assessment.	2+ students	75%	[#]	[%]	[Yes/No]

End of Year Performance on 2022-23 i-Ready [ELA] Assessment By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Mid-On Grade Level or Above	Number Tested	Percent Mid-On Grade Level or Above	Number Tested
3	NA	NA	NA	NA

⁵ Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g., English language learners, homeless students, etc.), please explain the rationale in the narrative section

⁶ Target should reflect the median percent of progress to Annual Typical Growth for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median percent of progress to Annual Typical Growth of all students at the school not included in that subpopulation.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

4	NA	NA	NA	NA
5	23%	35	NA	NA
6	10%	46	3%	13
7	7%	65	8%	25
8	17%	63	4%	35
All	13%	209	15%	73

End of Year Growth on 2022-23 i-Ready [ELA] Assessment

By All Students

Grades	Median Percent of Annual Typical Growth	Number Tested
3	NA	NA
4	NA	NA
5	52%	34
6	53%	46
7	9%	64
8	0%	52
All	39%	209

SUMMARY OF THE ELA GOAL

Based on the end of the year i-Ready results for Buffalo Creek Academy Charter School in ELA, the focus going forward will be on implementing a more diagnostic curriculum that focuses on the basic components of reading (phonics, decoding, writing, vocabulary, and comprehension) during the double block periods. Further, using the diagnostic information to assist with lesson planning and classroom instruction. Students receive three diagnostics throughout the school year to ensure student progress. In addition students completed benchmark assessments once they completed learning a NYS standard.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	no
Absolute	Each year, the school's aggregate PI on the state's English language arts exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English	NA

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

	language arts exam will be greater than that of students in the same tested grades in the school district of comparison.	
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.	N/A
	[Write in additional measure here]	

EVALUATION OF ELA GOAL

Based on the end of the year i-Ready results for Buffalo Creek Academy Charter School in ELA, the focus going forward will be on implementing a more diagnostic curriculum that focuses on the basic components of reading (phonics, decoding, writing, vocabulary, and comprehension) during the double block periods. Further, using the diagnostic information to assist with lesson planning and classroom instruction.

ADDITIONAL CONTEXT AND EVIDENCE

BCA will continue to utilize student data from i-Ready diagnostics. Students will be provided with an Advisory period everyday where they will continue to work on learning gaps. BCA will also be testing students with NYS practice exams to better understand student learning needs. Teachers will continue to stress the importance of written responses and encourage student writing during each class period.

ELA ACTION PLAN

Buffalo Creek Academy will provide students with extended content periods for ELA. The content period will consist of 75-minutes. Students will continue to work NYS standards, reading, writing and literacy comprehension for the upcoming school year. Students will be offered after-school help for the content area of ELA.

Buffalo Creek Academy Charter School will continue to use the data to help inform instruction for students and teachers. The focus this year is on vocabulary, writing, and literacy within the instructional day across all content areas. Teachers and administrators will use the exit tickets, assessments, and writing samples to determine specific areas of need for students and instructional methods. We will use the quarterly assessments, and i-Ready results to chart specific standards that will need to be addressed throughout the upcoming quarters to assist students in ELA. Additionally, this information will assist teachers in determining how to construct the small group, intervention, or enrichment skills students will need to focus on during these sessions that occur during the instructional day. The upcoming school year Buffalo Creek Academy will continue to work with teachers on RTI/ASI strategies for a three tier system. Teachers will be supported in referring students for additional support services.

GOAL 2: MATHEMATICS

– By June 2023, 75% of fifth through eighth graders will be proficient in math at Buffalo Creek Academy Charter School:

BACKGROUND

The Buffalo Creek Academy math curriculum will follow a rigorous instruction using the i-Ready Math curriculum. Buffalo Creek Academy will provide frequent assessments by aligning unit exams and quizzes to the state standards and end of year benchmarks. Weekly formative assessments will be integrated into lessons; all units will feature summative assessments and six-week assessments. Teachers will participate in data analysis using real-time data to inform supports, re-teachings, and reassessments which will connect to immediate action plans.

ELEMENTARY AND MIDDLE MATHEMATICS

Math Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State Mathematics examination for grades 3-8.

The tables below summarize the participation information for this year’s test administration as well as the performance of all students and students enrolled for at least two years.

2022-23 State Mathematics Exam Number of Students Tested and Not Tested									
Grade	Total Tested	Not Tested							Total Enrolled
		Absent	Refusal	ELL/IEP	Admin error	Medically excused	Other reason	Took Regents	
3	NA	NA	NA	NA	NA	NA	NA	NA	NA
4	NA	NA	NA	NA	NA	NA	NA	NA	NA
5	27	4	1	2	0	0	1	NA	33
6	34	2	7	8	0	0	2	NA	45
7	48	9	2	10	0	0	2	NA	61
8	50	3	4	11	0	0	3	NA	60
All	159	18	14	31	0	0	8	NA	199

Performance on 2022-23 State Mathematics Exam By All Students and Students Enrolled in At Least Their Second Year						
Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

3	NA	NA	NA	NA	NA	NA
4	NA	NA	NA	NA	NA	NA
5	27	4	15%	NA	NA	NA
6	34	1	3%	24	1	1%
7	48	5	10%	30	3	1%
8	50	4	8%	34	4	1%
All	159	14	36%	88	8	1%

Math Measure 2 - Absolute

Each year, the school's aggregate Performance Index ("PI") on the state mathematics exam will meet that year's state Measure of Interim Progress ("MIP") set forth in the state's ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

Math Measure 3 - Comparative

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the school district of comparison.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.

2022-23 State Mathematics Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	NA	NA	NA	NA
4	NA	NA	NA	NA
5	NA	NA	15%	27
6	1	24	3%	34
7	3	30	10%	48
8	4	34	8%	50
All	8%	88	36%	159

Math Measure 4 - Comparative

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school’s performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school’s actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the timing of the state’s release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.

2021-22 Mathematics Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4		Effect Size
		Actual	Predicted	
3	NA	NA	NA	
4	NA	NA	NA	
5	99	15%		
6	100	3%		
7	100	10%		
8	98	8%		
All	99%	36%		

Math Measure 5 - Growth

Each year, under the state’s Growth Model, the school’s mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.

Given the timing of the state’s release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

MATHEMATICS INTERNAL EXAM RESULTS

Students will utilize i-Ready for Math course materials. After taking their diagnostic test, administration and teachers will review the data to determine whole class and small group instruction goals. Students will be assessed during the year using Unit assessments, Mid-term exams, and taking practice NYS exams.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in mathematics:

I-READY

2022-23 i-Ready [ELA/Mathematics] Assessment End of Year Results					
Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school’s median percent progress to Annual Typical Growth of 3 rd through 8 th grade students will be equal to or greater than 100%.	All students	100%	[190]	30%	[No]
Measure 2: Each year, the school’s median percent progress to Annual Typical Growth of all 3 rd through 8 th grade students who were two or more grade levels below grade level in the fall will be equal to or greater than 110% by the spring assessment administration.	Low initial achievers	110%	[135]	[76%]	[No]
Measure 3: Each year, the median percent progress to Annual Typical Growth of 3 rd through 8 th grade students with disabilities at the school will be equal to or greater than the median percent progress to Annual Typical Growth of 3 rd through 8 th grade general education students at the school.	Students with disabilities ⁷	90%	17	[6%]	No]
Measure 4: Each year, 75% of 3 rd through 8 th grade students enrolled in at least their second year at the school will score at the <i>mid on-grade level</i> or above scale score for the year-end assessment.	2+ students	75%	[13]	[20%]	[No]

⁷ Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g., English language learners, homeless students, etc.), please explain the rationale in the narrative section

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

End of Year Performance on 2022-23 i-Ready [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Mid-On Grade Level or Above	Number Tested	Percent Mid-On Grade Level or Above	Number Tested
3	NA	NA	NA	NA
4	NA	NA	NA	NA
5	14%	29	NA	NA
6	7%	42	0	33
7	7%	57	3%	35
8	6%	49	0%	31
All	34%	177	3%	99

End of Year Growth on 2022-23 i-Ready [ELA/Mathematics] Assessment By All Students

Grades	Median Percent of Annual Typical Growth	Number Tested
3	NA	NA
4	NA	NA
5	0%	33
6	53%	45
7	46%	60
8	0%	52
All	25%	190

SUMMARY OF THE MATHEMATICS GOAL

Based on the end of the year i-Ready results for Buffalo Creek Academy Charter School in Math, the focus going forward will be on implementing a more diagnostic curriculum that focuses on the basic components of math (math discussions, computation, and word problems with manipulatives) during the double block periods. Further, using the diagnostic information to assist with lesson planning and classroom instruction.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State Mathematics exam for grades 3-8.	N/A
Absolute	Each year, the school’s aggregate PI on the state’s mathematics exam will meet that year’s state MIP as set forth in the state’s ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the school district of comparison.	N/A
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	N/A
Growth	Each year, under the state’s Growth Model the school’s mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.	N/A
	[Write in additional measure here]	

EVALUATION OF THE MATHEMATICS GOAL

All Buffalo Creek Academy mathematics courses will be aligned to the New York 2017 Next Generation Mathematics Learning Standards. Students will be required to enroll in a math course in every grade and in the traditional high school grades of 9-12 must successfully complete four 1-year credits to graduate. We will draw from the curricular resources from Success Academy and include all ancillary text as needed. Beginning in the eighth grade, the math department will provide an accelerated path to Common Core Algebra as well as Advanced Placement courses.

ADDITIONAL CONTEXT AND EVIDENCE

Buffalo Creek Academy Charter School continues to bridge learning gaps due to the COVID pandemic. Students have utilized a personal learning path to build their level and knowledge. Administrators and

teachers will continue to utilize student data to better understand the learning needs of our students. **Schools with Accountability Plans that contain additional measures or conditions on renewal under the Elementary/Middle Math goal should report those results here.**

MATHEMATICS ACTION PLAN

Buffalo Creek Academy Charter School will continue to use the data to help inform instruction for students and teachers. The focus this year is on vocabulary, computation, and solving word problems within the instructional day across all content areas. Teachers and administrators will use the exit tickets, assessments, and unit tests to determine specific areas of need for students and instructional methods. We will use the quarterly assessments, and i-Ready results to chart specific standards that will need to be addressed throughout the upcoming quarters to assist students in Math. Additionally, this information will assist teachers in determining how to construct the small group, intervention, or enrichment skills students will need to focus on during these sessions that occur during the instructional day.

GOAL 3: SCIENCE

The goal of Buffalo Creek Academy Charter School’s science program would be to improve the overall student proficiency to 75%.

BACKGROUND

Buffalo Creek Academy Charter School’s action plan going forward is to use the Elevate NY science curriculum that aligns to the NYS standards for each grade level. Teachers will participate in Science professional development understanding the standards as it relates to specific grade levels. Additionally, the focus will be on science vocabulary instruction integrated with an alternative day of instruction of content materials. Weekly grade level meetings to discuss the science standards and resources will assist teachers in proper lesson planning for effective instruction.

ELEMENTARY AND MIDDLE SCIENCE

Science Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State science examination.

The school administered the New York State Testing Program science assessment to students in 8th grade in spring 2023. The table below summarizes the performance of students enrolled for at least two years.

Charter School Performance on 2022-23 State Science Exam
By Students Enrolled in At Least Their Second Year

Grade	Students in At Least Their 2 nd Year		
	Number Tested	Number Proficient	Percent Proficient
4	NA	NA	NA

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

8	17	5	3%
All	17	5	3%

Science Measure 2 - Comparative

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the school district of comparison.

The school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the school district of comparison.

2022-23 State Science Exam

Charter School and District Performance by Grade Level

Grade	Charter School Students in at Least 2 nd Year			All District Students		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
4	NA	NA	NA	NA	NA	NA
8	17	5	29%	37	5	14%
All	17	5	29%	37	5	14%

SUMMARY OF THE ELEMENTARY/MIDDLE SCIENCE GOAL

All Buffalo Creek Academy science courses will be aligned to the New York State P-12 Science Learning Standards (2016). Students will be required to enroll in a science course in every grade and in the traditional high school grades of 9-12 must successfully complete four 1-year credits to graduate. We will draw from the curricular resources from Success Academy and include all ancillary text as needed.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	NA
Comparative	Each year, the percent of all tested students enrolled in at least their second year and	

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

	performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the school district of comparison.	NA
	[Write in optional measure here]	

EVALUATION OF THE SCIENCE GOAL

In this Integrated Science course aligned with the NY Science Standards, students will explore the cross-cutting concepts of stability and change along with scale, proportion, and quantity. These concepts will inform their study of the history of the earth, space systems, waves and electro-magnetic radiation, energy, forces and interactions, and natural selections. Students will consider human impact on these systems and explore engineering approaches to these concepts.

ADDITIONAL CONTEXT AND EVIDENCE

During the school year 2022-23, it was Buffalo Creek Academy Charter School’s first time administering the NYS Science exam for grade 8. Students utilized the NYS Science curriculum for half of the school. **Schools with Accountability Plans that contain additional measures or conditions on renewal under the elementary/middle science goal should report those results here.**

Schools that administer a Regents science exam to 8th grade students in lieu of the state exam should report the results in the table below.

Performance on a Regents Science Exam Of 8 th Grade All Students by Year					
Grade	Year	Regents Exam	Number Tested	Number Passing	Percent Passing
8	2018-19	NA	NA	NA	NA
8	2021-22	NA	NA	NA	NA
8	2022-23	NA	NA	NA	NA

ACTION PLAN

GOAL 4: ESSA

ESSA Measure 1

Under the state’s ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system. More information on assigned accountability designations and context can be found [here](#).

Accountability Status by Year

Year	Status
2020-21	Good Standing
2021-22	Made Progress
2022-23	2022-23 Report not available as this time

ADDITIONAL CONTEXT AND EVIDENCE

At Buffalo Creek Academy, we believe that rigorous academics in middle and high school will prepare our students to excel in and graduate from college; in light of this belief, we believe that we must act with immediacy when a student is reading far below their grade level as well as when they are above it. We will be steadfast in our responsibility to adjust our program for students who perform above their grade level by providing them with the challenges they need.

At Buffalo Creek Academy we are committed to providing a high-quality, college preparatory education for all students, regardless of race, socioeconomic status, and/or eligibility for special education programs. We firmly believe that it is our legal and moral responsibility to improve educational results for children with disabilities and that our commitment to all students regardless of ability is an essential element of our existence as an American public school of ensuring equality of opportunity and full participation for our students with disabilities.⁷

Buffalo Creek Academy will provide an equitable education for every one of our students. We will operate in accordance with all local regulations and federal education laws, including Title IV of the 9 Buffalo City School District Committee on Special Education <https://www.buffaloschools.org/Page/4449>. Response 08ad-11 Civil Rights Act of 1964 and the Education Opportunities Act of 1974, New York State Education Law 3204, Section 3. These provisions provide protection for students who speak home languages other than English.

Our school will ensure that all students learn in an environment that is adapted to their particular learning needs. To accomplish this, there may be situations which require the school to draft a 504 Plan in accordance with the Rehabilitation Act of 1973. We understand that there may be situations when a family may request a plan due to a sudden injury or traumatic event, in which case all responsible school staff will be made aware of the required school accommodation to provide unified support to the

student. The Student Support Coordinator and later Director of Student Support Services will oversee the 504-plan program.

APPENDIX A: DATA REPORTING TABLES

The following section contains sample tables for the optional reporting of grade-level and school-level results under the ELA and mathematics goal areas. The tables align to the measures and targets for the NWEA MAP and a-Ready assessments. Schools that administer other nationally normed assessments or internally developed assessment should modify these tables as necessary.

Paste the completed tables in the “Internal Exam Results” sections under the respective goal area. Table titles need to be adapted to reflect the appropriate subject area, i.e., English language arts, mathematics, etc.

Guidance for calculating the results in each of the tables below is available [here](#).

NWEA

2022-23 NWEA MAP [ELA/Mathematics] Assessment End of Year Results					
Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 rd through 8 th grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	50	[#]	[X]	[Yes/No]
Measure 2: Each year, the school's median growth percentile of all 3 rd through 8 th gradestudents whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	55	[#]	[X]	[Yes/No]

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Measure 3: Each year, the median growth percentile of 3 rd through 8 th grade students with disabilities at the school will be equal to or greater than the median growth of 3 rd through 8 th grade general education students at the school.	Students with disabilities ⁸	[X] ⁹	[#]	[X]	[Yes/No]
Measure 4: Each year, 75% of 3 rd through 8 th grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. ¹⁰	2+ students	75%	[#]	[%]	[Yes/No]

End of Year Performance on 2022-23 NWEA MAP [ELA/Mathematics] Assessment
By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Proficient ¹¹	Number Tested	Percent Proficient	Number Tested
3				
4				
5				
6				
7				
8				
All				

⁸ Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

⁹ Target should reflect the median growth percentile for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median growth percentile of all students at the school not included in that subpopulation.

¹⁰ <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

¹¹ Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

End of Year Growth on 2022-23 NWEA MAP [ELA/Mathematics] Assessment By All Students

Grades	Median Growth Percentile	Number Tested
3		
4		
5		
6		
7		
8		
All		

I-READY

2022-23 i-Ready [ELA/Mathematics] Assessment End of Year Results

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median percent progress to Annual Typical Growth of 3 rd through 8 th grade students will be equal to or greater than 100%.	All students	100%	#	%	Yes/No
Measure 2: Each year, the school's median percent progress to Annual Typical Growth of all 3 rd through 8 th grade students who were two or more grade levels below grade level in the fall will be equal to or greater than 110% by the spring assessment administration.	Low initial achievers	110%	#	%	Yes/No

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Measure 3: Each year, the median percent progress to Annual Typical Growth of 3 rd through 8 th grade students with disabilities at the school will be equal to or greater than the median percent progress to Annual Typical Growth of 3 rd through 8 th grade general education students at the school.	Students with disabilities ¹²	[%] ¹³	[#]	[%]	[Yes/No]
Measure 4: Each year, 75% of 3 rd through 8 th grade students enrolled in at least their second year at the school will score at the <i>mid on-grade level</i> or above scale score for the year-end assessment.	2+ students	75%	[#]	[%]	[Yes/No]

End of Year Performance on 2022-23 i-Ready [ELA/Mathematics] Assessment
By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Mid-On Grade Level or Above	Number Tested	Percent Mid-On Grade Level or Above	Number Tested
3				
4				
5				
6				
7				
8				
All				

End of Year Growth on 2022-23 i-Ready [ELA/Mathematics] Assessment
By All Students

¹² Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g., English language learners, homeless students, etc.), please explain the rationale in the narrative section

¹³ Target should reflect the median percent of progress to Annual Typical Growth for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median percent of progress to Annual Typical Growth of all students at the school not included in that subpopulation.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Grades	Median Percent of Annual Typical Growth	Number Tested
3		
4		
5		
6		
7		
8		
All		

BUFFALO CREEK ACADEMY CHARTER SCHOOL

BUFFALO, NEW YORK

AUDITED FINANCIAL STATEMENTS

OTHER FINANCIAL INFORMATION

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2022 (Consolidated)

(With Comparative Totals for 2021) (Unconsolidated)



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

CONTENTS

<u>AUDITED FINANCIAL STATEMENTS</u>	<u>PAGE</u>
Independent Auditor's Report	3
Statement of Financial Position	5
Statement of Activities and Changes in Net Assets (Deficiency)	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
Notes to Financial Statements	10
 <u>OTHER FINANCIAL INFORMATION</u>	
Independent Auditor's Report on Other Financial Information	20
Schedule of Activities for the years ended June 30, 2022 and 2021, and the period from January 2, 2020 (date of inception) to June 30, 2021	21

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Buffalo Creek Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the consolidated financial statements of Buffalo Creek Academy Charter School, which comprise the consolidated statement of financial position as of June 30, 2022 and the related consolidated statements of activities and changes in net assets (deficiency), functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of Buffalo Creek Academy Charter School as of June 30, 2022 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Buffalo Creek Academy Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Buffalo Creek Academy Charter School's ability to continue as a going concern for one year after the date that the consolidated financial statements are available to be issued.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Buffalo Creek Academy Charter School’s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Buffalo Creek Academy Charter School’s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Buffalo Creek Academy Charter School’s June 30, 2021 (unconsolidated) financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 29, 2021. In our opinion, the summarized comparative information presented herein as of June 30, 2021 and for the period from January 2, 2020 (date of inception) to June 30, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 29, 2022 on our consideration of Buffalo Creek Academy Charter School’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Buffalo Creek Academy Charter School’s internal control over financial reporting and compliance.



Rochester, New York
November 29, 2022

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

(With Comparative Totals for 2021)

<u>ASSETS</u>	<u>June 30,</u> <u>2022</u> <small>(Consolidated)</small>	<u>June 30,</u> <u>2021</u> <small>(Unconsolidated)</small>
<u>CURRENT ASSETS</u>		
Cash	\$ 176,728	\$ 245,081
Grants and other receivables	272,722	301,716
Prepaid expenses and other current assets	<u>16,000</u>	<u>17,781</u>
TOTAL CURRENT ASSETS	465,450	564,578
<u>PROPERTY AND EQUIPMENT, net</u>	427,303	149,060
<u>OTHER ASSETS</u>		
Cash in escrow	50,000	-
Other assets	<u>25,033</u>	<u>18,000</u>
TOTAL ASSETS	<u>\$ 967,786</u>	<u>\$ 731,638</u>
<u>LIABILITIES AND NET ASSETS (DEFICIENCY)</u>		
<u>CURRENT LIABILITIES</u>		
Current portion of long term debt	\$ 174,422	\$ 464,845
Revolving loan	414,113	-
Accounts payable and accrued expenses	165,848	54,347
Accrued payroll and benefits	80,028	54,653
Accrued interest payable	<u>24,103</u>	<u>12,578</u>
TOTAL CURRENT LIABILITIES	858,514	586,423
<u>DEFERRED LEASE LIABILITY</u>	<u>83,366</u>	<u>-</u>
TOTAL LIABILITIES	941,880	586,423
<u>NET ASSETS (DEFICIENCY)</u>		
Without donor restrictions	(2,069)	115,215
With donor restrictions	<u>27,975</u>	<u>30,000</u>
TOTAL NET ASSETS	<u>25,906</u>	<u>145,215</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 967,786</u>	<u>\$ 731,638</u>

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	<u>Year ended June 30, 2022</u>			Period From January 2, 2020 (date of inception) to June 30, 2021
	(Consolidated)			(Unconsolidated)
	<u>Without donor restrictions</u>	<u>With donor restrictions</u>	<u>Total</u>	<u>Total</u>
Revenue, gains and other support:				
Public school district:				
Resident student enrollment	\$ 1,637,017	\$ -	\$ 1,637,017	\$ 934,899
Students with disabilities	125,687	-	125,687	191,669
Grants and contracts:				
Federal - Title and IDEA	72,663	-	72,663	63,175
Federal - other	917,720	-	917,720	782,714
TOTAL REVENUE, GAINS AND OTHER SUPPORT	2,753,087	-	2,753,087	1,972,457
Expenses:				
Program:				
Regular education	1,669,285	-	1,669,285	848,191
Special education	220,405	-	220,405	197,590
TOTAL PROGRAM SERVICES	1,889,690	-	1,889,690	1,045,781
Management and general	1,170,978	-	1,170,978	1,384,600
TOTAL OPERATING EXPENSES	3,060,668	-	3,060,668	2,430,381
DEFICIT FROM SCHOOL OPERATIONS	(307,581)	-	(307,581)	(457,924)
Support and other revenue:				
Contributions:				
Foundations	20,000	114,910	134,910	526,750
Individuals	8,612	44,750	53,362	1,000
Miscellaneous income	-	-	-	13,389
Paycheck Protection Program loan forgiveness	-	-	-	62,000
Net assets released from restriction	161,685	(161,685)	-	-
TOTAL SUPPORT AND OTHER REVENUE	190,297	(2,025)	188,272	603,139
CHANGE IN NET ASSETS	(117,284)	(2,025)	(119,309)	145,215
Net assets at beginning of year	115,215	30,000	145,215	-
NET ASSETS (DEFICIENCY) AT END OF YEAR	<u>\$ (2,069)</u>	<u>\$ 27,975</u>	<u>\$ 25,906</u>	<u>\$ 145,215</u>

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	Year ended June 30, 2022						Period from
	No. of Positions	Program Services			Supporting Services	Total (Consolidated)	Total (Unconsolidated)
		Regular Education	Special Education	Sub-total	Management and General		
Personnel services costs:							
Administrative staff personnel	12	\$ 213,783	\$ 29,152	\$ 242,935	\$ 451,167	\$ 694,102	\$ 649,022
Instructional personnel	<u>12</u>	<u>577,202</u>	<u>76,185</u>	<u>653,387</u>	<u>-</u>	<u>653,387</u>	<u>481,227</u>
Total salaries and wages	24	790,985	105,337	896,322	451,167	1,347,489	1,130,249
Fringe benefits and payroll taxes		147,452	19,637	167,089	84,104	251,193	265,298
Retirement		7,818	1,042	8,860	4,459	13,319	16,447
Legal services		-	-	-	103,618	103,618	50,927
Accounting/Audit services		-	-	-	27,000	27,000	23,340
Other Purchased/Professional/Consulting Services		25,813	3,407	29,220	262,967	292,187	162,076
Building rent		271,791	35,874	307,665	54,294	361,959	94,913
Repairs and maintenance		77,637	10,248	87,885	15,509	103,394	44,530
Insurance		36,745	4,850	41,595	7,341	48,936	25,622
Utilities		3,161	417	3,578	631	4,209	40,485
Supplies/Materials		59,030	7,791	66,821	-	66,821	95,680
Equipment/Furnishings		5,156	680	5,836	648	6,484	18,177
Staff development		28,118	2,666	30,784	30,809	61,593	76,978
Marketing/Recruitment		23,157	3,057	26,214	26,236	52,450	124,213
Technology		10,839	1,431	12,270	4,090	16,360	66,415
Student services		83,290	10,994	94,284	-	94,284	31,509
Office expense		17,110	2,258	19,368	58,104	77,472	101,091
Depreciation		45,391	5,991	51,382	32,851	84,233	25,097
Other		35,792	4,725	40,517	7,150	47,667	37,334
		<u>\$ 1,669,285</u>	<u>\$ 220,405</u>	<u>\$ 1,889,690</u>	<u>\$ 1,170,978</u>	<u>\$ 3,060,668</u>	<u>\$ 2,430,381</u>

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	Year ended June 30, 2022 <small>(Consolidated)</small>	Period from January 2, 2020 (date of inception) to June 30, 2021 <small>(Unconsolidated)</small>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ (119,309)	\$ 145,215
Adjustments to reconcile change in net assets to net cash provided from (used for) operating activities:		
Depreciation	84,233	25,097
Paycheck Protection Program loan forgiveness		(62,000)
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	28,994	(301,716)
Prepaid expenses and other current assets	1,781	(17,781)
Other assets	(25,033)	(18,000)
Accounts payable and accrued expenses	111,501	54,347
Accrued payroll and benefits	25,375	54,653
Accrued interest payable	11,525	12,578
Deferred lease liability	83,366	-
NET CASH PROVIDED FROM (USED FOR) OPERATING ACTIVITIES	202,433	(107,607)
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(344,476)	(174,157)
NET CASH USED FOR INVESTING ACTIVITIES	(344,476)	(174,157)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Repayment of long-term debt	(290,423)	-
Borrowings on long-term debt	-	464,845
Borrowings on revolving loan	550,000	-
Repayments on revolving loan	(135,887)	-
Borrowings on Paycheck Protection Program loan payable	-	62,000
NET CASH PROVIDED FROM FINANCING ACTIVITIES	123,690	526,845
NET (DECREASE) INCREASE IN CASH AND RESTRICTED CASH	(18,353)	245,081
Cash and restricted cash at beginning of year	245,081	-
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 226,728</u>	<u>\$ 245,081</u>

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2022
(With Comparative Totals For 2021)

	Year ended June 30, 2022	Period from January 2, 2020 (date of inception) to June 30, 2021
	(Consolidated)	(Unconsolidated)
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Cash paid for interest	<u>\$ 11,461</u>	<u>\$ -</u>
Reconciliation of cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 176,728	\$ 245,081
Cash in escrow	<u>50,000</u>	<u>-</u>
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 226,728</u>	<u>\$ 245,081</u>
<u>NON-CASH OPERATING AND INVESTING ACTIVITIES</u>		
Other assets transferred to property and equipment	<u>\$ 18,000</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022 (Consolidated)
(With Comparative Totals for 2021) (Unconsolidated)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Buffalo Creek Academy Charter School (the “BCACS”) is an educational corporation that operates as a charter school in Buffalo, New York. On January 2, 2020 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years through June 30, 2025 and renewable upon expiration. Through rigor and structure, BCACS prepares fifth through twelfth grade students to graduate from college and positively impact the community.

Friends of Buffalo Creek, Inc. (“Friends”) is a Not-for-Profit organization that operates as a separate legal entity from BCACS. Friends was formed on December 21, 2020 and began operations in September 2021 with the sole purpose of undertaking and conducting activities for charitable purposes for BCACS.

The accompanying consolidated financial statements include the accounts of BCACS and Friends (collectively referred to as the “Charter School”). For the year ended June 30, 2022 the financial activity within Friends was immaterial to the consolidated financial statements and; therefore, was not included in the consolidated financial statements for the year ended June 30, 2022.

Financial statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

These classes of net assets are defined as follows:

Net Assets Without Donor Restrictions – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had \$27,975 and \$30,000 of net assets with donor restrictions at June 30, 2022 and 2021, respectively.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)
(With Comparative Totals for 2021) (Unconsolidated)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenue over time as follows:

Public school district revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns public school district revenue based on the approved per pupil tuition rate of the public-school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances:

	June 30,	
	2022	2021
	(Consolidated)	(Unconsolidated)
Grants and other receivables	\$ -	\$ 12,087

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restriction.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)

(With Comparative Totals for 2021) (Unconsolidated)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants and other receivables in the accompanying statement of financial position. There were no revenues deferred at June 30, 2022 and 2021. The Charter School received cost-reimbursement grants of approximately \$5,837 and \$33,737 that have not been recognized at June 30, 2022 and 2021, respectively, because qualifying expenditures have not yet been incurred.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School is required to maintain cash in an escrow account in accordance with the terms of its charter agreement. The agreement requires \$25,000 be placed in escrow each of the first three years of operations and a balance of \$75,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve. As of June 30, 2022, the Charter School has funded \$50,000. As of June 30, 2021, the Charter School had not funded its escrow account; however did receive a waiver from its authorizer allowing the Charter School to fund the escrow for the first year of operations by November 30, 2021.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2022 and 2021.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to five years. Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)

(With Comparative Totals for 2021) (Unconsolidated)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require “specialized skills” and would typically not be purchased if they were not contributed. In addition, the Charter School receives special education, transportation, speech, occupational therapy and food services from the local districts.

Deferred lease liability

The Charter School leases its facility. The lease contains pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability. The amount of additional rent expense in excess of amounts paid under the lease was \$83,366 for the year ended June 30, 2022.

Tax exempt status

BCACS and Friends are tax-exempt organizations under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, are exempt from federal and state taxes on income.

BCACS and Friends file Form 990 tax returns in the U.S. federal jurisdiction and Friends also files in New York State. The tax returns for the years ended June 30, 2021 through June 30, 2022 are still subject to potential audit by the IRS and NYS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$52,400 for the year ended June 30, 2022 and \$124,200 for the period from January 2, 2020 (date of inception) to June 30, 2021.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for the period ended June 30, 2021

The financial statements include certain prior year summarized comparative information in total but not by net asset or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School’s financial statements for the period ended June 30, 2021, from which the summarized information was derived.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)

(With Comparative Totals for 2021) (Unconsolidated)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard - gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and is being applied on a retrospective basis. The Charter School adopted this standard during the year ended June 30, 2022.

New accounting pronouncement – leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through November 29, 2022, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted except as disclosed in Notes D and E.

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School’s main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School’s cash.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2022 and 2021:

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)
(With Comparative Totals for 2021) (Unconsolidated)

NOTE B: LIQUIDITY AND AVAILABILITY, Cont'd

	June 30,	
	<u>2022</u>	<u>2021</u>
	(Consolidated)	(Unconsolidated)
Cash	\$ 176,728	\$ 245,081
Grants and other receivables	<u>272,722</u>	<u>301,716</u>
Total financial assets available within one year	449,450	546,797
Less:		
Amounts unavailable for general expenditures within one year due to:		
Restricted by donors with purpose restrictions	<u>(27,975)</u>	<u>(30,000)</u>
Total amounts unavailable to management for general expenditures within one year	<u>(27,975)</u>	<u>(30,000)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 421,475</u>	<u>\$ 516,797</u>

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	<u>2022</u>	<u>2021</u>
	(Consolidated)	(Unconsolidated)
Furniture and fixtures	\$ 120,747	\$ 34,066
Equipment	5,181	-
Computer equipment	274,901	93,597
Vehicles	<u>135,804</u>	<u>46,494</u>
	536,633	174,157
Less accumulated depreciation	<u>109,330</u>	<u>25,097</u>
	<u>\$ 427,303</u>	<u>\$ 149,060</u>

Total depreciation expense was \$84,233 for the year ended June 30, 2022 and \$25,097 for the period from January 2, 2020 (date of inception) to June 30, 2021.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)

(With Comparative Totals for 2021) (Unconsolidated)

NOTE D: REVOLVING LOAN

On January 12, 2022, the Charter School entered into an agreement with a third party for a revolving loan available through January 31, 2023. The revolving loan allows the Charter School to draw up to \$750,000. The revolving loan bears interest of 5.70% plus the prime rate (effective rate of 10.45% at June 30, 2022). At June 30, 2022 the Charter School had an outstanding balance of \$414,113. Payments are required, based on the total outstanding principal amount of the loan and accrued interest, set by the lender on a monthly basis. The note is secured by the Charter School's assets. The revolving loan is subject to reporting and financial covenants. At June 30, 2022, the Charter School was not in compliance with certain of these covenants. On October 28, 2022, the Charter School renewed its revolving loan through October 24, 2024 with the same terms. The reporting and financial covenants were modified under this new agreement.

NOTE E: LONG TERM DEBT

In April 2020, the Charter School entered into a grid promissory note with a third party. The amount of this note as of June 30, 2022 and 2021 was \$174,422 and \$464,845, respectively, and bears interest at 2.50% per annum. The note had a maturity date of June 30, 2022 at which time all unpaid principal and accrued interest were due. On July 6, 2022, the Charter School paid off the remaining balance of the loan. The note was secured by certain federal funding. The principal balance of the note and the accrued interest are included in the accompanying statement of financial position at June 30, 2022 and 2021.

NOTE F: NET ASSETS

Net assets without donor restrictions consist of the following:

	June 30,	
	2022	2021
	(Consolidated)	(Unconsolidated)
Undesignated net assets	\$ (429,372)	\$ (33,845)
Invested property and equipment	427,303	149,060
	<u>\$ (2,069)</u>	<u>\$ 115,215</u>

Net assets with donor restrictions consist of the following:

	June 30,	
	2022	2021
	(Consolidated)	(Unconsolidated)
Subject to expenditure for specified purpose:		
Bus campaign	\$ 690	\$ 30,000
Professional development	24,485	-
Winter tournament	2,800	-
	<u>\$ 27,975</u>	<u>\$ 30,000</u>

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)
(With Comparative Totals for 2021) (Unconsolidated)

NOTE G: SCHOOL FACILITIES

Effective July 1, 2020, the Charter School entered into a rental agreement with a third party for temporary space for six months and later extended the agreement for another six months at a monthly rate of \$7,831 through June 30, 2021. Rent expense incurred under this agreement for the period from January 2, 2020 (date of inception) to June 30, 2021 was \$93,972.

In November 2020, the Charter School entered into a lease agreement with a third party to rent a facility commencing on the date the Charter School takes possession of the premises. The Charter School moved into the facility during July 2021. A security deposit of \$25,033 was paid relative to this lease. The base monthly rent for the first year is \$21,032, and total rent expense incurred was \$361,959 for the year ended June 30, 2022. Annual payments escalate through June 2031 with the option to extend for one five-year renewal term and the option to purchase after the fifteen-year term.

The future minimum payments required under the lease agreement is approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 397,000
2024	397,000
2025	397,000
2026	397,000
2027	403,000
Thereafter	<u>1,614,000</u>
	<u>\$ 3,605,000</u>

NOTE H: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE I: CONCENTRATIONS

At June 30, 2022 and 2021, approximately 93% and 83%, respectively, of grants and other receivables are due from the Federal government, relating to certain grants. For the year ended June 30, 2022, 34% and 60% of total revenue and support came from federal government grants and per-pupil funding provided by New York State, respectively. For the period ended June 30, 2021, 33%, 44% and 15% of total revenue and support came from government grants, per-pupil funding provided by New York State and one donor, respectively. The per-pupil rate is set annually by New York State based on the school district in which the Charter School's students are located.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022 (Consolidated)

(With Comparative Totals for 2021) (Unconsolidated)

NOTE J: RETIREMENT PLAN

The Charter School sponsors a 403(b) retirement plan (the “Plan”) for its employees. All employees are immediately eligible to participate in the Plan. The Charter School matches up to 3% of employee deferrals. The Charter School may also elect to make additional contributions to the plan on a discretionary basis. The Charter School contributed \$13,319 to the Plan for the year ended June 30, 2022 and \$16,447 for the period from January 2, 2020 (date of inception) to June 30, 2021.

NOTE K: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements at a monthly cost of approximately \$240. The agreements renew annually unless terminated by the Charter School.

NOTE L: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE M: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2023.

In response to the COVID-19 outbreak, in April 2020, the Charter School applied for and was approved by a bank for a loan of \$62,000 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements were met by the Charter School. The loan and all accrued interest was forgiven in full on March 23, 2021 and is included in the accompanying statement of activities and changes in net assets as Paycheck Protection Program loan forgiveness for the period from January 2, 2020 (date of inception) to June 30, 2021.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$419,333 and \$60,602 of revenue relative to ESSER grants during the year ended June 30, 2022 and the period ended June 30, 2021, respectively.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

OTHER FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees
Buffalo Creek Academy Charter School

We have audited the consolidated financial statements of Buffalo Creek Academy Charter School as of and for the year ended June 30, 2022, and have issued our report thereon dated November 29, 2022, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The schedule of activities hereinafter is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements for the year ended June 30, 2022.

We have audited the (unconsolidated) financial statements of Buffalo Creek Academy Charter School as of June 30, 2021 and for the period from January 2, 2020 (date of inception) to June 30, 2021, and have issued our report thereon dated October 29, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the (unconsolidated) financial statements as a whole. The schedule of activities hereinafter is presented for purposes of additional analysis and is not a required part of the (unconsolidated) financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the (unconsolidated) financial statements. The information has been subjected to the auditing procedures applied in the audit of the (unconsolidated) financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the (unconsolidated) financial statements or to the (unconsolidated) financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the (unconsolidated) financial statements for the period from January 2, 2020 (date of inception) to June 30, 2021.



Rochester, New York
November 29, 2022

BUFFALO CREEK ACADEMY CHARTER SCHOOL

SCHEDULE OF ACTIVITIES

YEAR ENDED JUNE 30, 2022 AND 2021 AND THE PERIOD FROM
JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

	<u>Year ended June 30,</u>		Period from January 2, 2020 (date of inception) to June 30,
	<u>2022</u>	<u>2021</u>	<u>2020</u>
	(Consolidated)	(Unconsolidated)	(Unconsolidated)
Revenue, gains and other support:			
Public school district:			
Resident student enrollment	\$ 1,637,017	\$ 934,899	\$ -
Students with disabilities	125,687	191,669	-
Grants and contracts:			-
Federal - Title and IDEA	72,663	63,175	-
Federal - other	917,720	618,286	164,428
TOTAL REVENUE, GAINS AND OTHER SUPPORT	<u>2,753,087</u>	<u>1,808,029</u>	<u>164,428</u>
Personnel services costs:			
Administrative staff personnel	694,102	425,357	223,665
Instructional personnel	653,387	481,227	-
Total salaries and wages	<u>1,347,489</u>	<u>906,584</u>	<u>223,665</u>
Fringe benefits and payroll taxes	251,193	231,307	33,991
Retirement	13,319	16,447	-
Legal services	103,618	45,098	5,829
Accounting/Audit services	27,000	21,000	2,340
Other Purchased/Professional/Consulting Services	292,187	139,609	22,467
Building rent	361,959	93,972	941
Repairs and maintenance	103,394	44,530	-
Insurance	48,936	22,160	3,462
Utilities	4,209	40,485	-
Supplies/Materials	66,821	95,288	392
Equipment/Furnishings	6,484	11,196	6,981
Staff development	61,593	69,514	7,464
Marketing/Recruitment	52,450	65,484	58,729
Technology	16,360	56,731	9,684
Student services	94,284	24,711	6,798
Office expense	77,472	99,188	1,903
Depreciation	84,233	25,097	-
Other	47,667	29,452	7,882
TOTAL OPERATING EXPENSES	<u>3,060,668</u>	<u>2,037,853</u>	<u>392,528</u>
DEFICIT FROM SCHOOL OPERATIONS	(307,581)	(229,824)	(228,100)
Support and other revenue:			
Contributions:			
Foundations	134,910	126,750	400,000
Individuals	53,362	1,000	-
Miscellaneous income	-	9,545	3,844
Paycheck Protection Program loan forgiveness	-	62,000	-
TOTAL SUPPORT AND OTHER REVENUE	<u>188,272</u>	<u>199,295</u>	<u>403,844</u>
CHANGE IN NET ASSETS	<u>\$ (119,309)</u>	<u>\$ (30,529)</u>	<u>\$ 175,744</u>

**Buffalo Creek Academy Charter School
FY23 Budget**



\$ Per Enrollment

% of Category

Year 1	Year 2
2021-22	2022-23
Forecast	Forecast

Year 1	Year 2
2021-22	2022-23
Forecast	Forecast

Year 1	Year 2
2021-22	2022-23
Forecast	Forecast

Assumptions

SUMMARY

Revenue		Year 1	Year 2	\$ Per Enrollment	Year 2
		2021-22	2022-23	2021-22	2022-23
		Forecast	Forecast	Forecast	Forecast
Per Pupil Funding & State Grants		1,855,727	3,105,789	14,275	14,446
Federal Grants		1,066,218	248,163	8,202	1,154
Contributions & Grants		137,740	150,000	1,060	698
Fundraising		-	-	-	-
Interest		-	-	-	-
Miscellaneous Revenues		-	-	-	-
Total Revenue		3,059,686	3,503,951	23,536	16,297

61%	89%
35%	7%
5%	4%
0%	0%
0%	0%
0%	0%
100%	100%

Expenses

Expenses		Year 1	Year 2	\$ Per Enrollment	Year 2
		2021-22	2022-23	2021-22	2022-23
		Forecast	Forecast	Forecast	Forecast
Personnel		1,196,654	1,583,760	9,205	7,366
Benefits & Insurances		276,989	466,220	2,131	2,168
Curriculum & Classroom		84,956	171,652	654	798
Administrative Expenses & Insurances		182,279	130,170	1,402	605
Professional Development & Services		445,995	337,581	3,431	1,570
Marketing & Recruitment		25,576	41,600	197	193
Facilities		561,166	516,618	4,317	2,403
Miscellaneous Expenses		210,594	169,404	1,620	788
Total Expenses		2,984,209	3,417,005	22,955	15,893

40%	46%
9%	14%
3%	5%
6%	4%
15%	10%
1%	1%
19%	15%
7%	5%
100%	100%

Operating Income	75,477	86,947	581	404
-------------------------	---------------	---------------	------------	------------

Fund Balance

Fund Balance		Year 1	Year 2
		2021-22	2022-23
		Forecast	Forecast
Beginning Balance (Unaudited)		136,219	211,696
Audit Adjustment		-	-
Beginning Balance (Audited)		136,219	211,696
Operating Income		75,477	86,947

Ending Fund Balance	211,696	298,643	1,628	1,389
Fund Balance as a % of Expenses	7%	9%		

ENROLLMENT

Total Enrolled	130	215	130	215
-----------------------	------------	------------	------------	------------

EXPENSES

Personnel

5000	Personnel Expenses	-	-	-	-
5100	Non-Instructional Salaries	-	-	-	-
5101	Leadership Salaries	110,000	150,000	846	698
5102	Deans & Directors	204,850	140,000	1,576	651
5103	Operations/Admin Salaries	304,991	283,535	2,346	1,319
5104	Clerical Salaries	8,750	-	67	-
5200	Instructional Salaries	-	-	-	-
5201	General Education Salaries	378,547	677,900	2,912	3,153
5202	Instructional Support	-	-	-	-
5203	Special Education Salaries	75,696	208,225	582	968
5204	General Education Substitutes Salaries	-	-	-	-
5205	Student Support Services Salaries	113,820	124,100	876	577
5206	After-school & Saturday School Salaries	-	-	-	-
5207	Summer School Salaries	-	-	-	-
5208	Stipends	-	-	-	-
5209	Bonuses	-	-	-	-
5210	Intervention	-	-	-	-

0%	0%
0%	0%
9%	9%
17%	9%
25%	18%
1%	0%
0%	0%
32%	43%
0%	0%
6%	13%
0%	0%
10%	8%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
100%	100%

27.31 Total FTEs
1 FTE CEO
2 FTEs
5.31 FTEs
13 FTES
4 FTEs
2 FTEs

SUBTOTAL - Personnel **1,196,654** **1,583,760** **9,205** **7,366**

Benefits & Insurances

5400	Benefits	-	-	-	-
5402	Social Security-ER	74,193	98,007	571	456
5404	Medicare-ER	17,351	22,965	133	107
5409	SUI/DIS	16,934	13,383	130	65
5411	403B Contribution-Match	18,500	103,568	142	482
5414	Benefit Plan Admin Fees	-	-	-	-
5500	Personnel Expenses	-	-	-	-
5501	Medical	138,045	211,860	1,062	985
5502	Dental	-	-	-	-
5503	Vision	-	-	-	-
5504	HRA/FSA	-	-	-	-
5505	Life and AD&D	-	-	-	-
5506	Workers Compensation	11,967	15,838	92	74

0%	0%
27%	21%
6%	5%
6%	3%
7%	22%
0%	0%
0%	0%
50%	45%
0%	0%
0%	0%
0%	0%
0%	0%
0%	0%
4%	3%
100%	100%

Assumes SSI at 6.2%
Medicare at 1.45%
SUI at 4.1% of first \$8,500
Assumes participation of full staff, includes NYSTRS participation
\$7.7K per employee

SUBTOTAL - Benefits & Insurances **276,989** **466,220** **2,131** **2,168**

Curriculum & Classroom

6100	Curriculum and Classroom	-	-	-	-
6101	Classroom Supplies & Materials	39,331	46,415	303	216
6102	Textbooks	6,257	62,134	48	289
6103	Library Books	-	5,000	-	23
6104	Assessments	8,000	11,600	62	54
6105	Field Trip Expenses	3,000	3,000	23	14
6106	After-school/ Saturday Academy	-	12,000	-	56
6107	Extracurricular Supplies & Materials	335	8,000	3	37
6108	NYSTL Expenses	-	-	-	-
6109	NYSSL Expenses	-	-	-	-
6110	NYSLB Expenses	-	-	-	-
6111	Student Life Organizations	1,593	1,403	12	7
6112	Student Food	16,375	15,000	126	70
6113	Summer Academy	4,000	-	31	-
6114	Uniforms/Misc Expenses	6,064	7,100	47	33
6115	Snacks	-	-	-	-

0%	0%
46%	27%
7%	36%
0%	3%
9%	7%
4%	2%
0%	7%
0%	5%
0%	0%
0%	0%
0%	0%
0%	1%
19%	9%
5%	0%
7%	4%
0%	0%
100%	100%

Assumes \$216 per student; includes iReady, GoGuardian
Assumes \$289 per student
Assumes state test prep and testing
Kept flat yay
Assumes cost for using Old First Ward facility
Assumes costs for sports teams
Includes SpEd supplies
Assumes cost of food not covered by the district
Assumes cost of school uniforms

SUBTOTAL - Curriculum & Classroom **84,956** **171,652** **654** **798**

Administrative Expenses & Insurances

7000	Administrative Expenses	-	-	-	-
7001	Materials and Supplies	18,074	11,780	139	55
7002	Phone & Internet Expenses	40,745	22,500	313	105
7003	Dues,Subscriptions & Memberships	-	20,000	-	93
7004	Postage & Delivery	8,690	2,500	67	12
7005	Equipment Lease	8,260	5,640	64	26
7006	Equipment-Non Capitalized	6,640	-	51	-
7007	Computers-Non Capitalized	695	10,000	5	47
7008	Furniture & Fixtures-Non Capitalized	9,609	-	74	-
7009	Software-Non Capitalized	44,545	750	343	3
7010	Food Services	-	-	-	-
7011	Furniture & Equipment Lease	-	-	-	-
7012	Staff Appreciation	5,000	15,000	38	70
7013	Parent Workshops	-	-	-	-
7014	Special Events	5,000	-	38	-
7100	Insurances	35,022	42,000	269	195

0%	0%
10%	9%
22%	17%
0%	15%
5%	2%
5%	4%
4%	0%
0%	8%
5%	0%
24%	1%
0%	0%
0%	0%
3%	12%
0%	0%
3%	0%
19%	32%
100%	100%

Assumes annual office expenses
Assumes cost of student hotspots for the year
Assumes cost of Buffalo and Rotary Clubs
Assumes postage costs for the year
Assumes costs of printer and postage machine
Conservative placeholder for non-cap items
Assumes cost of Vocabulary.com
Conservative estimate for staff appreciation
Assumes costs based on insurance quote; D& O and all liability insurance coverage

SUBTOTAL - Administrative Expenses & Insurances **182,279** **130,170** **1,402** **605**

Professional Development & Services

7200	Professional Services	-	-	-	-
7201	Auditing Services	-	23,690	-	110
7202	Payroll Fees	32,659	42,180	251	196
7203	Special Educational Services	11,520	-	89	-
7204	Admin & Temp Staffing Services	-	-	-	-
7205	Financial Management Services	100,804	109,395	775	509
7206	Recruiting Consultants	-	-	-	-
7207	Technology Service	99,000	43,616	762	203
7208	Security Services	1,000	-	8	-
7209	Legal Service	94,655	37,200	728	173
7210	Management Fees	-	-	-	-
7211	Custodial Services	14,000	30,000	108	140
7212	Substitutes	2,500	2,500	19	12
7213	Regional Office	-	-	-	-
7214	Other Educational Services	37,904	10,000	292	47
7300	Professional Development	1,000	-	8	-
7301	Leadership Consultants & PD	50,000	23,000	385	107
7302	General Education PD	953	6,000	7	28
7303	Board Exps & Strategic Planning	-	10,000	-	47
7304	Tuition Reimbursement	-	-	-	-

0%	0%
0%	7%
7%	12%
3%	0%
0%	0%
23%	32%
0%	0%
22%	13%
0%	0%
21%	11%
0%	0%
3%	9%
1%	1%
0%	0%
8%	3%
0%	0%
11%	7%
0%	2%
0%	3%
0%	0%
100%	100%

Assumes annual accounting audit @ \$23K
Assumes annual payroll, HR service costs per pay period
EdTec, 3.9% Eligible revenues
Assumes cost for monthly tech services
Assumes normalized legal expenses
Assumes cleaning and snow removal costs
Conservative placeholder
Assumes cost of Vistage, conferences
Assumes costs of iRdy PD
Assumes \$10K for board retreat

SUBTOTAL - Professional Development & Services **445,995** **337,581** **3,431** **1,570**

Marketing & Recruitment					
7400	Marketing & Recruitment	-	-	-	-
7401	Student Recruitment	20,000	21,600	154	100
7402	Staff Recruitment	4,000	5,000	31	23
7403	Marketing Expenses	1,576	15,000	12	70
7404	Advertisements & Job Fairs	-	-	-	-
SUBTOTAL - Marketing & Recruitment		25,576	41,600	197	193
Facilities					
8100	Facilities	40,221	-	309	-
8101	Rent	421,092	450,042	3,239	2,093
8102	Utilities - All	50,000	37,256	385	173
8103	Repairs & Maintenance	18,799	10,000	145	47
8104	Cleaning Supplies	5,849	19,320	45	90
8105	Facilities Improv-Non Capital	-	-	-	-
8106	Signage	25,204	-	194	-
8107	Property Tax	-	-	-	-
SUBTOTAL - Facilities		561,166	516,618	4,317	2,403
Miscellaneous Expenses					
8800	Miscellaneous Expenses	2,439	-	19	-
8801	Meals & Hospitality	16,000	10,000	123	47
8802	Travel Expenses	50,545	-	389	-
8803	Board Meeting Expenses	295	-	2	-
8804	Bank/Misc Fees	21,832	-	168	-
8805	Suspended Expenses	-	-	-	-
8805.1	Temporary JE	-	-	-	-
8806	Prior Year Expenses Unaccrued	2,383	-	18	-
8807	Interest Expense - Short Term	10,000	30,000	77	140
8808	Interest Expense - Long Term	-	-	-	-
8900	Depreciation Expense	107,099	129,404	824	602
SUBTOTAL - Miscellaneous Expenses		210,594	169,404	1,620	788
TOTAL EXPENSES		2,984,209	3,417,005	22,955	15,893

0%	0%
79%	52%
16%	12%
6%	36%
0%	0%

Based on FY22 w/COLA
Assumes cost of WNRIC, fingerprinting
Billboard, Newspaper, Metro Bus Advertising

100%	100%
------	------

7%	0%
75%	87%
9%	7%
3%	2%
1%	4%
0%	0%
4%	0%
0%	0%

Assumes rent for both spaces
Utilities based on previous year average sq ft (25,000 sq ft)
Conservative placeholder
Assumes cost of custodial supplies for the year
No signage in FY23

100%	100%
------	------

1%	0%
8%	6%
24%	0%
0%	0%
10%	0%
0%	0%
0%	0%
1%	0%
5%	18%
0%	0%
51%	76%

COVID-19 Contingency Line Item, 1.3% of revenue
Conservative placeholder
FOBC budget
Assumes interest on CAM LOC
Depreciation based on fixed asset schedule

100%	100%
------	------

**Request for Information
Prospective Charter School Education Corporation Trustee
Form**

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
Buffalo Creek Academy Charter School

2. Full name: Cedric R. Holloway
Home Address: [REDACTED]
Business Name and Address: [REDACTED]
Home telephone No.: [REDACTED]
Work telephone No.: [REDACTED]
E-mail address: [REDACTED]

3. A brief educational and employment history (or you may attach a resume):
 Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. Does not apply to me. Yes,

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. Does not apply to me. Yes,

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
 Does not apply to me. Yes,

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. I / we do not know any such trustees. Yes,
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
 I / we do not know any such employees. Yes,
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. I / we do not know any such persons. Yes,
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. I / we do not anticipate conducting any such business. Yes,
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
 Not applicable because the education corporation is not in contact with a management company or charter management organization.
 I / we do not know any such persons.
 Yes,
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. N/A. I / we have no such interest. Yes,
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A. I / we or my family do not anticipate conducting any such business. Yes,

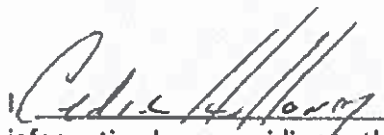
15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. Does not apply to me, my spouse or family. Yes, .
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. None. Yes, .
17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. None. Yes, .
18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

If I believe a board member is engaging in self-dealing work I would bring it to the attention of the board chair. As the board we would discuss the situation and follow the Buffalo Creek Academy Charter School Conflict of Interest and Code of Ethics Policies which outline the procedures to investigate the claim and then follow up with board member. If it was proven that there was in fact self-dealing work we would vote to have board member removed.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). I affirm.
20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review. n/a

Certification

 certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Buffalo Creek Academy Charter School is true and correct in every respect.



Signature

2-22-19

Date

4

**Request for Information
Prospective Charter School Education Corporation Trustee
Form**

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
Buffalo Creek Academy Charter School

2. Full name: Candace Moppins
Home Address: [REDACTED]
Business Name and Address: [REDACTED]
[REDACTED]
Home telephone No.: [REDACTED]
Work telephone No.: [REDACTED]
E-mail address: [REDACTED]

3. A brief educational and employment history (or you may attach a resume):
 Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. Does not apply to me. Yes,

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. Does not apply to me. Yes,

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
 Does not apply to me. Yes,

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. I / we do not know any such trustees. Yes,
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship. I / we do not know any such employees. Yes,
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. I / we do not know any such persons. Yes,
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. I / we do not anticipate conducting any such business. Yes,
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship. Not applicable because the education corporation is not in contact with a management company or charter management organization. I / we do not know any such persons. Yes,
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. N/A. I / we have no such interest. Yes,
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A. I / we or my family do not anticipate conducting any such business. Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. Does not apply to me, my spouse or family. Yes, .
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. None. Yes, .
17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. None. Yes, .
18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

All suspected conflicts or self-dealing will be presented to the Board Chair for review and evaluation according to the Buffalo Creek Academy Code of Ethics/Conflict of Interest Policy. The Board Chair will investigate the presented information, and if a conflict or self-dealing is found, the conflicted trustee will be removed from the board.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). I affirm.
20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review. N/A

Certification

I, Candace Mopping, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Buffalo Creek Academy Charter School is true and correct in every respect.

[Redacted Signature]

Signature

2/22/19

Date

**Request for Information
Prospective Charter School Education Corporation Trustee
Form**

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
Buffalo Creek Academy Charter School

2. Full name: Victoria Mueller
Home Address: [REDACTED]
Business Name and Address: [REDACTED]
Home telephone No.: [REDACTED]
Work telephone No.: [REDACTED]
E-mail address: [REDACTED]

3. A brief educational and employment history (or you may attach a resume):
X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. VM, I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. VM, Does not apply to me.

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. VM, Does not apply to me.

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement. VM, does not apply to me.

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. VM, I / we do not know any such trustees.
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship. VM, I / we do not know any such employees.
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. VM, I / we do not know any such persons.
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. VM, I / we do not anticipate conducting any such business.
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
 Not applicable because the education corporation does not contact with a management company or charter management organization.
VM, I / we do not know any such persons.
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. VM, I / we have no such interest.
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A.
VM, I / we or my family do not anticipate conducting any such business.

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. VM, Does not apply to me, my spouse or family.
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. VM, None
17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. VM, None.
18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer. I would address the issue with our Board Chair and other Board members, if unethical behavior is believed to be occurring. Also, I would bring forth documentation, witnesses, and any supporting evidence of such wrongdoing. I would expect a full investigation and removal of the Board member if there is unethical behavior which includes self-dealing.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). VM, I affirm.
20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Victoria Mueller, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Buffalo Creek Academy Charter School is true and correct in every respect.

Signature 

Date 2/22/19

3

**Request for Information
Prospective Charter School Education Corporation Trustee
Form**

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
Buffalo Creek Academy Charter School

2. Full name: William I Oliver
Home Address: [REDACTED]
Business Name and Address: [REDACTED]
[REDACTED]
Home telephone No.: [REDACTED]
Work telephone No.: [REDACTED]
E-mail address: [REDACTED]

3. A brief educational and employment history (or you may attach a resume):
X Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. X I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. X Does not apply to me. Yes,

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. X Does not apply to me. Yes,

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
X Does not apply to me. Yes,

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. X I / we do not know any such trustees. Yes, .
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
X I / we do not know any such employees. Yes, .
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. X I / we do not know any such persons. Yes, .
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. X I / we do not anticipate conducting any such business. Yes, .
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
 Not applicable because the education corporation does not contact with a management company or charter management organization.
X I / we do not know any such persons.
 Yes, .
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. X N/A. I / we have no such interest. Yes, .
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A. X I / we or my family do not anticipate conducting any such business. Yes, .

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. X Does not apply to me, my spouse or family.
 Yes, .
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. X None. Yes, .
17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. X None. Yes, .
18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer. All suspected conflicts or self-dealings will be presented to the Board Chair for review and evaluation according to Buffalo Creek Academy Conflict of Interest Policy and Code of Ethics. We are stewards of the public trust, and any breach of our Policy or our Code would warrant removal of that board member.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). X I affirm.
20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, William I. Oliver, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Buffalo Creek Academy Charter School is true and correct in every respect.



Signature

2/22/2019

Date

Request for Information Prospective Charter School Education Corporation Trustee Form

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
Buffalo Creek Academy Charter School

2. Full name: Simone P. Ragland
Home Address: [REDACTED]
Business Name and Address: [REDACTED]
[REDACTED]
Home telephone No.: [REDACTED]
Work telephone No.: [REDACTED]
E-mail address: [REDACTED]

3. A brief educational and employment history (or you may attach a resume):
 Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. Does not apply to me. Yes,

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. Does not apply to me. Yes,

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
 Does not apply to me. Yes,

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. I / we do not know any such trustees. Yes,
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
 I / we do not know any such employees. Yes,
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. I / we do not know any such persons. Yes,
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. I / we do not anticipate conducting any such business. Yes,
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
 Not applicable because the education corporation does not contact with a management company or charter management organization.
 I / we do not know any such persons.
 Yes,
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. N/A. I / we have no such interest. Yes,
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A. I / we or my family do not anticipate conducting any such business. Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. Does not apply to me, my spouse or family. Yes,
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. None. Yes,
17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. None. Yes,
18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

In a situation in which a board trustee is suspected of self-dealing, it would be presented to the board chair for review and evaluation according to the code of ethics and conflict of interest policy. The board chair would be responsible for investigating the information and if a conflict or self-dealing was found that board trustee would be removed from the board.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). I affirm.
20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Simone Ragland, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Buffalo Creek Academy Charter School is true and correct in every respect.

Signature

Date

3

3/22/2019

Request for Information Prospective Charter School Education Corporation Trustee Form

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
Buffalo Creek Academy Charter School

2. Full name: Ivory Robinson
Home Address: [REDACTED]
Business Name and Address: [REDACTED]
Home telephone: [REDACTED]
Work telephone: [REDACTED]
E-mail address: [REDACTED]

3. A brief educational and employment history (or you may attach a resume):
 Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. Does not apply to me. Yes, .

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. Does not apply to me. Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
 Does not apply to me. Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. I / we do not know any such trustees. Yes,
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
 I / we do not know any such employees. Yes,
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. I / we do not know any such persons. Yes,
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. I / we do not anticipate conducting any such business. Yes,
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
 Not applicable because the education corporation does not contact with a management company or charter management organization.
 I / we do not know any such persons.
 Yes,
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. N/A. I / we have no such interest. Yes,
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A. I / we or my family do not anticipate conducting any such business. Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. Does not apply to me, my spouse or family. Yes,
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. None. Yes,
17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. None. Yes,
18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family).

There is absolutely no tolerance for self-dealing. Any self-dealing that is suspected on the board would be brought to the Board Chair's attention for review and evaluation in accordance with the Code of Ethics and Conflict of Interest Policy. Any evidence of self-dealing would warrant that individual being removed from the board in accordance with our bylaws.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). I affirm.
20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review. N/A

Certification

I, Ivory Robinson, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Buffalo Creek Academy Charter School is true and correct in every respect.

Signature 

Date 2/22/19

Request for Information Prospective Charter School Education Corporation Trustee Form

Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.
Buffalo Creek Academy Charter School

2. Full name: Jessica Smith
Home Address: [REDACTED]
Business Name and Address: [REDACTED]
[REDACTED]
Home telephone No.: [REDACTED]
Work telephone No.: [REDACTED]
E-mail address: [REDACTED]

3. A brief educational and employment history (or you may attach a resume):
 Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. Does not apply to me. Yes, .

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. Does not apply to me. Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.
 Does not apply to me. Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. I / we do not know any such trustees. Yes, .
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship. I / we do not know any such employees. Yes, .
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. I / we do not know any such persons. Yes, .
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. I / we do not anticipate conducting any such business. Yes, .
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship. Not applicable because the education corporation does not contact with a management company or charter management organization. I / we do not know any such persons. Yes, .
13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. N/A. I / we have no such interest. Yes, .
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A. I / we or my family do not anticipate conducting any such business. Yes, .

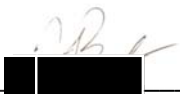
15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. Does not apply to me, my spouse or family. Yes, .
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. None. Yes, .
17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship. None. Yes, .
18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer. I would bring it to the attention of the chair of the board to be investigated. We cannot allow any self-dealing on a public charter school board and we have a clear Conflict of Interest Policy that we must uphold. If there is self-dealing proven, then that person would need to be removed from the Board and we would follow our Bylaws in doing so.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). I affirm.
20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Jessica Smith, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the Buffalo Creek Academy Charter School is true and correct in every respect.



 Signature

02/22/19

 Date

R-15ab – District Relations

a. Relationship Strategies

Provide strategies for establishing and maintaining an ongoing relationship with the local school district including any foreseen opportunities or challenges.

Buffalo Creek Academy Charter School’s Founding Team understands that charter schools are public schools. As such we are committed to providing an additional public school to the families on the East Side and helping to enhance the school options that are currently present in the 14211, 14212, and 14215 area. At present, the Buffalo Public School Board has all nine seats are up for election in a matter of months; current discussion of charter schools has proven to be challenging within this tight election season.¹ Once the new Board is elected and invested, we aim to initiate and continue our relationships with local schools in the area by offering opportunities to share our resources and approaches with the larger school community, ensure that our students participate in interscholastic tournaments with traditional local public schools, keep an open door policy to our educational partners in the city and across the region and state. With a Founding Team with deep and broad roots across the city’s civic, business, and community leadership, we look forward to maintaining and strengthening those relationships post-election.

b. School Partnerships

Provide a description of low-performing schools in the area where the proposed charter intends to be located and explain how the charter school might partner with those schools to share best practices and innovations.

Figure 15.01: 2017-2018 Student Achievement in Schiller Park and Surrounding Areas

Type – School Name	Grade Range	3- 8 English Proficiency	3-8 Math Proficiency	High School Graduation Rates
TPS - PS 031 Harriet Ross Tubman School	PreK to 8	8%	6%	N/A
TPS - PS 018 Dr. Antonia Pantoja Community School	PreK to 8	15%	15%	N/A
TPS - PS 061 Arthur O. Eve School of Distinction	PreK to 4	35%	15%	N/A
TPS - PS 080 Highgate Heights	PreK to 8	19%	18%	N/A
TPS - PS 082 Early Childhood Center	PreK to 4	23%	20%	N/A
TPS - PS 084 Health Care Center for Children ²	K to 12	See Footnote	See Footnote	N/A
TPS - PS 156 Frederick Law Olmsted	5 to 12	55%	50%	91%
TPS - PS 197 Math Science Technology Preparatory	9 to 12	7%	9%	47%

We have analyzed the performance of district schools located in the 14211, 14212, and 14215 zip codes and surrounding area. As in **Response-01- Community Need and Proposed School Impact**, we understand that based on the 2017-2018 New York State data, approximately 23% of students in Buffalo Publics School require special education services³ and 16% are English Language Learners.⁴ We intend to contribute to the continued growth in proficiency within Buffalo City through: (a) **Enrollment** - We aim to educate our students with a high-quality education that is informed by the best practices of urban charter schools in the United States⁵; (b) **PD** - Provide and take advantage of any joint professional development for teachers; (c) **Continuous Learning** - Provide and take advantage of local seminar and symposiums that deal with urban education.

¹ “All Nine Seats Up for Election on Buffalo School Board” https://ballotpedia.org/Buffalo_Public_Schools,_New_York#Issues

² PS 84 does not report 3-8 ELA or 3-8 Math proficiency on the NYSED data website.

³ <https://data.nysed.gov/enrollment.php?year=2017&instid=800000052968>.

⁴ Ibid.

⁵ Lead Founder Dr. Christopher Manning is a Fellow in the Building Excellent Schools (“BES”) Fellowship. He has travelled across the U.S. studying the practices, procedures, and approaches that deliver quality education to children in under-served communities.

School Year Calendar Template

<https://www.vertex42.com/calendars/school-calendar.html>



© 2013-2018 Vertex42 LLC

Year:

Beginning Month:

Start day: 1:Sunday, 2:Monday

2023-24 Buffalo Creek Academy Charter School Calendar

August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	School Closed		Professional Development (no school for students)
	Early Release		Report Cards
	NYS Testing Grades 3-8		Parent Teacher Conferences Half-day for Students

	First & Last Day of School
	Summer Academy
	School Pictures

Buffalo Creek Academy Charter School
 528 South Park
 Main Office: 716-431-5940 Fax: 716-322-2562
 Buffalo, NY 14204

August
 Aug 24 & 25 New Teacher Orientation
 Aug 28-7 Professional Development Days

September
 Sep 4 Labor Day
 Sep 8 First Day of School/ Half Day
 Sept 29 Half Day

October
 Oct 9 Indigenous People' and Italian-Heritage Day
 Oct 13 5-week Progress Reports
 Oct 16 School Picture Day
 Oct 27 Half-day Parent Teacher Conferences

November
 Nov 7 Election Day
 Nov 10 Veteran's Day
 Nov 17 First Quarter Ends
 Nov 22 Half Day
 Nov 23 & 24 Thanksgiving Recess

December
 Dec 18 Progress Reports
 Dec 22 Half Day
 Dec 25-29 Winter Recess

January
 Jan 1 New Year's Day
 Jan 15 M.L. King Jr. Day
 Jan 26 Second Quarter Ends
 Jan 26 Half Day

February
 Feb 16 Half Day
 Feb 19 President's Day
 Feb 20-23 Mid-Winter Recess

March
 Mar 7 Progress Reports
 Mar 8 International Women's Day
 Mar 28 Half Day
 Mar 29 Good Friday

April
 Apr 1-5 Spring Recess
 Apr 8 EID Observance
 Apr 9 Third Quarter Ends
 Apr 10-11 NYS ELA Testing 5-8
 Apr 23 Grade 5 & 8 NYS Science
 Apr 25 Remote Student Work Day
 Apr 26 Half Day

May
 May 7-8 NYS Math Test 5-8
 May 16 Remote Day Student Work Day
 May 10 Progress Reports
 May 27 Memorial Day
 May 31 Half Day

June
 Jun 14 Fourth Quarter Ends
 Jun 19 Juneteenth
 Jun 25 Last Day of Classes/ Half Day
 Jun 27 Last Day for Teachers

July
 Jul 8-26 Summer Academy

PUBLIC SCHOOL FIRE AND BUILDING SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

BEDS CODE #

1	4	0	6	0	0	8	6	1	1	8	3										
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--

District/School Name

B	U	F	F	A	L	O	C	R	E	E	K	A	C	A	D	E	M	Y				
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--

Facility/Building Name

B	U	F	F	A	L	O	C	R	E	E	K	A	C	A	D	E	M	Y				
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--

Street Address (NO PO Box Numbers)

5	2	8	S	O	U	T	H	P	A	R	K	A	V	E	N	U	E				
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--

City/Town/Village

B	U	F	F	A	L	O															
---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Zip Code

1	4	2	0	4
---	---	---	---	---

INSTRUCTIONS

- Read the "Manual for Public School Facility - Fire and Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History

Inspection Date

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please Indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Ellicott Development

Address *

[Redacted]

[Redacted]

Telephone # *

[Redacted]

5. Does the District lease the building or spaces within the building to others? YES NO

a. If yes, indicate the tenant(s):

Name *

[Redacted]

Address *

[Redacted]

[Redacted]

Telephone # *

[Redacted]

6. What is the current gross square footage of this facility?

nearest whole ten feet: 23,300

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?

YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year:

YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9/16/21	<input checked="" type="radio"/>	<input type="radio"/>
2	9/23/21	<input checked="" type="radio"/>	<input type="radio"/>
3	9/30/21	<input checked="" type="radio"/>	<input type="radio"/>
4	10/7/21	<input checked="" type="radio"/>	<input type="radio"/>
5	10/14/21	<input checked="" type="radio"/>	<input type="radio"/>
6	10/21/21	<input checked="" type="radio"/>	<input type="radio"/>
7	11/4/21	<input type="radio"/>	<input checked="" type="radio"/>
8	12/9/21	<input type="radio"/>	<input checked="" type="radio"/>
9	1/20/22	<input type="radio"/>	<input checked="" type="radio"/>
10	5/24/22	<input checked="" type="radio"/>	<input type="radio"/>
11	6/3/22	<input type="radio"/>	<input checked="" type="radio"/>
12	6/10/22	<input checked="" type="radio"/>	<input type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8d. Average time to evacuate facility was:

minutes seconds

8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District _____
 Facility # _____

Building Name Buffalo Creek Academy

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2					08A-2					13A-2					19E-1					
01B-1					08B-2					13B-2					19F-1					
01C-1					08C-2										19G-1					
01D-1					08D-2					14A-2					19H-2					
01E-1					08E-2					14B-2										
					09A-2					14C-2										
02A-2					09B-2					14D-1					20A-1					
02B-1					09C-1					14E-1					20B-1					
02C-3					09D-1					15A-2					20C-1					
02D-1					09F-2					15B-1					21A-3					
02E-2					09G-2					15C-2					22A-3					
02F-3					10A-2					15D-2					22B-3					
02G-2					10B-2					15E-1					22C-3					
					10C-1					16A-2					23A-1					
03A-3					10D-1					16B-2					23B-1					
03B-1										16C-2					23C-1					
										16D-2					23D-2					
04A-2					11A-2					16E-1					24A-3					
04B-2					11B-1					17A-3					25A-1					
04C-1					11C-2					17B-2					25B-1					
					11D-2					17C-2					25C-1					
					11E-1					17D-2										
05A-3										17E-1										
05B-2					12A-1					17F-3										
05C-2					12B-3					17G-1										
					12C-2					17H-2										
06A-1					12D-2					17I-2										
06B-1					12E-1					17J-1										
06C-1					12F-1					17K-1										
06D-2					12G-1					17L-1										
06E-3					12H-1					18A-2										
06F-1					12I-1					18B-2										
06G-1					12J-1					18C-2										
06H-2					12K-1					18D-2										
					12L-1					19A-3										
07A-3					12M-1					19B-2										
07B-2					12N-1					19C-1										
07C-2					12O-2					19D-1										

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name Marvin Spates
 Date 3/24/2023

Registry # 1020-0340 (26E-4)

Final Inspection (if required):
 Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Marvin Spates

Telephone #: (716) 851 5707

Title: Lieutenant

Certification # 1020 - 0340
(as designated by the NYS Department of State)

Email: m1spates@bfdny.org

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

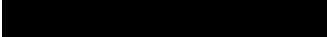
The individual identified below certifies that this building inspection was conducted on this date 3/24/2023 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Amin Shah

Telephone #: (716) 222-1041

Title: Director of Operations

Email: ashah@buffalocreekacademy.org

Signature 

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:


1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Dr. Christopher Manning

Telephone #: (716) 217-2661

Title: CEO

Email: cmanning@buffalocreekacademy.org

Signature 

University of the
Education



State of New York
Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

BUFFALO ACADEMY
(FORMERLY ST VALENTINE'S CHURCH)
BUFFALO, NEW YORK 14204

Building ID: 140600918001


DISTRICT:

BUFFALO CREEK ACADEMY CS
CHRISTOPHER MANNING
528 SOUTH PARK
BUFFALO, NEW YORK 14204

Issuance Date: March 24, 2023

Effective Date: March 01, 2023

Expiration Date: March 01, 2024


Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED