

Application: Academy of Health Sciences Charter School

Wanda Perez-Brundage - wandaperez@ahscharter.org
2022-2023 Annual Report

Summary

ID: 0000000118

Last submitted: Nov 1 2023 08:45 PM (EDT)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL 800000090716

a1. Popular School Name

AHS

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

ROCHESTER CITY SD

e. Date of Approved Initial Charter

Nov 6 2018

f. Date School First Opened for Instruction

Aug 19 2019

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Academy of Health Sciences Charter School provides a learning environment that ensures academic achievement while preparing students for college and career readiness and lives of service in the health sciences.

Key Design Elements

KDE 1 Culture of Collective Efficacy: A culture of collective efficacy means that every day and in every relationship and action we take, we all believe that everyone can learn and achieve. **WE DO NOT GIVE UP ON ANYONE.**

KDE 2 Positive School Culture: A positive culture is established and maintained through authentic relationship building that supports personal and mutual respect, equity, and efficacy aimed at building critical hope to transform trajectories of continued poverty into opportunities for success.

KDE 3 College and Career Readiness: Students are college and career ready when they develop good study habits, learn how to access college and other opportunities, understand the high academic expectations, and embrace risk taking and new ideas.

KDE 4 Middle School Preparation Starting in Grade 5: Grade 5 is the right time to ensure that every student is ready for middle school learning. Students are ready when they get targeted support in concepts from K-4 that they may have missed.

KDE 5 Data and Student-Driven Instruction: Collecting and using data from learning every day along with students' own voices about their learning means everyone is focused on what is needed and is celebrating what is learned!

KDE 6 Effective Teaching Strategies: Effective teaching happens when teachers engage in a culture of coaching and practice of effective pedagogical strategies that reflect the the New York State Learning Standards with 21st Century Skills, Thoughtful Classroom Teacher Effectiveness Framework, Gradual Release of Responsibility Framework, and Culturally Responsive Teaching methods.

h. School Website Address

www.ahscharter.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

325

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

284

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

5

6

7

8

l. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1151 Ridgeway Ave, Rochester, NY 14613	585-25401003	Rochester	5-8	5-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Wanda Perez-Brundage	Principal/CEO	585-254-1003	██████████	wandaperez@ahscharter.org
Operational Leader	Tim White	Director of Finance and Operations	585-254-1003	██████████	timwhite@ahscharter.org
Compliance Contact	Wanda Perez-Brundage	Principal/CEO	585-254-1003	██████████	wandaperez@ahscharter.org
Complaint Contact	Wanda Perez-Brundage	Principal/CEO	585-254-1003	██████████	wandaperez@ahscharter.org
DASA Coordinator	Jonathan Sharp	Assistant Principal 7-8 and DASA Coordinator	585-254-1003		jonathansharp@ahscharter.org
Phone Contact for After Hours Emergencies	Wanda Perez-Brundage	Principal/CEO	585-254-1003	██████████	wandaperez@ahscharter.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

[Certificate AHS 1001 Lake 2023.pdf](#)

Filename: Certificate AHS 1001 Lake 2023.pdf **Size:** 151.3 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[2023 Annual City Fire Inspection 4.23 \(2\).pdf](#)

Filename: 2023 Annual City Fire Inspection 4.23 (2).pdf **Size:** 276.2 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

There are no facilities not used to educate students.

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Wanda Perez-Brundage
Position	Principal/CEO
Phone/Extension	585-254-1003
Email	wandaperez@ahscharter.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

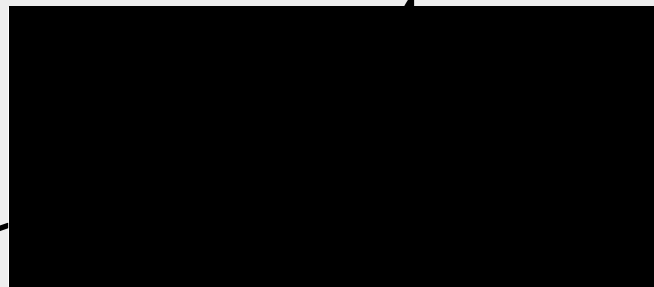
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 31 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Academy of Health Sciences Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://ahscharter.org/about/annual-report/
2. Board meeting notices, agendas and documents	https://ahscharter.org/about/board-of-trustees/
3. New York State School Report Card	https://ahscharter.org/about/annual-report/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://ahscharter.org/families/dasa/ https://ahscharter.org/families/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://ahscharter.org/about/school-policies/
6. Authorizer-approved FOIL Policy	https://ahscharter.org/contact/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://ahscharter.org/contact/

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year, 75% of tested students attending AHS for two or more years (Re-enrolled once or twice) will be proficient on the New York State English Language Arts Exam for grades 5-8.	New York State Test	Not Met	The school made growth in this goal from 31.86% to 36.17%. In order to better address student needs from gaps created in K-4, the school added individualized lessons from I-Ready, academic support groups, and after school tutoring.
Academic Goal 2	At least 50% of all students attending AHS for two or more years will read at or above grade level as defined by performance on the American Reading Company IRLA benchmark assessment.	American Reading Company Individual Reading Language Assessment	Not Met	The school made growth in this goal from 22.8% to 42.8%. In order to better address student needs from gaps created in K-4, the school added individualized lessons from I-Ready, , academic support groups, and after school tutoring.
Academic Goal 3	At least 65% of all students attending AHS for for 3 years will read at or above grade level as defined by performance on the American Reading	American Reading Company Individual Reading Language Assessment	Not Met	The school made growth in this goal from 24.4% to 49.3%. In order to better address student needs from gaps created in K-4, the school added

	Company IRLA benchmark assessment.			individualized lessons from I-Ready, , academic support groups, and after school tutoring.
Academic Goal 4	80% of students will be at/above the 50th percentile at end of year 2023 (average based on percentile ranking) on the NWEA Reading or make at least 5 percentile points of growth per year. (Students who took Sept 22 and June 23)	NWEA Map Growth	Met	Goal met with 73.98%
Academic Goal 5	Students who are enrolled in at least their second year at AHS will outperform the RCSD on ELA proficiency by at least 15%.	New York State Test	Unable to Assess	We do not have RCSD's data.
Academic Goal 6	Each year, 75% of tested students attending AHS for two or more years (Re-enrolled once or twice) will be proficient on the New York State Mathematics Exam for grades 5-8	New York State Assessment	Not Met	There was growth from 8.1% to 23.6%. In order to better address student needs from gaps created in K-4, the school added individualized lessons from I-Ready, , academic support groups, and after school tutoring.
Academic Goal 7	80% of students will be at/above the 50th percentile at end of year 2023 (average based on percentile ranking)	NWEA Map Growth	Not Met	There was growth from 37.79% to 43.07%. In order to better address student needs from gaps created in K-4,

	<p>on the NWEA Math or make at least 5 percentile points of growth per year. (Students who took Sept 22 and June 23)</p>			<p>the school added individualized lessons from I-Ready, , academic support groups, and after school tutoring.</p>
Academic Goal 8	<p>Students who are enrolled in at least their second year at AHS will outperform the RCSD on Math proficiency by at least 15%.</p>		Unable to Assess	<p>We do not have RCSD's data.</p>
Academic Goal 9	<p>Each year, 75% of tested students attending AHS for two or more years will be proficient on the New York State Science Exam for grade 8.</p>	<p>New York State Science 8th Grade Test</p>	Not Met	<p>In its first year of this exam, 48.89% of students were proficient. While growth is needed to meet this goal, the baseline demonstrates some strengths in the program. Next steps for strengthening including revising curriculum in all grades for more standards based alignment and remediation starting in 5th grade.</p>
Academic Goal 10	<p>75% of students in grade 8 who take the Common Core-aligned Living Environment Regents exam will pass with a college-ready score of 70 or higher.</p>	<p>New York State Living Environments</p>	Unable to Assess	<p>No students took the test as it was the first year of 8th grade, but testing is planned for 2024.</p>

2. Do have more academic goals to add?

Yes

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	75% of students in grade 8 who take the Common Core-aligned Algebra Regents exam will pass with a score of 70 or higher.	New York State Algebra Regents	Unable to Assess	No students took the test as it was the first year of 8th grade, but testing is planned for 2024.
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
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Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete - Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[Audited Statement ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL - 06](#)

Filename: Audited_Statement_ACADEMY_OF_HEALT_uBsBhE9.pdf Size: 420.7 kB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2023

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[22-23SY Academy Health Sciences audited-financial-report-template-nysed](#)

Filename: 22-23SY_Academy_Health_Sciences_a_dttOjxg.xlsx Size: 354.8 kB

Entry 4c – Additional Financial Documents

Incomplete

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Completed - Nov 1 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Tim White	timwhite@ahscharter.org	585-254-1003

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle M. Cain, CPA	mcaain@mmb-co.com	585-423-1860	4

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Freed Maxick	Ryan C	424 Main St., Suite 800 Buffalo, NY 14202	ryan.caster@reedmaxick.com	716-847-2651	4

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 1 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[FY24 NYSED BUDGET-AHS Board Approved](#)

Filename: FY24_NYSED_BUDGET-AHS_Board_Approved.xlsx Size: 126.9 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[BOT Disclosures AHS 22-23](#)

Filename: BOT_Disclosures_AHS_22-23.pdf Size: 6.9 MB

Entry 7 BOT Membership Table

Completed - Jul 31 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Erika Dooley	dooleyteach@ [REDACTED]	Trustee/Member	Academic, Infrastructure	Yes	1	02/01/2022	02/01/2025	10
2	Wendy Ferrer	[REDACTED]	Trustee/Member	Infrastructure, Development (Chair)	Yes	2	02/11/2023	02/01/2026	12
3	Patricia Gatlin	[REDACTED]	Trustee/Member	Academic, Development	Yes	1	6/27/2022	02/01/2025	10
4	Warren Hern	[REDACTED]	Trustee/Member	Executive, Finance & Audit, Infrastructure, Governance	Yes	1	02/01/2022	02/01/2025	12
5	Robert Hoggard	[REDACTED]	Trustee/Member	Development, Finance	Yes	1	02/01/2022	02/01/2025	12
6	Michele Lawrence, MBA, MPH, FACHE	[REDACTED]	Trustee/Member	Executive, Governance, Academic	Yes	2	02/11/2023	02/01/2024	11

7	Kevin Overton	[REDACTED]	Trustee/Member	Infrastructure (Chair), Development	Yes	1	02/11/2023	02/01/2026	11
8	Kevin Railey, PhD	[REDACTED]	Secretary	Executive, Academic		1	02/01/2022	02/01/2024	10
9	Brittany Rumph,	[REDACTED]	Parent Rep	Academic, Development		1	3/28/2023	02/11/2026	5 or less

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Email Address	Position on the Board	Committee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2022- 2023	
10	Bradley M. Turner, MD, MPH, MHA, FCAP, FASCP	[REDACTED]	Trustee/ Member	Academi c, Infrastruc ture	Yes	1	02/01/20 22	02/01/20 24	5 or less
11	Mario Urso, CPA	[REDACTED]	Treasure r	Executiv e, Finance & Audit (Chair), Infrastruc ture	Yes	2	02/11/20 23	02/01/20 26	12
12	Louise Vella	[REDACTED]	Trustee/ Member	Governa nce (Chair), Finance	Yes	2	02/11/20 23	02/01/20 26	12
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	12
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	12

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

12

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

20

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2022-2023

2

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 31 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

2023 Annual Report - AHSCS Board Meeting Minutes July 2022-June 2023

Filename: 2023_Annual_Report_-_AHSCS_Board_M_VHo0USK.pdf Size: 193.2 kB

Entry 9 Enrollment & Retention

Completed - Jul 31 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

*SUNY-authorized charter schools

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>AHS continued emphasizing free services in recruitment materials such as free school supplies and dress code shirts. The school targeted key neighborhoods; conducting door-to-door visits for eligible student addresses as identified on the FOIL list. In addition, we began working with a digital marketing firm aimed specifically at charter school recruitment. Lincoln Beretta has a history of success in the section and we saw new enrollments come in as a part of this marketing strategy.</p>	<p>For 23-24 AHS hired a full time Student Recruitment and Marketing Manager with experience in the Rochester community. The role is responsible for creating a truly comprehensive year-round marketing plan. The plan first targets intensive canvassing and community partnerships through the hiring of four recruitment specialists and presence at weekly community events in centers around the city that specifically help AHS connect to the right audience.</p>
English Language Learners	<p>In 22-23 AHS hired a dedicated EL teacher and continued to ensure all recruitment and marketing was done to a bilingual (Spanish-English) audience as that is the largest EL audience in Rochester. Digital ads were added in Spanish via Facebook as well. AHS also added a bilingual receptionist/register to support language access for all parents and therefore, help recruit and retain students in Spanish-speaking homes who may qualify for second language learning services.</p>	<p>In 23-24 AHS will expand its recruitment with at least two additional partnerships with Latino based organizations and will aim to build a stronger partnership with the district second language learning school that is willing to partner to place students in grades 7th and 8th.</p>
Students with Disabilities	<p>AHS emphasized services for students with disabilities in all recruitment materials. This includes door to door canvassing and city-wide radio ads on three different stations.</p>	<p>AHS plans to continue emphasizing services for students with disabilities in all recruitment materials, as well as increasing partnerships with local organizations that serve families and students with disabilities in addition to door to door canvassing and radio ads.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	AHS continues to place a focus on knowing every parent and building relationships through consistent outreach and engagement. In 22-23 AHS added two additional deans of students with a major goal being increasing the support and communication for parents and families of students experiencing behavioral challenges. Many parents withdraw to not seeing a progress with behavioral issues.	In addition to adding a brand new school building, AHS in 23-24 will also revise its report card to target improved communication with parents on academic growth and achievement for students. The goal is to help parents better understand the academic growth that students experience at AHS as a way to ensure they parents do not give up on that growth to transition to other schools.
English Language Learners	In 22-23 AHS hired a dedicated EL teacher which supported retention of students who qualify for EL services.	As a part of its report card revision process, in 23-24 in an effort to retain all EL students, AHS will highlight the academic growth of students with EL services so that parents can see regular progress.
Students with Disabilities	In order to retain more students with IEPs in 2022-23, AHS ensured that parents had very effective relationships with special education teachers and received weekly follow up on successes and challenges.	As a part of its report card revision process, in 23-24 in an effort to retain all students with IEPs, AHS will highlight the academic growth of students with EL services so that parents can see regular progress.

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 31 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 31 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	3
Total Category A: 5 or 30% whichever is less	7.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	1
Total Category B: not to exceed 5	2.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	1
Total Category C: not to exceed 5	1.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	10

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	19

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	29

Thank you.



Entry 12 Organization Chart

Completed - Jul 31, 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[AHS Organization Chart SY2223](#)

Filename: AHS_Organization_Chart_SY2223.pdf Size: 46.8 kB

Entry 13 School Calendar

Completed - Jul 31 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[AHS General Master Calendar 2324 Board Approved \(1\)\(1\)](#)

Filename: AHS_General_Master_Calendar_2324_B_IWgMzYF.pdf Size: 50.0 kB

Entry 14 Staff Roster

Completed - Jul 31 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[2022-2023 AHS Annual Report Faculty Staff Roster](#)

Filename: 2022-2023_AHS_Annual_Report_Facul_NVhPSNP.xlsx Size: 19.3 kB

Optional Additional Documents to Upload (BOR)

Incomplete

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

ROCHESTER, NEW YORK

AUDITED FINANCIAL STATEMENTS

**REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2023

(With Comparative Totals for 2022)



BUSINESS
ADVISORS
AND CPAS

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BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Academy of Health Sciences Charter School

Opinion

We have audited the accompanying financial statements of Academy of Health Sciences Charter School, which comprise the statement of financial position as of June 30, 2023 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Academy of Health Sciences Charter School as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Academy of Health Sciences Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Change in Accounting Principle

As discussed in Note A to the financial statements, in 2023, Academy of Health Sciences Charter School adopted new accounting guidance related to accounting for leases. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Academy of Health Sciences Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Academy of Health Sciences Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Academy of Health Sciences Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Academy of Health Sciences Charter School's June 30, 2022 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 25, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2023 on our consideration of Academy of Health Sciences Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Academy of Health Sciences Charter School's internal control over financial reporting and compliance.



Rochester, New York
October 24, 2023

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2023

(With Comparative Totals for 2022)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 2,660,370	\$ 1,701,570
Certificates of deposit	503,930	\$ -
Grants and other receivables	479,926	1,377,784
Prepaid expenses and other current assets	<u>19,713</u>	<u>34,562</u>
TOTAL CURRENT ASSETS	3,663,939	3,113,916
 <u>PROPERTY AND EQUIPMENT, net</u>	 12,256,634	 111,884
 <u>OTHER ASSETS</u>		
Restricted cash	9,045,428	-
Deposits	14,513	14,513
Right-of-use assets - operating	45,594	-
Cash in escrow	<u>100,000</u>	<u>75,000</u>
	21,462,169	201,397
TOTAL ASSETS	<u>\$ 25,126,108</u>	<u>\$ 3,315,313</u>
 <u>LIABILITIES AND NET ASSETS</u>		
 <u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 60,138	\$ 49,383
Accrued payroll and benefits	245,570	217,477
Deferred revenue	18,168	-
Current portion of lease liabilities - operating	<u>65,259</u>	<u>-</u>
TOTAL CURRENT LIABILITIES	389,135	266,860
 <u>OTHER LIABILITIES</u>		
Long-term lease liabilities - operating	10,551	-
Bonds payable, net of unamortized bond discount and bond issuance costs	<u>21,062,032</u>	<u>-</u>
	21,072,583	-
TOTAL LIABILITIES	21,461,718	266,860
 <u>NET ASSETS</u>		
Without donor restrictions	1,947,248	1,248,453
Without donor restrictions - board designated	<u>1,717,142</u>	<u>1,800,000</u>
TOTAL NET ASSETS	3,664,390	3,048,453
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 25,126,108</u>	<u>\$ 3,315,313</u>

The accompanying notes are an integral part of the financial statements.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 4,337,954	\$ 3,890,934
Government grants	828,042	1,944,080
Contributions	31,205	11,088
Interest income	7,928	-
Other income	24,497	9,816
	<u>5,229,626</u>	<u>5,855,918</u>
TOTAL OPERATING REVENUE AND SUPPORT	5,229,626	5,855,918
Expenses:		
Program:		
Regular education	2,695,396	2,308,573
Special education	573,766	478,132
Other programs	101,781	95,865
Management and general	1,242,746	1,048,011
	<u>4,613,689</u>	<u>3,930,581</u>
TOTAL EXPENSES	4,613,689	3,930,581
	615,937	1,925,337
CHANGE IN NET ASSETS	615,937	1,925,337
Net assets at beginning of year	<u>3,048,453</u>	<u>1,123,116</u>
NET ASSETS AT END OF YEAR	<u>\$ 3,664,390</u>	<u>\$ 3,048,453</u>

The accompanying notes are an integral part of the financial statements.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2023
 (With Comparative Totals for 2022)

	Year ended June 30, 2023								Year ended June 30, 2022
	No. of Positions	Program Services				Supporting Services		Total	
		Regular Education	Special Education	Other Programs	Sub-total	Management and General	Sub-total		
Personnel services costs:									
Administrative staff personnel		\$ 315,000	\$ 92,865	\$ -	\$ 407,865	754,533	\$ 754,533	\$ 1,162,398	\$ 815,470
Instructional personnel		1,268,150	366,023	-	1,634,173	-	-	1,634,173	1,327,291
Non-instructional personnel	18	-	-	55,550	55,550	-	-	55,550	53,607
Total personnel services costs	23	1,583,150	458,888	55,550	2,097,588	754,533	754,533	2,852,121	2,196,368
Fringe benefits and payroll taxes	1								
Retirement	42	233,576	67,704	8,196	309,476	111,323	111,323	420,799	383,855
Legal service		35,873	10,398	1,259	47,530	17,097	17,097	64,627	49,168
Accounting and audit services		-	-	-	-	3,317	3,317	3,317	5,623
Other purchased/professional/and consulting services		-	-	-	-	127,000	127,000	127,000	117,157
Building and land rent		81,174	5,073	5,073	91,320	10,148	10,148	101,468	56,282
Repairs and maintenance		279,468	17,467	17,467	314,402	34,934	34,934	349,336	336,940
Insurance		50,057	3,129	3,129	56,315	6,257	6,257	62,572	60,998
Utilities		57,984	3,624	3,624	65,232	7,248	7,248	72,480	42,322
Supplies and materials		58,736	3,671	3,671	66,078	7,342	7,342	73,420	57,897
Equipment and furnishings		125,808	-	-	125,808	-	-	125,808	132,613
Staff development		8,208	-	-	8,208	-	-	8,208	22,463
Marketing and recruitment		29,906	-	-	29,906	12,817	12,817	42,723	84,448
Technology		-	-	-	-	77,928	77,928	77,928	79,616
Student services		3,792	-	-	3,792	33,636	33,636	37,428	88,200
Office expense		86,664	-	-	86,664	-	-	86,664	98,161
Depreciation		-	-	-	-	31,540	31,540	31,540	39,134
Other		53,604	3,350	3,350	60,304	6,701	6,701	67,005	73,394
		7,396	462	462	8,320	925	925	9,245	5,942
		<u>\$ 2,695,396</u>	<u>\$ 573,766</u>	<u>\$ 101,781</u>	<u>\$ 3,370,943</u>	<u>\$ 1,242,746</u>	<u>\$</u>	<u>\$ 4,613,689</u>	<u>\$ 3,930,581</u>

1,242,746

The accompanying notes are an integral part of the financial statements.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 615,937	\$ 1,925,337
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation	67,005	73,394
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	897,858	(1,242,819)
Prepaid expenses and other current assets	14,849	2,776
Accounts payable and accrued expenses	10,755	(27,119)
Accrued payroll and benefits	28,093	50,852
Lease liability, net of right of use asset	30,216	-
Deferred revenue	18,168	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	1,682,881	782,421
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(12,123,513)	(13,418)
Purchases of certificates of deposit	(503,930)	-
NET CASH USED FOR INVESTING ACTIVITIES	(12,627,443)	(13,418)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Proceeds from bond issuance, net of discount of \$305,970	21,549,030	-
Payment of bond issuance costs	(575,240)	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	20,973,790	-
NET INCREASE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	10,029,228	769,003
Cash, cash equivalents and restricted cash at beginning of year	1,776,570	1,007,567
CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 11,805,798</u>	<u>\$ 1,776,570</u>

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

STATEMENT OF CASH FLOWS, Cont.

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash, cash equivalents and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash and cash equivalents	\$ 2,660,370	\$ 1,701,570
Restricted cash	9,045,428	-
Cash in escrow	<u>100,000</u>	<u>75,000</u>
Total cash, cash equivalents and restricted cash shown in the statement of cash flows	<u>\$ 11,805,798</u>	<u>\$ 1,776,570</u>
Cash paid for interest during the year; all of which is capitalized interest	<u>\$ 374,600</u>	<u>\$ -</u>
 <u>NON-CASH INVESTING AND FINANCING ACTIVITIES</u>		
Right-of-use assets obtained in exchange for lease liabilities in 2023	<u>\$ 14,837</u>	<u>\$ -</u>
Capitalized amortization costs of taxable revenue bonds included in property and equipment	<u>\$ 74,523</u>	<u>\$ -</u>
Capitalized amortization costs of tax exempt revenue bonds included in property and equipment	<u>\$ 13,719</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Academy of Health Sciences Charter School (the “Charter School”) is an independent public school established under the provisions of the New York State Charter School Act of 1998, enacted as Article 56 of the Education Law. The Charter School was chartered by the Board of Regents of the New York State Education Department (NYSED) in 2018 and its current charter is valid through June 30, 2024 and renewable upon expiration. The Charter School opened its doors to students in the Fall of 2019.

It is the Charter School’s mission to provide students in Rochester, New York with a safe, supportive, and intellectually engaging educational environment. The central philosophy of the Charter School is that strong student-teacher-parent relationships are essential to student motivation and achievement. The Charter School’s health science focus means that its students learn reading, writing, math, social studies, science and the arts through the lens of Health Sciences preparing the students to choose the best college and career path for them. Health Sciences is about life, service, science and innovating to help others thrive. The Charter School is approved to provide educational instruction to students in the fifth through eighth grades.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

These classes of net assets are defined as follows:

Net Assets Without Donor Restrictions – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment. The Charter School has \$1,717,142 and \$1,800,000 of board designated net assets at June 30, 2023 and 2022, respectively.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2023 and 2022.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue and support recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. The Charter School's state and local per pupil operating revenue qualifies as exchange transactions and the revenues are recognized over time.

The Charter School records substantially all revenues over time as follows:

State and local per pupil operating revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the districts and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances at their respective statement of financial position date:

	June 30,		
	2023	2022	2021
Grants and other receivables	\$ 101,207	\$ 44,551	\$ 14,371

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. Grant funds of approximately \$150,000 and \$496,000 at June 30, 2023 and 2022, respectively, are available for use in future years.

Cash and cash equivalents

Cash and cash equivalents include demand deposit and savings accounts and are maintained at financial institutions and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Certificates of deposit

Certificates of deposit represent certificates of deposit with maturities of twelve months or less. These assets are carried at their original cost plus interest earned. In the normal course of business, the account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in certificates of deposit.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The agreement requires \$25,000 be placed in escrow each of the first four years of operations and a balance of \$100,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2023 and 2022.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Bond issuance costs

Bond issuance costs, which consist of deferred financing charges, are stated at cost and are amortized over the term of the bonds, which vary from 5 to 35 years. The Charter School shows bond issuance costs as a deduction from the carrying amount of bonds payable, net on the accompanying statement of financial position.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Contributed services

Volunteers have donated significant amounts of time in support of the Charter School's activities. However, the value of these services is not reflected in the accompanying statements, as they do not meet the criteria for recognition as set forth under generally accepted accounting principles.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2020 through June 30, 2023 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$78,000 and \$80,000 for the years ended June 30, 2023 and 2022, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Leases

The Charter School leases its facility and equipment and determines if an arrangement is a lease at inception. Operating leases are included in operating lease right-of-use (ROU) assets, other current liabilities, and operating lease liabilities on the accompanying statement of financial position.

ROU assets represent the Charter School's right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As most of the leases do not provide an implicit rate, the Charter School uses an incremental borrowing rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the Charter School will exercise that option. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term.

The Charter School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating contracts to determine if they qualify as a lease, the Charter School considers factors such as if the Charter School has obtained substantially all of the rights to the underlying asset through exclusivity, if the Charter School can direct the use of the asset by making decisions about how and for what purpose the asset will be used and if the lessor has substantive substitution rights. This evaluation may require significant judgment.

Adoption of new accounting standard - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of ROU assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School adopted ASC 842 with the date of initial application of July 1, 2022.

The Charter School recognized and measured leases existing at July 1, 2022 (the beginning of the period of adoption) through a cumulative effect adjustment, with certain practical expedients available. Lease disclosures for the year ended June 30, 2022 are made under prior lease guidance in FASB ASC 840.

As part of the adoption of ASC 842, the Charter School elected practical expedients to account for the existing operating leases as operating leases under the new guidance, without reassessing (a) whether the contracts contain leases under the new standard; (b) whether classification of capital leases or operating leases would be different in accordance with the new guidance; or (c) whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

As a result of the adoption of the new lease accounting guidance, the Charter School recognized on July 1, 2022 beginning of the year of adoption a lease liability of \$374,608, which represents the present value of the remaining operating lease payments of \$391,821, discounted using the Charter School's incremental borrowing rate, and a right-of-use asset of \$373,704.

The standard had a material impact on the accompanying statement of financial position, but did not have an impact on the statement of activities and changes in net assets, nor statement of cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

Comparatives for the year ended June 30, 2022

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2022, from which the summarized information was derived.

New accounting pronouncement – credit losses

In June 2016 the FASB issued ASU 2016-13, "Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments" (ASU 2016-13), which requires entities to use a new impairment model referred to as the current expected credit losses (CECL) model rather than incurred losses. The new standard affects accounting for loans, accounts (trade) receivable, held-to-maturity debt securities, and other financial assets included in the scope. For non-public entities, the new standard is effective for fiscal years beginning after December 15, 2022, including interim periods within those fiscal years. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 24, 2023, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE B: LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	June 30,	
	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 2,660,370	\$ 1,701,570
Certificates of deposit	503,930	-
Grants and other receivables	<u>479,926</u>	<u>1,377,784</u>
Total financial assets available to management within one year	3,644,226	3,079,354
Less:		
Amounts unavailable for general expenditures within one year due to:		
Board designated net assets	<u>(1,717,142)</u>	<u>(1,800,000)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 1,927,084</u>	<u>\$ 1,279,354</u>

The Charter School has \$1,717,142 of board designated net assets. Although board designated amounts are not available for general expenditure, the Charter School expects to be able to use these amounts for the purposes described in Note J.

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash and cash equivalent accounts and certificates of deposit. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service, as well as the conduct of services undertaken to support those activities, to be general expenditures. In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for the years ended June 30, 2023 and 2022.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
Furniture and fixtures	\$ 64,880	\$ 59,950
Computers equipment	197,455	193,626
Construction in progress	<u>12,202,996</u>	<u>-</u>
	12,465,331	253,576
Less: accumulated depreciation	<u>208,697</u>	<u>141,692</u>
	<u>\$ 12,256,634</u>	<u>\$ 111,884</u>

Depreciation expense for the years ended June 30, 2023 and 2022 was \$67,005 and \$73,394, respectively.

Construction in progress at June 30, 2023 is comprised of a building and related renovations for the Charter School's permanent space which is scheduled to be completed during the year ending June 30, 2024. The estimated cost to complete construction is approximately \$4,600,000. Construction in progress is stated at cost. No provision for depreciation is made on construction in progress until such time as the relevant assets are complete and put into use.

The Charter School capitalizes interest cost and amortization incurred on funds used to construct property and equipment. The capitalized interest and amortization is recorded as part of the asset to which it relates and is amortized over the asset's estimated useful life. Interest cost capitalized was approximately \$374,600 during the year ended June 30, 2023. Amortization of bond issuance costs and bond discount that was capitalized was approximately \$88,200 during the year ended June 30, 2023. No interest cost or amortization was capitalized during the year ended June 30, 2022.

NOTE D: LEASES

The Charter School leases its facility from a third party with current monthly payments of approximately \$29,000, whereby monthly payments and square footage occupied escalated through June 2022. During 2022, the lease was renewed through July 31, 2023. Rent expense incurred under this lease was approximately \$349,000 and \$337,000 for the years ended June 30, 2023 and 2022, respectively. A security deposit of \$14,513 was paid by the Charter School relative to this lease and is included in deposits on the accompanying statement of financial position at June 30, 2023 and 2022.

The Charter School has operating leases for copiers. The leases have various remaining lease terms ranging from 1 to 5 years with total monthly payments of approximately \$660.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE D: LEASES, Cont'd

A summary of lease right-of-use assets and liabilities at June 30, 2023 are as follows:

	<u>Statement of Financial</u> <u>Position Classification</u>	
<u>Assets</u>		
Right-of-use assets	Other assets	<u>\$ 45,594</u>
<u>Liabilities</u>		
Current portion of lease liabilities	Current liabilities	\$ 65,259
Long-term lease liabilities	Other liabilities	<u>10,551</u>
		<u>\$ 75,810</u>

The components of lease expense were as follows:

Operating lease cost	<u>\$ 356,484</u>
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As of June 30, 2023, minimum payments due for lease liabilities for each of the five succeeding fiscal years are as follows:

	<u>Operating</u> <u>leases</u>
2024	\$ 66,132
2025	3,823
2026	3,452
2027	3,452
2028	<u>1,151</u>
Total lease payments	78,010
Less: Interest	<u>(2,200)</u>
Present value of lease liabilities	<u>\$ 75,810</u>

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE D: LEASES, Cont'd

Supplemental information for the year ended June 30, 2023:

Cash paid for amounts included in the measurement of lease liabilities:	
Operating cash flows paid for operating leases	\$ 326,888
Right-of-use assets obtained in exchange for new lease liabilities (non-cash):	
Operating leases	\$ 14,837
Weighted-average remaining lease term:	
Operating leases	0.95 years
Weighted-average discount rate:	
Operating leases	5.85%

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE F: CONCENTRATIONS

The Charter School's primary source of funding is obtained from the Rochester City School District and is reported as state and local per pupil operating revenue in the accompanying statement of activities and changes in net assets. This funding is received on a per pupil basis and was approximately 83% and 66% of the Charter School's total operating revenue and support for the years ended June 30, 2023 and 2022, respectively. For the years ended June 30, 2023 and 2022, approximately 14% and 33%, respectively, of total operating and support came from the federal government.

At June 30, 2023, approximately 79% of grants and other receivables are due from the federal government relating to certain grants and approximately 21% is due from New York State relating to per pupil funding. At June 30, 2022, approximately 97% of grants and other receivables are due from the Federal government relating to certain grants.

NOTE G: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the "Plan") for its employees. All employees are immediately eligible to participate in the Plan. The Plan allows for the Charter School to make a matching contribution to the Plan. The Charter School contributed approximately \$65,000 and \$49,000 to the Plan for the years ended June 30, 2023 and 2022, respectively.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE H: FUNCTIONAL EXPENSES

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses represents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Included in regular and special education are the salaries, occupancy and other services allocated to these programs based on the student population served. Other program expenses include social worker salaries at the Charter School and student support staff salaries. All other expenses are management and general expense. Depreciation expenses have been allocated based upon the use of the related assets.

NOTE I: RELATED PARTY TRANSACTIONS

Academy of Health Sciences Foundation's mission refers to financially supporting the formation and operation of charter schools. ASC-958-810 states that a not for profit must consolidate with a related party if there is both common board control and economic interest. As the Charter School has neither common board control nor an economic interest with Academy of Health Sciences Foundation, Academy of Health Sciences Foundation is not to be consolidated with the Charter School. Academy of Health Sciences Foundation's financial involvement with the Charter School was limited to supporting the Charter School during formation. No material transactions occurred between the Charter School and Academy of Health Sciences Foundation during the years ended June 30, 2023 and 2022.

NOTE J: NET ASSETS

Net assets without donor restrictions consist of the following:

	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
Undesignated net assets	\$ 1,707,218	\$ 1,136,569
Board designated net assets - facility	1,200,000	1,200,000
Board designated net assets - student recruitment	300,000	300,000
Board designated net assets - staff recruitment and retention	217,142	300,000
Invested in property and equipment and restricted cash, net of related debt	<u>240,030</u>	<u>111,884</u>
	<u>\$ 3,664,390</u>	<u>\$ 3,048,453</u>

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE K: BONDS PAYABLE

In August 2022, the Charter School entered into a purchase and sale agreement to acquire a facility for \$1,350,000. The facility will serve as the permanent location for the Charter School. In July 2022, the Charter School entered into a development agreement with a developer. The total project cost is estimated to be approximately \$17,800,000 which will be financed by the bond proceeds as disclosed below. In connection with the facility acquisition, the Charter School has entered into a Pre-Development and Reimbursement Agreement with the developer. Effective September 13, 2022, the amended Pre-Development and Reimbursement Agreement provides for an expense cap of up to \$5,453,772 to be paid by the Charter School.

On September 1, 2022, Monroe County Industrial Development Corporation provided construction and permanent financing through the issuance of \$21,115,000 Tax-Exempt Revenue Bonds (the "Series 2022A Bonds"), with interest calculated at 5% - 6% per annum, and \$740,000 Taxable Revenue Bonds (the "Series 2022B Bonds"), with interest calculated at 6.75% per annum, for a total of \$21,855,000 ("2022 Series Bonds").

The proceeds from the sale of the bonds, are to be used for: (a) acquire, renovate, furnish and equip an approximately 47,623 square foot building located on an approximately 4.17 acre parcel of land located at 1151 Ridgeway Avenue, Rochester, New York to serve as the new site of the Charter School's educational programs, (b) fund a capitalized interest and debt service reserve fund; and (c) pay certain costs and expenses associated with the issuance of the Series 2022 Bonds. The Charter School's obligations under the Loan Agreement will be secured by the Mortgage in favor of the Trustee.

Provisions of the debt provide for payments of interest only on the Series 2022A Bonds through June 2027, then principal and interest payments through maturity (July 2057), payments of interest only on the Series 2022B Bonds through June 2025, then principal and interest payments through maturity (July 2027).

Bonds payable consist of the following:

	<u>June 30, 2023</u>		
	<u>Series A</u>	<u>Series B</u>	<u>Total</u>
Series 2022A Bonds, interest ranging from 5%-6%, due July 1, 2027 through July 2057	\$ 21,115,000	\$ -	\$ 21,115,000
Series 2022B Bonds, interest of 6.75%, due July 1, 2025 through July 2027	-	740,000	740,000
Less: unamortized bond discount	(286,007)	(8,678)	(294,685)
Less: unamortized bond issuance costs	(122,574)	(375,709)	(498,283)
	<u>\$ 20,706,419</u>	<u>\$ 355,613</u>	<u>\$ 21,062,032</u>

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE K: BONDS PAYABLE, Cont'd

The aggregate amount of principal payments subsequent to June 30, 2023 are as follows:

<u>Year ending June 30,</u>	<u>Series A</u>	<u>Series B</u>	<u>Total</u>
2024	\$ -	\$ -	\$ -
2025	-	-	-
2026	-	235,000	235,000
2027	-	255,000	255,000
2028	20,000	250,000	270,000
Thereafter	<u>21,095,000</u>	<u>-</u>	<u>21,095,000</u>
	<u>\$ 21,115,000</u>	<u>\$ 740,000</u>	<u>\$ 21,855,000</u>

Bond issuance costs of \$575,240 and bond discounts of \$305,970 are being amortized over the life of the bonds. Amortization expense of \$88,242 was capitalized and is included in construction in progress at June 30, 2023. Capitalized interest on the Series 2022 Bonds for the year ended June 30, 2023 was \$374,622 and is included in construction in progress at June 30, 2023.

In connection with the bonds payable, the Charter School is required to maintain certain financial covenants. At June 30, 2023, the Charter School was in compliance with these covenants.

NOTE L: RESTRICTED CASH

Restricted cash includes amounts the Charter School is required to segregate in connection with the issuance of the Revenue Bonds Series A and B, as described in Note K. There was no restricted cash at June 30, 2022. At June 30, 2023, restricted cash consists of the following:

(A) Revenue fund	\$ 18,849
(B) Project fund	7,513,823
(C) Debt service reserve fund	<u>1,512,756</u>
	<u>\$ 9,045,428</u>

(A) The revenue fund was created for the purpose of receiving money from the Charter School to pay bond obligations.

(B) The project fund was created for the purpose of disbursing payments for project costs. Included in the project fund are capitalized interest funds for both the Series 2022A and Series 2022B Bonds.

(C) The debt service reserve fund was created for the payment of principal and interest on the Series 2022A and Series 2022B Bonds to the extent revenues of the Charter School are insufficient to make such payments.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE M: FINANCIAL IMPACT OF COVID-19 OUTBREAK

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$345,876 and \$1,634,166 of revenue relative to the ESSER grants during the years ended June 30, 2023 and 2022, respectively. As of June 30, 2023, the Charter School has \$150,486 of ESSER grants still available through September 30, 2024.

NOTE N: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter as granted by the New York State Board of Regents. The Charter expires June 30, 2024. The renewal process includes review by New York State Education Department (NYSED) of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. The School has submitted its application for renewal. Upon review of the application and results, NYSED will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS



BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Academy of Health Sciences Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Academy of Health Sciences Charter School, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 24, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Academy of Health Sciences Charter School's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Academy of Health Sciences Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Academy of Health Sciences Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Academy of Health Sciences Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Responses as item 2023-001.

Academy of Health Science Charter School's Response to Finding

Academy of Health Sciences Charter School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. Academy of Health Sciences Charter School's response was not subjected to the auditing procedures applied in the audit in the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rochester, New York
October 24, 2023

ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2023

Finding 2023-001

Statement of condition

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the Charter School's enrollment fell below 85% of the projected enrollment for 2022-2023 academic year and written approval from the Board of Regents of the New York State Education Department (NYSED) was not obtained.

Criteria and effect of conditions

During our audit, we noted the Charter School's charter agreement requires the Charter School to enroll no less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 75% of the projected enrollment for the 2022-2023 academic year.

Recommendation

We recommend the Charter School obtain written approval from NYSED if enrollment falls below 85% of projected enrollment for a given academic year.

Management response

The Charter School was in communication with NYSED about its enrollment; however, it will ensure to receive written approval should enrollment fall below 85% in future years.

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Wendy Ferrer

Name of Charter School Education Corporation:

Academy of Health Sciences

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

Chair, Development Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

7/25/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kevin Overton

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am a member of Harris Beach PLLC a law firm that provides general education legal services for the school. I am in the commercial real estate practice group and provide general legal services to the firm clients and have been with firm since 2004.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Harris Beach PLLC	General Education Legal Services	Approx. \$10k annually.	Kevin Overton	I do not handle any matters involving the charter school as those matters are handled by others throughout the firm.

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

July 26, 2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Brittany Rumph

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:
[Redacted Signature]

7/26/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Bradley Turner

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Academic Committee, Infrastructure Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

7/25/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Robert Hoggard

Name of Charter School Education Corporation:

Academy of the Health Sciences

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

Finance committee member, development committee member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted] _____

Business Address:

[Redacted] _____

E-mail Address:

[Redacted] _____

Home Telephone:

[Redacted] _____

Home Address:

[Redacted] _____

DocuSigned by:
[Redacted]
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7/25/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kevin Railey

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary, Academic Committee Co-Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

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7/25/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Louise Vella

Name of Charter School Education Corporation:

AHS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair of Governance committee; member of Finance Committee.

Chair of Governance, member of Finance Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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[Redacted] _____

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E-mail Address:

[Redacted] _____

Home Telephone:

[Redacted] _____

Home Address:

[Redacted]

7/25/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Erika Dooley

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

Committee chair - academic success committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



7/24/23

Signature

Date

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Patrica Gaitlin

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

text

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

7/25/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mario P. Urso

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board member and treasurer.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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Business Telephone:

[REDACTED] _____

Business Address:

E-mail Address:

[REDACTED] _____

Home Telephone:

[REDACTED] _____

Home Address:

[REDACTED] _____

[REDACTED]

July 25, 2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Warren Hern

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

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-

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Business Telephone:

None

Business Address:

NONE

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

7/25/2023

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michele M. Lawrence

Name of Charter School Education Corporation:

Academy of Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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[Redacted] _____

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E-mail Address:

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Home Telephone:

[Redacted] _____

Home Address:

[Redacted] _____

DocuSigned by:
[Redacted]

7/27/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL
Rochester, NY

Board Meeting Minutes
Monday, July 25, 2022

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Louise Vella, Erika Dooley, Mario Urso, Michele Lawrence, Robert Hoggard
Absent: Bradley Turner (excused), Kevin Railey (excused), Kevin Overton (excused), Wendy Ferrer (excused)

Others present: Tricia Gatlin (guest), Wanda Perez Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:34 pm.

II. Academic Committee Report

Erika reported that the committee discussed the school's grade-level retention policy and data on retained students in the 2021-22 school year. Wanda summarized updates to the state's test data release schedule.

III. Development Committee

Wanda reported that the committee has been working with a development consultant, and they are working on a gift acceptance policy and development plan.

IV. Infrastructure Committee

Wanda and Alison discussed the timeline for closing on the bond and new facility, and the construction schedule.

V. Governance

Louise summarized the annual process for disclosure of conflicts of interest. She stated that the committee is actively searching for any potential new trustees.

VI. Finance

Mario reported that the school's balance sheet shows a strong cash position with a substantial amount of equity. The school generated a surplus this year, and at an upcoming meeting the committee will discuss how to earmark reserve funds for key fiscal priorities. The June statements are still preliminary, but closing adjustments are in process.

Mario also stated that the Fiscal Year 2022 audit has begun.

VII. Approval of minutes

A motion was made to approve the minutes of the June 27, 2022 Board meetings.
MOTION CARRIED

- Motion: Louise Vella
- Second: Mario Urso
- Aye: All

VIII. Executive Session

The Board went into Executive Session at 6:18 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:28 pm.

IX. Principal's Report

Wanda summarized ongoing student recruitment efforts and status of enrollment for the 2022-2023 school year.

Wanda gave an overview of end-of-year assessment data in relation to the school's academic goals.

X. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 6:54 pm.

- Motion: Robert Hoggard
- Second: Louise Vella
- Aye: All

Board Meeting Minutes Monday, August 29, 2022

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Mario Urso, Louise Vella, Michele Lawrence, Kevin Railey, Kevin Overton, Robert Hoggard, Wendy Ferrer

Absent: Bradley Turner (excused), Patricia Gatlin (excused), Erika Dooley (excused)

Others present: Wanda Perez Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:31 pm.

II. Approval of minutes

A motion was made to approve the minutes of the July 25, 2022 Board meeting. MOTION CARRIED

- Motion: Louise Vella
- Second: Kevin Railey
- Aye: All
- Nay: None

III. Principal's Report

Academics: Wanda Perez-Brundage discussed the professional development work that staff have been engaging in throughout August. She gave an overview of the calendar of family events for the upcoming school year. Finally, she gave an overview of the curriculum themes, essential questions, standards, and anchor texts for various subjects. Wanda and Alison Tyler presented the school's 2022-23 District Safety Plan, 2022-23 Covid Safety & Reopening Plan, and Wellness Policy, highlighting changes and answering clarifying questions from Trustees.

Enrollment: Wanda summarized the current status of enrollment at each grade level. Wanda and Alison presented proposed revisions to the Enrollment Policy.

A motion was made to approve the District Safety Plan, Covid Safety & Reopening Plan, Wellness Policy, and Enrollment Policy. MOTION CARRIED

- Motion: Kevin Railey
- Second: Kevin Overton
- Aye: All
- Nay: None

IV. Academic Committee

Michele Lawrence reported that the state testing data was not available yet, but the committee had reviewed the school's plan for professional development and also discussed teacher morale.

V. Development Committee

Wendy Ferrer reported that the committee had reviewed a draft development plan and was providing feedback to the consultant.

VI. Infrastructure Committee

Kevin Overton reported that the bond has been posted. The full building permit for the new facility has been secured, and demolition and abatement work has begun.

VII. Governance Committee

Louise Vella reported that the committee has identified a potential new trustee and will begin conversations to assess interest.

VIII. Finance & Audit Committee

Mario Urso presented the school's year-end financial statements, and stated that the school ended the 2022 fiscal year with a good cash position and large accounts receivable due to covid stimulus funds. The school generated a surplus as planned in order to provide funds for several medium-term objectives.

A motion was made to approve the following statement: "The Board resolves to designate \$1,800,000 of the fiscal year 2022 surplus for the following purposes: \$1,200,000 for the new facility; \$300,000 for student recruitment; and \$300,000 for staff recruitment & retention." MOTION CARRIED

- Motion: Mario Urso
- Second: Kevin Overton
- Aye: All
- Nay: None

Mario also reported that the committee has reviewed proposed revisions to the Fiscal Policies & Procedures Manual and Records Retention Policy in detail and provided feedback. The committee recommends approval of both. A motion was made to approve the Fiscal Policies & Procedures Manual and Records Retention Policy. MOTION CARRIED

- Motion: Mario Urso
- Second: Michele Lawrence
- Aye: All
- Nay: None

Mario summarized the school's continuing disclosure obligations under the bond. The committee reviewed the proposed Continuing Disclosure Policy and recommended approval. A motion was made to approve the Continuing Disclosure Policy. MOTION CARRIED

- Motion: Mario
- Second: Kevin Overton
- Aye: All

IX. Executive Session

The Board went into Executive Session at 6:50 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 7:05 pm.

X. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 7:06 pm. MOTION CARRIED

- Motion: Robert Hoggard
- Second: Wendy Ferrer
- Aye: All
- Nay: None

Board Meeting Minutes
Monday, Sept. 26, 2022

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Mario Urso, Louise Vella, Michele Lawrence, Kevin Railey, Kevin Overton, Robert Hoggard, Wendy Ferrer, Erika Dooley, Patricia Gatlin, Bradley Turner

Absent: none

Others present: Wanda Perez Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:31 pm.

II. Approval of minutes

A motion was made to approve the minutes of the Aug. 29, 2022 Board meeting.

MOTION CARRIED

- Motion: Erika Dooley
- Second: Louise Vella
- Aye: All
- Nay: None

III. Principal's Report

Wanda Perez-Brundage described the start of the school year, noting strong staff but some challenges with bus transportation. She summarized enrollment and the Board discussed student retention at AHS.

Wanda shared preliminary analyses of state test data, and stated that further analysis would be presented next month once data has been released publicly for comparison. Wanda explained how the data will be used to plan interventions for individual students as well as inform overall strategy.

IV. Executive Session

The Board went into Executive Session at 6:19 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:25 pm.

V. Governance Committee

Louise Vella reported that the committee has begun planning the annual retreat. The committee is actively recruiting a new Trustee as well as looking at adding non-Trustee committee members.

VI. Academic Committee

Erika Dooley reported the committee talked about attendance, school culture, and instructional coaching this year.

VII. Development Committee

Wendy Ferrer reported that the committee discussed annual giving and major gifts, and is continuing to work with an outside consultant to develop plans.

VIII. Infrastructure Committee

Kevin Overton reported that the school has closed on a bond and on the new building. The school is monitoring construction progress and reviewing options for a contingency plan in case the new facility is not delivered on schedule. Finally, the committee and the school will be working on developing a medium-term facilities plan.

IX. Finance & Audit

Mario Urso reported that the school continues to have a good financial position and currently tracking towards a surplus. The reserve funds from last year's surplus are now reflected in the statements as equity. The school issued bonds to finance the new facility. The school's finances are aligned with the pro forma forecast.

X. Executive Session

The Board went into Executive Session at 6:52 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 7:01 pm.

XI. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 7:01 pm.

MOTION CARRIED

- Motion: Michele Lawrence
- Second: Kevin Railey
- Aye: All
- Nay: none

Board Meeting Minutes
Monday, Oct. 31, 2022

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Mario Urso, Kevin Overton, Robert Hoggard, Wendy Ferrer, Kevin Railey, Patricia Gatlin, Louise Vella, Michele Lawrence

Absent: Erika Dooley (excused), Bradley Turner (excused)

Others present: Wanda Perez Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:31 pm.

II. Approval of minutes

A motion was made to approve the minutes of the Sept. 26, 2022 Board meeting.

MOTION CARRIED

- Motion: Kevin Overton
- Second: Robert Hoggard
- Aye: All
- Nay: None

III. Governance Committee

Louise Vella reported that the committee has been planning the annual retreat, specifically working on compiling a Board calendar and identifying key topics for in-depth exploration.

IV. Finance & Audit Committee

Mario Urso reported on the annual audit and federal single audit. He explained that there were no audit adjustments, and the audit found no material weaknesses or significant deficiencies in internal controls; therefore they issued no management letter. He summarized the results and the year-end financial statements. Overall, the school had a strong year. A motion was made to accept the audit reports. MOTION CARRIED

- Motion: Mario Urso
- Second: Kevin Overton
- Aye: All

- Nay: None

V. Development Committee

Wendy Ferrer summarized the committee's work on identifying development opportunities. She discussed Board-level giving goals.

VI. Infrastructure Committee

Kevin Overton reported that construction of the new facility remains on schedule and on budget, and stated the school is reviewing options for contingency plans. The committee discussed the process for how school leaders and the Board monitor progress, budget, and quality control on the new building. He summarized challenges this year with transportation.

VII. Academic Committee

Kevin Railey reported that the committee will do an in-depth review of state test results at the next meeting, once comparative data is available, in preparation for the Board retreat.

VIII. Principal's Report

Wanda Perez-Brundage presented current enrollment figures.

IX. Executive Session

The Board went into Executive Session at 6:36 pm to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive session ended at 6:59 pm.

X. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 7:13 pm.

MOTION CARRIED

- Motion: Kevin Overton
- Second: Robert Hoggard
- Aye: All
- Nay: None

Board Meeting Minutes
Monday, Nov. 28, 2022

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Michele Lawrence, Wendy Ferrer, Mario Urso, Kevin Railey, Kevin Overton, Louise Vella, Robert Hoggard, Patricia Gatlin

Absent: Erika Dooley (excused), Bradley Turner (excused)

Others present: Wanda Perez Brundage, Alison Tyler

I. Call to Order

The meeting was called to order at 5:36 pm.

II. Principal's Report

Wanda Perez-Brundage summarized a safety incident earlier this month and explained that the incident was resolved very quickly with no harm. She summarized family, staff, and student communication and social-emotional support after the incident. She described additional safety measures that were immediately implemented based on family and staff feedback, as well as ongoing review of safety protocols and plans for the new facility.

III. Approval of Minutes

A motion was made to approve the minutes of the Oct. 31, 2022 Board meeting. MOTION CARRIED

- Motion: Kevin Overton
- Second: Wendy Ferrer
- Aye: All
- Nay: None

IV. Academic Committee

Wanda presented an overview of the 2022 state test results, which represents the first year of full results for AHS due to covid delays. Wanda described how the school is tracking compared to its own growth goals over the next seven years and compared to local charters and districts, and the Board discussed best practices. She identified growth areas particularly in math. She then discussed other sources of achievement data for interim progress tracking this year.

V. Development Committee

Wendy Ferrer reported that the committee has been making progress on a strategic plan that prioritizes development strategies for the school.

VI. Infrastructure Committee

Kevin Overton reported that the committee reviewed security protocols after the safety incident. In addition the committee reviewed the overall progress on the new building.

VII. Governance Committee

Louise Vella reported that the committee reviewed feedback from our newest trustee on the on-boarding process. The committee discussed strategies to recruit additional members. Finally, the committee has begun planning the retreat agenda including identifying a facilitator and guest speaker.

VIII. Finance & Audit Committee and Enrollment Update

Mario Urso reported that the school maintains a very good financial position from a cash and equity perspective. There is a significant amount of reserve funds and debt on the books related to the new facility. Overall, the position is strong due to surplus funds generated in prior years and the school has generated a surplus year-to-date.

Mario noted that our student enrollment is lower than originally budgeted, so the school and committee prepared an updated forecast that still projects a surplus. The Board reviewed the current forecast, and explained how the school is managing spending in response to enrollment and other changes. Mario also reviewed the bond covenants and stated that the committee still expects the school to meet the applicable requirements for this year.

Wanda reviewed current enrollment figures. She described strategies the school has utilized in prior years, and explained new strategies that are in progress for student recruitment and enrollment over the next several years.

IX. Adjournment

A motion was made to recognize and thank Alison Tyler for contributions to AHS.

- Motion: Kevin Overton
- Second: Michele Lawrence
- Aye: All
- Nay: None

Hearing no further business, a motion was made to adjourn the meeting at 7:01 pm.

MOTION CARRIED

- Motion: Kevin Overton
- Second: Warren Hern
- Aye: All
- Nay: None

Board Meeting Minutes **Monday, December 19, 2022**

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Michele Lawrence, Wendy Ferrer, Mario Urso, Kevin Railey, Kevin Overton, Louise Vella, Robert Hoggard, Patricia Gatlin, Erika Dooley, Bradley Turner

Absent: None

Others present: Wanda Perez Brundage

I. Call to Order

The meeting was called to order at 5:31 pm.

II. Approval of Minutes

A motion was made to approve the minutes of the November 28, 2022 Board meeting.

MOTION CARRIED

- Motion: Kevin Overton
- Second: Wendy Ferrer
- Aye: All
- Nay: None

III. Principal's Report

Wanda reviewed the enrollment update, introduced in-depth question and answer debrief with teacher Jessica Amory on AHS' current strengths and areas of growth. In addition, Wanda reviewed end of quarter 1 and I-Ready diagnostic data in preparation for the mid-year I-Ready data review at the January board meeting and end of Quarter 2 data at the February board retreat.

IV. Academic Committee

The academic committee provided their insight into the academic data thus far.

V. Development Committee

Wendy Ferrer provided an update on the fundraising plan as shared and developed on the committee including grants, in-kind contributions and how board members could focus their contributions towards the 8th grade DC Trip.

VI. Infrastructure Committee

Kevin Overton reported new construction at 1151 Ridgeway continues to be on track and overall on time. Highmark continues to provide weekly report updates and comprehensive monthly reports.

VII. Governance Committee

Louise Vella reported that the committee is continuing to pursue a parent board member and that planning for the annual retreat is ongoing.

VIII. Finance & Audit Committee and Enrollment Update

All monthly statements were reviewed and there are no significant changes, nor concerns at this time. A new forecast will be presented on a quarterly basis.

IX. Executive Session

Warren Hern motioned to go into executive session for employment contract related discussion. Louise Vella seconded. Recording was ended and Wanda Perez-Brundage exited the meeting.

X. Adjournment

Hearing no further business, a motion was made to adjourn the meeting at 7:11 pm.

MOTION CARRIED

- Motion: Kevin Overton
- Second: Warren Hern
- Aye: All
- Nay: None

AHS Board Meeting Minutes - Approved
Monday, January 30, 2023

Attending: Warren Hern, Mario Urso, Louise Vella, Michele Lawrence, Robert Hoggard, Wendy Ferrer, Kevin Overton; Kevin Railey, Erika Dooley

Absent: Bradley Turner

Call to Order: Warren Hern called the meeting to order at 5:34pm

Motion to Approve the Minutes of the December Board

Second:

Debate/Questions: None

Vote: The motion is approved.

Principal's Report

Principal Perez-Brundage provided an update on current enrollment; AHS current enrollment was reported as 294 down 6 from 300 at the November board meeting.

She also provided a staff spotlight on school culture with Ms. Kelli Ragin, 5-6 assistant principal and Regina Larkin, one of the 7-8 deans of students. They presented and discussed aspects of the school culture including “What does AHS look like and sound like and why? How does that compare to other schools? What is the vision for AHS' culture? What role do Deans of Students play in our key culture systems?”.

An update on new school safety protocols was provided. AHS is continuing to enforce a no backpack policy and check backpacks if they are brought to school as part of the metal detecting wand system. If students do bring bags or are allowed to for a sports reason bags are secured for the entire day and not returned until dismissal.

Young ladies are allowed to have smaller bags for personal hygiene items. As well, lunch boxes or bags are allowed, but they are checked and also held in bins in the classroom.

AHS is fully staffed with the exception of what has been the chief operating officer position. The position was reposted with a slightly different title, a Director of Finance and Operations, just to see if that opens up a different pool. Two interviews are currently scheduled with two strong candidates.

The new AHS building construction is well underway and moving with an end of July timeline in mind. There are no significant concerns with the timeline at this time.

Committee Reports

The Academic Committee reviewed mid-year I-Ready data and prepared to lead data discussions in small groups at the upcoming February board retreat. The overall data shows growth from the beginning of the year but also indicates the need for ongoing interventions and escalation of growth based on how many students enter the school more than 3 grades below grade level.

The Development Committee shared updates regarding ongoing grant writing work with Empreinte Consulting. In addition, to date the board has donated \$8900 collectively for the 8th grade DC Trip.

The Governance Committee reported on their final preparations for the February 11th board retreat including conducting a preparation meeting with Deb Hammner, the retreat facilitator, and conducting an analysis of the annual board survey results. The board retreat agenda has been shared already with the whole board and includes complete support documents that board members can preview before the retreat. Michael Good from the NYSCA is scheduled to be a keynote for the group on the current NYS Landscape for charter schools.

The Finance Committee reported on all financial statements and updated the board on the overall balance sheet. AHS continues in excellent financial standing. Mario Urso, committee chair, also reported that the committee is investigating the most beneficial and appropriate high yield investment vehicle for current surplus funds in order to ensure that in future years has continued financial stability especially for the purpose of meeting its debt covenants for the new facility.

Executive Session

No board member requested to move into executive session. Therefore, the motion to adjourn was made.

Motion to Adjourn

Motion: Warren Hern

Second: Robert Hoggard

Debate: None

Vote: Passed at 6:25pm

Board Meeting Minutes
Saturday, February 11, 2023

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Michele Lawrence, Wendy Ferrer, Mario Urso, Kevin Railey, Kevin Overton, Louise Vella, Robert Hoggard, Patricia Gatlin, Erika Dooley, Bradley Turner

Absent: None

Others present: Wanda Perez- Brundage

I. Call to Order

A. Meeting was called to order at 8:20am

II. Annual Board Business

A. The board reviewed the board structure and membership by hearing the Governance committee report lead by Louise Vella related to the following items

1. Election of Board Class and Officers
2. Committee Assignments
3. Identification of new Board Members and Volunteers
4. Recommendation for new Board Member

B. A motion to recommend the nomination of Brittany Rumph as a parent board member was made by Warren Hern and seconded by Michele Lawrence.

III. Adjournment: a motion was made to adjourn the annual board meeting at 8:53am and continue with the board's annual retreat activities

Board Meeting Minutes
March 27, 2023

Public Notice: notice provided at <https://ahscharter.org/about/board-of-trustees/>

Present: Warren Hern, Michele Lawrence, Wendy Ferrer, Mario Urso, Kevin Railey, Kevin Overton, Louise Vella, Robert Hoggard, Bradley Turner

Absent: Patricia Gatlin, Erika Dooley,

Others present: Wanda Perez- Brundage, Tim White, Brittany Rumph

● **Call to Order & Introductions**

- Meeting was called to order at 5:33pm by Michele Lawrence, Vice Chair

- Both Brittany Rumph, AHS Parent along with Tim White, new AHS Director of Finance and Operations, introduced themselves to the board.
- **Approval of Minutes**
 - After discussion on approval of board terms motion to approve was made, seconded and the minutes were approved
- **Principal's Report:**
 - Wanda Perez-Brundage shared updates regarding the current and planned enrollment including the planned hiring of a Student Recruitment & Marketing Manager. In addition, Perez-Brundage described the trip to Indianapolis scheduled for herself and Warren Hern at cost to E3 of Rochester. The visit will include school visits and discussion of how E3 can support charters in Rochester in innovative ways much like The Mind Trust. Finally an update was given on 6th grade trips to do field experiences at Jordan Health Center thanks to Linda Clark and her team. Buses were paid by the ESL Foundation.
 - The Enrollment Policy for School Year 2023-24 was discussed for renewal and approval. The policy does not have any changes to the policy approved previously.
 - Motion made, seconded and the policy was approved
- **Committee Reports**
 - **Consent Agendas for Development and Infrastructure Committees** were provided
 - A question was made about a minor break in mentioned at the new facility construction site and the concern was addressed. Mention of a plan for a playground at the new facility was also clarified. In addition, school bell times (start end) were discussed in regards to RCSD who ultimately dictates those based on their transportation contract.
 - Motion made, seconded and approved for agendas to be accepted
 - **Finance Committee Report** was delivered including an enrollment update and explanation of the proposed salary scale and the process of developing it including the external factors creating urgency for a salary scale change.
 - Motion made, seconded and approved for the salary scale to be accepted
 - **Academic Committee Report**
 - The committee reported that they have developed a new dashboard and it is in process of final edits and the addition of the data that exists. Wanda made updates to the calendar that helps board members know critical topics throughout the year. A walk through of the new dashboard was provided to the full board by Michele.
- **Executive Session Called for Personnel Discussion of Principal/CEO Evaluation**
 - Motion made, seconded and approved to go into Executive Session
- **Adjournment:** a motion was made to adjourn the annual board meeting at 7:13pm

AHS Board Meeting Minutes - Approved
Monday, April 24, 2023

Attending: Warren Hern (late), Mario Urso, Louise Vella, Michele Lawrence, Brittany Rumph, Robert Hoggard, Wendy Ferrer

Absent: Bradley; Kevin Overton; Kevin Railey

Reintroduce: Brittany Rumph – Parent Representative Board Member

Call to Order: Michele Lawrence called meeting to order

Motion to Approve the Minutes of the March Board

Second: Mario Urso/ Louise Vella

Debate: Election of Board Class at the Annual Board Meeting.

Vote: The motion is approved.

Principal's Report

Indianapolis Mind Trust

E3 (Sebron Johnson, COO) started Verdis Public Charter School and continues to galvanize the community to support charters. They sponsored a trip to the Mind Trust, which is focused on education reform in Indianapolis.

The group visited a K-5; K-6; and HS, all in buildings (100K sq ft+) provided by Indianapolis Public Schools. There was a strong school culture at these schools, which took about 3 years to gain some traction, which then led to an expected annual academic improvement rate of 10%/year. This kind of growth can be expected from high-quality schools, not the “average” school.

The Mind Trust invested \$1.5 - \$2.0M across 17 charter schools supporting professional development. The programs offered by the Mind Trust are on an opt-in basis, based on each school's need. The Mind Trust uses former school leaders to facilitate program development and the awarding of grant funding.

The visit validated the investments AHS has made in school culture, professional teacher development and coaching by the school leader, and our facilities are significant and in line with their approach. There are opportunities for AHS in articulating our core values for parents. It's embedded in cultural efficacy. We have an opportunity to make this more sticky, with 3 core values in our charter renewal.

Enrollment was not an issue because these were all schools that the charter organizations have assumed with an existing student body. They do consider how to tell their unique charter school story, in order to engage students and families in order to inspire growth over time.

Warren told Mind Trust that AHS would be supportive of forming this kind of organization in Rochester, even though it could be several years until a local organization reaches the level of Indianapolis, where there is strong support from the city school district and large, local employers.

One high school had a focus on accelerated learning. Every student was either enrolled in a community college class or a trade-related job, to really link them with their professional future. Most students had earned 2 years of college credit before starting college.

Indiana has transitioned to using a minimum SAT score (standards-based) for graduation.

New York State Testing

Last week wrapped up NYS ELA Testing. Make-up testing occurs this week with 6 opt-outs in 284 students, which is good participation. The most prevalent reason for opting-out is parent concern over child stress and/or retention related to test results. Ms. Brundage shared several positive comments from teachers, that positively reflect the ways in which school culture is supporting their success in testing. The final week in April will be NYS Math Testing. Science state testing for 8th grade occurs at the end of May.

Consent Agendas

Infrastructure Committee

Motion to Approve: Wendy Ferrer

Second: Louise Vella

Debate: None

Vote: Passed

Development Committee

Motion: Warren Hern

Second: Robert Hoggard

Debate: None

Vote: Passed

Academic Committee

NYS Designation of AHS as needing Comprehensive Support & Improvement

NYS designated AHS with an academic status (based on NYS test results in ELA and Math and chronic absenteeism) of **Comprehensive Support and Improvement**, based on SY21/22 data. AHS needs to develop and implement a comprehensive improvement plan for SY23/24, with stakeholder input (teachers, parents, & students) by 8/1/2023. There is no longer a NYS site-visit as part of this process. It remains unclear whether Charters need to complete this, but Susan Gibbons will get back to us with additional information. Any response would be expected to align with our Charter Renewal. We want to achieve LSI status.

Regarding the metric around chronic absenteeism, the school based team has done a lot to work with parents and child-protective service on improving attendance.

The NYS website will have this status posted. Discussion on the impact of this public information was discussed.

Mid Term Charter Review

Principal Perez-Brundage responded briefly in the Mid Term Action Plan, considering that we are already $\frac{3}{4}$ of the way through the year, and on the advice of our charter liaison. However, it is helpful for the board to understand all the areas of concern, which we will address more comprehensively in the Charter Renewal.

Academic Performance

Enrollment vacancies can adversely impact academic performance, when it brings in students from other schools, who Disaggregate the increase for students who have been with us for 2 years vs those who have not. The iReady assessments can also be used to provide information on how we have closed gaps for new students.

Action Plan for Charter Renewal Application

We are in the last quarter of our 4th year. Our renewal application is due 8/1/2023. Mrs. Perez-Brundage presented a schedule for developing this application along with her team. It includes multiple feedback sessions from the Board.

The Charter Renewal Guidance is currently “under development”. There is an 18-page charter renewal policy with some information to keep in mind. The Regents Oversight Plan indicates why we need to apply for renewal. There is a list of charter schools that need to apply for renewal this year. We are listed under the 2015 Performance Framework, which may be inaccurate, because in our Mid Charter Review, we used the 10 benchmarks from the 2019 Performance Framework.

Mrs. Perez-Brudage will be holding a retreat with her leadership team and then will disseminate that work to committees and a full board session. Sessions will be recorded and available for review. We need our end of year NYS Testing data to complete Benchmark 1, along with our other assessments, which will be completed in June.

Standards Mastery Dashboard -Erika Dooley, Academic Committee Chair

Standards Mastery is a term referring to the learning standards NYS requires by grade level. Today we are looking at how students measure up to the standards they are expected to know at this point. The tests are made by our teachers, using a selection of standardized questions. This helps us understand whether our teaching strategies are effective. In the first quarter, it measures only the first 10 weeks, but in subsequent quarters, the standards are cumulative. Ms. Dooley provided a QR code with a link to sample standards by grade.

The ELA graph shows the less desirable colors (orange and red) are decreasing. It's confusing why the desirable colors (green and blue) fluctuate. This is because the number of standards are cumulative and the skills don't necessarily build on each other. In addition, teachers build in more difficulty to build student stamina on test taking prior to the Q3 ELA and Math tests.

Mario Urso asked whether there is a core group of people who are failing? CEO & Principal Brundage indicated that the team does look into this data in greater detail to confirm that our assumptions are correct. The Academic Committee Chair indicated that she keeps focused on whether there is a consistent group in the red zone. Louise asked whether there may be a positive correlation between an increasingly poor attendance with poor student performance. Part of our job is to identify barriers (e.g. absenteeism) and think about how to improve on them.

Louise Vella asked if the data can be used to evaluate teacher performance. Ms. Dooley indicated that it can be but is not directly tied to AHS' current performance management framework. The data is used to inform professional development and coaching of teachers.

Ms. Dooley also reviewed the Math performance on standards mastery, pointing out a significantly larger block of red. This aligns with our NYS testing results. The trend is positive. While it may be frustrating to look at data like this, Ms. Dooley wanted to note that it takes a lot of confidence for Principal Perez-Brundage to be transparent with poor data and for the Board to critically examine and discuss this data.

Ms. Brundage pointed out to the Board that the school reviews AHS' Standards Mastery results (we create) compared to their proficiency performance on NYS Tests.

Academic Committee

Motion: Warren Hern

Second: Louise Vella
Debate: None
Vote: Passed

Finance Committee

We are in a positive financial position with a surplus in March with an annual surplus > \$500K. Enrollment continues to be a significant challenge. The committee, Ms. Brundage and Mr. White are working on the SY23/24 Budget. A final budget is expected to be reviewed with the Board in May.

Mr. Urso expects to invest \$1M of our \$3.5M at a rate of 4.5 – 5.0%, which will further solidify our performance.

Our current enrollment is 284 students. Our bond offerings and proposed budget projected enrollment of 384 students. The committee had a lot of discussion about how to increase 5th and 6th grade enrollment. We ultimately need to enroll 450 students by SY24/25. Ms. Brundage is hiring a student Recruitment Manager in addition to neighborhood recruiters. The prime recruiting season is June – August. Ms Brundage is interviewing several candidates in early May and hopes to introduce the new person at the May Board meeting and review a comprehensive recruitment plan.

The lottery was held last week, with at least 30 applications per grade and a significant amount of 7th grade applications.

Finance Committee

Motion: Warren Hern
Second: Erika Dooley
Debate: None
Vote: Passed

Executive Committee

Motion to Move into Executive Committee

Motion: Warren Hern
Second: Robert Hoggard
Debate: None
Vote: Passed

Motion to Adjourn

Motion: Warren Hern
Second: Robert Hoggard
Debate: None
Vote: Passed

AHS Board Meeting Minutes - Approved
Monday, May 22, 2023

Attending: Warren Hern, Mario Urso, Louise Vella, Wendy Ferrer, Kevin Overton, Tim White, Robert Hoggard, Wanda Perez-Brundage

Absent: Bradley Turner; Kevin Railey, Michele Lawrence, Brittany Rumph

Call to Order: Mario Urso called meeting to order

Motion to Approve the Minutes of the April Board

Second: Mario Urso/ Louise Vella

Vote: The motion is approved.

Principal's Report

New York State Testing

- Wanda shared science state testing for 8th grade occurs at the end of May and preparations are ongoing. She shared various examples of helping students and staff finding moments of joy and levity for the students before the stress of testing at the end of the year

Teacher Appreciation

- AHS gifted Red Wings tickets for the staff and they were able to bring their families as another action of appreciation during May (Teacher Appreciation).

Professional Development

“Learning to Thrive” as part of the final theme for the year and ongoing professional development, each teacher planned and led a 10-minute development session for small groups of colleagues. The staff overwhelmingly reported the value of the format and learning that was shared.

Approval of The AHS School 23-24 Calendar

Motion to Approve - Warren Hern

Second - Mario Urso

Vote: Motion Approved

Consent Agendas

Infrastructure Committee

Motion to Approve: Warren Hern

Second: Kevin Overton

Debate: None

Vote: Passed

Development Committee

Motion: Warren Hern

Second: Kevin Overton

Debate: None

Vote: Passed

Governance Committee

Motion: Warren Hern

Second: Kevin Overton

Debate: None

Vote: Passed

Motion to Approve Non-Board Committee Member – Mathew Spargue

Matthew has volunteered to join the Finance Committee and is a CPA.

Motion: Kevin Overton

Second: Warren Hern

Debate: None

Vote: Passed

Committee Reports

Academic Committee - Erika Dooley, Academic Committee Chair

Staffing Plan

Principal Perez-Brundage shared the new positions, movement within the school and open positions for next year. Positions are being expanded to add back two original fifth grade classrooms and to expand the instructional coaching team. Three new positions in total are being added.

Charter Renewal Application

Committee reviews the Charter Renewal Application Timeline. There will be board feedback and input requested with the final draft completed by July 15th before deadline in August.

Student Retention Recommendations

Retention for students who are retained in a grade because they have not made academic achievement to be successful in the next grade. Previous research reported that retention did not help students' academic achievement but more recent data is showing that it can be beneficial for specific students. If a student is recommended for retention, two rounds of letters are sent out to families and then there is a joint decision made between the school and families. Data is collected and the student is monitored to measure the success of the student and impact of the retention.

Warren Hern asked for clarification of the policy pertaining to retaining students more than once. Principal Perez-Brundage explained that the norm in education is to not retain more than once due to social, emotional, and academic factors. Students who are retained are closely monitored and if progress is not being made during the retention year there are other avenues taken to identify additional support the student may need.

New Hire Process

Erika Dooley and Principal Perez-Brundage explained the current procedures for new hire demo lessons. Principal Perez-Brundage stated she is utilizing the leadership team more to assist with the process and share feedback.

Finance Committee - Mario Urso, Chair

Enrollment Update

Principal Perez-Brundage shared current enrollment is 283. Focus is on enrolling new students for next year. A new Student Recruitment and Marketing Manager begins on June 5th. Kara Brown is eager to join the staff and has already reached out with what she can be preparing.

Mario Urso asked if Principal Perez-Brundage would be working with the new person to develop a marketing plan and maximize her impact. Principal Perez-Brundage discussed they will be continuing current marketing strategies but will also be exploring some other out of the box strategies.

Warren Hern said it would be interesting to have her once she gets settled in to bring a year-round marketing plan. Principal Perez-Brundage said it was reasonable to expect at the July meeting Mrs. Brown could present a 30 to 60-day plan and then in October do a presentation with a year-round plan.

Warren Hern brought up that the budget for the 2022 – 2023 school year was originally based on an enrollment of 370 but we are currently at 283. That was before the removal of two 5th grade classes which impacted the current numbers.

Budget Update

Mario Urso shared that the Finance Committee did approve for recommendation to the board the 2023 – 2024 budget. The school was successful in implementing an investment strategy program for the year and anticipated a return of between 4.5 – 5%. The current financial position is strong and any previous shortfalls due to enrollment have been made up with expenses being below budget.

Budget for 2023 – 2024 and a one-page summary were provided to the Board to review. Budget is based on 384 students which is a substantial increase so supports the need for the Student Recruitment and Marketing Manager.

Next year the school will need to generate income for the principal and interest payments for the new building. A contingency plan will be made if the enrollment does not meet 384 for which the budget is planned upon.

Tim White stated it will be key for the Board to stay involved in the marketing plans as the 2023 – 2024 school year approaches.

Erika Dooley asked if the new school set up costs were included in the budget and Mario Urso and Tim White both stated yes.

2023 – 2024 Budget Approval

Motion: Mario Urso

Second: Warren Hern

Debate: None

Vote: Passed

Other Business

Warren Hern shared the New York Charter Association gathered Charter School leaders in Rochester and included a group, E3. The focus of E3 has been to improve the education in Rochester, primarily through charter schools. They have created a central registration process to help parents find what is best for their students. A new CEO is stepping into the President role and the group will be changing the name to EDCEPTIONAL.

Some other information shared at the New York Charter Association was regarding the number of charter schools allowed. The state has a cap on the number of schools approved as a charter school. A number of schools referred to as zombie schools were granted approval but never opened so those will be eliminated and allow for new schools to apply for approval.

Motion to Adjourn

Motion: Mario Urso
Second: Warren Hern
Debate: None
Vote: Passed

AHS Board Meeting Minutes
Monday, June 26, 2023
5:30pm

Attending: Warren Hern, Mario Urso, Louise Vella, Wendy Ferrer, Kevin Overton, Tim White, Robert Hoggard, Tricia Gatlin, Kevin Railey, Michele Lawrence, Wanda Perez-Brundage

Absent: Bradley Turner, Brittany Rumph, Erika Dooley

Call to Order: Michele Lawrence called meeting to order

Motion to Approve the Minutes of the May Board

Second: Louise Vella
Debate: None
Vote: The motion is approved.

Principal's Report

Events & Celebrations –

Principal Perez-Brundage shared the success of the last week of school and graduation ceremony. The graduation was a very special time for the staff, students, and families.

Wanda shared some student data snapshots. More student data will be shared in depth in July to the board and to the state.

Michelle Lawrence asked a question about the iReady report Wanda shared. She explained that the report gives a grade level approximation based on the students' performance of the assessment.

Kevin Railey asked how the students approach these tests and if they take them seriously. Wanda shared stamina is an issue that is seen more since Covid but overall the school sees students doing better and focusing more.

Louise Vella asked if the students' grades are matching what the performance assessment data shows. Wanda shared she would be able to answer that more in depth in July once all the student data is analyzed.

One of the school's charter school goals is that our students will either be at or above the 50% percentile or make 5% percentile points worth of growth.

Louise Vella asked how this data is used in the classroom. These assessments are given 2 -3 times a year so they are helpful but not as the only day. There is more data that informs day to day instruction. This gives them an idea of areas of weakness and strengths but it is more useful for them to use their standards based assessments that they do more often.

The National Report Card on achievement was published and shared by Wanda. It is given to 4th and 8th graders every year and has been given for decades. The report shows a significant decline from 2020 – 2023. In July, Principal Perez-Brundage wants to show the board how this would look compared to AHS students.

Louise Vella asked if there are notes made on students such as performance or attendance that goes with the data to help give a full picture of the student. Wanda shared that the teachers do provide more information about the student as part of their grade level team discussions and that teachers use spreadsheets provided to them that compare various data sources all in one place and these spreadsheets are used when retention discussions are had by staff.

Next year the school will utilize a platform called Lin It. It will be used by the data specialists to create dashboards to help analyze data and help teachers see data comparatively in even better ways.

Consent Agendas

Development Committee

Motion to Approve: Kevin Overton

Second: Warren Hern

Debate: None

Vote: Passed

Committee Reports

Academic Committee

Renewal Timeline

State has delivered the final guidelines and Principal Perez-Brundage has updated the timeline for the Board. On July 6th the final outline will be shared and the first draft will be ready on July 15th before the July 20th feedback session.

Wanda shared there will also be a renewal 5-year budget as well as address the other operational and board facing benchmarks. The draft will be ready on July 24th before the meeting on the 27th.

Wanda aligned the committee meetings with the feedback sessions.

Final application will be ready on August 7th with a targeted date of August 10th for final review. It is due on August 15th for benchmarks 2 – 10. October 2nd the achievement data benchmark is due.

SY2324 Staffing Plan

Principal Perez-Brundage shared the current status in the hiring plan. Math and Science in the upper grades are the hardest spots to fill. The school is closing in on being 100% staffed by the July board meeting.

Academic Committee Minutes

Motion: Warren Hern

Second: Kevin Railey

Debate: None

Vote: Passed

Infrastructure Committee

Recruitment Plan

Committee met with the new marketing director, Kara Brown and had a productive conversation about her ideas for how to increase enrollment.

Discussed the talking points and scripts to be used if there were to be an emergency situation. The draft scripts will be vetted with a private PR firm to ensure they are on point. There will also be a chain of command flow of who will be communicating and when.

Building Update

Discussed updates on the new building and saw photos of where the building is in the process. Project currently on time and on budget. There was a concern with electrical panels arriving in time so some refurbished panels were purchased but looks like the new panels will arrive in time and if so they will be used and the others will be returned.

Waiting to hear back from some property management groups who were sent proposals. Once the committee hears back and evaluates the options will be brought to the board for review.

Principal Perez-Brundage added that the scripts will be part of the Safety Plan and will be presented to the board in August for approval.

Enrollment Update

Principal Perez-Brundage shared a chart tracking enrollment that was started on June 12th after the new marketing director started. The current challenge is getting accepted students to return their documentation to move to enrolled. Events have been happening to engage the community and increase conversations with families. Special emphasis on recruiting 5th graders and one main strategy to reach these families is door to door recruitment.

Warren Hern asked about what contingency plan is in place if the number of 5th graders needed to fill seats doesn't enroll in time for school to start. Principal Perez-Brundage shared there is a contingency plan the finance committee has developed with Tim White and herself if this were to occur.

Infrastructure Minutes

Motion: Warren Hern

Second: Mario Urso

Debate: None

Vote: Passed

Finance Committee

Mario Urso asked for the data on how many students were part of the 8th grade graduation that had been at the school since 5th grade. Principal Perez-Brundage took note and said that would be included in the data presented next month.

Budget currently at a surplus for the year even with the current year shortfall.

2023 – 2024 budget has already been approved but there was a contingency planning regarding enrollment numbers. There have been various strategies discussed and a specific plan developed that takes into consideration in terms of impact on both the cost savings and program.

The school was successful in implementing an investment strategy program for the year and has invested 1 million and anticipates a return of between 4.5 – 5%.

Finance Meeting Minutes

Motion: Warren Hern

Second: Michele Lawrence

Debate: None

Vote: Passed

Other Business

Board Meeting Calendar SY23-24

Motion to Approve Calendar

Motion: Kevin Overton

Second: Louise Vella

Debate: None

Vote: Passed

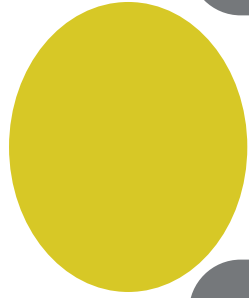
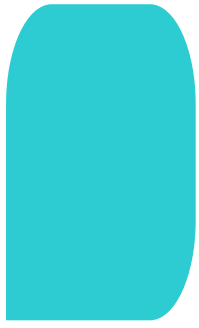
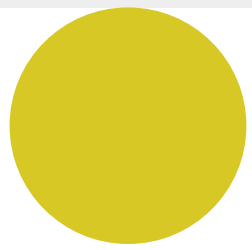
Motion to Adjourn

Motion: Kevin Overton

Second: Robert Hoggard

Debate: None

Vote: Passed



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL School Calendar 2023-2024

WELCOME to the 2023-2024 SCHOOL YEAR AT AHS!

This calendar provides all school days and school closure days.
Closure dates may change and any changes will be communicated to all families.
The **Events & Assessments Calendar** will be published separately and provided to families with monthly updates.

Normal School Day Hours: 8:45am - 4:15pm
Early dismissal Friday Hours: 8:45am - 1:00pm

CALENDAR KEY

Total Student Instructional School Days	180
First and Last Day of the School Year + Make Up Day	
Dismissal for All Students at 1:00PM	
No School for Students Only	
No School for Students or Staff	

Please refer to the Events and Assessments Calendar for Other Dates

1151 Ridgeway Avve
Rochester, NY 14615
ahscharter.org ~ 585-254-1003

All Dates Subject to Change

September 2023

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 4: Labor Day Holiday, Building Closed
September 6: First Full Day of School for All Students
September 8, 15, 22, 29: 1:00pm Dismissal for Students

Student Days: 18

October 2023

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 9: Indigenous Peoples' Day (School Closed for All)
October 6, 13, 20, 27: 1:00pm Dismissal for Students

Student Days: 21

November 2023

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November 7: Professional Learning Day (No School for Students)
November 10: Veteran's Day (School Closed for All)
November 22-24: Thanksgiving (School Closed for All)
November 3 and 17: 1:00pm Dismissal for Students

Student Days: 17

December 2023

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 1, 8, 15, 22: 1:00pm Dismissal for Students
December 25-29: Winter Break (School Closed for All)

Student Days: 16

January 2024

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 1: New Year's Day (School Closed for All)
January 5, 12, 19, 26: 1:00pm Dismissal for Students
January 15: Dr. Martin Luther King, Jr. Day (School Closed for All)

Student Days: 21

February 2024

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

February 2, 9, 16: 1:00pm Dismissal for Students
February 19: President's Day (School Closed for All)
February 20-23: February Break (School Closed for All)

Student Days: 16

March 2024

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March 1, 8, 15, 22: 1:00pm Dismissal for Students
March 29: Good Friday Holiday (School Closed for All)

Student Days: 20

April 2024

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April 1-5: Spring Break (School Closed for All)
April 12, 19, 24: 1:00pm Dismissal for Students
April 22: Professional Learning Day (No School for Students)

Student Days: 16

May 2024

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 3, 10, 27: 1:00pm Dismissal for Students
May 17: Professional Learning Day (No School for Students)
May 24*: Professional Learning Day (No School for Students)
May 27: Memorial Day (School Closed for All)

*May 24th is an Emergency Make Up Day
Student Days: 20

June 2024

S	M	T	W	TH	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

June 7, 14, 21: 1:00pm Dismissal for Students
June 19: Juneteenth Holiday (School Closed for All)
June 24: Last Day for Students

*June 25th is an Emergency Make Up Day
Student Days: 15

Part I: General Information and Fire/Life Safety History

Inspection Date

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Address *

Telephone # *

5. Does the District lease the building or spaces within the building to others? YES NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet:

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
 Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
2	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
3	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
4	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
5	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
6	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
7	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
8	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
9	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
10	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
11	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
12	<input type="text"/>	<input type="radio"/>	<input type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8d. Average time to evacuate facility was: minutes seconds

8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District _____
 Facility # _____

Building Name _____

Part II-A (to be completed for public schools only - except "Big 4")				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2				08A-2				13A-2				19E-1			
01B-1				08B-2				13B-2				19F-1			
01C-1				08C-2								19G-1			
01D-1				08D-2				14A-2				19H-2			
01E-1				08E-2				14B-2							
				09A-2				14C-2				20A-1			
02A-2				09B-2				14D-1				20B-1			
02B-1				09C-1				14E-1				20C-1			
02C-3				09D-1				15A-2				21A-3			
02D-1				09F-2				15B-1				22A-3			
02E-2				09G-2				15C-2				22B-3			
02F-3				10A-2				15D-2				22C-3			
02G-2				10B-2				15E-1				23A-1			
				10C-1				16A-2				23B-1			
03A-3				10D-1				16B-2				23C-1			
03B-1								16C-2				23D-2			
				11A-2				16D-2				24A-3			
04A-2				11B-1				17A-3				25A-1			
04B-2				11C-2				17B-2				25B-1			
04C-1				11D-2				17C-2				25C-1			
				11E-1				17D-2							
								17E-1							
05A-3								17F-3							
05B-2				12A-1				17G-1							
05C-2				12B-3				17H-2	X	4/3/23					
				12C-2				17I-2							
06A-1				12D-2				17J-1							
06B-1				12E-1				17K-1							
06C-1				12F-1				17L-1	X	4/3/23					
06D-2				12G-1				18A-2							
06E-3				12H-1				18B-2							
06F-1				12I-1				18C-2							
06G-1				12J-1				18D-2							
06H-2				12K-1				19A-3							
				12L-1				19B-2							
07A-3				12M-1				19C-1							
07B-2				12N-1				19D-1							
07C-2				12O-2											

All schools complete Section 8 only if the building has electrically-operated folding partitions.

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector _____
 The Inspector has been provided with a copy of the previous year's school fire safety report:
 Yes No

Initial Inspection: Name Reed Aved Registry # 0916-0218 (26E-4)
 Fire Safety Inspector: Date 4/3/23
Final Inspection (if required): Name _____ Registry # _____ (26F-4)
 Fire Safety Inspector: Date _____

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRIAN ANTEN Telephone #: (585) 428-6905
Title: FIRE INSPECTOR Certification # 0916-0218
(as designated by the NYS Department of State)
Email: BRIAN.ANTEN@CITYOFROCHESTER.GOV

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date _____ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: _____ Telephone #: (____) _____
Title: _____ Email: _____
Signature _____.

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: _____ Telephone #: (____) _____
Title: _____
Email: _____ Signature _____.

*University of the
Education*  *State of New York
Department*


CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:
NAZARETH ACADEMY
1001 LAKE AVENUE
ROCHESTER, NEW YORK 14613

Building ID: 261600928001

DISTRICT:
ACADEMY OF HEALTH SCIENCES CS
WANDA PEREZ-BRUNDAGE
1001 LAKE AVE
ROCHESTER, NEW YORK 14613

Issuance Date: June 01, 2023
Effective Date: May 01, 2023
Expiration Date: May 01, 2024



Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED