

Application: School in the Square Public Charter School

Robert Keogh - rkeogh@4thsectorsolutions.com
2021-2022 Annual Report

Summary

ID: 0000000060
Status: Annual Report Submission
Last submitted: Oct 31 2022 05:03 PM (EDT)
Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 800000086906

a1. Popular School Name

School in the Square

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD # 6 - MANHATTAN

e. DATE OF INITIAL CHARTER

11/2015

f. DATE FIRST OPENED FOR INSTRUCTION

8/2016

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

School in the Square (S2) engages, educates and empowers adolescents to respond mindfully and creatively to life’s opportunities and challenges. S2 is a place where students, families, and educators are seen, heard, and inspired and where students build the academic foundations, emotional intelligence and leadership skills necessary to excel in their futures. S2 draws its name from the concept of the public square, where communities gather to solve problems and celebrate successes.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Pillar 1: Rigorous Curriculum. S2 will offer a Common Core aligned program of study in ELA, Mathematics, Science, Social Studies and the arts that encourages critical thinking and cogent communication. We will create a high performing school by combining our emphasis on academic disciplines with a school culture that values ever member of our community.
KDE 2	Pillar 2: Collaborative Professional Culture. S2 will develop robust teaming structures and a culture of collaboration for adults that will create a consistent and rigorous learning environment for youth. Teachers will meet in teams to support student

	growth, share strategies to improve instruction, collaborate on curriculum and monitor assessments. All staff will participate in PD within a culture of respect and continuous improvement using the following strategies.
KDE 3	Pillar 3: Compassionate Community. The S2 model provides a robust network of personal and programmatic supports to ensure the physical, social and emotional well-being of each child.
KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.schoolinthesquare.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

524

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

466

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

Yes, 2 sites

SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 800000086906

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	120 Wadsworth Ave, New York, NY 10033	718-916-7683	NYC CSD 6	6-8	6-8

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Evan Meyers	Executive Director	914-471-2484		evan@schoolinthesquare.org
Operational Leader	Daniel Evelyn	Director of Operations	914-471-2484		develyn@schoolinthesquare.org
Compliance Contact	Daniel Evelyn	Director of Operations	914-471-2484		develyn@schoolinthesquare.org
Complaint Contact	Daniel Evelyn	Director of Operations	914-471-2484		develyn@schoolinthesquare.org
DA A Coordinator	Daniel Evelyn	Director of Operations	914-471-2484		develyn@schoolinthesquare.org
Phone Contact for After Hours Emergencies	Daniel Evelyn	Director of Operations	914-471-2484		develyn@schoolinthesquare.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[CertificateOfOccupancy.PDF](#)

Filename: CertificateOfOccupancy.PDF **Size:** 95.0 kB

Site 1 Fire Inspection Report

[FireInspectionReport.pdf](#)

Filename: FireInspectionReport.pdf **Size:** 188.5 kB

School in the Square

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	108 Cooper St, New York, NY 10034	718-916-7683	NYC CSD 6	K-2	K02

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Evan Meyers	Executive Director	718-916-7683		evan@schoolinthesquare.org
Operational Leader	Crystal Lopez		718-916-7683		clopez@schoolinthesquare.org
Compliance Contact	Crystal Lopez		718-916-7683		clopez@schoolinthesquare.org
Complaint Contact	Crystal Lopez		718-916-7683		clopez@schoolinthesquare.org
DA A Coordinator	Crystal Lopez		718-916-7683		clopez@schoolinthesquare.org
Phone Contact for After Hours Emergencies	Crystal Lopez		718-916-7683		clopez@schoolinthesquare.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[Certificate Of Occupancy.pdf](#)

Filename: Certificate Of Occupancy.pdf **Size:** 1.5 MB

Site 2 Fire Inspection Report

[FDNY Inspection Letter.pdf](#)

Filename: FDNY Inspection Letter.pdf **Size:** 189.3 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Grade Level Configuration	Grade level Expansion		
2				
3				
4				
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a p one number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in t e work extension or the abbreviation for it just the dash and the extension number after the phone number).

Name	Robert Keogh
Position	VP of Finance
Phone/Extension	504-250-3347
Email	rkeogh@4thsectorsolutions.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYS ED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 19 2022

Thank you.



Entry 3 Progress Toward Goals

Completed Oct 31 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 800000086906

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, 75% of all students in S2 who took the NYS ELA assessment in the previous year (the Matched Cohort) will			

<p>Academic Goal 1</p>	<p>maintain or increase their previous year's proficient score (Level 4→Level 4, Level 3→Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2→Level 3 or Level 4, Level 1→Level 2, Level 3 or Level 4) in the current year's NYS ELA test administration.</p>	<p>NYS Assessments</p>	<p>Unable to Assess</p>	<p>Not Applicable because there is very limited 2021 NYS ELA assessment data for S2.</p>
<p>Academic Goal 2</p>	<p>Each year, 75% of students in S2 in each subgroup (ELL, SWD and ED) who took the NYS ELA assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4→Level 4, Level 3→Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2→Level 3 or Level 4, Level 1→Level 2, Level 3 or Level 4) in the current year's NYS ELA test</p>	<p>NYS Assessments</p>	<p>Unable to Assess</p>	<p>Not Applicable because there is very limited 2021 NYS assessment data for S2.</p>

	administration.			
Academic Goal 3	Each year, 90% of S2 students in each grade, 3rd through 8th, who are assessed as being two or more grade levels behind based on the previous year's NYS ELA assessment performance will demonstrate 1.5 years growth between the Fall and Spring administration of the NWEA MAP Reading Assessment (based on NWEA RIT values).	NWEA Map	Unable to Assess	In 2021, about half of our student took the MAP test remotely, so we cannot vouch for the validity of the test
Academic Goal 4	Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of all students in CSD 6 in the same tested grades as S2 who scored at least a Level 3.	NSY Assessments	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments.
	Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on			

Academic Goal 5	the NYS ELA assessment, will meet or exceed the percent of all students in NYS in the same tested grades at S2 who scored at least a Level 3.	NSY Assessments	Unable to Assess	
Academic Goal 6	Each year, the aggregate percent of all S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS ELA assessment will meet or exceed the aggregate percent of CSD 6 students in each subgroup (ELL, SWD and FRL) in the same tested grades as S2 who scored at least a Level 3.	NSY Assessments	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments.
Academic Goal 7	Each year, the aggregate percent of all S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS ELA assessment will meet or exceed the aggregate percent of NYS students in each subgroup (ELL, SWD and FRL) in	NSY Assessments	Unable to Assess	NYS results not yet released

	the same tested grades as S2 who scored at least a Level 3.			
Academic Goal 8	Each year, the percent of S2 students in each grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of the same tested grade levels in CSD 6 who scored at least a Level 3.	NSY Assessments	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments. Our 8th grade met the goal.
Academic Goal 9	Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each tested grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of subgroup (ELL, SWD and FRL) in each of the same tested grade levels in CSD 6 who scored at least a Level 3.	NSY Assessments	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments. Our 8th grade ELL student met the goal.
	Each year, the percent of S2 students in each			

Academic Goal 10	grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of the same tested grade levels in NYS who scored at least a Level 3.	NSY Assessments	Unable to Assess	NYS results not yet released
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2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each tested grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of subgroup (ELL,	NSY Assessments	Unable to Assess	NYS results not yet released

	SWD and FRL) in each of the same tested grade levels in NYS who scored at least a Level 3.			
Academic Goal 12	At the end of each year, 75% of S2 students in Grade K will read at or above Fountas & Pinnell Level D in their dominant language and at or above Level C in the second language.	Fountas and Pinnell Assessments	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments.
Academic Goal 13	At the end of Grade 1, 75% of S2 students will read at an instructional Level of J in their dominant language and instructional level H in their new language	Fountas and Pinnell Assessments	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments.
Academic Goal 14	At the end of Grade 2, 75% of S2 students will read at an instructional Level of M in their dominant language and instructional level K in their new language	Fountas and Pinnell Assessments	Unable to Assess	We do not have students in this grade.
	At the end of Grade 3, 75% of S2 students will			

Academic Goal 15	read at an instructional Level of P in their dominant language and instructional level N in their new language	Fountas and Pinnell Assessments	Unable to Assess	We do not have students in this grade.
Academic Goal 16	At the end of Grade 4, 75% of S2 students will read at an instructional Level of in their dominant language and instructional level O in their new language.	Fountas and Pinnell Assessments	Unable to Assess	We do not have students in this grade.
Academic Goal 17	At the end of Grade 5, 75% of S2 students will read at an instructional Level of V in their dominant language and instructional level Q in their new language.	Fountas and Pinnell Assessments	Unable to Assess	We do not have students in this grade.
Academic Goal 18	At least 70% of S2 ELLs who are not dually designated as students with disabilities and have been continuously enrolled at S2 for at least two years will score at least at the Expanding performance level	NYSESLAT Exam	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments.

	on the NYSESLAT exam.			
Academic Goal 19	At least 70% of S2 ELLs who are not dually designated as students with disabilities and have been continuously enrolled at S2 for at least four years will score at the Commanding level on the NYSESLAT exam.	NYSESLAT Exam	Unable to Assess	No one has been continuously enrolled for 4 years at this point in our charter
Academic Goal 20	Each year, 75% of all students in S2 who took the NYS Math assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4→Level 4, Level 3→Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2→Level 3 or Level 4, Level 1→Level 2, Level 3 or Level 4) in the current year's NYS Math test administration.	NYS Math Assessment	Unable to Assess	Not Applicable because there is very limited 2021 NYS Math assessment data for S2.

3. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	Each year, 75% of students in S2 in each subgroup (ELL, SWD and ED) who took the NYS Math assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4→Level 4, Level 3→Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2→Level 3 or Level 4, Level 1→Level 2, Level 3 of Level 4) in the current year's NYS Math test administration.	NYS Math Assessment	Unable to Assess	Not Applicable because there is very limited 2021 NYS Math assessment data for S2.

Academic Goal 22	Each year, 90% of S2 students in each grade, 3rd through 8th, who are assessed as being two or more grade levels behind based on their previous year's NYS Math assessment performance will demonstrate 1.5 years growth between the Fall and Spring administration of the NWEA MAP Math Assessment (based on NWEA RIT values).	NWEA Map Assessment	Unable to Assess	In 2021, about half of our student took the MAP test remotely, so we cannot vouch for the validity of the test
Academic Goal 23	Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on the NYS Math assessment, will meet or exceed the percent of all students in CSD 6 in the same tested grades as S2 who scored at least a Level 3.	NYS Math Assessment	Met	
Academic Goal 24	Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on the NYS Math assessment, will meet or exceed	NYS Math Assessment	Unable to Assess	NYS results not yet released

	the percent of all students in NYS in the same tested grades as S2 who scored at least a Level 3.			
Academic Goal 25	Each year, the aggregate percent of all S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS Math assessment will meet or exceed the aggregate percent of CSD 6 students in each subgroup (ELL, SWD and FRL) in the same tested grades as S2 who scored at least a Level 3.	NYS Math Assessment	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments. The goal was met in the FRPL category.
Academic Goal 26	Each year, the aggregate percent of all S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS Math assessment will meet or exceed the aggregate percent of each subgroup of NYS students (ELL, SWD and FRL) in the same tested grades as S2 who scored at least a	NYS Math Assessment	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments. The goal was met in the FRPL category.

	Level 3.			
Academic Goal 27	Each year, the percent of S2 students in each tested grade level who scored at least a Level 3 on the NYS Math assessment, will meet or exceed the percent of students in each of the same tested grade levels in CSD 6 who scored at least a Level 3.	NYS Math Assessment	Not Met	We have set up systems to more closely monitor interim assessment data, and we are providing targeted instruction based on these assessments. The goal was met iG6 and G8.
Academic Goal 28	Each year, the percent of S2 students in each grade level who scored at least a Level 3 on the NYS Math assessment, will meet or exceed the percent of students in each of the same tested grade levels in NYS who scored at least a Level 3.	NYS Math Assessment	Unable to Assess	NYS results not yet released
Academic Goal 29	Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each tested grade level who scored at least a Level 3 on the NYS Math assessment, will meet or exceed the percent of	NYS Math Assessment	Not Met	Met for G7 & G8 SWD; Met for G 6& G8 FRPL. We have set up systems to more closely monitor interim assessment data, and we are

	students in each of subgroup (ELL, SWD and FRL) in each of the same tested grade levels in CSD 6 who scored at least a Level 3.			providing targeted instruction based on these assessments.
Academic Goal 30	Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each tested grade level who scored at least a Level 3 on the NYS Math assessment, will meet or exceed the percent of students in each of subgroup (ELL, SWD and FRL) in each of the same tested grade levels in NYS who scored at least a Level 3.	NYS Math Assessment	Unable to Assess	NYS results not yet released
Academic Goal 31	Each year, 50% of all S2 Grade 8 students who took Integrated Algebra in Grade 8 and who were enrolled at S2 for at least two consecutive BEDS dates, will score at least a Level 3 on the New York State Algebra I Regents Exam.	NYS Algebra I Exam	Met	
	Each year, the aggregate percent of all S2 Grade 4			

Academic Goal 32	and Grade 8 students who scored at least a Level 3 on the NYS Grade 4 and NYS Grade 8 Science Assessment will meet or exceed the percent of students in Grade 4 and Grade 8 in CSD 6 who scored at least a Level 3.	NYS Science Test	Met	
Academic Goal 33	Each year, the aggregate percent of all S2 Grade 4 and Grade 8 students who scored at least a Level 3 on the NYS Grade 4 and NYS Grade 8 Science Assessment will meet or exceed the percent of students in Grade 4 and Grade 8 in NYS who scored at least a Level 3	NYS Science Test	Unable to Assess	No State-level NYS Science Assessment Data has been released
Academic Goal 34	Each year, the aggregate percent of all Grade 4 and Grade 8 S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS Science assessment will meet or exceed the aggregate percent of CSD 6	NYS Science Test	Unable to Assess	CSD6 Science data, broken out by subgroups, has not yet been released.

	Grade 4 and Grade 8 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3.			
Academic Goal 35	Each year, the aggregate percent of all Grade 4 and Grade 8 S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS Science assessment will meet or exceed the aggregate percent of NYS Grade 4 and Grade 8 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3.	NYS Science Test	Unable to Assess	No State-level NYS Science Assessment Data has been released
Academic Goal 36	Each year, the percent of S2 students in each grade, 4th and 8th, who scored at least a Level 3 on the NYS Science assessment, will meet or exceed the percent of students in each grade, 4th and 8th, in CSD 6 who scored at least a Level 3.	NYS Science Test	Met	
	Each year, the			

Academic Goal 37	percent of S2 students in each grade, 4th and 8th, who scored at least a Level 3 on the NYS Science assessment, will meet or exceed the percent of students in each grade, 4th and 8th, in NYS who scored at least a Level 3.	NYS Science Test	Unable to Assess	No State-level NYS Science Assessment Data has been released
Academic Goal 38	Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each grade, 4th and 8th, who scored at least a Level 3 on the NYS Science assessment, will meet or exceed the percent of students in each of subgroup (ELL, SWD and FRL) in each grade, 4th and 8th, in CSD 6 who scored at least a Level 3.	NYS Science Test	Unable to Assess	CSD6 Science data, broken out by subgroups, has not yet been released.
	Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each grade, 4th and 8th, who scored at least a Level 3 on the NYS Science			No State-level NYS Science

Academic Goal 39	assessment, will meet or exceed the percent of students in each of subgroup (ELL, SWD and FRL) in each grade, 4th and 8th, in NYS who scored at least a Level 3.	NYS Science Test	Unable to Assess	Assessment Data has been released
Academic Goal 40	In each year of the first four years of the renewal term, S2 will have at the minimum an ESEA Accountability Designation of "Good Standing."	ESEA Accountability Designation	Met	
Academic Goal 41	By year 5 of the renewal term, S2 will have an ESEA Accountability Designation of "Recognition"	ESEA Accountability Designation	Unable to Assess	We are not yet in year 5
Academic Goal 42	Each year, each accountability subgroup of S2 students will make Adequate Yearly Progress in mathematics and ELA as defined by ESEA and measured by NYSED.		Unable to Assess	NYSED has not yet published this information
	Each year, parents will express satisfaction with S2, based on their responses to the Parent Section of			For the first time, we have a Chief engagement officer, and each school now has a

Academic Goal 43	the NYC School Survey with at least 90% of parents providing a positive response to each survey item. To meet this goal, at least 75% of parents must complete the survey.	NYC School Survey	Not Met	Family Coordinator. This team will ensure a higher level of participation. Families who did take the survey scored us above 90 in every area.
Academic Goal 44	Each year, students (in Grades 6 and above) will express satisfaction with S2 based on their responses to the Student Section of the NYC School Survey with at least 90% of students providing a positive response to each survey item. To meet this goal, at least 75% of students must complete the survey.	NYC School Survey	Not Met	We will ensure that more students complete the survey this year.
Academic Goal 45	Average daily attendance will be 95% or higher (excluding students with medical or other excused absences) as evidenced by NYC DOE's Automate the Schools (ATS).	SIS Attendance Report	Not Met	We have developed systems to better monitor and respond to student attendance issues.
	Student year-to-			

Academic Goal 46	year retention rate, in the aggregate and by disaggregated subgroups ELL/MLL, SWD and ED, will be 90% or higher as evidenced by AT (excluding students who leave S2 for a change in residence).	SIS Enrollment Report	Met	
Academic Goal 47	At least 80% of students' parents/guardians will attend parent/teacher conference annually.		Met	
Academic Goal 48				
Academic Goal 49				
Academic Goal 50				
Academic Goal 51				
Academic Goal 52				
Academic Goal 53				
Academic Goal 54				
Academic Goal 55				
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				

Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	In each year of the first four years of the renewal term,	ESEA		

Org Goal 1	S2 will have at the minimum an ESEA Accountability Designation of "Good Standing."	Accountability Designation	Met	
Org Goal 2	By year 5 of the renewal term, S2 will have an ESEA Accountability Designation of "Recognition"	ESEA Accountability Designation	Unable to Assess	We are not yet in year 5
Org Goal 3	Each year, each accountability subgroup of S2 students will make Adequate Yearly Progress in mathematics and ELA as defined by ESEA and measured by NYSED.		Unable to Assess	NYSED has not yet published this information
Org Goal 4	Each year, parents will express satisfaction with S2, based on their responses to the Parent Section of the NYC School Survey with at least 90% of parents providing a positive response to each survey item. To meet this goal, at least 75% of parents must complete the survey.	NYC School Survey	Not Met	For the first time, we have a Chief engagement officer, and each school now has a Family Coordinator. This team will ensure a higher level of participation. Families who did take the survey scored us above 90 in every area.
	Each year, students (in			

Org Goal 5	<p>Grades 6 and above) will express satisfaction with S2 based on their responses to the Student Section of the NYC School Survey with at least 90% of students providing a positive response to each survey item. To meet this goal, at least 75% of students must complete the survey.</p>	NYC School Survey	Not Met	<p>We will ensure that more students complete the survey this year.</p>
Org Goal 6	<p>Average daily attendance will be 95% or higher (excluding students with medical or other excused absences) as evidenced by NYC DOE's Automate the Schools (ATS).</p>	SIS Attendance Report	Not Met	<p>We have developed systems to better monitor and respond to student attendance issues.</p>
Org Goal 7	<p>Student year-to-year retention rate, in the aggregate and by disaggregated subgroups ELL/MLL, SWD and ED, will be 90% or higher as evidenced by AT (excluding students who leave S2 for a change in residence).</p>	SIS Enrollment Report	Met	

Org Goal 8	At least 80% of students' parents/guardians will attend parent/teacher conference annually.	Conference Attendance Sheets	Met	
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed Oct 30 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Fin Stmts 6-30-22 FINAL

Filename: Fin Stmts 6 30 22 FINAL.pdf **Size:** 542.2 kB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Oct 30 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

S2 - Audit NYSED Template FY22

Filename: S2 Audit NYSED Template FY22.xlsx **Size:** 74.1 kB

Entry 4c - Additional Financial Documents

Completed Oct 31 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Obs & Recom Ltr 6-30-22 FINAL

Filename: Obs Recom L 6 30 22 FINAL.pdf **Size:** 233.8 kB

Communication Ltr - 6-30-22 FINAL

Filename: Communication L 6 30 22 FINAL.pdf **Size:** 2.5 MB

Rep Ltr 22 Final

Filename: Rep L 22 Final.pdf **Size:** 269.3 kB

2-5 S2 Audit

Filename: 2 5 S2 Audit.docx **Size:** 12.2 kB

Entry 4d - Financial Services Contact Information

Completed Oct 30 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Evan Meyers	emeyers@schoolinthesquare.org	914-471-2484

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Andrea Ribachonek			6

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	4th Sector Solutions	Kyle Pellerin	8550 United Plaza Blvd, Baton Rouge, LA 70809			4

Entry 5 - Fiscal Year 2022-2023 Budget

Completed Oct 30 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

S2 - Annual Budget FY23

Filename: S2 Annual Budget FY23.xlsx **Size:** 38.8 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Jan 2 2023

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

FY22 Financial Disclosure - Tejada

Filename: FY22 Financial Disclosure Tejada.pdf **Size:** 242.0 kB

FY22 Financial Disclosure - Tucker

Filename: FY22 Financial Disclosure Tucker.pdf **Size:** 418.4 kB

[FY22 Financial Disclosure - Talish](#)

Filename: FY22 Financial Disclosure Talish.pdf **Size:** 418.5 kB

[FY22 Financial Disclosure - Pollack](#)

Filename: FY22 Financial Disclosure Pollack.pdf **Size:** 419.0 kB

[FY22 Financial Disclosure - Rendon](#)

Filename: FY22 Financial Disclosure Rendon.pdf **Size:** 419.3 kB

[FY22 Financial Disclosure - Minguéz](#)

Filename: FY22 Financial Disclosure Minguéz.pdf **Size:** 419.8 kB

[FY22 Financial Disclosure - Levenson](#)

Filename: FY22 Financial Disclosure Levenson.pdf **Size:** 417.6 kB

[FY22 Financial Disclosure - Henriquez](#)

Filename: FY22 Financial Disclosure Henriquez.pdf **Size:** 421.5 kB

[FY22 Financial Disclosure - Gottlieb](#)

Filename: FY22 Financial Disclosure Gottlieb.pdf **Size:** 420.0 kB

[FY22 Financial Disclosure - Gatof](#)

Filename: FY22 Financial Disclosure Gatof.pdf **Size:** 418.0 kB

[FY22 Financial Disclosure - Espinosa](#)

Filename: FY22 Financial Disclosure Espinosa.pdf **Size:** 417.4 kB

[FY22 Financial Disclosure - DeLong](#)

Filename: FY22 Financial Disclosure DeLong.pdf **Size:** 418.7 kB

[FY22 Financial Disclosure - Cavanna](#)

Filename: FY22 Financial Disclosure Cavanna.pdf **Size:** 419.1 kB

[FY22 Financial Disclosure - Tejada](#)

Filename: FY22 Financial Disclosure Tejada kC3gCND.pdf **Size:** 415.1 kB

[FY22 Financial Disclosure - Espinosa update \(1\)](#)

Filename: FY22 Financial Disclosure Espino 65Uudem.pdf **Size:** 351.0 kB

Entry 7 BOT Membership Table

Completed Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 800000086906

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Andy Cavanna		Trustee/Member	None	Yes	1	4/27/2021	4/26/2024	7

2	Michelle DeLong		Secretary	Exec, Governance, Academic	Yes	2	7/1/2019	6/30/2022	10
3	Cecilia Espinosa		Trustee/Member	Academic, Community Outreach	Yes	1	10/27/2020	6/30/2023	11
4	Peter Gatof		Trustee/Member	Development	Yes	2	8/11/2020	6/30/2023	8
5	Scott Gottlieb		Trustee/Member	Exec, Development	Yes	3	8/11/2020	6/30/2023	10
6	Andres Henriquez		Trustee/Member	Academic	Yes	1	1/25/2022	6/30/2024	5 or less
7	Scott Levenson		Chair	Governance, Academic	Yes	2	7/1/2019	6/30/2022	11
8	Mara Minguez		Trustee/Member	None		1	9/28/2021	6/30/2023	5 or less
9	Pollack, Michael		Trustee/Member	Exec, Finance		2	7/1/2019	6/30/2022	12

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Walter Rendon		Trustee/Member	Governance, Community Outreach	Yes	2	7/1/2019	6/30/2022	12
11	Joel Talish		Trustee/Member	Development	Yes	2	7/1/2019	6/30/2022	10
12	Carmen Tejada		Trustee/Member	Community Outreach	Yes	1	12/22/2020	6/30/2023	8
13	Mindy Tucker		Treasurer	Finance, Exec, Governance	Yes	2	7/1/2019	6/30/2022	9
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	12
b.Total Number of Members Added During 2021-2022	2
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	12

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

12

Total number of Voting Members added during the 2021-2022 school year:

2

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

12

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

5

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

S2 Minutes FY22

Filename: S2 Minutes FY22.pdf **Size:** 305.1 kB

Entry 9 Enrollment & Retention

Completed Aug 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>We canvassed all over the district with a focus on areas that have heavy foot traffic and pedestrian intersections near bus and train stops in Inwood and Washington Heights, encouraging families to complete an application. Our canvas team spent time speaking at local businesses, WIC offices and NYCHA communities to share information about our schools, We posted ads on local bus lines with routes in the district.</p>	<p>For the 22-23 recruitment season, we'll use the same methods, and plan to spend more time canvassing NYCHA housing in CSD 6 in an effort to increase our number of economically disadvantaged students, and utilize advertisements on traditional and social mediums.</p>
	<p>We host open houses approximately every two weeks, starting in February and continuing through March. In 2021, we also did a great deal of outreach at local Headstart and Pre-K sites. When possible, we offered families a presentation. Sometimes, we just greeted families at arrival or dismissal At these events, we distributed bilingual literature and invited families to complete applications. In February, School in the Square presented at the local Manhattan Community Board 12 - Youth and English Language Learners Education Committee meeting as well as the General meeting to share with community stakeholders and residents about</p>	<p>Additionally, we hope to enroll several perspective families in English classes held at School in</p>

<p>English Language Learners</p>	<p>our school, call for applications and opportunities to partner. For six weeks starting on February 26 we ran bilingual ads (full and half page ads) in local community newspaper Manhattan Times, which is circulated across Northern Manhattan. We also posted bilingual ads on buses that have routes in District 6.</p> <p>All of our outreach is done throughout our entire community in an effort to build a school reflective of the demographics of Community School District 6. We are excited to offer a dual language program for K-1 students in 2021-22. It is our hope that this program will attract a large number of ENL students. We also added a bilingual elementary program for the 2021-21 school year, so we are confident that we will have more ELL students in the years ahead.</p>	<p>the Square in the fall and winter, so that these families become familiar with us, increasing the likelihood that they would be excited to send their child to our school, if offered a seat in our lottery.</p>
<p>Students with Disabilities</p>	<p>Direct marketing and outreach to parents, showing them the list of services we can provide.</p> <p>Organized Book Bins Initiative and donated books to businesses, childhood centers and CBOs in district.</p>	<p>Continue same efforts from 21-22. IN addition, true to our name we are proud of our efforts to welcome everyone in our school Community, with our SPED population mirroring the district. WE also have a SPED committee working directly w/ families, and host a food pantry to host families regularly.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>Employ full time social worker at each grade. Free field trips and after school programming. Free uniforms. Bi-monthly food pantries, arrange for grocery delivery to families.</p> <p>Prepackaged, free meals are provided for home life. Work with cable companies to provide free internet, mobile hotspots, etc.</p>	<p>Same activities, provision of resources and tech to students and families as we navigate the pandemic.</p>
English Language Learners	<p>Employ ENL teachers to support our ELLs. They work with students in the classroom and in small groups. Each year, students test out of their ELL status as a result of the support we offer. Communicate w/ families in both English and Spanish. Run dual language K-1 program.</p>	<p>Continue same efforts from previous year, aspiring to host free English classes to families.</p>
Students with Disabilities	<p>Employ SPED teachers for each grade and subject. Design student schedules to individually support their needs. Provision of supports above and beyond IEP, communicate regularly w/ families re: progress, and assist in high school applications to ID schools best meeting individual student needs.</p>	<p>Continue the efforts of 21-22.</p>

Entry 10 - Teacher and Administrator Attrition

Completed Aug 1 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint

Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	16
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	2
Total Category A: 5 or 30% whichever is less	18.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	3
ii. Science	4
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	7.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	11
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	12.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	37

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	21

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	23

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	81

Thank you.



Entry 12 Organization Chart

Completed Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

S2 Org Chart

Filename: S2 Org Chart.pdf Size: 129.0 kB

Entry 13 School Calendar

Completed Aug 1 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure here is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

22

Filename: 22.23 Calendar Staff S2 .pdf Size: 65.4 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: School in the Square Public Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.schoolinthesquare.org/about/governance
2. Board meeting notices, agendas and documents	https://www.schoolinthesquare.org/our-team/board-minutes-22
3. New York State School Report Card	https://www.schoolinthesquare.org/about/governance
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.schoolinthesquare.org/about/governance
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://www.schoolinthesquare.org/about/governance
6. Authorizer-approved FOIL Policy	https://www.schoolinthesquare.org/about/governance
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.schoolinthesquare.org/about/governance

Thank you.



Entry 15 Staff Roster

Completed Aug 1 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

[SED Annual Report Entry 15 - Staff Roster \(2\)](#)

Filename: SED Annual Report Entry 15 Staf uxc5oiZ.xlsx **Size:** 25.2 kB

Optional Additional Documents to Upload (BOR)

Incomplete

2. Federal Single Audit – Will be provided upon auditor completion
3. CSP Agreed Upon Procedure – N/A
4. Evidence of Required Escrow Account for each school – provided in audited financial report.
5. Corrective Action Plan – N/A



Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	School in the Square Public Charter School
Date (Report is due Nov. 1):	November 1, 2022
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #6
School Fiscal Contact Name:	Evan Meyers
School Fiscal Contact Email:	emeyers@schoolinthesquare.org
School Fiscal Contact Phone:	914.471.2484
School Audit Firm Name:	Schall & Ashenfarb, CPA's, LLC
School Audit Contact Name:	Andrea Ribachonek
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2021-22
Prior Year:	2020-21

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	N/A
Form 990	Extension files through 5/15
Federal Single Audit (A-133)	
Corrective Action Plan	N/A

School in the Square Public Charter School
Statement of Financial Position
as of June 30

	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 2,351,001	\$ 2,520,513
Grants and contracts receivable	1,085,920	181,195
Accounts receivables	670,591	229,478
Prepaid Expenses	374,458	205,014
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	4,481,970	3,136,200
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 653,777	\$ 732,213
Restricted Cash	76,422	76,406
Security Deposits	41,667	41,667
Other Non-Current Assets	-	-
TOTAL NON-CURRENT ASSETS	771,866	850,286
TOTAL ASSETS	<u>5,253,836</u>	<u>3,986,486</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 399,160	\$ 483,343
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT LIABILITIES	399,160	483,343
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	3,241,044	1,893,376
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM LIABILITIES	3,241,044	1,893,376
TOTAL LIABILITIES	<u>3,640,204</u>	<u>2,376,719</u>
<u>NET ASSETS</u>		
Unrestricted	\$ 1,613,632	\$ 1,609,767
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	<u>1,613,632</u>	<u>1,609,767</u>
TOTAL LIABILITIES AND NET ASSETS	<u>5,253,836</u>	<u>3,986,486</u>

School in the Square Public Charter School
Statement of Activities
as of June 30

	2022			2021
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 7,851,511	\$ -	\$ 7,851,511	\$ 6,521,109
State and Local Per Pupil Revenue - SPED	1,146,693	-	1,146,693	1,234,382
State and Local Per Pupil Facilities Revenue	2,356,339	-	2,356,339	1,952,981
Federal Grants	1,927,524	-	1,927,524	843,803
State and City Grants	-	-	-	-
Other Operating Income	-	-	-	865,130
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	13,282,067	-	13,282,067	11,417,405
EXPENSES				
Program Services				
Regular Education	\$ 9,633,804	\$ -	\$ 9,633,804	\$ 8,417,409
Special Education	2,273,658	-	2,273,658	2,527,297
Other Programs	-	-	-	-
Total Program Services	11,907,462	-	11,907,462	10,944,706
Management and general	2,417,111	-	2,417,111	1,607,970
Fundraising	29,337	-	29,337	25,568
TOTAL EXPENSES	14,353,910	-	14,353,910	12,578,244
SURPLUS / (DEFICIT) FROM OPERATIONS	(1,071,843)	-	(1,071,843)	(1,160,839)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	1,075,708	-	1,075,708	776,619
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	1,075,708	-	1,075,708	776,619
Net Assets Released from Restrictions / Loss on Disposal of Assets	\$ -	\$ -	\$ -	\$ -
CHANGE IN NET ASSETS	3,865	-	3,865	(384,220)
NET ASSETS - BEGINNING OF YEAR	\$ 1,609,767	\$ -	\$ 1,609,767	\$ 1,993,987
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$ 1,613,632	\$ -	\$ 1,613,632	\$ 1,609,767

**School in the Square Public Charter School
Statement of Cash Flows**

as of June 30

	<u>2022</u>	<u>2021</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 3,865	\$ (384,220)
Revenues from School Districts	-	-
Accounts Receivable	(441,113)	22,735
Due from School Districts	-	-
Depreciation	193,861	180,215
Grants Receivable	(904,725)	15,146
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(169,444)	(72,804)
Accounts Payable	(84,183)	(1,696)
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	1,347,668	1,893,376
Other	-	(865,130)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ (54,071)	\$ 787,622
CASH FLOWS - INVESTING ACTIVITIES		
Purchase of equipment	(115,425)	(329,154)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (115,425)	\$ (329,154)
CASH FLOWS - FINANCING ACTIVITIES		
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ -	\$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ (169,496)	\$ 458,468
Cash at beginning of year	2,596,919	2,138,451
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 2,427,423	\$ 2,596,919

School in the Square Public Charter School
Statement of Functional Expenses
as of June 30

	No. of Positions	2022				2021				
		Program Services		Total	Supporting Services		Total			
		Regular Education	Special Education		Other Education	Fundraising		Management and General		
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$	\$	
Administrative Staff Personnel	15.00	754,473	162,376	-	916,849	13,940	810,433	824,373	1,741,222	1,152,837
Instructional Personnel	57.00	3,446,590	847,155	-	4,293,745	-	17,860	4,311,605	3,874,545	3,874,545
Non-Instructional Personnel	5.00	86,966	17,812	-	104,778	-	157,617	157,617	262,395	298,468
Total Salaries and Staff	77.00	4,288,029	1,027,343	-	5,315,372	13,940	985,910	999,850	6,315,222	5,325,851
Fringe Benefits & Payroll Taxes		926,255	221,869	-	1,148,124	3,009	212,759	215,768	1,363,892	1,079,586
Retirement		162,636	39,012	-	201,648	531	37,600	38,131	239,779	189,852
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		422,321	88,144	-	510,465	1,720	261,722	263,442	773,907	485,987
Building and Land Rent / Lease		2,639,354	632,347	-	3,271,701	8,580	606,844	615,424	3,887,125	3,926,886
Repairs & Maintenance		-	-	-	-	-	-	-	-	-
Insurance		71,340	17,092	-	88,432	232	16,403	16,635	105,067	88,710
Utilities		-	-	-	-	-	-	-	-	-
Supplies / Materials		68,608	15,461	-	84,069	-	-	-	84,069	87,358
Equipment / Furnishings		68,659	16,450	-	85,109	223	15,786	16,009	101,118	131,744
Staff Development		30,672	6,402	-	37,074	-	88,255	88,255	125,329	86,507
Marketing / Recruitment		-	-	-	-	-	108,592	108,592	108,592	111,928
Technology		138,211	33,113	-	171,324	449	31,778	32,227	203,551	153,593
Food Service		-	-	-	-	-	-	-	-	-
Student Services		490,553	102,385	-	592,938	-	-	-	592,938	458,219
Office Expense		54,824	13,135	-	67,959	178	12,605	12,783	80,742	42,051
Depreciation		131,631	31,537	-	163,168	428	30,265	30,693	193,861	180,215
OTHER		140,711	29,368	-	170,079	47	8,592	8,639	178,718	229,757
Total Expenses		\$ 9,633,804	\$ 2,273,658	\$ -	\$ 11,907,462	\$ 29,337	\$ 2,417,111	\$ 2,446,448	\$ 14,353,910	\$ 12,578,244

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Andrew Cavanna

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

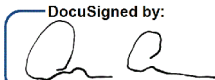
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:

15E725CEDCE8468...

7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michelle DeLong

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:
Michelle DeLong
B658B68B8353460...

7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Cecelia Espinosa

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

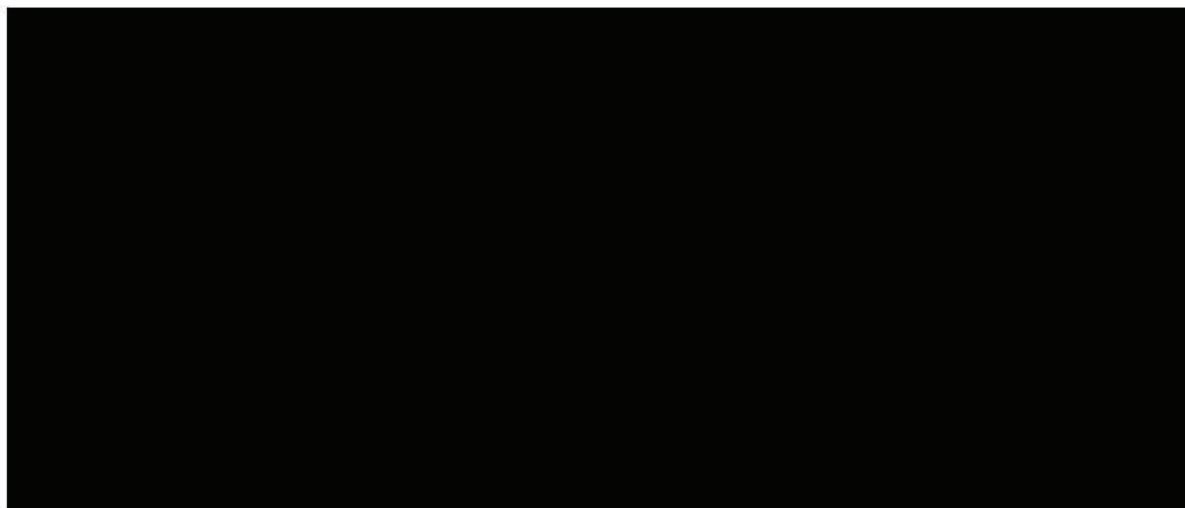
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Business Address:



DocuSigned by:
Cecilia Espinosa
307E801D2DCB4E9

7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Cecelia Espinosa

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



Home Address:

<p>DocuSigned by: <i>Cecilia Espinosa</i> 045F4BBEC8CB441...</p>	<p>7/16/22</p>
<p>Signature</p>	<p>Date</p>

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Peter Gatof

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:
Peter Gatof
920C35E36DF9470...

7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Scott Gottlieb

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

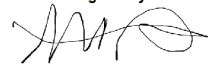
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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:

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7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Andres Henriquez

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:
Andres Henriquez
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7/16/22

Signature

Date

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Scott Levenson

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

President

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Address:



Home Telephone:



DocuSigned by:
Scott Levenson
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7/16/22

Signature

Date

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mara Minguez

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

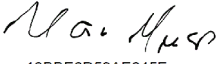
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:

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7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michael Pollack

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Address:



DocuSigned by:
Michael Pollack
D80A2B7FFFF34A6...

7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Walter Rendon

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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DocuSigned by:
Walter Rendon
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Signature **Date** 7/16/22

- Acceptable signature formats include:
- Digitally certified PDF signature
 - Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Joel Talish

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Joel Talish
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7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Carmen Tejada

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



Carmen Tejada

7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Carmen Tejada

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



DocuSigned by:
Carmen Tejada
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7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mindy Tucker

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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Business Telephone:

Business Address:



DocuSigned by:
Mindy Tucker
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7/16/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF



October 20, 2022

Schall & Ashenfarb, CPA's, L.L.C.
307 Fifth Avenue, 15th Floor
New York, NY 10016

This representation letter is provided in connection with your audit of the financial statements of the School in the Square Public Charter School, which comprise the statements of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if their omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of October 20, 2022 the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 30, 2022, including our responsibility for the preparation and fair presentation of the financial statements, in accordance with US GAAP.
2. The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable. This specifically includes the methodology for the statement of functional expenses.
6. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
7. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been made.
8. There were no uncorrected misstatements that are material, both individually and in the aggregate, to the financial statements as a whole.
9. There were no known actual or possible litigation, claims, and assessments required to be accounted for and disclosed in accordance with U.S. GAAP.
10. Material concentrations, if applicable, have been appropriately disclosed in accordance with U.S. GAAP.
11. The School is the primary obligor and principal for the obligations and responsibilities under the lease with Washington Heights Hellenic Orthodox Church, Inc. a/k/a St. Spyridon. In addition to this, there were no other guarantees, either written or oral, under which the organization is contingently liable, that are required to be recorded or disclosed in accordance with U.S. GAAP.

Non Attest Services

In regard to the non-attest services provided by you, we have:

1. Assumed management responsibilities.
2. Designated an individual with suitable skill, knowledge, or experience to oversee the services.
3. Evaluated the adequacy and results of the services performed.
4. Accepted responsibility for the results of the services.

As part of your audit, you prepared the draft financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have assumed management responsibilities. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.


Information Provided

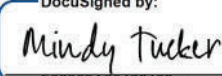
1. We have provided you with:

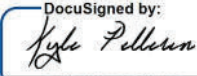
- a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.
2. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
 3. We have discussed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
 4. We have no knowledge of any fraud or suspected fraud that affects the organization and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control,
 - c) Others where the fraud could have a material effect on the financial statements.
 5. We have no knowledge of any allegations of fraud or suspected fraud affecting the organization's financial statements communicated by employees, former employees, grantors, regulators, or others.
 6. We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements. This includes the issue of the rent subsidy we receive from NYCDOE. We are of the space. The monthly payments that we make to the related party under the sublease agreement are more than the monthly payments that the related party makes to the landlord in the underlying lease. The difference covers the additional facility costs that are necessary for maintaining and operating the building. We have reviewed our sublease agreement with legal counsel and have been advised that it does not violate any applicable laws and regulations. Payments made to the School from NYCDOE for the rent subsidy have been or will be used on actual rent costs in compliance with the law.
 7. We are not aware of any pending or threatening litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with U.S. GAAP.
 8. We have discussed to you the identity of the organization's related parties and all the related party relationships and transactions of which we are aware.
 9. The organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
 10. We have evaluated subsequent events through the report date including events related to the coronavirus disease 2019 (COVID-19) pandemic. We have concluded that there are no

adjustments needed to the financial statements. The estimated potential future impact cannot be determined.

11. We have no plans or intentions to discontinue the operations of any program or discontinue any significant services or activities.
12. School in the Square Public Charter School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or exercise or other tax, have been disclosed to you and appropriately reported. All required filings with tax authorities are up-to-date.
13. There have been no instances that have occurred, or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
14. There have been no instances that have occurred, or are likely to have occurred, of non-compliance with provision of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
15. There have been no instances that have occurred, or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
16. Management does not intend to prepare and issue the other information included in the annual report as defined by AU-C 720. The standard defines other information as a document, or combination of documents, typically prepared on an annual basis by management or those charged with governance in accordance with law, regulation, or information on the entity's operations and the entity's financial results and financial positions set out in the financial statements.

DocuSigned by:

0A18EC2057CB440...
Eva Meyers
Executive Director

DocuSigned by:

F06363A80422489...
Mindy Tucker
Board Treasurer

DocuSigned by:

315FA5F1DEC6467...
Financial Consultant
4th Sector Solutions Inc.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2022-2023 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

School in the Square Public Charter School

PROJECTED BUDGET FOR 2022-23

July 1, 2022 to June 30, 2023

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 165. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	14,481,044	1,835,539	-	-	229,197	16,545,780
Total Expenses	12,311,190	3,797,833	-	-	2,053,834	18,162,847
Net Income	2,169,854	(1,962,284)	-	-	(1,824,637)	(1,617,067)
Actual Student Enrollment	474	135	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
10,343,948	-	-	-	-	-	10,343,948
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
10,343,948	-	-	-	-	-	10,343,948
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
2,748,891	-	-	-	-	-	2,748,891
13,092,839	-	1,773,374	-	-	-	14,866,213

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Special Education Revenue	-	1,773,374	-	-	-	1,773,374
Grants	-	-	-	-	-	-
Stimulus	-	-	-	-	-	-
Other	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES	-	1,773,374	-	-	-	1,773,374

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
IDEA Special Needs	-	62,165	-	-	-	62,165
Title I	251,002	-	-	-	-	251,002
Title Funding - Other	44,784	-	-	-	-	44,784
School Food Service (Free Lunch)	398,815	-	-	-	-	398,815
Grants	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation	605,475	-	-	-	-	605,475
Other	-	-	-	-	-	-
Other Federal Revenue	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	1,300,076	62,165	-	-	-	1,362,241

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Contributions and Donations, Fundraising	-	-	-	-	224,952	224,952
Erate Reimbursement	41,833	-	-	-	-	41,833
Interest Income, Earnings on Investments, NYC-DYCD (Department of Youth and Community Development)	-	-	-	-	4,245	4,245
Food Service (Income from meals)	-	-	-	-	-	-
Text Book	46,296	-	-	-	-	46,296
Other Local Revenue	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	88,129	-	-	-	229,197	317,326
TOTAL REVENUE	14,481,044	1,835,539	-	-	229,197	16,545,780

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Executive Director	160,881	34,475	-	-	34,475	229,831
Principal, Aps	670,390	143,655	-	-	143,655	957,700
Deans, Directors & Coordinators	776,344	166,359	-	-	166,359	1,109,063
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	319,536	319,536
Administrative Staff	-	-	-	-	311,984	311,984
Operations Managers & COO	-	-	-	-	-	-
Executive Liaison, Operations Associates	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	1,607,616	344,489	-	-	976,009	2,928,114

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Teachers - Regular	2,243,869	632,896	-	-	-	2,876,755
Teachers - SPED	-	674,112	-	-	-	674,112
Substitute Teachers	176,005	49,643	-	-	-	225,648
Teaching Assistants	616,044	175,756	-	-	-	791,800
Specialty Teachers	283,870	80,066	-	-	-	363,936
Aides	-	-	-	-	-	-
TOTAL INSTRUCTIONAL PERSONNEL COSTS	3,399,788	1,522,473	-	-	-	4,922,261

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Administrative Management	-	-	-	-	-	-
Deans, Directors & Coordinators	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	-	-
Administrative Staff	-	-	-	-	-	-
Operations Managers & COO	-	-	-	-	-	-
Executive Liaison, Operations Associates	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	-	-	-

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Lead Teachers	-	-	-	-	-	-
Special Staff	-	-	-	-	-	-
Substitutes	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-
Gym, Art, Music, Library	-	-	-	-	-	-
TOTAL SUPPORT SERVICES	-	-	-	-	-	-

List exact titles and staff FTE's (Full time equivalent)

No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
1.00	160,881	34,475	-	-	34,475	229,831
6.00	670,390	143,655	-	-	143,655	957,700
11.00	776,344	166,359	-	-	166,359	1,109,063
3.50	-	-	-	-	319,536	319,536
6.50	-	-	-	-	311,984	311,984
28	1,607,616	344,489	-	-	976,009	2,928,114

No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
35.00	2,243,869	632,896	-	-	-	2,876,755
7.00	-	674,112	-	-	-	674,112
5.00	176,005	49,643	-	-	-	225,648
17.00	616,044	175,756	-	-	-	791,800
6.00	283,870	80,066	-	-	-	363,936

School in the Square Public Charter School

PROJECTED BUDGET FOR 2022-23

July 1, 2022 to June 30, 2023

PROJECTED BUDGET FOR 2022-23							Assumptions
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 165. This will populate the data in row 10.							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
July 1, 2022 to June 30, 2023							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	14,481,044	1,835,539	-	-	229,197	16,545,780	
Total Expenses	12,311,190	3,797,823	-	-	2,053,934	18,162,947	
Net Income	2,169,854	(1,962,284)	-	-	(1,824,837)	(1,617,067)	
Actual Student Enrollment	474	135	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	
	5.00						
Therapists & Counselors	376,852	106,292	-	-	-	483,144	Social Workers
Other	90,870	25,630	-	-	-	116,500	Stipends
TOTAL INSTRUCTIONAL	3,787,510	1,742,384	-	-	-	5,529,894	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	52,728	14,872	-	-	-	67,600	Librarian
Custodian	115,992	24,855	-	-	24,855	165,703	Custodians/Maintenance
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	168,720	39,727	-	-	24,855	233,303	
SUBTOTAL PERSONNEL SERVICE COSTS	5,653,846	2,126,601	-	-	1,000,865	8,691,312	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes	530,057	202,597	-	-	95,350	828,004	SS, Medicare, Unemployment
Fringe / Employee Benefits	676,195	259,218	-	-	121,999	1,059,412	Health Insurance, Workers Comp
Retirement / Pension	201,859	77,154	-	-	36,312	315,325	Retirement 6% match
TOTAL PAYROLL TAXES AND BENEFITS	1,408,111	538,969	-	-	253,661	2,202,741	
TOTAL PERSONNEL SERVICE COSTS	6,973,957	2,665,570	-	-	1,254,526	10,894,053	
CONTRACTED SERVICES							
Accounting / Audit	-	-	-	-	139,768	139,768	Audit - Fixed rate, outsourced accountant
Legal	-	-	-	-	10,083	10,083	Legal
Management Company Fee	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	
Food Service / School Lunch	4,591	-	-	-	-	4,591	Food Service Consultant
Payroll Services	-	-	-	-	93,155	93,155	HR Consultant
Special Ed Services	-	960	-	-	-	960	SPED Consulting
Titlement Services (i.e. Title I)	801,711	-	-	-	-	801,711	Academic consulting, programming, others
Other Purchased / Professional / Consulting	-	-	-	-	-	-	
TOTAL CONTRACTED SERVICES	806,302	960	-	-	243,006	1,050,268	
SCHOOL OPERATIONS							
Board Expenses	-	-	-	-	1,440	1,440	
Classroom / Teaching Supplies & Materials	145,373	41,003	-	-	-	186,375	\$306/student
Special Ed Supplies & Materials	-	-	-	-	-	-	
Textbooks / Workbooks	172,497	48,653	-	-	-	221,150	\$363/Student
Supplies & Materials other	5,618	1,584	-	-	-	7,202	FAMIS
Equipment / Furniture	181,428	51,172	-	-	-	232,600	\$392/Student
Telephone	-	-	-	-	-	-	
Technology	116,192	32,772	-	-	-	148,964	\$245/Student
Student Testing & Assessment	30,888	8,712	-	-	-	39,600	\$65/Student
Field Trips	40,856	11,524	-	-	-	52,380	\$86/Student
Transportation (Student)	-	-	-	-	-	-	
Student Services- other	96,704	27,276	-	-	-	123,980	\$204/Student
Office Expense	66,222	18,678	-	-	-	84,900	\$139/Student
Staff Development	81,666	23,034	-	-	-	104,700	\$172/Student
Staff Recruitment	47,034	13,266	-	-	-	60,300	\$99/Student
Student Recruitment / Marketing	86,424	24,376	-	-	-	110,800	Acquisition cost per new student
School Meals / Lunch	306,686	86,479	-	-	-	393,085	\$645/Student
Travel (Staff)	2,363	667	-	-	-	3,030	
Fundraising	-	-	-	-	-	-	
Other	153,303	43,239	-	-	-	196,542	COVID relief - food pantry, supplies
TOTAL SCHOOL OPERATIONS	1,533,174	432,434	-	-	1,440	1,967,048	
FACILITY OPERATION & MAINTENANCE							
Insurance	-	-	-	-	91,092	91,092	Flat rate per broker

School in the Square Public Charter School

PROJECTED BUDGET FOR 2022-23

July 1, 2022 to June 30, 2023

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 165. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	14,481,044	1,835,539	-	-	229,197	16,545,780
Total Expenses	12,311,190	3,797,823	-	-	2,053,834	18,162,847
Net Income	2,169,854	(1,962,284)	-	-	(1,824,637)	(1,617,067)
Actual Student Enrollment	474	135	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	2,150,120	460,740	-	-	460,740	3,071,600
Repairs & Maintenance	14,140	3,030	-	-	3,030	20,200
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	2,164,260	463,770	-	-	654,862	3,182,892
DEPRECIATION & AMORTIZATION	209,497	59,089	-	-	-	268,586
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	624,000	175,000	-	-	-	800,000
TOTAL EXPENSES	12,311,190	3,797,823	-	-	2,053,834	18,162,847
NET INCOME	2,169,854	(1,962,284)	-	-	(1,824,637)	(1,617,067)

	ENROLLMENT - School Districts Are Linked To Above Entries*		
	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
NYC DOE	474	135	609
School District 2 (Enter Name)	-	-	-
School District 3 (Enter Name)	-	-	-
School District 4 (Enter Name)	-	-	-
School District 5 (Enter Name)	-	-	-
TOTAL ENROLLMENT	474	135	609
REVENUE PER PUPIL	30,551	13,597	-
EXPENSES PER PUPIL	25,973	28,132	-

two facility leases

placed under Cash Flow Adjustment in the renewal application.

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

July 27, 2021

MEETING MINUTES

Location: By Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Mayela Calderon, Alan Dichter, Jeff Garcia (4th Sector Solutions), Bob Keogh (4th Sector Solutions), and Evan Meyers, Dr. Mara Minguez.

Materials provided: Agenda, Monthly Report, June 2021 meeting minutes.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:02 pm

Mr. Levenson introduced Dr. Mara Minguez to the Board. Dr. Minguez, the Youth Medical Director and a pediatrician and adolescent medicine specialist at New York Presbyterian Hospital in Washington Heights. Dr. Minguez supports the school and is interested in finding ways for the school to interface with NYP.

Mr. Keogh introduced Jeff Garcia, a financial manager of 4th Sector Solutions, who will assist on the S2 account. Mr. Garcia is a native of Washington Heights.

Mr. Meyers reviewed discussed this year's summer camp. Fifty-five students are enrolled at S2 (academics in the morning and outdoor activities in the afternoon). Twenty-four rising first graders are enrolled in a local camp. Students at the DA camp will spend a Saturday at Camp Hillard in Scarsdale, NY to celebrate the end of camp.

DA construction continues. The food pantry has continued throughout the summer and will continue on Saturdays throughout the school year.

Staff will return to school between 8/5 and 8/9. Students will return on 8/23. Because students have not been in the building full time for over a year (and many not at all), the first week will focus on onboarding the students.

The school remains watchful of the Covid developments. The motto "flexible and responsive" has become a mantra that serves S2 well.

Board Voting

Mr. Levenson moved to approve the Jue meeting minutes. Ms. Tucker seconded the motion, which was unanimously approved.

The meeting was adjourned at 5:35. The next board meeting will be on August 24.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

August 24, 2021

MEETING MINUTES

Location: By Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Cecelia Espinosa, Peter Gatof, Scott Gottlieb, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish

Other Attendees: Carrie Amon, Waleska Cabrera, Alan Dichter, Jeff Garcia (4th Sector Solutions), Sherry King, Bob Keogh (4th Sector Solutions), and Evan Meyers.

Materials provided: Agenda, Monthly Report, July 2021 meeting minutes, School Evaluation, ED Evaluation, HS planning document.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:03 pm

Sherry King and Michael Pollack presented the S2 vision and planning for high school expansion. The intent is that students will be in S2 from Pre-K – through high school. (The application will be submitted in December. We will hear back in February with a plan in September 2023.)

Students will all receive a Regents diploma. Students will have other possible pathways including civic pathways and dual language certificates. S2 will make AP classes and/or college level classes available to students. The school will be relatively small. This school will feel very much like School in the Square – expanding the culture we already have into the high school. The school will provide post-graduation advising and arts education as well as physical education.

What does the smaller school mean we will not offer: We will have art but not every kind of art. We may not have full theater performances. We may have community college classes (as opposed to AP classes). Nothing is yet set in stone.

What will be special: We will continue to be relationships first. The size and scale will have the supports we currently have. There will be explicit celebration of biliteracy, bilingualism and multiculturalism. Student inquiry and participatory research will continue (students already presenting to academics all over the country); social and emotional growth will be supported; and community connections will be developed (community service, service learning and internships).

Ms. Amon: staff has been at DA for two weeks. First graders have had their first day of orientation. K has now been in school for orientation. Thursday and Friday both grades will be in school.

The teachers have gotten the rooms together. The construction looks beautiful. The library will open this year. There is lots of joy and laughter in the building. It has been a positive week..

Mr. Meyers discussed the MS orientation. Each grade has had time in the school and in the park. By the end of the first week each student will have an adult “buddy”. The mood is upbeat. Last week 80 families came for a zoom orientation.

Staffing: We are fully hired. Unusual at NY Charter schools. Staff is now 80 strong.

Budget: We are reallocating money toward covid expenditures and reflecting lower possible enrollment in out years. We anticipate our enrollment to be 470 this year. We will have a remote option for medically fragile students. We are now using more conservative numbers for enrollment in out years based on changing demographics.

Next month the board will look at finances for HS (both real estate and educational costs).

Ms. DeLong presented a review of the School Evaluation

Board Voting

Mr. Rendon moved to approve the July meeting minutes. Mr. Levenson seconded the motion, which was unanimously approved.

At 6:07 the Board went into Executive Session to discuss the ED evaluation.

The Board adjourned at 6:10 pm.

The next Board meeting will be on September 28.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

September 28, 2021

MEETING MINUTES

Location: Dos Amigos

Board Members Present (in alphabetical order): Andy Cavanna (by Zoom), Michelle DeLong, Cecilia Espinosa, Peter Gatof, Scott Gottlieb (by Zoom), Scott Levenson, Michael Pollack, Walter Rendon (by Zoom), Joel Talish, Carmen Tejada, Mindy Tucker (by Zoom)

Other Attendees: Carrie Amon, Crystal Fernandez Lopez (Asst. to the Principal, DA), Bob Keogh (4th Sector Solutions), and Evan Meyers, Mara Minguez, Denise Rivera (Dean of Culture, DA), Lorraine Rodriguez (Director of Ops., DA).

Materials provided: Agenda, Monthly Report, High School Proposal, August 2021 meeting minutes, Safety Plans (both Dos Amigos and Middle School).

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:03 pm

Ms. Amon introduced members of the DA leadership team. Ms. Rodriguez then introduced herself to the Board in Spanish (thus demonstrating how the students in the dual language program begin to learn and understand a new language.). Denise Rivera and Crystal Fernandez-Lopez introduced themselves to the Board. The leadership team discussed their roles at DA and the philosophy of the school.

Ms. Amon and Mr. Meyers led the Board on a tour of the school.

Mr. Levenson and Mr. Meyers reviewed the process to develop a plan for the proposed high school. The budget has been developed and reviewed in detail by Mr. Meyers, Mr. Keogh, Mr. Pollack and the entire executive committee. Similarly, the facility search has been engaged in by Mr. Meyers and Mr. Gottlieb with input from other board members. The academic plan has been thoroughly vetted by Mr. Meyers, Ms. King, Ms. Amon and the executive committee.

Mr. Meyers led a discussion about the plan and answered specific questions about the plan. The budget contains several versions based on contingencies.

The current plan envisions \$2 million in fundraising per year (\$400K more than current fundraising) on a \$32 million budget. The budget maintains a minimum of 40 days cash. Board members will continue to review the materials and ask questions. The Board will vote at next month's meeting on whether to move forward with the plan.

At 7 pm the Board went into executive session to discuss a potential board member.

At 7:06 the Board returned to the public meeting.

Board Voting

Mr. Gatof made a motion to elect Dr. Maya Minguez as a Board member. Mr. Talish seconded the motion, which was unanimously approved.

Mr. Talish moved to approve the August meeting minutes. Mr. Levenson seconded the motion, which was unanimously approved.

Mr. Levenson moved to approve the safety plans for Dos Amigos and the School in the Square middle school. Mr. Gatof seconded the motion, which was unanimously approved.

The Board adjourned at 7:09 pm.

The next Board meeting will be on October 26.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

October 26, 2021

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLon , Cecelia Espinosa, Peter Gatof, Scott Gottlieb, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Carmen Tejada, Mindy Tucker

Other Attendees: Mayela Calderon, Rosemarie Cruz (S2 Communications Mgr) Alan Dichter, Jeff Garcia, Tisha Hyter (Orr Group), Bob Keogh (4th Sector Solutions), Evan Meyers, Mara Minguez,

Materials provided: Agenda, Monthly Report, September 2021 meeting minutes.

B BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:03 pm

Rose Cruz introduced herself to the board as the new S2 Communications Manager. She will oversee the website and S2's social media. S2 is thrilled to welcome her aboard.

Tisha Hyter (Orr Group): Recommends the Board build a culture of fundraising and philanthropy and invest in diversity of the Board and donor community. She encourages the Board to think of secondary opportunities to bring in a wider group of donors who may have interest in the mission of the school.

Mr. Levenson and his family foundation has committed to a 5-year, \$1.5 million pledge to the school. He and his family are excited to be able to support the school financially as well as through his direct work with the school.

Ms. Calderon discussed the school's \$10 million fundraising goal over the next 5 years.

Ms. Calderon discussed the 5-Year Growth strategy: Growing up (our high school); Growing down (building the Pre-K) and Growing out (expanding community engagement). By FY27 we plan to serve over 2000 families.

Areas we need the money for: Space for the new HS, Talent (mission aligned with diverse experience and expertise), Academic enrichment, community investment and success of students after S2 (life skills and internship opportunities).

Progress to 10M campaign: \$5.435 million already raised. We will participate in giving Tuesday again this year. This is an opportunity to engage companies as well as individuals. The theme is "Radical Generosity."

Mr. Meyers mentioned that politicians and community members are extremely supportive of our HS application, many having submitted letters on our behalf.

Mr. Meyers discussed the monthly update.

The board discussed the growth plan.

Board Voting:

Minutes: Mr. Pollack moved to approve the September meeting minutes. Mr. Talish seconded the motion, which was unanimously approved.

Mr. Levenson moved to authorize the submission of the plan for expansion to a high school and pre-kindergarten program. The plan is based on budget parameters outlined in the materials discussed at the September board meeting. Mr. Tucker seconded the motion, which was unanimously approved.

The next Board meeting will be on November 16 on zoom.

The meeting adjourned at 6:25 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

November 16, 2021

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Cecelia Espinosa, Scott Gottlieb, Scott Levenson, Michael Pollack, Walter Rendon, Carmen Tejada, Mindy Tucker

Board Members not present: Andy Cavanna, Michelle DeLong, Peter Gatof, Joel Talish

Other Attendees: Carrie Amon, Mayela Calderon, Cynthia Carrion, Sandra Franqui (S2 Family Council Chair), Bob Keogh (4th Sector Solutions), Yisbell Marrero (Family Support Program), Evan Meyers, Mara Minguez

Materials provided: Agenda, Monthly Report, October 2021 meeting minutes, S2 High School Application Recommendation.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:04 pm

Cynthia Carrion, Yisbell Marrero, Carmen Tejada, and Cecilia Espinosa discussed the progress on Community Engagement. Cynthia introduced Sandra Franqui as the new S2 Family Council Chair. The presentation included information about the S2 Family Council, the Family Support Program, Community Connections, the 25 community organizations that S2 works with and helps support, and the 2022-23 recruitment strategy for new students.

Ms. Amon and Mr. Meyers discussed the application for Pre-K. Three classrooms with 18 children in each classroom. The pre-K will financial plan says that expenses will exceed revenue by a small amount. In year three, the program will also have additional rent expenses.

Mr. Meyers discussed the monthly update.

Ms. Calderon discussed our development plans for Giving Tuesday which is on November 30th.

Board Voting:

Minutes: Mr. Levenson moved to approve the October meeting minutes. Ms. Tejada seconded the motion, which was unanimously approved.

Mr. Pollack made the following motion:

The School in the Square Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Mara Minguez as a member to its Board of Trustees, with a term expiring on June 2024, pending approval by NYSED. The resolution approving Mara Minguez is adopted upon NYSED's approval.

Mr. Gottlieb seconded the motion, which was unanimously approved.

The next Board meeting will be on December 14th at the S2 Middle School.

The meeting adjourned at 6:12 pm

Respectfully submitted: Michael Pollack, Acting Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

December 14, 2021

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Andrew Cavanna, Michelle DeLong, Cecelia Espinosa, Scott Gottlieb, Scott Levenson, Mara Minguez, Michael Pollack, Walter Rendon, Carmen Tejada, Mindy Tucker

Board Members not present: Peter Gatof, Joel Talish

Other Attendees: Carrie Amon, Kizzy Brown, Mayela Calderon, Alan Dichter, Jeff Garcia (4th Sector Solutions), Andres Henriquez, Bob Keogh (4th Sector Solutions), Yisbell Marrero (S2 Family Support Program), Evan Meyers

Materials provided: Agenda, Monthly Report, November 2021 meeting minutes, Resolution pertaining to Andrew Cavanna, holiday pantry report.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:04 pm

Mr. Levenson introduced Andres Henriquez to the board. Mr. Henriquez is a lifelong educator committed to equity in education. He discussed his background in education, science and Latinx student engagement. The Board enthusiastically welcomed him.

Yisbell Morrero introduced herself to the board. Ms. Morrero will be leading S2's family support program going forward. She discussed some of the many support programs S2 has in place.

Kizzy Brown, the Principal-in-Residence of the Middle School, reviewed her background and passion for education. She discussed the importance of every student developing the power of their own voice. Ms. Brown also reviewed the planning and implementation for the middle school return to school this year. She discussed the emotional toll the pandemic has had on the students and some of the ways the school is dealing with it.

Mr. Meyers discussed the monthly update. He also reviewed some of the additional pressure on teachers this year as well as the gains in reading scores despite the many challenges the students and staff face. He discussed attendance issues and how the school is dealing with them.

Scott Gottlieb presented the current real estate possibilities for the proposed high school.

Mr. Levenson discussed the holiday food pantry that he helped organize. Fifteen families (41 individuals) volunteered for a pantry, coat drive and toy drive. He discussed this as a great way to bring people into the school.

Ms. Calderon reviewed the successful fundraising year. This year we have over \$6 million in commitments and will collect over \$3 million. The work S2 has done has been amazing.

Board Voting:

Minutes: Ms. Tucker moved to approve the November meeting minutes. Mr. Levenson seconded the motion, which was unanimously approved.

Mr. Pollack made the following motion:

The School in the Square Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Andrew Cavanna as a member to its Board of Trustees, with a term expiring on June 2024, pending approval by NYSED. The resolution approving Andrew Cavanna is adopted upon NYSED's approval.

Mr. Gottlieb seconded the motion, which was unanimously approved.

The next Board meeting will be on January 25, 2022.

The meeting adjourned at 6:42 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

January 25, 2022

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Andrew Cavanna, Cecelia Espinosa, Peter Gatof, Scott Gottlieb, Scott Levenson, Mara Minguez, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker

Board Members not present: Michelle DeLong, Carmen Tejada

Other Attendees: Carrie Amon, Alan Dichter, Andres Henriquez, Bob Keogh (4th Sector Solutions), Yisbell Marrero, Evan Meyers

Materials provided: Agenda, Monthly Report, November 2021 meeting minutes.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:04 pm

Mr. Meyers discussed:

- The progress on the high school expansion approvals and the overall school report. Should hear by February 15, 2022
- School has had several positive Covid cases and has executed its policy. Mr. Meyers also discussed the testing approach and the complexity of managing it.
- Staffing at the school and the competitive environment for staff.
- Enrollment is doing better than the report as students continue to join
- Mr. Meyers presented the mid-year FY22 reforecast. The overall net is the financials are \$380k better than our budget
- Mr. Meyers presented the plan for opening a HS for school year 2023-24

Mr. Gottlieb discussed the real estate options for the high school. Nothing is closed yet but Mr. Gottlieb is confident that a deal can get done.

Mr. Levenson presented the key takeaways from a survey of the Board. Overall experience is positive with some opportunities for more information on Dos Amigos and overall operations.

Board Voting:

The Board went into Executive Session to discuss the candidacy of Andres Henriquez to the school Board. Mr. Rendon moved to approve; Ms. Espinosa seconded the motion. The Board unanimously approved his candidacy.

Minutes: Mr. Gatof moved to approve the December meeting minutes. Mr. Rendon seconded the motion, which was unanimously approved.

Mr. Pollack made the following motion for a board resolution:

This resolution, passed at the meeting of the Board of Directors of School in the Square Public Charter School, 120 Wadsworth Avenue, New York, NY 10033, Tuesday, January 25, 2022, is as follows:

The Board resolves that School in the Square Public Charter School will pursue becoming a sponsor for the At-Risk After School Supper Program through The Child and Adult Care Food Program, 150 Broadway, Floor 6W, Albany, NY 12204, in order to operate an after-school supper program at the school, 120 Wadsworth Avenue, New York, NY 10033.

Executive Director, Evan Meyers, will authorize and sign the required application and documents to approved representatives of the CACFP program.

Mr. Levenson seconded the motion, which was unanimously approved.

The next Board meeting will be on February 15, 2022.

The meeting adjourned at 6:07 pm

Respectfully submitted: Michael Pollack, Acting Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

February 15, 2022

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Cecelia Espinosa, Scott Gottlieb, Scott Levenson, Mara Minguez, Michael Pollack, Walter Rendon, Joel Talish, Carmen Tejada

Board Members not present: Peter Gatof, Scott Gottlieb, Mindy Tucker,

Other Attendees: Carrie Amon, Mayela Calderon, Alan Dichter, Evan Meyers

Materials provided: Agenda, Monthly Report, January 2022 meeting minutes, S2 HS at a Glance.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:06 pm

The Board congratulated Mr. Meyers on S2's authorization to expand the Charter to include a 9-12 school. The Board then reflected on its hopes and concerns about the expansion for S2. The Board is excited to work to bring the full K-12 vision to fruition. Mr. Meyers is committed to knowing each student, being integrated into the community, educating the children and keeping in touch with them after graduation. Mr. Meyers thanked the Board for its commitment to the school and for the work it continues to do.

Monthly Report: Mr. Meyers reflected on the work required to get the high school up and running. The school will remain "relationships first" and will nurture students and their families. While it will be a K-12 experience for many, others will come (and leave) throughout. We will support them all.

Mr. Meyers spoke about an eighth grade student who progressed from a Level A reader to a Level Z since entering the school in 6th grade. The combination of the student's hard work and our staff's ability to work with her combined for this exciting progress. Hers is one of many success stories.

Mr. Meyers reviewed plans for Summer 2022. We will have interesting programming with great new partnerships.

Development Report: Ms. Calderon reviewed a Development Update. 2021 Success: Raised nearly \$6 Million (including multi-year pledges). We raised \$2.64 million during the year (nearly a million more than in the prior year). We have had more powerful donor engagement visits. We have also seen increased corporate and foundation sponsorship. Our 2022 Strategy is to raise \$1.2 million in new pledges in addition to the money already pledged. Ms. Calderon reviewed the strategy to engage new and returning donors. The high school announcement will be shared with supporters and community partners. The Board should all work to spread the news about the HS expansion and tell the story of the school to their networks. It is a powerful story that we can and should share.

Board Voting:

Minutes: Mr. Levenson moved to approve the January meeting minutes. Ms. Espinosa seconded the motion, which was unanimously approved.

The next Board meeting will be on March 15, 2022.

The meeting adjourned at 6:42 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

March 15, 2022

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Cecelia Espinosa, Peter Gatof, Scott Gottlieb, Michael Pollack, Walter Rendon, Joel Talish, Carmen Tejada, Mindy Tucker

Board Members not present: Andres Henriquez, Scott Levenson, Mara Minguez,

Other Attendees: Carrie Amon, Mayela Calderon, Alan Dichter, Evan Meyers

Materials provided: Agenda, Monthly Report, February 2022 meeting minutes.

BUSINESS MEETING:

Ms. Amon opened the meeting at 5:02 pm

Academic Report: Ms. Amon reviewed academics and assessments. She discussed student growth and achievement in the two schools and reviewed data from mock testing for the state test in the middle school and age-appropriate testing (e.g., F&P) at Dos Amigos. Ms. Amon reminded the board that students haven't sat for state tests since 2019. The school has evaluated what students need to focus on to prepare for the state tests while continuing to focus on student growth. Students at DA have continued to improve in both their dominant and second language. Students are given books to take home to practice reading. The first grade (whose kindergarten had many covid related disruptions) has shown significant growth this year.

Monthly Report: Mr. Meyers reviewed the monthly report. He discussed negotiations for real estate for the high school. We are still anticipating a September 2023 opening. Trustees will visit the properties that are under consideration.

Varied family needs continue to rise, and the school continues to provide supports wherever possible.

The school is beginning to hire for next year.

Mr. Meyers discussed challenges the school is facing because of students being out of the building and lacking traditional social interaction last year. The staff continues to work closely with students to address their needs and concerns.

Mr. Meyers shared with the board some of the many emails of gratitude he receives from teachers, families, and students.

Board Voting:

Minutes: Mr. Talish moved to approve the February meeting minutes. Ms. Tucker seconded the motion, which was unanimously approved.

The next Board meeting will be on April 26, 2022.

The meeting adjourned at 6:00 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

April 26, 2022

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Cecelia Espinosa, Peter Gatof, Scott Gottlieb, Andres Henriquez, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Carmen Tejada

Board Members not present: Mara Minguetz, Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Bob Keogh (4th Sector Solutions), Evan Meyers

Materials provided: Agenda, Monthly Report, Budget presentation, March 2022 meeting minutes.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:02 pm

Monthly Report: Mr. Meyers informed the Board that Mayela Calderon is leaving S2 and that Monica Merchant and Cynthia Carrion will return to the school. Ms. Merchant will be the Director of Operations for the high school (and transition into a COO role. Ms. Carrion will become the Chief Program and Engagement Officer. The school is excited to welcome them both back.

Mr. Meyers thanked Scott Levenson for arranging for tutoring for S2 students. Seven students will be attending selective high school summer programs.

Next year Ms. Amon will become the Director of Schools as well as principal of Dos Amigos. Kizzy Brown will be principal of the middle school (and will report to Ms. Amon).

2022-23 Budget: Mr. Meyers reviewed the planned budget for the 2022-23 school year (which contains assumptions for the out years as well). Mr. Meyers thanked Mr. Keogh, Mr. Pollack and Ms. Tucker for their hard work, responsiveness, and thoughtfulness with respect to the budget. Enrollment remains the key driver of revenue. S2 is currently in good shape or next year. Mr. Meyers reviewed the org chart which adds several leadership positions throughout the school. Mr. Meyers also reviewed the high school budget.

Board Voting:

Minutes: Mr. Gottlieb moved to approve the March meeting minutes. Mr. Cavanna seconded the motion, which was unanimously approved.

Executive Session:

At 5:58 Mr. Levenson moved to go into executive session to discuss an employment matter related to a particular employee. Ms. DeLong seconded the motion. At 6:48 the executive session concluded.

The next Board meeting will be on May 24, 2022.

The meeting adjourned at 6:48 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

May 24, 2022

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Cecelia Espinosa, Peter Gatof, Scott Gottlieb, Andres Henriquez, Scott Levenson, Mara Minguez, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker

Board Members not present: Andy Cavanna, Carmen Tejada

Other Attendees: Carrie Amon, Kizzy Brown, Evan Meyers

Materials provided: Agenda, Monthly Report, April 2022 meeting minutes.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:02 pm

School Report: Ms. Amon reminded the Board that Kizzy Brown will be the middle school principal and will have 3 APS (one for each grade) in the 2022-23 school year. Ms. Brown discussed specific challenges the students have faced this post-covid year and the ways the school has addressed them. She specifically discussed restorative justice and SEL skills and training. Restorative practice is used school wide by all staff. The school remains focused on relationships first.

Monthly Report: Mr. Meyers reviewed the monthly report. Enrollment for next year continues to look better than the budget projections. 100% of 8th graders will graduate reading at or above grade level. This is huge progress.

Mr. Meyers called attention to the deep and thoughtful work Ms. Amon across both buildings. She does both the big and the small things. "Her smart and focused effort cannot be overstated."

Board Voting:

The board considered a resolution to delay opening the high school until the 2023-2024 school year. The planning year is necessary to obtain, design space and configure space appropriately for a high school. Mr. Gottlieb moved to approve the Resolution. Mr. Talish seconded the motion, which was unanimously approved.

Minutes: Mr. Talish moved to approve the April meeting minutes. Mr. Levenson seconded the motion, which was unanimously approved.

Executive Session:

At 5:52 Mr. Levenson moved to go into executive session to discuss an employment matter related to a particular employee. Ms. DeLong seconded the motion. At 6:00 the executive session concluded.

The next Board meeting will be on June 28, 2022.

The meeting adjourned at 6:01 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

June 22, 2021

MEETING MINUTES

Location: By Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Cecilia Espinosa, Scott Gottlieb, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Carmen Tejada, Mindy Tucker

Other Attendees: Mayela Calderon, Alan Dichter, Bob Keogh, and Evan Meyers.

Materials provided: Agenda, Monthly Report, May 2021 meeting minutes, proposed meeting dates for 2021-22 school year, Dos Amigos Brand Book.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:02 pm

Mr. Meyers reviewed the leadership report. Mr. Meyers discussed challenges with enrollment as a new elementary school that opened during the pandemic. Mr. Meyers also reviewed successes with community engagement (including continued work with the Westside Campaign Against Hunger) and development. Mr. Meyers recognized the contributions of Mr. Talish in developing and deepening relationships with new donors.

Mr. Meyers then reviewed the budget for the 2021-22 school year and explained changes in funding and spending from the last draft budget.

Mr. Levenson led a discussion about what Board members are most proud of from this year and what they are curious about for next year. All Board members were proud of the school's performance during the pandemic: the shift to remote learning, the work with the community, the ability to run a new kindergarten, the fact that kids continued to show growth. The school stayed true to its mission.

Board Voting

Mr. Pollack moved to approve the proposed meeting schedule for the 2021-22 school year. Mr. Talish seconded the motion, which was unanimously approved.

Mr. Rendon moved to approve the May meeting minutes. Mr. Levenson seconded the motion, which was unanimously approved.

Ms. DeLong moved to approve the proposed budget for the 2021-22 school year. Mr. Talish seconded the motion, which was unanimously approved.

The meeting was adjourned at 6:14. The next board meeting will be on July 27.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

June 28, 2022

MEETING MINUTES

Location: Meeting by Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Peter Gatof, Scott Gottlieb, Andres Henriquez, Scott Levenson, Walter Rendon, Joel Talish, Carmen Tejada, Mindy Tucker

Board Members not present: Cecelia Espinosa, Mara Minguez, Michael Pollack

Other Attendees: Carrie Amon, Alan Dichter, Bob Keogh, Evan Meyers

Materials provided: Agenda, Monthly Report, May 2022 meeting minutes, School Evaluation.

BUSINESS MEETING:

Mr. Levenson opened the meeting at 5:02 pm

ED Report:

Mr. Meyers informed the board that Carmen Tejada is resigning from the board. Mr. Meyers thanked her for her work first as a parent and later as a board member. Board members also praised the work Ms. Tejada has done with the school. Ms. Tejada spoke about her respect for the school.

Real Estate: The school continues to negotiate for high school space. We should have an agreement in principle within a few weeks for one of two spaces currently being discussed. Mr. Gottlieb and Mr. Meyers will keep the board informed of developments.

Staffing: Salaries continue to rise. Most positions are filled for next year. Leadership teams for next year are in place. DA has a few unfilled staff positions. We continue to look for a replacement for Ms. Calderon. We are actively interviewing potential principals for the HS.

Mr. Meyers discussed a three-year plan for the evolution of the leadership structure including a head of school position as the school continues to grow.

Budget: Mr. Meyers and the finance committee reviewed changes to the proposed budget for the 2022-23 school year.

Ms. DeLong reminded board members to review the school report and praised the school for the work done this year.

The next board meeting will be in-person on July 26.

The board went into executive session at 6:01 pm to discuss compensation for an individual staff member.

The board exited executive session at 6:06 pm.

Board Voting:

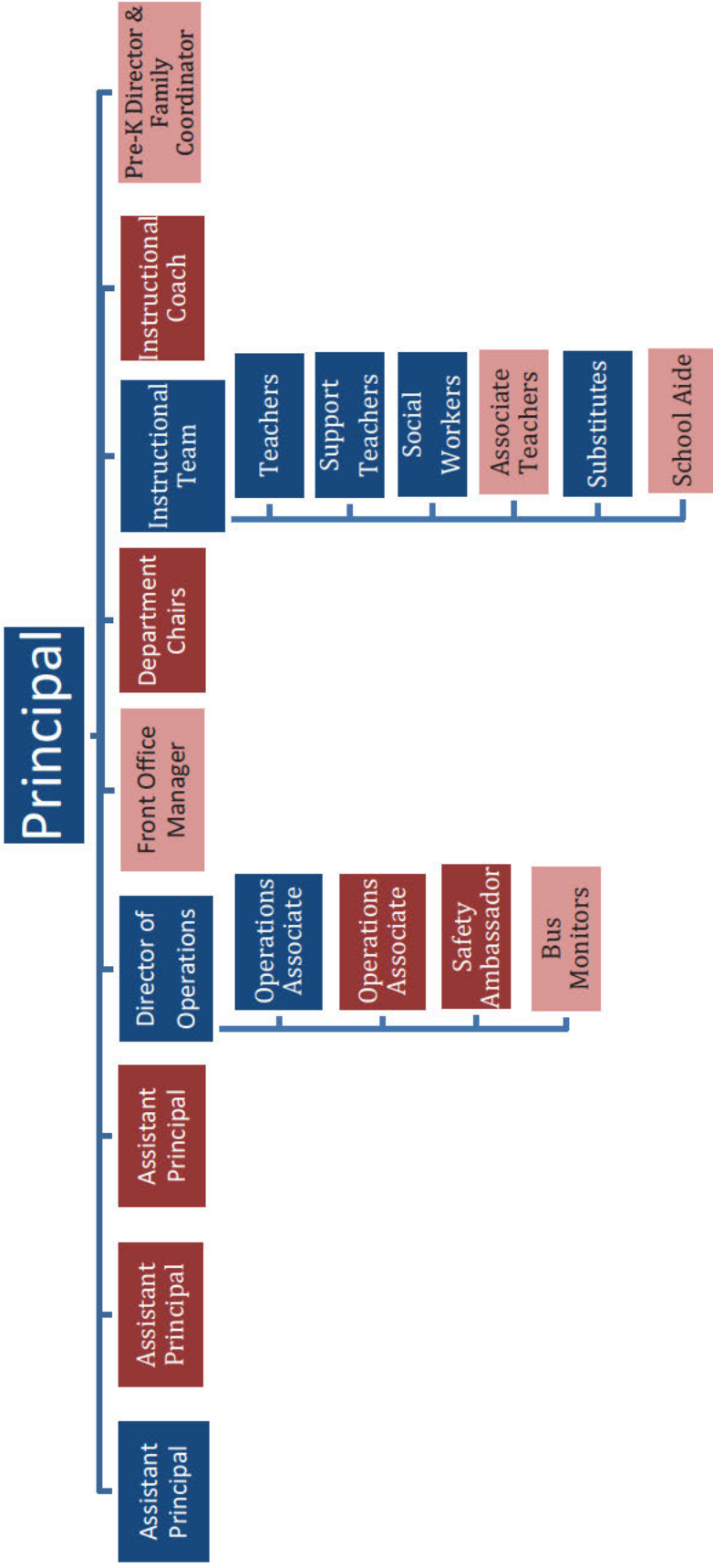
Budget: Mr. Talish moved to approve the proposed 2022-23 budget. Mr. Hernandez seconded the motion, which was unanimously approved.

Minutes: Mr. Levenson moved to approve the May meeting minutes. Ms. Tucker seconded the motion, which was unanimously approved.

The meeting adjourned at 6:09 pm

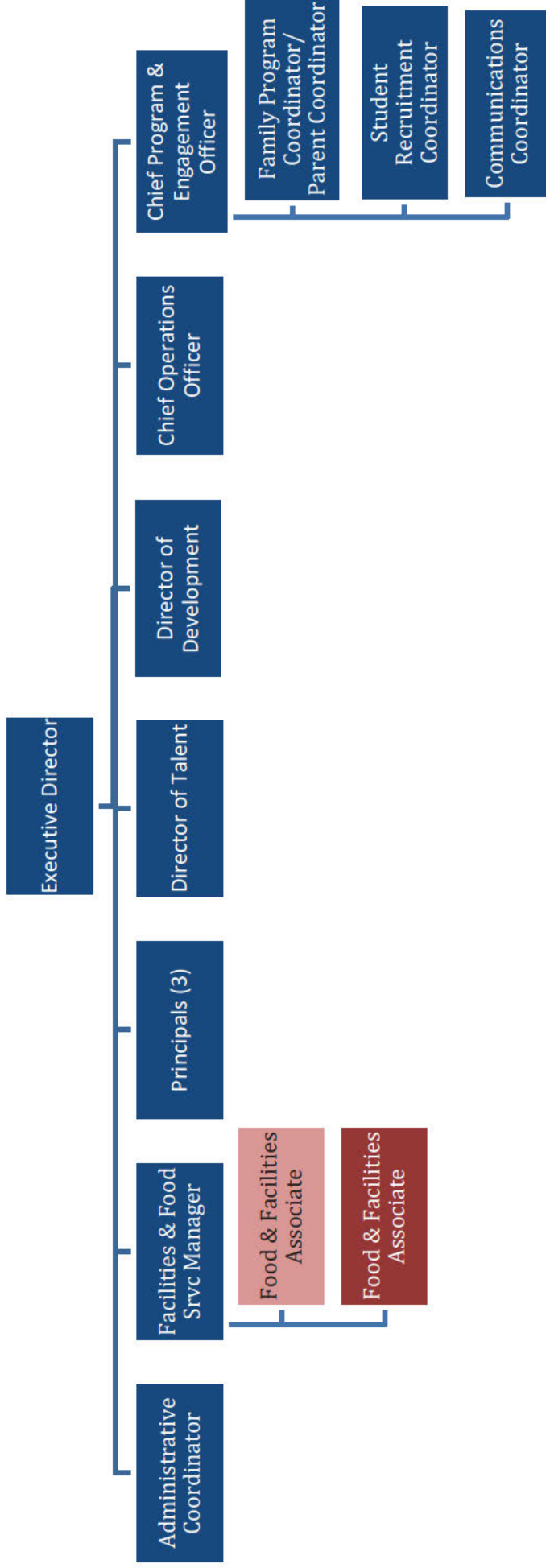
Respectfully submitted: Michelle DeLong, Secretary

School-Based Team 2023-2024



blue – All Schools
light pink - DA
dark pink – MS

Central Office Team 2023-2024



Blue: All Schools
Light pink - DA
Dark pink - MS
Green - HS

2022-23 Staff Calendar

Date	Event	Grade(s)
August 2022		
August 10-12, 15-19, 24-26, 29 & 30	Blackout Dates	
Wednesday, Aug 10	First Teacher Day	
Wednesday, Aug 24-Friday, Aug 26	On-Campus Orientation	PK, K, 1, 2, 6, 7, 8
Monday, Aug 29	First Day of School (half day)	PK, K, 1, 2, 6, 7, 8

September 2022

September 2, 6, 23 & 27	Blackout Dates	
Monday, Sep 5	No School - Labor Day	PK, K, 1, 2, 6, 7, 8
Thursday, Sep 15	Fall MAP Reading Test	6, 7, 8
Thursday, Sep 22	Fall MAP Math Test	6, 7, 8
Monday, Sep 26	No School - Rosh Hashanah	PK, K, 1, 2, 6, 7, 8
Monday, Sep 12 - Friday, Sep 16	Curriculum Nights	PK, K, 1, 2, 6, 7, 8

October 2022

October 7 & 11	Blackout Dates	
Wednesday, Oct 5	No School - Yom Kippur	PK, K, 1, 2, 6, 7, 8
Monday, Oct 10	No School - Indigenous Peoples' Day	PK, K, 1, 2, 6, 7, 8

November 2022

November 23 & 28	Blackout Dates	
Wednesday, Nov 23	Half Day of School	PK, K, 1, 2, 6, 7, 8
Thursday, Nov 24 - Friday, Nov 25	No School - Thanksgiving Break	PK, K, 1, 2, 6, 7, 8

December 2022

December 5, 15, 16, & 23	Blackout Dates	
Friday, Dec 2	Last Day of Trimester 1	PK, K, 1, 2, 6, 7, 8
Monday, Dec 5	No School - Staff Dev. Day (At home Assignments)	PK, K, 1, 2, 6, 7, 8
Thursday, Dec 15	Family Conferences (At home Assignments)	PK, K, 1, 2, 6, 7, 8
Friday, Dec 16	Family Conferences (At home Assignments)	PK, K, 1, 2
Friday, Dec 23	Half Day of School	PK, K, 1, 2, 6, 7, 8
Monday, Dec 26 - Friday, Dec 30	No School - Winter Break	PK, K, 1, 2, 6, 7, 8

January 2023

January 3, 13, 17	Blackout Dates	
Monday, Jan 2	No School - Winter Break	PK, K, 1, 2, 6, 7, 8
Monday, Jan 16	No School - Martin Luther King Jr. Day	PK, K, 1, 2, 6, 7, 8

February 2023

February 17 & 27	Blackout Dates	
Monday, Feb 20 - Friday, Feb 24	No School - Mid-Winter Break	PK, K, 1, 2, 6, 7, 8

March 2023

March 20, 30 & 31

Blackout Dates

Friday, Mar 17	Last Day of Trimester 2	PK, K, 1, 2, 6, 7, 8
Monday, Mar 20	No School - Staff Dev. Day (At home Assignments)	PK, K, 1, 2, 6, 7, 8
Thursday, Mar 30	Family Conferences (At home Assignments)	PK, K, 1, 2, 6, 7, 8
Friday, Mar 31	Family Conferences (At home Assignments)	PK, K, 1, 2

April 2023

April 5, 17, 20, 24

Blackout Dates

Thursday, Apr 6 - Friday, Apr 14	No School - Spring Break	PK, K, 1, 2, 6, 7, 8
Wednesday, Apr 19 - Thursday, Apr 20	NYS ELA Test (Half Day)	6, 7, 8
Friday, Apr 21	No School - Eid al-Fitr	PK, K, 1, 2, 6, 7, 8

May 2023

May 26 & 30

Blackout Dates

Wednesday, May 18	Spring MAP Reading Test	6, 7, 8
Wednesday, May 25	Spring MAP Math Test	6, 7, 8
Monday, May 29	No School - Memorial Day	PK, K, 1, 2, 6, 7, 8
Wednesday, May 3 - Thursday, May 4	NYS Math Test (Half Day)	6, 7, 8

June 2023

June 16 & 20

Blackout Dates

Monday, Jun 5	NYS Science Test (Written)	8
Monday, Jun 19	No School - Juneteenth	PK, K, 1, 2, 6, 7, 8
Wednesday, Jun 14 - Friday, Jun 23	Regents Exams	8
Thursday, Jun 22	8th Grade Celebration	8
Friday, Jun 23	Last Day of School - Half Day	PK, K, 1, 2, 6, 7, 8
Wednesday, Jun 28	Last Teacher Day	

DEPARTMENT OF BUILDINGS

BOROUGH OF MANHATTAN, THE CITY OF NEW YORK

No. 59125

Date February 10, 1963

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code Building Code.)

This certificate supersedes C. O. No. 23713

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~-altered-~~existing~~-building-premises located at
104-106 Cooper Street

Block 224² Lot 1 23

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

~~XXXX~~ Alt. No.— 1908-1960

Construction classification— Fireproof

Occupancy classification— Public Building . Height Bs. t. & 3 stories

Date of completion— September 1, 1963 . Located in Residence Use Distr

B Area 1 1/4 . Height Zone at time of issuance of permit 54-1964, 5013-1962;

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED		TOTAL
		MALE	FEMALE	
Cellar	on ground			640
Basement	100			380
1st Story	100			50
	75			50
1st Story Mezzanine				50
2nd Story	100 & 75			212
	75			550
				5
3rd Story	60 & 75			650

Permit #. 19922.

Section 6.125 of the Building Code, C.26-273.0 Adm. Code

to the original design or after alteration after January 1, 1963, the authority of the Board of Standards and Appeals shall be permanently posted in the main entrance of each structure

less than maintained in the main entrance of each structure

less than maintained in the main entrance of each structure