

Application: Evergreen Charter School

Elena Litescu - elitescu@ecsl.org
2021-2022 Annual Report

Summary

ID: 0000000020

Last submitted: Nov 1 2022 02:54 PM (EDT)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Nov 1 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

EVERGREEN CHARTER SCHOOL 800000063984

a1. Popular School Name

Evergreen Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

HEMPSTEAD UFSD

e. DATE OF INITIAL CHARTER

1/2009

f. DATE FIRST OPENED FOR INSTRUCTION

9/2009

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Evergreen Charter School (ECS) is to nurture the intellectual, physical, and social development of children, grades K-10, through a comprehensive program that promotes academic excellence and prepares its students for success in school and in life. Evergreen promotes respect for self, respect for others, and respect for the environment.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Second language instruction in Spanish for all grades.
KDE 2	Integration of ecology throughout the curriculum and culture with the recurring theme of "reduce, reuse, recycle".
KDE 3	To foster healthy life choices within a child-centered, environmentally friendly school.
KDE 4	Integration of Hispanic culture and respect for diverse cultures through experiential activities and classroom instruction.
KDE 5	Planning and instruction utilizing the workshop model of instruction.
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.ecsli.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

850

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

850

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	Yes, 4 sites
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EVERGREEN CHARTER SCHOOL 800000063984

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	605 Peninsula Blvd., Hempstead, NY 11550	516-292-2060	Hempstead	K-1	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Christine Weigand	School Director	516-292-2060	407-733-4861	cweigand@ecsl.org
Operational Leader	Lisett Knox	Director of Finance and Operations	516-292-2060	516-884-2175	lknox@ecsl.org
Compliance Contact	Christine Weigand	School Director	516-292-2060	407-733-4861	cweigand@ecsl.org
Complaint Contact	Christine Weigand	School Director	516-292-2060	407-733-4861	cweigand@ecsl.org
DASA Coordinator	Elena Litescu	Acting Principal	516-226-8658	516-582-1931	elitescu@ecsl.org
Phone Contact for After Hours Emergencies	Christine Weigand	School Director	516-292-2060	407-733-4861	cweigand@ecsl.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[Peninsula Certificate of Occupancy.pdf](#)

Filename: Peninsula Certificate of Occupancy.pdf **Size:** 122.0 kB

Site 1 Fire Inspection Report

[605 Peninsula Boulevard Fire Inspection 2022.pdf](#)

Filename: 605 Peninsula Boulevard Fire Inspection 2022.pdf **Size:** 429.6 kB

Evergreen Charter School

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	120 Greenwich St. Hempstead, NY 11550	516-399-1020	Hempstead	6-8	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Frances Echevarria	School Director	516-399-1020	516-582-1931	fechevarria@ecsl.org
Operational Leader	Lisett Knox	Director of Finance and Operations	516-292-2060	516-884-2175	lknox@ecsl.org
Compliance Contact	Frances Echevarria	School Director	516-399-1020	516-582-1931	fechevarria@ecsl.org
Complaint Contact	Frances Echevarria	School Director	516-399-1020	516-582-1931	fechevarria@ecsl.org
DASA Coordinator	Elena Litescu	Acting Principal	516-216-5981	516-330-2008	elitescu@ecsl.org
Phone Contact for After Hours Emergencies	Elena Litescu	Acting Principal	516-399-1020	516-582-1931	elitescu@ecsl.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

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Site 1 Certificate of Occupancy (COO)

[Greenwich Certificate of Occupancy.pdf](#)

Filename: Greenwich Certificate of Occupancy.pdf **Size:** 463.3 kB

Site 2 Fire Inspection Report

[120 Greenwich Fire Inspectoin 2022.pdf](#)

Filename: 120 Greenwich Fire Inspectoin 2022.pdf **Size:** 417.6 kB

EVERGREEN CHARTER SCHOOL 800000063984

School Site 3

m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	436 Front Street, Hempstead, NY 11550	516-226-8680	Hempstead	2-5	No

m3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Elena Litescu	Acting Principal	516-399-1020	516-582-1931	elitescu@ecsl.org
Operational Leader	Lisett Knox	Director of Finance and Operations	516-292-2060	516-884-2175	lknox@ecsl.org
Compliance Contact	Elena Litescu	Acting Principal	516-399-1020	516-582-1931	elitescu@ecsl.org
Complaint Contact	Elena Litescu	Acting Principal	516-399-1020	516-582-1931	elitescu@ecsl.org
DASA Coordinator	Elena Litescu	Acting Principal	516-399-1020	516-582-1931	elitescu@ecsl.org
Phone Contact for After Hours Emergencies	Elena Litescu	Acting Principal	516-399-1020	516-582-1931	elitescu@ecsl.org

m3b. Is site 3 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

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Site 1 Certificate of Occupancy (COO)

[436 Front Street COO.pdf](#)

Filename: 436 Front Street COO.pdf **Size:** 106.0 kB

Site 3 Fire Inspection Report

[436 Front Street Fire Inspection 2022.pdf](#)

Filename: 436 Front Street Fire Inspection 2022.pdf **Size:** 440.9 kB

EVERGREEN CHARTER SCHOOL 800000063984

School Site 4

m4. SCHOOL SITES

Please provide information on Site 4 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 4	94 Fulton Street, Hempstead, NY 11550	516-216-5981	Hempstead	9-11	No

m4a. Please provide the contact information for Site 4.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Acting Principal	Acting Principal	516-216-5981	516-582-1931	Elitescu@ecsl.org
Operational Leader	Lisett Knox	Director of Finance and Operations	516-292-2060	516-884-2175	lknox@ecsl.org
Compliance Contact	Acting Principal	Acting Principal	516-216-5981	516-582-1931	Elitescu@ecsl.org
Complaint Contact	Acting Principal	Acting Principal	516-216-5981	516-582-1931	Elitescu@ecsl.org
DASA Coordinator	Acting Principal	Acting Principal	516-216-5981	516-582-1931	Elitescu@ecsl.org
Phone Contact for After Hours Emergencies	Acting Principal	Acting Principal	516-216-5981	516-582-1931	Elitescu@ecsl.org

m4b. Is site 4 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

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- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[94 Fulton Street COO.pdf](#)

Filename: 94 Fulton Street COO.pdf **Size:** 4.7 MB

Site 4 Fire Inspection Report

[94 Fulton Street Fire Inspection 2022.pdf](#)

Filename: 94 Fulton Street Fire Inspection 2022.pdf **Size:** 397.2 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select	Specific Revision	Date Approved by	Date Approved by
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	Best Description)	(150 word limit)	BOT (if applicable)	Authorizer (if applicable)
1	Other	Additional School Location-94 Fulton Ave. Hempstead, NY 11550	4/27/2022	
2	Other	Additional School Space/Administrati on -28 Richardson St. Hempstea d, N Y 11550	7/14/2022	
3	Other	Additional School Location- 436 Front St.	10/28/2020	

		Hempstead, NY 11550		
4	Other	Additional School Location 120 Greenwich Street, Hempstead, NY 11550		
5	Other	Additional School property for parking and future expansion 495 Peninsula Boulevard, Hempstead, NY 11550		

More revisions to add?

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
6	Other	Additional School property for future school location to be constructed 37 Laurel Avenue, Hempstead, NY 11550		
7	Other	Additional School property for future school location to be constructed 27-33 Laurel Avenue, Hempstead, NY 11550		
8	Other	Additional School property for parking and future expansion 60 Sycamore Avenue, Hempstead, NY 11550		
9				
10				

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Karen Leeper
Position	Acting Principal
Phone/Extension	516-292-2060
Email	kleeper@ecsl.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

Arnon Looper

Signature, President of the Board of Trustees

S. J. Farrell

Date

Aug 1 2022

Thank you.



Entry 3 Progress Toward Goals

Completed Nov 1 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

EVERGREEN CHARTER SCHOOL 800000063984

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable

<p>Academic Goal 1</p>	<p>75% of K-5 students will be proficient in ELA.</p>	<p>Fountas and Pinnell</p>	<p>Not Met</p>	<p>To close the performance gap, the school will undertake the following initiatives:</p> <p>Continue to strengthen the school’s Response to Intervention Program (RTI) and Academic Intervention Services (AIS).</p> <p>Provide additional training and time for teachers to analyze student performance data on an ongoing basis with the support of the Data Specialist.</p> <p>Continue to provide professional development opportunities that support the implementation of the English Language Arts Standards. This would include research-based strategies to improve teacher pedagogy and skills for literacy instruction.</p> <p>Continue to offer</p>
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				<p>After School, Saturday and Summer Programs to provide additional small group support.</p> <p>Continue to offer parent workshops/trainings designed to support literacy skills at home.</p>
Academic Goal 2	<p>75% of tested students in Kindergarten will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in Kindergarten will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	iReady Diagnostic in Reading	Met	
	<p>75% of tested students in first grade will reach or surpass the</p>			

<p>Academic Goal 3</p>	<p>expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in first grade will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>iReady Diagnostic in Reading</p>	<p>Met</p>	
				<p>To close the performance gap, the school will undertake the following initiatives:</p> <p>Continue to strengthen the school's Response to Intervention Program (RTI) and Academic Intervention Services (AIS).</p> <p>Provide additional training and time for teachers to analyze student performance data on an ongoing</p>

<p>Academic Goal 4</p>	<p>75% of tested students in second grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in second grade will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>iReady Diagnostic in Reading</p>	<p>Not Met</p>	<p>basis with the support of the Data Specialist.</p> <p>Continue to provide professional development opportunities that support the implementation of the English Language Arts Standards. This would include research-based strategies to improve teacher pedagogy and skills for literacy instruction.</p> <p>Continue to utilize iReady, a technology-based program that diagnoses student performance and provides data on student growth and needs along with an action plan for instruction.</p> <p>Continue to offer After School, Saturday and Summer Programs to provide additional small group support.</p> <p>Continue to offer parent workshops/training</p>
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				s designed to support literacy skills at home.
Academic Goal 5	75% of tested students in third grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in third grade will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).	iReady Diagnostic in Reading	Met	
Academic Goal 6	75% of tested students in fourth grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in fourth grade will demonstrate adequate growth in Reading by	iReady Diagnostic	Met	

	<p>reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>in Reading</p>		
	<p>75% of tested students in fifth grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in</p>			<p>To close the performance gap, the school will undertake the following initiatives:</p> <p>Continue to strengthen the school's Response to Intervention Program (RTI) and Academic Intervention Services (AIS).</p> <p>Provide additional training and time for teachers to analyze student performance data on an ongoing basis with the support of the Data Specialist.</p> <p>Continue to provide professional development</p>

<p>Academic Goal 7</p>	<p>Reading OR 75% of tested students in fifth grade will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>iReady Diagnostic in Reading</p>	<p>Not Met</p>	<p>opportunities that support the implementation of the English Language Arts Standards. This would include research-based strategies to improve teacher pedagogy and skills for literacy instruction.</p> <p>Continue to utilize iReady, a technology-based program that diagnoses student performance and provides data on student growth and needs along with an action plan for instruction.</p> <p>Continue to offer After School, Saturday and Summer Programs to provide additional small group support.</p> <p>Continue to offer parent workshops/trainings designed to support literacy skills at home.</p>
	<p>75% of tested students in sixth grade will reach or surpass the</p>			

<p>Academic Goal 8</p>	<p>expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in sixth grade will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>iReady Diagnostic in Reading</p>	<p>Met</p>	
				<p>To close the performance gap, the school will undertake the following initiatives:</p> <p>Continue to strengthen the school's Response to Intervention Program (RTI) and Academic Intervention Services (AIS).</p> <p>Provide additional training and time for teachers to analyze student performance data</p>

Academic Goal 9	<p>75% of tested students in seventh grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in seventh grade will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall) iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	iReady Diagnostic in Reading	Not Met	<p>on an ongoing basis with the support of the Data Specialist.</p> <p>Continue to provide professional development opportunities that support the implementation of the English Language Arts Standards. This would include research-based strategies to improve teacher pedagogy and skills for literacy instruction.</p> <p>Continue to utilize iReady, a technology-based program that diagnoses student performance and provides data on student growth and needs along with an action plan for instruction.</p> <p>Continue to offer After School, Saturday and Summer Programs to provide additional small group support.</p> <p>Continue to offer parent</p>
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				workshops/trainings designed to support literacy skills at home.
Academic Goal 10	75% of tested students in eighth grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Reading OR 75% of tested students in eighth grade will demonstrate adequate growth in Reading by reducing the gap that exists between their preliminary (fall)	iReady Diagnostic in Reading	Not Met	<p>To close the performance gap, the school will undertake the following initiatives:</p> <p>Continue to strengthen the school's Response to Intervention Program (RTI) and Academic Intervention Services (AIS).</p> <p>Provide additional training and time for teachers to analyze student performance data on an ongoing basis with the support of the Data Specialist.</p> <p>Continue to provide professional development opportunities that support the implementation of the English Language Arts Standards. This would include research-based strategies to improve teacher</p>

	<p>iReady scaled score in Reading and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>			<p>pedagogy and skills for literacy instruction.</p> <p>Continue to utilize iReady, a technology-based program that diagnoses student performance and provides data on student growth and needs along with an action plan for instruction.</p> <p>Continue to offer After School, Saturday and Summer Programs to provide additional small group support.</p> <p>Continue to offer parent workshops/trainings designed to support literacy skills at home.</p>
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2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal
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		of Goal		Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	75% of tested students in Kindergarten will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in Kindergarten will demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range scaled score by 50% on the final diagnostic assessment (spring).	iReady Diagnostic in Math	Met	
	75% of tested students in first grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in first grade will demonstrate			

Academic Goal 12	adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range scaled score by 50% on the final diagnostic assessment (spring).	iReady Diagnostic in Math	Met	
Academic Goal 13	75% of tested students in second grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in second grade will demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range scaled score by 50% on the final diagnostic assessment (spring).	iReady Diagnostic in Math	Met	
	75% of tested students in third grade will reach or			

<p>Academic Goal 14</p>	<p>surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in third grade will demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>iReady Diagnostic in Math</p>	<p>Met</p>	
<p>Academic Goal 15</p>	<p>75% of tested students in fourth grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in fourth grade will demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and</p>	<p>iReady Diagnostic in Math</p>	<p>Met</p>	

	<p>the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>			
Academic Goal 16	<p>75% of tested students in fifth grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in fifth grade will demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	iReady Diagnostic in Math	Met	
	<p>75% of tested students in sixth grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in sixth grade will</p>			

<p>Academic Goal 17</p>	<p>demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>iReady Diagnostic in Math</p>	<p>Met</p>	
	<p>75% of tested students in seventh grade will reach or surpass the expected on</p>			<p>To close the performance gap, the school will undertake the following initiatives:</p> <p>Continue to strengthen the school's Response to Intervention Program (RTI) and Academic Intervention Services (AIS).</p> <p>Provide additional training and time for teachers to analyze student performance data on an ongoing basis with the support of the Data Specialist.</p> <p>Continue to provide</p>

<p>Academic Goal 18</p>	<p>level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in seventh grade will demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range scaled score by 50% on the final diagnostic assessment (spring).</p>	<p>iReady Diagnostic in Math</p>	<p>Not Met</p>	<p>professional development opportunities that support the implementation of the Mathematics Standards. This would include research-based strategies to improve teacher pedagogy and skills for mathematics instruction.</p> <p>Continue to utilize iReady, a technology-based program that diagnoses student performance and provides data on student growth and needs along with an action plan for instruction.</p> <p>Continue to offer After School, Saturday and Summer Programs to provide additional small group support.</p> <p>Continue to offer parent workshops/trainings designed to support mathematics skills at home.</p>
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<p>Academic Goal 19</p>	<p>75% of tested students in eighth grade will reach or surpass the expected on level range scaled score on the iReady Diagnostic in Math OR 75% of tested students in eighth grade will demonstrate adequate growth in Math by reducing the gap that exists between their preliminary (fall) iReady scaled score in Math and the on level range</p>	<p>iReady Diagnostic in Math</p>	<p>Not Met</p>	<p>To close the performance gap, the school will undertake the following initiatives:</p> <p>Continue to strengthen the school's Response to Intervention Program (RTI) and Academic Intervention Services (AIS).</p> <p>Provide additional training and time for teachers to analyze student performance data on an ongoing basis with the support of the Data Specialist.</p> <p>Continue to provide professional development opportunities that support the implementation of the Mathematics Standards. This would include research-based strategies to improve teacher pedagogy and skills for mathematics instruction.</p> <p>Continue to utilize</p>
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	<p>scaled score by 50% on the final diagnostic assessment (spring).</p>			<p>iReady, a technology-based program that diagnoses student performance and provides data on student growth and needs along with an action plan for instruction.</p> <p>Continue to offer After School, Saturday and Summer Programs to provide additional small group support.</p> <p>Continue to offer parent workshops/trainings designed to support mathematics skills at home.</p>
Academic Goal 20	75% of third grade students will be proficient in ELA	NYS Common Core English Language Arts Test	Unable to Assess	N/A

3. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met or Unable to	If not met, describe efforts
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		Toward Attainment of Goal	Meet	the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	75% of fourth grade students will be proficient in ELA	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 22	75% of fifth grade students will be proficient in ELA	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 23	75% of sixth grade students will be proficient in ELA	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 24	75% of seventh grade students will be proficient in ELA	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 25	75% of eighth grade students will be proficient in ELA	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 26	Evergreen students will outperform students enrolled in the local district on the Grade 3 NYS Common Core English Language Arts Test	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 27	Evergreen students will outperform students enrolled in the local district on the Grade 4	NYS Common Core English Language Arts Test	Unable to Assess	N/A

	NYS Common Core English Language Arts Test			
Academic Goal 28	Evergreen students will outperform students enrolled in the local district on the Grade 5 NYS Common Core English Language Arts Test	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 29	Evergreen students will outperform students enrolled in the local district on the Grade 6 NYS Common Core English Language Arts Test	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 30	Evergreen students will outperform students enrolled in the local district on the Grade 7 NYS Common Core English Language Arts Test	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 31	Evergreen students will outperform students enrolled in the local district on the Grade 8 NYS Common Core English Language Arts Test	NYS Common Core English Language Arts Test	Unable to Assess	N/A
Academic Goal 32	75% of third grade students will be	NYS Common Core Mathematics Test	Unable to Assess	N/A

	proficient in Math			
Academic Goal 33	75% of fourth grade students will be proficient in Math	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 34	75% of fifth grade students will be proficient in Math	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 35	75% of sixth grade students will be proficient in Math	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 36	75% of seventh grade students will be proficient in Math	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 37	75% of eighth grade students will be proficient in Math	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 38	Evergreen students will outperform students enrolled in the local district on the Grade 3 NYS Common Core Mathematics Test	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 39	Evergreen students will outperform students enrolled in the local district on the Grade 4 NYS Common Core Mathematics Test	NYS Common Core Mathematics Test	Unable to Assess	N/A
	Evergreen students will outperform			

Academic Goal 40	students enrolled in the local district on the Grade 5 NYS Common Core Mathematics Test	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 41	Evergreen students will outperform students enrolled in the local district on the Grade 6 NYS Common Core Mathematics Test	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 42	Evergreen students will outperform students enrolled in the local district on the Grade 7 NYS Common Core Mathematics Test	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 43	Evergreen students will outperform students enrolled in the local district on the Grade 8 NYS Common Core Mathematics Test	NYS Common Core Mathematics Test	Unable to Assess	N/A
Academic Goal 44	75% of fourth grade students will be proficient in Science	Grade 4 NYS Science Test	Unable to Assess	N/A
Academic Goal 45				
Academic Goal 46				
Academic Goal 47				
Academic Goal 48				
Academic Goal 49				

Academic Goal 50				
Academic Goal 51				
Academic Goal 52				
Academic Goal 53				
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Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Evergreen Charter School will have an annual average attendance rate of 90%	SchoolTool Attendance Summary Report	Met	
Org Goal 2	95% of students will return to Evergreen Charter School	Enrollment Data	Not Met	<p>94% of students will return to Evergreen Charter School.</p> <p>The Data Director will conduct a research study to further examine the reasons why families may choose to withdraw their children and formulate a plan of action based on</p>

				findings.
Org Goal 3	80% of parents will express satisfaction with the instructional program and staff at Evergreen	Parent Survey	Met	
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Keep line of credit current.	Written document of line of credit from financial institution.	Met	N/A
Financial Goal 2	Our long-term goal is to establish a three month cash reserve by earning a \$100,000 operating surplus each year until the goal is achieved.	Calculate whether or not the \$100,000 operating surplus is met by the following formula = Net income (loss) for the year + Depreciation expense - capital additions + any long debt acquired to fund capital additions - long term debt payments	Not Met	The reason we have not met the goal this year is because the school is in the process of expansion and facility construction planning and it has used some of its cash reserves to cover soft costs related to these efforts include architectural and related costs associated with the planning of its secondary school facility. Our future budget will continue to build in the surplus needed to continue progress towards this goal.
	This is a new goal to secure bond	Written		

Financial Goal 3	financing to build a school facility and cover costs associated with planning and construction to accommodate Evergreen's growing student body, as approved by the Board of Regents.	documentation that bond financing has been obtained to build school facility and support related costs associated with school facility planning and construction.	Not Met	The school is in the final process of securing the bond financing. The school hopes to meet this goal later this school year and close on its bond financing.
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed Oct 28 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to

NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Fin Stmts YE Jun 30 2022 & 2021 (1)

Filename: Fin Stmts YE Jun 30 2022 2021 1.pdf **Size:** 2.6 MB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 1 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Audited Financial Report_FY22

Filename: Audited Financial Report FY22.xlsx **Size:** 73.9 kB

Entry 4c - Additional Financial Documents

Completed Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[1](#)

Filename: 1. Advisory And Or Management Letter.doc **Size:** 178.2 kB

[5](#)

Filename: 5. Corretive Action Plan and Manag 9oz3sfw.doc **Size:** 178.2 kB

[3](#)

Filename: 3. CSP Agreed upon Procedure Report .doc **Size:** 178.2 kB

[2](#)

Filename: 2. ECS Financial Statements includ XY5YOLS.pdf **Size:** 2.6 MB

[4](#)

Filename: 4. Escrow Statement For Evergreen XdxMsm6.pdf **Size:** 110.1 kB

Entry 4d - Financial Services Contact Information

Completed Nov 1 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Lisett Knox	lknox@ecsl.org	516-292-2060

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Condon O'Meara McGinty & Donnelly LLP			13

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Shawn Thomas	Shawn Thomas	175 West Main Street, Suite 2			1

Entry 5 - Fiscal Year 2022-2023 Budget

Completed Nov 1 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2022 - 2023 ECS State Budget](#)

Filename: 2022 2023 ECS State Budget.xlsx Size: 46.6 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Nov 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[ECS 2021-2022 Board Financial Disclosure Forms](#)

Filename: ECS 2021 2022 Board Financial Disc 4H7KSnD.pdf Size: 1.7 MB

Entry 7 BOT Membership Table

Completed Nov 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meetings Attended During 2021-2022
1	Gil Bernardino		Chair	Executive Finance Education and Accountability Personnel	Yes	5	07/01/2020	06/30/2023	12
2	Jose Canosa		Treasurer	Executive Finance Education and Accountability	Yes	4	07/01/2021	06/30/2024	11
				Executive					

3	Sarah Brewster		Vice Chair	Finance Education and Accountability Personnel	Yes	5	07/01/2021	06/30/2024	12
4	Gladys Rodriguez		Secretary	Executive Finance Personnel Education and Accountability	Yes	6	07/01/2022	06/30/2025	12
5	Nancy Iglesias		Trustee/Member	Education and Accountability Executive personnel	Yes	4	07/01/2021	06/30/2023	7
6	Yvonne Mowatt		Trustee/Member	Executive Finance Personnel Education and Accountability	Yes	5	07/01/2021	06/30/2024	11
7	Ariel Sotelo		Trustee/Member	Executive Education and Accountability Finance Personnel	Yes	5	07/01/2020	06/30/2023	9

				el					
8	Luis Ras		Trustee/ Member	Executive Personnel	Yes	5	07/01/2020	06/30/2023	12
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	8
b. Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d. Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2021-2022

14

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

8

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

15

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

1

Thank you.

Entry 8 Board Meeting Minutes

Completed Nov 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

BOT Minutes 2021-2022

Filename: BOT Minutes 2021 2022.pdf **Size:** 3.1 MB

Entry 9 Enrollment & Retention

Completed Nov 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Evergreen Charter School recruited students in several ways, beginning with alerting various community and religious based institutions and organizations such as The Nassau County Department of Social Services, The Family Services Corporation, The Interfaith Nutrition Network, Union Baptist Church, Miracle Christian Center, The Hagerdorn Family Resource Center, The Hispanic Counseling Center, Head Start, and local soup kitchens, among others. Information was posted on the school’s website and flyers were distributed throughout the community. All correspondence was written in English and Spanish to accommodate the diverse members of the Hempstead community. These recruitment efforts have enabled Evergreen to reach out to underserved families of low to moderate income including families with children who have disabilities and families with children that are English Language Learners.</p> <p>Evergreen Charter School</p>	<p>Evergreen Charter School will continue to recruit students in several ways, beginning with alerting various community and religious based institutions and organizations such as The Nassau County Department of Social Services, The Family Services Corporation, The Interfaith Nutrition Network, Union Baptist Church, Miracle Christian Center, The Hagerdorn Family Resource Center, The Hispanic Counseling Center, among others. More detailed information will be posted on the school’s updated website regarding support services. Open Houses will be organized to provide an awareness of the educational programs and opportunities that Evergreen offers. Updated flyers will be distributed throughout the community. Evergreen will place additional announcements in local community papers including Spanish newspapers. All correspondences will continue to be written in English and Spanish to accommodate the diverse members of the Hempstead</p>

	<p>increased outreach efforts to the African American and Caribbean American communities, as the school has seen a decrease in enrollment of these populations over the past several years. Throughout the year, letters were sent to local church leaders as part of the school's recruitment efforts.</p>	<p>community. These recruitment efforts will continue to enable Evergreen to reach out to underserved families of low to moderate income including families with children who have disabilities and families with children that are English Language Learners.</p>
<p>English Language Learners</p>	<p>Evergreen Charter School recruited students in a number of ways, beginning with alerting various community and religious based institutions and organizations such as The Nassau County Department of Social Services, The Family Services Corporation, The Interfaith Nutrition Network, Union Baptist Church, Miracle Christian Center, The Hagerdorn Family Resource Center, The Hispanic Counseling Center, Head Start, and local soup kitchens, among others. Information was posted on the school's website and flyers were distributed throughout the community. In addition, Evergreen placed announcements in local community papers including Spanish newspapers. All correspondences were written in English and Spanish in an effort to accommodate the diverse members of the Hempstead community. These recruitment efforts have enabled Evergreen</p>	<p>Evergreen Charter School will continue to recruit students in a number of ways, beginning with alerting various community and religious based institutions and organizations such as The Nassau County Department of Social Services, The Family Services Corporation, The Interfaith Nutrition Network, Union Baptist Church, Miracle Christian Center, The Hagerdorn Family Resource Center, The Hispanic Counseling Center, Head Start, and local soup kitchens, among others. More detailed information will be posted on the school's updated website regarding support services and programs for English Language Learners. Open Houses will be organized to provide an awareness of the educational opportunities that Evergreen offers. Updated flyers will be distributed throughout the community. Evergreen will place additional announcements in local community papers including Spanish newspapers. All correspondences will continue to be written in English and Spanish to accommodate the diverse members of the Hempstead</p>

	<p>to reach out to underserved families of low to moderate income including families with children who have disabilities and families with children that are English Language Learners.</p>	<p>community. These recruitment efforts will continue to enable Evergreen to reach out to underserved families of low to moderate income including families with children who have disabilities and families with children that are English Language Learners.</p>
<p>Students with Disabilities</p>	<p>Evergreen Charter School recruited students in a number of ways, beginning with alerting various community and religious based institutions and organizations such as The Nassau County Department of Social Services, The Family Services Corporation, The Interfaith Nutrition Network, Union Baptist Church, Miracle Christian Center, The Hagerdorn Family Resource Center, The Hispanic Counseling Center, Head Start, and local soup kitchens, among others. Information was posted on the school's website and flyers were distributed throughout the community. In addition, Evergreen placed announcements in local community papers including Spanish newspapers. All correspondence was written in English and Spanish in an effort to accommodate the diverse members of the Hempstead community. These recruitment efforts have enabled Evergreen to reach out to underserved families of low to moderate</p>	<p>Evergreen Charter School will continue to recruit students in a number of ways, beginning with alerting various community and religious based institutions and organizations such as The Nassau County Department of Social Services, The Family Services Corporation, The Interfaith Nutrition Network, Union Baptist Church, Miracle Christian Center, The Hagerdorn Family Resource Center, The Hispanic Counseling Center, Head Start, and local soup kitchens, among others. More detailed information regarding special education will be posted on the school's updated website. Open Houses will be organized to provide an awareness of the educational programs and opportunities that Evergreen offers. Updated flyers will be distributed throughout the community. Evergreen will place additional announcements in local community papers including Spanish newspapers. All correspondences will continue to be written in English and Spanish in an effort to accommodate the diverse members of the Hempstead community. These</p>

	<p>income including families with children who have disabilities and families with children that are English Language Learners.</p>	<p>recruitment efforts will continue to enable Evergreen to reach out to underserved families of low to moderate income including families with children who have disabilities and families with children that are English Language Learners.</p>
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>To retain and address the needs of economically disadvantaged students, Evergreen provided individualized and small group interventions designed to accelerate learning and close achievement gaps. Evergreen supported families by offering outreach programs and workshops.</p>	<p>Evergreen will continue to provide individualized and small group interventions designed to accelerate learning and close achievement gaps. Students' progress toward attaining goals determines the type, duration, and intensity of continued support. Evergreen will hire additional staff to support the School's RTI and AIS programs. To support the needs of families, Evergreen will continue to provide outreach workshops and programs.</p>
English Language Learners	<p>To retain and address the needs of students with limited English proficiency, Evergreen had on staff the full time equivalent of eight (8 FTE) English as Second Language Teachers who provided individualized and small group instruction to support the needs of English Language Learners. These teachers worked collaboratively with classroom teachers. Professional development was</p>	<p>Teachers will continue to provide individualized and small group instruction to support the needs of English Language Learners. These teachers will work collaboratively with classroom teachers to support and scaffold learning. Professional development will be provided to all staff in the area of best teaching practices and strategies for English Language Learners.</p>

	<p>provided to all staff in the area of best teaching practices and strategies for English Language Learners.</p>	<p>To support the needs of families, Evergreen will continue to increase the number of outreach workshops and programs.</p>
<p>Students with Disabilities</p>	<p>To retain and address the needs of students with disabilities, Evergreen faculty administered diagnostic/benchmark assessments to all students at the start of the school year. Struggling learners were provided with individualized interventions, designed to accelerate learning and close achievement gaps. Students' progress toward attaining goals determined the type, duration, and intensity of continued support services. Parent workshops were held throughout the year to support families of students with disabilities. The school's efforts and plans have resulted in a steady or increased number of students identified across special education population groups.</p>	<p>Evergreen will continue to administer diagnostic/benchmark assessments throughout the year to collect data and provide individualized interventions for struggling learners. Evergreen will hire additional staff to support the School's special education population. Professional development will be provided to all staff in the area of best teaching practices and strategies for diverse learners. Additional parent workshops will be held throughout the year in an effort to support families of students with disabilities.</p>

Entry 10 - Teacher and Administrator Attrition

Completed Nov 1 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Nov 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	1
iii. Computer Science	0
iv. Technology	1
v. Career and Technical Education	0
Total Category B: not to exceed 5	2.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	3
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	12

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	72

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	84

Thank you.



Entry 12 Organization Chart

Completed Nov 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

2022-23 ECS Organizational Chart

Filename: 2022 23 ECS Organizational Chart.pdf **Size:** 23.8 kB

Entry 13 School Calendar

Completed Nov 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2022-23 School Calendar

Filename: 2022 23 School Calendar.pdf **Size:** 186.4 kB

Entry 14 Links to Critical Documents on School Website

Completed Nov 1 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Evergreen Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://eccli.org/policies-and-procedures/
2. Board meeting notices, agendas and documents	https://eccli.org/wp-content/uploads/2022/06/Board-meeting-6.29.2022.jpg
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000063984
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://eccli.org/wp-content/uploads/2021/03/DASA-Updated-2.pdf https://eccli.org/wp-content/uploads/2021/07/ECS-Code-of-Conduct-word.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://eccli.org/wp-content/uploads/2021/09/2021-22-Safety-Plan-Public-Documents-Updated-9.pdf
6. Authorizer-approved FOIL Policy	https://eccli.org/wp-content/uploads/2021/04/Evergreen-FOIL-Policy-Revised-April-28-2021.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://eccli.org/wp-content/uploads/2021/04/Evergreen-FOIL-Policy-Revised-April-28-2021.pdf

Thank you. 

Entry 15 Staff Roster

Completed Nov 1 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

[ECS_faculty-staff-roster-template_KfFxiYq](#)

Filename: ECS_faculty_staff_roster_template_KfFxiYq.xlsx **Size:** 34.6 kB

Optional Additional Documents to Upload (BOR)

Incomplete



Evergreen Charter School
605 Peninsula Boulevard
Hempstead, New York 11550
(516) 292-2060 Phone (516) 292-0575 Fax

1. Advisory and Management Letter

None provided by the Auditors for the 2022 FY.

EVERGREEN CHARTER SCHOOL

**Financial Statements
and
Supplementary Information
For the Years Ended
June 30, 2022
and
June 30, 2021**

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Independent Auditor's Report

To the Board of Trustees of
Evergreen Charter School

Opinion

We have audited the accompanying financial statements of Evergreen Charter School (the "School") which comprise the statement of financial position as of June 30, 2022 and June 30, 2021 and the related statements of activities, functional expenses and cash flows for the years then ended and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2022 and June 30, 2021 and the results of its activities and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Condon O'Meara McGrath & Donnelly LLP

October 26, 2022

EVERGREEN CHARTER SCHOOL

Statement of Financial Position

Assets

	June 30	
	<u>2022</u>	<u>2021</u>
Current assets		
Cash	\$ 2,285,500	\$ 2,255,718
Government contracts receivable	4,031,197	2,230,611
Other receivables	175,776	92,515
Prepaid expenses and security deposits	<u>599,759</u>	<u>336,474</u>
Total current assets	7,092,232	4,915,318
Restricted cash	100,000	100,000
Property and equipment, net	7,929,992	3,964,453
Real estate deposit	<u>-</u>	<u>110,000</u>
Total assets	<u>\$15,122,224</u>	<u>\$ 9,089,771</u>

Liabilities and Net Assets

Current liabilities		
Accounts payable and accrued expenses	\$ 1,852,605	\$ 1,483,612
PPP loan	<u>-</u>	<u>1,102,514</u>
Total current liabilities	1,852,605	2,586,126
Loan payable	<u>2,200,029</u>	<u>-</u>
Total liabilities	4,052,634	2,586,126
Net assets without donor restrictions	<u>11,069,590</u>	<u>6,503,645</u>
Total liabilities and net assets without donor restrictions	<u>\$15,122,224</u>	<u>\$ 9,089,771</u>

See notes to financial statements.

EVERGREEN CHARTER SCHOOL
Statement of Activities

	Year Ended	
	June 30	
	<u>2022</u>	<u>2021</u>
Support and revenue		
Public School Districts – student enrollment	\$17,493,893	\$13,916,199
Government contracts and grants	3,337,514	895,736
Other	<u>47,976</u>	<u>51,061</u>
Total support and revenue	<u>20,879,383</u>	<u>14,862,996</u>
Expenses		
Program services		
Regular education		
Elementary school	9,144,564	7,701,719
Middle school	3,655,283	3,107,612
High school	895,282	828,493
Special education	<u>377,733</u>	<u>386,820</u>
Total program services	14,072,862	12,024,644
Supporting activities		
Management and general	<u>2,240,576</u>	<u>1,487,756</u>
Total expenses	<u>16,313,438</u>	<u>13,512,400</u>
Increase in net assets without donor restrictions	4,565,945	1,350,596
Net assets without donor restrictions, beginning of year	<u>6,503,645</u>	<u>5,153,049</u>
Net assets without donor restrictions, end of year	<u>\$11,069,590</u>	<u>\$ 6,503,645</u>

See notes to financial statements.

EVERGREEN CHARTER SCHOOL

Statement of Functional Expenses
For the Years Ended June 30, 2022 and June 30, 2021

	2022										2021											
	Regular Education					Supporting Activities and Management					Regular Education					Supporting Activities and Management						
	Elementary School	Middle School	High School	Special Education	General	Elementary School	Middle School	High School	Special Education	General	Elementary School	Middle School	High School	Special Education	General	Elementary School	Middle School	High School	Special Education	General	Total	
Salaries and wages	\$ 4,889,020	\$ 2,180,252	\$ 340,721	\$ 207,398	\$ 1,310,596	\$ 4,043,794	\$ 1,947,358	\$ 353,818	\$ 236,529	\$ 934,751	\$ 4,043,794	\$ 1,947,358	\$ 353,818	\$ 236,529	\$ 934,751	\$ 4,043,794	\$ 1,947,358	\$ 353,818	\$ 236,529	\$ 934,751	\$ 7,516,250	
Payroll taxes and fringe benefits	965,789	430,692	67,307	40,970	258,898	901,183	433,980	78,850	52,712	208,315	901,183	433,980	78,850	52,712	208,315	901,183	433,980	78,850	52,712	208,315	1,675,040	
Professional fees	124,976	34,242	16,212	9,133	208,596	74,285	23,203	6,686	7,368	122,587	74,285	23,203	6,686	7,368	122,587	74,285	23,203	6,686	7,368	122,587	234,129	
Contracted services	8,957	5,552	2,360	1,340	39,498	11,050	7,845	2,995	1,715	30,907	11,050	7,845	2,995	1,715	30,907	11,050	7,845	2,995	1,715	30,907	54,512	
Equipment rental/lease	25,143	4,432	1,405	867	5,479	30,138	12,759	1,662	1,662	6,569	30,138	12,759	1,662	1,662	6,569	30,138	12,759	1,662	1,662	6,569	52,823	
Food	380,412	159,967	73,264	14,594	-	290,906	64,720	21,573	12,256	-	290,906	64,720	21,573	12,256	-	290,906	64,720	21,573	12,256	-	389,455	
Insurance	101,657	31,114	13,619	3,978	20,890	50,498	12,674	4,225	2,512	9,929	50,498	12,674	4,225	2,512	9,929	50,498	12,674	4,225	2,512	9,929	79,838	
Library	1,396	333	642	56	-	1,434	2,131	79	118	-	1,434	2,131	79	118	-	1,434	2,131	79	118	-	3,762	
Maintenance and repairs	200,819	31,738	13,880	6,898	43,587	74,194	43,876	9,339	4,750	18,770	74,194	43,876	9,339	4,750	18,770	74,194	43,876	9,339	4,750	18,770	150,929	
School expansion	-	-	-	-	-	-	4,935	8,979	-	-	-	4,935	8,979	-	-	-	4,935	8,979	-	-	-	13,914
Mobile classroom	37,940	-	-	902	-	39,566	-	-	1,286	-	39,566	-	-	1,286	-	39,566	-	-	1,286	-	40,852	
Occupancy	1,403,616	331,194	132,875	44,683	11,144	1,399,840	250,799	236,915	22,617	14,905	1,399,840	250,799	236,915	22,617	14,905	1,399,840	250,799	236,915	22,617	14,905	1,925,076	
Other	175,907	42,179	28,477	7,865	13,892	126,215	26,819	13,609	5,719	9,078	126,215	26,819	13,609	5,719	9,078	126,215	26,819	13,609	5,719	9,078	181,440	
Supplies and materials	292,099	146,577	98,988	15,049	95,096	247,091	98,101	42,460	14,451	57,109	247,091	98,101	42,460	14,451	57,109	247,091	98,101	42,460	14,451	57,109	459,212	
Staff development	121,095	53,045	36,885	5,019	-	67,523	47,370	13,006	4,156	-	67,523	47,370	13,006	4,156	-	67,523	47,370	13,006	4,156	-	132,055	
Telephone	25,332	12,320	5,308	1,202	7,598	24,411	7,066	2,216	1,256	4,964	24,411	7,066	2,216	1,256	4,964	24,411	7,066	2,216	1,256	4,964	39,913	
Transportation (student)	3,152	35,189	28,255	1,584	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel	1,164	526	468	56	208	1,883	1,093	394	109	-	1,883	1,093	394	109	-	1,883	1,093	394	109	-	3,479	
Utilities	117,779	36,269	15,916	4,757	30,061	113,109	24,355	13,752	5,637	22,278	113,109	24,355	13,752	5,637	22,278	113,109	24,355	13,752	5,637	22,278	179,131	
Depreciation and amortization	268,331	119,662	18,700	11,382	71,932	204,599	98,528	17,902	11,967	47,293	204,599	98,528	17,902	11,967	47,293	204,599	98,528	17,902	11,967	47,293	380,289	
Interest	-	-	-	-	123,101	-	-	-	-	301	-	-	-	-	301	-	-	-	-	301	-	301
Total	\$ 9,144,564	\$ 3,655,283	\$ 895,282	\$ 377,733	\$ 2,240,576	\$ 7,701,719	\$ 3,107,612	\$ 828,493	\$ 386,820	\$ 1,487,756	\$ 7,701,719	\$ 3,107,612	\$ 828,493	\$ 386,820	\$ 1,487,756	\$ 7,701,719	\$ 3,107,612	\$ 828,493	\$ 386,820	\$ 1,487,756	\$ 13,512,400	

See notes to financial statements.

EVERGREEN CHARTER SCHOOL

Statement of Cash Flows

	For the Year Ended June 30	
	<u>2022</u>	<u>2021</u>
Cash flows from operating activities		
Increase in net assets without donor restrictions	\$ 4,565,945	\$ 1,350,596
Adjustments to reconcile increase in net assets without donor restrictions to net cash provided by operating activities		
Depreciation and amortization	490,007	380,289
Amortization of deferred loan costs	52,858	-
Forgiveness of PPP loan	(1,102,514)	-
(Increase) decrease in assets		
Government contracts receivable	(1,800,586)	(397,154)
Other receivables	(83,261)	39,721
Prepaid expenses and security deposits	(263,285)	(68,317)
Increase in liabilities		
Accounts payable and accrued expenses	<u>368,993</u>	<u>444,707</u>
Net cash provided by operating activities	<u>2,228,157</u>	<u>1,749,842</u>
Cash flows from investing activities		
Purchases of property and equipment	(4,455,546)	(1,058,762)
Real estate deposit	<u>110,000</u>	<u>(110,000)</u>
Net cash (used in) investing activities	<u>(4,345,546)</u>	<u>(1,168,762)</u>
Cash flows from financing activities		
Proceeds from PPP loan	-	1,102,514
Proceeds from loan payable	2,385,034	-
Loan costs	<u>(237,863)</u>	<u>-</u>
Net cash provided by financing activities	<u>2,147,171</u>	<u>1,102,514</u>
Net increase in cash	29,782	1,683,594
Cash, beginning of year	<u>2,355,718</u>	<u>672,124</u>
Cash, end of year	<u>\$ 2,385,500</u>	<u>\$ 2,355,718</u>
Consists of:		
Unrestricted	\$ 2,285,500	\$ 2,255,718
Restricted	<u>100,000</u>	<u>100,000</u>
Total	<u>\$ 2,385,500</u>	<u>\$ 2,355,718</u>

See notes to financial statements.

EVERGREEN CHARTER SCHOOL

Notes to Financial Statements June 30, 2022 and June 30, 2021

Note 1 – Nature of organization and summary of significant accounting policies

Nature of organization

The Evergreen Charter School (the “School”) is a New York State nonprofit corporation. The School’s primary goal is to nurture the intellectual, physical and social development of children, through a comprehensive program that promotes academic excellence and prepares its students for success in school and in life.

In July 2022, Friends of Evergreen CS LLC (the “LLC”) was incorporated. The School is the sole member of the LLC and for tax purposes, the LLC will be treated as a disregarded entity.

Basis of presentation

Net assets of the School are reported in each of the following two classes: (a) net assets without donor restrictions, and (b) net assets with donor restrictions.

Net assets of the restricted classes are created only by donor-imposed restrictions on their use. Donor-restricted contributions whose restrictions are met in the same accounting period are reported as contributions without donor restrictions.

As of June 30, 2022 and June 30, 2021, the School has no net assets with donor restrictions.

Cash equivalents

The School deems all highly liquid investments with original maturities of 90 days or less to be cash equivalents. As of June 30, 2022 and June 30, 2021, the School has no cash equivalents.

Allowance for doubtful accounts

As of June 30, 2022 and June 30, 2021, the School’s management has determined that there are no potentially uncollectible receivables and thus, an allowance for doubtful accounts is not necessary. Such estimate is based on management’s experience, the aging of the receivables, subsequent receipts and current economic conditions.

Property and equipment

Property and equipment are recorded at cost. The School capitalizes property and equipment expenditures over \$1,000. Leasehold improvements are being amortized using the straight-line method over a ten year period which is the lesser of the estimated useful life or lease term. Furniture and equipment is being depreciated using the straight-line method over estimated useful lives of five years.

EVERGREEN CHARTER SCHOOL**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021****Note 1 – Nature of organization and summary of significant accounting policies (continued)**Deferred loan costs

Deferred loan costs are being amortized over the term of the related loan.

Revenue recognition

The School is funded through various government grants and through tuition based upon a per pupil allocation from public school districts in which the students are registered.

Contributions are considered to be available for general use unless specifically restricted by the donor.

All other revenue sources, including government grants and tuition, are recorded as revenue when earned.

Reimbursements under government contracts are subject to audit by the various government agencies. The effects of any potential audit disallowances for these contracts have not been recognized in these financial statements. Management is of the opinion that any potential disallowances will not be material to the accompanying financial statements.

Contributed nonfinancial assets

A number of volunteers have donated their time to the School. While these contributed services are important in assisting the School in carrying out its operations, these volunteer services have not been recorded in the accompanying statement of activities because they do not meet the revenue recognition criteria for recording such services.

Functional expenses and allocations

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated between the program services and supporting activities benefited. Expenses attributable to more than one functional category are allocated based on time and effort.

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements. Actual results could differ from these estimates.

EVERGREEN CHARTER SCHOOL

Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021

Note 1 – Nature of organization and summary of significant accounting policies (continued)

Concentrations of credit risk

The School's financial instruments that are potentially exposed to concentrations of credit risk consist primarily of cash and receivables. At times during the year, the School's bank accounts were in excess of the FDIC insurance limit. The School places its cash with what it believes to be quality financial institutions. The School has not experienced any losses in such accounts to date. The School's receivables consist of amounts due from public schools, government grants and other miscellaneous receivables. The School's management monitors its cash and the collectability of its receivables. As a result, the School believes no significant concentrations of credit risk exist with respect to its cash and receivables.

Subsequent events

The School has evaluated events and transactions for potential recognition or disclosure through October 26, 2022, which is the date the financial statements were available to be issued.

Upcoming Accounting Pronouncement

The FASB issued Accounting Standards Update No. 2016-02, Leases (Topic 842) (the "ASU"). This ASU, effective for the School's fiscal year ended June 30, 2023, requires a lessee to recognize a right-of-use asset and a lease liability, initially measured at the present value of the lease payments on the statement of financial position and disclosing key information about leasing arrangements. Management is in the process of determining the impact of this ASU on its financial statements.

Note 2 – Liquidity and availability of financial assets

The School's working capital and cash flows vary due to timing of payments received from public school districts, government grants and other revenue items.

The following is a summary of the School's financial assets as of June 30, 2022 and June 30, 2021 that are available to pay general expenditures within one year of the statement of financial position date:

	<u>2022</u>	<u>2021</u>
Cash – unrestricted	\$ 2,285,500	\$ 2,255,718
Government contracts receivable	4,031,197	2,230,611
Other receivables	<u>175,776</u>	<u>92,515</u>
Total	<u>\$ 6,492,743</u>	<u>\$ 4,578,844</u>

EVERGREEN CHARTER SCHOOL

**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021**

Note 2 – Liquidity and availability of financial assets (continued)

In addition to the above financial assets, as of June 30, 2022 and June 30, 2021, the School has restricted cash of \$100,000 (see note 3). To manage liquidity the School maintains a \$900,000 line of credit with a bank that may be drawn upon as needed during the year (see note 5).

Note 3 – Restricted cash

In accordance with New York State Board of Education Regulations, the School established an escrow account in order to be able to cover certain expenses in the case of insolvency of the School.

Note 4 – Property and equipment

A summary of the property and equipment as of June 30, 2022 and June 30, 2021 is as follows:

	<u>2022</u>	<u>2021</u>
Land	\$ 3,171,535	\$ 2,136,976
Buildings	1,161,218	-
Leasehold improvements	1,402,400	1,299,629
Furniture and equipment	2,212,742	1,776,625
Construction in progress	<u>2,156,299</u>	<u>435,418</u>
Sub-total	10,104,194	5,648,648
Less: accumulated depreciation and amortization	<u>2,174,202</u>	<u>1,684,195</u>
Total	<u>\$ 7,929,992</u>	<u>\$ 3,964,453</u>

During the 2021 fiscal year, the School wrote off \$102,680 of fully depreciated assets.

During May 2021, the School entered into an agreement of sale for the purchase of a new property for a total cost of \$2,200,000. As of June 30, 2021, the School had made a real estate deposit toward the purchase totaling \$110,000. The School closed on the sale in October 2021 at a total cost of \$2,186,927. The School intends to use the property for the expansion of the middle school and high school and its recreational and educational activities.

Note 5 – Commitments

Community Center lease

In April 2019, the School entered into a lease agreement with Círculo Real Property Holding Corporation (the “Corporation”), a related party, to rent space at its Community Center. The lease commenced on the date of the closing of the Agency’s Town of Hempstead Local Development Corporation Revenue Bonds Series 2019 (the “Bonds”), which was August 2019, and terminates and expires on the date that none of the Bonds remain outstanding and no Bonds or other debt issued to refund any of the Bonds remain outstanding (“Refunding Bonds”).

EVERGREEN CHARTER SCHOOL

**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021**

Note 5 – Commitments (continued)

Community Center lease (continued)

The lease requires payments in an amount equal to the principal and interest payments due on the Bonds and redemption premium, if any, due on the Bonds and any principal and interest payments and redemption premium, if any, due on any Refunding Bonds. The lease payments also will include any amounts required to restore any debt service reserve fund for the Bonds or any Refunding Bonds to its required funding level as noted in the Bond documents, any amounts required to restore the Repair Fund, any Bonds Trustee fees and expenses, any TOHLDC fees and expenses imposed under the Bond documents and all other sums, cost, expenses, charges or other payments that the School assumes, agrees or is obligated to pay pursuant to any provision of the lease or under the Bond documents. The lease requires the School to deposit \$25,000 with the Bond Trustee upon the commencement of the lease and annually for the next nine years for security for the full and faithful performance by the School of all repair, maintenance and replacement obligations. The School is also subject to certain financial covenants as defined in the lease. The lease agreement also contains certain restrictive borrowing covenants.

Church leases

In April 2022, the School entered into a lease for additional space with a church expiring June 30, 2024. The lease requires monthly payments of \$25,384 through June 2023 and increasing to \$26,146. The School has the option to extend the lease for two additional one year periods.

In December 2021, the School entered into two leases for two additional spaces with a church, both commencing on July 1, 2022 and expiring June 30, 2028. The lease requires monthly payments of \$8,059 and \$35,518 in 2023, with annual increases of 3% per year thereafter.

In May 2022, the School entered into a lease for additional space with a church commencing on September 1, 2023 and expiring August 31, 2024. The lease requires monthly payments of \$27,500 through August 2023 and increasing to \$30,000 per month thereafter. The School has the option to extend the lease for one or two years with rent increases of 3% per year.

As of June 30, 2022, the future minimum annual payments under the lease agreements are as follows:

<u>Fiscal Year</u>	<u>Community Center</u>	<u>Church Leases</u>	<u>Total</u>
2023	\$ 1,195,684	\$ 1,102,536	\$ 2,298,220
2024	1,202,935	1,207,367	2,410,302
2025	1,194,024	614,774	1,808,798
2026	1,199,190	571,417	1,770,607
2027	1,202,973	588,559	1,791,532
2028 and thereafter	<u>20,983,549</u>	<u>606,217</u>	<u>21,589,766</u>
Total	<u>\$ 26,978,355</u>	<u>\$ 4,690,870</u>	<u>\$ 31,669,225</u>

EVERGREEN CHARTER SCHOOL**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021****Note 5 – Commitments (continued)**Church leases (continued)

Rental expense for the 2022 and 2021 fiscal years was approximately \$1,899,000 and \$1,885,000, respectively.

Line of credit

The School has a \$900,000 revolving line of credit with a bank. The line bears interest at the Wall Street Journal's Prime Rate plus .5%. The line is secured by all assets of the School and expires February 2023. As of June 30, 2022 and June 30, 2021, there was no balance outstanding under the line.

Construction project

In August 2021, the School entered into a contract with an architect for the design of a new school building for approximately \$1,711,000. As of June 30, 2022, work completed under this agreement totaled approximately \$968,000.

Bond financing

The School is currently pursuing bond financing to construct a secondary school facility to house its upper grades. The School received approval from the Town of Hempstead's Local Development Corporation for the sale of up to \$75,000,000 in bond financing. The School plans to construct an 85,000 square foot building on vacant land owned by the School. The bond financing is expected to be completed by the end of the 2022 calendar year.

Note 6 – PPP loan

During July 2020, the School applied for and in August 2020 received \$1,102,514 under the Paycheck Protection Program ("PPP") which was a business loan program established under the Coronavirus Aid, Relief, and Economic Security Act. The School had elected to record the proceeds as a liability until the loan is, in part or wholly, forgiven and the School was legally released. Any amounts not forgiven were subject to interest at a fixed rate of 1% for a five year-term. During February 2022, the loan was forgiven in total.

EVERGREEN CHARTER SCHOOL

**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021**

Note 7 – Loan payable

During October 2021, the School entered into a loan agreement with a Corporation whereby the School can draw up to \$4,310,000 for the purchase and development of a piece of property, closing costs on the loan and the funding of an interest reserve up to \$375,000 to be held by the Corporation. The School has the ability to draw down on the loan through October 1, 2024. The loan requires interest at a fixed rate of 4.75% per annum and is due and payable on November 1, 2024 at which time the outstanding loan balance, together with accrued and unpaid interest, is due in full. There are no prepayment penalties on the loan. As of June 30, 2022, the School drew down \$2,385,034 on the loan. The loan is subject to a financial covenant and the School must maintain unrestricted cash on hand of at least 30 days of the School’s total annual expenses (excluding depreciation). The School has a restrictive loan covenant and cannot sell or lease any portion of the property, except in the ordinary course of business. The loan is secured by a mortgage on the School’s real and personal property.

As of June 30, 2022, the loan is due to be paid as follows:

<u>Year</u>	<u>Amount</u>
2025	\$ 2,385,034
Less: deferred loan costs	<u>(185,005)</u>
Total	<u>\$ 2,200,029</u>

Note 8 – Retirement plan

The School sponsors a non-contributory 403(b) plan that covers all eligible employees. An eligible employee can defer a portion of his/her compensation not to exceed limits set by the Internal Revenue Code for a 403(b) plan. For fiscal years ended 2022 and 2021, the School contributed \$205,188 and \$220,426 to the plan, respectively.

Note 9 – Related party transactions

The Chair, Vice Chair and a member of the Board of Trustees of the School are the Executive Director, Assistant Executive Director and an employee, respectively, of the Circulo de la Hispanidad, Inc. (the “Agency”), a not-for-profit organization who is the sole member of the Circulo Real Property Holding Corporation. During the 2022 and 2021 fiscal years, the School reimbursed the Agency approximately \$90 and \$3,000, respectively, for expenses paid by the Agency relating to the School’s utilities, repair and maintenance and other shared costs based upon the reimbursement methods detailed in the lease between the organizations. Effective August 2019, the School is responsible for substantially all building expenses. In addition, the School entered into a lease agreement with the Corporation to rent space (see note 5).

EVERGREEN CHARTER SCHOOL**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021****Note 10 – Tax status**

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (the “Code”). In addition, the School has been determined by the Internal Revenue Service to be a publicly supported organization and not a private foundation within the meaning of Section 509(a)(1) of the Code.

EVERGREEN CHARTER SCHOOL

**Schedule of Expenditures
of Federal Awards
For the Year Ended June 30, 2022**

<u>Grantor</u>	<u>CFDA #</u>	<u>Contract #</u>	<u>Expenditure Period</u>	<u>Federal Grant</u>
United States Department of Agriculture passed through:				
New York State Education Department – Child Nutrition Management System	10.555	N/A	09/01/21 – 06/30/22	\$ 558,259
New York State Education Department – Child Nutrition Management System	10.553	N/A	09/01/21 – 06/30/22	<u>186,936</u>
Sub-total				<u>745,195</u>
United States Department of Education passed through:				
The University of the State of New York – State Education Department – CRRSA-ESSER 2	84.425D	5891214500	03/13/20 - 09/30/23	96,633
The University of the State of New York – State Education Department – CRRSA-ESSER 3	84.425U	5880214500	03/13/20 – 09/30/24	471,855
The University of the State of New York – State Education Department – Title IA	84.010	0021224500	09/01/21 – 08/31/22	174,002
The University of the State of New York – State Education Department – Title IIA	84.367	0147224500	09/01/21 – 08/31/22	29,150
The University of the State of New York – State Education Department – Title IIIA	84.365A	0293224500	09/01/21 – 08/31/22	<u>30,248</u>
Sub-total				<u>801,888</u>
United States Department of Health and Human Services passed through:				
The University of the State of New York – State Education Department – Title IV	93.472	0204224500	09/01/21 – 08/31/22	<u>11,337</u>
Total expenditures of federal awards				<u>\$ 1,558,420</u>

EVERGREEN CHARTER SCHOOL**Notes to Schedule of Expenditures of Federal Awards
June 30, 2022****Basis of presentation**

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal award activity of Evergreen Charter School (the “School”) under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the School.

Summary of significant accounting policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Indirect cost rate

The School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Independent Auditor's Report on Internal Control
Over Financial Reporting
and on Compliance and Other Matters Based
on an Audit of Financial Statements
Performed in Accordance
With *Government Auditing Standards***

To the Board of Trustees of
Evergreen Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Evergreen Charter School (the "School"), which comprise the statement of financial position as of June 30, 2022 and June 30, 2021 and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Condon O'Meara McGrath & Donnell LLP

**Independent Auditor's Report on Compliance
for Each Major Program and on Internal Control Over Compliance
Required by the Uniform Guidance**

To the Board of Trustees of
Evergreen Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Evergreen Charter School (the "School")'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Condon O'Meara McGrath & Donnell LLP

EVERGREEN CHARTER SCHOOL

**Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2022**

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	_____ yes <u> √ </u> no
Significant deficiency(ies) identified not considered to be material weaknesses?	_____ yes <u> √ </u> none reported
Noncompliance material to financial statements noted?	_____ yes <u> √ </u> no

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	_____ yes <u> √ </u> no
Significant deficiency(cies) identified not considered to be material weaknesses?	_____ yes <u> √ </u> none reported
Type of auditor’s report issued on compliance for major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?	_____ yes <u> √ </u> no

Identification of major program:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
10.553	Child Nutrition Management System
10.555	Child Nutrition Management System

Dollar threshold used to distinguish between Type A and Type B programs	<u>\$750,000</u>
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Auditee qualified as low-risk auditee?	_____ yes <u> √ </u> no
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EVERGREEN CHARTER SCHOOL
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2022

Section II – Financial Statement Findings

There were no financial statement findings for the year ended June 30, 2022.

Section III – Federal Award Findings and Questioned Costs

There were no federal award findings or questioned costs for the year ended June 30, 2022.



Evergreen Charter School
605 Peninsula Boulevard
Hempstead, New York 11550
(516) 292-2060 Phone (516) 292-0575 Fax

3. CSP Agreed-Upon Procedure Report

Not Applicable

Statement of Account



003843

EVERGREEN CHARTER SCHOOL
 GIL BERNARDINO
 605 PENINSULA BLVD
 HEMPSTEAD NY 11550

June 30, 2022 - July 29, 2022

Days in stmt period: 29

Page 1 of 1

People's United Bank, N.A.
 106 Seventh Street
 Garden City, NY 11530

Direct Inquiries to:
 CALL CENTER
 1-800-894-0300

Summary of Account Balance

Account	Number	Ending Balance
NON-PROFIT MONEY MARKET		\$101,862.80

AS OF APRIL 2, 2022, PEOPLE'S UNITED BANK, N.A. MERGED INTO M&T BANK. IT IS NOW PEOPLE'S UNITED, A DIVISION OF M&T BANK. M&T BANK IS A MEMBER FDIC, EQUAL HOUSING LENDER AND EQUAL OPPORTUNITY LENDER. WWW.MTB.COM. EFFECTIVE 4/2/2022 OUR DORMANT ACCOUNT FEE WILL BE \$0, RETURNED DEPOSITED ITEM FEE IS NOW \$10 IN NY, \$0 IN VT AND \$15 IN ALL OTHER STATES.

Non-Profit Money Market

Average Balance	\$101,846.61
Interest Paid Year to Date	\$117.15
Annual Percentage Yield Earned	0.20%
Interest-bearing Days	29
Average Balance for APY	\$101,846.61
Interest Earned	\$16.19

Activity

Date	Description	Additions	Subtractions	Balance
06-30	BEGINNING BALANCE			\$101,846.61
07-29	#INTEREST	\$16.19		\$101,862.80
07-29	ENDING TOTALS	\$16.19	\$0.00	\$101,862.80



Evergreen Charter School
605 Peninsula Boulevard
Hempstead, New York 11550
(516) 292-2060 Phone (516) 292-0575 Fax

5. Corrective Action Plan and Management Letter Recommendations

None provided by the Auditors for the 2022 FY.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date

08/30/2022

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

STUDENT INSTRUCTION

OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If YES, indicate ownership of system (select one):

_____ public owned
_____ school owned
other (please specify)

4. Indicate the ownership of this facility

LEASED

OWNED

5. What is the current gross Square footage of this facility?

(to the nearest whole ten feet)

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required _____ YES _____ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills.

Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: _____ minutes _____ seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

_____ YES _____ NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

_____ YES _____ NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

_____ YES _____ NO

a. If YES, indicate: _____ total number of fires

b. _____ total number of injuries

c. _____ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

_____ YES _____ NO

Part II: Nonpublic School Fire & Building Safety Non-Conformance Report Sheet

School Name Evergreen Charter School Building Name Evergreen Charter HS.

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			14A-2			20A-1		
08B-2			14B-2			20B-1		
08C-2			14C-2	✓	9/1/22	20C-1		
08D-2			14D-1					
08E-2			14E-1			21A-3		
09A-2			15A-2			22A-3		
09B-2			15B-1			22B-3		
09C-1			15C-2			22C-3		
09D-1			15D-2					
			15E-1			23A-1		
09F-2						23B-1		
09G-2			16A-2	✓	9/1/22	23C-1		
			16B-2			23D-2		
10A-2			16C-2					
10B-2			16D-2			24A-3		
10C-1								
10D-1								
			17A-3			25A-1		
11A-2			17B-2			25B-1		
11B-1			17C-2			25C-1		
11C-2			17D-2					
11D-2			17E-1			26A-3		
11E-1			17F-3	✓	9/30			
			17G-1					
12A-1			17H-2					
12B-3			17I-2					
12C-2			17J-1					
12D-2			17K-1					
12E-1			17L-1					
12F-1								
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1								
12L-1			19A-3					
12M-1			19B-2					
12N-1			19C-1					
12O-2			19D-1					
			19E-1					
13A-2			19F-1					
13B-2	✓	9/1/22	19G-1					
			19H-2					

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No ✓

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the fire department of the city, town, village or fire district in which the building is located
- Inspection by a fire corporation whose territory includes the school building
- Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a fire inspector (Building Safety Inspector or Code Enforcement Official) who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 9/7/2022 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: K. Rabinowitz Title: Fire Marshal
Signature: [Signature] Date: 9/7/22 & 8/30/2022
Inspector's Organization: Nassau County Fire Marshal
Inspector's Telephone #: [Redacted] Inspector's Email: [Redacted]
Inspector's Code Enforcement Certification # [Redacted]

(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office: Nassau County Fire Marshal
Address: 1194 Prospect Ave
Westbury NY 11590
Name of contact person: K Rabinowitz Title: Fire Marshal
Telephone #: 516 593-9933 Email address: Krabinowitz@NassauCounty.ny.gov

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: ELENA LITESCU Title: Acting Principal
Signature: [Signature] Telephone #: [Redacted]
Email: ELITESCU@ecsl.org

revised 11.12.2020

NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

2	8	0	2	0	1	8	6	0	9	4	7
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School Name

E	V	E	R	G	R	E	E	N	C	H	A	R	T	E	R	S	C	H	O	O	L
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Facility/Building Name

L	O	R	E	T	T	O															
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Street Address (NO PO Box Numbers)

1	2	0		G	R	E	E	N	W	I	C	H	S	T	R	E	E	T				
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City/Town/Village

Zip Code

H	E	M	P	S	T	E	A	D														
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Name of Municipality Responsible for Local Code Enforcement

V	I	L	L	A	G	E		O	F		H	E	M	P	S	T	E	E	D				
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INSTRUCTIONS

- Read the “*Manual for Nonpublic School Facility - Fire & Building Safety Inspections*” prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
 - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
 - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date

09/09/2022

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

STUDENT INSTRUCTION

OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If YES, indicate ownership of system (select one):

_____ public owned
_____ school owned
other (please specify)

4. Indicate the ownership of this facility

LEASED

OWNED

5. What is the current gross Square footage of this facility?



(to the nearest whole ten feet)

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills.

Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9/24/21		9/24/21 ✓
2	9/27/21	9/27/21	
3	10/20/21	✓	
4	11/1/21	✓	
5	11/2/21	✓	
6	12/1/21	✓	
7	2/17/22	✓	
8	4/13/22	✓	
9	5/11/22		✓
10	5/16/22	✓	
11	5/24		✓
12	6/13/22 6/15/22	✓	✓

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: _____ minutes _____ seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

_____ ✓ YES _____ NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

_____ ✓ YES _____ NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

_____ YES _____ ✓ NO

a. If YES, indicate: _____ total number of fires

b. _____ total number of injuries

c. N/A total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

_____ YES _____ NO

N/A

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located
- Inspection by a **fire corporation** whose territory includes the school building
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a **fire inspector (Building Safety Inspector or Code Enforcement Official)** who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 9/9/2022 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: K. Rabinowitz Title: Fire Marshal

Signature: [Signature] Date: 9/9/2022

Inspector's Organization: Nassau County Fire Marshal

Inspector's Telephone #: [Redacted] Inspector's Email: [Redacted]

Inspector's Code Enforcement Certification # [Redacted]

(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office: Nassau County Fire Marshal

Address: 1194 Prospect Ave.
Westbury, NY 11590

Name of contact person: K. Rabinowitz Title: Fire Marshal

Telephone #: (516) 573-9132 mail address: KRabinowitz@NassauCountyNY.gov

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: ELENA LITESCU Title: Acting Principal

Signature: [Signature] Telephone #: [Redacted]

Email: ELITESCU@ECSD1.ORG

revised 11.12.2020

NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

2	8	0	2	0	1	8	6	0	9	4	7
---	---	---	---	---	---	---	---	---	---	---	---

School Name

E	V	E	R	G	R	E	E	N	C	H	A	R	T	E	R	S	C	H	O	O	L
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Facility/Building Name

F	R	O	N	T	S	T	R	E	E	T											
---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--

Street Address (NO PO Box Numbers)

4	3	6	F	R	O	N	T	S	T	R	E	E	T								
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City/Town/Village

H	E	M	P	S	T	E	A	D													
---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--

Zip Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name of Municipality Responsible for Local Code Enforcement

T	O	W	N	O	F	H	E	M	P	S	T	E	A	D								
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INSTRUCTIONS

- Read the “*Manual for Nonpublic School Facility - Fire & Building Safety Inspections*” prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I: General Information.** School officials must complete this section annually.
- **Part II:**
 - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
 - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date

08/30/2022

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

STUDENT INSTRUCTION

OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If YES, indicate ownership of system (select one):

_____ public owned
_____ school owned
other (please specify)

4. Indicate the ownership of this facility

LEASED

OWNED

5. What is the current gross Square footage of this facility?

(to the nearest whole ten feet)

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required _____ YES _____ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills.
Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: _____ minutes _____ seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

_____ YES _____ NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

_____ YES _____ NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

_____ YES _____ NO

a. If YES, indicate: _____ total number of fires

b. _____ total number of injuries

c. _____ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

_____ YES _____ NO

Part II: Nonpublic School Fire & Building Safety Non-Conformance Report Sheet

School Name Evergreen Charter School Building Name Front St.

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			14A-2	✓	9/30	20A-1		
08B-2			14B-2			20B-1		
08C-2			14C-2	✓	9/30	20C-1		
08D-2			14D-1					
08E-2			14E-1			21A-3		
09A-2			15A-2			22A-3		
09B-2			15B-1			22B-3		
09C-1			15C-2			22C-3		
09D-1			15D-2	✓	9/30	23A-1		
09E-2			15E-1			23B-1		
09F-2			16A-2			23C-1		
09G-2			16B-2			23D-2		
10A-2			16C-2			24A-3		
10B-2			16D-2			25A-1		
10C-1			17A-3			25B-1		
10D-1			17B-2			25C-1		
11A-2			17C-2			26A-3		
11B-1			17D-2					
11C-2			17E-1					
11D-2			17F-3					
11E-1			17G-1					
12A-1			17H-2					
12B-3			17I-2					
12C-2			17J-1					
12D-2			17K-1					
12E-1			17L-1					
12F-1			18A-2					
12G-1			18B-2					
12H-1			18C-2					
12I-1			18D-2					
12J-1			19A-3					
12K-1	✓	9/30	19B-2					
12L-1			19C-1					
12M-1			19D-1					
12N-1			19E-1					
12O-2			19F-1					
13A-2			19G-1					
13B-2			19H-2					

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located
- Inspection by a **fire corporation** whose territory includes the school building
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a **fire inspector (Building Safety Inspector or Code Enforcement Official)** who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 8/30/2022 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Ky Rabinowitz Title: Fire Marshal

Signature: [Signature] Date: 8/30/2022

Inspector's Organization: Nassau County Fire Marshal

Inspector's Telephone # [Redacted] Inspector's Email: [Redacted]

Inspector's Code Enforcement Certification # [Redacted]
(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office: NASSAU COUNTY FIRE MARSHAL

Address: 1194 Prospect Ave.

Westbury NY.

Name of contact person: K. Rabinowitz Title: Fire Marshal

Telephone # (516) 573-4435 Email address: Krabinowitz@nassaucountyny.gov

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: ELENA LITESCU Title: Acting Principal

Signature: [Signature] Telephone #: [Redacted]

Email: ELITESCU@ecsti.org



2022

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
State Office of Religious and Independent Schools - Room 1078 Education Building Annex
Albany, New York 12234

revised 11.12.2020

NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

280201860947

School Name

Evergreen Charter School

Facility/Building Name

Circulo de la Hispanidad

Street Address (NO PO Box Numbers)

605 Peninsula Boulevard

City/Town/Village

Hempstead

Zip Code

Name of Municipality Responsible for Local Code Enforcement

Village of Hempstead

INSTRUCTIONS

- Read the “*Manual for Nonpublic School Facility - Fire & Building Safety Inspections*” prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
 - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
 - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date 09/09/2022

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

- STUDENT INSTRUCTION
- OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If YES, indicate ownership of system (select one):

_____ public owned
_____ school owned
_____ other (please specify)

4. Indicate the ownership of this facility

- LEASED
- OWNED

5. What is the current gross Square footage of this facility?



(to the nearest whole ten feet)

6. Fire and Emergency Drills

- a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required YES NO
- b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills.
Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	09/30/21	✓	
2	10/20/21	✓	
3	11/04/21	✓	
4	11/09/21	✓	
5	11/10/21	✓	
6	12/16/21	✓	
7	12/23/21		✓
8	12/23/21		✓
9	05/27/22		✓
10	06/2/22	✓	
11	06/2/22	✓	
12	06/29/22		✓

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

N/A

d. Average time to evacuate this facility was: 2 minutes 56 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

✓ YES _____ NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

✓ YES _____ NO

7. Have there been any fires in this facility since the last annual fire safety inspection report? _____ YES _____ ✓ NO

a. If YES, indicate: N/A total number of fires
 b. _____ total number of injuries

c. N/A total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

_____ YES _____ NO

N/A

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A: III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located
- Inspection by a **fire corporation** whose territory includes the school building
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a **fire inspector (Building Safety Inspector or Code Enforcement Official)** who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 9/9/2022 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: K. Rabinowitz Title: Fire Marshal

Signature: [Signature] Date: 9/9/2022

Inspector's Organization: Nassau County Fire Marshal

Inspector's Telephone: [Redacted] Inspector's Email: [Redacted]

Inspector's Code Enforcement Certification # [Redacted]

(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office: Nassau County Fire Marshal

Address: 1194 Prospect Ave. Westbury NY 11590

Name of contact person: K. Rabinowitz Title: Fire Marshal

Telephone #: (516) 573-4935 Email address: Krabinowitz@nassaucounty.ny.gov

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: ELENA LITESCU Title: Acting Principal

Signature: [Signature] Telephone #: [Redacted]

Email: ELITESCU@ECSLI.ORG

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2022-2023 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Evergreen Charter School

PROJECTED BUDGET FOR 2022 -2023

July 1, 2022 to June 30, 2023

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	24,447,285	-	-	-	-	24,447,285
Total Expenses	20,736,502	815,465	-	-	2,345,915	23,897,882
Net Income	3,710,783	(815,465)	-	-	(2,345,915)	549,403
Actual Student Enrollment	975	-	-	-	-	-
Total Paid Student Enrollment	975	-	-	-	-	975

PROGRAM SERVICES SUPPORT SERVICES

REGULAR EDUCATION SPECIAL EDUCATION OTHER FUNDRAISING MANAGEMENT & GENERAL TOTAL

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

School District 1 Baldwin	\$17,082.00	273,312	-	-	-	273,312
School District 2 Connetquot	\$18,139.00	18,139	-	-	-	18,139
School District 3 Copiague	\$17,623.00	17,623	-	-	-	17,623
School District 4 East Meadow	\$17,196.00	68,784	-	-	-	68,784
School District 5 East Rockaway	\$19,639.00	19,639	-	-	-	19,639
School District 6 Elmont	\$15,720.00	94,320	-	-	-	94,320
School District 7 Floral Park	\$16,149.00	16,149	-	-	-	16,149
School District 8 Freeport	\$17,621.00	493,388	-	-	-	493,388
School District 9 Hempstead	\$22,562.00	18,207,534	-	-	-	18,207,534
School District 10 Hicksville	\$16,829.00	50,487	-	-	-	50,487
School District 11 Island Park	\$30,662.00	30,662	-	-	-	30,662
School District 12 Levittown	\$18,292.00	18,292	-	-	-	18,292
School District 13 North Bellmore	\$17,474.00	17,474	-	-	-	17,474
School District 14 Malverne	\$21,827.00	87,308	-	-	-	87,308
School District 15 NYC Chancellors	\$17,626.00	52,878	-	-	-	52,878
School District 16 Oceanside	\$16,174.00	32,348	-	-	-	32,348
School District 17 Rockville Centre	\$20,561.00	61,683	-	-	-	61,683
School District 18 Roosevelt	\$18,572.00	241,436	-	-	-	241,436
School District 19 Uniondale	\$23,045.00	1,428,790	-	-	-	1,428,790
School District 20 Valley Stream 13	\$17,017.00	17,017	-	-	-	17,017
School District 21 Valley Stream 24	\$21,383.00	42,766	-	-	-	42,766
School District 22 Valley Stream 30	\$19,145.00	19,145	-	-	-	19,145
School District 23 Westbury	\$21,737.00	173,896	-	-	-	173,896
School District 24 West Hempstead	\$17,555.00	70,220	-	-	-	70,220
School District 25 Wyandanch	\$19,101.00	19,101	-	-	-	19,101
		21,572,391	-	-	-	21,572,391

Special Education Revenue

Grants	-	-	-	-	-	-
Stimulus	-	-	-	-	-	-
Other	1,049,648	-	-	-	-	1,049,648
Other State Revenue	-	-	-	-	-	-

TOTAL REVENUE FROM STATE SOURCES

22,622,039 - - - - 22,622,039

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title IA

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

	-	-	-	-	-	-
	174,502	-	-	-	-	174,502
	69,650	-	-	-	-	69,650
	700,000	-	-	-	-	700,000
	-	-	-	-	-	-
	715,572	-	-	-	-	715,572
	-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

1,659,724 - - - - 1,659,724

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	165,522	-	-	-	-	165,522

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

165,522 - - - - 165,522

TOTAL REVENUE

24,447,285 - - - - 24,447,285

List exact titles and staff FTE's (Full time equivalent)

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	4.00	-	-	-	\$373,950	373,950
Instructional Management	3.00	\$370,000	-	-	-	370,000
Deans, Directors & Coordinators	1.00	140,027	-	-	-	140,027
CFO / Director of Finance	1.00	-	-	-	105,000	105,000
Operation / Business Manager	-	-	-	-	-	-

Evergreen Charter School

PROJECTED BUDGET FOR 2022 -2023

July 1, 2022 to June 30, 2023

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	24,447,285	-	-	-	-	24,447,285
Total Expenses	20,736,502	815,465	-	-	2,345,915	23,897,882
Net Income	3,710,783	(815,465)	-	-	(2,345,915)	549,403
Actual Student Enrollment	975	-	-	-	-	-
Total Paid Student Enrollment	975	-	-	-	-	975

		PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Administrative Staff	23.00	-	-	-	-	\$1,078,081	1,078,081
TOTAL ADMINISTRATIVE STAFF	32	510,027	-	-	-	1,557,031	2,067,058
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	52.00	3,749,262	-	-	-	-	3,749,262
Teachers - SPED	8.00	-	\$605,583	-	-	-	605,583
Substitute Teachers	5.00	323,076	-	-	-	-	323,076
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	40.00	2,867,561	-	-	-	-	2,867,561
Aides	32.00	533,585	-	-	-	-	533,585
Therapists & Counselors	5.00	351,359	-	-	-	-	351,359
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	142	7,824,843	605,583	-	-	-	8,430,426
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	4.00	293,475	-	-	-	-	293,475
Librarian	-	-	-	-	-	-	-
Custodian	24.00	680,119	-	-	-	-	680,119
Security	-	-	-	-	-	-	-
Other - Cafeteria	9.00	388,500	-	-	-	-	388,500
TOTAL NON-INSTRUCTIONAL	37	1,362,094	-	-	-	-	1,362,094
SUBTOTAL PERSONNEL SERVICE COSTS	211	9,696,964	605,583	-	-	1,557,031	11,859,578
PAYROLL TAXES AND BENEFITS							
Payroll Taxes	-	741,818	46,327	-	-	119,113	907,258
Fringe / Employee Benefits	-	2,070,302	129,292	-	-	332,426	2,532,020
Retirement / Pension	-	434,814	30,865	-	-	79,359	545,038
TOTAL PAYROLL TAXES AND BENEFITS	-	3,246,933	206,484	-	-	530,898	3,984,316
TOTAL PERSONNEL SERVICE COSTS	-	12,943,897	812,067	-	-	2,087,929	15,843,893
CONTRACTED SERVICES							
Accounting / Audit	-	-	-	-	-	124,250	124,250
Legal	-	-	-	-	-	125,000	125,000
Management Company Fee	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-
Payroll Services	-	47,866	3,398	-	-	8,736	60,000
Special Ed Services	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	447,500	-	-	-	-	447,500
TOTAL CONTRACTED SERVICES	-	495,366	3,398	-	-	257,986	756,750
SCHOOL OPERATIONS							
Board Expenses	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	157,942	-	-	-	-	157,942
Special Ed Supplies & Materials	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	-	-	-	-
Supplies & Materials other	-	507,750	-	-	-	-	507,750
Equipment / Furniture	-	939,874	-	-	-	-	939,874
Telephone	-	43,000	-	-	-	-	43,000
Technology	-	-	-	-	-	-	-
Student Testing & Assessment	-	-	-	-	-	-	-
Field Trips	-	100,000	-	-	-	-	100,000
Mobile Classrooms	-	24,125	-	-	-	-	24,125
Transportation (student)	-	-	-	-	-	-	-
Student Services - other	-	89,000	-	-	-	-	89,000
Office Expense	-	-	-	-	-	-	-
Staff Development	-	510,100	-	-	-	-	510,100
Staff Recruitment	-	40,000	-	-	-	-	40,000
Student Recruitment / Marketing	-	-	-	-	-	-	-
School Meals / Lunch	-	997,839	-	-	-	-	997,839
Travel (Staff)	-	7,500	-	-	-	-	7,500
Fundraising	-	-	-	-	-	-	-
Other	-	234,485	-	-	-	-	234,485
TOTAL SCHOOL OPERATIONS	-	3,651,615	-	-	-	-	3,651,615
FACILITY OPERATION & MAINTENANCE							
Insurance	-	205,000	-	-	-	-	205,000

Evergreen Charter School

PROJECTED BUDGET FOR 2022 -2023

July 1, 2022 to June 30, 2023

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

PROJECTED BUDGET FOR 2022 -2023							Assumptions
July 1, 2022 to June 30, 2023							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	24,447,285	-	-	-	-	24,447,285	
Total Expenses	20,736,502	815,465	-	-	2,345,915	23,897,882	
Net Income	3,710,783	(815,465)	-	-	(2,345,915)	549,403	
Actual Student Enrollment	975	-	-	-	-	-	
Total Paid Student Enrollment	975	-	-	-	-	975	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Janitorial	175,000	-	-	-	-	175,000	
Building and Land Rent / Lease	2,675,124	-	-	-	-	2,675,124	
Repairs & Maintenance	270,500	-	-	-	-	270,500	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	320,000	-	-	-	-	320,000	
TOTAL FACILITY OPERATION & MAINTENANCE	3,645,624	-	-	-	-	3,645,624	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	20,736,502	815,465	-	-	2,345,915	23,897,882	
NET INCOME	3,710,783	(815,465)	-	-	(2,345,915)	549,403	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location							
School District 1 Baldwin	16		16				
School District 2 Connetquot	1		1				
School District 3 Copiague	1		1				
School District 4 East Meadow	4		4				
School District 5 East Rockaway	1		1				
School District 6 Elmont	6		6				
School District 7 Floral Park	1		1				
School District 8 Freeport	28		28				
School District 9 Hempstead	807		807				
School District 10 Hicksville	3		3				
School District 11 Island Park	1		1				
School District 12 Levittown	1		1				
School District 13 North Bellmore	1		1				
School District 14 Malverne	4		4				
School District 15 NYC Chancellors	3		3				
School District 16 Oceanside	2		2				
School District 17 Rockville Centre	3		3				
School District 18 Roosevelt	13		13				
School District 19 Uniondale	62		62				
School District 20 Valley Stream 13	1		1				
School District 21 Valley Stream 24	2		2				
School District 22 Valley Stream 30	1		1				
School District 23 Westbury	8		8				
School District 24 West Hempstead	4		4				
School District 25 Wyandanch	1		1				
TOTAL ENROLLMENT	975	-	975				
REVENUE PER PUPIL	25,074	-	-				
EXPENSES PER PUPIL	21,268	-	-				



Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Charter School Name
Date (Report is due Nov. 1):	November 1, 2022
Primary District of Location (If NYC select NYC DOE):	Hempstead Union Free School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Lisett Knox
School Fiscal Contact Email:	lknox@ecsl.org
School Fiscal Contact Phone:	516-292-2060
School Audit Firm Name:	Condon O'Meara McGinty & Donnelly LLP
School Audit Contact Name:	Michael Asaro
School Audit Contact Email:	masaro@comdcpa.com
School Audit Contact Phone:	212-661-7777
Audit Period:	2021-22
Prior Year:	2020-21

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A
Management Letter Response	N/A
Form 990	
Federal Single Audit (A-133)	Included
Corrective Action Plan	N/A

Charter School Name
Statement of Financial Position
as of June 30

	2022	2021
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 2,285,500	\$ 2,255,718
Grants and contracts receivable	4,031,197	2,230,611
Accounts receivables	175,776	92,515
Prepaid Expenses	599,759	336,474
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	7,092,232	4,915,318
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 7,929,992	\$ 3,964,453
Restricted Cash	100,000	100,000
Security Deposits	-	110,000
Other Non-Current Assets	-	-
TOTAL NON-CURRENT ASSETS	8,029,992	4,174,453
TOTAL ASSETS	15,122,224	9,089,771
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 1,852,605	\$ 1,483,612
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	1,102,514
TOTAL CURRENT LIABILITIES	1,852,605	2,586,126
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ 2,200,029	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM LIABILITIES	2,200,029	-
TOTAL LIABILITIES	4,052,634	2,586,126
<u>NET ASSETS</u>		
Unrestricted	\$ 11,069,590	\$ 6,503,645
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	11,069,590	6,503,645
TOTAL LIABILITIES AND NET ASSETS	15,122,224	9,089,771

Charter School Name
Statement of Activities
as of June 30

	2022			2021
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 17,493,893	\$ -	\$ 17,493,893	\$ 13,916,199
State and Local Per Pupil Revenue - SPED	-	-	-	-
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	2,469,930	-	2,469,930	531,431
State and City Grants	867,584	-	867,584	364,305
Other Operating Income	47,976	-	47,976	51,061
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	20,879,383	-	20,879,383	14,862,996
EXPENSES				
Program Services				
Regular Education	\$ 9,144,564	\$ -	\$ 9,144,564	\$ 7,701,719
Special Education	377,733	-	377,733	386,820
Other Programs	4,550,565	-	4,550,565	3,936,105
Total Program Services	14,072,862	-	14,072,862	12,024,644
Management and general	2,240,576	-	2,240,576	1,487,756
Fundraising	-	-	-	-
TOTAL EXPENSES	16,313,438	-	16,313,438	13,512,400
SURPLUS / (DEFICIT) FROM OPERATIONS	4,565,945	-	4,565,945	1,350,596
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	-	-	-	-
Net Assets Released from Restrictions / Loss on Disposal of Assets	\$ -	\$ -	\$ -	\$ -
CHANGE IN NET ASSETS	4,565,945	-	4,565,945	1,350,596
NET ASSETS - BEGINNING OF YEAR	\$ 6,503,645	\$ -	\$ 6,503,645	\$ 5,153,049
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$ 11,069,590	\$ -	\$ 11,069,590	\$ 6,503,645

Charter School Name
Statement of Cash Flows

as of June 30

	<u>2022</u>	<u>2021</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 4,565,945	\$ 1,350,596
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	542,865	380,289
Grants Receivable	(1,800,586)	(397,154)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(263,285)	(68,317)
Accounts Payable	368,993	444,707
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	(83,261)	39,721
Other	(1,102,514)	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 2,228,157	\$ 1,749,842
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(4,455,546)	(1,058,762)
Other	110,000	(110,000)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (4,345,546)	\$ (1,168,762)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	-	-
Other	2,147,171	1,102,514
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ 2,147,171	\$ 1,102,514
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 29,782	\$ 1,683,594
Cash at beginning of year	2,355,718	672,124
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 2,385,500	\$ 2,355,718

Charter School Name
Statement of Functional Expenses
as of June 30

		2022							2021	
		Program Services				Supporting Services				
No. of Positions		Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total	Total	
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs										
Administrative Staff Personnel	26.00	-	-	-	-	-	1,310,596	1,310,596	1,310,596	934,751
Instructional Personnel	106.00	3,926,624	207,398	2,093,959	6,227,981	-	-	-	6,227,981	5,599,810
Non-Instructional Personnel	22.00	962,396	-	427,014	1,389,410	-	-	-	1,389,410	981,689
Total Salaries and Staff	154.00	4,889,020	207,398	2,520,973	7,617,391	-	1,310,596	1,310,596	8,927,987	7,516,250
Fringe Benefits & Payroll Taxes		859,315	37,652	434,428	1,331,395	-	227,074	227,074	1,558,469	1,454,615
Retirement		106,474	3,318	63,572	173,364	-	31,824	31,824	205,188	220,425
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		56,651	2,403	29,212	88,266	-	-	-	88,266	17,062
Accounting / Audit Services		61,726	2,618	31,828	96,172	-	16,547	16,547	112,719	55,033
Other Purchased / Professional / Consulting Services		57,221	2,427	29,505	89,153	-	15,339	15,339	104,492	129,048
Building and Land Rent / Lease		1,441,556	45,586	464,069	1,951,211	-	11,144	11,144	1,962,355	1,965,929
Repairs & Maintenance		163,633	6,941	84,375	254,949	-	43,865	43,865	298,814	150,928
Insurance		93,782	3,978	48,358	146,118	-	25,140	25,140	171,258	79,837
Utilities		122,100	5,180	62,959	190,239	-	32,731	32,731	222,970	219,044
Supplies / Materials		252,936	10,730	130,424	394,090	-	67,804	67,804	461,894	462,974
Equipment / Furnishings		41,229	1,749	21,259	64,237	-	11,052	11,052	75,289	11,803
Staff Development		150,021	5,019	61,004	216,044	-	-	-	216,044	132,055
Marketing / Recruitment		11,499	488	5,929	17,916	-	3,082	3,082	20,998	15,611
Technology		117,397	4,980	60,535	182,912	-	31,471	31,471	214,383	191,567
Food Service		515,301	17,239	209,539	742,079	-	-	-	742,079	392,934
Student Services		71,849	2,404	29,216	103,469	-	-	-	103,469	22,890
Office Expense		76,064	3,227	39,222	118,513	-	20,390	20,390	138,903	66,237
Depreciation		268,331	11,383	138,362	418,076	-	71,931	71,931	490,007	380,289
OTHER		108,346	4,596	55,868	168,810	-	29,044	29,044	197,854	27,869
Total Expenses		\$ 9,464,451	\$ 379,316	\$ 4,520,637	\$ 14,364,404	\$ -	\$ 1,949,034	\$ 1,949,034	\$ 16,313,438	\$ 13,512,400

**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
July 14, 2021**

7:30 pm

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Absent
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Absent
Mr. Ariel Sotelo	Present

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Lisett Knox, Director of Finance and Operations
Dr. Elena Litescu, Es Director (upper)
Ms. Christine Weigand, ES Director (lower)
Dr. Lara Gonzalez, HS Director
Ms. Ana Morrón, Director of Data and Attendance**

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino at 7:30 pm.

President Bernardino called the meeting to order at 7:30 pm.
He welcomed everyone to the meeting, our first presential meeting since the start of the pandemic.

He introduced Acting Principal Karen Leeper for her report.
He also introduced new administrators, Dr. Lara Gonzalez, the new director of the High School, and Dr. Ana Moron, Director of Data and Attendance.

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

**Evergreen Charter School
Principal's Report to the Board
Middle/High School
July 14, 2021**

Report presented by Ms. Leeper, School Interim Principal

A. Enrollment:

Grade Level	Number of Students
Sixth Grade	52
Seventh Grade	47
Eighth Grade	50
Ninth Grade	50
Tenth Grade	50
Total:	249

B. Attendance:

- 1) See attached Summer School Attendance Count Report.
- 2) Summer School student attendance is closely monitored.

C. Curriculum & Instruction:

- 1) End of the Year Evaluations were provided to staff.
- 2) Curriculum materials and resources are in the process of being ordered for 2021-2022 school year.
- 3) The 2021 Summer School Program began on Tuesday, July 6, 2021.
- 4) Students were given assignments to complete over the summer months.

D. Professional Development:

- 1) August Professional Development for staff is in the process of being planned.

E. Parent Involvement/Activities:

- 1) 8th Grade Graduation took place on Saturday, June 26, 2021.

F. Personnel:

Positions that need to be filled

High School Biology/Chemistry Teacher
Middle/High School Nurse
High School Special Education Teacher
Technology Teacher
(2) Fifth Grade Teachers
ENL Teacher
Teaching Assistant
Reaching Coach

G. Student Assessment:

- 1) Report cards, i-Ready reports and Regent scores will be mailed home to families the week of July 19, 2021.

H. Successes:

- 1) 8th Grade Graduation!

I. Proposals:

- 1) For high school students to participate in the DESSA High School Edition Student Self-Report (see attachment).
- 2) Participation in the *Too Good for Drugs Program* (see attachment).
- 3) Participation in the *NCDA Jr. DA Academy* (see attachment).
- 4) Participation in the *Girls with Impact Program* (see attachment).

J. Educational Trips and School Wide Instructional Activities:

- 1) Students participated in Carnival Day on Monday, June 28, 2021.

K. School Health and Safety:

- 1) The Department of Health Daily Survey no longer needs to be completed.

Attachments:

1. Summer School Attendance
2. Program Descriptions

**Evergreen Charter School
Director's Report to the Board
Elementary School (3-5 Grades)
July 14, 2021**

A. Enrollment:

Grade Level	Number of Students
Third Grade	75
Fourth Grade	73
Fifth Grade	50
Total:	198

B. Attendance:

- Please find attached the attendance report (includes absence/tardy report from 5/19/2021 to 6/29/2021).

C. Curriculum & Instruction:

- The Spanish Consultant provided continuous guidance and support to the teachers in the Spanish Department.
- All end of the year evaluations were discussed with all team members.
- Attended meetings with the Consultant providing support with the renewal application.
- Summer rosters were finalized, and the summer school instruction will be delivered throughout the month of July to our students recommended by their teachers.
- Summer school logistics were set, and the rooms were assigned for 3-9 grades.

D. Staff Support and Professional Development:

- Several staff members will teach during summer school.
- The Spanish Consultant helped conducting teacher's observations for the Spanish Department and the feedback was provided promptly together with Ms. Litescu.
- Recruiting to fill the open positions for the next school year is in progress.

E. Parent Involvement/Activities:

- Distributed to families the annual calendar for the next school year.
- All parents of the 3-5 grades students attending the Summer school were called to confirm their child attendance and they were notified of the summer school logistics, such as arrival/dismissal times.
- Shared with the families the invitation extended by the Nassau County Executive to visit the Eisenhower Park and see their child artwork displayed over the summer.

F. Personnel:

Positions that need to be filled

School Nurse ENL Teacher (bilingual) Special Education Teacher Art Teacher Permanent Sub Teacher Receptionist
--

G. Student Assessment:

- The report cards were printed and sent home with the students in the last week of the school or they were mailed out.
- The I-Ready third diagnostic test was completed by all our students, the reports were printed and mailed out to families.

H. Successes:

- One of the third grade classes hosted a publishing party and students were provided feedback on their writing pieces by teachers and their special guests.
- The Carnival Day went as planned and it was a great success with students and staff members.
- The Royal Purple Breakfast recognizing our students who made the Purple list most times this school year went as planned and the event was enjoyed by students and staff.
- Two remote students made the Royal Purple Breakfast recognition list and their award and breakfasts were delivered to their home by Ms. Lombardo and Ms. Litescu. Their parents were very proud of them, and so were we.

- The event “Rise Up to Bullies” with Optimus Prime hosted on 06/21 to raise awareness on this topic was enjoyed by the entire school.

I. Proposals:

1. Requesting approval to hire the Art Teacher – Alexandra Yereshchenko.
2. Requesting approval to hire the Reading/AIS support teacher – Amanda SantaMaria.

J. Educational Trips and School Wide Instructional Activities:

K. School Health and Safety

- The temperature screenings are taking place every morning upon arrival for all students attending the summer school.

Attachments:

- Attendance report.

**Evergreen Charter School
Director’s Report to the Board
K-2 Elementary School
July 14, 2021**

A. Enrollment:

Grade Level	Number of Students
Kindergarten	115
First Grade	124
Second Grade	74
Total:	313

B. Attendance:

- 1) See attached Attendance Count Report (includes absence/tardy reports from 9/8/20 – 7/9/21 and 6/18/21-7/9/21).
- 2) Summer School teachers are tracking student attendance.

C. Curriculum & Instruction:

- 1) End of the Year Evaluations were provided to staff.
- 2) Curriculum materials and resources are in the process of being ordered for 2021-2022 school year.
- 3) The 2021 Summer School Program began on Tuesday, July 6, 2021.

D. Professional Development:

- 1) August Professional Development for staff is in the process of being planned.

E. Parent Involvement/Activities

- 1) Kindergarten End of the Year Celebrations took place on Wednesday, June 23rd, Friday, June 25th and Monday, June 28th.
- 2) A *Spanish Awards Ceremony* took place during the morning assembly on Wednesday June 24, 2021 to honor the Virtual Video Contest poetry and song winners sponsored by the New York State Association of Foreign Language Teachers.
- 3) An *i-Ready Awards Morning Assembly* took place on Monday, June 28th to recognize students for great gains in ELA and Math.

F. Personnel:

- 1) Interviews and demonstration lessons continue to be conducted and viewed.
Open Positions: Permanent Substitute, Art Teacher and ENL Teacher.

G. Student Assessment:

- 1) The Dial 4 Assessment (Developmental Indicators for the Assessment of Learning) for incoming Kindergarten students continues to be administered. Parents/Guardians will be contacted to schedule an appointment.

H. Successes:

- 1) The End of the Year Celebrations and Awards Ceremonies.

I. Proposals:

- 1) Pending references, Ms. Weigand is requesting approval to hire Ana Castro to fill the Art Teacher position (resume attached)

J. Educational Trips and School Wide Instructional Activities:

1. First Grade classes took a virtual field trip to Disney’s Animal Kingdom to conclude their animal unit.

K. School Health and Safety

1. All health and safety protocols remain in place for summer school.

L. Miscellaneous

None.

M. Attachments:

- 1) New Hire Proposal
- 2) Attendance Reports

**III. Questions and Comments from the Board of Trustees related
Principal and Director’s reports:**

**Questions and
Comments from the
Board of Trustees**

Trustee Brewster thanked Administrators, staff, students, families and board members for their collective efforts to have a successful school year. Trustee Brewster reminded everyone that they play a role in our student’s education.

**IV. Questions and Comments from the Public related to Principal and
Directors reports:**

**Questions and
Comments from the
Public**

There were none.

**V. Financial Report Provided by Ms. Knox Director of Finance and
Operations:**

**Report by Director of
Finance and
Operations Ms. Knox.**

Ms. Knox reported that all but two districts have paid in full for the 2020-2021 school year.

Billing for meals went out to the Child Nutrition Administration for the month of June and we are waiting to receive payment.

Ms. Knox provided an updated about enrollment. We have 850 students for the 2021-2022 school year.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

None.

Questions and
Comments from the
Board

VII. Questions and Comments from the Public related to the Financial Report:

None.

Questions and
Comments from the
public

VIII. Approval of Minutes

Resolved the Board of Trustees approved the minutes June 23, 2021

Motion: Trustee Sarah Brewster

Second: Trustee Jose Canosa

Vote: 6:0

Approval of minutes.

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish.

Reading of
Resolutions

X. Questions and comments from the public related to resolutions:

There were none.

Questions and
comments from the
public

XI. Voting of the Resolutions:

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Voting of the
resolutions

Name	Position	Effective
Diana Soto	Director of Curriculum and Instruction	Pending references
Alexandra Yereshchenko	Art teacher	August 19, 2021
Amanda SantaMaria	Reading/AIS Teacher	August 19, 2021
Kathuscia B. Alexis	Nurse	August 19, 2021
Ana Castro	Art	August 19, 2021

Motion: Trustee Sarah Brewster
Second: Trustee Yvonne Mowatt
Vote: 5:0 (a board member had to leave early and could not stay for voting)

- 2) **Resolved**, the Board of Trustees approves the submission of its Annual Report for the 2020-2021 school year.

Motion: Trustee Jose Canosa
Second: Trustee Sarah Brewster
Vote: 5:0

- 3) **Resolved**, the Board of Trustees approves the submission of its Charter School Renewal application.

Motion: Trustee Yvonne Mowatt
Second: Trustee Luis Ras
Vote: 5:0

- 4) **Resolved**, the Board of Trustees approves the submission of a grant to support its charter expansion.

Motion: Trustee Jose Canosa
Second: Trustee Ariel Sotelo
Vote: 5:0

5) **Resolved**, the Board of Trustees approves the following school activities:

- 1) For high school students to participate in the DESSA High School Edition Student Self-Report (see attachment).
- 2) Participation in the *Too Good for Drugs Program* (see attachment).
- 3) Participation in the *NCDA Jr. DA Academy* (see attachment).
- 4) Participation in the *Girls with Impact Program* (see attachment).

Motion: Trustee Sarah Brewster
Second: Trustee Yvonne Mowatt
Vote: 5:0

XII. Old/ New Business: Old/New Business

Old/New Business

Trustee Bernardino announced that Evergreen will be submitted its Charter Renewal. Parents can contribute letters of support to this effort.

XIII. Announcements

Announcements

Trustee Bernardino wished everyone a healthy and happy summer.

XIV. Adjournment

Adjournment

Motion: Yvonne Mowatt
Second: Jose Canosa
Vote: 5:0

Meeting adjourned at: 8:21

Minutes submitted by: _____
Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550**

August 4, 2021

7:30 pm

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Present
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Absent

Also present:

**Dr. Elena Litescu, ES Director (upper)
Dr. Lara Gonzalez, HS Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Lisett Knox, Director of Finance and Operations**

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino at 7:30 pm.

President Bernardino called the meeting to order at 7:30 pm.
He introduced Dr. Litescu to give the school report.

Welcome and Call to order by President Gil Bernardino
--

II. Monthly Principal Report

**Evergreen Charter School
Principal's Report to the Board
August 4, 2021**

Report presented by Dr. Litescu, ES Director (upper)

A. Enrollment (as of 7/29/21):

Grade Level	Number of Students
Kindergarten	66
First Grade	112
Second Grade	120
Third Grade	71
Fourth Grade	73
Fifth Grade	71
Sixth Grade	51
Seventh Grade	49
Eighth Grade	50
Ninth Grade	45
Tenth Grade	47
Total:	755

B. Attendance:

- 1) Summer School student attendance was closely monitored.

C. Curriculum & Instruction:

- 1) Curriculum materials and resources continue to be ordered for 2021-2022 school year.
- 2) Master and student schedules are being finalized for the 2021-2022 school year.
- 3) A High School Student Handbook and Course Offerings Book/Curriculum Guide is in the process of being created.

D. Professional Development:

- 1) August Professional Development for staff is in the process of being planned.

E. Parent Involvement/Activities:

- 1) High School parents and students were invited to join a Zoom session on Wednesday, July 21st to discuss a new student uniform.
- 2) Grade 2-4 Parent Meeting (in person) is scheduled for:
Thursday, August 5th at 7:00 p.m. at 120 Greenwich St., Hempstead.
- 3) New Student Orientation (in person at 605 Peninsula Blvd.) is scheduled for:

Tuesday, August 17th:
 9:30-11:00 am English
 11:30-1:00 pm Spanish
 OR
 7:00-8:30 pm English/Spanish

F. Personnel:

Positions that need to be filled

High School Biology/Chemistry Teacher
Middle/High School Nurse
High School Special Education Teacher
Technology Teacher
(2) ENL Teachers
Permanent Substitute

G. Student Assessment:

- 1) The School is in the process of coordinating a PSAT Assessment in October for tenth grade students.
- 2) The DIAL assessment is administered to all incoming kindergarten students.

H. Proposals:

- 1) Ms. Ana Morron is requesting to participate in the CIO/DCC Mentoring Program (see attachment).
- 2) Hiring of Merilee Lehmuller as a Fifth Grade Teacher (resume attached).
- 3) Hiring of Katrina Laboy as a Fifth Grade Teacher (resume attached).
- 4) Hiring of Mayra Alvarracin as a Spanish Teacher (resume attached).
- 5) Offer an After School Mandarin Clubs for students in grades 2-10 (see attachment).

Attachments:

- 1) Conference Request Forms
- 2) Resumes (3)
- 3) Club Proposal

**III. Questions and Comments from the Board of Trustees related
 Principal and Director's reports:**

There were none.

Questions and Comments from the Board of Trustees
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IV. Questions and Comments from the Public related to Principal and Directors reports:

Questions and Comments from the Public

Discussion followed on the start of a new school year. A parent asked whether the children will be attending virtual, remote or in person and which school building pertains to their children’s grades.

V. Financial Report provided by Ms. Knox Director of Finance and Operations:

Report by Director of Finance and Operations, Ms. Knox.

Ms. Knox reported that there are 3 tuition payments pending from three different school districts. All meal payments were received and invoices for next school year were sent out. Meal invoices will be sent out in October.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

Questions and Comments from the Board

None.

VII. Questions and Comments from the Public related to the Financial Report:

Questions and Comments from the public

None.

VIII. Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes July 14, 2021

Motion: Trustee Sarah Brewster

Second: Trustee Nancy Iglesias

Vote: 7:0

IX. Reading of the Resolutions:

Reading of Resolutions

The resolutions were read in English and Spanish.

X. Questions and comments from the public related to resolutions:

There were none.

**Questions and
comments from the
public**

XI. Voting of the Resolutions:

**Voting of the
resolutions**

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval)

Name	Position	Effective
Maria Espinar	FT Receptionist	August 2, 2021
Freddie Gonzalez, Jr.	PT Custodian	TBD
Kobe Pascal	PT Custodian	TBD
Emanuel Bateman	PT Custodian	TBD
Isabell Gomez de Ochoa	PT Custodian	TBD
Alana Mahler	4 th Grade Teacher	August 19, 2021
Merilee Lehmuller	Fifth Grade Teacher	August 19, 2021
Katrina Laboy	Fifth Grade Teacher	August 19, 2021
Mayra Alvarracin	Spanish Teacher	August 19, 2021
Evelyn Tavarez Bibilashvili	First Grade Teacher	August 19, 2021

Motion: Trustee Nancy Iglesias
Second: Trustee Yvonne Mowatt
Vote: 7:0

- 2) **Resolved**, the Board of Trustees approves a Memo of Understanding with Círculo de la Hispanidad.

Motion: Trustee Jose Canosa
Second: Trustee Gladys Rodriguez
Vote: 5:0
Abstentions 2:0

- 3) **Resolved**, the Board of Trustees approves the following professional development for staff:

Ms. Ana Morón to participate in the CIO/DCC Mentoring Program (see attachment).

Motion: Trustee Sarah Brewster
Second: Trustee Nancy Iglesias
Vote: 7:0

- 4) **Resolved**, the Board of Trustees approves the following activities:

After School Mandarin Clubs for students in grades 2-10 (see attachment).

Motion: Trustee Jose Canosa
Second: Trustee Nancy Iglesias
Vote: 7:0

- 5) **Resolved**, The Board of Trustees approves a modification to its bylaws. (see attached)

Motion: Trustee Sarah Brewster
Second: Trustee Nancy Iglesias
Vote: 7:0

XII.Old/ New Business: Old/New Business

Old/New Business

President Bernardino announced that Evergreen will be submitting its Charter Renewal. He stated that for the renewal to be in compliance with the requirements for the charter, it is important to have the participation of all parents. He announced that there will be a meeting with the Hempstead School District and that the attendance of parents at this meeting is very important.

Dr. Brewster also spoke about the renewal of the Charter and stated the renewal can be for either 3 or 5 years.

Dr. Brewster mentioned the loss of a member of Evergreen's family. A parent of a first grader lost his life in a fire. The school is accepting donations and will be sending a donation to the family. "Our thoughts and hearts are with you, peace to the family and to our student."

XIII. Announcements

Announcements

President Bernardino wished everyone a healthy and happy summer.

XIV. Motion to go into Executive Session

**Motion to Enter
Executive Session**

Motion to Go into Executive Session for the purpose of discussing matters leading to the appointment, or dismissal of a particular person or persons, matters concerning proposed, pending or current litigation, and matters involving Civil Service Law, Article 14.

Motion: Trustee Jose Canosa
Second: Trustee Nancy Iglesias
Vote: 7:0

XV. Adjournment

Adjournment

Motion: Sarah Brewster
Second: Gladys Rodriguez
Vote: 7:0

Meeting adjourned at: 8:38

Minutes submitted by:
Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
August 9, 2021
7:30 pm**

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present – at end of meeting
Ms. Nancy Iglesias	Present
Mr. Luis Ras, Esq.	Absent
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Absent

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino at 7:30 pm.

President Bernardino called the meeting to order at 7:30 pm.

Welcome and Call to order by President Gil Bernardino.

II. Reading of the Resolutions:

The resolutions were read in English and Spanish.

Reading of Resolutions

III. Questions and comments from the public related to resolutions:

There were none.

Questions and comments from the public

IV.Voting of the Resolutions:

Voting of the resolutions

- 1) **Resolved**, The Board of Trustees approves the submission of its charter renewal application together with the proposed material change to its enrollment.

Motion: Trustee Gladys Rodriguez
Second: Trustee Yvonne Mowatt
Vote: 5:0

- 2) **Resolved**, the Board of Trustees approves a material change to its charter to increase its maximum enrollment to 1,325 students through the end of its next proposed five-year charter term 2022-202.

Approved current enrollment for charter term:

Grade	2022-23	2023-24	2024-25	2025-26	2026-27
Kindergarten	125	125	125	125	125
First	125	125	125	125	125
Second	125	125	125	125	125
Third	125	125	125	125	125
Fourth	75	125	125	125	125
Fifth	75	75	75	75	75
Sixth	75	75	75	75	75
Seventh	50	75	75	75	75
Eighth	50	50	50	50	50
Ninth	50	50	50	50	50
Tenth	50	50	50	50	50
Eleventh	50	50	50	50	50
Twelfth		50	50	50	50
Total	975	1100	1100	1100	1100

Proposed enrollment chart for the entire charter term:

Grade	2022-23	2023-24	2024-25	2025-26	2026-27
Kindergarten	125	125	125	125	125
First	125	125	125	125	125
Second	125	125	125	125	125
Third	125	125	125	125	125
Fourth	75	125	125	125	125
Fifth	75	75	125	125	125
Sixth	75	75	75	125	125
Seventh	50	75	75	75	125
Eighth	50	50	75	75	75
Ninth	50	50	50	75	75
Tenth	50	50	50	50	75
Eleventh	50	50	50	50	50
Twelfth		50	50	50	50
Total	975	1100	1175	1250	1325

Side by side comparison of the current enrollment to the proposed enrollment: update

Charter Year	School Year	Current Charter	Proposed Change
1	2022-23	975	975
2	2023-24	1100	1100
3	2024-25	1100	1175
4	2025-26	1100	1250
5	2026-27	1100	1325

Motion: Trustee Nancy Iglesias
Second: Trustee Sarah Brewster
Vote: 5:0

3) **Resolved**, the Board of Trustees approves the following staff:

Name	Position	Effective
Escolatica Mezquita	Promotion to FT Receptionist	August 9, 2021
Justin Stapleton	FT IT Specialist	TBD
Cheri Mancusi	Special Education Teacher	TBD
Kristine Tonetti	4th Grade Teacher	TBD

Motion: Gladys Rodriguez

Second: Yvonne Mowatt

Vote: 5:0

4) **Resolved**, the Board of Trustees approves the firm of Shaun Thomas & Associates to provide accounting services to Evergreen

Motion: Gladys Rodriguez

Second: Yvonne Mowatt

Vote: 5:0

V.Old/ New Business: Old/New Business

Old/New Business

Trustee Brewster mentioned the loss of another member of Evergreen's family. The parent of one of our students passed away. We have outreached to the family to see how we can be of support. The school is accepting donations and will be sending a donation to the family.

President Bernardino announced that Evergreen will be submitting its Charter Renewal application this week. He thanked administrators for their contributions to the application and to the entire Evergreen School Community.

A parent stated that they had difficulty connecting via zoom and therefore came to the meeting in person. Staff offered to help the parent find the zoom meeting connection.

A parent asked if we planned to have in person instruction in the fall. The response was that we plan to have in person instruction in the fall.

A parent asked if 5th grade students would be in Sienna next year. The response was yes, 5th grade students would be in the Sienna building next year.

VI. Announcements

Announcements

Trustee Brewster wished everyone a healthy and happy summer.

VII. Adjournment

Adjournment

Motion: Yvonne Mowatt

Second: Nancy Iglesias

Vote: 6:0

(Jose Canosa was present for the adjournment)

Meeting adjourned at: 7:55

Minutes submitted by:
Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
September 29, 2021
7:45 pm
The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Present
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Present

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, ES Director (lower)
Dr. Elena Litescu, Director ES Director (upper)
Dr. Lara Gonzalez, HS Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction K-5
Ms. Lisett Knox, Director of Finance and Operations**

Note: As always, the Board Meeting was conducted in English and Spanish.

I.Call to Order by President Bernardino at 7:45 pm.

President Bernardino called the meeting to order at 7:45 pm. He introduced Kevin Foley and Michael Asaro, Partners from the Evergreen's Auditing firm to present their report.

Welcome and Call to order by President Gil Bernardino.

II. Auditors Report

Report by Auditors

Auditors Mr. Kevin Foley and Mr. Michael Asaro reported that the audit 2021 went very well. They received full cooperation from Evergreen's Finance Department, administration and staff. They were very pleased with the results of the audit. All pages of the audit statements were explained line by line in English. They were translated into Spanish. Please see attached audit reports.

III. Questions from the Board of Trustees regarding report

Questions from the Board of Trustees

President Bernardino thanked and congratulated Ms. Knox and her staff for a job well done and for the full cooperation they provided to the auditors.

IV. Questions from the Public regarding the Auditors Report

Questions from the public

A person asked if Evergreen will continue with the Sienna building. Dr. Brewster responded that only for one more year. We will send out the information to the parents. We are finalizing the contract for the building in Hempstead.

V. Monthly Principal Report

**Report to the Board of Trustees
September 29, 2021**

**Report presented by
Ms. Leeper**

A. Enrollment:

Grade Level	Number of Students
Kindergarten	121
First Grade	119
Second Grade	123
Third Grade	74
Fourth Grade	74
Fifth Grade	74

Sixth Grade	49
Seventh Grade	49
Eighth Grade	46
Ninth Grade	49
Tenth Grade	44
Total:	822

B. Attendance:

- 1) See attached Attendance Count Report (includes absence/tardy reports from 9/2/2021-9/22/2021).
- 2) An Updated Attendance Policy was created by the Administration Team.

C. Curriculum & Instruction:

- 1) Technology Committee Meetings were held.
- 2) Administration Meetings were held on a weekly basis.
- 3) Department and/or grade level meetings were held throughout the month.
- 4) Schedules for support services (Students with Disabilities and English Language Learners) were created.
- 5) Devices were distributed to all K-10 students.
- 6) Extracurricular (art, music, etc.) and After School and Saturday School Extra Help Programs are in the process of being planned.
- 7) All 5th grade students are participating in a Health and Nutrition Workshop series hosted by Cornell University.
- 8) An After School Mandarin Club for students in grades 3-10 began the week of September 13, 2021.
- 9) The HS Director is collaborating with the HS counselor, teachers and subject specialists to continue drafting a High School Course Offerings Book for 2021-22 and beyond.
- 10) The HS Guidance Counselor has implemented new methods for tracking HS students' progress towards graduation.
- 11) High School students had the opportunity to select their every other day tenth period club. Club offerings include the following: Debate Club, French Club, Game Theory Club, Helping Hands Community Service Club, Logic Club, Poetry Slam Club, Step Club, and Technology Club.

D. Professional Development:

- 1) Literacy and Math Professional Development with the support of consultants was scheduled throughout the month of September for K-10 teaching staff.
- 2) Science Professional development with the support of a consultant was scheduled throughout the month of September for middle and high school science teachers.
- 3) Fourth grade teachers will attend 8 sessions of virtual training by Putnam BOCES on the new Science 21 curriculum that was launched this school year.
- 4) The school's Spanish Coordinator provides continuous guidance and support to all teachers within the foreign Language Department.
- 5) Administration attends weekly meetings hosted by the New York Charter School's Association.

E. Parent Involvement/Activities:

- 1) *Teacher Meet and Greet* took place on Wednesday, September 1, 2021 for grades K-10.
- 2) *Virtual American Rescue Plan (ARP)-ESSER Funding Plan* meeting took place on Wednesday, September 22, 2021.
- 3) *Virtual Title 1 Parent Meeting* took place Tuesday, September 28, 2021.
- 4) *Virtual Open House Night/Back to School Night* took place/is scheduled for:

September 27th from 6:30-8:30 pm **Grades 2-4**

September 30th from 6:30-8:30 pm **Grades K-1**

October 5th from 6:30-8:30 pm **Grades 5-10**

- 5) Meetings with the parents of new students and the School Directors took place as part of the registration process.
- 6) A Used Uniform Sale is scheduled for Friday, October 1st at 605 Peninsula Blvd from 9:00-10:30 am.
- 7) A Virtual Parent Workshop is scheduled for Wednesday, October 13, 2021 to meet the Mental Health Committee and receive resources:
English Session 6:00 pm -6:30 pm
Spanish Session 6:35 pm -7:05 pm

F. Personnel:

Positions that need to be filled:

2 Special Education Teachers (K-4 and 5-10)
2 Technology Teachers (K-4 and 5-10)
Kindergarten Teaching Assistant
2 Reading Support/AIS Teachers (K-1 and 2-4)
Second Grade Support Teacher
Permanent Substitute Teacher (K-1)
Social Worker (K-1)

G. Student Assessment:

- 1) Grades K-5 are currently being assessed for reading levels using the Fountas and Pinnell Benchmark System.
- 2) The NYSITELL has been used to assess the English language proficiency of new entrants whose home language is a language other than English, as indicated on their Home Language Questionnaire. Based on NYSITELL results, students will be categorized into one of five levels (Entering, Emerging, Transitioning, Expanding and Commanding) which will determine the units of study each student will receive.
- 3) The iReady Diagnostic Mathematics Assessment for Grades 5-10 began the week of September 27, 2021.
- 4) iReady Diagnostic Reading and Mathematics assessments will be administered and completed by all grade levels by the end of October.
- 5) Individual Dolch Sight Word Assessments were administered to Kindergarten and First Grade students (Sight words are very important for students to master. Sight words account for up to 75% of the words used in beginning children's printed material).
- 6) NYS 3-8 Math and English Language Arts Test Scores will be released for public review in October.

H. Successes:

- 1) First days of school!
- 2) Evergreen MS/HS will be participating in the Nassau County Public High School Athletic Association Section VIII!
- 3) Teacher Meet and Greet!

I. Proposals:

*SEE ATTACHED DOCUMENT

J. Educational Trips and School Wide Instructional Activities:

- 1) The K-1 staff and students celebrated International Dot Day on Tuesday, September 14, 2021 inspired by the book *The Dot* written by Peter H Reynolds.
- 2) Evergreen Charter School celebrates Hispanic Heritage Month (September 15-October 15).
- 3) Evergreen Charter School will participate in National Bullying Prevention Month beginning Thursday, October 1, 2021.

12. School Health and Safety

- 1) All unvaccinated staff members are required to provide weekly COVID testing documentation.
- 2) An Emergency Response Planning Committee was formed to review and update the school’s safety plans, policies and procedures.
- 3) Pandemic-related protocols have been reviewed with faculty & students; adherence to protocols is monitored daily by Administration.
- 4) Department of Health Daily Survey is completed by 4:00 p.m. each school day.

VI. Questions and Comments from the Board of Trustees related Principal and Director’s reports:

President Bernardino spoke about the importance of the public hearing at the Hempstead School district on the 12th of October and encouraged the participation of all at Evergreen.

President Bernardino also spoke about sports at Evergreen and participating with other schools.

Questions and Comments from the Board of Trustees

VII. Questions and Comments from the Public related to Principal and Directors reports:

There were none.

Questions and Comments from the Public

VIII. Financial Report provided by Ms. Knox Director of Finance and Operations:

Ms. Knox reported that Evergreen has 821 students enrolled from 20 school districts, 29 are still in the process of registration. We have been sending invoices to all school districts. We have sent out 2 out of 6

Report by Director of Finance and Operations Ms. Knox.

invoices. They were sent the 14th of September. We received tuition reimbursement from 7 school districts. We are preparing to do the cafeteria reports by tomorrow (These are always done by the end of the month). Ms. Knox also reported that money was received from grants requested last year in the amount of \$328,868.00. There is no outstanding funding to be received for the year ending August 2021. We are waiting for the State application for next year.

IX. Questions and Comments from the Board of Trustees related to the Financial Report:

None.

**Questions and
Comments from the
Board**

X. Questions and Comments from the Public related to the Financial Report:

None.

**Questions and
Comments from
the public**

XI. Approval of Minutes

**Approval of
minutes.**

Resolved the Board of Trustees approved the minutes of August 4, 2021

**Motion: Trustee Sarah Brewster
Second: Trustee Nancy Iglesias
Vote: 8:0**

Resolved the Board of Trustees approved the minutes of August 9, 2021

**Motion: Trustee Yvonne Mowatt
Second: Trustee Ariel Sotelo
Vote: 8:0**

XII. Reading of the Resolutions:

The resolutions were read in English and Spanish.

**Reading of
Resolutions**

XIII. Questions and comments from the public related to resolutions:

There were none.

**Questions and
comments from the
public**

XIV.Voting of the Resolutions:

**Voting of the
resolutions**

**Agenda Items for Resolutions:
For September 29, 2021**

- 1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Evelyn Tavarez	Teacher	8/19/2021
Kristine Tonetti	Teacher	8/19/2021
Stephanie Khan	Teacher	8/19/2021
Joanne L. Banz	Teacher	8/19/2021
Natalie Alicea	Teacher Asst.	8/23/2021
Hailey Greenfield	Teacher	8/23/2021
Andrew Scaturro	IT Specialist	8/28/2021
Julivette Cardenas	Administrative Asst.	8/30/2021
Edwin Mejia	Teacher	8/30/2021
Sean Tonti	Facilities Manager	8/31/2021
Elizabeth Gomez	Teacher	9/1/2021
Crystal Gonzalez	Teacher	9/1/2021
Dara Shalom	Nurse	9/1/2021
Raquel Hernandez	PT Lunch Aide	9/2/2021
Chardae Garza-Tilman	PT Lunch Aide	9/2/2021
Ana Villacorta Zuniga	PT Lunch Aide	9/2/2021
Yolany Arias	PT Lunch Aide	9/2/2021
Claudia Salazar	PT Lunch Aide	9/2/2021
Maria Clinton	PT Lunch Aide	9/2/2021
Farah Abidi	Teacher	9/3/2021
Maritza Gonzales	Teacher	9/8/2021
Giovanni Civelli	PT Kitchen Cleaner	9/14/2021
Rosana Batista	PT Lunch Aide	9/14/2021
Laura Manto	PT Lunch Aide	9/14/2021
Annmarie Ocasio	PT Lunch Aide	9/14/2021

Name	Position	Effective
Yessic Sanchez	PT Lunch Aide	9/24/2021
Miriam Alvarado	PT Lunch Aide	TBD
Cecilia Rojas Patino	PT Lunch Aide	TBD
Alexandra Gonclaves	PT Lunch Aide	TBD

Daniel Dukeman	PT Custodian	TBD
Joelly Quezada	Teacher	Declined Position
Cheri Mancusi	Teacher	Declined Position
Katelyn McKenna	Teacher	Declined Position
Shereen Daniel Edwards	Nurse	Declined Position
Kiernan Rathgaber	Teacher	Declined Position
Amanda Estevez	Teacher	Declined Position
Dauris Tavares-Rodriguez	Custodian	Declined Position
Sherwin Douglin	Custodian	No Clearance
Jennifer Lizama	PT Lunch Aide	Declined Position
Anna Cherpolis	PT Lunch Aide	Declined Position
Mercedes Moz	PT Lunch Aide	Declined Position
Glenda Ticas	PT Lunch Aide	Declined Position
Tammy Capellan	PT Lunch Aide	Declined Position
Pamela Rothfield	Teacher	Declined Position

Motion: Trustee Yvonne Mowatt
Second: Trustee Nancy Iglesias
Vote: 8:0

2. Resolved, the Board of Trustees approves the updated Attendance Policy.

Motion: Trustee Gladys Rodriguez
Second: Trustee Ariel Sotelo
Vote: 8:0

3. Resolved, the Board of Trustees approves the School Safety Plan

Motion: Trustee Sarah Brewster
Second: Trustee Luis Ras
Vote: 8:0

4. Resolved, the Board of Trustees approves the *Lead Teacher Program* for the 2021-22 school year for grades K-5.

Motion: Trustee Yvonne Mowatt
Second: Trustee Gladys Rodriguez
Vote: 8:0

5. **Resolved**, the Board of Trustees approves an after-school and Saturday School Extra Help Program.

Motion: Trustee Nancy Iglesias

Second: Trustee Ariel Sotelo

Vote: 8:0

6. **Resolved**, the Board of Trustees approves the following school activities:

- a. Hire *Rebolu Band* as a culminating activity for Hispanic Heritage Month.
- b. Ms. Camilli (Reading Specialist) is requesting approval to host a monthly virtual story time – “*Story Time with Ms. Camilli*” along with Ms. Webber (ENL Teacher) who will provide translation.

Motion: Trustee Yvonne Mowatt

Second: Trustee Nancy Iglesias

Vote: 8:0

7. Resolved the Board of Trustees authorizes a stipend to support the Reading Department. See attached request.

Motion: Trustee Nancy Iglesias

Second: Trustee Ariel Sotelo

Vote: 8:0

8. **Resolved**, the Board of Trustees approves the following professional development opportunities for staff.

Professional Development:

- Ms. Weigand is requesting approval for Mr. Pena (School Psychologist) to attend a workshop, *Art Therapy- Creative Interventions for Kids with Trauma, Anxiety, ADHD and More!* on Thursday, November 11, 2021.
- Ms. Weigand is requesting approval for Ms. Camilli to attend an Elementary *ELA Leaders Collegial Circle* beginning Wednesday, October 6, 2021.
- Ms. Weigand is requesting approval for Ms. Bayer and Ms. Soares (Kindergarten Teachers) to attend a workshop, *Best Cutting-Edge Strategies for Kindergarten* on Friday, November 19, 2021.

- Dr. Litescu is requesting approval for the School Social Worker, Ilsi Burgos to attend the "School Professional Symposium on the Current Trends Impacting School Aged Children", on 11/2/21 from 9:00 am – 1:15 pm.
- Dr. Litescu is requesting approval for ENL teachers, Jill Logan and Edwin Mejia to attend virtual training on 09/28/21.
- Dr. Litescu is requesting approval for Joanne Banz, Christina Russo, Patricia Markey, Vanessa Taveras and Elena Chwat Wiener to attend Foundations **Level 2** virtual training, 4 hours webinar in October.
- Dr. Litescu is requesting approval for Patricia Markey, Kristine Tonetti, Jেসিসকা Francavilla, Kathleen Mulvaney to attend Foundations **Level 3** virtual training, 4 hours webinar in October.

Motion: Trustee Yvonne Mowatt
Second: Trustee Ariel Sotelo
Vote: 8:0

XV.Old/ New Business: Old/New Business

Old/New Business

There are none.

XVI. Announcements

Announcements

We will have a Charter School Hearing at the Hempstead High School on October 12, 2021 at 7:00pm. Everyone is encouraged to attend and to participate. Proof of vaccination and a covid test are required in order to be able to attend. We might be able to participate in a virtual way. Dr. Brewster explained Evergreen’s Charter renewal application. Evergreen seeks a renewal to its charter and it is requesting that students who have started their education at Evergreen to be allowed to finish their education at Evergreen.

XVII. Adjournment

Adjournment

Motion: Trustee Yvonne Mowatt
Second: Trustee Ariel Sotelo
Vote: 8:0

Meeting adjourned at: 9:25

Minutes submitted by: _____

Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
October 27, 2021**

7:45 pm

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Excused
Ms. Nancy Iglesias	Excused
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Excused
Mr. Ariel Sotelo	Present

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, ES Director (lower)
Dr. Elena Litescu, ES Director (upper)
Dr. Lara Gonzalez, HS Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction K-5
Ms. Lisett Knox, Director of Finance and Operations**

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino.

President Bernardino called the meeting to order at 7:50 pm.
He introduced Karen Leeper for her report.

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

Report to the Board of Trustees
October 27, 2021

Report presented by Ms. Leeper

A. Enrollment:

Grade Level	Number of Students
Kindergarten	122
First Grade	122
Second Grade	123
Third Grade	75
Fourth Grade	72
Fifth Grade	75
Sixth Grade	50
Seventh Grade	49
Eighth Grade	50
Ninth Grade	49
Tenth Grade	45
Total:	832

B. Attendance:

- 1) See attached Attendance Count Report (includes absence/tardy reports from

9/2/2021-9/22/2021).

- 2) Attendance letters were created and distributed to families.

C. Curriculum & Instruction:

- 1) Technology Committee Meetings were held.
- 2) Administration Meetings were held on a weekly basis.
- 3) In Person Saturday School for Kindergarten and First Grade will begin October 30, 2021 **(WEIGAND)**.
- 4) A Virtual After School Public Speaking Club for Grades 5-10 began the week of October 25, 2021.

D. Professional Development:

- 1) Literacy and Math Professional Development with the support of consultants was scheduled throughout the month of October for K-10 teaching staff.
- 2) Fourth grade teachers continue to attend virtual training by Putnam BOCES on the new Science 21 curriculum that was launched this school year.
- 3) The school's Spanish Coordinator provides continuous guidance and support to all teachers within the Foreign Language Department.
- 4) Administration attended the NYS Charter School Association Conference virtually and in-person the week of October 18, 2021.
- 5) Staff have been assigned annual trainings to be completed using SafeSchools on the following topics:
 - Students Experiencing Homelessness: Awareness and Understanding*
 - Bullying: Recognition and Response*
 - Cultural Competence and Racial Bias*
 - School Violence: Identifying and Addressing*
- 6) As part of the school's commitment to Diversity, Equity and Inclusion, staff have been given the opportunity to participate in a Diversity Certificate Program facilitated by Adelphi University beginning in November 2021.
- 7) Dr. Gonzalez, Ms. Ortiz and Ms. Morron attended College Board and graduation requirement webinar

E. Parent Involvement/Activities:

- 1) A *Virtual Informational Charter Renewal Meeting* took place on Wednesday, October 6, 2021.
- 2) A *Public Hearing (regarding Evergreen's Renewal) at Hempstead High School* took place on Tuesday, October 12, 2021.
- 3) Parent-Teacher Conferences are scheduled for:

November 16, 2021 (Grades K-1)

November 18, 2021 (Grades 5-10)

November 21, 2021 (Grades 5-10)

November 23, 2021 (Grades 2-4)

- 4) *A Purple Awards Ceremony* to recognize K-1 students for making positive choices will take place Friday, November 12, 2021.
- 5) *Story Time with Ms. Camilli* took place on Friday, October 22, 2021.

F. Personnel:

Positions that need to be filled:

2 Special Education Teachers (2-4 and 5-10)
Technology Teacher (K-4)
Kindergarten Teacher
Kindergarten Teaching Assistant
3 AIS Teachers (K-1, 2-4 and 5-10)
Second Grade Support Teacher
Social Worker (K-1)

G. Student Assessment:

- 1) iReady Diagnostic Reading and Mathematics assessments will be administered and completed by all grade levels by the end of October.
- 2) NYS 3-8 Math and English Language Arts Test Scores will be released for public review on October 28, 2021.

H. Challenges:

- 1) Transportation
- 2) Staffing

I. Successes:

- 1) Participation in the Public Hearing by the School Community!
- 2) Story Time with Ms. Camilli!
- 3) Hispanic Heritage Month Activities!

J. Proposals:

*SEE ATTACHED DOCUMENT

K. Educational Trips and School Wide Instructional Activities:

- 1) Evergreen Charter School participates in National Bullying Prevention Month throughout the month of October.
- 2) Students in Grades 7-10 will have the opportunity to participate in the Section 8 Athletic League. Winter Season 1 Sports to be offered to Grades 7-8 include Boys Basketball and Girls Volleyball. Winter Season Sports to be offered to Grades 9-10 include Bowling and Wrestling.
- 3) Students in Grades 2-4 borrowed books from the School Library to encourage reading at home with their families (**LITESCU**).

L. School Health and Safety:

- 1) All unvaccinated staff members continue to provide weekly COVID testing documentation.
- 2) Department of Health Daily Survey is completed by 4:00 p.m. each school day.
- 3) Fire drills were conducted in all buildings.
- 4) The Franklin Square Fire Department conducted an annual Fire Safety Drill to assess the School's response protocols and provide feedback.

<p>Questions and Comments from the Board of Trustees</p>

III. Questions and Comments from the Board of Trustees related Principal and Director's reports:

There were none.

IV. Questions and Comments from the Public related to Principal and Directors reports:

Questions and Comments from the Public

A parent asked when Saturday support will be starting for grade 2-4. It will begin Saturday, November 6. A parent asked about Saturday support for grades K-2. Parents were sent information this past week about registering. Parents can contact the administrator of their child's respective building to follow up.

V. Financial Report provided by Ms. Knox Director of Finance and Operations:

Report by Director of Finance and Operations Ms. Knox.

Ms. Knox reported that Evergreen has 832 students enrolled. There are still students in the process of registering. A total of 3 students will start this next week and 9 others will follow. Additional students are completing the registration process. We have completed 2 out of 6 invoices for billing. We have received payment from 10 of 20 districts. We are preparing to do the meals reports for October at the end of the month. The September report will be coming in soon.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

Questions and Comments from the Board

Mr. Bernardino introduced Dr. Gonzalez to speak about the activity for 9th and 10th graders that will be held next month.

VII. Questions and Comments from the Public related to the Financial Report:

Questions and Comments from the public

There were none.

VIII. Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of September 29, 2021

Motion: Trustee Ariel Sotelo
Second: Trustee Yvonne Mowatt
Vote: 5:0

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish.

Reading of Resolutions

X. Questions and comments from the public related to resolutions:

There were none.

Questions and comments from the public

XI. Voting of the Resolutions:

Voting of the resolutions

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Marian Casey	Teacher	10/20/2021
Kenneth Cieri	Teacher	10/21/2021
Brooke Haber	Teacher	10/26/2021
Geoconda Sosa	PT Lunch Aide	TBD
Maria Castro	PT Lunch Aide	TBD
Deysi Fuentes	PT Lunch Aide	TBD
Sonia Santos	PT Lunch Aide	TBD
Brianna Echeverria	Teacher	TBD
Catherine De La Cruz	Business Office Asst	TBD
Avery Williams	PT Custodian	TBD
Javier Jimenez	PT Custodian	TBD
Edgardo Duran	PT Custodian	TBD
John Saffian	Physical Education Teacher (Grades 2-4)	TBD
Nancy Martinez	AIS ELA Teacher (Grades 2-4)	TBD
Jacquelyn Lanciotti	Special Education Teacher (Grades 2-4)	TBD
Miguel Ramos	PT Custodian	TBD

Motion: Trustee Yvonne Mowatt

Second: Trustee Ariel Sotelo

Vote: 5:0

2) **Resolved**, the Board of Trustees approves the Staff Attendance Policy.

Motion: Ariel Sotelo

Second: Yvonne Mowatt

Vote: 5:0

- 3) **Resolved**, the Board of Trustees approves a stipend to support the Math Department for grades 2-4.

Motion: Trustee Sarah Brewster

Second: Trustee Ariel Sotelo

Vote: 5:0

- 4) **Resolved**, the Board of Trustees approves the following school activities:
- a) Dr. Gonzalez is requesting approval to coordinate a team-building field trip at Nassau BOCES Outdoor Learning Center on November 12, 2021. Ninth and tenth grade students and teachers will have the opportunity to bond, form relationships, and learn skills that are consistent with the Evergreen mission/vision
 - b) Ms. Matarese is requesting approval to schedule a monthly Family Connect Night.
 - c) Ms. Perez and Mr. Aguilar are requesting approval to offer a Spanish Club for Kindergarten and First Grade students beginning December 2021 through June 2022.
 - d) Dr. Litescu is requesting approval to invite as guest speaker during the morning assembly. The guest speaker is a parent of our fourth grade students who attended Loretto (the Parochial school) when she was in the elementary school in the 70s.

Motion: Trustee Yvonne Mowatt

Second: Trustee Sarah Brewster

Vote: 5:0

- 5) Resolved, the Board of Trustees approves the following professional development sessions:
- a. Dr. Litescu is requesting approval to attend the NYS virtual training for *Emergency Response Planning for Schools*, on November 17, 2021 from 9:00 am – 12:00 pm.
 - b. Dr. Litescu is requesting approval for ENL teachers, Jill Logan and Edwin Mejia to attend virtual *Foundations* training on October 28, 2021.
 - c. Dr. Litescu is requesting approval for ENL teachers, Jill Logan and Edwin Mejia to attend virtual *Guided Reading Training* on November 17, 2021.

- d. Ms. Ortiz is requesting approval to attend a *Virtual College Board Forum* on October 27-October 29, 2021.
- e. Ms. Guzman is requesting approval to attend the *Enhance Your World Language Program Workshop* on November 12, 2021.
- f. Ms. Leeper is requesting approval to attend the *Restorative Practices: In the Classroom* on November 30, 2021.
- g. Ms. Camilli (Reading Specialist) is requesting approval to attend a workshop, *Shifting the balance: Aligning Balanced Literacy with What We Know About How the Brain Reads* on Tuesday, November 30, 2021.
- h. Ms. Camilli is requesting approval to attend a workshop, *Word Study and Spelling: A Window into Children's Linguistic Understanding*, Monday, November 8, 2021 and Monday, November 15, 2021.

Motion: Trustee Yvonne Mowatt
Second: Trustee Ariel Sotelo
Vote: 5:0

XII.Old/ New Business: Old/New Business

Old/New Business

Mr. Bernardino asked parents consider participating in the Parent Association.

XIII. Announcements

Announcements

A former student Hillary Rojas, was present at the meeting. Mr. Bernardino invited her to speak and share about her schooling. She stated that she was appreciateive of her schooling at Evergreen. She is currently fundraising to provide gifts to underserved children in Perú. The Board congratulated her for her efforts.

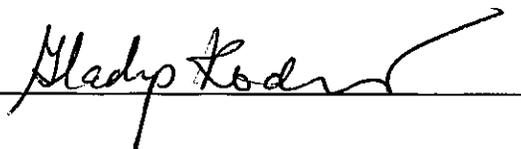
XIV. Adjournment

Adjournment

Motion: Trustee Yvonne Mowatt
Second: Trustee Ariel Sotelo
Vote: 5:0

Meeting adjourned at: 8:47

Minutes submitted by:
 Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
November 17, 2021**

7:45 pm

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Excused
Mr. Luis Ras, Esq.	Excused
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Present

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, ES Director (lower)
Dr. Elena Litescu, ES Director (upper)
Dr. Lara Gonzalez, HS Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction K-5
Ms. Lisett Knox, Director of Finance and Operations**

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino.

President Bernardino called the meeting to order at 7:50 pm.
He introduced Karen Leeper for her report.

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

Report to the Board of Trustees
November 17, 2021

Report presented by
Ms. Leeper

A. Enrollment:

Grade Level	Number of Students
Kindergarten	123
First Grade	124
Second Grade	123
Third Grade	75
Fourth Grade	72
Fifth Grade	75
Sixth Grade	50
Seventh Grade	49
Eighth Grade	50
Ninth Grade	49
Tenth Grade	44
Total:	834

+ Additional students enrolling this week – see Lisett’s report.

B. Attendance:

- 1) See attached Attendance Count Report (includes absence/tardy reports from 9/2/2021-11/12/2021).

C. Curriculum & Instruction:

- 1) Technology Committee Meetings were held.
- 2) Administration Meetings were held on a weekly basis.
- 3) High School Cabinet meetings (Principal, High School Director, Guidance Counselor, Coordinator of World Languages) were held on a weekly basis (focus: Seal of Biliteracy and AP courses).
- 4) Kindergarten students will study the life cycle of the pumpkin and go pumpkin picking in the ECS Pumpkin Patch on Thursday, November 18, 2021.
- 5) Assessment Meetings were held with all 5-8 Content Area Teachers.
- 6) Middle/High School Behavior Management Committee Meetings were held on a weekly basis.
- 7) In Person ENL Academy for Middle and High School students will begin on Saturday, November 20th.
- 8) Virtual Saturday School started this month for grades 2-10.
- 9) A State Visit is scheduled for December 9, 2021 and December 10, 2021.
- 10) Classroom observations were conducted for teaching staff.
- 11) 6th Grade students are currently participating in the Playground Physics Project hosted by the NY Hall of Science.
- 12) Materials were purchased for High School ENL students to better access the curriculum in Living Environment and English classes.

D. Professional Development:

- 1) Literacy and Math Professional Development with the support of consultants is scheduled throughout the month of November for teaching staff.
- 2) The school's Spanish Coordinator provides continuous guidance and support to all teachers within the World Language Department.
- 3) As part of the School's commitment to Diversity, Equity and Inclusion, staff have been given the opportunity to participate in a Diversity Certificate Program facilitated by Adelphi University. Sessions took place on November 3, 2021 and November 8, 2021.
- 4) The Mental Health Committee attended a training entitled: *Responding When a Student Discloses their LGBTQ Identity*.

E. Parent Involvement/Activities:

- 1) High School Parents were invited to attend a *Destination Graduation* workshop on November 2, 2021.
- 2) A K-1 Virtual Purple Awards Morning Assembly was held on Friday, November 12, 2021.

- 3) The next Virtual Story Time with Ms. Camilli is scheduled for Friday, November 19, 2021.
- 4) Parent-Teacher Conferences are scheduled for:
 - November 16, 2021 (Grades K-1)
 - November 18, 2021 (Grades 5-10)
 - November 21, 2021 (Grades 5-10)
 - November 23, 2021 (Grades 2-4)
- 5) Parents are highly encouraged to complete a Digital Equity Survey (mandated by the NYS Education department) that was sent home with all students the week of November 8, 2021.

F. Student Assessment:

- 1) iReady Diagnostic Reading and Mathematics assessments, Fountas and Pinnell reading evaluations and NYS 3-8 ELA and Math data have been analyzed to support student needs and determine RTI and AIS groups.
- 2) NYS 3-8 Math and English Language Arts Test Score Results will be mailed home to parents the week of November 15, 2021.

G. Successes:

- 1) Middle and High School Student Council Elections!
- 2) Family Literacy Month Activity- *Fall in Love with Reading* for Grades 2-4!
- 3) K-1 Purple Awards!

H. Proposals:

*SEE ATTACHED DOCUMENT

I. Educational Trips and School Wide Instructional Activities:

Middle and High School Student Council Elections took place on Tuesday, November 9th!

- 1) A launch party for the Middle/High School's new and improved Positive Behavioral Intervention and Supports System (PBIS) will take place on Wednesday, November 17th!
- 2) Students in Grades K-4 are participating in the New York State Senate Thanksgiving Day Creative Celebration by submitting artwork to express what they are thankful for.
- 3) All students will participate in the Dr. Martin Luther King Jr. Fine Arts Exhibition.

J. School Health and Safety:

- 1) All unvaccinated staff members continue to provide weekly COVID testing documentation.
- 2) The Department of Health Daily Survey is completed by 4:00 p.m. each school day.

III. Questions and Comments from the Board of Trustees related Principal and Director's reports:

Questions and Comments from the Board of Trustees

There were none.

IV. Questions and Comments from the Public related to Principal and Directors reports:

Questions and Comments from the Public

There were none

V. Financial Report provided by Ms. Knox Director of Finance and Operations:

Report by Director of Finance and Operations Ms. Knox.

Ms. Knox reported that there are 840 students currently enrolled at ECS.. Some student continue to go through the registration process. Some students have moved away and new applications are being processed from waiting lists. All district billing was submitted for payment. We have received payment from 16 districts out of 21. Invoices were sent out for the meal cycles of September and October.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

Questions and Comments from the Board

There were none.

VII. Questions and Comments from the Public related to the Financial Report:

Questions and Comments from the public

There were none.

VIII. Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of October 27, 2021

Motion: Trustee Ariel Sotelo
Second: Trustee Yvonne Mowatt
Vote: 6:0

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish.

Reading of Resolutions

X. Questions and comments from the public related to resolutions:

There were none.

Questions and comments from the public

XI. Voting of the Resolutions:

Voting of the resolutions

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Motiur Mohith	IT Specialist	11/15/2021
Elvis Angulo	PT Custodian	11/15/2021
Cathy Austin	Teacher	11/15/2021
Sharoma Forestal	Teacher	11/15/2021
Christina Pastenez	PT Lunch Aide	TBD
Robert Ramirez	PT Custodian	11/12/2021
Panagiota Roumbos	Teacher	11/22/2021
Nancy Reyes	PT Receptionist	TBD
Jessica Blake	Teacher	11/17/2021
Brianna Echevarria	Permanent sub teacher	11/17/2021

Motion: Trustee Jose Canosa

Second: Trustee Gladys Rodriguez

Vote: 6:0

2) **Resolved**, the Board of Trustees approves a Mentoring Program for Middle/High School Staff.

Motion: Trustee Yvonne Mowatt

Second: Trustee Ariel Sotelo

Vote: 6:0

3) Resolved, the Board of Trustees approves a Chipotle Fundraiser

Motion: Trustee Gladys Rodriguez

Second: Trustee Sarah Brewster

Vote: 6:0

4) Resolved, the Board of Trustees approves the following activities:

- a. Ms. Camilli (Reading Specialist) is requesting approval for the Librarian at the Hempstead Public Library to visit the K-1 classes on Tuesday, December 14, 2021 and Thursday, December 16, 2021. The visit will include a read aloud, information about the library and distribution of school year library cards that will expire on June 30, 2022 (library card applications will be sent home and collected prior to the visit).
- b. Ms. Matarese (Kindergarten Teacher) is requesting approval to have volunteers from *Love on a Leash* visit the K-1 students. Their certified therapy dogs would provide support for students suffering from separation anxiety and adjustment disorders.

Motion: Trustee Yvonne Mowatt

Second: Trustee Jose Canosa

Vote: 6:0

5) **Resolved**, the Board of Trustees approves the following Professional Development:

- a. Mr. Skariah and Ms. Shortell (Special Education Department) are requesting approval to attend a virtual workshop, *Putting the "Special" Back in Special Education K-12* on Wednesday, December 5, 2021
- b. Ms. Shortell (Special Education Teacher) is requesting approval to attend a virtual workshop, *The Art of Co Teaching K-12* on Monday, January 10, 2022.
- c. Ms. Caggiano and Ms. Lombardo are requesting approval to attend a workshop, *Having your Small Group Reading Instruction Beyond Guiding Reading: Maximizing Every Students Reading Success* on Thursday, January 27, 2022.
- d. Ms. Lombardo (Special Education Teacher) is requesting approval to attend a virtual workshop, *Putting the "Special" back in Special Education* on Wednesday, December 15, 2021.

Motion: Trustee Ariel Sotelo

Second: Trustee Yvonne Mowatt

Vote: 6:0

XII. Old/ New Business: Old/New Business

There were none.

Old/New Business

XIII. Announcements:

Announcements

There will be a meeting at the elementary school tomorrow night (Nov. 18). Information was sent home with students today.

President Bernardino and Trustee Brewster wished everyone a happy, healthy and peaceful Thanksgiving.

XIV. Adjournment

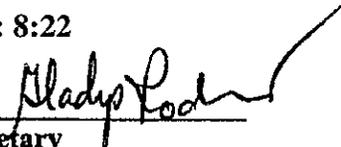
Adjournment

Motion: Trustee Yvonne Mowatt

Second: Trustee Ariel Sotelo

Vote: 6:0

Meeting adjourned at: 8:22

Minutes submitted by: 
Gladys Rodriguez, Secretary

**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
December 8 2021**

7:45 pm

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Excused
Ms. Nancy Iglesias	Present
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Excused

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, ES Director (lower)
Dr. Elena Litescu, ES Director (upper)
Dr. Lara Gonzalez, HS Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction K-5
Ms. Lisett Knox, Director of Finance and Operations**

Note: As always, the Board Meeting was conducted in English and Spanish.

I.Call to Order by President Bernardino.

President Bernardino called the meeting to order at 7:50 pm.
He introduced Karen Leeper for her report.

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

Report presented by
Ms. Leeper

1. Enrollment

Grade Level	Number of Students
Kindergarten	125
First Grade	125
Second Grade	124
Third Grade	75
Fourth Grade	75
Fifth Grade	75
Sixth Grade	50
Seventh Grade	50
Eighth Grade	50
Ninth Grade	49
Tenth Grade	44
Total:	842

2. Curriculum & Instruction:

- a. Technology Committee Meetings were held.
- b. Administration Meetings were held on a weekly basis.
- c. High School Cabinet meetings (Principal, High School Director, Guidance Counselor, Coordinator of World Languages) were held on a weekly basis (focus: Seal of Biliteracy and AP courses).
- d. Department meetings, Grade Level meetings and Child Study meetings were held.
- e. A Virtual Site Visit by the NYS Charter School Office is scheduled for December 9, 2021 and December 10, 2021. The visit will consist of meetings with administration, teachers, students and board members. Classroom observations will be conducted as well.
- f. Classroom observations were conducted by administration for teaching staff.
- g. Students will be inducted into the National Junior Honor Society/National Honor Society after the second quarter.
- h. A meeting was held with the Administration of the State University at Old Westbury to form partnerships.
- i. 10th Graders will participate in Adelphi University's College Awareness Day on Tuesday, December 14, 2021.

3. Professional Development:

- a. Literacy and Math Professional Development with the support of consultants is scheduled throughout the month of December for teaching staff.
- b. The school's World Language Department provides continuous guidance and support to teachers.
- c. As part of the School's commitment to Diversity, Equity and Inclusion, staff have been given the opportunity to participate in a Diversity Certificate Program facilitated by Adelphi University. Sessions continue to be scheduled throughout the month of December.
- d. K-1 staff attended a Seesaw (online platform) Professional Development session. Administration participated in Leadership training with Empire Charter Consultants on Monday, November 30, 2021 and Monday, December 6, 2021.

4. Parent Involvement/Activities:

- a. *Virtual Award Ceremonies* were held throughout the month of December for all grade levels during the Morning Assembly time.
- b. A *Virtual Parent Meeting* with architect Martin Hopp was held on December 6, 2021 to view the schematic plans for Evergreen's secondary school.
- c. *Virtual Story Time with Ms. Camilli* will take place on Friday, December 17, 2021 at 6:30 PM.
- d. A *Virtual Purple Awards Morning Assembly (Grades K-1)* will be held on Friday, December 17, 2021.
- e. ECS coordinated and offered transportation to families who registered their children after the district Transportation Application deadline and were denied transportation by their home district.

5. Personnel:

*SEE ATTACHED PROPOSALS DOCUMENT

6. Student Assessment:

- a) i-Ready Reading and Mathematics data continues to be reviewed to drive instruction.

7. Successes:

- a) Virtual Awards Ceremonies organized by the World Language Department!
- b) High School Team-Building Event at Nassau BOCES Outdoor Education Center!
- c) ECS Sports Program!
- d) Participation in National School Choice Week activities!

8. Proposals:

*SEE ATTACHED DOCUMENT

Educational Trips and School Wide Instructional Activities:

- a) Visitations to the K-1 building by the Hempstead Public Library will take place on Tuesday, December 14, 2021 and Thursday, December 16, 2021 for an overview of the library resources and distribution of library cards.
- b) Students at every grade level will participate in the Dr. Martin Luther King Jr. Fine Arts Exhibit. Entries will be submitted by December 18, 2021.
- c) Students in grades K-1 will participate in a *Polar Express Day* based on the book “The Polar Express” written by Chris Van Allsburg on Thursday, December 23, 2021.
- d) The third grade students and their teachers hosted a Publishing Party sharing their writings with the entire school.
- e) The Middle School Student Council surveyed students in grades 5-10 regarding the school’s breakfast program menu (184 student responses were received) and results were shared with Chef Josh.
- f) Wednesday Morning Assemblies for grades 5-10 will continue to focus on College and Career Readiness.

10. School Health and Safety:

- a) All unvaccinated staff members continue to provide weekly COVID testing documentation.
- b) The Department of Health Daily Survey is completed by 4:00 p.m. each school day.
- c) All schools will hold 8 fire drills prior to December 31, 2021

**III. Questions and Comments from the Board of Trustees related
Principal and Director’s reports:**

Questions and Comments from the Board of Trustees
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Discussion followed on National School Choice week. Our Physical Education teacher Mr. Levitan and Evergreen Charter School were selected to participate on the National level to do a modified dance for other Charter Schools and social media. Evergreen’s teacher and students were featured as the school demonstrating the modified dance. The video will be posted on the school’s website. Evergreen participates every year. It is an honor to participate and be selected on the National level.

Trustee Brewster announced that our Architect, Mr. Martin Hopp, made a presentation of the schematic plans for our secondary school building to parents and students. It was a great turnout. She thanked him and everybody else for their participation. President Bernardino explained the next steps to follow and urged parents to present new ideas if they would like to do so.

IV. Questions and Comments from the Public related to Principal and Directors reports:

**Questions and
Comments from the
Public**

A parent asked a question in reference to the letters from parents for the renewal. President Bernardino encouraged parents to participate to voice their concern and fight for their rights.

V. Financial Report provided by Ms. Knox Director of Finance and Operations:

**Report by Director of
Finance and
Operations Ms. Knox.**

Mrs. Knox reported that district billing number 3 of 6 was mailed out on November 8. We received payments from 12 districts so far. A total of 842 students from 21 school districts are enrolled. We continue to have other students finalizing the process of registration. Meal claims were submitted for the month of September, October and November and we starting to receive payments from those claims for September and October.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

**Questions and
Comments from the
Board**

There were none.

VII. Questions and Comments from the Public related to the Financial Report:

**Questions and
Comments from the
public**

A parent asked if her child can come in 20 minutes early on Saturday since parents have to work. She said her daughter loves her Saturday classes and does not want to miss them. President Bernardino explained that this can be arranged but she needs to call during the week to make arrangements.

VIII.Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of November 17, 2021

Motion: Trustee Yvonne Mowatt
Second: Trustee Sarah Brewster
Vote: 6:0

IX.Reading of the Resolutions:

Reading of Resolutions

The resolutions were read in English and Spanish.

X.Questions and comments from the public related to resolutions:

Questions and comments from the public

There were none.

XI.Voting of the Resolutions:

Voting of the resolutions

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Karla Moronta	Teacher	Pending clearance
Maria Rodriguez	Kitchen Cleaner/PT	Pending clearance
Anthony Vasquez	Custodian/FT	Pending clearance
Linda Abraham	Kindergarten Teacher	Pending clearance
Leslie Melendez	Social Worker	Pending clearance
Jenny Reyes	Administrative Assistant	Pending clearance

Motion: Trustee Gladys Rodriguez
Second: Trustee Luis Ras
Vote: 6:0

2) **Resolved** the Board of Trustees approves the following activity:

Invite motivational speaker, Rohan Murphy, to speak to students in grades 5-10 mid- December.

Motion: Trustee Yvonne Mowatt
Second: Trustee Nancy Iglesias
Vote: 6:0

- 3) **Resolved**, the Board of Trustees approves the following activities:
- a. Ms. Weigand is requesting approval to organize After-School Homework Help for Kindergarten and First Grade students.
 - b. Dr. Litescu is requesting approval to launch the Spanish support Club for Heritage and Non-heritage Spanish speaking students.

Motion: Trustee Nancy Iglesias
Second: Trustee Sarah Brewster
Vote: 6:0

- 4) **Resolved** the Board of Trustees approves an update to its Parent Manuel.

Motion: Trustee Yvonne Mowatt
Second: Trustee Luis Ras
Vote: 6:0

- 5) **Resolved**, the Board of Trustees approves Dr. Litescu is requesting approval for the Special Education teachers to attend a training on implementing effective co-teaching practices scheduled for January 10, 2022.

Motion: Trustee Nancy Iglesias
Second: Trustee Yvonne Mowatt
Vote: 6:0

XII.Old/ New Business: Old/New Business

Old/New Business

Discussion followed on a letter received from the Hempstead School District recommending that the Evergreen Charter not be renewed. Trustee Brewster stated that we are all very concerned about these attacks. “We want all schools in Hempstead to do better, we are here for the community”. She also stated that our students are doing well and we are giving them all the support they need. A parent suggested that the media be informed about this attack. He also suggested that the Parent Manual be placed on the website and if there are any modifications, they should be sent to the parents separately instead of sending the new manual.

President Bernardino explained to the parents that this manual is very important since it contains their rights and responsibilities as parents. He also stated that we will continue to fight for our rights to keep the school open.

Announcements

XIII. Announcements:

President Bernardino and Trustee Brewster wished everyone a happy and healthy holiday.

Peace and Healthy Happy Holidays to all!

XIV. Motion to Go into Executive Session for the purpose of discussing matters leading to the appointment, or dismissal of a particular person or persons, matters concerning proposed, pending or current litigation, and matters involving Civil Service Law, Article 14.

Motion to Go Into Executive Session

Motion made by: Trustee Yvonne Mowatt

Seconded by: Trustee Nancy Iglesias

Approved: 7:0

Adjournment

XV. Adjournment

Motion: Trustee Nancy Iglesias

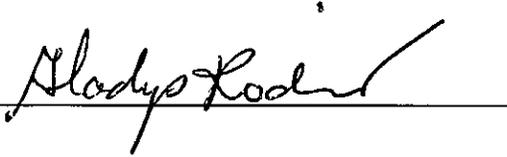
Second: Trustee Yvonne Mowatt

Vote: 6:0

Meeting adjourned at: 8:53

Minutes submitted by: _____

Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
December 16, 2021
12:00 pm**

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present – at end of meeting
Ms. Nancy Iglesias	Present
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Absent

Administrators Present:

**Karen Leeper
Christine Weigand
Elena Litescu
Lara Gonzalez
Diana Soto
Ana Morrón
Shaun Skariah**

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino at 12:05 pm.

President Bernardino called the meeting to order at 12:05 pm.

Welcome and Call to order by President Gil Bernardino.

II. Motion to Go into Executive Session for the purpose of discussing matters concerning proposed, pending or current litigation

**Executive Session
Motion**

**Motion: Luis Ras
Second: Yvonne Mowatt
Approved: 7:0**

III. Questions and comments from the public.

There were none.

**Questions and
comments from the
public**

IV. Announcements

Announcements

Trustee Bernardino and Brewster wished everyone a healthy and happy holiday.

V. Adjournment

Adjournment

**Motion: Gladys Rodriguez
Second: Nancy Iglesias
Vote: 8:0
(Jose Canosa was present for part of executive session and for the adjournment)**

Meeting adjourned at: 12:31 pm

Minutes submitted by: Gladys Rodriguez
Gladys Rodríguez, Secretary

**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550**

January 26, 2022

7:45 pm

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Excused
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Excused
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Present

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, K-1 Director
Dr. Elena Litescu, 2-4 Director
Dr. Lara Gonzalez, High School Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction K-5
Ms. Lisett Knox, Director of Finance and Operations**

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino.

President Bernardino called the meeting to order at 7:54pm.
He introduced Karen Leeper for her report.

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

1. Enrollment:

Report presented by
Ms. Leeper

Grade Level	Number of Students
Kindergarten	124
First Grade	124
Second Grade	125
Third Grade	73
Fourth Grade	75
Fifth Grade	75
Sixth Grade	50
Seventh Grade	50
Eighth Grade	50
Ninth Grade	50
Tenth Grade	46
Total:	842

2. Curriculum & Instruction:

- a. Technology Committee Meetings were held.
- b. Administration Meetings were held on a weekly basis.

- c. High School Cabinet meetings (Principal, High School Director, Guidance Counselor, Coordinator of World Languages) were held on a weekly basis.
- d. Department meetings, Grade Level meetings and Child Study meetings were held.
- e. Classroom observations were conducted by administration for teaching staff.
- f. Progress Reports for Grades 6-10 were mailed home the week of January 3, 2022.
- g. An *After School Homework Help Program* for Grades K-1 will begin the week of January 31, 2022.
- h. High School students were provided with new options for clubs for quarter two.

3. Professional Development:

- a. High School students were provided with new options for clubs for quarter two.
- b. Literacy and Math Professional Development with the support of consultants is scheduled throughout the month of January for teaching staff.
- c. The school's World Language Coordinator provides continuous guidance and support to all teachers within the World Language Department.
- d. As part of the School's commitment to Diversity, Equity and Inclusion, staff have been given the opportunity to participate in a Diversity Certificate Program facilitated by Adelphi University. Sessions continue to be scheduled throughout the month of January.
- e. K-1 staff attended Seesaw (online platform) Professional Development sessions offered through Nassau BOCES.
- f. High School staff continue to attend College Board and NYS Seal of Biliteracy Meetings.

4. Parent Involvement/Activities:

- a. *Virtual Story Time with Ms. Camilli* will take place on Friday, January 28, 2022 at 6:30PM.
- b. COVID Home Testing Kits were available for pick-up on:
 - Thursday, January 6, 2022
 - Saturday, January 15, 2022

- c. The Mental Health Committee invited families to a Parent Workshop: *Setting Goals with Your Family 2022* on Wednesday, January 19, 2022.
- d. Evergreen Families are invited to a Special Morning Assembly in celebration of Evergreen's 13th Birthday/Founder's Day on Thursday, January 27, 2022.
- e. Virtual Parent-Teacher Conferences are scheduled for:

Grades K-1

Tuesday, February 8, 2022- 5:30-8:30 pm

Grades 2-4

Thursday, February 10, 2022- 5:30-8:30 pm

Grades 5-10

Thursday, February 3, 2022- 5:30-8:30 pm

Wednesday, February 9, 2022- 5:30-8:30 pm

5. Student Assessment:

- a. i-Ready Reading and Mathematics Diagnostic Assessments will be administered throughout the months of January and February.
- b. ELA and Math NYS Practice Exams will be administered to Grades 3-8 throughout the months of January and February.
- c. The Fountas and Pinnell Reading Benchmark Assessments for Grades K-4 began in January.
- d. High School students took midterm exams in core subject areas the week of January 18, 2022.

6. Successes:

- a. Holiday Activities!
- b. High School students took midterm exams in core subject areas the week of January 18, 2022.
- c. MS Boys Basketball and MS Girls Volleyball Winter Season

7. Proposals:

See attached list.

9. Educational Trips and School Wide Instructional Activities:

- a. February Morning Assemblies will focus on Black History Month.
- b. Middle and High School Student Council Meetings continue to take place on a weekly basis.
- c. Middle School Boys Volleyball (Winter 2 Season) began the week of January 24, 2022.

10. School Health and Safety:

- a. All unvaccinated staff members continue to provide weekly COVID testing documentation.
- b. The Department of Health Daily Survey is completed by 4:00 p.m. each school day.

**III. Questions and Comments from the Board of Trustees related
Principal and Director's reports:**

**Questions and
Comments from the
Board of Trustees**

Dr. Brewster thanked the administrators, teachers and staff for their efforts in dealing with the many cases of COVID right before the holidays and the weeks after the winter break. These were very challenging times. She also thanked the parents for working with us and being vigilant in taking care of their families so we can keep COVID under control here at Evergreen.

President Bernardino asked parents to keep the children at home if they have a fever or not feeling well.

**IV. Questions and Comments from the Public related to Principal and
Directors reports:**

**Questions and
Comments from the
Public**

There were none.

**V. Financial Report provided by Ms. Knox Director of Finance and
Operations:**

**Report by Director of
Finance and
Operations Ms. Knox.**

Ms. Knox reported that there are 842 students enrolled. Additional students are completing the registration process. The fourth of six invoices for tuition went out on December 27, 2021. A follow up was made with the districts that have not submitted payments for last year's tuition. Payments were received from 13 districts. Payments for all meal claims from September to December have been received. We are accepting registrations for September 2022 for K to 11th grade and re-registration for returning students.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

There were none.

Questions and
Comments from the
Board

VII. Questions and Comments from the Public related to the Financial Report:

There were none.

Questions and
Comments from the
public

VIII. Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of December 8, 2021

Motion: Trustee Jose Canosa

Second: Trustee Ariel Sotelo

Vote: 6:0

Resolved the Board of Trustees approved the minutes of December 16, 2021

Motion: Trustee Sarah Brewster

Second: Trustee Jose Canosa

Vote: 6:0

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish.

Reading of
Resolutions

X. Questions and comments from the public related to resolutions:

There were none.

Questions and
comments from the
public

XI. Voting of the Resolutions:**Voting of the
resolutions**

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Mariela Plasencia	Business Office Asst./ HR Coordinator	1/25/2022
Wendy Alix	Receptionist for Loretto	1/26/2000
Joelly Quezada	Kindergarten Teacher	TBD
Margo Oszcypala	AIS/ELA Teacher (grades 2-4)	TBD

Employee Promotions:

Name	Current Position	New Position	Effective
Wyn Gomez DeLuna	Principal's Asst.	Attendance Clerk	1/24/2022
Cristel Collado	Principal's Asst.	Business Office Asst.	1/16/2022
Maria Espinar	Receptionist	Principal's Asst.	2/1/2022
Yvette Medrano	Receptionist	Principal's Asst.	1/24/2022
Nancy Vasquez	P/T Receptionist	F/T Receptionist	2/1/2022
Julivette Cardenas	Data & Attendance Director Assistance	Assistant Data & Attendance Coordinator	1/24/2022

Starting Salary Increases:

Position	Current Starting Salary	Proposed Starting Salary	Effective Date
Part time custodians	\$17.00 Hr.	\$18.00 Hr.	2/1/2022
Part Time Lunch Aides	\$16.00 Hr.	\$17.00 Hr.	2/1/2022

Current Part Time Salary Adjustments:

Position	Effective Date: 2/01/2022
Part time custodians:	Bring up all current part time Custodians' hourly rate to \$18.50 Hr.
Part Time Lunch Aides:	Bring up all current part time Lunch Aides' hourly rate to \$17.50 Hr.

Motion: Trustee Jose Canosa
Second: Trustee Luis Ras
Vote: 6:0

- 2) **Resolved**, the Board of Trustees approves the following activities:

Middle/High School Clubs and Extra Help Program.
Second Grade In-Person Saturday Extra Help Program
Regents Review Class Program

Motion: Trustee Gladys Rodriguez
Second: Trustee Jose Canosa
Vote: 6:0

- 3) **Resolved** the Board of Trustees approves the following activities:

Administration of the PSAT10 to 10th Graders

Motion: Trustee Ariel Sotelo
Second: Trustee Luis Ras
Vote: 6:0

- 4) **Resolved**, the Board of Trustees approves the following activities:

Dr. Litescu is requesting approval to invite a guest speaker to the 2-4 building from Hempstead library and to promote issuing library cards to our students so they could benefit from the library services provided to their patrons.

Motion: Trustee Sarah Brewster
Second: Trustee Gladys Rodriguez
Vote: 6:0

- 5) **Resolved** the Board of Trustees approves the Professional Development:
- a. Ms. Lombardo (Special Education Teacher) is requesting approval to attend *Identifying and Intensifying Intervention* online training scheduled for January 24, 2022, February 7, 2022 and February 8, 2022.
 - b. Dr. Litescu is requesting approval to attend a *Title IX Certification* online training in April, 2022.
 - c. Ms. Webber (ENL Teacher), and Ms. Austin (AIS Teacher) is requesting approval to attend the *Virtual Wilson Foundations Level K Launch* Workshop on March 1, 2022 and the *Virtual Wilson Foundations Level 1 Launch* Workshop on March 21, 2022.

Motion: Trustee Ariel Sotelo
Second: Trustee Luis Ras
Vote: 6:0

- 6) **Resolved**, The Board of Trustees approves a one-year Audio Visual Contract with IVCI in the amount of \$9,900 for audio visual technology assistance.

Motion: Trustee Gladys Rodriguez
Second: Trustee Jose Canosa
Vote: 6:0

XII. Old/ New Business: Old/New Business

Old/New Business

In reference to the construction of our new school, Dr. Brewster indicated that Evergreen received 7 proposals in response to its Request for Proposals for a Construction Management Firm. The Facility Team made up of members of the Executive Committee, Evergreen’s architect firm, its Project Manager/Owner’s Representative, and legal counsel have been part of this process. Interviews are being held with all firms and a short list will be created for second in person interviews.

XIII. Announcements:

Announcements

Ms. Leeper announced that January Regents exams were cancelled by the State. They will be taken in June.

Evergreen Families are invited to a Special Morning Assembly in celebration of Evergreen’s 13th Birthday/Founder’s Day on Thursday, January 27, 2022. Ms. Leeper will send out a link.

XIV.Adjournment

Motion: Trustee Ariel Sotelo
Second: Trustee Luis Ras
Vote: 6:0

Meeting adjourned at: 8:35

Minutes submitted by:
Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550**

February 16, 2022

8:00pm

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Excused
Ms. Nancy Iglesias	Excused
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Excused

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, K-1 Director
Dr. Elena Litescu, 2-4 Director
Dr. Lara Gonzalez, High School Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction K-5
Ms. Lisett Knox, Director of Finance and Operations**

Note: As always, the Board Meeting was conducted in English and Spanish.

I.Call to Order by President Bernardino.

President Bernardino called the meeting to order at 8:00 pm.
He introduced Acting Principal Karen Leeper for her report:

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

1. Enrollment:

Report presented by
Acting Principal
Karen Leeper

Grade Level	Number of Students
Kindergarten	123
First Grade	125
Second Grade	124
Third Grade	74
Fourth Grade	75
Fifth Grade	75
Sixth Grade	50
Seventh Grade	50
Eighth Grade	50
Ninth Grade	50
Tenth Grade	46
Total:	842

2. Curriculum & Instruction:

- a) Technology Committee Meetings were held.
- b) Administration Meetings were held on a weekly basis.

- c) High School Cabinet meetings were held on a weekly basis.
- d) Department meetings, Grade Level meetings and Child Study meetings were held.
- e) Classroom observations were conducted by administration for teaching staff.
- f) Report Cards for Grades K-10 were mailed home.
- g) *A Kindergarten and First Grade Spanish Club* began the week of February 9, 2022.
- h) *A First Grade Kids for Kindness Club* is being organized by the K-1 School Social Worker, Ms. Melendez.
- i) The 5-10 College and Career Readiness Committee continues to meet on a bi-weekly basis.

3. Professional Development:

- a) Literacy and Math Professional development with the support of consultants is scheduled throughout the month of January for teaching staff.
- b) The school's World Language Coordinator provides continuous guidance and support to all teachers within the World Language Department.
- c) As part of the School's commitment to Diversity, Equity and Inclusion, staff have been given the opportunity to participate in a Diversity Certificate Program facilitated by Adelphi University. Sessions continue to be scheduled throughout the month of January.
- d) Administration attended the *Analyzing Diagnostic 2 with Your Long Island i-Ready Partners* virtual workshop on Wednesday, February 9, 2022.
- e) Administration attended monthly meetings held by the Charter School Association.
- f) High School staff continue to attend monthly College Board and NYS Seal of Biliteracy Meetings.
- g) Mr. Levitan (PE Teacher) attended the *New York State Association for Health and Physical Education Conference* on Friday, February 11, 2022.
- h) Ms. Webber and Ms. Gul (ENL Teachers) attended an *Accelerate ELL Students' Learning in Pre-K and Kindergarten* workshop on Monday, February 14, 2022.

4. Parent Involvement/Activities:

- a) COVID Home Testing Kits were available for families.
- b) Virtual Parent-Teacher Conferences took place the weeks of January 31, 2022 and February 7, 2022.
- c) This month's *Virtual Story Time with Ms. Camilli* is scheduled for Friday, February 18, 2022 at 6:30 pm.
- d) Evergreen is hosting a second Vaccination Drive in coordination with Mt. Sinai South Nassau VaxMobile on Tuesday, February 22, 2022 from 10:00 am- 4:00 pm for children ages 5-11.

5. Personnel:

*SEE ATTACHED DOCUMENT

6. Student Assessment:

- a) I-Ready Reading and Mathematics Diagnostic Assessments Reports are currently being analyzed to determine interventions.
- b) ELA and Math NYS Practice Exams will be administered to Grades 3-8 throughout the months of January and February.

7. Successes:

- a) Evergreen's 13th Birthday Virtual Assembly!
- b) Black History Month Activities!
- c) National School Choice Video!
- d) Grade 2-4 Purple Awards Ceremony!

8. Proposals:

*SEE ATTACHED DOCUMENT

Educational Trips and School Wide Instructional Activities:

- a) February Morning Assemblies continue to focus on Black History Month.
- b) Middle and High School Student Council Meetings continue to take place on a weekly basis.
- c) All 5-10 students will attend virtual performances by the Apollo Theater throughout the month of February.
- d) A Career Day for grades 5-10 is scheduled for Friday, March 18, 2022.
- e) K-1 students are participating in the *Kids Heart Healthy Challenge* activities in their physical education classes.
- f) 5-6 students will have the opportunity to participate in a 6-week Health, Nutrition and Cooking Club, beginning the week of February 28, 2022.

9. School Health and Safety

- a) All unvaccinated staff members continue to provide weekly COVID testing documentation.
- b) The Department of Health Daily Survey is completed by 4:00 p.m. each school day.

**III. Questions and Comments from the Board of Trustees related
Principal and Director’s reports:**

**Questions and
Comments from the
Board of Trustees**

Trustee Sarah Brewster thanked all staff that helped with the incredible art show. She congratulated all students for their amazing talent.

**IV. Questions and Comments from the Public related to Principal and
Directors reports:**

**Questions and
Comments from the
Public**

There was a question in the chat about school locations for next year. Trustee Sarah Brewster replied that this information will go out to parents when it is available. Another parent mentioned in the chat that they were very excited about the new construction for the HS and congratulated all involved.

**V. Financial Report provided by Ms. Knox Director of Finance and
Operations:**

**Report by Director of
Finance and
Operations Ms. Knox.**

Ms. Knox reported that there are 842 students from 21 districts enrolled at Evergreen. Additional students are completing the registration process. A total of 16 school districts are up to date with their payments. All payments for meals are have been received for all claims from September to December last year. Claims

for the months of January- March were sent out recently. All invoices were submitted. Currently Evergreen is accepting registrations for grades K -11 for September 2022. The lottery for new students will take place in April. Returning students must register, parents will be notified in writing, email and web site.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

Questions and
Comments from the
Board

Trustee Gladys Rodriguez asked about the date for the lottery for new students.

Ms. Knox stated that the date is not set yet but it will take place the first week in April. Everyone will be notified.

VII. Questions and Comments from the Public related to the Financial Report:

Questions and
Comments from the
public

There were none.

VIII. Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of January 26, 2022.

Motion: Trustee Yvonne Mowatt

Second: Trustee Luis Ras

Vote: 5:0

IX. Reading of the Resolutions:

Reading of
Resolutions

The resolutions were read in English and Spanish.

X. Questions and comments from the public related to resolutions:

Questions and
comments from the
public

There were none.

XI. Voting of the Resolutions:

Voting of the resolutions

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Salomon Jimenez Bonilla	PT Custodian	02/16/2022
Rafael Gonzalez	Assistant Data Coordinator	TBD
Lisa Gail-Hinds	Technology Teacher (grades 2-4)	TBD

Employee Position Changes and increases:

Name	Current Position	New Position	Effective
Edwin Mejia	ENL Teacher.	Spanish Teacher	2/03/2022
Sean Tonti	Facilities Manager	Maintenance Supervisor	02/01/2022
Anthony Vasquez	Full time Custodian	Head Custodian	02/01/2022

Salary Adjustment

Victoria DeGennaro	02/01/2022
Wyn Gomez De Luna	02/01/2022

Motion: Trustee Gladys Rodríguez
Second: Trustee Yvonne Mowatt
Vote: 5:0

2) **Resolved**, the Board of Trustees approves the following Professional Development:

Ms. Guzman is requesting approval to attend *Google Level 2 Certification Trainings* on Tuesday, March 8 and Wednesday, March 9, 2022.

Ms. Burgos (2-4 Social Worker) is requesting approval to attend a *Becoming Trauma Informed* workshop series scheduled for Thursday, February 17, 2022, Thursday, March 3, 2022 and Thursday, March 17, 2022.

Ms. Castro (K-1 Art Teacher) and Ms. Yereshchenko (2-4 Art Teacher) are requesting approval to attend the *National Art Education Association Convention* on Thursday, March 3, 2022 and/or Friday, March 4, 2022.

Mr. Levitan (K-1 PE Teacher) is requesting approval to attend the *New York State Association for Health, Physical Education, Recreation and Dance* on Friday, March 25, 2022.

Motion: Trustee Yvonne Mowatt

Second: Trustee Sarah Brewster

Vote: 5:0

3) **Resolved**, the Board of Trustees Activities/Programs/Field Trips:

Ms. Weigand and Ms. Litescu are requesting approval for Lisa Weldon, the author of *HandiCAPABLE* to provide virtual presentations to elementary students in grades K-4 on Monday, February 28, 2022.

Apollo Theater Remote Workshops for grades 9-10.

Pep Rally Assemblies for grades 5-10, presented by the SWAG Foundation.

Ms. Weigand is requesting approval to organize a Parent University which will provide a series of workshops throughout the remainder of the school year.

Regents Review Program for students in grades 8-10.

Dr. Gonzalez is requesting approval for tenth grade students to participate in the Long Island College Expo at LIU Post on Thursday, April 28, 2022.

Motion: Trustee Sarah Brewster

Second: Trustee Yvonne Mowatt

Vote: 5:0

- 4) **Resolved**, the Board of Trustees approves Ms. Weigand's request to form a partnership with the University of Southern California's Fieldwork Office with the USC Rossier School of Education to provide field placements for students residing in New York.

Motion: Trustee Sarah Brewster

Second: Trustee Luis Ras

Vote: 5:0

- 5) **Resolved**, the Board of Trustees approves the engagement with Baird to serve as sole managing underwriter for the issuance of securities. Baird will assist with developing a marketing plan for the offering and will assist in development of the preliminary offering statement.

See attached proposal.

Motion: Trustee Yvonne Mowatt

Second: Trustee Sarah Brewster

Vote: 5:0

- 6) **Resolved**, the Board of Trustees approves the award of a Pre-Construction management services contract in the amount of \$60,000 with Consigli Construction Company based upon the RFP issued by Evergreen in December 2021.

This recommendation is made by the Facility Team made up of its architectural firm, Project Manager/Owners Representative, legal counsel and members of the Evergreen Charter School Board of Trustees Executive team.

See attached.

This resolution ratifies a vote by the Board of Trustees.

Motion: Trustee Sarah Brewster

Second: Trustee Gladys Rodriguez

Vote: 5:0

- 7) **Resolved**, the Board of Trustee approves to award the construction management services contract to Consigli Construction Company based upon the RFP issued by Evergreen Charter School in December 2021.

This recommendation is made by the Facility Team made up of its architectural firm, Project Manager/Owners Representative, legal counsel and members of the Evergreen Charter School Board of Trustees Executive Team.

Seven companies responded to the RFP. Evergreen held interviews with all firms and a short list was created for additional for in-person interviews. Following the in-person interviews, the Facility Team recommended that Consigli be chosen as the firm to build Evergreen's new school facility.

Motion: Trustee Yvonne Mowatt

Second: Trustee Sarah Brewster

Vote: 5:0

- 8) **Resolved**, the Board of Trustees approves the recommendation of the Facility Team to approve a contract with IT/AV/Security Design to assist with the secondary school facility.

Motion: Trustee Gladys Rodriguez

Second: Trustee Luis Ras

Vote: 5:0

- 9) **Resolved**, the Board of Trustee approves a proposal for contractual services in the amount of \$10,000 for a one-year period to:
- a. Assist and facilitate outreach activities for Village of Hempstead residents, in cooperation with Consigli and Evergreen's Facility Team, to encourage and promote employment opportunities for residents with Evergreen's construction project.
 - b. Assist and facilitate outreach activities to promote Evergreen Charter School with minorities including students with special needs.
 - c. Assist with leasing and/or acquisition of property to support Evergreen's needs.

Motion: Trustee Yvonne Mowatt

Second: Trustee Gladys Rodriguez

Vote: 5:0

- 10) Resolved, The Board of Trustees approves a request from Dr. Gonzalez to provide professional development program for HS staff that will result in instructional strategies.

See attached.

Motion: Trustee Sarah Brewster

Second: Trustee Yvonne Mowatt

Vote: 5:0

XII.Old/ New Business: Old/New Business

Old/New Business

None.

XIII. Announcements:

Announcements

Trustee Sarah Brewster and President Bernardino wished everyone a happy and healthy spring break. They thanked everyone for their support and reminded everyone about the vaccination drive to take place on February 22, 2022, for children ages 5 to 11.

Mr. Shaun Skariah, Special Education coordinator, thanked the office of Senior Councilwoman, Mrs. Dorothy Goosby, from the Town of Hempstead for helping to arrange the vaccination event with the school, he indicated that "It is really important during this time for our school community to come together and do everything we can to protect ourselves and our families, everything is free"

XIV. Adjournment

Adjournment

Motion: Trustee Yvonne Mowatt
Second: Trustee Gladys Rodriguez
Vote: 5:0

Meeting adjourned at: 8:58
Minutes submitted by:
Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
March 30, 2022
8:00 pm**

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Excused
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Excused
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Present-

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, K-1 Director
Dr. Elena Litescu, 2-4 Director
Dr. Lara Gonzalez, High School Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction
Ms. Lisett Knox, Director of Finance and Operations
Mr. Nicolas Agosti, Director of Curriculum and Instruction
Mr. Shaun Skarriah, Special Education Coordinator**

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order by President Bernardino.

President Bernardino called the meeting to order at 8:00 pm.
He introduced Acting Principal Karen Leeper for her report:

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

**Report presented by
Acting Principal
Karen Leeper**

A. Enrollment:

Grade Level	Number of Students
Kindergarten	125
First Grade	125
Second Grade	125
Third Grade	73
Fourth Grade	74
Fifth Grade	75
Sixth Grade	50
Seventh Grade	50
Eighth Grade	50
Ninth Grade	50
Tenth Grade	47
Total:	844

B. Curriculum & Instruction:

- 1) Technology Committee Meetings were held.
- 2) Administration Meetings were held on a weekly basis.
- 3) High School Cabinet meetings were held on a weekly basis.
- 4) Department meetings, Grade Level meetings and Child Study meetings were held.
- 5) Formal observations were conducted by administration for teaching staff.

- 6) A Kindergarten and First Grade Nutrition Curriculum is being integrated in Classroom instruction and special subject area lessons. Special nutrition activities are being coordinated with the school chef.
- 7) Progress Reports for Grades 6-10 were mailed home on Friday, March 11, 2022.
- 8) An 8-9 week Saturday Regents Review Program (Algebra I, Living Environment, Global History II, Geometry and Earth Science) in coordination with Alternative Tutoring will begin Saturday, April 2, 2022.

C. Professional Development:

- 1) Literacy and Math Professional Development with the support of consultants is scheduled throughout the month of February for teaching staff.
- 2) The school's World Language Coordinator provides continuous guidance and support to all teachers within the World Language Department.
- 3) Administration attended monthly meetings held by the Charter School Association.
- 4) High School staff continue to attend monthly College Board and NYS Seal of Biliteracy Meetings.
- 5) The School's Art Department attended The National Art Education 2022 Convention on Friday, March 3, 2022.
- 6) Ms. Leeper attended a virtual *Critical Friends Visit at New Dawn High School* workshop on Tuesday, March 8, 2022.
- 7) Ms. Weigand attended the Ed Connective Webinar, *Master the 4 r's to Support and Retain Teachers* on Wednesday, March 9, 2022.
- 8) Ms. Webber (ENL Teacher) and Ms. Austin (Reading Teacher) attended *Wilson Foundations Workshops* on Thursday, March 10, 2022 and Monday, March 21, 2022.
- 9) Ms. Weigand attended *NYSED Home to School Connection Professional Learning Community* meetings on Thursday, March 10, 2022 and Tuesday, March 22, 2022.
- 10) Mr. Levitan (Physical Education Teacher) attended *The New York Association for Health, Physical Education, Recreation and Dance* conference on Friday, March 25, 2022.
- 11) Administration and Evergreen Staff participated in Evergreen High School Design Meetings.

D. Parent Involvement/Activities:

- 1) COVID Home Testing Kits were available for families.
- 2) Ms. Leeper and Ms. Ortiz held a 7th and 8th grade parent workshop, *Graduation Requirements* on Tuesday, March 1, 2022.
- 3) This month's *Virtual Story Time with Ms. Camilli* took place Friday, March 25, 2022.
- 4) The Mental Health Committee offered a virtual parent workshop, *Sources of Strength in Families* on Tuesday, March 29, 2022.
- 5) *Virtual i-Ready Awards Ceremonies:*

K-1 Building-Monday, March 21, 2022
2-4 Building-Thursday, March 17, 2022
5-10 Building-Tuesday, April 5, 2022

- 6) The Parent Association has scheduled Picture Day in coordination with *Simple Smiles Photography*:
K-1 Building-Friday April 8, 2022
2-4 Building-Monday, April 11, 2022
5-10 Building-Friday, April 1, 2022
- 7) A Chipotle Fundraiser is scheduled for Tuesday, April 5, 2022 from 4:00-8:00 pm.

E. Personnel:

*SEE ATTACHED DOCUMENT

F. Student Assessment:

- 1) The ELA NYS Exams are schedule for:

Grades 3-4- Tuesday, March 29, 2022 and Wednesday, March 30, 2022
Grades 5-8-Wednesday, March 30, 2022 and Thursday, March 31, 2022
- 2) The Fountas and Pinnell Reading Benchmark Assessment for Grades K-1 began the week of March 28, 2022.

G. Successes:

- 1) Middle/High School Career Day
- 2) Pep Rallies for Grades 3-10!
- 3) Elementary School i-Ready/Purple Awards Ceremonies!
- 4) K-1 Participation in February's Kids Health Challenge! ECS raised \$4,379.12 for the American Heart Association. A special thank you to Mr. Levitan (K-1 Physical Education Teacher)!
- 5) Visit to Sportime in Lynbrook by 9th and 10th graders!

H. Proposals:

*SEE ATTACHED DOCUMENT

- 1) Field Trips (Field Trip Requests Attached)

Mr. Cieri is requesting approval for a group of 8th grade students to attend the 2nd Annual West Hempstead Trade Show on Tuesday, April 12, 2022.

Ms. Foerster is requesting approval for her Art Club students to attend the Metropolitan Museum of Art on Tuesday, May 10, 2022.

Dr. Gonzalez is requesting approval for 10th grade students to attend a LIU Post visit on Thursday, April 28, 2022.

Dr. Gonzalez is requesting approval for 10th grade students to visit the Old Bethpage Village Restoration on May 13, 2022.

Ms. Burgos is requesting approval to organize a free Mobile Dairy Classroom Virtual Field Trip hosted by the Dairy Council of California to bring agriculture literacy to ECS. Date to be determined.

2) Professional Development (Conference Request Forms Attached)

Ms. Soares (kindergarten teacher), Ms. Venegas (kindergarten teacher) and Ms. Kosta (first grade teacher) are requesting approval to attend the Bureau of Education and Research workshop, *Strengthen Students' Mindfulness: Increase Your Students' Self Control While Reducing Anxiety and Challenging Behaviors* on Wednesday, May 18, 2022.

Ms. Logan (ENL teacher), Ms. Frank (second grade teacher), Ms. Caggiano (third grade teacher) and Ms. Francavilla (fourth grade teacher) are requesting approval to attend *Designing Effective Instruction and Learning for English Learners Training* on Friday, April 1, 2022.

Ms. Frank (second grade teacher) is requesting approval to attend *Cognitive Engagement: Raising our Students Thinking Training* on Tuesday, April 5, 2022.

Ms. Logan (ENL teacher) is requesting approval to attend NYSESLAT Speaking, Administration and Scoring Training on Thursday, April 7, 2022.

Ms. Melendez (Social Worker) is requesting approval to attend an interactive webinar, *Trauma-Informed Cognitive Behavioral Therapy for Children and Adolescents* on Friday, April 29, 2022.

Ms. Camilli and Shanice Manning (Kindergarten and First Grade DEI Committee Members) are requesting approval to attend the Lesley University – Center for Reading Recovery and Literacy Collaborative Workshop, *“Kids, Books and Anti-Racism Series: Gholdy Muhammad – Cultivating Genius and Joy in Education through Culturally and Historically Responsive Pedagogies”* on Friday, May 6, 2022.

Ms. Logan (ENL teacher), Ms. Caggiano (third grade teacher) and Ms. Francavilla (fourth grade teacher) are requesting approval to attend *Supporting Struggling Learners Training* on Tuesday, May 17, 2022.

3) Activities (Proposal Attached).

Dr. Litescu is requesting approval to invite the children's books author, Lisa Weldon as a guest speaker on Friday, April 8, 2022.

School Dances for Middle/High School students (Grades 7-8, 6-7:15 pm, Grades 9-10, 7:30-9:00 pm) on Friday, April 8, 2022.

I. Educational Trips and School Wide Instructional Activities:

- 1) March Morning Assemblies continue to focus on Women History Month.
- 2) Middle and High School Student Council Meetings continue to take place on a weekly basis.
- 3) Earth Day Activities will take place the week of April 11, 2022
- 4) High School Spring Sports currently being offered are Boys Tennis and Girls Badminton.

III. Questions and Comments from the Board of Trustees related Principal and Director's reports:

**Questions and
Comments from the
Board of Trustees**

President Bernardino expressed his gratitude and congratulated all who worked to help raise funds for the American Heart Association. He indicated that \$34,000. has been raised by Evergreen since 2015.

IV. Questions and Comments from the Public related to Principal and Directors reports:

**Questions and
Comments from the
Public**

A parent asked about the scheduling of siblings who attend school in different buildings. She wanted to know how that will be scheduled so they will arrive on time. Dr. Brewster responded that starting times will be staggered in order to make sure everyone gets in on time.

There was a question about excused and unexcused absences for a sick child and doctor's notices. Ms. Leeper responded that as long as there is no abuse of unexcused absences, it should not be a problem. President Bernardino explained the process and Dr. Brewster encouraged parents to reach out to the School Nurse and Principal Leeper. There are exceptions on certain situations.

There was also a question about the building on Front St. in Hempstead, whether it is occupied by Evergreen or by the School District.

V. Financial Report provided by Ms. Knox Director of Finance and Operations:

Report by Director of Finance and Operations Ms. Knox.

Ms. Knox reported that there are 844 students enrolled at Evergreen. These students come from 24 different school districts. Hempstead district being the main original one. District billing #5 of 6 was sent out on March 8, with their registrations and we have already begun to receive payments for that billing. A total of 6 school districts out of 24 are up to date with tuition payment for billings one through five out of six for the school year. The next invoices for district billing will be send out towards the end of April. Payments for meal claims were received for claims submitted from September to February. We will be submitting the claims for this month in the beginning of April. Our lottery event will take place on April 6, 2022 at 7:00pm. Information will be send out. This information is also available in our web site. We have applied for grant to support school needs. As of right now we have 599 students on the waiting list. We are continuing to accept applications for new students K to 11 until April 1, 2022.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

Questions and Comments from the Board

President Bernardino introduced Mr. Nicholas Agosti new Director of Curriculum and Instruction. Mr. Agosti introduced himself in English and Spanish and stated that he is very happy to be here. President Bernardino welcomed him to Evergreen.

VII. Questions and Comments from the Public related to the Financial Report:

Questions and Comments from the public

There were none.

VIII. Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of February 16, 2022.

Motion: Trustee Jose Canosa
Second: Trustee Sarah Brewster
Vote: 6:0

IX. Reading of the Resolutions:

Reading of Resolutions

The resolutions were read in English and Spanish.

Questions and comments from the public

X. Questions and comments from the public related to resolutions:

There were none.

XI. Voting of the Resolutions:

Voting of the resolutions

**Evergreen Charter School
Agenda Items for Resolutions:
For March 30, 2022**

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Nicholas Agosti	Director of Curriculum and Instruction	03/14/2022
Jabiel Velazquez Segarra	Facilities Maintenance Manager	TBD
Angelica Marie Rodriguez	Lunch Aide	03/21/2022
Ricky Ferman	Custodian	03/22/2022
Robyn Webster	Permanent Substitute Teacher	03/28/2022
Kristian Rosado	P/T Custodian	TBD
Katherine Marte	P/T Custodian	TBD
Ana L Guaraca Buestan	Lunch Aide	TBD
Rose M Zaccaria	Lunch Aide	TBD
Raymorn Davis	Custodian	TBD
Genesis Pena-Colon	F/T-Temporary Admission Clerk	03/28/2022

**Motion: Trustee Sarah Brewster
Second: Trustee Gladys Rodriguez
Vote: 5:0**

- 2) **Resolved**, the Board of Trustees approves a contract with BALA for LEED Commissioning Services.

Bala was identified as the most qualified firm after bid leveling and review of proposals.

See attached.

This resolution ratifies a vote by Board of Trustees earlier this month.

Motion: Trustee Luis Ras
Second: Trustee Gladys Rodriguez
Vote: 6:0

- 3) **Resolved**, the Board of Trustees approves the following field trips:

Mr. Cieri is requesting approval for a group of 8th grade students to attend the 2nd Annual West Hempstead Trade Show on Tuesday, April 12, 2022.

Ms. Foerster is requesting approval for her Art Club students to attend the Metropolitan Museum of Art on Tuesday, May 10, 2022.

Dr. Gonzalez is requesting approval for 10th grade students to attend a LIU Post visit on Thursday, April 28, 2022.

Dr. Gonzalez is requesting approval for 10th grade students to visit the Old Bethpage Village Restoration on May 13, 2022.

Ms. Burgos is requesting approval to organize a free Mobile Dairy Classroom Virtual Field Trip hosted by the Dairy Council of California to bring agriculture literacy to ECS. Date to be determined.

Motion: Trustee Sarah Brewster
Second: Trustee Jose Canosa
Vote: 6:0

4) **Resolved**, the Board of Trustee approved the following Professional Development for staff.
(Conference Request Forms Attached)

Ms. Soares (kindergarten teacher), Ms. Venegas (kindergarten teacher) and Ms. Kosta (first grade teacher) are requesting approval to attend the Bureau of Education and Research workshop, *Strengthen Students' Mindfulness: Increase Your Students' Self Control While Reducing Anxiety and Challenging Behaviors* on Wednesday, May 18, 2022.

Ms. Logan (ENL teacher), Ms. Frank (second grade teacher), Ms. Caggiano (third grade teacher) and Ms. Francavilla (fourth grade teacher) are requesting approval to attend *Designing Effective Instruction and Learning for English Learners Training* on Friday, April 1, 2022.

Ms. Frank (second grade teacher), Ms. Caggiano and Ms. Francavilla are requesting approval to attend *Cognitive Engagement: Raising our Students Thinking Training* on Tuesday, April 5, 2022.

Ms. Logan (ENL teacher) is requesting approval to attend NYSESLAT Speaking, Administration and Scoring Training on Thursday, April 7, 2022.

Ms. Melendez (Social Worker) is requesting approval to attend an interactive webinar, *Trauma-Informed Cognitive Behavioral Therapy for Children and Adolescents* on Friday, April 29, 2022.

Ms. Camilli and Shanice Manning (Kindergarten and First Grade DEI Committee Members) are requesting approval to attend the Lesley University – Center for Reading Recovery and Literacy Collaborative Workshop, “*Kids, Books and Anti-Racism Series: Gholdy Muhammad – Cultivating Genius and Joy in Education through Culturally and Historically Responsive Pedagogies*” on Friday, May 6, 2022.

Ms. Logan (ENL teacher), Ms. Caggiano (third grade teacher) and Ms. Francavilla (fourth grade teacher) are requesting approval to attend *Supporting Struggling Learners Training* on Tuesday, May 17, 2022.

Motion: Trustee Gladys Rodriguez

Second: Trustee Sarah Brewster

Vote: 6:0

5) **Resolved**, the Board of Trustees approves the following Activities (Proposals Attached).

Dr. Litescu is requesting approval to invite the children's books author, Lisa Weldon as a guest speaker on Friday, April 8, 2022.

School Dances for Middle/High School students (Grades 7-8, 6-7:15 pm, Grades 9-10, 7:30-9:00 pm) on Friday, April 8, 2022.

Motion: Trustee Jose Canosa
Second: Trustee Gladys Rodriguez
Vote: 6:0

6) **Resolved** the Board of Trustees approves the following school activities:

- 1) March Morning Assemblies continue to focus on Women History Month.
- 2) Middle and High School Student Council Meetings continue to take place on a weekly basis.
- 3) Earth Day Activities will take place the week of April 11, 2022
- 4) High School Spring Sports currently being offered are Boys Tennis and Girls Badminton.

Motion: Trustee Sarah Brewster
Second: Trustee Jose Canosa
Vote: 6:0

7) **Resolved**, the Board of Trustees approves the purchase of kitchen equipment to support our school food program.

See attached proposals.

Motion: Trustee Gladys Rodriguez
Second: Trustee Sarah Brewster
Vote: 6:0

XII.Old/ New Business: Old/New Business

Old/New Business

Dr. Brewster encourages parents to apply for school transportation as soon as possible president Bernadino reminded people that if your child is not registered with the district, he/she will not be able to attend Evergreen.

XIII. Announcements:

Announcements

- We are moving forward with the HS building, 50% of planning has been completed
- .Applications for new students K-11 will be accepted until April 1, 2022.
- We have 599 new applications for next year.
- The Lottery for new students will take place on April 6 at 7:00pm. Information will be sent out.

Adjournment

XIV. Adjournment

Motion: Trustee Jose Canosa
Second: Trustee Sarah Brewster
Vote: 6:0

Meeting adjourned at: 9:00pm
Minutes submitted by:
Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
April 27, 2022
8:00 pm**

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Excused
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Excused

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, K-1 Director
Dr. Elena Litescu, 2-4 Director
Dr. Lara Gonzalez, High School Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction
Ms. Lisett Knox, Director of Finance and Operations
Mr. Nicolas Agosti, Director of Curriculum and Instruction**

Note: As always, the Board Meeting was conducted in English and Spanish.

I.Call to Order by President Bernardino.

President Bernardino called the meeting to order at 8:00 pm.
He introduced Acting Principal Karen Leeper for her report:

Welcome and Call to order by President Gil Bernardino.

II. Monthly Principal Report

Report presented by
Acting Principal
Karen Leeper

A. Enrollment:

Grade Level	Number of Students
Kindergarten	124
First Grade	125
Second Grade	125
Third Grade	75
Fourth Grade	75
Fifth Grade	75
Sixth Grade	50
Seventh Grade	50
Eighth Grade	50
Ninth Grade	50
Tenth Grade	48
Total:	847

B. Curriculum & Instruction:

- 1) Technology Committee Meetings were held.
- 2) Administration Meetings were held on a weekly basis.
- 3) High School Cabinet meetings were held on a weekly basis.
- 4) Department meetings, Grade Level meetings and Child Study meetings were held.
- 5) Formal observations were conducted by administration for teaching staff.

- 6) The School is in the process of researching academic programs and resources for the 2022-2023
- 7) High School course offerings are in the process of being finalized for the 2022-2023 school year.
- 8) 9th and 10th graders were given access and trained on SchoolTool
- 9) The Middle/High School ECS Inquiry Team met to discuss best teaching practices to increase student engagement on Wednesday, April 13, 2022.
- 10) Middle and High School students with a grade point average of 70% or higher were invited to participate in the last 2 sessions of STEP (Science and Technology Entry Program) offered by SUNY Old Westbury.

C. Professional Development:

- 1) Literacy and Math Professional Development with the support of consultants is scheduled throughout the month of April for teaching staff.
- 2) The school's World Language Coordinator provides continuous guidance and support to all teachers within the World Language Department.
- 3) Administration attended monthly meetings held by the Charter School Association.
- 4) High School staff continue to attend monthly College Board and NYS Seal of Biliteracy Meetings.

D. Parent Involvement/Activities:

- 1) COVID Home Testing Kits were sent home with all students prior to the April Break.
- 2) K-1 Spanish Awards Ceremony is scheduled for Thursday, April 28, 2022.
- 3) Virtual Parent Teacher Conferences are scheduled for:
Grades K-1-Wednesday, May 11, 2022
Grades 2-4-Tuesday, May 10, 2022
Grades 5-10-Thursday May 5, 2022 and Thursday, May 12, 2022
- 4) The National Junior Honor Society Induction Ceremony is scheduled for Wednesday, May 18, 2022.
- 5) Parents were invited to complete an online Survey organized by the New York State Education Department Charter School Office (updated due date: May 20, 2022).
- 6) Parents will be invited to complete an annual satisfaction survey (paper copy and online versions available) organized by Evergreen Charter School (due date: May 30, 2022).
- 7) 8th Grade Graduation is scheduled for Saturday, June 25, 2022.
- 8) This month's *Virtual Story Time with Ms. Camilli* will take place Friday, April 29, 2022.
- 9) The K-1 Parent University May Workshop schedule will be distributed.

E. Personnel:

*SEE ATTACHED DOCUMENT

F. Student Assessment:

- 1) The PSAT 10 was administered to all tenth-grade students on Wednesday, April 13, 2022.
- 2) The NYS Math Exams are scheduled for:

Grades 3-4- Tuesday, April 26, 2022 and Wednesday, April 27, 2022

Grades 5-8- Wednesday, April 27, 2022 and Thursday, April 28, 2022

- 3) The New York State English as a Second Language Achievement Test (NYSESLAT) began the week of April 11, 2022
- 4) iReady ELA and Math assessments will begin the week of May 23, 2022.

G. Successes:

- 1) 10th Grader Keira Lassegue will be presented with the Youth Leadership Recognition Award by Senator Thomas!
- 2) Lisa Weldon-Author Visit to the Grade 2-4 building!
- 3) In Person Assemblies!

H. Proposals:

*SEE ATTACHED DOCUMENT

1) Field Trips (Field Trip Requests Attached)

Ms. Leeper is requesting approval for 8th Grade Field Trips to SUNY Old Westbury and Six Flags Great Adventure in June 2022.

2) Professional Development (Conference Request Forms Attached)

Ms. Smith (Math Specialist) is requesting approval to attend a virtual *NYS Next Generation Mathematics Learning Standards: Exploring the Changes in Grades 3-5* workshop on Thursday, May 12, 2022.

3) Activities (Proposal Attached).

Dr. Litescu is requesting approval to invite the children's books author, Sarah Zagaja as a guest speaker on Thursday, May 27, 2022.

Ms. Leeper is requesting approval for a 6th Grade School Dance on Friday, May 28, 2022.

Ms. Weigand is requesting approval to hold a penny collection. Proceeds will be used to care for an orphaned or injured black bear cub through the Appalachian Bear Rescue.

Staff Appreciation Week Activities.

4) Miscellaneous (Proposals Attached)

Middle/High School Student Lateness Policy.
Village of Hempstead Parks and Recreation Permit.

I. Educational Trips and School Wide Instructional Activities:

- 1) Grades 2-4 participated in the “Be Kind to Animals” essay contest hosted by Nassau County and the Humane Society of New York.
- 2) Middle and High School Student Council Meetings continue to take place on a weekly basis.
- 3) Middle and High School Student Council will be conducting workshops with the 5th and 6th grade students; topics include, making positive choices, respect, social media and bullying.
- 4) Middle and High School Dances are scheduled for Friday, May 13, 2022.
- 5) Middle and High School Student Council will be conducting workshops with the 5th and 6th grade students; topics include, making positive choices, respect, social media and bullying.

III. Questions and Comments from the Board of Trustees related Principal and Director’s reports:

There were none.

**Questions and
Comments from the
Board of Trustees**

IV. Questions and Comments from the Public related to Principal and Directors reports:

A question was asked about snow days. No snow days were used this year. Evergreen’s calendar will remain the same.

**Questions and
Comments from the
Public**

V. Financial Report provided by Ms. Knox Director of Finance and Operations:

Ms. Knox reported that there are 847 students enrolled at Evergreen. One more student started today and there are two other students are in the process of registration. We expect to have 850 students enrolled by next week. We now have business relationships with 25 school districts. 17 of those school districts are up to date with their tuition payments. Meal claims have been submitted for the meals served in the month of March and we are in the process of receiving those payments.

**Report by Director of
Finance and
Operations Ms. Knox.**

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

There were none.

Questions and
Comments from the
Board

VII. Questions and Comments from the Public related to the Financial Report:

There were none.

Questions and
Comments from the
public

VIII. Approval of Minutes

Resolved the Board of Trustees approved the minutes of March 30, 2022.

Motion: Trustee Jose Canosa
Second: Trustee Yvonne Mowatt
Vote: 6:0

Approval of minutes.

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish.
Resolutions were fully explained in English and Spanish.

Reading of
Resolutions

X. Questions and comments from the public related to resolutions:

There were none.

Questions and
comments from the
public

XI. Voting of the Resolutions:

Voting of the resolutions

**Evergreen Charter School
Agenda Items for Resolutions:
For April 27, 2022**

1) **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Andrea Danielle Lee	Temporary P/T- Floater Custodian	04/08/2022
Frances Echevarria	Dean	5/9/2022
Robin Webster	Elementary Teacher	TBD
Aline Texiera	ENL Teacher	TBD

Motion: Trustee Yvonne Mowatt
Second: Trustee Gladys Rodriguez
Vote: 6:0

2) **Resolved**, the Board of Trustees approves the field trip for 8th grade students to SUNY Old Westbury.

Motion: Trustee Sarah Brewster
Second: Trustee Yvonne Mowatt
Vote: 6:0

3) **Resolved**, the Board of Trustees approves the following professional development:

Ms. Smith, to attend a virtual NYS Next Generation Mathematics Learning Standards; Exploring the Changes in grades 3-5 workshop on Thursday May 12, 2022.

Motion: Trustee Luis Ras
Second: Trustee Jose Canosa
Vote: 6:0

- 4) **Resolved**, the Board of Trustees to approve the following activities:

Dr. Litescu to invite the children's book author Sarah Zagaja as a guest speaker on Thursday May 20th.

Ms. Leeper approval to hold a 6th grade dance on or about May 28, 2022

Staff appreciation week activities.

Motion: Trustee Gladys Rodriguez

Second: Trustee Sarah Brewster

Vote: 6:0

- 5) **Resolved**, the Board of Trustees approves a student lateness policy.

See attached.

Motion: Trustee Yvonne Mowatt

Second: Trustee Jose Canosa

Vote: 6:0

- 6) **Resolved**, the Board of Trustees approves Evergreen to apply for permission to use Hempstead parks through the Village of Hempstead parks and recreate permitting process.

Motion: Trustee Gladys Rodriguez

Second: Trustee Luis Ras

Vote: 6:0

- 7) **Resolved**, the Board of Trustees approves the Executive Committee to negotiate and execute a lease with the Korean Church located at 94 Fulton Avenue for the 2022-2024 school years subject to NYSED Charter School Office final approval. The lease will include an option to renew.

Motion: Trustee Yvonne Mowatt

Second: Trustee Sarah Brewster

Vote: 6:0

- 8) **Resolved**, the Board of Trustees authorizes the Executive Committee to negotiate and execute contracts related to the construction of its new school facility.

Motion: Trustee Luis Ras
Second: Trustee Yvonne Mowatt
Vote: 6:0

- 9) **Resolved**, the Board of Trustees approves a Food Service Worker Sick Policy.

Motion: Trustee Sarah Brewster
Second: Trustee Luis Ras
Vote: 6:0

See attached.

- 10) **Resolved**, the Board of Trustees approves the following:

RESOLUTION OF THE BOARD OF DIRECTORS OF EVERGREEN CHARTER SCHOOL ("SCHOOL"): (A) AUTHORIZING (1) THE SALE OF FEE TITLE TO, GROUND LEASING OF OR CONVEYANCE BY CONTRIBUTION (THE "CONVEYANCE") TO FRIENDS OF ECS, INC. ("FRIENDS") OF CERTAIN REAL PROPERTY (AS HEREINAFTER MORE PARTICULARLY DESCRIBED, THE "LAND"); (2) THE LEASING OF A NEW SCHOOL FACILITY TO BE CONSTRUCTED ON THE LAND FROM FRIENDS TO THE SCHOOL (THE "LEASE"); (B) AUTHORIZING THE CHAIR, VICE CHAIR, SECRETARY, TREASURER OR EXECUTIVE DIRECTOR OF THE SCHOOL (1) TO NEGOTIATE AND ACCEPT PROPOSALS FOR THE OFFERING AND SALE OF NOT TO EXCEED \$72,000,000 TAX-EXEMPT AND/OR TAXABLE REVENUE BONDS (THE "BONDS") TO BE ISSUED BY THE TOWN OF HEMPSTEAD LOCAL DEVELOPMENT CORPORATION ("ISSUER") THE PROCEEDS OF WHICH WOULD BE BORROWED BY FRIENDS FOR THE BENEFIT OF FRIENDS AND THE SCHOOL; (2) TO RETAIN CERTAIN PROFESSIONAL SERVICES IN CONNECTION WITH THE FOREGOING; AND (3) TO NEGOTIATE, EXECUTE AND DELIVER ON BEHALF OF THE SCHOOL CERTAIN AGREEMENTS, DOCUMENTS AND CERTIFICATES IN CONNECTION WITH THE FOREGOING, INCLUDING WITHOUT LIMITATION THE CONVEYANCE, THE LEASE AND THE OFFERING, SALE, ISSUANCE AND SECURING OF SAID BONDS; AND (C) AUTHORIZING THE SCHOOL TO TAKE ANY AND ALL ACTION NECESSARY IN CONNECTION WITH THE FOREGOING

WHEREAS, Evergreen Charter School (the “**School**”) has acquired and desires to transfer by sale, ground leasing or conveyance by contribution to Friends of ECS, Inc., a New York not-for-profit corporation (“**Friends**”), and Friends desires to acquire or accept a contribution of fee title to (or acquire a leasehold interest in, pursuant to a ground lease or similar instrument with a term not to exceed the term of the Bonds hereinafter described plus one (1) year (the “**Ground Lease**”), an approximately 1.25 acre parcel of land located at 495 Peninsula Boulevard, Hempstead, NY 11550, 27-33 Laurel Avenue, Hempstead, NY 11550 and 37 Laurel Avenue, Hempstead, NY 11550 (the “**Land**”) and to affect the design construction, development, equipping and furnishing of an approximately 85,000 square foot multi-level structure consisting of four stories plus a basement and utilized roof space that will house a gymnasium, classrooms for music and instruction, kitchen, storage and mechanicals as well as lockers, bathrooms and offices and a 15,000 square foot garage on the Land, all to be used as a school facility (the Land together with said improvements and equipment, collectively the “**Facility**”).

WHEREAS, Friends desires to borrow the proceeds of not to exceed \$72,000,000 tax-exempt and/or taxable revenue education bonds (the “**Bonds**”) expected to be issued for the benefit of Friends and the School by the Town of Hempstead Local Development Corporation (the “**Issuer**”) to (1) finance or refinance the costs of the acquisition, construction, equipping and furnishing of the Facility, (2) fund a debt service reserve fund and capitalized interest in connection with the Bonds, (3) fund a repair and replacement fund, (4) refinance a prior loan by Local Initiative Support Corporation to the School and (5) pay for certain costs related to the issuance of the Bonds.

WHEREAS, Friends desires to lease the Facility to the School and the School desires to lease the Facility from Friends.

WHEREAS, the School desires to contract for certain professionals services in connection with the (i) conveyance of the Land and the leasing of the Facility and (ii) the offering, sale, issuance and securing of the Bonds.

NOW, THEREFORE, BE IT RESOLVED, that the School is authorized to convey by sale or contribution fee title (or a leasehold interest in the Land pursuant to the Ground Lease) to the School and to execute and deliver a lease, license or similar agreement with respect to the Facility by and between Friends, as lessor and the School, as lessee (the “**Lease**”) pursuant to which the School will make rental payments to Friends in an amount sufficient to at least provide for the payment of principal, sinking fund installments, if any, interest, and purchase price, if applicable on the Bonds and the Authorized Officers (as such term is hereinafter defined) of the School, be, and each of them hereby is, authorized and empowered to approve or enter into and perform the conveyance or Ground Lease, if any, and the Lease;

AND BE IT FURTHER RESOLVED, that the Authorized Officers, be, and each of them hereby is, authorized and empowered to approve or enter into and perform (i) a Preliminary Official Statement and an Official Statement, in connection with the offering of the Bonds, (iv) a letter of representation and indemnification or similar agreement from the School to the Issuer and the Underwriter, in each case in such form as the Authorized Officer approving or executing the same may in his or her sole discretion approve, his or her execution thereof to be conclusive evidence of such approval;

AND BE IT FURTHER RESOLVED, that the Authorized Officers be, and each of them hereby is, authorized and empowered to execute and deliver a custody agreement, pursuant to which the School will cause payments of Education Aid due to the School to be delivered to a custodian who in turn will transfer certain funds therefrom on account of Lease rental payments directly to the trustee for the Bonds

("Custody Agreement") and a continuing disclosure agreement, environmental indemnity, tax regulatory agreement, letter of representation, and any related agreement, in each case in such form as the Authorized Officer executing the same may in his or her sole discretion approve, his or her execution thereof to be conclusive evidence of such approval;

AND BE IT FURTHER RESOLVED, that the Authorized Officers be, and each of them hereby is, authorized to negotiate and enter into assignment of professional services agreements to Friends;

AND BE IT FURTHER RESOLVED, that the Authorized Officers be, and each of them hereby is, authorized and empowered to do and perform such acts and things and to authorize, negotiate, execute, deliver and perform in the name of and on behalf of Friends such agreements, instruments of conveyance and other documents and certificates and to take all such other actions as may be necessary or advisable or convenient to carry out the transactions contemplated by the Ground Lease, the Lease, the Custody Agreement, the Preliminary Official statement, the Official statement or the foregoing resolutions;

AND BE IT FURTHER RESOLVED, that all acts and deeds heretofore done by any member of the Board of the School or by any officer or agent on behalf of the School to effect the financing and other transactions contemplated or to be contemplated by the Ground Lease, the Lease, the Custody Agreement, the Preliminary Official Statement and the Official Statement with respect to the Bonds or the foregoing resolutions, including the negotiation, execution, acknowledgment, delivery or filing with any governmental body or authority of any documents, instruments or agreements contemplated thereby, are hereby ratified, confirmed and approved in all respects.

This Resolution shall take effect immediately.

Dated: April 27, 2022

Motion: Trustee Yvonne Mowatt

Second: Trustee Jose Canosa

Vote: 6:0

XII.Old/ New Business: Old/New Business

Old/New Business

Ms. Weigand presented an Earth Day recycling school project created by the Kindergarten and First grade children. They were challenged to be creative by making use of plastic and other waste materials. President Bernardino congratulated everyone who participated in this beautiful project and praised all for keeping up with the mission and the vision of our school.

XIII. Announcements:

Announcements

The National Junior Honor Society Induction Ceremony is scheduled for Wednesday, May 18, 2022.

The 6th grade dance will be on or about May 28, 2022.

The first board meeting of Friends of ECS will take place today May 12, 2022.

Dr. Brewster wished everyone a happy and safe Mother's Day.

XIV.Adjournment

Motion: Trustee Yvonne Mowatt

Second: Trustee Gladys Rodriguez

Vote: 6:0

Meeting adjourned at: 8:46

Minutes submitted by: _____

Gladys Rodriguez

A handwritten signature in cursive script, reading "Gladys Rodriguez", is written over a horizontal line. The signature is positioned to the right of the printed text "Minutes submitted by: _____".

**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
May 31, 2022
8:00 pm**

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Present
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Excused
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Present

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, K-1 Director
Dr. Elena Litescu, 2-4 Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction**

Note: As always, the Board Meeting was conducted in English and Spanish.

I Call to Order by President Bernardino.

President Bernardino called the meeting to order at 8:00 pm.
He introduced Acting Principal Karen Leeper for her report:

II Monthly Principal Report

**Report presented by
Acting Principal
Karen Leeper**

A Enrollment:

Grade Level	Number of Students
Kindergarten	125
First Grade	124
Second Grade	125
Third Grade	75
Fourth Grade	74
Fifth Grade	74
Sixth Grade	50
Seventh Grade	49
Eighth Grade	50
Ninth Grade	51
Tenth Grade	49
Total:	846

B. Curriculum & Instruction:

- a Technology Committee Meetings were held.
- b Administration Meetings were held on a weekly basis.
- c High School Cabinet meetings were held on a weekly basis.
- d Department meetings, Grade Level meetings and Child Study meetings were held.
- e Unannounced formal, walkthrough and pop-in observations were conducted by administration for teaching staff.

- f Academic programs and resources for the 2022-2023 school year continue to be researched.
- g 7th and 8th graders were given access and trained on SchoolTool.
- h The Middle/High School ECS Inquiry Team continued to meet to discuss and examine how student leadership opportunities in the classroom drive student performance and Growth.
- i High school staff and students were surveyed about their interests in potential electives for next school year.
- j Master schedules are currently being built for next school year.
- k Teaching staff were surveyed regarding teaching placement preference and August professional development schedule.
- l Summer practice work is being created for the distribution at the end of the school Year.
- m The 2022 Summer Program is in the process of being planned.

C. Professional Development:

- a Literacy and Math Professional Development with the support of consultants is scheduled throughout the month of May for teaching staff.
- b The school's World Language Coordinator provides continuous guidance and support to all teachers within the World Language Department.
- c Administration attended monthly meetings held by the Charter School Association.
- d High School staff continue to attend monthly College Board and NYS Seal of Biliteracy Meetings.

D. Parent Involvement/Activities:

- a Attendance intervention meetings were held.
- b Virtual Parent Teacher Conferences took place throughout the month of May.
- c Parents were invited to complete an annual satisfaction survey (paper copy and online versions available) organized by Evergreen Charter School (due date: May 30, 2022).
- d Virtual Title Funding Meeting is scheduled for Monday, June 6, 2022.
- e Next month's *Virtual Story Time with Ms. Camilli* will take place Friday, June 17, 2022.
- f The K-1 Parent University June Workshop schedule has been distributed.
- g Picture retake day for K-1 students is scheduled for Wednesday, June 1, 2022.
- h Graduation Requirements Meeting and Molloy College Presentation is scheduled for Tuesday, June 7, 2022.

E. Student Assessment:

- a The 4th and 8th Grade NYS Science Performance Test took place the week of May 23, 2022.
- b The 4th and 8th Grade NYS Science Written Test will take place Monday, June 6, 2022.
- c The New York State English as a Second Language Achievement Test (NYSESLAT) was completed by Friday, May 20, 2022.
- d iReady ELA and Math Diagnostics are currently being administered to students at all grade levels.
- e Regent Examination Schedule:
 - Living Environment - June 15, 2022 at 1:15 PM
 - Algebra I - June 16, 2022 at 9:15 AM
 - Chemistry - June 16, 2022 at 1:15 PM
 - Global History - June 17, 2022 at 9:15 AM
 - Earth Science - June 17, 2022 at 1:15 PM
 - Geometry - June 21, 2022 at 9:15 AM
 - Algebra II - June 22, 2022 at 9:15AM
- f World Language Assessments Checkpoint A and Checkpoint B will take place Tuesday, June 21, 2022.

F. Successes:

- a Middle/High School Dances!
- b Grade 6-10 National and National Junior Honor Society Induction Ceremony!
- c Mr. Gutierrez will be presented with the Nassau Association of School Technologists Award Recipient Award (NASTAR) on Thursday, June 9, 2022. The purpose of the award is to honor individuals or teams for innovation, leadership and support of technology initiatives in their school.
- d Purple Awards Ceremonies!
- e Spanish Awards Ceremonies!
- f May Grade K-1 Parent University Workshops!
- g Story Time with Ms. Camilli!

G. Educational Trips and School Wide Instructional Activities:

- a A free Mobile Dairy Classroom Virtual Field Trip for K-1 Students hosted by the Dairy Council of California took place on Friday, May 13, 2022.
- b The Hempstead Librarian visited all K-1 classes on Tuesday, May 23, 2022, to read and explain summer activities at the Hempstead Public Library.
- c Morning assemblies across all buildings highlighted student achievements in iReady and reading.

**III Questions and Comments from the Board of Trustees related
Principal and Director's reports:**

**Questions and
Comments from the
Board**

President Bernardino congratulated Ms. Leeper, all the administrators and committee and all the teachers and parents who were involved in the organization of the National Honor Society. Approximately 100 of our students were inducted into the National Honor Society. Ms. Leeper explained the requirements needed to be selected to be part of the National Honor Society. President Bernardino also congratulated the students and stated that we are very proud of them. He urged them to continue the great work that they are doing.

**IV Questions and Comments from the Public related to
Principal and Directors reports:**

**Questions and
Comments from the
public**

There were none.

**V Financial Report provided by Director of Finance and Operations: Ms. Knox was not in
attendance. Dr. Brewster presented the Finance report.**

Dr. Brewster reported that billing # 6 out of 6 to all districts has been sent out, we are waiting to receive those funds. Billing for meals was submitted for the month of April. We will be sending out the May bill at the end of the month. We are also working on Title grants, and we are receiving some of the funds for that. We still have pending payments yet to be received. Dr. Brewster provided an update about our new school facility sites and stated that the business office has been working very hard to prepare the sites to be ready for the opening of the 2022-2023 school year.

Dr. Brewster also gave an update on the construction of the new building.

**VI Questions and Comments from the Board of Trustees related
to the Financial Report:**

**Questions and
Comments from the
Board**

There were none.

**VII Questions and Comments from the Public related to the Financial
Report:**

**Questions and
Comments from the
public**

There were none.

VIII Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of April 27, 2022.

Motion: Trustee Jose Canosa
Second: Trustee Ariel Sotelo
Vote: 7:0

Reading of the Resolutions: Voting of the resolutions

Reading of the Resolutions

The resolutions were read in English and Spanish.
Resolutions were fully explained in English and Spanish.

IX Questions and comments from the public related to resolutions:

Questions and comments from public related to resolutions

There were none.

X Voting of the Resolutions:

Voting of the resolutions

**Agenda Items for Resolutions:
For May 31, 2022**

1 **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Ashley Richards	K-1 Teaching Position	TBD

Motion: Trustee Sarah Brewster
Second: Trustee Luis Ras
Vote: 7:0

2 **Resolved**, the Board of Trustees approves the summer program from July 11 – August 4, 2022.

Motion: Trustee Gladys Rodriguez

Second: Trustee Ariel Sotelo

Vote: 7:0

3 **Resolved**, the Board of Trustees approves the following school trips.

5-10th grade field trips to the Bronx Zoo

2-4th grade field trips to the Bronx Zoo

Motion: Trustee Nancy Iglesias

Second: Trustee Luis Ras

Vote: 7:0

4 **Resolved**, the Board of Trustees approves the following professional development:

Ms. Camilli is requesting approval to attend the Putnam Northern Westchester BOCES Summer Workshop Series, *Writing Success for All Students: Supported Practice Students Need (K-2)* on July 25, 2022, and *Revitalizing Read Aloud in Every Classroom: Supporting Foundational Skills and Community Building* on July 29, 2022.

Ms. Camilli is requesting approval to attend the Bureau of Education and Research seminar, *Catching Up Students Who've Fallen Behind in Reading* on July 18, 2022.

Motion: Trustee Luis Ras

Second: Trustee Nancy Iglesias

Vote: 7:0

5 **Resolved**, the Board of Trustees to approve the following activities:

Carnival Day Activities

Motion: Trustee Ariel Sotelo

Second: Trustee Jose Canosa

Vote: 7:0

6 **Resolved**, the Board of Trustees approves the Evergreen Charter School Calendar for the 2022-2023 school year.

Motion: Trustee Sarah Brewster
Second: Trustee Nancy Iglesias
Vote: 7:0

XI Old/ New Business: Old/New Business

Old/New Business

There was none.

XII Announcements:

Announcements

There were none.

XIII Adjournment

Adjournment

Motion: Trustee Gladys Rodriguez
Second: Trustee Nancy Iglesias
Vote: 7:0

Meeting adjourned at: 8:35 pm
Minutes submitted by:
Gladys Rodriguez



**Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
June 29, 2022
8:00 pm**

**The meeting was held at 605 Peninsula Boulevard
It was also held virtually**

Members:

Mr. Gil Bernardino	Present
Dr. Sarah Brewster	Present
Mr. José Canosa, Esq.	Present
Ms. Nancy Iglesias	Present
Mr. Luis Ras, Esq.	Present
Ms. Yvonne Mowatt	Present
Ms. Gladys Rodríguez	Present
Mr. Ariel Sotelo	Present

Also present:

**Ms. Karen Leeper, Acting Principal, MS Director
Ms. Christine Weigand, K-1 Director
Dr. Elena Litescu, 2-4 Director
Ms. Ana Morrón, Director of Data and Attendance
Ms. Diana Soto, Director of Curriculum and Instruction
Mr. Nicolas Agosti, Director of Curriculum and Instruction**

Note: As always, the Board Meeting was conducted in English and Spanish.

I Call to Order by President Bernardino.

President Bernardino called the meeting to order at 8:00 pm.
He introduced Acting Principal Karen Leeper for her report:

II Monthly Principal Report

A. Enrollment:

Grade Level	Number of Students
Kindergarten	125
First Grade	125
Second Grade	125
Third Grade	75
Fourth Grade	75
Fifth Grade	75
Sixth Grade	50
Seventh Grade	50
Eighth Grade	50
Ninth Grade	51
Tenth Grade	49
Total:	850

Report presented by
Acting Principal
Karen Leeper

B. Curriculum & Instruction:

- a) Technology Committee Meetings were held.
- b) Administration Meetings were held on a weekly basis.
- c) High School Cabinet meetings were held on a weekly basis.
- d) Department meetings, Grade Level meetings and Child Study meetings were held.
- e) Unannounced formal observations and end of the year evaluations were conducted by administration for instructional staff.
- f) Master schedules continue to be built for next school year.
- g) 4th Quarter Report Cards will be mailed home.
- g) Vertical planning meetings took place throughout the month of June.

- h) The 2022 Summer Program will run from Monday, July 11, 2022-Thursday, August 4, 2022.

C. Professional Development:

- a) Literacy and Math Professional Development with the support of consultants is scheduled throughout the month of June for teaching staff.
- b) The school's World Language Coordinator provides continuous guidance and support to all teachers within the World Language Department.
- c) Administration attended monthly meetings held by the Charter School Association.
- d) High School staff continue to attend monthly College Board and NYS Seal of Biliteracy Meetings.

D. Parent Involvement/Activities:

- a) Attendance intervention meetings were held.
- b) Virtual Title Funding Meeting took place on Monday, June 6, 2022.
- c) Graduation Requirements Meeting and Molloy College Presentation took place on Tuesday, June 7, 2022.
- d) *Virtual Story Time with Ms. Camilli* took place on Friday, June 17, 2022.
- e) Kindergarten End of Year Celebrations took place on Tuesday, June 28, 2022.

F. Student Assessment:

- a) The 4th and 8th Grade NYS Science Written Test took place Monday, June 6, 2022.
- b) iReady ELA and Math Diagnostics at all grade levels were completed.
- c) World Language Assessments and High School Regent Exams were completed by Wednesday, June 22, 2022.
- d) The DIAL 4 Assessment (Developmental Indicators for the Assessment of Learning) for incoming Kindergarten students continues to be administered.

G. Successes:

- a) K-1 Parent University Workshops!
- b) Story Time with Ms. Camilli!
- c) K-1 Carnival Day!
- d) 2-4 Carnival Day!
- e) 2-4 Spanish Awards!
- f) 5-8 and 9-10 Orchestra Concerts!
- g) 8th Grade Graduation!

H. Proposals:

Staffing

Promote Ms. Esco Mezquita to School Secretary.

Change of roles for Ms. Jennifer Gulino from leave replacement to Second Grade Teacher.

Professional Development (Conference Request Forms Attached)

Dr. Litescu is requesting approval for Ms. Lanciotti, Special Education Teacher to attend the *Autism Spectrum Disorder: Addressing Needs, Supporting Outcomes, Developing Skills K-12* workshop on Thursday, July 7, 2022.

I. Educational Trips and School Wide Instructional Activities:

- a) K-1 students attended the NED Show (Never Give Up, Encourage Others and Do Your Best) on Friday, June 20, 2022. During the performance students learned how to overcome social, emotional and academic challenges. The proceeds of the yo-yo sales will pay it forward so another school can have the performance free of cost.
- b) A Royal Lunch took place on Monday, June 22, 2022, to honor K-1 students who made the greatest positive choices this school year.
- c) Volunteers from the Holocaust Memorial and Tolerance Center conducted Zoom presentations with all eighth grade students about their families experience in the Holocaust (culmination activity of interdisciplinary English/Social Studies unit of study) on Wednesday, June 22, 2022 .
- d) Grades 5-10 attended a field trip to the Bronx Zoo on Monday, June 27, 2022.
- e) Grades 2-4 attended a field trip to the Bronx Zoo on Tuesday, June 28, 2022.

III Questions and Comments from the Board of Trustees related to Principal and Director's reports:

There were none.

Questions and Comments from the Board
--

IV Questions and Comments from the Public related to Principal and Directors reports:

There were none.

**Questions and
Comments from the
Public**

V Financial Report provided by Director of Finance and Operations:

Ms. Knox reported that there are 850 students enrolled at ECS. All billing for tuition was submitted to the 25 school districts for the school year. All meal invoices were also submitted.

**Financial Report By
Director of Finance
and Operations**

VI Questions and Comments from the Board of Trustees related to the Financial Report:

Dr. Brewster indicated that staff and administrators are working very hard to get ready for our next school year. She gave an update on all activities taking place to have the school ready for September. Dr. Brewster congratulated Mrs. Knox for a great job done to coordinate and help put all this together.

**Questions and
Comments from the
Board**

President Bernardino also thanked Mrs. Knox on behalf of the Board. He extended his appreciation to all teachers and students and expressed how proud we are of them.

Dr. Brewster congratulated all students for their great efforts with their final exams and their regents. She also thanked Ms. Sullivan for all her efforts to help the students get through the exams.

VII Questions and Comments from the Public related to the Financial Report.

There were none.

**Questions and
Comments from the
public**

VIII Approval of Minutes

Approval of minutes.

Resolved the Board of Trustees approved the minutes of May 31, 2022.

Motion: Trustee Yvonne Mowatt

Second: Trustee Nancy Iglesias

Vote: 8:0

IX Reading of the Resolutions:

Reading of the Resolutions.

The resolutions were read in English and Spanish.
Resolutions were fully explained in English and Spanish.

X Questions and comments from the public related to resolutions:

Questions and Comments from the public related to resolutions.

There were none.

XI Voting of the Resolutions:

Voting of the resolutions

- 1) **Resolved**, the Board of Trustees approves the following new staff:
(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Effective
Diana Catalina Duarte	Lunch Aide	TBD
Maria Lucia Stumpf	Lunch Aide	TBD
Dhawrys Vargas	P/T Custodian	TBD
Mario K. Frederik Jr.	P/T Custodian	TBD
Anthony Lopez	P/T Custodian	TBD
Angelica M. Banegas Ordonez	P/T Custodian (temp)	TBD
Providencia Quiles	HS Director	TBD Pending NYSED approval
Dr. Frances Echevarria	MS Director	TBD Pending NYSED approval
Marcia Tineo Velasco	Director of Curriculum & Instruction MS	
Jennifer A. Gulino	Teacher	05/13/2022
Leidy Y. Zuluaga	Lunch Aide	05/18/2022
Yessenia Romero	Lunch Aide	TBD
Claudia Liliana Romero	Lunch Aide	TBD
Dennis Lopez	Full Time Custodian	TBD

Employee Position Changes

Name	Current Position	New Position	Effective
Ricky Ferman	FT Custodian	Head Custodian	6/01/2022
Esco Mezquita	Admin Assistant	School Secretary	07/01/2022
Jennifer Gulino	leave replacement	Second Grade Teacher	07/01/2022

Motion: Trustee Jose Canosa

Second: Trustee Yvonne Mowatt

Vote: 8:0

2) **Resolved**, the Board of Trustees approves the following professional development for staff:

Ms. Lanciotti, Special Education Teacher to attend Autism Spectrum Disorder: Addressing Needs, Supporting Outcomes, Developing Skills K-12 workshop on Thursday, July 7, 2022.

Motion: Trustee Ariel Sotelo

Second: Trustee Nancy Iglesias

Vote: 8:0

3) **Resolved**, the Board of Trustee approves the following subscription for second grade students: Time for Kids estimated at \$5.50 per student. This will provide an authentic news source to shape their identify as global citizens. See attached proposal.

Motion: Trustee Gladys Rodriguez

Second: Trustee Nancy Iglesias

Vote: 8:0

4) **Resolved**, the Board of Trustees approves the 2022-2023 school budget.

Motion: Trustee Gil Bernardino

Second: Trustee Yvonne Mowatt?

Vote: 8:0

5) **Resolved**, the Board of Trustees approved the following staff position change: Ms. Camilli to be appointed as Reading Coordinator for the elementary school, effective 7/1/2022.

Motion: Trustee Ariel Sotelo

Second: Trustee Gladys Rodriguez

Vote: 8:0

XII Old/ New Business: Old/New Business

Old/New Business

Dr. Brewster gave a special thanks to Ms. Leeper, on behalf of the board, for all her years of service and great efforts at Evergreen and she wished her good luck on all her endeavors. Dr. Frances Echevarria introduced herself as the new Middle School Director. She is looking forward to a great career at Evergreen Charter School.

Announcements:

Announcements

Mr. Bernardino was proud to announce that Evergreen Charter School was chosen as a winner of the 2022 Mass Timber competition building to net zero carbon award. This is a very high honor given for the design of the school. Special thanks to the ECS architects. Please see Long Island News for details.

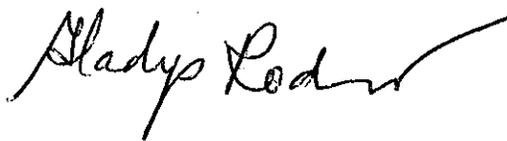
Dr. Brewster thanked all staff and administrators and wished them a happy and healthy summer.

Adjournment

XIII Adjournment

Motion: Trustee Yvonne Mowatt
Second: Trustee Gladys Rodriguez
Vote: 8:0

Meeting adjourned at: 8:55 pm
Minutes submitted by:
Gladys Rodriguez



**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Gil Bernardino

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board President

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

I am married to the Vice President of the Board of Trustee who is also the co-founder of the school.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

My employer leases property to Evergreen Charter School

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2021-2022 School Year	I work for the landlord of the school. My wife is also on the Board of Trustees.	Disclosed conflict of interest and recused myself from voting when applicable.	Círculo de la Hispanidad, employer and Sarah Brewster wife.

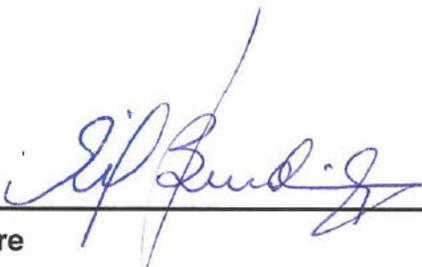
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Circulo de la Hispanidad	Circulo is the landlord of the school.	The rent is approximately \$1,200,000 a year.	I work for the landlord of the charter school, Círculo de la Hispanidad. My wife also worked for the same agency and is on the board.	Disclosed conflict of interest and recused self from voting when applicable.

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.





Signature **Date** May 31, 2022

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Sarah Brewster

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Vice President

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

I am married to the president of the board of Trustees, who is also the co-founder with me.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

My employer leases property to Evergreen Charter School

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2021-2022 School Year	I work for the landlord of the school. My husband is also on the Board of Trustees.	Disclosed conflict of interest and recused myself from voting when applicable.	Employer Círculo de la Hispanidad and Gil Bernardino, husband

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Círculo de la Hispanidad	Círculo is the landlord of the school.	The rent is approximately \$1,200,000 a year.	I work for the landlord of the charter school, Círculo de la Hispanidad. My husband also works for the same agency and is on the board.	Disclosed conflict of interest and recused self from voting when applicable.

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



A handwritten signature in black ink, appearing to be 'S. Brewster', is written above a horizontal line.

May 31, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jose Canosa

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

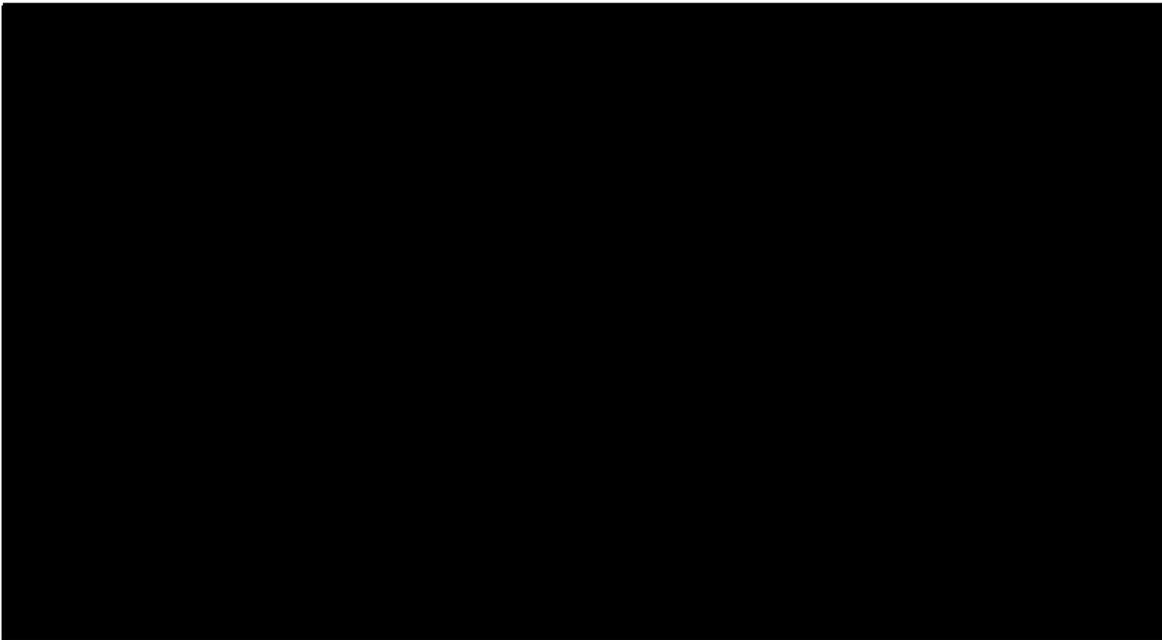
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

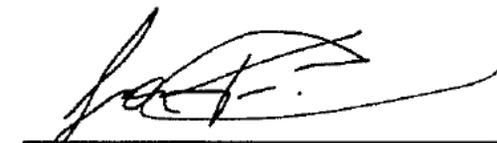
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:





Signature

May 31, 2022

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Nancy Igelsias

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Nancy Igelsias-Suter _____ May 31, 2022
Signature Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Yvonne Mowatt

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

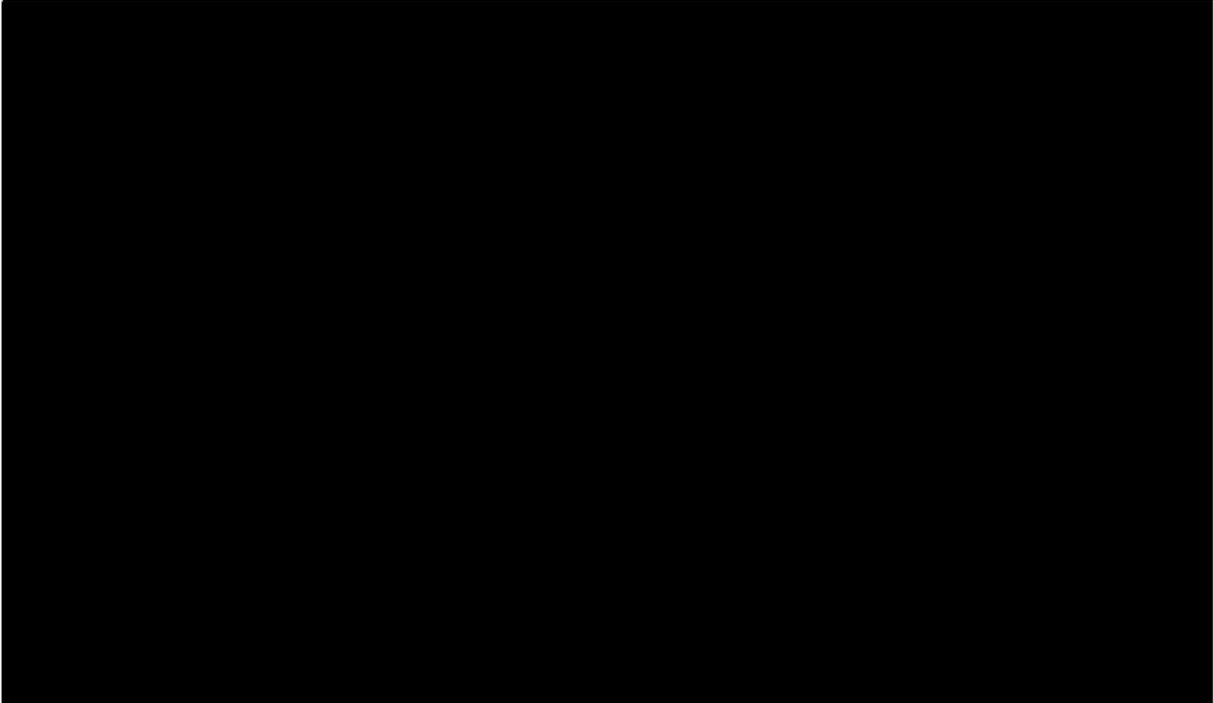
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

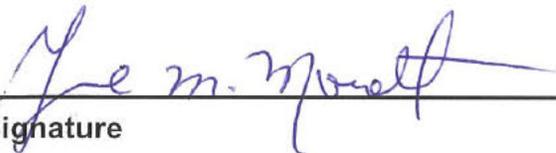
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.




Signature _____ Date May 31, 2022

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Luis Ras

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Parent of an Assistant Teacher at the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

Yes, I am the parent of an assistant teacher.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2021-2022 School Year	I am the father of an employee at the school.	Disclosed conflict of interest with respect to my relationship as father to a staff person and and recused myself from voting when applicable.	Cristina Ras (daughter)

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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A handwritten signature in blue ink, appearing to read 'Luis Ras', is written over a horizontal line.

Signature

May 31, 2022

Date

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Gladys Rodriguez

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Signature Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ariel Sotelo

Name of Charter School Education Corporation:

Evergreen Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

My employer leases property to Evergreen Charter School

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

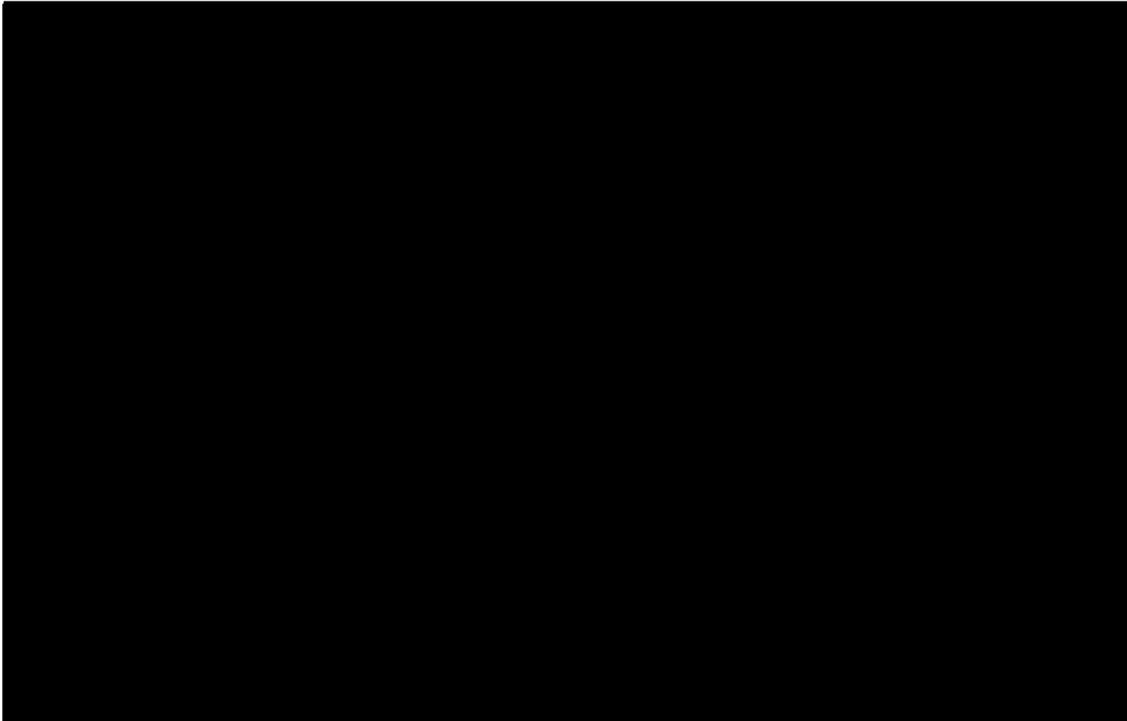
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2021-2022 School Year	I work for the landlord of the school.	Disclosed conflict of interest and recused myself from voting when applicable.	Employer, Circulo de la Hispanidad, Landlord of school.

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Circulo de la Hispanidad	Circulo is the landlord of the school.	The rent is approximately \$1,200,000 a year.	I work for the landlord of the charter school, Círculo de la Hispanidad.	Disclosed conflict of interest and recused self from voting when applicable.

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



A handwritten signature in blue ink, appearing to be 'Ariel Sotelo', written over a horizontal line.

May 31, 2022

Signature

Date

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EVERGREEN CHARTER SCHOOL

**Financial Statements
and
Supplementary Information
For the Years Ended
June 30, 2022
and
June 30, 2021**

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Independent Auditor's Report

To the Board of Trustees of
Evergreen Charter School

Opinion

We have audited the accompanying financial statements of Evergreen Charter School (the "School") which comprise the statement of financial position as of June 30, 2022 and June 30, 2021 and the related statements of activities, functional expenses and cash flows for the years then ended and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2022 and June 30, 2021 and the results of its activities and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Condon O'Meara McGrath & Donnelly LLP

October 26, 2022

EVERGREEN CHARTER SCHOOL

Statement of Financial Position

Assets

	June 30	
	<u>2022</u>	<u>2021</u>
Current assets		
Cash	\$ 2,285,500	\$ 2,255,718
Government contracts receivable	4,031,197	2,230,611
Other receivables	175,776	92,515
Prepaid expenses and security deposits	<u>599,759</u>	<u>336,474</u>
Total current assets	7,092,232	4,915,318
Restricted cash	100,000	100,000
Property and equipment, net	7,929,992	3,964,453
Real estate deposit	<u>-</u>	<u>110,000</u>
Total assets	<u>\$15,122,224</u>	<u>\$ 9,089,771</u>

Liabilities and Net Assets

Current liabilities		
Accounts payable and accrued expenses	\$ 1,852,605	\$ 1,483,612
PPP loan	<u>-</u>	<u>1,102,514</u>
Total current liabilities	1,852,605	2,586,126
Loan payable	<u>2,200,029</u>	<u>-</u>
Total liabilities	4,052,634	2,586,126
Net assets without donor restrictions	<u>11,069,590</u>	<u>6,503,645</u>
Total liabilities and net assets without donor restrictions	<u>\$15,122,224</u>	<u>\$ 9,089,771</u>

See notes to financial statements.

EVERGREEN CHARTER SCHOOL
Statement of Activities

	Year Ended	
	June 30	
	<u>2022</u>	<u>2021</u>
Support and revenue		
Public School Districts – student enrollment	\$17,493,893	\$13,916,199
Government contracts and grants	3,337,514	895,736
Other	<u>47,976</u>	<u>51,061</u>
Total support and revenue	<u>20,879,383</u>	<u>14,862,996</u>
Expenses		
Program services		
Regular education		
Elementary school	9,144,564	7,701,719
Middle school	3,655,283	3,107,612
High school	895,282	828,493
Special education	<u>377,733</u>	<u>386,820</u>
Total program services	14,072,862	12,024,644
Supporting activities		
Management and general	<u>2,240,576</u>	<u>1,487,756</u>
Total expenses	<u>16,313,438</u>	<u>13,512,400</u>
Increase in net assets without donor restrictions	4,565,945	1,350,596
Net assets without donor restrictions, beginning of year	<u>6,503,645</u>	<u>5,153,049</u>
Net assets without donor restrictions, end of year	<u>\$11,069,590</u>	<u>\$ 6,503,645</u>

See notes to financial statements.

EVERGREEN CHARTER SCHOOL

Statement of Functional Expenses
For the Years Ended June 30, 2022 and June 30, 2021

	2022										2021											
	Regular Education					Supporting Activities and Management					Regular Education					Supporting Activities and Management						
	Elementary School	Middle School	High School	Special Education	General	Elementary School	Middle School	High School	Special Education	General	Elementary School	Middle School	High School	Special Education	General	Elementary School	Middle School	High School	Special Education	General	Total	
Salaries and wages	\$ 4,889,020	\$ 2,180,252	\$ 340,721	\$ 207,398	\$ 1,310,596	\$ 4,043,794	\$ 1,947,358	\$ 353,818	\$ 236,529	\$ 934,751	\$ 4,043,794	\$ 1,947,358	\$ 353,818	\$ 236,529	\$ 934,751	\$ 4,043,794	\$ 1,947,358	\$ 353,818	\$ 236,529	\$ 934,751	\$ 7,516,250	
Payroll taxes and fringe benefits	965,789	430,692	67,307	40,970	258,898	901,183	433,980	78,850	52,712	208,315	901,183	433,980	78,850	52,712	208,315	901,183	433,980	78,850	52,712	208,315	1,675,040	
Professional fees	124,976	34,242	16,212	9,133	208,596	74,285	6,686	7,368	234,129	122,587	74,285	6,686	7,368	234,129	122,587	74,285	6,686	7,368	234,129	122,587	234,129	
Contracted services	8,957	5,552	2,360	1,340	39,498	11,050	2,995	1,715	54,512	30,907	11,050	2,995	1,715	30,907	30,907	11,050	2,995	1,715	30,907	30,907	54,512	
Equipment rental/lease	25,143	4,432	1,405	867	5,479	30,138	1,695	1,662	52,823	6,569	30,138	1,695	1,662	6,569	6,569	30,138	1,695	1,662	6,569	6,569	52,823	
Food	380,412	159,967	73,264	14,594	-	290,906	64,720	21,573	12,256	-	290,906	64,720	21,573	12,256	-	290,906	64,720	21,573	12,256	-	389,455	
Insurance	101,657	31,114	13,619	3,978	20,890	50,498	4,225	2,512	79,838	9,929	50,498	4,225	2,512	9,929	9,929	50,498	4,225	2,512	9,929	9,929	79,838	
Library	1,396	333	642	56	-	1,434	79	118	3,762	-	1,434	79	118	3,762	-	1,434	79	118	3,762	-	3,762	
Maintenance and repairs	200,819	31,738	13,880	6,898	43,587	74,194	9,339	4,750	150,929	18,770	74,194	9,339	4,750	18,770	18,770	74,194	9,339	4,750	18,770	18,770	150,929	
School expansion	-	-	-	-	-	-	8,979	-	13,914	-	-	8,979	-	-	-	-	8,979	-	-	-	13,914	
Mobile classroom	37,940	-	-	902	-	39,566	-	1,286	40,852	-	39,566	-	1,286	40,852	-	39,566	-	1,286	40,852	-	40,852	
Occupancy	1,403,616	331,194	132,875	44,683	11,144	1,399,840	250,799	236,915	1,925,076	14,905	1,399,840	250,799	236,915	1,925,076	14,905	1,399,840	250,799	236,915	1,925,076	14,905	1,925,076	
Other	175,907	42,179	28,477	7,865	13,892	126,215	13,609	5,719	181,440	9,078	126,215	13,609	5,719	181,440	9,078	126,215	13,609	5,719	181,440	9,078	181,440	
Supplies and materials	292,099	146,577	98,988	15,049	95,096	247,091	42,460	14,451	459,212	57,109	247,091	42,460	14,451	459,212	57,109	247,091	42,460	14,451	459,212	57,109	459,212	
Staff development	121,095	53,045	36,885	5,019	-	67,523	13,006	4,156	132,055	-	67,523	13,006	4,156	132,055	-	67,523	13,006	4,156	132,055	-	132,055	
Telephone	25,332	12,320	5,308	1,202	7,598	24,411	2,216	1,256	39,913	4,964	24,411	2,216	1,256	39,913	4,964	24,411	2,216	1,256	39,913	4,964	39,913	
Transportation (student)	3,152	35,189	28,255	1,584	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel	1,164	526	468	56	208	1,883	394	109	3,479	-	1,883	394	109	3,479	-	1,883	394	109	3,479	-	3,479	
Utilities	117,779	36,269	15,916	4,757	30,061	113,109	13,752	5,637	179,131	22,278	113,109	13,752	5,637	22,278	22,278	113,109	13,752	5,637	22,278	22,278	179,131	
Depreciation and amortization	268,331	119,662	18,700	11,382	71,932	204,599	17,902	11,967	380,289	47,293	204,599	17,902	11,967	47,293	47,293	204,599	17,902	11,967	47,293	47,293	380,289	
Interest	-	-	-	-	123,101	-	-	-	-	301	-	-	-	-	301	-	-	-	-	301	301	301
Total	\$ 9,144,564	\$ 3,655,283	\$ 895,282	\$ 377,733	\$ 2,240,576	\$ 7,701,719	\$ 3,107,612	\$ 828,493	\$ 386,820	\$ 1,487,756	\$ 7,701,719	\$ 3,107,612	\$ 828,493	\$ 386,820	\$ 1,487,756	\$ 7,701,719	\$ 3,107,612	\$ 828,493	\$ 386,820	\$ 1,487,756	\$ 13,512,400	

See notes to financial statements.

EVERGREEN CHARTER SCHOOL

Statement of Cash Flows

	For the Year Ended June 30	
	<u>2022</u>	<u>2021</u>
Cash flows from operating activities		
Increase in net assets without donor restrictions	\$ 4,565,945	\$ 1,350,596
Adjustments to reconcile increase in net assets without donor restrictions to net cash provided by operating activities		
Depreciation and amortization	490,007	380,289
Amortization of deferred loan costs	52,858	-
Forgiveness of PPP loan	(1,102,514)	-
(Increase) decrease in assets		
Government contracts receivable	(1,800,586)	(397,154)
Other receivables	(83,261)	39,721
Prepaid expenses and security deposits	(263,285)	(68,317)
Increase in liabilities		
Accounts payable and accrued expenses	<u>368,993</u>	<u>444,707</u>
Net cash provided by operating activities	<u>2,228,157</u>	<u>1,749,842</u>
Cash flows from investing activities		
Purchases of property and equipment	(4,455,546)	(1,058,762)
Real estate deposit	<u>110,000</u>	<u>(110,000)</u>
Net cash (used in) investing activities	<u>(4,345,546)</u>	<u>(1,168,762)</u>
Cash flows from financing activities		
Proceeds from PPP loan	-	1,102,514
Proceeds from loan payable	2,385,034	-
Loan costs	<u>(237,863)</u>	<u>-</u>
Net cash provided by financing activities	<u>2,147,171</u>	<u>1,102,514</u>
Net increase in cash	29,782	1,683,594
Cash, beginning of year	<u>2,355,718</u>	<u>672,124</u>
Cash, end of year	<u>\$ 2,385,500</u>	<u>\$ 2,355,718</u>
Consists of:		
Unrestricted	\$ 2,285,500	\$ 2,255,718
Restricted	<u>100,000</u>	<u>100,000</u>
Total	<u>\$ 2,385,500</u>	<u>\$ 2,355,718</u>

See notes to financial statements.

EVERGREEN CHARTER SCHOOL

Notes to Financial Statements June 30, 2022 and June 30, 2021

Note 1 – Nature of organization and summary of significant accounting policies

Nature of organization

The Evergreen Charter School (the “School”) is a New York State nonprofit corporation. The School’s primary goal is to nurture the intellectual, physical and social development of children, through a comprehensive program that promotes academic excellence and prepares its students for success in school and in life.

In July 2022, Friends of Evergreen CS LLC (the “LLC”) was incorporated. The School is the sole member of the LLC and for tax purposes, the LLC will be treated as a disregarded entity.

Basis of presentation

Net assets of the School are reported in each of the following two classes: (a) net assets without donor restrictions, and (b) net assets with donor restrictions.

Net assets of the restricted classes are created only by donor-imposed restrictions on their use. Donor-restricted contributions whose restrictions are met in the same accounting period are reported as contributions without donor restrictions.

As of June 30, 2022 and June 30, 2021, the School has no net assets with donor restrictions.

Cash equivalents

The School deems all highly liquid investments with original maturities of 90 days or less to be cash equivalents. As of June 30, 2022 and June 30, 2021, the School has no cash equivalents.

Allowance for doubtful accounts

As of June 30, 2022 and June 30, 2021, the School’s management has determined that there are no potentially uncollectible receivables and thus, an allowance for doubtful accounts is not necessary. Such estimate is based on management’s experience, the aging of the receivables, subsequent receipts and current economic conditions.

Property and equipment

Property and equipment are recorded at cost. The School capitalizes property and equipment expenditures over \$1,000. Leasehold improvements are being amortized using the straight-line method over a ten year period which is the lesser of the estimated useful life or lease term. Furniture and equipment is being depreciated using the straight-line method over estimated useful lives of five years.

EVERGREEN CHARTER SCHOOL**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021****Note 1 – Nature of organization and summary of significant accounting policies (continued)**Deferred loan costs

Deferred loan costs are being amortized over the term of the related loan.

Revenue recognition

The School is funded through various government grants and through tuition based upon a per pupil allocation from public school districts in which the students are registered.

Contributions are considered to be available for general use unless specifically restricted by the donor.

All other revenue sources, including government grants and tuition, are recorded as revenue when earned.

Reimbursements under government contracts are subject to audit by the various government agencies. The effects of any potential audit disallowances for these contracts have not been recognized in these financial statements. Management is of the opinion that any potential disallowances will not be material to the accompanying financial statements.

Contributed nonfinancial assets

A number of volunteers have donated their time to the School. While these contributed services are important in assisting the School in carrying out its operations, these volunteer services have not been recorded in the accompanying statement of activities because they do not meet the revenue recognition criteria for recording such services.

Functional expenses and allocations

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated between the program services and supporting activities benefited. Expenses attributable to more than one functional category are allocated based on time and effort.

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements. Actual results could differ from these estimates.

EVERGREEN CHARTER SCHOOL

Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021

Note 1 – Nature of organization and summary of significant accounting policies (continued)

Concentrations of credit risk

The School’s financial instruments that are potentially exposed to concentrations of credit risk consist primarily of cash and receivables. At times during the year, the School’s bank accounts were in excess of the FDIC insurance limit. The School places its cash with what it believes to be quality financial institutions. The School has not experienced any losses in such accounts to date. The School’s receivables consist of amounts due from public schools, government grants and other miscellaneous receivables. The School’s management monitors its cash and the collectability of its receivables. As a result, the School believes no significant concentrations of credit risk exist with respect to its cash and receivables.

Subsequent events

The School has evaluated events and transactions for potential recognition or disclosure through October 26, 2022, which is the date the financial statements were available to be issued.

Upcoming Accounting Pronouncement

The FASB issued Accounting Standards Update No. 2016-02, Leases (Topic 842) (the “ASU”). This ASU, effective for the School’s fiscal year ended June 30, 2023, requires a lessee to recognize a right-of-use asset and a lease liability, initially measured at the present value of the lease payments on the statement of financial position and disclosing key information about leasing arrangements. Management is in the process of determining the impact of this ASU on its financial statements.

Note 2 – Liquidity and availability of financial assets

The School’s working capital and cash flows vary due to timing of payments received from public school districts, government grants and other revenue items.

The following is a summary of the School’s financial assets as of June 30, 2022 and June 30, 2021 that are available to pay general expenditures within one year of the statement of financial position date:

	<u>2022</u>	<u>2021</u>
Cash – unrestricted	\$ 2,285,500	\$ 2,255,718
Government contracts receivable	4,031,197	2,230,611
Other receivables	<u>175,776</u>	<u>92,515</u>
Total	<u>\$ 6,492,743</u>	<u>\$ 4,578,844</u>

EVERGREEN CHARTER SCHOOL

**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021**

Note 2 – Liquidity and availability of financial assets (continued)

In addition to the above financial assets, as of June 30, 2022 and June 30, 2021, the School has restricted cash of \$100,000 (see note 3). To manage liquidity the School maintains a \$900,000 line of credit with a bank that may be drawn upon as needed during the year (see note 5).

Note 3 – Restricted cash

In accordance with New York State Board of Education Regulations, the School established an escrow account in order to be able to cover certain expenses in the case of insolvency of the School.

Note 4 – Property and equipment

A summary of the property and equipment as of June 30, 2022 and June 30, 2021 is as follows:

	<u>2022</u>	<u>2021</u>
Land	\$ 3,171,535	\$ 2,136,976
Buildings	1,161,218	-
Leasehold improvements	1,402,400	1,299,629
Furniture and equipment	2,212,742	1,776,625
Construction in progress	<u>2,156,299</u>	<u>435,418</u>
Sub-total	10,104,194	5,648,648
Less: accumulated depreciation and amortization	<u>2,174,202</u>	<u>1,684,195</u>
Total	<u>\$ 7,929,992</u>	<u>\$ 3,964,453</u>

During the 2021 fiscal year, the School wrote off \$102,680 of fully depreciated assets.

During May 2021, the School entered into an agreement of sale for the purchase of a new property for a total cost of \$2,200,000. As of June 30, 2021, the School had made a real estate deposit toward the purchase totaling \$110,000. The School closed on the sale in October 2021 at a total cost of \$2,186,927. The School intends to use the property for the expansion of the middle school and high school and its recreational and educational activities.

Note 5 – Commitments

Community Center lease

In April 2019, the School entered into a lease agreement with Círculo Real Property Holding Corporation (the “Corporation”), a related party, to rent space at its Community Center. The lease commenced on the date of the closing of the Agency’s Town of Hempstead Local Development Corporation Revenue Bonds Series 2019 (the “Bonds”), which was August 2019, and terminates and expires on the date that none of the Bonds remain outstanding and no Bonds or other debt issued to refund any of the Bonds remain outstanding (“Refunding Bonds”).

EVERGREEN CHARTER SCHOOL

**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021**

Note 5 – Commitments (continued)

Community Center lease (continued)

The lease requires payments in an amount equal to the principal and interest payments due on the Bonds and redemption premium, if any, due on the Bonds and any principal and interest payments and redemption premium, if any, due on any Refunding Bonds. The lease payments also will include any amounts required to restore any debt service reserve fund for the Bonds or any Refunding Bonds to its required funding level as noted in the Bond documents, any amounts required to restore the Repair Fund, any Bonds Trustee fees and expenses, any TOHLDC fees and expenses imposed under the Bond documents and all other sums, cost, expenses, charges or other payments that the School assumes, agrees or is obligated to pay pursuant to any provision of the lease or under the Bond documents. The lease requires the School to deposit \$25,000 with the Bond Trustee upon the commencement of the lease and annually for the next nine years for security for the full and faithful performance by the School of all repair, maintenance and replacement obligations. The School is also subject to certain financial covenants as defined in the lease. The lease agreement also contains certain restrictive borrowing covenants.

Church leases

In April 2022, the School entered into a lease for additional space with a church expiring June 30, 2024. The lease requires monthly payments of \$25,384 through June 2023 and increasing to \$26,146. The School has the option to extend the lease for two additional one year periods.

In December 2021, the School entered into two leases for two additional spaces with a church, both commencing on July 1, 2022 and expiring June 30, 2028. The lease requires monthly payments of \$8,059 and \$35,518 in 2023, with annual increases of 3% per year thereafter.

In May 2022, the School entered into a lease for additional space with a church commencing on September 1, 2023 and expiring August 31, 2024. The lease requires monthly payments of \$27,500 through August 2023 and increasing to \$30,000 per month thereafter. The School has the option to extend the lease for one or two years with rent increases of 3% per year.

As of June 30, 2022, the future minimum annual payments under the lease agreements are as follows:

<u>Fiscal Year</u>	<u>Community Center</u>	<u>Church Leases</u>	<u>Total</u>
2023	\$ 1,195,684	\$ 1,102,536	\$ 2,298,220
2024	1,202,935	1,207,367	2,410,302
2025	1,194,024	614,774	1,808,798
2026	1,199,190	571,417	1,770,607
2027	1,202,973	588,559	1,791,532
2028 and thereafter	<u>20,983,549</u>	<u>606,217</u>	<u>21,589,766</u>
Total	<u>\$ 26,978,355</u>	<u>\$ 4,690,870</u>	<u>\$ 31,669,225</u>

EVERGREEN CHARTER SCHOOL**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021****Note 5 – Commitments (continued)**Church leases (continued)

Rental expense for the 2022 and 2021 fiscal years was approximately \$1,899,000 and \$1,885,000, respectively.

Line of credit

The School has a \$900,000 revolving line of credit with a bank. The line bears interest at the Wall Street Journal's Prime Rate plus .5%. The line is secured by all assets of the School and expires February 2023. As of June 30, 2022 and June 30, 2021, there was no balance outstanding under the line.

Construction project

In August 2021, the School entered into a contract with an architect for the design of a new school building for approximately \$1,711,000. As of June 30, 2022, work completed under this agreement totaled approximately \$968,000.

Bond financing

The School is currently pursuing bond financing to construct a secondary school facility to house its upper grades. The School received approval from the Town of Hempstead's Local Development Corporation for the sale of up to \$75,000,000 in bond financing. The School plans to construct an 85,000 square foot building on vacant land owned by the School. The bond financing is expected to be completed by the end of the 2022 calendar year.

Note 6 – PPP loan

During July 2020, the School applied for and in August 2020 received \$1,102,514 under the Paycheck Protection Program ("PPP") which was a business loan program established under the Coronavirus Aid, Relief, and Economic Security Act. The School had elected to record the proceeds as a liability until the loan is, in part or wholly, forgiven and the School was legally released. Any amounts not forgiven were subject to interest at a fixed rate of 1% for a five year-term. During February 2022, the loan was forgiven in total.

EVERGREEN CHARTER SCHOOL

**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021**

Note 7 – Loan payable

During October 2021, the School entered into a loan agreement with a Corporation whereby the School can draw up to \$4,310,000 for the purchase and development of a piece of property, closing costs on the loan and the funding of an interest reserve up to \$375,000 to be held by the Corporation. The School has the ability to draw down on the loan through October 1, 2024. The loan requires interest at a fixed rate of 4.75% per annum and is due and payable on November 1, 2024 at which time the outstanding loan balance, together with accrued and unpaid interest, is due in full. There are no prepayment penalties on the loan. As of June 30, 2022, the School drew down \$2,385,034 on the loan. The loan is subject to a financial covenant and the School must maintain unrestricted cash on hand of at least 30 days of the School’s total annual expenses (excluding depreciation). The School has a restrictive loan covenant and cannot sell or lease any portion of the property, except in the ordinary course of business. The loan is secured by a mortgage on the School’s real and personal property.

As of June 30, 2022, the loan is due to be paid as follows:

<u>Year</u>	<u>Amount</u>
2025	\$ 2,385,034
Less: deferred loan costs	<u>(185,005)</u>
Total	<u>\$ 2,200,029</u>

Note 8 – Retirement plan

The School sponsors a non-contributory 403(b) plan that covers all eligible employees. An eligible employee can defer a portion of his/her compensation not to exceed limits set by the Internal Revenue Code for a 403(b) plan. For fiscal years ended 2022 and 2021, the School contributed \$205,188 and \$220,426 to the plan, respectively.

Note 9 – Related party transactions

The Chair, Vice Chair and a member of the Board of Trustees of the School are the Executive Director, Assistant Executive Director and an employee, respectively, of the Circulo de la Hispanidad, Inc. (the “Agency”), a not-for-profit organization who is the sole member of the Circulo Real Property Holding Corporation. During the 2022 and 2021 fiscal years, the School reimbursed the Agency approximately \$90 and \$3,000, respectively, for expenses paid by the Agency relating to the School’s utilities, repair and maintenance and other shared costs based upon the reimbursement methods detailed in the lease between the organizations. Effective August 2019, the School is responsible for substantially all building expenses. In addition, the School entered into a lease agreement with the Corporation to rent space (see note 5).

EVERGREEN CHARTER SCHOOL**Notes to Financial Statements (continued)
June 30, 2022 and June 30, 2021****Note 10 – Tax status**

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (the “Code”). In addition, the School has been determined by the Internal Revenue Service to be a publicly supported organization and not a private foundation within the meaning of Section 509(a)(1) of the Code.

EVERGREEN CHARTER SCHOOL

**Schedule of Expenditures
of Federal Awards
For the Year Ended June 30, 2022**

<u>Grantor</u>	<u>CFDA #</u>	<u>Contract #</u>	<u>Expenditure Period</u>	<u>Federal Grant</u>
United States Department of Agriculture passed through:				
New York State Education Department – Child Nutrition Management System	10.555	N/A	09/01/21 – 06/30/22	\$ 558,259
New York State Education Department – Child Nutrition Management System	10.553	N/A	09/01/21 – 06/30/22	<u>186,936</u>
Sub-total				<u>745,195</u>
United States Department of Education passed through:				
The University of the State of New York – State Education Department – CRRSA-ESSER 2	84.425D	5891214500	03/13/20 - 09/30/23	96,633
The University of the State of New York – State Education Department – CRRSA-ESSER 3	84.425U	5880214500	03/13/20 – 09/30/24	471,855
The University of the State of New York – State Education Department – Title IA	84.010	0021224500	09/01/21 – 08/31/22	174,002
The University of the State of New York – State Education Department – Title IIA	84.367	0147224500	09/01/21 – 08/31/22	29,150
The University of the State of New York – State Education Department – Title IIIA	84.365A	0293224500	09/01/21 – 08/31/22	<u>30,248</u>
Sub-total				<u>801,888</u>
United States Department of Health and Human Services passed through:				
The University of the State of New York – State Education Department – Title IV	93.472	0204224500	09/01/21 – 08/31/22	<u>11,337</u>
Total expenditures of federal awards				<u>\$ 1,558,420</u>

EVERGREEN CHARTER SCHOOL**Notes to Schedule of Expenditures of Federal Awards
June 30, 2022****Basis of presentation**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Evergreen Charter School (the "School") under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the School.

Summary of significant accounting policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Indirect cost rate

The School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Independent Auditor's Report on Internal Control
Over Financial Reporting
and on Compliance and Other Matters Based
on an Audit of Financial Statements
Performed in Accordance
With *Government Auditing Standards***

To the Board of Trustees of
Evergreen Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Evergreen Charter School (the "School"), which comprise the statement of financial position as of June 30, 2022 and June 30, 2021 and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Condon O'Meara McGrath & Donnell LLP

**Independent Auditor's Report on Compliance
for Each Major Program and on Internal Control Over Compliance
Required by the Uniform Guidance**

To the Board of Trustees of
Evergreen Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Evergreen Charter School (the "School")'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Condon O'Meara McGrath & Donnell LLP

EVERGREEN CHARTER SCHOOL

**Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2022**

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	_____ yes <u> √ </u> no
Significant deficiency(ies) identified not considered to be material weaknesses?	_____ yes <u> √ </u> none reported
Noncompliance material to financial statements noted?	_____ yes <u> √ </u> no

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	_____ yes <u> √ </u> no
Significant deficiency(cies) identified not considered to be material weaknesses?	_____ yes <u> √ </u> none reported
Type of auditor’s report issued on compliance for major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?	_____ yes <u> √ </u> no

Identification of major program:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
10.553	Child Nutrition Management System
10.555	Child Nutrition Management System

Dollar threshold used to distinguish between Type A and Type B programs	<u>\$750,000</u>
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Auditee qualified as low-risk auditee?	_____ yes <u> √ </u> no
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EVERGREEN CHARTER SCHOOL
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2022

Section II – Financial Statement Findings

There were no financial statement findings for the year ended June 30, 2022.

Section III – Federal Award Findings and Questioned Costs

There were no federal award findings or questioned costs for the year ended June 30, 2022.



The Incorporated Village of Hempstead

"New York State's Largest Incorporated Village"

Honorable Don L. Ryan, Mayor

CHARLES E. RENFROE
Deputy Mayor

PERRY PETTUS
Trustee

LaMONT JOHNSON
Trustee

JEFFERY J. DANIELS
Trustee

PATRICIA PEREZ
Village Clerk

DEBRA URBANO-DISALVO, Esq.
Village Attorney

RAYMOND J. CALAME
Treasurer

June 11, 2018

RE: 114 Greenwich Street
SCHOOL aka 120 Greenwich Street
Hempstead, NY 11550
Sec. 34 Block 357 Lot 71

Dear Sir/Madam:

Please be advised that the 131' 0"x 57'8" building (school) at the above premises was built under Building Permit # 710, issued May 27, 1926 and according to our records a Certificate of Occupancy was not mandatory at that time.

Very truly yours,

Joseph Simone
Superintendent Bldg. Dept.

JS:aps

Certificate of Occupancy

FEE \$500.00

VILLAGE OF HEMPSTEAD
BUILDING DEPARTMENT

99 NICHOLS COURT
HEMPSTEAD, N.Y.

No. 7225

Rec. No. 93451

Date JAN. 5, 2010

This certifies that the building located on Section 34 Block No. 380
Lots 256, 454, 455, 464, 467, 470 Street Address 605 Peninsula Blvd.

Location W/E of Syracuse Ave. + Peninsula Blvd.

conforms substantially to the approved plans on file in this office. Permit No. 23868 Date JAN. 25, 2007

and to all requirements of the Building Zone Ordinance and Building Code of the Village of Hempstead, N.Y.

Zone BUS. C Occupancy Two story community center

This certificate issued to Circulo De La Hispanidad Owner of aforesaid Building

Address 26 West Park Ave. Long Beach, NY

Z.B. Code # 1477

By Order Board of Trustees
Village of Hempstead, N.Y.

[Signature]
Superintendent of Building Department

Date Dec 22 2009

INC. VILLAGE OF HEMPSTEAD
99 NICHOLS CT., HEMPSTEAD, N. Y. 11551

No. 93451

GENERAL RECEIPT

Received From Circulo De La Hispanidad \$ 500.00
(Name)

26 West Park Ave Long Beach NY 11561
(Street) (Village)

Five Hundred Dollars

For Certificate of Occupancy

605 Peninsula Blvd

THIS IS NOT A PERMIT OR LICENSE

Fund	Code	Amount
A156001		500.00

ck
27268

Please make check payable to:
Inc. Village of Hempstead

Rec'd By [Signature]

TRIPLICATE

Fee \$5.00

#450 front
#278 Richardson B.

Certificate of Occupancy

No 5968

VILLAGE OF HEMPSTEAD

99 NICHOLS COURT
HEMPSTEAD, N. Y.

Date Nov. 15, 1963

5-6-7-15-16-17

This certifies that the building located on Lots 21 & 114 Block No. 393

Map of Sec 34 Location N/W/c Prospect Pl & Villa Court

conforms substantially to the approved plans on file in this office. Permit No. 12748 Date Oct 10, 1962

and to all requirements of the Building Zone Ordinance and Building Code of the Village of Hempstead, N. Y.

ZONE

Res B

OCCUPANCY

Class II School / Convent, Class III garage

This certificate issued to St. Ladislaus Church

owner

of the aforesaid building.

Address 253 Front Street,

Hempstead, N.Y.

Owner - Bulder - Architect

By Order Board of Trustees
Village of Hempstead, N. Y.

Edmund J. ...

Building Inspector

Fee \$2.00

Occupancy Certificate

No. 4232

194 Fulton Ave

Bureau of Buildings
Village of Hempstead, N. Y.

DATE May 22 1948

Block No. _____

This certifies that the building located on Lots _____

Map of Alphabetical Location 5/5 Fulton Ave 322' W/1' West of

conforms substantially to the approved plans on file in this office. Permit No. 6308 Date June 15 1948
and to all requirements of the Building Zone Ordinance and Building Code of the Village of Hempstead, N. Y.

ZONE

Residential
Hempstead

OCCUPANCY

Presbyterian Boarding House
School Community House

This certificate issued to Presbyterian Boarding House of the aforesaid building.

Address 16 Centre St Hempstead NY

OWNER - BUILDER - ARCHITECT

By Order Board of Trustees
Village of Hempstead, N. Y.

BUILDING INSPECTOR

EVERGREEN CHARTER SCHOOL 2022-2023 SCHOOL YEAR

JULY - 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

AUGUST - 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER - 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						19

OCTOBER - 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					19

NOVEMBER - 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						19

DECEMBER - 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						17

JANUARY - 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						20

FEBRUARY - 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
						15

MARCH - 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						23

APRIL - 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						13

MAY - 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						22

JUNE - 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						21

SCHOOL CLOSED	
Sept 5	Labor Day
Oct 5	Yom Kippur
Oct 10	Columbus Day
Nov 11	Veteran's Day
Nov 24-25	Thanksgiving Recess
Dec 26 - Jan 2	Holiday Recess
Jan 16	M.L.K. Jr. Day
Feb 20-24	Winter Recess
Apr 7-14	Spring Recess
Apr 21	Eid al-Fitr
May 29	Memorial Day
June 19	Juneteenth

Academic Year

First Day for Students: Sept 6
Last Day: June 30

Total Days of Instruction: 189
 Total New Staff Days: 199
 Total Returning Staff Days: 195

If there are more than 2 snow days, Evergreen will operate remotely. No additional days will be added to the calendar.

Evergreen Charter School Pledge:

I pledge to protect the Earth, respect the web of life upon it, and to honor the dignity of every member of our global family. One planet, one people, one world, in harmony, with peace, freedom and justice for all.

Juramento de la Escuela Evergreen:

Juro proteger la Tierra, respetar la diversidad de vida sobre ella, y honrar la dignidad de todos los miembros de nuestro entorno. Un planeta, un pueblo, un mundo, en armonía, con paz, libertad y justicia para todos.

Evergreen Charter School Promise:

I promise to respect myself, respect others and respect our Earth's resources.

Promesa de la Escuela Evergreen:

Prometo respetarme a mí mismo, respetar a los demás, y respetar los

BOARD MEETINGS: 7/14, 8/8, 9/28, 10/26, 11/16, 12/7, 1/25, 2/15, 3/29, 4/26, 5/24, 6/21

New Staff PD 8/22-9/2, Returning Staff PD 1 year or more 8/25-9/2

PARENT ASSOCIATION MEETINGS - TBA

Calendar effective 5/22 and subject to change

Evergreen Charter School Organizational Chart

Approved by NYS Board of Regents May 10, 2021

