# Perkins V Final Narrative Report: Program Year 2024-25

This report captures enrollment and performance information about the previous grant year. In Section I. Special Populations, provide counts of the total number of students served across all programs. In Section II. Evaluation, report on all projects funded with Perkins in the 2024-25 program year by providing outcome information that relates to goals set forth in the 2024-25 application for funds. Provide details for each funded action step.

|  |  |  |  |
| --- | --- | --- | --- |
| Agency |  | Project number |  |
| Contact person |  | Telephone number |  |
| E-mail address |  | Fax number |  |

# ****Special Populations****

Provide the number of students served disaggregated by demographic and special population group. Each CTE student should be counted either as a general education CTE student or a CTE student with a disability. The total will be a non-duplicated count.

|  |  |
| --- | --- |
| **Population** | **Number** |
| General education CTE students |  |
| CTE students with disabilities |  |
| Total |  |

Provide the number of students from the total above who are members of the following special populations. This is a duplicated count. If a student meets the description of more than one population, add them to each count.

|  |  |
| --- | --- |
| **Population** | **Number** |
| Individuals with disabilities |  |
| Individuals from economically disadvantaged families |  |
| Individuals preparing for non-traditional fields |  |
| Single parents, including single pregnant women |  |
| English language learners |  |
| Homeless individuals |  |
| Youth who are in or have aged out of the foster care system |  |
| Youth with a parent in the armed forces and who is on active duty |  |

# ****Evaluation****

# Needs Addressed in Year 2024-25

Objectives: Please transfer each “Action Step” and corresponding “Outcome” used in your 2024-25 application forms:

**Action Step One**

**Describe proposed action:**

**Activities carried out to achieve the objectives:**

**Projected Outcome:**

**Actual Outcome:**

Met objective

Did not meet objective, please explain:

**Evaluate the activities above by providing additional outcome data, including the results of any exit surveys of students who have participated in the effort, completions rates, increase in pass rate of technical skills assessment, etc.**

**Indicate which of the Perkins Uses of Funds were met with this project. Check all that apply:**

| **Perkins V Use of Funds** | **Met with this project** |
| --- | --- |
| Offering students career exploration and career development activities |  |
| Providing instructors professional development |  |
| Building the skills students need to pursue careers in high skill, high wage, or in-demand industry sectors |  |
| Supporting integration of academic skills into CTE programs and programs of study |  |
| Planning and carrying out elements that support the implementation of CTE programs and programs of study that result in increasing student achievement |  |
| Developing and implementing evaluations of the activities carried out with Perkins funds |  |

**How did this project benefit students and improve programs?**

**How did this benefit staff/administration?**

**What were the lessons learned from this project?**

**What further modifications may be needed in the future to move work of this priority forward?**

**Action Step Two**

**Describe proposed action:**

**Activities carried out to achieve the objectives:**

**Projected Outcome:**

**Actual Outcome:**

Met objective

Did not meet objective, please explain:

**Evaluate the activities above by providing additional outcome data, including the results of any exit surveys of students who have participated in the effort, completions rates, increase in pass rate of technical skills assessment, etc.**

**Indicate which of the Perkins Uses of Funds were met with this project. Check all that apply:**

| **Perkins V Use of Funds** | **Met with this project** |
| --- | --- |
| Offering students career exploration and career development activities |  |
| Providing instructors professional development |  |
| Building the skills students need to pursue careers in high skill, high wage, or in-demand industry sectors |  |
| Supporting integration of academic skills into CTE programs and programs of study |  |
| Planning and carrying out elements that support the implementation of CTE programs and programs of study that result in increasing student achievement |  |
| Developing and implementing evaluations of the activities carried out with Perkins funds |  |

**How did this project benefit students and improve programs?**

**How did this benefit staff/administration?**

**What were the lessons learned from this project?**

**What further modifications may be needed in the future to move work of this priority forward?**

**Action Step Three**

**Describe proposed action step:**

**Activities carried out to achieve the objectives:**

**Projected Outcome:**

**Actual Outcome:**

Met objective

Did not meet objective, please explain:

**Evaluate the activities above by providing additional outcome data, including the results of any exit surveys of students who have participated in the effort, completions rates, increase in pass rate of technical skills assessment, etc.**

**Indicate which of the Perkins Uses of Funds were met with this project. Check all that apply:**

| **Perkins V Use of Funds** | **Met with this project** |
| --- | --- |
| Offering students career exploration and career development activities |  |
| Providing instructors professional development |  |
| Building the skills students need to pursue careers in high skill, high wage, or in-demand industry sectors |  |
| Supporting integration of academic skills into CTE programs and programs of study |  |
| Planning and carrying out elements that support the implementation of CTE programs and programs of study that result in increasing student achievement |  |
| Developing and implementing evaluations of the activities carried out with Perkins funds |  |

**How did this project benefit students and improve programs?**

**How did this benefit staff/administration?**

**What were the lessons learned from this project?**

**What further modifications may be needed in the future to move work of this priority forward?**

**Action Step Four**

**Describe proposed action step:**

**Activities carried out to achieve the objectives:**

**Projected Outcome:**

**Actual Outcome:**

Met objective

Did not meet objective, please explain:

**Evaluate the activities above by providing additional outcome data, including the results of any exit surveys of students who have participated in the effort, completions rates, increase in pass rate of technical skills assessment, etc.**

**Indicate which of the Perkins Uses of Funds were met with this project. Check all that apply:**

| **Perkins V Use of Funds** | **Met with this project** |
| --- | --- |
| Offering students career exploration and career development activities |  |
| Providing instructors professional development |  |
| Building the skills students need to pursue careers in high skill, high wage, or in-demand industry sectors |  |
| Supporting integration of academic skills into CTE programs and programs of study |  |
| Planning and carrying out elements that support the implementation of CTE programs and programs of study that result in increasing student achievement |  |
| Developing and implementing evaluations of the activities carried out with Perkins funds |  |

**How did this project benefit students and improve programs?**

**How did this benefit staff/administration?**

**What were the lessons learned from this project?**

**What further modifications may be needed in the future to move work of this priority forward?**

**Action Step 5**

**Describe proposed action step:**

**Activities carried out to achieve the objectives:**

**Projected Outcome:**

**Actual Outcome:**

Met objective

Did not meet objective, please explain:

**Evaluate the activities above by providing additional outcome data, including the results of any exit surveys of students who have participated in the effort, completions rates, increase in pass rate of technical skills assessment, etc.**

**Indicate which of the Perkins Uses of Funds were met with this project. Check all that apply:**

| **Perkins V Use of Funds** | **Met with this project** |
| --- | --- |
| Offering students career exploration and career development activities |  |
| Providing instructors professional development |  |
| Building the skills students need to pursue careers in high skill, high wage, or in-demand industry sectors |  |
| Supporting integration of academic skills into CTE programs and programs of study |  |
| Planning and carrying out elements that support the implementation of CTE programs and programs of study that result in increasing student achievement |  |
| Developing and implementing evaluations of the activities carried out with Perkins funds |  |

**How did this project benefit students and improve programs?**

**How did this benefit staff/administration?**

**What were the lessons learned from this project?**

**What further modifications may be needed in the future to move work of this priority forward?**

|  |  |
| --- | --- |
| **Certification** | |
| I hereby certify that I am the applicant’s chief school/administrative officer and that the information contained in this final report showing program outcomes for the 2024-25 program year is, to the best of my knowledge, complete and accurate. It is also understood by the Perkins subrecipient that immediate written notice will be provided to the grant program office if at any time the subrecipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. | |
| Superintendent/District Superintendent’s Signature (in blue ink): | Date: |
| Printed name: | |

Completed forms are due by **June 30, 2025**. Late submission of the final reports can result in a delay in the release of funds. Send an electronic form to [emsccte@nysed.gov](mailto:emsccte@nysed.gov) and the hard-copy form with original signature to:

New York State Education Department

Office of Career & Technical Education, Room 315 EB

Perkins Final Narrative Reports

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