

2024-25 Coordinated Monitoring Review - 2025

Introduction/Background - Introduction

Introduction

Each Local Educational Agency (LEA), as a condition of receiving funds under the Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (ESSA), has provided assurances to the New York State Education Department (NYSED or “the Department”) within its Consolidated Application for ESSA-Funded Programs.

The Coordinated Monitoring Review process is designed to review the District’s implementation of programs to ensure that the District is fulfilling the assurances and program plans provided in the Consolidated Application for ESSA-Funded Programs, with the goal of ensuring that all children are provided significant opportunities to receive a fair, equitable, and high-quality education, and to close educational achievement gaps. For more information about the Coordinated Monitoring Review process, please see the Coordinated Monitoring Review Engagement Letter located in the *Documents* panel.

The *2024-25 Coordinated Monitoring Evidence Guide* should be used as a guide to gather meaningful evidence that demonstrates how the district began with needs identification, progressed through implementation of targeted strategies designed to meet identified needs, and evaluated the effectiveness of programs or strategies sourced with ESSA funds.

Questions may be directed to Office of ESSA-Funded Program Staff at (518) 473-0295. Thank you for your cooperation.

Background/Instructions

Federal/State Program Requirement Quality Indicators

This review is divided into three sections and identifies district level programmatic and fiscal requirements under ESEA as well as additional quality indicators/practices. Within each section there are general requirements which apply to all ESEA-Funded Programs as well as program specific requirements.

- [Section 1 – Programmatic Compliance](#)
- [Section 2 – Equitable Services Compliance](#)
- [Section 3 – Fiscal Compliance](#)

Instructions

Please upload material aligned with the appropriate indicator. The **2024-25 Coordinated Monitoring Evidence Guide** resource provides examples of evidence that may be used to demonstrate compliance with programmatic or fiscal requirements for each section and indicator within the protocol. A copy of the resource is in the [Documents](#) panel found along the left side of the screen.

The LEA should upload all documents to the business portal by the requested due date to allow for ample review prior to an on-site visit. LEAs are instructed to complete all sections and are required to answer questions marked with a red asterisk. If a required question has not been completed, the business portal will highlight it in red and the section of the application will be flagged. The applicant will be unable to submit the application to NYSED for final review if a required question remains unresolved.

Applicants are not required to complete sections in order and may access any section or page of the application by clicking on one of the links in the '[Survey Navigation](#)' or by clicking on the '[Save & Continue](#)' button.

Please refer to the [Documents](#) panel of the application for additional information and access to forms and worksheets.

[Compliance Status Definitions](#)

The following terms are used to identify the compliance status of each individual indicator:

- [Met Requirements](#) indicates that the LEA documents reviewed were fully in compliance with federal and State requirements.
- [Met Requirements with Recommendation](#) indicates that the LEA documents reviewed were in compliance with federal and State requirements, but that the LEA may improve the quality of their program implementation and/or documentation by implementing the NYSED-provided recommendations. Recommendations serve as technical assistance and the LEA is not required to take immediate action.
- [Partially Met Requirements with Required Action](#) indicates that the LEA documents reviewed were substantially in compliance with federal and State requirements, but that the LEA must improve the quality of their program implementation and/or documentation by implementing the NYSED-directed action. The LEA is required to respond to a required action within its Corrective Action Plan.
- [Finding with Corrective Action](#) indicates that the LEA is not in compliance with federal and State requirements. The LEA must implement the NYSED-directed Corrective Action(s) within its Corrective Action Plan.

Coordinated Monitoring Review Timeline

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<p>Timeline, documents, and technical assistance overview video on the monitoring process for ESSA Funded Programs for 2024-25 are available at our Compliance Monitoring and Technical Assistance Webpage.</p>	
<p>Tuesday, January 14, 2025</p>	<p>LEA is notified via e-mail letter that it has been selected for Coordinated Monitoring Review.</p> <p>Coordinated Monitoring Review survey is available to LEA in Business Portal.</p>
<p>Thursday, January 23, 2025 11:00am-11:45am</p>	<p>NYSED provides technical assistance webinar on the Coordinated Monitoring Review Process.</p> <p>Meeting ID: 868 9170 5810 Passcode: R8h5mR</p>
<p>Thursday, January 14 – Tuesday, January 28, 2025</p>	<p>NYSED reviewer will contact LEA about setting up review visit dates and the opportunity for setting up office hour sessions. Office hour sessions are intended to provide an open forum for addressing any questions about the review process or specific protocol indicators.</p>
<p>Friday, February 28, 2025</p>	<p>LEA submits completed Coordinated Monitoring Review survey to NYSED in the Business Portal.</p>
<p>Monday, March 17 - Friday, May 30, 2025</p>	<p>At least five (5) business days prior to review visit, NYSED unsubsits monitoring survey to LEA with Preliminary Ratings.</p> <p>NYSED conducts scheduled onsite review visit over 2 days.</p>
<p>No later than July, 2025</p>	<p>After the review visit, LEA has five (5) business days to upload additional materials to address Preliminary Ratings.</p> <p>After the 5-day period, LEA will receive Final Ratings from NYSED within 30 calendar days.</p>
<p>August, 2025</p>	<p>After LEA receives Final Ratings, LEA has 30 calendar days to address any Required or Corrective Actions and resubmit to NYSED.</p> <p>The LEA maintains communication with the reviewer regarding Required or Corrective Actions that need more time to complete.</p>
<p>October, 2025</p>	<p>The LEA completes any remaining Required or Corrective Actions, including those that involve BOE approval for policy changes.</p> <p>If the LEA does not complete remaining Required or Corrective Actions, SED will arrange a virtual meeting with the Superintendent to discuss the prompt resolution of any open Required or Corrective Actions.</p>
<p>November, 2025</p>	<p>If the LEA does not complete remaining Required or Corrective Actions, SED will notify the BOCES Superintendent of any open Required or Corrective Actions, and request assistance with supporting the LEA in completion of these items.</p> <p>The 2025-26 Consolidated Application for ESSA-Funded Programs will not be approved until the Coordinated Monitoring Review is completed and approved.</p>

Program Area Contact Information

1. To facilitate the review process, please indicate the most appropriate contact person for each of the following ESEA Programs.

	Contact Name/Title	Contact Phone Number	Contact Email
Title I, Part A			
Title I, Part C			
Title I, Part D			
Title II, Part A			
Title III, Part A			
Title IV, Part A			
Foster Care Liason			
McKinney-Vento Liason			
Neglected/Delinquent Transition Liaison			

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Section 1 - Programmatic Compliance - General Programmatic Compliance Requirements

General Programmatic Compliance Requirements

1. **The 2024-25 Consolidated Application for ESEA-Funded Programs is developed with timely and meaningful consultation with appropriate stakeholders, as defined under each respective part.**

ESEA Section 1112(a)(1)(A); 2102(b)(3)(A); and 4106(c)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
1.	<input type="checkbox"/> A combination of several pieces of evidence for meetings/discussions on the development of this year's Consolidated Application that informed the signatures on the Consultation and Collaboration forms for each applicable program (Title IA, IIA, IIIA, IVA, VB). <input type="checkbox"/> Meeting notifications; minutes; sign-in sheets with the stakeholder groups identified; agendas or presentations with the programs listed; and email exchanges. <input type="checkbox"/> A description of evidence that illustrates the LEA's process for engaging stakeholders in consultation regarding the development of the Consolidated Application.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **All teachers and paraprofessionals working in a Title IA or ID program meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification.**

ESEA Section 1112(c)(6)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
2.	<input type="checkbox"/> For staff working in the Title IA or ID program (including those funded through transferability), please provide a list of names, job titles, and relevant certifications.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We	

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Section 1 - Programmatic Compliance - General Programmatic Compliance Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			would like to request technical assistance on this indicator.	

3. **The LEA has disseminated, free of charge, adequate information about the NYSED ESSA complaint procedures to parents of students and appropriate private school officials.**

34 CFR 299.11

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> District web link to NYSED complaint procedures. <input type="checkbox"/> Information displayed in: Parent/Student Handbooks; District/School Calendars; Title I Parent Meeting Informational materials.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Schoolwide Program (SWP) Requirements

1. A school may operate a schoolwide program if **at least 40 percent** of the students enrolled in the school or residing in the school attendance area are from low-income families. If a school is below the 40% threshold, the school has received a waiver to operate as a schoolwide program from NYSED.

ESSA Section 1114 (a)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Data report(s) used to report poverty level of building in the Consolidated Application for ESSA-Funded Programs; OR <input type="checkbox"/> An approved waiver request by the LEA to operate a schoolwide program school in any school where the poverty falls below the 40% poverty threshold.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. Title I Schoolwide Program (SWP) Schools have schoolwide plans that include all required elements and are based on a comprehensive needs assessment. (Note: Charter schools may indicate 'Not Applicable' in the Comments box since an approved charter is the evidence for this item.)

ESEA Section 1114(b)(6,7)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> For Title I schools in accountability, the SCEP(s) should be uploaded. <input type="checkbox"/> The schoolwide plans for Title I schools; For LEAs serving more than 10 Title I schools, provide a sample of plans for 25% or at least 2-3 schools from each grade span served. <input type="checkbox"/> Dated documentation of the		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.	

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Section 1 - Programmatic Compliance - Title I, Part A: Schoolwide Programs (SWP)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<p>comprehensive needs assessment of the entire school that considers information on the academic achievement of children in relation to the challenging State academic standards, particularly the needs of those children who are failing, or are at-risk of failing, to meet the challenging State academic standards and any other factors as determined by the LEA.</p> <p><input type="checkbox"/> Meeting notifications, sign in sheets, agendas, presentations, or minutes; List of data sets reviewed; Copies of surveys or survey data.</p>		<p><input type="checkbox"/> We would like to request technical assistance on this indicator.</p>	

- 3. The Schoolwide Program was developed with the involvement of parents and other members of the community to be served and individuals who will carry out such plan, including teachers, principals, other school leaders, paraprofessionals present in the school, administrators (including administrators of programs described in other parts of this title), the local educational agency, to the extent feasible, tribes and tribal organizations present in the community, and, if appropriate, specialized instructional support personnel, technical assistance providers, school staff, if the plan relates to a secondary school, students, and other individuals determined by the school.**

ESEA Section 1114(b)(2)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<p><input type="checkbox"/> Provide evidence that SWP plans for schools that have Title I Schoolwide Programs have been developed with the involvement of the stakeholders listed in this indicator.</p> <p><input type="checkbox"/> Evidence may include dated: meeting notifications; meeting minutes; agendas or presentations; sign-in sheets; email exchanges; and/or a description of how the evidence uploaded was developed with the involvement of stakeholders.</p>		<p><input type="checkbox"/> We do not have sufficient evidence to meet this indicator.</p> <p><input type="checkbox"/> We would like to request technical</p>	

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Section 1 - Programmatic Compliance - Title I, Part A: Schoolwide Programs (SWP)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			assistance on this indicator.	

4. **The Schoolwide Program/Plans and their implementation are regularly monitored and revised as necessary based on student needs to ensure all students are provided with opportunities to meet challenging state academic standards.**

ESEA Section 1114(b)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Schedule to review and revise SWP plans. <input type="checkbox"/> Documentation of dated review of SWP plans such as meeting notifications, agendas, sign-in sheets, information materials, emails, or drafts of plan revisions, minutes of meetings.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. **The Schoolwide Program/Plan has been made available to the local educational agency, parents, and the public, and the information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.**

ESEA Section 1114(b)(4)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> District/school web link to SWP plans.		<input type="checkbox"/> We	

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Section 1 - Programmatic Compliance - Title I, Part A: Schoolwide Programs (SWP)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	<input type="checkbox"/> Evidence of how the LEA makes the plans available via non-electronic means. <input type="checkbox"/> If applicable, evidence of how the SWP Plans are made available in alternate languages.		do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Target Assistance Program Requirements

1. **LEAs with schools implementing Targeted Assistance Programs provide services to eligible children identified as having the greatest need for special assistance.**

ESEA Section 1115(a)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> LEA AIS/RTI Plan or description of methodology for identifying students at-risk academically, including any relevant data. <input type="checkbox"/> A selection of AIS/RTI student lists.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **The LEA demonstrates that schools implementing Targeted Assistance Programs minimize the removal of children from the regular classroom during regular school hours for instruction.**

ESEA Section 1115(b)(2)(G)(ii)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> A selection of AIS/RTI teacher schedules, highlighting push-in and pull-out services. <input type="checkbox"/> A selection of Title I student schedules.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would	

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Section 1 - Programmatic Compliance - Title I, Part A: Targeted Assistance Programs

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			like to request technical assistance on this indicator.	

3. **The LEA has demonstrated that schools implementing Targeted Assistance Programs review the progress of eligible children on an ongoing basis and revise the targeted assistance program, if necessary, to provide additional assistance to enable such children to meet the challenging State academic standards.**

ESEA Section 1115(b)(2)(G)(iii)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> A selection of AIS/RTI student progress reports to parents. <input type="checkbox"/> Documentation of data meetings reviewing individual student progress and/or the effectiveness of the program, such as meeting agendas or minutes. <input type="checkbox"/> Or other evidence that shows individual student programs changed as a result of ongoing evaluation.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

Title I Parent and Family Engagement - LEA-Level Requirements

1. **The LEA has a written *district-level* Parent and Family Engagement Policy (PFEP) that is developed jointly, mutually agreed upon, and distributed to parents and family members of participating children.**

ESEA Section 1116(a)(2)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
1.	<input type="checkbox"/> Board of Education approved district-Level Title I Parent & Family Engagement Policy (PFEP) (Note: updated under ESSA - beyond NCLB, after 2016). <input type="checkbox"/> A combination of the following types of evidence of dated joint development: meeting minutes, meeting notifications or agendas, and/or sign in sheets. <input type="checkbox"/> Evidence of distribution, any one of the following: web link, newsletter, email blast, parent handbook.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **The LEA provides coordination, technical assistance, and other support necessary to assist and build capacity of participating schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance.**

ESEA Section 1116(a)(2)(B)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
2.	<input type="checkbox"/> Evidence of dated meetings that show the district is assisting schools with parent and family involvement planning or activities, such as meeting notifications, agendas, sign in sheets, minutes, or emails. <input type="checkbox"/> Dated professional development activities or schedule showing LEA is providing support to schools around		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We	

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	parent and family engagement, including dated sign-in sheets.		would like to request technical assistance on this indicator.	

3. **The LEA coordinates and integrates Title I parent and family engagement strategies with parent and family engagement strategies with other relevant federal, state, and local laws and programs to the extent feasible.**

ESEA Section 1116(a)(2)(C)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> The LEA's written Title I Parent and Family Engagement Policy describes how the LEA coordinates and integrates Title I parent and family engagement strategies with other relevant federal, state, and local laws and programs to the extent feasible. <input type="checkbox"/> District-level strategic plans or improvement plans that show the LEA is coordinating Title I parent and family engagement strategies with other relevant programs. <input type="checkbox"/> Dated expenditure sheets which demonstrate the multiple funding sources for a parent and family event.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **With the involvement of parents and family members, the LEA annually evaluates the content and effectiveness of its district-level Parent and Family Engagement Policy in improving the academic quality of all Title I schools, including identifying—**
- (i) barriers to greater participation by parents in activities authorized Title I, Part A;**
 - (ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and**

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

(iii) strategies to support successful school and family interactions.

ESEA Section 1116(a)(2)(D)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Evidence of the annual evaluation of the district-level PFEP, such as dated meeting notifications minutes, or emails. <input type="checkbox"/> Evidence that parents and family members were involved in the annual evaluation of the district-level PFEP. <input type="checkbox"/> Evidence to show which barriers were identified by parents, what needs were identified, and how the LEA responded to those barriers and needs (such as dated emails, minutes from administrators' meetings, examples of outreach to address problems, etc.).		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. The LEA involves parents of participating children in decisions regarding how funds for parent and family engagement activities are allotted.

ESEA Section 1116(a)(3)(B)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> Evidence of dated meetings with Title I parents discussing use of funds for parent and family engagement activities (such as meeting notifications, agendas, sign-in sheets, minutes, or emails). <input type="checkbox"/> Not applicable for districts that are not required to reserve 1% of their Title I allocation for parent and family engagement activities.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request	

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			technical assistance on this indicator.	

- 6. The LEA provides materials and training to help parents work with their children to improve achievement, such as literacy training and using technology (including education about the harms of copyright piracy) to foster parental involvement.**

ESEA Section 1116(e)(2)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
6.	<input type="checkbox"/> Evidence of dated events designed to help parents work with their children to improve achievement, including event notifications, agendas, sign-in sheets, presentations, pamphlets, or other training materials.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- 7. The LEA has educated school staff (with the assistance of parents) on the value and utility of parent contributions and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.**

ESEA Section 1116(e)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
7.				

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<input type="checkbox"/> Dated evidence of LEA communication with staff regarding value of working with parents such as meeting notifications, agendas, minutes, or emails; OR <input type="checkbox"/> Evidence of professional development on parent OR <input type="checkbox"/> Surveys of staff regarding parent communication and parent programs.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

8. The LEA ensures that information related to school and parent programs, meetings, notifications and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

ESEA Section 1116(e)(5)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
8.	<input type="checkbox"/> Samples of documents to parents of participating children translated into languages other than English. <input type="checkbox"/> Website links to documents and articles of importance to parents whose main language is not English. <input type="checkbox"/> Evidence of interpreters hired to provide assistance such as interpreter schedules, emails, or invoices.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical	

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			assistance on this indicator.	

9. The LEA provides other reasonable support for parental involvement activities, as requested by parents.

ESEA Section 1116(e)(14)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
9.	<input type="checkbox"/> Documentation of actions taken by the LEA in response to parental requests regarding parental involvement, such as requests for equipment, supplies, materials, training, and/or complaints; OR <input type="checkbox"/> Evidence of work of a parent liaison, such as schedule or correspondence; OR <input type="checkbox"/> Documentation of Board of Education presentations regarding parental involvement.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Title I Parent and Family Engagement - Building-Level Requirements

10. Title I Schools have jointly developed and distributed to parents and family members of participating children the required school building-level Parent and Family Engagement Policy (PFEP).

ESEA Section 1116(b)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
10.	<input type="checkbox"/> Board of Education approved Building-level Title I Parent & Family		<input type="checkbox"/> We do not	

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<p>Engagement Policy (PFEP) (Note: updated under ESSA - beyond NCLB, after 2016).</p> <p><input type="checkbox"/> A combination of the following types of dated evidence of joint development: meeting minutes, meeting notifications or agendas, and/or sign in sheets.</p> <p><input type="checkbox"/> Evidence of distribution, any one of the following including: web link, newsletter, email blast, parent handbook.</p>		<p>have sufficient evidence to meet this indicator.</p> <p><input type="checkbox"/> We would like to request technical assistance on this indicator.</p>	

11. **Each Title I School** conducts an annual Title I parent meeting which informs parents of their school's participation in Title I, the requirements of the Title I program, and the rights of the parents to be involved in their child's education.

ESEA Section 1116(c)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
11.	<p><input type="checkbox"/> Evidence that the annual Title I meetings have occurred at Title I schools, including informational materials from the meetings such as agendas, presentations, or minutes that show that the requirements of the Title I program and parents' rights to be involved were discussed.</p>		<p><input type="checkbox"/> We do not have sufficient evidence to meet this indicator.</p> <p><input type="checkbox"/> We would like to request technical assistance on this</p>	

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Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			indicator.	

12. The LEA ensures that each Title I School, with parents, jointly develops and distributes a School-Parent Compact for all Title I students.

ESEA Section 1116(d)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
12.	<input type="checkbox"/> Title I School-Parent Compact (may be part of the building level policy or handbook). <input type="checkbox"/> A combination of the following types of dated evidence of joint development: meeting minutes; meeting notifications or agendas; or sign in sheets. <input type="checkbox"/> Evidence of distribution, any one of the following including: web link; newsletter; email blast; or parent handbook.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

LEA Requirements

1. **Title I funded teaching assistants provide services while under the general supervision of a licensed or certified teacher.**

ESEA 1112(c)(6)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Job descriptions and teaching assistants' schedules with supervising teacher noted; AND <input type="checkbox"/> List of certified teachers assigned to supervise Title IA funded teaching assistants.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **Title I funded teacher aides are assigned only non-instructional duties.**

ESEA 1112(c)(6)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Job descriptions for teacher aides.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to	

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			request technical assistance on this indicator.	

3. The LEA provided parents with written notification that they may request information regarding the professional qualifications of their child's classroom teacher(s) and/or paraprofessional staff.

ESEA Section 1112(e)(1)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Parents' Right-to-Know letters. <input type="checkbox"/> As applicable, copies of any parent requests for their child's teacher and/or teaching assistant qualifications.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. Procedures are in place to ensure that Title I schools provide parents with information on their child's level of academic achievement and academic growth in each of the State academic assessments; and timely notification that their child has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

ESEA Section 1112(e)(1)(B)

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Description of the procedures. <input type="checkbox"/> Copies of BOCES Parent Notification on student results (i.e., Levels 1-4 for grades 3-8, and Regent's test scores). <input type="checkbox"/> If no student has been taught for 4 or more weeks by a teacher without the proper credentials, a copy of the template letter that would be sent to parents if the situation did occur. <input type="checkbox"/> For students who have been taught for 4 or more weeks by a teacher without the proper NYS credentials, a copy of the parent notification letter.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. Parents of English language learners (ELLs) identified for participation or who are participating in a Title I or Title III funded language instruction educational program are provided written notification of their child's participation no later than 30 days after the first day of school, which includes the reason for the identification.

ESEA Section 1112(e)(3); 3302(a)(1-8)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> As applicable, copies of dated ELL parent notification letters, including translated copies.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical	

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			assistance on this indicator.	

6. **If a child has been identified as an ELL after the beginning of the school year, parents are notified within the first two weeks of their child's placement in a Title I or III language instruction educational program.**

ESEA Section 1112(e)(3)(B); 3302(a)(1-8)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
6.	<input type="checkbox"/> As applicable, copies of dated ELL parent notification letters, including translated copies.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

7. **The LEA has an effective means of outreach to parents of ELLs in place to inform them of how they can be involved in their child's education.**

ESEA Section 1112(e)(3)(C); 3302(e)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
7.	<input type="checkbox"/> Samples of outreach to parents of ELLs such as letters, emails, text messages, and/or internet/web postings.		<input type="checkbox"/> We do not have	

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<input type="checkbox"/> Translations of outreach communications.		sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- 8. The notices and information provided to parents about the Title I or III funded language instruction educational program are in an understandable and uniform format, and to the extent practicable, provided in a language that parents can understand.**

ESEA Section 1112(e)(4); 3302(e)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
8.	<input type="checkbox"/> Samples of Title I or Title III funded language instructional documents translated into languages other than English; can include web links.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this	

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			indicator.	

9. LEAs must maintain appropriate written documentation to support the removal of a student from the adjusted graduation rate cohort.

34 CFR Section 200.34

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
9.	<input type="checkbox"/> Written documentation (for example, request for transfers from receiving schools the student enrolled in another school, or in an educational program that culminates in the award of a regular high school diploma, obituaries, notes from families), which confirms that a removed high school student transferred out, migrated to another country, or is deceased. Include documentation for students coded as removed from a high school graduation cohort during the grant project period. <input type="checkbox"/> If Title I allocation is greater than 500,000, a sample size of 25%; for all other LEAs, all documentation.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

10. The LEA has comprehensive protocols for transitioning students from residential facilities back to their school.

ESEA Section 1423(4) and ESEA Section 1111

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
10.	<input type="checkbox"/> Current written transition protocol that describes the process of the LEA transitioning youth back into school from residential placement. <input type="checkbox"/> The written transition protocol should include a description of the roles and responsibilities identified to facilitate the		<input type="checkbox"/> We do not have sufficient evidence to meet this	

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	prompt and appropriate enrollment of students returning to the district from a residential placement.		indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

11. **The LEA involves parents and family members, as appropriate, in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and/or prevent the involvement of their children in delinquent activities.**

ESEA Section 1423(8)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
11.	<input type="checkbox"/> Schedules or documentation (e.g., sign in sheets, agendas, presentations) of parent and family workshops, trainings, and/or seminars that focus on efforts to improve the educational achievement of their children, assist in dropout prevention activities, and/or prevent the involvement of their children in delinquent activities.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Education of Migratory Children

1. **Evidence of annual verification of Migrant Student Data, in consultation and coordination with the regional Migrant Education Tutorial and Support Services (METS) program centers. See: <https://www.nysmigrant.org/map>**
ESEA Section 1304(b)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Email sign-off and attestation from local METS Director.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **Evidence that the LEA maintains a current and up-to-date list of all migrant-eligible students based on official Certificates of Eligibility (COEs) issued by the State Migrant Education Program.**
ESEA Section 1304(b)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> List of migrant-eligible students with personally identifying information (PII) redacted; AND/OR <input type="checkbox"/> Email sign-off and attestation from local METS Director. <input type="checkbox"/> Not applicable if the district does not have any migrant-eligible children or youth, as evidenced in Item #1 above.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would	

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Section 1 - Programmatic Compliance - Title I, Part C: Education of Migratory Children

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			like to request technical assistance on this indicator.	

3. **Identify the practices, including the use of the *Identification and Recruitment Parent Survey*, used by the LEA to screen students upon enrollment/registration for possible eligibility for migrant education, and to refer such students to their regional METS program centers for eligibility determinations.**

ESEA Section 1304(b)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Sample of completed Identification and Recruitment Parent Survey (see links above); AND/OR <input type="checkbox"/> Email sign-off and attestation from local METS Director.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **Evidence that the LEA coordinates and collaborates with the regional METS program centers on the following:**
- **Providing services under different federal and State programs, such as McKinney-Vento Homeless Education, Free and Reduced Price Lunch, etc.); and**
 - **Increasing program effectiveness by sharing critical educational and health information for migrant-eligible students, as applicable, to ensure continuity of services to migratory children and youth by the METS program centers.**

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Section 1 - Programmatic Compliance - Title I, Part C: Education of Migratory Children

ESEA Sections 1304(b)(1); 1306(a)(1)(A); and 1408(b)(2)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
4.	<input type="checkbox"/> Email sign-off and attestation from local METS Directors, based on coordination and collaboration efforts and the sharing of the following educational and health information: report cards; attendance records; transcripts; current enrollment information; request for records from current LEA; scores and reports from State assessments; other standardized test data; and immunization records. <input type="checkbox"/> Not applicable if the district does not have any migrant-eligible children or youth, as evidenced in Item #1 above.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Neglected and Delinquent Facilities

1. **The LEA has written formal agreement(s) with each locally operated neglected and/or delinquent facility outlining the programs and services to be provided and the roles and responsibilities of each entity (LEA, facility, BOCES, etc.) providing services to students with Title I, Part D funds.**

ESEA Section 1423(2) and 34 CFR 200.90(c)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Signed written formal agreement, which must be for the 2023-24 school year. (Note: the agreement should spell out the roles and responsibilities of each party - LEA, facility, and BOCES).		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **The LEA coordinates with facilities to ensure that children and youth are participating in an education program comparable to one operating in the local school such youth would attend.**

ESEA Section 1423(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Evidence of the curriculum provided/programming offered to students residing at the facility; AND/OR <input type="checkbox"/> Evidence of meetings between the LEA and the facility discussing the quality of the program, such as meeting agendas, sign in sheets, attendance lists, or minutes; AND/OR <input type="checkbox"/> Program evaluations conducted by the		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We	

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Section 1 - Programmatic Compliance - Title I, Part D: Neglected and Delinquent

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<p>LEA; AND</p> <p><input type="checkbox"/> Written explanation of how the LEA coordinates with facilities to ensure that children and youth are participating in an education program comparable to one operating in the local school such youth would attend.</p>		would like to request technical assistance on this indicator.	

3. The LEA ensures that facilities working with children and youth are aware of a child's or youth's existing individualized education program and are providing services consistent with such plan.

ESEA Section 1423(12)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<p><input type="checkbox"/> Documentation of LEA intervention to assist the facility in obtaining IEP's and/or the provision of required services as indicated on the IEP; AND/OR</p> <p><input type="checkbox"/> Schedule of CSE meetings for the development of or modifications to the IEP; AND/OR</p> <p><input type="checkbox"/> Written explanation of how the LEA ensures that facilities working with children and youth are aware of a child's or youth's existing individualized education program and are providing services consistent with such plan.</p>		<p><input type="checkbox"/> We do not have sufficient evidence to meet this indicator.</p> <p><input type="checkbox"/> We would like to request technical assistance on this indicator.</p>	

4. The LEA has protocols/procedures in place to evaluate the Title I, Part D program(s) operating at residential facilities within the district.

ESEA Section 1431(a)(1-5)

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Section 1 - Programmatic Compliance - Title I, Part D: Neglected and Delinquent

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
4.	<input type="checkbox"/> LEA Title I Part D evaluation protocols/procedures.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

McKinney-Vento Homeless Education

1. The LEA has an enrollment policy and practice that ensures:
- the immediate enrollment and full participation of children and youth experiencing homelessness in the LEA even though they may not have the documents normally needed for enrollment (e.g. proof of immunizations, proof of residency, birth certificate, school records, etc.), including students with IEPs; and
 - continued enrollment for students enrolled in the LEA who become homeless, including those students who are temporarily residing outside of the LEA's boundaries.

42 U.S.C. 11432(g)(3)(A) & 11432(g)(3)(C)(i)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA. <input type="checkbox"/> If not detailed in the policy, provide specific procedures for immediate enrollment of students experiencing homelessness, including unaccompanied homeless youth, even if they are missing records.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. The LEA has a transportation policy and practice that ensures:
- transportation to the school of origin for students who are homeless, including for preschoolers who attend a preschool of origin, for the duration of homelessness, through the remainder of the school year in which the student becomes permanently housed, and possibly an additional year if it is the student's terminal grade;
 - transportation is provided to the school of origin up to 50 miles each way, even if such service is not available to students who are permanently housed, and
 - transportation for students who are homeless to participate in extra-curricular activities and summer school if the lack of transportation poses a barrier.

42 U.S.C. 11432(g)(1)(J)(iii) & NYS Education Law 3209(4)

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Section 1 - Programmatic Compliance - McKinney-Vento Homeless Education

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA. <input type="checkbox"/> Transportation policy must include: transportation to the school of origin for students who are homeless; transportation that is provided to the school of origin up to 50 miles each way; and transportation for students who are homeless to participate in extra-curricular activities and summer school.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

3. The LEA has policies that remove barriers to the identification, enrollment and attendance of students who are homeless, including barriers due to outstanding fees or fines, or absences. The LEA has demonstrated that any programs, activities, and services offered by the LEA that condition participation on a seat-time or minimum attendance requirement have an exception for students who have missed school for reasons related to their homelessness.

42 U.S.C. Section 11432(g)(1)(I)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness, which address removing barriers to the identification, enrollment and attendance of students who are homeless. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA; OR <input type="checkbox"/> LEA policies which address the following barriers: LEA enrollment		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to	

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	procedures; transportation; seat time/minimum; attendance policies; outstanding fees or fines; and absences.		request technical assistance on this indicator.	

4. The LEA has dispute resolution procedures for the prompt resolution of disputes regarding homeless eligibility, school selection, enrollment, and transportation and such procedures include:
- enrollment and/or transportation pending resolution of the dispute; and
 - providing written notice to the parent/guardian/youth explaining the decision, the right to appeal to the State Education Department within 30 days, that the liaison is available to help with any appeal, and providing a copy of the appeal papers.

42 U.S.C. 11432(g)(3)(E); Education Law 275.16 & 310 & 3209(5)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness, which includes dispute resolution procedures. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA; OR <input type="checkbox"/> LEA dispute resolution procedures regarding homeless eligibility, school selection, enrollment, and transportation.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. The LEA has a policy that allows the award of full or partial credit to a student who is homeless, including unaccompanied homeless youth and a homeless youth who seeks to return to school, for coursework satisfactorily completed while attending a prior school.

42 U.S.C. 11432(g)(1)(F)(ii)

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness, which includes language regarding awarding full or partial credit. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA; OR <input type="checkbox"/> LEA policy that allows the award of full or partial credit, for coursework satisfactorily completed while attending a prior school, to a student who is homeless.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

6. The McKinney-Vento liaison demonstrates knowledge of what services can be provided to students experiencing homelessness, and there is a process by which the liaison can access the Title I set-aside funding to provide such services.

ESEA Section 1112(b)(6) and 1113(c)(3)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
6.	<input type="checkbox"/> If available, written procedures for homeless liaison to request Title IA homeless set-aside funding for services; OR <input type="checkbox"/> List of services to students experiencing homelessness during 2023-24; AND <input type="checkbox"/> Written explanation of how the McKinney-Vento liaison demonstrates knowledge of what services can be provided to students experiencing homelessness and there is a process by which the liaison can access the Title I		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical	

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	set-aside funding to provide such services.		assistance on this indicator.	

7. The LEA has provided documentation about what services were provided to students who are homeless using Title I set-aside funding and those services were allowable and appropriate.

ESEA Section 1112(b)(6) and 1113(c)(3)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
7.	<input type="checkbox"/> Acceptable evidence may include dated invoices, requisition slips, purchase orders, emails or correspondence charts for McKinney Vento students, log of liaison activities.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

8. The McKinney-Vento liaison has participated in professional development/trainings on a yearly basis to learn about the rights of students in temporary housing and responsibilities of LEAs under the McKinney-Vento Act.

42 U.S.C. 11432(g)(1)(J)(iv)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
8.	<input type="checkbox"/> At a minimum, one certificate of training from TEACHS: NYS training providers for homeless education.		<input type="checkbox"/> We do not have	

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<input type="checkbox"/> Valid Completion Certificates (Note: proof of registration is insufficient evidence to meet this indicator).		sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

9. **The LEA provides professional development and other support to LEA personnel providing services to students who are homeless (e.g., principals, teachers, guidance counselors, school social workers, attendance teachers, the registrar/enrollment staff, the transportation director, the special education director, the director of pupil personnel services, etc.), local service providers (e.g. shelter providers, social services providers), and advocates about the McKinney-Vento Act including the educational rights of the students who are homeless and the responsibilities of the McKinney-Vento liaison.**

42 U.S.C. 11432(g)(6)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
9.	<input type="checkbox"/> Some dated combination of the following that indicate McKinney Vento specific professional development for LEA staff who interact with students experiencing homelessness: training agendas (Ex., Superintendent's days); sign-in sheets; purchase orders; invoices; curricula; PowerPoints; and/or handouts.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical	

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			assistance on this indicator.	

- 10. The LEA administers a Housing Questionnaire (<https://www.nysteachs.org/post/fillable-pdf-housing-questionnaire>) to all students seeking enrollment in the LEA and all students who enroll in the LEA who seek a change of address. The Housing Questionnaire is placed at the front of the enrollment/registration packet.**

42 U.S.C. 11432(g)(1)(I)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
10.	<input type="checkbox"/> Student Housing Questionnaire placement in enrollment packet.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- 11. The LEA provided evidence that public notice of educational rights of homeless children and youth is disseminated by LEA in places where families and youth are likely to be present (e.g., schools, shelters, soup kitchens, public library, food pantries), and in a manner and form understandable to parents or guardians or youth, including, if necessary and to the extent feasible, in the native language of such parent or guardian or youth, or geared for low literacy. It is verified that such public notice is posted in district office/registrar and school buildings visited.**

42 U.S.C. 11432(g)(6)(A)(vi)

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
11.	<input type="checkbox"/> Images of Posters/Flyers/Brochures placed in the locations noted in this indicator.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

12. **The LEA has demonstrated that there is effective coordination of programs and services to students and their families who are homeless, both within the LEA and with outside partners, including but not limited to transportation, special education, services for English Language Learners, child welfare services, mental health services, services for survivors of domestic violence, child care, runaway and homeless youth services, public or subsidized housing, and shelters.**

42 U.S.C.11432(g)(5)(C) & (D)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
12.	<input type="checkbox"/> Documentation of communication with various social service agencies, such as emails, letters, phone logs, conference/meeting materials, etc.; AND/OR <input type="checkbox"/> Documentation that demonstrates the coordination of services with outside providers; AND <input type="checkbox"/> Written explanation of how the LEA has demonstrated coordination of programs and services as described in		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to	

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Section 1 - Programmatic Compliance - McKinney-Vento Homeless Education

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	this indicator.		request technical assistance on this indicator.	

13. **The LEA provided evidence that young children experiencing homelessness are enrolled in pre-k, committee on preschool special education (CPSE) services, early intervention services, Head Start, Early Head Start, and other early care and education programs available in the community.**

42 U.S.C. 11432(g)(6)(A)(iii)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
13.	<input type="checkbox"/> Enrollment forms, referral logs, documentation of coordination of district early learning programs and community preschool supports, referrals for special services; OR <input type="checkbox"/> List of children identified as homeless who are enrolled in the LEA's pre-k program or receiving CPSE services.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

14. **The LEA demonstrated that all 11th and 12th grade students who are homeless receive individualized assistance from counselors to advise such youths and prepare and improve the readiness of such youths for college. A school guidance counselor or college counselor has verified that all 11th and 12th grade students identified as homeless have received individualized college counseling and college readiness services.**

42 U.S.C. 11432(g)(1)(K)

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
14.	<input type="checkbox"/> Guidance plan for high school counselors and how they meet academic and college/career goals of 11th and 12th grade students who are homeless; OR <input type="checkbox"/> Description of supports provided to high school students who are homeless to ensure they graduate on time. <input type="checkbox"/> Schedules, calendars, of school counselors showing meetings with students experiencing homelessness.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

15. **The LEA has demonstrated that all unaccompanied youth who are homeless in the 12th grade are notified that they are eligible to apply as independent students for purposes of the Free Application for Federal Student Aid (FAFSA) and are provided with verification of their status as unaccompanied homeless youth.**

42 U.S.C. 11432(g)(6)(A)(x)(III)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
15.	<input type="checkbox"/> Samples of notification letters. <input type="checkbox"/> Guidance counselor documentation of counseling session on this issue. <input type="checkbox"/> Sample FAFSA copies.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical	

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
			assistance on this indicator.	

Foster Care Transportation

- Evidence that the LEA has developed and implemented clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care.**

ESEA Section 1112(c)(5)(B)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
1.	<input type="checkbox"/> Written foster care transportation procedures specific to transportation of foster care students.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2024-25 Coordinated Monitoring Review - 2025

Section 1 - Programmatic Compliance - Title II, Part A: Effective Instruction

Title II, Part A: Effective Instruction

1. **The LEA has established systems of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.**

ESSA Section 2102(b)(2)(B)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Provide a combination of professional development (PD) plans or offerings; AND/OR <input type="checkbox"/> Dated Mentor/coach/PLC schedules and/or meeting minutes; AND/OR <input type="checkbox"/> Job listings/descriptions for advancement positions or any other full/part-time teacher leadership roles; AND/OR <input type="checkbox"/> Teacher satisfaction survey data.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **The LEA has prioritized the distribution of funds to schools implementing comprehensive support and improvement activities and targeted support and improvement activities and have the highest percentage of high-poverty children and those counted under section 1124 (c).**

ESEA Section 2102(b)(2)(C)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> In the LEA Comments box, please indicate which method of prioritization was used and based on the Title II Part A program within the district. <input type="checkbox"/> Provide some combination of chart(s) of Title IIA allocations or funded activities at each building; AND/OR <input type="checkbox"/> Schedules or payroll records that		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.	

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Section 1 - Programmatic Compliance - Title II, Part A: Effective Instruction

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<p>show prioritized assignment of coaches or other IIA staff to TSI and CSI schools or placement of class size reduction teachers; AND/OR</p> <p><input type="checkbox"/> Documentation showing PD choices are based on needs assessment in TSI and CSI schools or those that have the highest percentage of high-poverty children.</p>		<p><input type="checkbox"/> We would like to request technical assistance on this indicator.</p>	

3. The LEA uses data and ongoing consultation to continually update and improve activities supported under Title II Part A.

ESEA Section 2102(b)(2)(D)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<p><input type="checkbox"/> Dated building or district leadership teams or PD committee meeting agendas, minutes, or presentations reviewing/evaluating IIA programs to inform future program activities; AND/OR</p> <p><input type="checkbox"/> Dated data such as teacher surveys, classroom observations, student performance; AND/OR</p> <p><input type="checkbox"/> Dated data coach meetings with teachers, summaries of discussion, or topics covered; AND/OR</p> <p><input type="checkbox"/> Dated follow up walk-throughs or observations of teachers after PLC meetings or data coaching sessions.</p>		<p><input type="checkbox"/> We do not have sufficient evidence to meet this indicator.</p> <p><input type="checkbox"/> We would like to request technical assistance on this indicator.</p>	

4. The LEA coordinated professional development activities authorized under Title II Part A with professional development activities provided through other Federal, State, and local programs and other related strategies, programs, and activities being conducted in the community.

ESEA Section 2102(b)(2)(F) and 2102(b)(3)(C)

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Section 1 - Programmatic Compliance - Title II, Part A: Effective Instruction

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
4.	<input type="checkbox"/> PD plans, strategic plans, or improvement plans that highlight initiatives coordinated across multiple programs/funding streams; OR <input type="checkbox"/> Building or district leadership teams or PD committee meeting agendas, minutes, or presentations that highlight initiatives coordinated across multiple programs/funding streams; AND/OR <input type="checkbox"/> Expenditure reports demonstrating the use of different funding streams for the identified Use of Funds.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Title III, Part A: English Language Learners

1. English Language Proficiency (ELP) Assessment

- LEA ensures that the New York State ELP assessments are administered according to state guidelines. Policies and procedures are evident; Process for verifying the number of Title III ELL students tested on initial ELP assessment (NYSITELL) Process and evidence for identifying ELL students; Process and evidence for placing ELL students according to CR Part 154.
- LEA provides evidence that the English proficiency of all Title III ELL students in grades K-12 is annually assessed using NYSESLAT. [Ref: 1111(b)(7)], including the requirements for verifying the number of Title III ELL students tested on the ELP assessment and method for reporting results to the State.
- LEA has addressed any discrepancies in these data such as any student records that cannot be matched or any partial scores due to child absences.

[Ref: §3113 and §3116]

2. Reporting

- LEA has submitted to the SEA an annual CR Part 154 Comprehensive ELL Education Plan (CEEP). LEA has addressed any revisions required on the CEEP.

[\$3121 AND §3123; EDGAR 34 CFR 76.731]

3. Teacher Certification

- Elementary and secondary grade teachers in the LEA, providing instructional services to ELLs in English as a New Language (ENL) and Bilingual Education (BE) programs hold New York State certifications valid for teaching in the ENL or BE program. Signed assurances as outlined in Section 3116(d) and 3116(c).

[\$3116(a) and §3115(c); EDGAR 34 CFR 76.770]

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Section 1 - Programmatic Compliance - Title IV, Part A: Student Support and Academic Enrichment Requirements

Title IV, Part A: Student Support and Academic Enrichment Requirements

1. If the LEA has received an allocation of \$30,000 or more the LEA has conducted a comprehensive needs assessment that examines the needs for improvement of:

- access to, and opportunities for, a well-rounded education (WRE) for all students;
- school conditions for student learning in order to create a safe and healthy school (SHS) environment; and
- access to personalized learning experiences supported by technology and professional development for the effective use of technology (EUT) and data.

ESEA Section 4106(d)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Documentation of comprehensive needs assessment that was conducted within the last 3 years to examine each of Title IVA content area - WRE, SHS, and EUT - to understand students' and schools' most pressing needs, including the potential root causes of such needs. <input type="checkbox"/> Evidence of associated data analysis used to inform needs for each Title IVA content area - WRE, SHS and EUT programs & activities.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. The LEA has prioritized the distribution of funds to schools that align with one of the following:

1. are among the schools with the greatest needs as determined by such local educational agency or consortium;
2. have the highest percentages or numbers of children counted under Section 1124(c);
3. are identified for Comprehensive Support and Improvement (CSI) under Section 1111(c)(4)(D)(i);
4. are implementing Targeted Support and Improvement (TSI) plans as described in Section 1111(d)(2); or
5. are identified as a persistently dangerous public elementary school or secondary school under Section 8532.

ESEA Section 4106(e)(2)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> In the LEA Comments box, please indicate which method of prioritization		<input type="checkbox"/> We do not	

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Section 1 - Programmatic Compliance - Title IV, Part A: Student Support and Academic Enrichment Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	<p>was used AND one or more of the following.</p> <p><input type="checkbox"/> Data analysis used to inform how the LEA distributed Title IV Part A funds by schools, such as one of the criteria identified under section 4106(e)(2)(A) listed in the indicator.</p> <p><input type="checkbox"/> Examples of evidence for each method of prioritization: a formal comprehensive needs assessment for LEAs with an allocation of over \$30,000 and a needs assessment for all other LEAs; poverty count by school; needs assessment performed for TSI and CSI schools; School Safety and Educational Climate (SSEC) Summary Data Collection Form that collects School Violence Index data.</p> <p><input type="checkbox"/> Evidence, such as a spreadsheet, that clearly identifies school building level Title IV allocations that align to the prioritization of the distribution of funds.</p>		<p>have sufficient evidence to meet this indicator.</p> <p><input type="checkbox"/> We would like to request technical assistance on this indicator.</p>	

3. The LEA has periodically evaluated the effectiveness of funded activities based on the outcomes and objectives identified in the Consolidated Application for ESSA-funded programs.

ESEA Section 4106(e)(1)(E)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<p><input type="checkbox"/> Description of periodic evaluation of the Title IVA program and the findings and outcomes of the evaluation.</p> <p><input type="checkbox"/> Schedule of when periodic evaluation took place during the school year - for each content area (WRE, SHS, EUT).</p> <p><input type="checkbox"/> Building or district leadership teams or PD committee meeting agendas; meeting minutes or presentations</p>		<p><input type="checkbox"/> We do not have sufficient evidence to meet this indicator.</p> <p><input type="checkbox"/> We</p>	

2024-25 Coordinated Monitoring Review - 2025

Section 1 - Programmatic Compliance - Title IV, Part A: Student Support and Academic Enrichment Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	reviewing/evaluating Title IVA programs to inform future program activities. <input type="checkbox"/> Data such as teacher surveys, classroom observations, and student performance.		would like to request technical assistance on this indicator.	

Other Programmatic Compliance Requirements

1. **If an LEA accepted American Rescue Plan (ARP) Homeless Children and Youth Part I (HCY I) and/or American Rescue Plan Homeless Children and Youth Part II (HCY II) funds, provide evidence of the LEA:**
 - **Increasing capacity by hiring staff, dedicating resources, and planning partnerships with community-based organizations, among other strategies;**
 - **Identifying students experiencing homelessness and connecting them to summer learning/enrichment programs, and preparation for the start of school;**
 - **Identifying historically underserved populations (rural youth, tribal youth, students of color, students with disabilities, English learners, LGBTQ+ youth, and pregnant, parenting, or caregiving students);**
 - **Working with community-based organizations to identify students and provide wraparound services; and**
 - **Implementing activities that facilitate identification, enrollment, retention, and educational success of homeless youth.**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
1.	<input type="checkbox"/> List of services provided to students experiencing homelessness with ARP HCY I and/or ARP-HCY II funds during the 2021-22, 2022-23, and 2023-24 SY. <input type="checkbox"/> Evidence including: dated training agendas; sign-in sheets; meeting notes; curriculum, PowerPoint, handouts; MOUs or contracts; internal or external evaluations or surveys; and/or internal or external policies developed to serve McKinney Vento students and their families.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

General Equitable Services Requirements

- The LEA engaged in timely, meaningful and ongoing consultation with appropriate private school officials with the goal of reaching agreement about the use of funds and provided the equitable calculation of the private schools' allocation.

ESEA Section 1117(a)(1) and (b)(1,3)

ESEA Section 8501(a)(3)(A), (a)(4)(C), and (c)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Evidence of initial and ongoing consultation with private schools, such as dated meeting minutes, emails, call logs, letters, and presentation materials regarding the use of services funded by Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Other dated evidence to demonstrate ongoing consultation on services provided throughout the year.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- All services, such as professional development or supplies and materials, encumbered and/or delivered to the teachers and other educational personnel of the nonpublic/private are secular, neutral and non-ideological in content and design.

ESEA Section 1117(a)(2) and ESEA Section 8501(a)(2)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Curriculum materials, brochures, or list of sessions from workshops and conferences funded by Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Vendor contracts funded by Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Course descriptions from college catalogs funded by Title IIA and/or Title		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.	

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Section 2 - Equitable Services Compliance - General Equitable Services Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	IVA.		<input type="checkbox"/> We would like to request technical assistance on this indicator.	

3. **Expenditures for educational services and other benefits provided for eligible private school children, their teachers, and other educational personnel serving those children shall be equal, taking into account the number and educational needs of the children to be served, to the expenditures for participating public school children.**
ESEA Section 1117(a)(4)(A)(i) and 8501(a)(4)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Dated expenditure reports, purchase orders, and/or invoices demonstrating that the LEA is on track to expend according to the correct proportionate shares calculated for Title IA, IIA, IIIA, and IVA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **Funds allocated for private school services are obligated in the fiscal year for which the funds are received by the LEA.**
ESEA Section 1117(a)(4)(b) and ESEA Section 8501(a)(4)(B)

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Section 2 - Equitable Services Compliance - General Equitable Services Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Dated financial records such as purchase orders, invoices, expenditure/encumbrance reports (preferred), or third party contracts showing funds that have been expended on private schools services to date for services funded by for services funded by Title IA, IIA, IIIA, and IVA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. **If the LEA disagreed with the private school officials on the provision of services through a contract, provide evidence of the written explanation given to the nonpublic as to why the LEA chose not to use the contractor. ESEA Section 1117(b)(2) and ESEA Section 8501(c)(2)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> Copy of written explanation given to the nonpublic as to why the LEA chose not to use the contractor.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance	

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Section 2 - Equitable Services Compliance - General Equitable Services Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			ce on this indicator.	

6. Funded services to non-public schools are assessed, and the results of the assessments will be used to inform future services.

ESEA Section 1117(b)(3) and ESEA Section 8501(b)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
6.	<input type="checkbox"/> Documentation, as applicable, of how assessed services funded by Title IA, IIA, IIIA, and IVA were modified, eliminated, or expanded as a result of the assessments. <input type="checkbox"/> Written, dated observations by LEA or nonpublic administration of presentation, coaching, or workshop sessions for services funded by Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Data such as teacher surveys or student performance.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

7. The public school district retains control and administration of program funds at all times. Non-consumable supplies/materials and equipment are appropriately labeled with the district's name, the funding source that purchased the item, and the program year in which they were purchased.

ESEA Section 1117(d)(1) and ESEA Section 8501(d)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
7.	<input type="checkbox"/> Dated requisition form and/or related purchase orders and invoices for Title IA, IIA, IIIA, and IVA.		<input type="checkbox"/> We do not have	

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Section 2 - Equitable Services Compliance - General Equitable Services Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	<input type="checkbox"/> Inventory tracking list or picture of equipment with proper label purchased under Title IA, IIA, IIIA, and IVA.		sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

8. **Services, such as professional development, were delivered by employees of a public agency or through contract by the public agency with an individual, association, agency, organization, or other entity.**

ESEA Section 1117(d)(2) and ESEA Section 8501(d)(2)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
8.	<input type="checkbox"/> Dated third party vendor contracts for Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Dated expenditure reports (preferred), purchase orders, or invoices identifying the vendors for Title IA, IIA, IIIA, and IVA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

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Section 2 - Equitable Services Compliance - Title I, Part A Equitable Services Requirements

Title I, Part A Equitable Services Requirements

1. Private school participants reside in eligible Title I attendance areas.

ESEA 1115(c) and 34 CFR 200.62

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
1.	<input type="checkbox"/> List of addresses of private school students receiving services, and the Title I public school they are mapped to (Note: Do not include Personally Identifiable Information (PII)).		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. If the LEA's Title I allocation is over \$500,000, at least 1% of the funds for equitable services have been allocated to support parent and family engagement activities in participating private schools.

ESEA Section 1116(a)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
2.	<input type="checkbox"/> Dated financial records such as purchase orders, invoices, or expenditure reports showing funds that have been expended for equitable services to private schools for parent and family engagement activities. <input type="checkbox"/> Evidence of consultation with participating private schools that shows they have opted to spend their funds on other services.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to	

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Section 2 - Equitable Services Compliance - Title I, Part A Equitable Services Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			request technical assistance on this indicator.	

3. **Services are provided to eligible private school children, on an equitable basis and individually or in combination, as requested by the officials to best meet the needs of such children.**

ESEA Section 1117(a)(1)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Evidence of implementation of services decided during consultation, as well as ongoing consultation regarding specific student needs, such as: sign in sheets or attendance logs; invoices or purchase orders; activity schedules; emails discussing specific student needs; and/or meeting minutes.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **LEAs with allocations of \$500,000 or more have ensured that teachers and families of private school children participate, on an equitable basis, in the parent and family engagement services and activities developed as a result of timely and meaningful consultation.**

ESEA Section 1117(a)(1)(B)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.				

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Section 2 - Equitable Services Compliance - Title I, Part A Equitable Services Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	<input type="checkbox"/> If applicable, provide any of the following for parent and family engagement events at private schools that include dated: sign-in sheets or attendance logs; invoices or purchase orders; and/or parent and family engagement activity schedules.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

General Fiscal Requirements

1. **Job duties, work schedules, and/or activity records verify that the number and types of ESSA-funded personnel match project budgets and, if applicable, the corresponding FTE and job duties in the approved application and FS-10.**

2 CFR 200.430

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Work schedules, payroll records from LEA financial system (preferred), expenditure reports, job descriptions for staff funded by Titles IA, ID, IIA, IIIA, IVA, and VB.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **Payroll documentation in the LEA records are supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable and properly allocated AND support the distribution of salary and wages where an employee works on more than one cost objective or federal/state/local award.**

2 CFR 200.430(i)(i-vii)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Evidence of how LEA "proves" the employee performed work in a federal program; at minimum, there must be a periodic documentation of work (suggested time frames: Sept-Dec & Jan-June) performed with employee and/or supervisor sign off after the work has been performed for Titles IA, ID, IIA, IIIA,		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.	

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Section 3 - Fiscal Compliance - General Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	IVA, and VB. <input type="checkbox"/> As applicable, Employee Payroll Certifications (EPC)/Personal Activity Reports (PAR) for Titles IA, ID, IIA, IIIA, IVA, and VB. <input type="checkbox"/> For LEAs serving more than 10 Title I schools, provide a sample of requested evidence for 25%.		<input type="checkbox"/> We would like to request technical assistance on this indicator.	

3. Contractual agreements for ESSA-funded services are fulfilled as specified in the contract.

2 CFR 200.318(b)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
3.	<input type="checkbox"/> ESSA Funded Third Party Contracts for Titles IA, ID, IIA, IIIA, IVA, and VB. <input type="checkbox"/> Purchase orders, invoices, expenditure reports from the LEA financial system (preferred) for Titles IA, ID, IIA, IIIA, IVA, and VB.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. Contract language includes a description on how the provision of services will be monitored by the LEA, beyond the submission of invoices and purchase orders.

2 CFR 200.318(b)

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Section 3 - Fiscal Compliance - General Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
4.	<input type="checkbox"/> Third party contracts funded by Titles IA, ID, IIA, IIIA, IVA, and VB - highlighting applicable language on monitoring of services.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. Persons traveling on program funds are assigned program responsibilities under that funding source.

2 CFR 200.474(a)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
5.	<input type="checkbox"/> Invoices, purchase orders, expenditure reports from the LEA financial system as applicable to Titles IA, ID, IIA, IIIA, IVA, and VB.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on	

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Section 3 - Fiscal Compliance - General Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			this indicator.	

6. If applicable, equipment expenditures (computers, copiers, etc.) have been pro-rated across programs according to use.

2 CFR 200.405

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
6.	<input type="checkbox"/> Expenditure reports or inventory tracking list as applicable to Titles IA, ID, IIA, IIIA, IVA, and VB.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

7. LEA has a written Procurement and Inventory Tracking Policy. The LEA has procedures to be followed to demonstrate compliance with Uniform Grants Guidance requirements.

2 CFR 200.318 and 2 CFR 200.313

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
7.	<input type="checkbox"/> Written Procurement and Inventory Policy or Policies. The LEA must provide detailed procedures for the purchasing, requisitioning of supplies/materials, equipment, receiving, distribution,		<input type="checkbox"/> We do not have sufficient evidence	

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Section 3 - Fiscal Compliance - General Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	tracking, and disposal of said items purchased with any federal education program funds. These would include any items tagged as "high-risk of loss".		to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- 8. Documentation for items purchased with ESEA funds, including purchases for private schools, demonstrates implementation of LEA Procurement and Inventory Tracking procedures.**

2 CFR 200.318(i)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
8.	<input type="checkbox"/> Invoices, purchase orders, and expenditure reports as applicable to Titles IA, ID, IIA, IIIA, IVA, and VB.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- 9. The LEA has documentation that property/equipment records include a description of the item, serial number, source, acquisition cost, and date of purchase.**

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Section 3 - Fiscal Compliance - General Fiscal Requirements

2 CFR 200.313(d)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
9.	<input type="checkbox"/> Inventory and property records as applicable to items funded by Titles IA, ID, IIA, IIIA, IVA, and VB.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

10. Computers and non-consumable equipment, including in private schools, are essential and allocable to the performance of the federal award (Title IA, IIA, IVA, and VB).

2 CFR 400.453(c)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
10.	<input type="checkbox"/> Evidence that devices are assigned to students or staff as appropriate to the program (tracking sheets, for example).		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical	

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Section 3 - Fiscal Compliance - General Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			assistance on this indicator.	

- 11. The LEA has sufficient internal controls to ensure the proper payment of invoices to the correct Federal program. 34 CFR 76.702 and 2 CFR 200.303**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
11,	<input type="checkbox"/> Accounting Procedures Manual section showing who is responsible and the process for entering purchase orders and invoice into the accounting system and who is responsible for ensuring accuracy of data entry.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Title I, Part A Fiscal Requirements

1. **The LEA set aside and is expending an appropriate amount of Title I funds to meet the needs of students experiencing homelessness.**

ESEA Section 1112(b)(6) and 1113(c)(3)(A)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Expenditure/ encumbrance reports, purchase orders/invoices, or payroll records. <input type="checkbox"/> Information about alternative funding sources being used to provide services to homeless students.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **Where appropriate, the LEA has reserved and is expending Title I, Part A neglected reserve funds to provide services to children in local institutions for neglected (not delinquent) children.**

ESEA Section 1113(b)(3)(iii)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Expenditure/ encumbrance reports, purchase orders/invoices, or payroll records.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would	

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Section 3 - Fiscal Compliance - Title I, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
			like to request technical assistance on this indicator.	

3. **The LEA uses the same measure of poverty to identify Title I eligible schools (ex. FRPL); to determine the ranking of each school; and to determine school allocations based on the total number of children from low-income families in each school.**

ESEA Section 1113(c)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
3.	<input type="checkbox"/> Data or reports on low-income status of each building, such as those provided for child nutrition (FRPL) or direct certification data for CEP programs.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **Title I Part A funds may not be used in Targeted Assistance programs to provide services that are otherwise required by law to be made available to eligible children but may be used to coordinate or supplement such services.**

ESEA Section 1115(c)(3)

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Section 3 - Fiscal Compliance - Title I, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Description or documentation of funded activities or programs, which includes evidence that activities provided for eligible students are supplemental to those required by law (for example, if a Title I teacher is used to substitute for a classroom teacher, he/she is paid for that work out of the general funds, not Title I funds).		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. **An LEA with a Title I allocation greater than \$500,000 has reserved and is expending not less than one percent of its Title I allocation for parent and family engagement activities, which may include family literacy.**

ESEA Section 1116(a)(3)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> Expenditure/ encumbrance reports from LEA accounting system; AND <input type="checkbox"/> Receipts; OR <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance	

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Section 3 - Fiscal Compliance - Title I, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			ce on this indicator.	

6. At least 90 percent of the required one percent parent and family engagement set-aside is distributed to Title I schools.

ESEA Section 1116(a)(3)(C)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
6.	<input type="checkbox"/> Building level reserve distribution chart; OR <input type="checkbox"/> Expenditure reports and purchase orders that demonstrate at least 90% of parent and family engagement funds were distributed to Title I schools.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

7. The LEA is serving eligible school attendance areas consistent with provisions that govern within-district allocations.

ESEA Section 1007(3), 34 C.F.R §§ 200.64, 200.77, and 200.78

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
7.	<input type="checkbox"/> Expenditure reports showing the amount of Title I funding allocated, encumbered, and expended (to date) at each school in the LEA.		<input type="checkbox"/> We do not have sufficient	

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Section 3 - Fiscal Compliance - Title I, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

8. Actual expenditures for Title IA match those that were allowable, budgeted and approved within the Consolidated Application for ESSA-Funded Programs.

ESEA Section 8306(a)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
8.	<input type="checkbox"/> Expenditure reports from LEA accounting system; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

Title I, Part D Fiscal Requirements

1. **Actual expenditures for Title ID match those that were allowable, budgeted and approved within the Consolidated Application for ESSA-Funded Programs.**

ESEA Section 8306(a)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Expenditure reports from LEA accounting system; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

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Section 3 - Fiscal Compliance - Title II, Part A Fiscal Requirements

Title II, Part A Fiscal Requirements

1. **The LEA has demonstrated that Title IIA funds supplement, and do not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.**

ESEA Section 2301

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Documentation, which may include payroll records, invoices, or purchase orders, that demonstrate the funded activity was not previously funded out of state or local funds. <input type="checkbox"/> To overcome a presumption of supplanting, provide evidence the LEA does not have funds to implement state or local mandated activities being funded out of federal dollars. <input type="checkbox"/> LEA can note any new initiatives being funded by Title IIA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **Actual expenditures for Title IIA match those that were allowable, budgeted and approved within the Consolidated Application for ESSA-Funded Programs.**

ESEA Section 8306(a)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Expenditure reports from LEA accounting system; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would	

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Section 3 - Fiscal Compliance - Title II, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
			like to request technical assistance on this indicator.	

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Section 3 - Fiscal Compliance - Title III, Part A Fiscal Requirements

Title III, Part A Fiscal Requirements

1. Please provide evidence that no more than 2% of Title III, Part A funds have been expended for administrative uses.

[§3114 and 3115]

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Payroll records that clearly identify the staff funded with Title III, Part A dollars. <input type="checkbox"/> Job descriptions for all staff funded with Title III A dollars. <input type="checkbox"/> Other formally written documentation may be considered in support of LEA's direct administrative use of funds for allowable Title III purposes.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. Please provide evidence that Title III Part A funds supplement, and do not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.

General. [3115(g)]

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Documentation, which may include payroll records, invoices, or purchase orders, that demonstrate the funded activity was not previously funded out of state or local funds. <input type="checkbox"/> To overcome the presumption of supplanting, provide evidence the LEA does not have funds to implement state or local mandated activities being funded out of federal dollars.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to	

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Section 3 - Fiscal Compliance - Title III, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
			request technical assistance on this indicator.	

Title IV, Part A Fiscal Requirements

- The LEA has demonstrated that Title IVA funds supplement, and do not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.**

ESEA Section 4110

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Documentation, which may include payroll records, invoices, or purchase orders, that demonstrate the funded activity was not previously funded out of state or local funds. <input type="checkbox"/> To overcome a presumption of supplanting, provide evidence the LEA does not have funds to implement state or local mandated activities being funded out of federal dollars. <input type="checkbox"/> LEA may note any new initiatives being funded by Title IVA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- LEAs receiving allocations of more than \$30,000 or more have used 20% of the funds for Well Rounded Educational (WRE) Opportunities, 20% of the funds for Safe and Healthy Students (SHS), and a portion of funds for the Effective Use of Technology (EUT).**

ESEA Section 4106(e)(2)(C-E)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> A system or spreadsheet that demonstrates the LEA is tracking the use of funds per content area (WRE, SHS, EUT) throughout the school year to align to statutory spending requirements. <input type="checkbox"/> Expenditure reports, payroll records, purchase orders, and/or invoices that clearly identify the expenditure according to content area (WRE, SHS, or EUT)		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We	

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Section 3 - Fiscal Compliance - Title IV, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	which demonstrates the expenditures are on track in meeting the minimum use of funds requirements (20% WRE, 20% SHS, and a portion of funds for EUT).		would like to request technical assistance on this indicator.	

3. Please provide evidence that the LEA is using no more than 15% of the portion of the Title IV, Part allocation dedicated to the Effective Use of Technology on technology infrastructure.

ESEA Section 4109(b)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Purchase orders and/or invoices for Title IV EUT purchases to date, labeled as EUT purchase. <input type="checkbox"/> An expenditure report that identifies obligated and encumbered EUT funds and demonstrates that the LEA is on track to use no more than 15% of its EUT allocation for technology infrastructure.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. Please provide evidence that no more than 2% of Title IV, Part A funds have been expended for administrative uses.

ESEA Section 4105(c)

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Section 3 - Fiscal Compliance - Title IV, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Payroll records that clearly identify the staff funded with Title IV, Part A dollars. <input type="checkbox"/> Job descriptions for all staff funded with Title IVA dollars. <input type="checkbox"/> Other formally written documentation may be considered in support of LEA's direct administrative use of funds for allowable Title IVA purposes.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. Actual expenditures for Title IVA match those that were allowable, budgeted and approved within the Consolidated Application for ESSA-Funded Programs.

ESEA Section 8306(a)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> Expenditure reports from LEA accounting system; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records. <input type="checkbox"/> The LEA must clearly label items by Title IV content area (WRE, SHS, or EUT) to show alignment to the budget.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance	

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Section 3 - Fiscal Compliance - Title IV, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
			ce on this indicator.	

Other Program Fiscal Requirements (as applicable)

- Actual expenditures for Title VB match those that were allowable, budgeted and approved within the Consolidated Application for ESSA-Funded Programs.**

ESEA Section 8306(a)(1)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Expenditure reports from LEA accounting system; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- If the LEA accepted American Rescue Plan (ARP) Homeless Children and Youth Part I (HCY I) funds as a single applicant, please provide evidence that actual expenditures match those allowable, budgeted and approved activities, services, supplies, materials and equipment.**

McKinney-Vento: § 722(e)(1) and § 723

Uniform Guidance: Subpart D (Post Federal Award Requirements), Subpart E (Cost Principles), and Subpart F (Audit Requirements)

EDGAR: 34. C.F.R. Part 76

ESEA: § 1124; § 1124A; § 1125; § 1126

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Expenditure reports from LEA accounting system; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records.		<input type="checkbox"/> We do not have sufficient evidence	

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Section 3 - Fiscal Compliance - Other Program Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

3. If the LEA accepted ARP HCY I funds as part of a consortium, please provide the share amount, as well as evidence that actual expenditures match those allowable, budgeted and approved activities, services, supplies, materials and equipment.

McKinney-Vento: § 722(e)(1) and § 723

Uniform Guidance: Subpart D (Post Federal Award Requirements), Subpart E (Cost Principles), and Subpart F (Audit Requirements)

EDGAR: 34. C.F.R. Part 76

ESEA: § 1124; § 1124A; § 1125; § 1126

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Documentation of share amount agreed upon by the consortium. <input type="checkbox"/> Documentation of services provided by the Consortium Lead, if applicable. <input type="checkbox"/> Dated Expenditure reports; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records. <input type="checkbox"/> If services are provided by the Consortium LEAD, please provide evidence of services provided.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical	

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Section 3 - Fiscal Compliance - Other Program Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			assistance on this indicator.	

4. If the LEA accepted American Rescue Plan (ARP) Homeless Children and Youth Part II (HCY II) funds as part of a consortium, as a member, please provide the share amount, as well as evidence that actual expenditures match those allowable, budgeted and approved activities, services, supplies, materials and equipment.

McKinney-Vento: § 722(e)(1) and §723 723

Uniform Guidance: Subpart D (Post Federal Award Requirements), Subpart E (Cost Principles), and Subpart F (Audit Requirements)

EDGAR: 34. C.F.R. Part 76

ESEA: § 1124; § 1124A; § 1125; § 1126

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Documentation of share amount agreed upon by the consortium. <input type="checkbox"/> Documentation of services provided by the Consortium Lead, if applicable. <input type="checkbox"/> Dated Expenditure reports; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records. <input type="checkbox"/> If services are provided by the Consortium LEAD, please provide evidence of services provided.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. If the LEA accepted ARP HCY II funds as part of a consortium, as the Lead, please provide the share amount, as well as evidence that actual expenditures match those allowable, budgeted and approved activities, services, supplies, materials and equipment.

McKinney-Vento: § 722(e)(1) and §723 723

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Section 3 - Fiscal Compliance - Other Program Fiscal Requirements

Uniform Guidance: Subpart D (Post Federal Award Requirements), Subpart E (Cost Principles), and Subpart F (Audit Requirements)

EDGAR: 34. C.F.R. Part 76

ESEA: § 1124; § 1124A; § 1125; § 1126

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
5.	<input type="checkbox"/> Documentation of share amount agreed upon by the consortium. <input type="checkbox"/> Dated Expenditure reports; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

6. If the LEA accepted ARP HCY II funds as a single applicant, please provide evidence that actual expenditures match those allowable, budgeted and approved activities, services, supplies, materials and equipment.

McKinney-Vento: § 722(e)(1) and §723

Uniform Guidance: Subpart D (Post Federal Award Requirements), Subpart E (Cost Principles), and Subpart F (Audit Requirements)

EDGAR: 34. C.F.R. Part 76

ESEA: § 1124; § 1124A; § 1125; § 1126

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
6.	<input type="checkbox"/> Dated Expenditure reports; AND <input type="checkbox"/> Invoices; OR <input type="checkbox"/> Purchase orders; OR <input type="checkbox"/> Payroll records.		<input type="checkbox"/> We do not have sufficient	

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Section 3 - Fiscal Compliance - Other Program Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
			evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2024-25 Coordinated Monitoring Review - 2025

Section 4 - School Improvement Grant (SIG) - School Improvement Grant (SIG)

Section 4 - School Improvement Grant (SIG)

1. **During the 2024-25 school year, did the LEA receive any Title I School Improvement Grant (SIG) 1003 funding?**

YES, during the 2024-25 school year, the LEA did receive Title I School Improvement Grant (SIG) 1003 funding.

NO, during the 2024-25 school year, the LEA did not receive Title I School Improvement Grant (SIG) 1003 funding.

School Improvement Grant (SIG) - LEA Requirements

- The LEA partners with its identified school(s) and stakeholders (including principals, other school leaders, teachers, and parents) to develop improvement plans.**

ESEA Section 1003(e)(1)(A,B, C), ESEA Section 1111(d)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Evidence that a district representative, school leaders, teachers, and parents/guardians participated throughout the plan development process. <input type="checkbox"/> Meeting agendas, minutes, meeting outcomes, or documentation of meaningful engagement of stakeholders in the SCEP/DCIP process. <input type="checkbox"/> SCEP presentations or trainings run by the district for principals/school teams (minutes/agendas/outcomes). <input type="checkbox"/> Communication documents or thought exchanges requesting feedback or input into the development of improvement plans.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- The LEA supports schools implementing plans and encourages operational flexibility in meeting goals.**

ESEA Section 1003(e)(1)(A,B, C), ESEA Section 1111(d)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Calendar appointments for the SCEP Pre-Meeting Planning Session 1 (Early Progress Milestones) and Session 2 (Mid-Year Benchmarks). <input type="checkbox"/> Agendas, minutes, or workplans related to professional development organized by the LEA to support SCEP Key Strategies or Continuation Plan Lead Strategies. <input type="checkbox"/> Written procedures detailing how the LEA provides technical assistance and support to schools in implementing and revising school improvement plans.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to	

2024-25 Coordinated Monitoring Review - 2025

Section 4 - School Improvement Grant (SIG) - School Improvement Grant (SIG) - LEA Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	<input type="checkbox"/> Artifacts that show coordination of school improvement cycles of implementation between the LEA and individual schools. <input type="checkbox"/> Meeting agendas that show collaboration between LEA and schools to monitor the implementation of improvement plans.		request technical assistance on this indicator.	

3. **The LEA uses a process for monitoring or reviewing how schools are using SIG Title I, Part A 1003 funds to ensure the on-going quality of school improvement activities. The LEA monitors results (i.e., outcomes of benchmarks/milestones, etc.) to provide additional action(s) following unsuccessful implementation of the improvement plan after a number of years.**

ESEA Section 1003(e)(1)(A,B,C), ESEA: Section 1116(c)(7) ESEA Section 1111(d)(2)(B)(v)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
3.	<input type="checkbox"/> Written procedures outlining the LEA's process for monitoring and reviewing the use of Title I Part A Section 1003 funds, ensuring that they are in compliance with federal laws, regulations, and guidelines. <input type="checkbox"/> Written procedures outlining how the LEA assesses the effectiveness and impact of initiatives on student achievement and school performance. <input type="checkbox"/> Evidence of monitoring and review such as feedback, analyses, meeting minutes, etc.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **The LEA uses a rigorous review process to recruit, screen, select, and evaluate any external partners with whom the local educational agency will partner.**

ESEA Section 1003(e)(1)(D)

2024-25 Coordinated Monitoring Review - 2025

Section 4 - School Improvement Grant (SIG) - School Improvement Grant (SIG) - LEA Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
4.	<input type="checkbox"/> RFP scoring criteria used to evaluate consultants and/or third-party vendors; or detailed documentation outlining the process and rationale for selecting each consultant and/or vendor. <input type="checkbox"/> Key Performance Indicators (KPIs) and/or evaluation tools established to assess the performance of each contracted consultant and/or third-party vendor.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

School Improvement Grant (SIG) - Fiscal Requirements

- Job duties, work schedules, and/or activity records verify that the number and types of SIG-funded personnel match project budgets and, if applicable, the corresponding FTE and job duties in the approved application and FS-10.**

2 CFR 200.430

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Work schedules, payroll records from LEA financial system (preferred), expenditure reports, job descriptions for staff funded by SIG.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

- Payroll documentation in the LEA records are supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable and properly allocated AND support the distribution of salary and wages where an employee works on more than one cost objective or federal/state/local award.**

2 CFR 200.430(i)(i-vii)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Evidence of how LEA "proves" the employee performed work in a federal program; at minimum, there must be a periodic documentation of work (suggested time frames: Sept-Dec & Jan-June) performed with employee and/or supervisor sign off after the work has been performed for SIG.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.	

2024-25 Coordinated Monitoring Review - 2025

Section 4 - School Improvement Grant (SIG) - School Improvement Grant (SIG) - Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
	<input type="checkbox"/> As applicable, Employee Payroll Certifications (EPC)/Personal Activity Reports (PAR) for SIG. <input type="checkbox"/> For LEAs serving more than 10 Title I schools, provide a sample of requested evidence for 25%.		<input type="checkbox"/> We would like to request technical assistance on this indicator.	

3. Contractual agreements for SIG-funded services are fulfilled as specified in the contract.

2 CFR 200.318(b)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
3.	<input type="checkbox"/> SIG Funded Third Party Contracts. <input type="checkbox"/> Purchase orders, invoices, expenditure reports from the LEA financial system (preferred) for SIG.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. Contract language includes a description on how the provision of services will be monitored by the LEA, beyond the submission of invoices and purchase orders.

2 CFR 200.318(b)

2024-25 Coordinated Monitoring Review - 2025

Section 4 - School Improvement Grant (SIG) - School Improvement Grant (SIG) - Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
4.	<input type="checkbox"/> Third party contracts funded by SIG - highlighting applicable language on monitoring of services.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. Persons traveling on program funds are assigned program responsibilities under that funding source.

2 CFR 200.474(a)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (<i>Optional - 50 words or less</i>)
5.	<input type="checkbox"/> Invoices, purchase orders, expenditure reports from the LEA financial system as applicable to SIG.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on	

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Section 4 - School Improvement Grant (SIG) - School Improvement Grant (SIG) - Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			this indicator.	

6. The LEA has documentation that property/equipment records include a description of the item, serial number, source, acquisition cost, and date of purchase.

2 CFR 200.313(d)

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
9.	<input type="checkbox"/> Inventory and property records as applicable to items funded by SIG.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	