

## 2023-24 Educator Evaluation Closeout

Implementation certification, data collection, and reporting

### Important Dates

Please see the table below for important deadlines related to educator evaluation data submission and certification and the Educator Evaluation Implementation Certification form.

These deadlines are the final State deadlines. Local Level 1 centers will require earlier due dates to allow sufficient time for processing. In addition to data submission, LEAs must submit the 2023-24 Statement of Confirmation of Staff Evaluation Rating Verification Report.

Date	Event	Description/Information
<p><i>June 3, 2024 – August 30, 2024</i></p>	<p>Educator Evaluation Implementation Certification form submission</p>	<p>LEAs must submit the Educator Evaluation Implementation Certification form by <b>August 30, 2024</b>. The form is one necessary component to demonstrate full implementation of your approved evaluation plan for the 2023-24 school year and is used to determine eligibility for an increase in State aid for the 2024-25 school year for school districts only. The Educator Evaluation Implementation Certification form must be signed by the superintendent/district superintendent and board president. The form will be available in late spring and must be submitted through the <a href="#">NYSED Application Business Portal</a>.</p>
<p><i>July 1, 2024 – October 18, 2024</i></p> <p><b>(Target Submission Date: August 16, 2024)</b></p> <p><b>Final Submission Date: October 18, 2024)</b></p>	<p>Submission of 2023-24 Evaluation Ratings and Subcomponent Scores</p>	<p>LEAs will report 2023-24 staff evaluation data to the Commissioner through the Student Information Repository System (SIRS) for all applicable teachers and principals. These data must be submitted by October 18, 2024.</p> <p>All final and complete data, including scores for the Required and Optional (as applicable) Student Performance subcomponents, scores for the Required and Optional (as applicable) Teacher Observation/Principal School Visit subcomponents and the Overall rating.</p> <p>Complete 2023-24 Staff Evaluation Rating data must be submitted by October 18, 2024 for a district to be eligible for their increase in State aid.</p>
<p><i>August 16, 2024</i></p> <p>Target Submission of 2023-24 Evaluation Ratings and Subcomponent Scores</p> <p>(Final Data Due: October 18, 2024)</p>	<p>Target submission date for 2023-24 Staff Evaluation Ratings &amp; Subcomponent Scores</p>	<p>Because State-provided growth scores are no longer required for Educator Evaluation, LEAs are encouraged to finalize their Educator Evaluation data and submit it to the Department as soon as possible. The final submission date is October 18, 2024.</p>

September 2, 2024 Distribution of Evaluation Results	Evaluation results from the 2023-24 school year should be provided to all applicable educators.	2023-24 Educator Evaluations should be completed and provided to all applicable teachers and principals <u>as soon as practicable, but in no case later than September 2, 2024</u> (since September 1 is a Sunday).
October 18, 2024 Final Submission of 2023-24 Evaluation Ratings and Subcomponent Scores	Final submission of 2023-24 Evaluation Ratings and Subcomponent Scores	All 2023-24 Educator Evaluation data must be reported through the Student Information Repository System (SIRS).  <i>Please note: Regional Information Centers may have an earlier deadline in place to facilitate the Department's October 18, 2024 deadline.</i>
October 25, 2024	2023-24 Statement of Confirmation of Staff Evaluation Implementation and Rating Verification Report(s) due	This form certifies the accuracy of the Staff Evaluation Rating data submitted as of the October 18, 2024 deadline. This form is required to be signed by the LEA's certifying official who verifies the data provided in the Staff Evaluation Rating Verification Report(s) generated by L2RPT. The certification form will be available and must be submitted through <a href="#">NYSED Application Business Portal</a> , in the same location as the Educator Evaluation form. LEA access to the form will be granted upon submission of evaluation data.

### 2023-24 Educator Evaluation Implementation Certification Form

To demonstrate that each LEA has fully implemented their approved evaluation plan for the 2023-24 school year, the Department requires that an Implementation Certification form be completed by **August 30, 2024** by the superintendent and board president. The Implementation Certification form is now available and must be submitted through the [NYSED Application Business Portal](#). After logging on, please click on "SED Monitoring and Vendor Performance System," select "View" for the "Educator Evaluation Implementation Certification" in the Educator Quality section and follow the instructions on the page to submit the form. School districts must complete this form to be eligible for an increase in State aid in 2024-25. The Commissioner must approve documentation that a school district has fully implemented the standards and procedures for conducting educator evaluation in accordance with Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents.

### Data Collection and Reporting

#### Reporting Requirements Related to Education Law §3012-d

All LEAs are required to submit 2023-24 school year data to SIRS that include staff evaluation ratings used for evaluation. Please share this information with personnel in your organization who have responsibility for data collection and reporting.

For Educator Evaluation plans under Education Law §3012-d approved prior to 2020, scores in each subcomponent and an overall rating should be reported for all educators subject to evaluation under Education Law §3012-d. Original SLOs must be the basis of the required student performance subcomponent for all educators whose evaluation measures per the LEA's approved evaluation plan DO NOT incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores. Alternate SLOs must be the basis of the required student performance subcomponent for all educators whose original evaluation measures per the LEA's approved evaluation plan incorporate the results of the grades 3-8 ELA/Math State assessments

and/or State-provided growth scores<sup>1</sup>. *Please note, for educators who have required a transition evaluation in prior years, this evaluation will now replace the original evaluation and, therefore, the original, advisory evaluations no longer need to be provided.*

For Educator Evaluation plans under Education Law §3012-d approved prior to January 1, 2020 with an accompanying approved Supplemental Removal form, scores in each subcomponent and an overall rating should be reported for all educators subject to evaluation under Education Law §3012-d. Original SLOs must be the basis of the required student performance subcomponent for all educators whose evaluation measures per the LEA’s approved evaluation plan DO NOT incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores. Alternate SLOs must be the basis of the required student performance subcomponent for all educators whose original evaluation measures per the LEA’s approved evaluation plan incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores. **The measures and assessments included in the approved Supplemental Removal form shall replace original or alternate SLOs, as applicable.** *Please note, for educators who have required a transition evaluation in prior years, this evaluation will now replace the original evaluation and, therefore, the original, advisory evaluations no longer need to be provided.*

For Educator Evaluation plans under Education Law §3012-d, as amended in 2019, scores in each subcomponent and an overall rating based on the contents of the approved evaluation plan should be reported for all educators subject to evaluation under Education Law §3012-d.

For Educator Evaluation variances, scores in each subcomponent and an overall rating based on the contents of the approved evaluation variance must be reported for all educators subject to evaluation under Education Law §3012-d. The measures included in the evaluation plan for any subcomponent not included in the approved variance should be used as the basis of the evaluation.

The table below summarizes the data elements that are required to be submitted for Educator Evaluation under Education Law §3012-d via the Staff Evaluation Rating Template for the 2023-24 school year, exported from your local data systems for each teacher and principal. *Please note, If an LEA is unable to complete one of the subcomponents of Educator Evaluation, the complete subcomponent may be submitted with no overall rating for applicable educators.*

EDUCATOR EVALUATION PLANS APPROVED UNDER EDUCATION LAW §3012-D PRIOR TO 2020	
Evaluation Category	Description
Student Performance Category	<p>Required Student Performance subcomponent scores reported as a whole number from 0-20, using the following code: REQSP.</p> <p><i>If the evaluation measures per the LEA’s approved evaluation plan DO NOT incorporate the results of the NYS grades 3-8 ELA/Math assessments, State-provided growth scores, the NYS grade 4 Science assessment, and/or the aimsweb assessment, these measures are the basis of the required student performance subcomponent score.</i></p> <p><i>If the evaluation measures per the LEA’s approved evaluation plan DO NOT incorporate the results of the NYS grades 3-8 ELA/Math assessments and/or State-provided growth scores, but DO incorporate the aimsweb assessment or the NYS grade 4 science assessment, the measures included in the Removal of aimsweb supplemental form or the Removal of grade four science form, as applicable, are the basis of the required student performance subcomponent score.</i></p>

<sup>1</sup> In LEAs where the optional student performance subcomponent is used with a supplemental assessment, these educators do not require an alternate SLO; the basis of the student performance category is the optional measure.

	<p><i>If the original evaluation measures per the LEA's approved evaluation plan incorporate the results of the NYS grades 3-8 ELA/Math assessments and/or State-provided growth scores, Alternate SLOs are the basis of the required student performance subcomponent score.</i></p> <p><i>If the LEA has an approved variance that includes the student performance category, the measures and assessments included in the approved variance are the basis of scores and ratings.</i></p> <p>Optional Student Performance subcomponent scores, as applicable, reported as a whole number from 0-20, using the following code: OPTSP.</p> <p><i>Please note, any optional student performance subcomponent based on a State-provided growth score should be excluded from an educator's evaluation.</i></p>
<b>Teacher Observation/ Principal School Visit Category</b>	<p>Required Teacher Observation/Principal School Visit subcomponent scores reported as a number from 1.00-4.00 or 0.00, using the following code: REQOB.</p> <p>Optional Teacher Observation/Principal School Visit subcomponent scores, as applicable, reported as a number from 1.00-4.00, using the following code: OPTOB.</p>
<b>Overall Evaluation Rating Category</b>	<p>Overall ratings reported using the following codes: OCR04 = highly effective, OCR03 = effective, OCR02 = developing, OCR01 = ineffective based on the matrix prescribed in Education Law §3012-d(5).</p>
<b>EDUCATOR EVALUATION PLANS APPROVED UNDER EDUCATION LAW §3012-D AS AMENDED IN 2019</b>	
<b>Evaluation Category</b>	<b>Description</b>
<b>Student Performance Category</b>	<p>Required Student Performance subcomponent scores reported as a whole number from 0-20, using the following code: REQSP.</p> <p>Optional Student Performance subcomponent scores, as applicable, reported as a whole number from 0-20, using the following code: OPTSP.</p> <p><i>If the LEA has an approved variance that includes the student performance category, the measures and assessments included in the approved variance are the basis of scores and ratings.</i></p>
<b>Teacher Observation/ Principal School Visit Category</b>	<p>Required Teacher Observation/Principal School Visit subcomponent scores reported as a number from 1.00-4.00 or 0.00, using the following code: REQOB.</p> <p>Optional Teacher Observation/Principal School Visit subcomponent scores, as applicable, reported as a number from 1.00-4.00, using the following code: OPTOB.</p> <p><i>If the LEA has an approved variance that includes the teacher observation/principal school visit category, the process included in the approved variance is the basis of scores and ratings.</i></p>
<b>Overall Evaluation Rating Category</b>	<p>Overall ratings reported using the following codes: OCR04 = highly effective, OCR03 = effective, OCR02 = developing, OCR01 = ineffective based on the matrix prescribed by Education Law §3012-d(5).</p>

### Educator Evaluation Summaries for LEAs

To assist LEAs with the calculation, distribution, and data submission of evaluation scores and ratings, the Office of Educator Quality and Professional Development has prepared **updated** Educator Evaluation summaries applicable to the approved evaluation plan for the 2023-24 school year, which will be made available for each LEA through [SED Monitoring](#) in the Educator Quality portal. Regional Information Centers will also receive an updated Educator Evaluation summary for all LEAs in their area. This Educator Evaluation summary provides information from the approved Educator Evaluation plan on measures and assessments, HEDI scoring ranges for

observations and principal school visits, and subcomponent weighting, as applicable. The Educator Evaluation summary is broken into groups of educators based on the selected measures. Each summary also provides a description of the items that should be distributed to educators as their final evaluation and those that should be submitted to the Department for the October 18, 2024 educator evaluation data submission deadline. Questions regarding the Educator Evaluation summaries can be directed to [EvalData@nysed.gov](mailto:EvalData@nysed.gov).

### Additional Questions and Information

If you have any questions about the submission of data to SIRS, please contact your [RIC or Big 5 City School District data center](#) or the [Office of Information and Reporting Services](#).

If you have any questions regarding the submission of educator evaluation data, please contact [EvalData@nysed.gov](mailto:EvalData@nysed.gov). If you require assistance with your Educator Evaluation plan, please contact [EducatorEval@nysed.gov](mailto:EducatorEval@nysed.gov). Please also see the posted [resources related to Education Law §3012-d](#) and [resources related to Education Law §3012-d as amended in 2019](#) for further information on evaluation ratings resulting from evaluation plans approved pursuant to Education Law §3012-d. [Resources for Educator Evaluation Data Collection and Submission](#) are also posted on the NYSED website.