

DEADLINES FOR VERIFICATION AND CERTIFICATION OF 2024-2025 SCHOOL YEAR DATA IN SIRS

5/27/2024

Note to LEAs: Level 1 Centers establish earlier due dates for reporting institutions to submit data allowing time for processing. Please consult your [Level 1 RIC/Big5 Contacts](#) for local deadlines.

<< An ACRONYMS list follows the Timeline. >>

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
September 16, 2024	Level 2 SIRS data warehouse Collection Opens	Level 1 regional data warehouses may begin loading 2024-25 SY student demographic, enrollment, program, and associated eScholar CDW templates supporting SIRS data collection.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
September 27, 2024	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Collection Opens	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
October 2, 2024	BEDS Collection Opens	For submitting 2024-25 BEDS IMF data.	Public School Districts, BOCES, Public Schools, Charter Schools, Religious and Independent (Nonpublic) Schools
October 3, 2024	EFT School/District Collection Opens	For submission of 2024-25 EFT data in the IDEX.	Public School Districts, Public Schools
October 7, 2024	PD Data System Collection Opens (VR1-9)	For review and certification of special education data. 2024- 25 data are required to be certified in the PD System by January 21, 2025.	Public School Districts, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
October 11, 2024	Immigrant Indicator and Crisis Code Preliminary Data Due	To support supplementary Title III funding allocations for those most significantly impacted by newcomers and asylum-seekers.	Public School Districts, Public Schools, Charter Schools
October 18, 2024	August Grads Data Due	Last date to submit graduates as of August 31, 2024 , for Total Cohort Graduation Rate reporting. L1s must have data in Level 2 by 11:59 p.m.	Public School Districts, Charter Schools, participating Religious and Independent (Nonpublic) Schools
October 21, 2024	EFT Charter Collection Opens	For submission of 2024-25 EFT data in the IDEX.	Charter Schools
October 25, 2024	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
November 15, 2024	Staff Snapshot, Staff Assignment Data Due	Preliminary 2024-25 data due. Staff Snapshot must be loaded to SIRS prior to loading any other staff or course data. L1s must have data in L2 by 11:59 p.m.	Public School Districts, BOCES, Charter Schools, State Operated Schools
November 15, 2024	BEDS Collection Closes	Last date to complete submission of IMF BOCES, public school district and school, Charter, and Religious and Independent (Nonpublic) forms on the IDEX.	Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools
November 29, 2024	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance preliminary Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
December 27, 2024	EFT Data Due	Initial due date of 2024-25 EFT data in the IDEx.	Public School Districts, Public Schools, Charter Schools
December 27, 2024	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance preliminary Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
January 3, 2025	BEDS Day Enrollment and FRPL Data Due	FRPL, enrollment by grade, district of residence, and supplemental enrollment counts <i>submitted via SIRS</i> are collected for calculating preliminary State Aid allocations. Enrollment counts are used to create the USED ED Facts Directory, the official directory of all schools and districts for federal reporting, as a sampling frame for federal statistical studies, defines the universe for the CRDC, and populates the schools used on the FAFSA. FRPL data are reported to USED and used primarily for the Non-Fiscal Survey of the CCD and other USED offices.	Public School Districts, Charter Schools
January 17, 2025	Special Ed Data Due (VR1-9)	Last date to submit data populating the VR1-9 reports. L1s must have data in L2 by 11:59 p.m. Official child count and LRE will be reported to USED.	Public School Districts, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
January 21, 2025	Special Ed Certification Due (VR1- 6,8)	Districts and nonpublic schools are required to certify data in the PD System . Data reflects official child count and LRE reported to USED. (VR7, VR9 do not need to be certified.)	Public School Districts, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
January 24, 2025	Student Digital Resources Data Due	L1s must have preliminary data in L2 by 11:59 p.m.	Public School Districts, BOCES, Charter Schools
January 24, 2025	Preliminary Course Instructor Assignment, Student Class Entry Exit Data Due	All student course data must be up to date in L2 by 11:59 p.m. and will be used by the Office of State Assessment for determining counts of students enrolled in courses leading to state assessments.	Public School Districts, BOCES, Charter Schools
January 31, 2025	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
February 2025	NYSESLAT Pre-ID Data Due	L1s must have Student Enrollment, Program Service and Demographic data in L2 by 11:59 p.m. L2 then creates the extract of 0231 Program Service Codes for schools administering the operational NYSESLAT and SAFT.	Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
February 28, 2025	EFT Collection Closes	Absolute last date for EFT data collection.	Public School Districts, Public Schools, Charter Schools
February 28, 2025	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
March 14, 2025	BEDS Day Enrollment and FRPL Data Due	FRPL, enrollment by grade, district of residence, and supplemental enrollment counts <i>submitted via SIRS</i> are collected for calculating preliminary State Aid allocations. FRPL data are reported to the USED via ED Facts. All entities need to show FRPL counts in the March snapshot to be included in FRPL data submitted to USED. FRPL data are reported to USED and used primarily for the Non-Fiscal Survey of the CCD and other USED offices.	Public School Districts, Charter Schools
March 14, 2025	UPK annual enrollment Data Due	Counts of UPK students enrolled on March 12, 2025, collected for calculating UPK grant funding for Child Counts Day.	Public School Districts
March 14, 2025	MBK Grants Program Service records and Liberty Partnership Programs Preliminary Data Due	All recipients of My Brother’s Keeper with active grants must report complete data to SIRS using program service codes 4005–4009. Liberty Partnerships Program code is 4004. L1s must have data in L2 by 11:59 p.m.	Public School Districts
March 28, 2025	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
April 25, 2025	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
May 16, 2025	Final Teacher Out of Certification Data Due	The official NYS Out of Certification match is performed at L2 based on data through May 16, 2025. SIRS-328 Out of Certification report will be frozen as of this date.	Public School Districts, BOCES, Charter Schools
May 16, 2025	Day Calendar, Student Daily Attendance, Course Instructor Assignment, and Student Class Entry Exit Data Due	Student Daily Attendance, Day Calendar, and course data must be current through May 2nd and in Level 2 by 11:59 p.m. and will be extracted for the Office of Accountability on May 19, 2025 , for growth purposes.	Public School Districts, Public Schools, BOCES, Charter Schools
May 30, 2025	Summer EBT 2025 benefits initial pull Data Due	Initial student enrollment, address, FRPL eligibility data, homeless, foster, and migrant due to L2 for Summer EBT 2025 benefits. L1s must have data in L2 by 11:59 p.m.	Public School Districts, Public Schools, Charter Schools
May 30, 2025	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
June 6, 2025	ELL Counts and Immigrant Student Counts Final Data Due	Counts at time of final data pull of ELL students enrolled in district (for Title III ELL allocations) and immigrant students enrolled in district (for Title III immigrant allocations).	Public School Districts, Charter Schools
June 6, 2025	UPK annual enrollment Final Data Due	Counts of UPK students enrolled on March 12, 2025, collected for calculating UPK grant funding. L1s must have data in L2 by 11:59 p.m.	Public School Districts

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
June 9, 2025	Special Ed EOY PD data system reports Collection Opens (VR10-16)	For review and certification of special education data. 2024-25 data are required to be certified in the PD System by two due dates: August 4, 2025 (VR10,13,15,16) & September 15, 2025 (VR11,12,14).	Public School Districts
June 27, 2025	Summer EBT 2025 FINAL Data Due	FINAL student enrollment, address, and FRPL eligibility data due to L2 to calculate Summer EBT 2025 benefits. L1s must have data in Level 2 by 11:59 p.m.	Public School Districts, Public Schools, Charter Schools
June 27, 2025	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
June 30, 2025	Staff Evaluation Data Collection Opens	Overall ratings & subcomponent scores for districts and BOCES implementing an Educator Evaluation plan under Education Law 3012-d; overall and standard ratings for districts and BOCES implementing an Educator Evaluation plan under Education Law 3012-e (Data Due October 17, 2025)	Public School Districts, BOCES
July 11, 2025	Regents Assessment Data Due	Regents data for State-provided Growth results. L1s must have data in L2 by 11:59 p.m.	Public School Districts, BOCES, Charter Schools
July 25, 2025	Day Calendar, Student Enrollment, Demographic, Program Services, and Attendance Data Due	All LEAs must report their data for verification in L2RPT and to correct data in source systems.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
August 1, 2025	Special Ed Data Due (VR10,13,15,16)	Last date to submit data populating VR10,13,15,16 reports. L1s must have data in L2 by 11:59 p.m.	Public School Districts
August 4, 2025	Special Ed Certification Due (VR10,13,15,16)	Districts must certify data in the PD System.	Public School Districts
August 15, 2025	Special Ed EOY Data Due	Last date to submit Special Ed enrollment, demographic, assessment (including COSF), Special Ed EOY Snapshot, and disability program service records for students with potential submission records for VR10-16 reports. LEAs use PD System <i>List of Potential Student Records</i> report to confirm all eligible students are reported accurately. L1s must have data in L2 by 11:59 p.m.	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, State Agencies
August 15, 2025	FINAL SIRS EOY Data Due	L1s must have EOY data submitted to L2 by 11:59 p.m. Used for federal and State reporting, State Aid allocations, and to make accountability status determinations. (Staff Eval not due until October. See below.)	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, State Agencies
August 29, 2025	SIRS EOY Data Certification Due	Statement of Certification certifies accuracy of data submitted by EOY reporting deadline, as applicable per institution type. (Staff Eval not due until October. See below.)	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools
September 12, 2025	Special Ed Data Due (VR11, VR12, VR14)	Last date to submit Special Ed EOY data. L1s must have data in Level 2 by 11:59 p.m.	Public School Districts
September 15, 2025	Special Ed Certification Due (VR11, VR12, VR14)	Districts are required to certify data in the PD System.	Public School Districts

Date/ Estimated Date:	Collection Open/ Close; Type of Data Due; Extract Taken; or Certification Due:	Purpose of Collection:	Applicable To:
October 3, 2025	August Grads, Total Cohort Grad Rate Data Due	Last day to submit August 2025 diplomas for the 2019, 2020, and 2021 total cohorts. L1s must have data in L2 by 11:59 p.m.	Public School Districts, Charter Schools
October 17, 2025	Staff Evaluation Data Due	Overall ratings & subcomponent scores to fulfill reporting requirements under Education Law 3012-d; overall and standard ratings to fulfill reporting requirements under Education Law 3012-e. Staff Evaluation data are one factor in district eligibility for 2024- 25 State Aid. L1s must have data in L2 by 11:59 p.m.	Public School Districts, BOCES
October 24, 2025	Staff Evaluation Rating Verification Report Certification Due	Certify accuracy of Staff Eval data by the due date. The form is accessed and must be submitted via SEDMON in NYSED's Application Business Portal .	Public School Districts, BOCES
November 7, 2025	BEDS Day ELL Counts Data Due	ELL data reported to USED via EDFacts supplies part of the Title III Biennial Evaluation Report. All entities with ELL enrollment must report all students with the appropriate ELL Eligible program service code in SIRS to be included in the file.	Public School Districts, Charter Schools

Notes:

- **LEAs:** For **Data Due Dates**, Level 1 Centers establish earlier deadlines for submitting data to them to allow time for processing. Consult your [Level 1 NYSED Systems Support team](#) for your local Level 1 deadlines.
- **BEDS day enrollment in the PD System VR1-6 and VR8 as of January 6, 2025, are reported to the USED.**
- A staff record must be present in Staff Snapshot before it can be loaded into other staff templates.
- SIRS 2024-25 **EOY Certification** information is available on the [IRS Verification and Certification web page](#).

Acronyms:

BEDS = Basic Educational Data System
BOCES = Board of Cooperative Educational Services
CCD = Common Core of Data

CDW = Complete Data Warehouse
COSF = Child Outcomes Summary Form
CRDC = Civil Rights Data Collection
CSDs (with "Big 5": City School District. Otherwise, Central or Community School District)
EBT = Electronic Benefit Transfer
EDFacts = U.S. Department of Education (ED) repository of state-reported education data
EFT = ESSA Financial Transparency
ELL = English Language Learners
EOY = End of Year
ESSA = Every Student Succeeds Act
FAFSA = Free Application for Federal Student Aid
FRPL = Free and Reduced-Price Lunch
IDEx = IRS Data Exchange
IMF = Institutional Master File
IRS = NYSED Office of Information and Reporting Services
L1 = Level 1 (regional data warehouse)
L2 = Level 2 (statewide data warehouse)
L2RPT = Level 2 Reporting System
LEA = Local Educational Agency
LRE = Least Restrictive Environment
MBK = My Brother's Keeper
NYS = New York State
NYSED = New York State Education Department
NYSESLAT = New York State English as a Second Language Achievement Test
PD = PD System (Special Education data collection system)
RIC = Regional Information Center
SAFT = Stand-Alone Field Test
SEDMON = State Education Department Monitoring system
SIRS = Student Information Repository System
SY = School Year
UPK = Universal Prekindergarten
USED = United States Education Department
VR = Verification Report