

# Application: Collegiate Academy for Mathematics and Personal Awareness Charter School

Niaka Gaston - ngaston@campacharter.org  
2021-2022 Annual Report

## Summary

**ID:** 0000000322  
**Status:** Annual Report Submission  
**Last submitted:** Nov 1 2022 07:42 PM (EDT)  
**Labels:** Board of Regents

## Entry School Info and Cover Page

**Completed** Aug 1 2022

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

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**a. SCHOOL NAME**

(Select name from the drop down menu)

COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL  
800000082486

**a1. Popular School Name**

CAMPA Charter School

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

CSD #19 - BROOKLYN

**e. DATE OF INITIAL CHARTER**

12/2013

**f. DATE FIRST OPENED FOR INSTRUCTION**

9/2016

**c. School Unionized**

Is your charter school unionized?

No

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The Collegiate Academy for Mathematics and Personal Awareness (CAMPA) will ensure that our students achieve academic success and engage in practices that lead to self-confidence and physical and mental health. Our students will not only leave CAMPA with a command of the skills necessary to perform at a high level in high school and college, but will also develop the social tools required to thrive in our ever-changing global society.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1

High School Level Mathematics in Middle School: A study by the College Board, "Changing the Odds," indicates that the two predictors for school success are mastery of Algebra and Geometry in high school and aspirations of attending college formed by the eighth grade. The mathematics course content in high school, more than any other subject, proves the most accurate predictor of college success. A student who takes a Calculus course in high school is eight times more likely to graduate from college than a student who completed Algebra I. Furthermore, every step up the math ladder (Algebra I, Geometry, Trigonometry, Algebra 2, Pre Calculus, and

	Calculus), increases the likelihood of earning a Bachelor's degree by roughly 50%. To set students on a course to complete high school Algebra in middle school, CAMPA students will be offered a rigorous curriculum that fosters a love of mathematics, peer tutoring, and other necessary support networks.
KDE 2	Personal Awareness and Wellness: Core to CAMPA's mission to address middle school-aged student development, CAMPA will use programs and/or approaches designed to address personal awareness and social-emotional concerns
KDE 3	Partnering with the Community: CAMPA seeks to partner with students, parents, and the community to advance the school's mission.
KDE 4	More instructional time: CAMPA's calendar and daily schedule will provide for additional instructional days per year beyond the NYC Department of Education school year calendar. Additionally, all students will have an extended day of more instruction than at a typical New York City public school.
KDE 5	Co-planning instruction with high school in mind: Our ELA and Math teachers will plan and coordinate the curricula in joint planning sessions throughout the year.
KDE 6	Social and emotional learning {SEL) to support student achievement: CAMPA will use social and emotional programs such as the 4Rs Program which integrates literacy and SEL, conflict resolution, and peer mediation programs.
KDE 7	Tutoring design for students: Tutors (including peer tutoring) will serve as instructional mentors to CAMPA students. The tutors will have demonstrated sufficient competency to serve as academic role models.
KDE 8	(No response)
KDE 9	(No response)

KDE 10

(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[www.campacharter.org](http://www.campacharter.org)

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

110

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

106

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served

6, 7, 8

**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

(No response)

**I2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	(No response)
PHYSICAL STREET ADDRESS	(No response)
CITY	(No response)
STATE	(No response)
ZIP CODE	(No response)
EMAIL ADDRESS	(No response)
CONTACT PERSON NAME	(No response)

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

**COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL  
800000082486**

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1962 Linden Boulevard, brooklyn, NY 11207	347.619.6800	NYC CSD 19	6-8	6-8

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	George E. Leonard	Principal	347-619-6800		<a href="mailto:gleonard@camp charter.org">gleonard@camp charter.org</a>
Operational Leader	Niaka Gaston	Director of Operations	347-619-6800		<a href="mailto:ngaston@camp charter.org">ngaston@camp charter.org</a>
Compliance Contact	George E. Leonard	Principal	347-619-6800		<a href="mailto:gleonard@camp charter.org">gleonard@camp charter.org</a>
Complaint Contact	Larry Hughes	Board Trustee	718-938-8713		
DA A Coordinator	Ayasha Brijadder	School Counselor	347-619-6800		<a href="mailto:abrijadder@camp charter.org">abrijadder@camp charter.org</a>
Phone Contact for After Hours Emergencies	George E. Leonard	Principal	347-619-6800		<a href="mailto:gleonard@camp charter.org">gleonard@camp charter.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

**Site 1 Certificate of Occupancy (COO)**

[Certificate of Occupancy.pdf](#)

**Filename:** Certificate of Occupancy.pdf **Size:** 1.8 MB

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**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

No



**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it just the dash and the extension number after the phone number).**

Name	Niaka J. Gaston
Position	Director of Operations
Phone/Extension	347-619-6800
Email	<a href="mailto:ngaston@campacharter.org">ngaston@campacharter.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

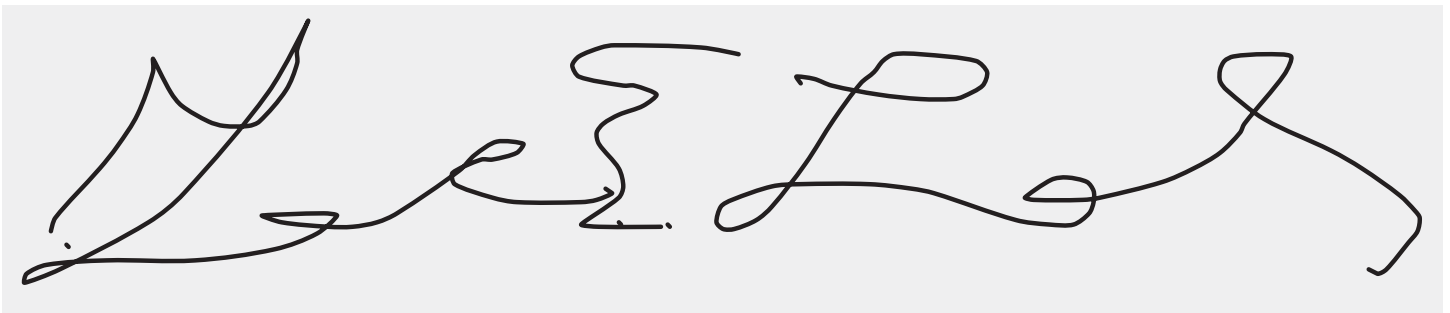
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

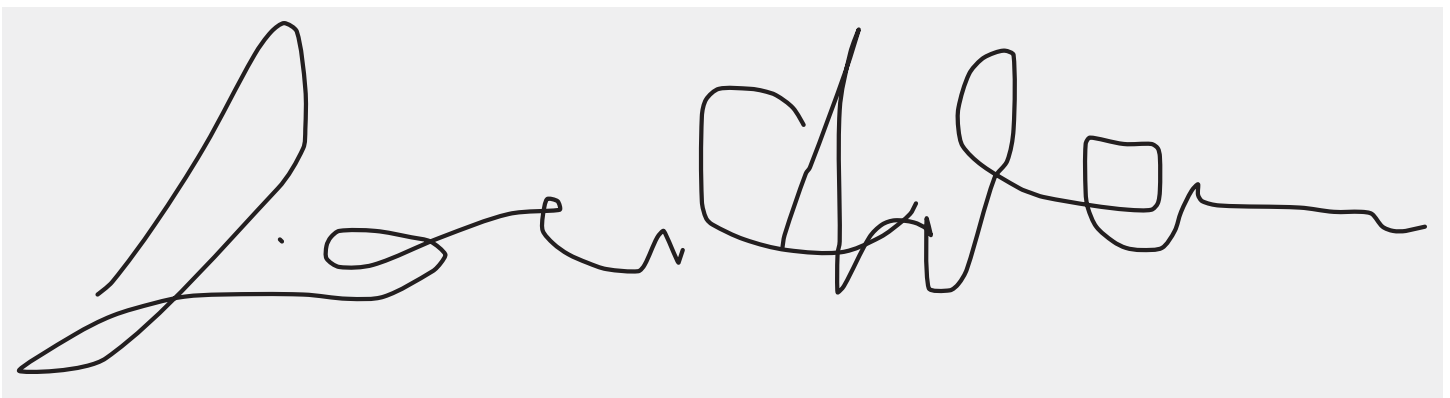
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "Lester".

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "Lester".

**Date**

Jul 29 2022



Thank you.

## Entry 3 Progress Toward Goals

**In Progress** Last edited: Nov 1 2022

### Instructions

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

**PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

**COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL  
800000082486**

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

#### 2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at or above Level 3 on the New York State ELA and Math examinations.	NYS ELA and Mathematics examinations	Not Met	Our overall proficiency in ELA is 61.3% reflecting an increase of 22.7% from 2019 to 2022.  Our overall proficiency in Math is 54.9% reflecting an increase of 30.4% from 2019 to 2022.
	Each year, the percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on			

Academic Goal 2	<p>the New York State ELA and Math exams will be greater than that of students in the same tested grades in the local school.</p>	NYS ELA and Mathematics examinations	Met	
Academic Goal 3	<p>Each year, all grade level cohorts of students will reduce by one half the gap between the percent at or above Level 3 on previous year's New York State ELA and Math exams and 75 percent at or above Level 3 on the current year's state English language arts exam. If a grade level cohort exceeds 75 percent at or above Level 3 in the previous year, the cohort is expected to show positive gain</p>	NYS ELA and Mathematics examinations	Not Met	

	in the current year.			
Academic Goal 4	75 percent of CAMPA eighth grade will score a 3 or 4 on the 4 New York State Science Exams	NYS 8th grade Science Examination and Living Environment Regents	Met	
Academic Goal 5	In 7th and 8th grade, 90 percent of our students will be promoted to the next grade after passing all courses.	Promotion Records	Met	
Academic Goal 6	75 percent of CAMPA eight grade students will take and pass the Algebra 1 Regents exam.	NYS Algebra 1 Regents examination	Not Met	
Academic Goal 7	75 percent of CAMPA middle school English Language Learner students who have been continuously enrolled for two or more years will score proficient or better on the NYSESLAT exam and no longer be designated as English Language Learners by the	NYSESLAT examination	Met	

	time they are promoted to the ninth grade.			
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2021-2022 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	CAMPA will receive an "A" or "B" on its NYC DOE Citywide	NYCDOE Citywide Progress Reports. The NYCDOE has revised the format of the progress	Unable to Assess	No longer applicable due to change in

	Progress Report.	reports and letter grades are no longer assigned.		DOE reporting.
Org Goal 2	Under the state's NCLB accountability system, the school's Accountability Status will be "Good Standing" each year.	NYSED Determination	Met	
Org Goal 3	CAMPA will annually meet state and federal accountability goals under applicable laws.	School Records	Met	
Org Goal 4	80 percent of CAMPA 6th grade students will keep a food diary to record the number of calories, sodium and carbohydrates found in their diet to promote healthy foods.	Educating our students on healthy eating and its importance, 2. Partnering with organizations to reinforce nutrition and fitness and 3. Implementation of healthy eating habits. We have addressed all phases of this goal. As part of the Health curriculum, our students have learned about such relevant topics as, the food pyramid, nutrition and	Met	



		healthy eating. Students continued		
Org Goal 5	80 percent of CAMPA parents/families will participate in a fall and spring family night of physical fitness.	During the school year, CAMPA sponsored various events that focused on physical activities and fitness. During the fall semester we partnered with an after school program, Wotannbe, to conduct a workout activity on fitness and wellness that incorporated our parents, students, staff and other members of the community. In the Spring semester we held our annual Field Day, which included physical activities and challenges for students, parents and staff.	Met	
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				

Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4 - Audited Financial Statements

**Completed** Oct 31 2022

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

#### **CAMPA FS22 Final**

**Filename:** CAMPA FS22 Final.pdf **Size:** 373.4 kB

## Entry 4a - Audited Financial Report Template (SUNY)

**Incomplete** Hidden from applicant

## **Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Completed** Oct 31 2022

## **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **CAMPA FS22 SED Audited FS Template**

**Filename:** CAMPA FS22 SED Audited FS Template.xlsx **Size:** 97.4 kB

## **Entry 4c - Additional Financial Documents**

**Completed** Oct 31 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **CAMPA ML22 Final**

**Filename:** CAMPA ML22 Final.pdf **Size:** 100.8 kB

## [CAMPA ACL22 Final](#)

**Filename:** CAMPA ACL22 Final.pdf **Size:** 361.8 kB

## [20220630-statements-8260 Escrow](#)

**Filename:** 20220630 statements 8260 Escrow.pdf **Size:** 98.4 kB

## [Federal Single Audit not needed](#)

**Filename:** Federal Single Audit not needed.pdf **Size:** 82.7 kB

## [CSP agreed-upon-procedures report not needed](#)

**Filename:** CSP agreed upon procedures report i01S6Cu.pdf **Size:** 82.9 kB

## [Corrective Action Plan not needed](#)

**Filename:** Corrective Action Plan not needed.pdf **Size:** 81.7 kB

# Entry 4d - Financial Services Contact Information

**Completed** Oct 31 2022

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

## Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	LARRY HUGHES	<a href="mailto:Larryb1@hotmail.com">Larryb1@hotmail.com</a>	347-619-6800

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph Blatt			6

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Viviana Torres	237 W35 St NY, NY 10001			10

## **Entry 5 - Fiscal Year 2022-2023 Budget**

**Completed** Oct 31 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **SED 2022-2023 Budget CAMPA**

**Filename:** SED 2022 2023 Budget CAMPA.xlsx **Size:** 66.1 kB

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

**Completed** Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

## [2022 Trustee Disclosure of Financial Interest forms](#)

**Filename:** 2022 Trustee Disclosure of Financi SQCf6B9.pdf **Size:** 5.1 MB

## Entry 7 BOT Membership Table

**Completed** Aug 1 2022

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL**  
**800000082486**

### Authorizer:

Who is the authorizer of your charter school?

Board of Regents

### 1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
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	Name	Email Address	on the Board	tee Affiliations	Member Per By-Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD /YYYY)	Date of Current Term (MM/DD /YYYY)	Meetings Attended During 2021-2022
1	JoAnne Challenger		Chair	Compliance, Finance, Facilities	Yes	5	01/01/2022	01/01/2024	10
2	Larry Hughes		Vice Chair	Finance, Compliance, Facilities	Yes	4	01/01/2022	01/01/2024	12
3	Oluwatoyin Ayanfodun		Treasurer	Finance	Yes	1	01/01/2022	01/01/2024	12
4	Blayne Jeffries		Secretary	Enrollment, Education	Yes	1	01/01/2022	01/01/2024	12
5	Viola Abbott		Trustee/Member	Enrollment, Facilities	Yes	5	01/01/2022	01/01/2024	7
6	Deborah Knight		Trustee/Member	Finance, Compliance	Yes	5	01/01/2022	01/01/2024	12



7	Michele Weekes		Trustee/Member	Education, Enrollment	Yes	5	01/01/2022	01/01/2024	12
8	Joan Ramsey		Trustee/Member	Enrollment, Education	Yes	5	01/01/2022	01/01/2024	9
9	Afrah Richmond		Trustee/Member	Enrollment, Education	Yes	4	01/01/2022	01/01/2024	11

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Michael Kohlhagen		Trustee/Member	Facilities	Yes	1	01/01/2022	01/01/2024	12
11									
12									
13									
14									
15									

**1c. Are there more than 15 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	12
b.Total Number of Members Added During 2021-2022	2
c. Total Number of Members who Departed during 2021-2022	(No response)
d.Total Number of members, as set in Bylaws, Resolution or Minutes	11

### 3. Number of Board meetings held during 2021-2022

12

### 4. Number of Board meetings scheduled for 2022-2023

12

### Total number of Voting Members on June 30, 2022:

10

### Total number of Voting Members added during the 2021-2022 school year:

2

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

11

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

0

## Board members attending 8 or fewer meetings during 2021-2022

1

Thank you.

## Entry 8 Board Meeting Minutes

Completed Aug 1 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **2021-22 Board Meeting Minutes**

Filename: 2021 22 Board Meeting Minutes.pdf Size: 48.3 MB

## Entry 9 Enrollment & Retention

Completed Aug 1 2022

### **Instructions for submitting Enrollment and Retention Efforts**

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## Entry 9 Enrollment and Retention of Special Populations

### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	We hired Schola, a student recruitment company to assist in	

Economically Disadvantaged

directing families to CAMPA. Schola's mission is to assist families and schools by placing students in their ideal educational setting. Utilizing our prospective student lists we reached out via telephone and email. Developed and distributed flyers and advertisements that highlight the benefits of enrolling at CAMPA Charter middle school. Also hosted virtual open houses to parents and families with the Principal and Director of Operations. Offered assistance with completing online enrollment forms. There was an increase in maximizing the school's social media presence on various websites, such as posting and blogging pertinent information about the school. Gathering parent and staff testimonials about the school and posting them on the school's website. Developing advertisements to highlight the benefits of the school and posting them on various platforms. Setting up semiregular virtual meetings for prospective students and families. Consistent distribution of flyers and ads through mailings. Lastly, we hosted themed community events (health fairs, holiday gift giveaways, food giveaways, summer BBQs, etc) to build our presence in the community and generate interest in CAMPA.

Continue our current efforts. Utilize companies such as Schola, increase our presence in the community by hosting events, utilize various social media outlet, advertise throughout the year.

English Language Learners	<p>Distributed flyers and advertisements in various languages. When reaching out via telephone, provided translators when needed.</p> <p>Distributed flyers and developing advertisements in different languages.</p>	<p>Additional plans will include: Continuous development of the school's website to engage families and provide information for families in various languages.</p> <p>Setting up virtual informational meetings in different languages.</p> <p>Advertise in various languages.</p>
Students with Disabilities	<p>Utilizing our prospective student lists we reached out via telephone and email.</p> <p>Developed and distributed flyers and advertisements that highlight the benefits of enrolling at CAMPA Charter middle school.</p> <p>Also hosted virtual open houses to parents and families with the Principal and Director of Operations. Offered assistance with completing online enrollment forms. Discussed then programs that are offered for SWD and our inclusive environment.</p>	<p>Specifically targeting families of SWD through online ads and engaging them with information from the school's website. Highlighting the school's programs that are offered to SWD.</p> <p>Setting up semiregular virtual informational meetings with prospective students where they will have the opportunity to receive information, ask questions and speak with our special education coordinator and student support team.</p>

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
	CAMPA has demonstrated a strong ability to develop long lasting relationships of trust and	

<p>Economically Disadvantaged</p>	<p>familial partnerships with our students and their parents.</p> <p>We take pride in our efforts to support the holistic needs of our students, which includes providing resources and assistances outside of the academics.</p> <p>Our record of academic progress with low-performing students - who are traditionally from economically disadvantaged backgrounds - has secured the praise and celebration of students and parents alike. Positive outcomes academically and socio-emotionally have created a comment of our families to CAMPA that has developed large retention of our students in the school.</p>	<p>Our school will continue to recruit economically disadvantaged students as preferred students. Our core has been to address the needs of this population of students with an academic and personal awareness program tailored to maximize their success. We will continue to recruit and service them with ever-growing success.</p>
<p>English Language Learners</p>	<p>Though we have traditionally had a low number of ELLs enrolled in CAMPA, our low numbers have enabled our staff to work more closely and make considerable progress with this demographic.</p> <p>Our ELLs continue to improve each year due to an instructional design that enables their growth and comfort with the English language and includes them with necessary opportunities of translation in their native tongue. Parents have acknowledged the success of our design and trust the continued progress of their children.</p>	<p>We intend to incorporate additional staff to assist with English language enrichment and one-on-one instruction opportunities.</p> <p>CAMPA will continue to recruit and address the needs of this population of students with an academic and personal awareness program tailored to maximize their success.</p>
		<p>Our school will continue to recruit</p>



<p>Students with Disabilities</p>	<p>Our success with Students with Disabilities has been among the best of our academic achievements. CAMPA's nurturing environment has promoted the growth and success of students who rarely see either within the school environment.</p> <p>We have highlighted this success in advertising and forums. SWD has been a high priority on our student enrollment list and status will remain.</p>	<p>and serve Students with Disabilities. We embody and promote an inclusive environment. At CAMPA we understand the importance of meeting students where they are and supporting them so that they are able to maximize their abilities.</p> <p>We will continue to address the needs of this population of students with an academic and personal awareness program tailored to maximize their success.</p>
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**Entry 10 - Teacher and Administrator Attrition**

Completed Aug 1 2022

**Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry      Percent of Uncertified Teachers**

**Completed** Aug 1 2022

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	1
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	3
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	2
ii. Science	1
iii. Computer Science	0
. Technology	0
. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>3.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
<b>Total Category C: not to exceed 5</b>	<b>0.0</b>

## TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	0

## CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

## CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	3

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	8

Thank you.



## Entry 12 Organization Chart

Completed Aug 1 2022

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### **CAMPA\_Org\_Chart (1)**

**Filename:** CAMPA Org Chart 1.pdf **Size:** 170.9 kB

## Entry 13 School Calendar

**Completed** Aug 1 2022

### Instructions for submitting School Calendar

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **2022\_2023 V4 CALENDAR CAMPA (1)**

**Filename:** 2022 2023 V4 CALENDAR CAMPA 1.pdf **Size:** 122.1 kB

## Entry 14 Links to Critical Documents on School Website

**Completed** Aug 1 2022

### Instructions

#### **Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## **Form for Entry 14 Links to Critical Documents on School Website**

**School Name: Collegiate Academy for Mathematics and Personal Awareness Charter School**

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:**

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&amp;type=d&amp;pREC_ID=1987608">https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&amp;type=d&amp;pREC_ID=1987608</a>
2. Board meeting notices, agendas and documents	<a href="https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&amp;type=d&amp;pREC_ID=1624641">https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471487&amp;type=d&amp;pREC_ID=1624641</a>
3. New York State School Report Card	<a href="https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&amp;type=d&amp;pREC_ID=1987587">https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&amp;type=d&amp;pREC_ID=1987587</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471506&amp;type=d&amp;pREC_ID=1987628">https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471506&amp;type=d&amp;pREC_ID=1987628</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471505&amp;type=d&amp;pREC_ID=1624652">https://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471505&amp;type=d&amp;pREC_ID=1624652</a>
6. Authorizer-approved FOIL Policy	<a href="http://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&amp;type=d&amp;pREC_ID=1992169">http://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&amp;type=d&amp;pREC_ID=1992169</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="http://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&amp;type=d&amp;pREC_ID=1992169">http://www.campacharter.org/apps/pages/index.jsp?uREC_ID=1471507&amp;type=d&amp;pREC_ID=1992169</a>

Thank you.



## Entry 15 Staff Roster

Completed Aug 1 2022

### INSTRUCTIONS

**Required of Regents and NYCDOE-authorized Charter Schools ONLY**

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

**Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders:** Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

### **[faculty-staff-roster-template-2022-v2](#)**

**Filename:** faculty staff roster template 202 51eQHUB.xlsx **Size:** 19.2 kB

## **Optional Additional Documents to Upload (BOR)**

**Incomplete**

**COLLEGIATE ACADEMY FOR MATHEMATICS AND  
PERSONAL AWARENESS CHARTER SCHOOL**



**CAMPA CHARTER SCHOOL  
MONTHLY BOARD MEETING  
JULY 13, 2021**

The meeting was called to order via ZOOM by the Board Chair, Viola Abbott at 4:35 PM.

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagen, Joan Ramsey, and Afrah Richmond

Non-Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations), Marchelle Spencer (CEI)

Prospective Board Members in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun

A motion was made by JoAnne Challenger and seconded by Deborah Knight to accept the agenda. The motion was unanimously approved.

A motion was made to approve the June minutes with necessary corrections by JoAnne Challenger and seconded by Viola Abbott. The motion was unanimously approved.

Community Participants: None

**Principal's Report:**

The Summer School / Bridge Program started July 6<sup>th</sup> and ends July 15. There are approximately 16 students attending (13 students representing new admits). The subjects covered are ELA, Math and Science.

Summer School will address the needs of all students who have to repeat courses they failed due to poor attendance or academic performance.

The instructional staff continues to review the concepts of previous lessons in preparation for the State Exams in 2021/2022.

**Teacher Recruitment:**

The school is trying to hire licensed teachers in the following subject areas:

ELA, Math, History and Foreign Language.

Next year, CAMPA will try to partner with several local colleges.

#### Testing:

Engage NY was used to assess ELA and Math at the end of June. Test results were sent to the State (83 students –ELA, 82 students—Math).

#### Regents Results:

Algebra I Regents --- 13 students---100% passed

Living Environment --- 11 students---100% passed

#### Important Dates:

Open House----July 14, 2021 at 1:00

Teachers Return--- August 16, 2021

Students Return--- August 23, 2021

#### Outside Programs:

Microsoft would like to partner with CAMPA for next year----STEM Program.

#### Recruitment:

Recruitment continues. The Street Teams (CEI) are giving out flyers and speaking to people about the school. The schedule of dates, times, and places will be sent out to the Board.

Families are applying through social media and the school website.

#### New Board Members:

Blyne Jeffries will be interviewed before the next meeting.

Oluwatoyin Ayanfodun has attended two meetings. He will be interviewed in September.

#### Finance Committee:

Financials were not reported because CAMPA books are being closed out for 2021. A full report will be given in August, 2021.

#### Action Plan --- 2021-2022

The committees will discuss and update the various Benchmarks.

A motion was made by Deborah Knight and seconded by Joan Ramsey to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 5:30 PM.

Respectfully Submitted,

Michele Weekes

Secretary

**COLLEGIATE ACADEMY FOR MATHEMATICS AND  
PERSONAL AWARENESS CHARTER SCHOOL**



**CAMPA CHARTER SCHOOL  
MONTHLY BOARD MEETING  
AUGUST 10, 2021**

The meeting was called to order by the Board Vice-Chair, Joanne Challenger.

Board Members in Attendance: JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagan, Joan Ramsey, and Afrah Richmond.

Non-Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations)

Prospective Board Members in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun

A motion was made by JoAnne Challenger and seconded by Deborah Knight to accept the agenda. The motion was unanimously approved.

A motion was made to approve the July minutes with necessary corrections by JoAnne Challenger and seconded by Larry Hughes. The motion was unanimously approved.

Community Participants: None

Principal's Report:

Recruitment:

As of 8/10/2021, there are 118 students registered in ATS.

The school will reach out to the various Enrollment Centers in Brooklyn to continue to recruit students.

Teacher Recruitment:

The school continues to try to recruit licensed teachers. There are teaching vacancies in the following subject areas: History, ELA, and Math. Special Education is an area of concern. The school would like to have 2 teachers in a classroom in ELA and Math.

All Math and ELA teachers will be under a contingency plan which places them under review for termination if significant progress is not measured before November, 2021.

## Tutorial:

Student assistance/tutorial will commence during the first month of school and continue during the week and on the weekend for the entire school year.

## COVID—19:

All teachers must be tested for COVID-19 weekly if they have not been vaccinated.

Everyone in the building must wear masks. Temperatures will be taken daily. The nurse will facilitate the testing.

## Outside Programs:

NY Physcotherapy on Linden Blvd. will partner with CAMPA. Ms Cruz is the contact person.

Robotics—Steven Board and CEI have robotics programs. The Leadership is looking at bringing in one or both programs into the school community.

## CEI:

Ms. Bartholomew from CEI will work with Mr. Leonard and Mr. Gaston in teacher staff development.

## Dates:

All teachers return on August 16, 2021.

All students return on August 23, 2021.

## Staff Bonus:

There was discussion of staff bonuses based on—active recruitment, unpaid overtime, & weekend activities. The Board will consider the recommendations.

## Action Plan 2021-2022:

There was discussion around the 2021-2022 Action Plan. Board members took on specific benchmarks to review. The entire document will then be reviewed by Michael Kohlhagan/Larry Hughes and edited by Afrah Richmond.

The submission date is August 16, 2021.

## Facilities:

The facility needs upgrading. The Facility committee met with the Church Trustee Board.

They discussed an estimate for the overhang fixture over the main entrance; opening the fence in front of the main entrance so the school can be seen as people enter the area; a mural on the side of the school (CEI has someone who can do this), and/or paint the building.

In addition, the roof is leaking in several rooms and more custodial work is needed around the building.

The church has agreed to do all the Board has asked for.

## Finance Committee:

The Finance Committee reviewed with the Board our 2021 balance sheet. The sheet showed positive retained earnings for the first time for the school. The committee also reviewed the 2020-2021 fiscal year statement of activity which showed a positive net income for the school fiscal year. The budget for the 2021-2022 fiscal year was reviewed.

JoAnne Challenger moved that we accept the 2021 budget as presented. Deborah Knight seconded the motion. The motion was unanimously approved.

New Member Update:

Blayne Jeffries was interviewed in July by Michael Kohlhagen, Larry Hughes and Deborah Knight. There are a few more items needed before her documents can be submitted.

A motion was made by Deborah Knight and seconded by Joan Ramsey to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 6:38 P.M.

Respectfully Submitted,

Michele Weekes

Secretary



# COLLEGIATE ACADEMY FOR MATHEMATICS AND PERSONAL AWARENESS CHARTER SCHOOL



## CAMPA CHARTER SCHOOL MONTHLY BOARD MEETING SEPTEMBER 14, 2021

The meeting was called to order by the Board Chair, Viola Abbott at 4:40 PM.

Board Members in Attendance: Viola Abbott (Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagen, and Afrah Richmond.

Non—Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations)

Prospective Board Members in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun

A motion was made by Deborah Knight and seconded by Afrah Richmond to accept the agenda. The motion was unanimously approved.

A motion was made by Deborah Knight and seconded by Larry Hughes to approve the August minutes with necessary corrections. The motion was unanimously approved.

Community Participants: None

### **PRINCIPAL'S REPORT:**

#### **COVID TESTING:**

Both students and faculty are on a strict system regarding COVID. Masks must be worn daily. Temperatures are taken daily. All unvaccinated students and staff must quarantine if they test positive or are exposed to another person who has symptoms of Covid.

#### **STUDENT ENROLLMENT:**

Classes began officially on 8/30/2021 and the student count on ATS was 135.

Today (9/14/2021) the ATS report reflects 123 students with an active count of 104.

The student breakdown by grade is--- 6<sup>th</sup> grade—35 students, 7<sup>th</sup> grade---45 students and 8<sup>th</sup> grade---43 students.

#### **TEACHER RECRUITMENT:**

The only class that has a vacancy is US/GLOBAL History. Candidates continue to be interviewed.

#### CLASSROOM INSTRUCTION:

Instruction will be evaluated using the Danielson Model. Teachers must constantly make adjustments to their differentiated instructional design if all students are going to succeed.

#### COMMITTEES:

##### FACILITIES COMMITTEE:

To make CAMPA more visible in the community, the bushes in front of the building have been removed. The outside will be painted or a mural will be drawn and painted on the building. CEI and the Board will look into this further. The overhang also needs to be removed.

The school would also like to possibly buy a tent to separate students at lunchtime and other activities that involve the entire school community.

##### COMPLIANCE COMMITTEE:

The committee did not meet for August because they were working on the action plan.

##### FINANCE COMMITTEE:

The committee continues to work with the school and the Board in areas of need.

##### RECRUITMENT COMMITTEE:

The committee has begun planning for next year.

##### NEW MEMBER UPDATE:

Oluwatoyin Ayanfodun will interview with Deborah Knight, Larry Hughes & Michael Kohlhagen sometime within the next 2 weeks.

For the 2021-2011 school year, the Board will meet the second Tuesday of each month at 6:00 PM.

A motion was made by Viola Abbott and seconded by Deborah Knight to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 5:20 PM.

Respectfully Submitted,

Michele Weekes

Secretary

**COLLEGIATE ACADEMY FOR MATHEMATICS AND  
PERSONAL AWARENESS CHARTER SCHOOL**



**CAMPA CHARTER SCHOOL  
MONTHLY BOARD MEETING  
October 12, 2021**

The meeting was called to order via Zoom by the Board Chair, Viola Abbott.

Board Trustees in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagan, and Afrah Richmond.

Non-Board Trustees in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations), Tim Opium (CEI).

Prospective Board Trustees in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun

A motion was made by Deborah Knight and seconded by Larry Hughes to accept the agenda. The motion was unanimously approved.

A motion was made by Viola Abbott and seconded by Larry Hughes to approve the September minutes with necessary corrections. The motion was unanimously approved.

Community Participation: None

**PRINCIPAL'S REPORT:**

Dashboard:

There was discussion on whether or not the dashboard had been seen by the members of the Education Committee. Michele Weekes stated that she had looked at the dashboard a week ago but it was blank. Mr. Leonard stated that the dashboard was being worked on by Mr. Gaston and it would be available in the near future. Michael Kohlhagan stated that he could help with the dashboard.

Saturday Academy:

Saturday Academy has approximately 56 students attending currently. The expectation is there will be 100% participation by Christmas.

Recruitment:

The school needs to have 110 students attending. Ms. Abbott suggested that the school and the recruitment committee work together to come up with a plan.

Other:

The school continues to adhere to a strict safety protocol each week.

Teacher observations are on-going and structured using the Danielson model.

US/Global History is still the only subject without an instructor; however, two promising candidates are being interviewed this week.

The school is still seeking an alternative to providing more of an open space during lunch and breakfast. Purchasing a tent to be placed in the rear of the facility is still being considered.

## **COMMITTEES:**

Finance:

There was discussion about the audit. There were no discrepancies. July had a clean audit. The school now has two back-to-back clean audits.

Next was a discussion about the van service. A significant amount of our money goes for van service. Mr. Hughes has reviewed several contracts; but none are cheaper than what we have right now.

We will try to recruit more from the community (East New York & Brownsville).

Compliance:

The committee is working on the principal's evaluation from 2020- 2021. Changes had to be made because of the pandemic last school year. The trustees hope to have the new document to us soon.

Recruitment:

Part of the strategic plan is to bring "awareness" of CAMPA to the community. Also, the plan will start in November and continue through the spring. A parent survey will be given to determine what works/worked.

After the results of the survey are evaluated, decisions will be made as to what materials to use---- social media, newspapers, TV commercials, etc. Things that didn't seem to work will be eliminated.

Michael Kohlhagan asked that Dr. Tim Opium from CEI join the Recruitment Committee because he has contacts. His recruiting for other schools has been successful (especially using the NY Daily News).

It was reiterated that one of the areas in our contract with CEI is to work with the school on recruitment.

Mr. Ayanfodun spoke on the various recruitment efforts he did last year with CAMPA. He partnered with CAMPA on four events last year in Oct., Dec., April and June.

He also stated that from his experience, there is "push back" from people in the community about charter schools.

He will continue to do whatever he can to recruit students for CAMPA.

Education:

The Social/Emotional program continues to be effective. Tutoring after school is going well. Discussion on the NYS & Regents test prep.

The administration would like to have additional support from the Board in terms of a new facility, completion of agreed upon renovations to the building and ongoing fundraising efforts to support the school programming and staffing.

#### 21st Century Grant:

Mr. Kohlhagan stated that at this time, CAMPA is not on the eligibility list because of the number of students enrolled at CAMPA, and the lack of ELL and Special Education students. There is a list of schools that are pre-approved. We are not on the list. We can apply/ appeal but it's very unlikely that we'll get the money. However, if we want to continue, Stephanie Mauterstock will write the grant.

Mr. Leonard stated that our ELL population has tripled and Sp. Ed students have doubled. Mr. Kohlhagan agreed to look at the criteria again with Mr. Leonard.

#### New Member Update:

Oluwatoyin Ayanfodun was interviewed on September 23 by Board Members: Deborah Knight, Larry Hughes and Michael Kolhagen. It was a very positive interview. Mr. Ayanfodun would like to join the Education & Finance Committees. He also has great ideas for fundraising & recruitment.

Just waiting for the final papers to come from the state for him and Blayne Jeffries.

#### New Business/ CEI

To beautify the outside of the building there was discussion of a mural. JoAnne Challenger will look into the cost of this. Also, CEI has an Arts Education program that works with schools to create 'social action' artwork and murals.

Mr. Tim Opium (CEI) will work with the Leadership Team at CAMPA and the Arts Team from CEI to create an Arts program for the school. Mr. Opium will be at CAMPA two days a week. He will also work with the recruitment committee.

#### MOTION TO ADJOURN:

A motion was made by Viola Abbott and seconded by Joan Ramsey to adjourn the meeting. The motion was unanimously approved at 7:23 PM.

Respectfully Submitted,

Michele Weekes

Secretary of CAMPA Board of Trustees

**COLLEGIATE ACADEMY FOR MATHEMATICS AND  
PERSONAL AWARENESS CHARTER SCHOOL**



**CAMP A CHARTER SCHOOL  
MONTHLY BOARD MEETING  
November 9, 2021**

The meeting was called to order by the Vice-Chair, Jo Anne Challenger at 6:08PM.

Board Members in Attendance: Joanne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Joan Ramsey, Michael Kohlhagan, and Afrah Richmond.

Prospective Board Members in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun, Kerwin Bailey.

Non-Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations).

A motion was made by Deborah Knight and seconded by Larry Hughes to accept the agenda. The motion was unanimously approved.

The October minutes were not ready for approval at this time.

Community Participants: None

**PRINCIPAL'S REPORT:**

Parents are pleased with the academic rigor at CAMPA. The parents meet with the administration twice a month.

The second Benchmark Assessments in ELA, Math & Science will be given the week of November 9th. The scores will be recorded on the dashboard.

The teachers are beginning to use data driven instruction effectively.

Saturday Academy has been very effective and will continue through the holidays. Some former students of CAMPA attend Saturday Academy also.

Student enrollment: 104 with 93% average daily attendance.

The after-school program will incorporate more activities related to personal awareness and athletic programs in the community.

The overall health status of the school is stable and heavily monitored. The testing for COVID will be on site for both students and staff for the entire school year. The nurse, along with the special education teacher and the guidance counselor are implementing the plan of action.

The lab equipment, Regents, and state exams have been ordered. All exams are expected to be taken in person in the 2022 Spring Term.

The heated tent will cost \$15,000 - \$20,000. The tent will have heaters for the winter and early spring. Due to COVID, the school is unable to use the church for extra space.

### **21<sup>st</sup> CENTURY GRANT (CEI)**

A member of CEI is helping with the writing of the grant.

Some ideas for the program are filming and robotics.

The application is due November 23, 2021.

This is an after school or before school program. It is not a during school program.

A requirement of the Grant is to reach out and invite a private school. We will approach Whitfield Academy to join us.

### **FINANCE COMMITTEE**

A finance report was given by Larry Hughes. The Board has a clean audit. No findings at all. The report will be sent to the Board Members.

### **FACILITIES**

The committee explained that the building should be painted first before anything else is done. This work should be done by a professional painter. Discussion continued on placing a mural on the building.

### **RECRUITMENT**

Afrah Richmond gave the recruitment committee report.

She summarized the parent survey that was given out and discussed what Adonis (the videographer) would do at the school this year.

On Saturday, November 20th, from 12 – 4PM, there will be a community event at CAMPA—Pot Luck at CAMPA. Three local restaurants will donate food. This is an opportunity to have CAMPA students & students from other schools tour the building and recruit students to attend CAMPA.

A motion was made by Larry Hughes and seconded by Michele Weekes to adjourn the meeting. The motion was approved unanimously.

Respectfully Submitted,

Michele Weekes

Secretary



## **CAMPA CHARTER SCHOOL MONTHLY BOARD MEETING DECEMBER 14, 2021**

The meeting was called to order via Zoom by the Vice Chair, Joanne Challenger at 4:40 PM.

Board Members in Attendance: JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Joan Ramsey, Michael Kohlhagan, and Afrah Richmond

Prospective Board Members in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun

Non- Board Members in Attendance: George Leonard (Principal), Dr. Tim Opium (CEI)

A motion was made by Michele Weekes and seconded by Deborah Knight to accept the agenda. The motion was unanimously approved.

A motion was made by Joan Ramsey and seconded by Larry Hughes to accept the November minutes with necessary corrections. The motion was unanimously approved.

Community Participants: None

Prospective Board member Oluwatoyin Ayanfodun announced that there would be a holiday event at the school on Saturday, December 18, 2021 for the students of CAMPA and the community.

## **PRINCIPAL'S REPORT:**

Staff and students continue to be tested for Covid. Testing takes place on Wednesday of each week. There will be a review of all staff documents in preparation for the December 27, 2021 mandate.

January, 2022 will begin afterschool from 4—6 Monday thru Thursday and Saturday from 10 –1. The Saturday Academic Program will primarily focus on the core subjects in preparation for the State exams in ELA, Mathematics and Science. Tutors (mainly former students) will assist CAMPA students. The Regents course of study will be less emphasized. Only students who demonstrate proficiency at this level will be introduced to the Regents curricula. Sixth graders will not take any Regents this year and the Physics Regents will be pulled.

The tent has been reinforced for the safety of the children.

The school hopes to organize a Staff Retreat during the Spring Break so the staff can receive further support.

Teachers for Social Studies are being interviewed. The expectation is to have a teacher in place after the holiday.

The following programs help CAMPA students and their families:

Tomorrow's Leaders: Ongoing staff & student support

East New York Psychology: Ongoing staff & student support

CEI Art Program: Began on Tuesday, November 30, 2021

Good Shepard Update: Has not started yet

Brooklyn Youth Sporting Club Update: Has not started yet

## **21<sup>st</sup> CENTURY GRANT (CEI):**

The grant went in. Larry Hughes will send a copy of the grant to each of the Board members.

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## **FINANCES/FACILITIES COMMITTEE:**

Continued conversation on busing and the upgrading of the facilities.

## **RECRUITMENT COMMITTEE:**

The committee provided critical feedback on the 5 film clips for social media. There are 15 additional film clips that will be produced for the winter campaign.

There is a comprehensive plan for social media, traditional media & community events/outreach in place.

## **EDUCATION COMMITTEE:**

See Principal's Report.

In addition, there continues to be discussion around the facility (painting of the building, installation of an awning, new building???), etc.

A motion was made by Afrah Richmond and seconded by Deborah Knight to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 6:56PM.

Respectfully Submitted,

Michele Weekes

Secretary of CAMPA Board of Trustees

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**COLLEGIATE ACADEMY FOR MATHEMATICS AND  
PERSONAL AWARENESS CHARTER SCHOOL**



**CAMP A CHARTER SCHOOL  
MONTHLY BOARD MEETING  
January 22, 2022**

The meeting was called to order via Zoom at 10:05 AM by the Vice Chair, JoAnne Challenger.

**ROLL CALL:**

Board Members in Attendance: Viola Abbott (Chair), JoAnne Challenger (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Joan Ramsey, Michael Kohlhagan and Afrah Richmond.

Prospective Board Members in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun, Kerwin Bailey.

Non-Board Members in Attendance: Vicki Smith (NYSED), Stephanie Mauterstock (CEI—Executive Director), Tim Opium (CEI), George Leonard (Principal), Niaka Gaston (Director of Operations).

A motion was made by Larry Hughes and seconded by Viola Abbott to accept the agenda. The motion was unanimously approved.

**PUBLIC COMMENT:**

JoAnne Challenger explained the protocol for anyone wishing to speak at the meeting.

There was no public comment.

**EXECUTIVE BOARD TRANSITION:**

Viola Abbott stated that she is resigning as Board Chair. She will remain on the Board as a trustee. JoAnne Challenger will remain in her position as Vice Chair. Michael Kohlhagan (and the rest of the Board) thanked Mrs. Abbott for her service and leadership over the years.

A motion was made by Joan Ramsey and seconded by Deborah Knight to hold an election for Board Chair at our next public meeting on February 8, 2022. The motion was unanimously approved.

**VOTE ON MOTION FOR NEW BOARD TRUSTEES:**

A motion was made by Michele Weekes and seconded by Joan Ramsey to accept Blayne Jeffries and Oluwatoyin Ayanfodun as new trustees on the CAMPA Board. The motion was made using the NYSED guidelines.

There was no discussion on the motion. The motion was unanimously approved.

Vicki Smith congratulated the new Board Trustees and JoAnne Challenger welcomed them to the Board.

**MOTION TO ADJOURN:**

A motion was made by JoAnne Challenger and seconded by Deborah Knight to adjourn the public meeting. The motion was unanimously approved.

Respectfully Submitted,

Michele Weekes

Secretary of CAMPA Board of Trustees



**CAMPA CHARTER SCHOOL  
MONTHLY BOARD MEETING  
January 11, 2022**

The meeting was called to order by Larry Hughes, Board Member.

Board Members in Attendance: Michele Weekes (Secretary), Deborah Knight (Treasurer), Larry Hughes, Michael Kohlhagan, Afrah Richmond

Non-Board Members in Attendance: George Leonard (Principal), Niaka Gaston (Director of Operations), Tim Opium (CEI), Stephany Mauterstock (CEI)

Prospective Board Members in Attendance: Blayne Jeffries, Oluwatoyin Ayanfodun

A motion was made by Michele Weekes and seconded by Larry Hughes to accept the agenda. The motion was unanimously approved.

A motion was made by Deborah Knight and seconded by Larry Hughes to accept the December minutes with necessary corrections. The motion was unanimously approved.

Community Participants: None

Principal's Report:

COVID:

Every Wednesday, the staff and the students are tested.

All staff have submitted proof of vaccination. Two teachers --- Ms. Hackett (ELA) and Mr. Wall (Spanish)---have been released because they have not been vaccinated. Testing will continue through June. The number of days (each week) for student testing will probably increase.

Students and staff are wearing masks but the masks are difficult to breathe through (especially if you're wearing them all day).

Other precautions the school is taking are: wiping down desks at the end of each period, and only allowing one student at a time to use the bathroom.

Any adult entering the building must show vaccination proof or they are asked to leave.

If a staff member or student test positive, they are quarantined at home and may return to school when they test negative with no symptoms.

provided by the school; therefore, Ms. Knight suggested all van students must be vaccinated or they will not be able to use the van service.

More children are getting vaccinated. Some also have booster shots.

#### ATS:

There are 104 students in ATS. Approximately 85% are coming to school. Those not coming are due to Covid.

#### STAFFING:

Two teachers, Ms. Janiece Miller and Ms. Faith Ferguson have been hired to fill the vacancies. They are extremely strong teachers and are good in ELA and mathematics. Both will work in the after school and Saturday Academy programs.

#### FACILITY:

As to the heat, the building is comfortable.

The snow damaged the tent. It should not be a major expense to get it repaired.

#### CLIMATE OF THE SCHOOL:

The tone of the school has changed in part due to the new teachers that were just hired.

In addition, students seem much more serious about their work and more self-disciplined.

#### COMMITTEE REPORTS:

##### CEI:

Mr. Kohlhagan has a 6, 8, or 10-week draft agenda for Board training led by Stephanie Mauterstock. Ms. Mauterstock is now the CEI Executive Director of CEI Schools. She will also assist CAMPA with the renewal process.

In preparation, Ms. Richmond is setting up a date when the Board will discuss the topics they wish to review.

Two pipes sit outside the building and when the temperature falls below 10 degrees, they could burst. Replacement supplies (cooper pipes) should be bought now in case the weather changes over the weekend.

We've had several leaks on the roof. The church is working on repairing the roof. The weather has to be consistently above 32 degrees before this can happen.

#### RECRUITMENT:

We're getting the second batch of 15 second ad clips. Adonis is working on a longer version (1 minute - 1 ½ minutes). The longer clips can go on U-Tube. The shorter clips will be on Facebook and Instagram.

We have a comprehensive traditional media and social media plan.

We meet every two weeks as an entire committee. The sub-committee meets as needed.

#### FINANCIAL:

Mr. Hughes gave a summary of our revenue and expenditures. It is expected we will have enough revenue to cover our expenses through June.

For our grants, it was suggested that we check our deadlines so we don't lose any monies. Mr. Hughes stated that we are in compliance.

Dr. Opium (CEI) asked if we could get reimbursed for the bus (grade 6 students) that we did not get from the city this year? Mr. Hughes stated that he was told we could not. However, Mr. Hughes and Dr. Opium decided that they would keep checking.

Larry Hughes made a motion to move \$25,000 from our general account to our escrow account to meet the mandatory threshold (\$100,000). Deborah Knight seconded. The motion was unanimously approved.

#### EDUCATION:

There is no report this month.

#### NEW MEMBER UPDATE:

All documentation for Blayne Jeffries and Oluwatoyin Ayanfodun has been submitted to the State.



None

A motion was made by Deborah Knight and seconded by Afrah Richmond to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Michele Weekes

Secretary



# CAMPA

COLLEGIATE ACADEMY FOR MATHEMATICS  
AND PERSONAL AWARENESS CHARTER SCHOOL

HARD WORK GENERATES UNLIMITED OPTIONS

1962-84 Linden Boulevard  
Brooklyn, NY 11207

(347) 619-6800

[www.campacharter.org](http://www.campacharter.org)

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## CAMPA CHARTER SCHOOL MONTHLY BOARD MEETING FEBRUARY 8, 2022

The meeting was called to order by JoAnne Challenger, Chair at 6:05 PM.

Board Members in Attendance: JoAnne Challenger (Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Viola Abbott, Larry Hughes (CO-Chair), Joan Ramsey, Michael Kohlhagan (CEI), Afrah Richmond, Blayne Jeffries, and Oluwatoyin Ayanfodun

Non-Board Members in Attendance: George Leonard (Principal), Nakia Gaston (Director of Operations), Stephany Mauterstock (CEI—Executive Director), Tim Opium (CEI)

A motion was made by Larry Hughes and seconded by Deborah Knight to accept the agenda. The motion was unanimously approved.

Community Participants: None

Executive Board's Meeting—February 1, 2022

Ms. Challenger began the meeting by reviewing the points from the executive board meeting.

\*Areas to Review of CEI—

- Marketing & Development
- Updating the Facilities
- Recommendation for school finances
- Human Resources---Funding Opportunities
- Board training

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Deborah Knight moved for the Board of Trustees to look into finding a 3<sup>rd</sup> party to evaluate CEI services pending the cost. The motion passed unanimously.

\*Kerwin Bailey has withdrawn his name for consideration on being a Board member.

\*There was a financial meeting with Mr. Hughes, Dr. Opium, Mr. Gaston & Ms. Mauterstock. It was resolved that Dr. Opium would work closely with Mr. Gaston on purchasing items and services for Campa. Dr. Opium will abide by all fiscal polices and procedures. He will pay the bills and Mr. Hughes will continue to approve expenditures over \$5,000.

\*There was discussion on how the Board could communicate better. At this time the Executive Board has no recommendation except to continue to share minutes.

\*Ms. Challenger asked Trustee Jeffries to work with Mr. Gaston to update the Trustee web page.

\*The muralist that had been contacted to do a mural on the side of the building can no longer do the project. The executive committee recommends that we look at what CEI has to offer. We would have to pay extra because it's not a part of our contract. Mr. Kohlhagan stated that the mural could be a part of the existing CEI arts program at CAMPA so there would be no extra charge.

Joan Ramsey made a motion for the Board to pursue CEI with their Art Consultant to do a mural on the outside of the building. Viola Abbott seconded the motion. The motion passed unanimously (Mr. Kohlhagan removed himself from the voting because he's too close to the project.)

#### ELECTIONS:

This election is only to complete the present term of Viola Abbott, Chair, who resigned. In May, a new election will take place for all elected offices.

Nominations for Chair: JoAnne Challenger & Afrah Richmond

JoAnne Challenger was elected Chair.

Vote was 7 board members for Ms. Challenger and 3 board members for Ms. Richmond.

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Nominations for Vice Chair: Larry Hughes & Afrah Richmond

Larry Hughes was elected Vice Chair.

Vote was 6 board members for Mr. Hughes & 4 board members for Ms. Richmond.

#### PRINCIPAL'S REPORT:

The culture of the school is academic rigor. The shift is to prepare students for the Statewide Exams. If students can't demonstrate that they can get an 85 or better on class tests, then they can't take the regents exams. Many high schools will not accept a score below 85.

Daily attendance is monitored in every class.

The school is starting the AIS format (small group ) for students who are really struggling. The Principal's Academy is starting also from now until June. The Saturday turn-out has been above 60%.

Mr. Leonard and Mr. Gaston meet with the parents on the first and last Saturday of each month from 2:00—4:00.

A connection was made with Dr. Green from Medgar Evers College, who wants to help students pass the ELA Exam.

A connection was made with Maya Walsh-Little from CAMBA. She will work with the students on personal awareness. She will come to the school twice a week. (Ms. Walsh-Little was referred to CAMPA by Ms. Challenger.)

The Italian American group is paying for the teachers who work after school and Saturdays.

CEI has started an arts program at the school on Tuesdays & Thursdays.

Actively enrolled students are 105 students, although ATS is showing 115. It takes time for ATS to remove students from the school rooster.

For specific goals, performance monitoring, areas of deficiency, differentiated instruction, for both ELA and Mathematics, See the Attached Document.

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## Black History

Each class has a theme. Projects around Blacks in Art and Science are being developed. In morning announcements, famous Black quotations are highlighted. Next year, special events and/or activities will be presented at the school.

CEI's art teacher will assist with students creating murals which will be attached to the outside fence. The murals will be around a social issue.

## Sports Club

The school wants to bring basketball and track back to CAMPA through the new Brooklyn Youth Sports Club. Mr. Gaston is looking into this.

## EDUCATION COMMITTEE

### Dashboard

Mr. Gaston gave a quick tutorial on logging onto the dashboard and reviewing the information. Another tutorial may be needed in the future.

See above Principal's Report.

## RECRUITMENT

The 15 second ads are continuing.

Scola is the new "Underdog". The cost is \$3,500 per month. They only do recruitment. They do the social media piece that Underdog was doing.

They will generate the leads and follow-up on them.

For parents who have a difficult time doing applications, Scola will walk them through the application process.

Their system also allows us to target certain zip codes and let's us know where we generate the most interest.

They will bill us only when the applications start coming in.

Ms. Knight suggested that a focus be put on District 19. While, Mr. Gaston agreed, he pointed out that we need to target outside of District 19 if we plan on enrolling Special Education and ELL students.

Number of Applications—Scola 15/Website 23/School Mint 36

## FINANCIAL

Larry Hughes gave a summary of our revenues and expenditures. Beginning next month, Tim Opium, from CEI, will give the financial report.

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## FACILITIES

Michael Kohlhagan will look into real estate space in the area.

Larry Hughes will put CAMPA in for a space in a DOE school.

## NEW BUSINESS/UNFINISHED BUSINESS----None

JoAnn Challenger made a motion to adjourn the meeting at 7:21 PM. Deborah Knight seconded the motion.

Respectfully Submitted,

Michele Weekes

Secretary

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The number of students reporting to the school site is presently 100 as a daily average and 115 on the ATS Report.

The overall culture of the school has been highly regarded by the majority of students and parents across all grades. The key element of this culture reflects the following:

- Academic rigor is maintained
- Daily attendance on the average is above 85% which indicates that many of the 100 - 104 students attending CAMP A are accustomed to in-person learning.
- The overall mindset of the students during their 2nd pandemic year has improved in regards to academic performance and accountability since their return.
- Less students will be prepared to take the Regents than the previous years, and the State Standardized Exams for ELA and Math has been our primary focus.

All classes follow a schedule using Google Classroom and Zoom for distance learning if needed.

The attached items reflect the Bell Schedule , Academic Schedule and After School Schedule. The Saturday Schedule continues to run every weekend from 10-1, from now to the end of the school year.

### **Parent Schedule**

Every Saturday we hold a parent meeting addressing all concerns and updates concerning student progress and plans for next year. Meetings following the parent conferences focus on grade level strategies, high school acceptances and graduation.

## **Measurable Student Performance data**

Google Classroom has the following compiled recorded data:

1. Daily Attendance records.
2. Completed Assignments and late submissions.
3. Exam and Quiz grades for all subjects.
4. Classroom lessons and homework assignments.
5. Recitation periods involving remediation and student feedback.
6. Student behavior and other related concerns in the designed Principal's Academy.

This month has been a marked improvement in all areas of operation as well as student adjustments to in-person learning. We continue to strive for excellence as we maintain a stronger relationship with the parents and students during this life changing pandemic.

We will continue to work with our new partners, CEI, to promote the school and focus on our strategies for improving enrollment for next year.

### **I. Performance Benchmarks**

Deficiency Areas:

1. Overall student performance on NY State Exams in Mathematics and ELA compared to the NYS average.
2. Performance of the economically disadvantaged student population on State Exams in Mathematics and ELA compared to the NYS average.
3. Performance of the English Language Learners population on State Exams in ELA compared to the CSD and NYS average.
4. Performance of the students with disabilities on State Exams in Mathematics compared to the other schools in our district.

### **Student Performance**

The school has made strides towards meeting the needs or exceeding achievement indicators for academic trends towards proficiency in ELA and Mathematics across all grade levels.

All student assessments rated as proficient will reflect a performance level of 3 or higher as stated in the NYSED Data Reporting Rubric. Although student achievement on Regents Exams exceeds State passing rates , our primary objective is improving State scores in ELA and Mathematics in grades 6-8 for all students .

Specific Goals in place to remediate all cited deficiencies:



1. Improve overall student population performance on State Exams in Math and ELA across all grade levels and competencies.
2. Increase the percentage of economically disadvantaged students meeting or exceeding the NYS performance average on the Mathematics State Exam.
3. Improve the performance of ELL students in grades 6-8 on the NYS Mathematics Exam with a major emphasis placed on both State and District averages.
4. Increase the percentage of SWD students meeting or exceeding the average performance on the NYS Mathematics Exam for both CSD #19 and New York State.

Strategies Employed to Achieve above Goals(s):

1. Small group tutoring sessions in ELA and Math will target students needing remediation and with borderline achievement profiles.
2. Data driven instruction will be more of a focus during individual and collaborative strategic planning directed at State Math standards in grades 6-8.
3. Hands-on instructional modalities will be a major emphasis for learners with disabilities and or other related special needs.
4. Math Labs will be implemented this year in order to reinforce and improve Mathematic skills for low performing students across all grades.
5. CAMBA Initiatives in personal awareness.
6. Italian American Tutorial Program.
7. Dr. Green's ELA Project on expository writing.

Measurable Outcomes to Demonstrate Progress Toward Achieving Goals:

1. Increase the percentage of students scoring within proficient ranges on interim assessments reflecting both ELA and Math Standards across all grade levels.
2. Improve student outcomes through the use of qualitative and quantitative data to inform instruction.
3. Differentiated instructional modalities are designed to meet the needs for all students, including but not limited to students with disabilities, English Language Learners, and economically disadvantaged students.
4. Reduction in the percentage of students scoring below expectations on ELA and / or Math

compared to previous years.

1. Improve school systems to monitor the progress of individual student outcomes based of Interim & formative Assessments have been on-going to create individual student profiles.

Plan of Action until next Check-in:

Aggregated data derived from assessments will facilitate homogeneous grouping in ELA and Math instruction based on common deficiencies.

Tutorial sessions will be implemented to target individual student weaknesses and strengths during the week and on the weekend.

Regents level courses continue to be a highlight for CAMPA and is a strong selling point in regards to recruitment.

Students will be taking the following Regents Exams 6/2022

- . Algebra 1 & 2
- . Living Environment
- . US History
- . Global History
- . Physics

CAMPA Corrective Action Plan for Academic Improvement

Charter School Performance Framework:

I. Performance Benchmarks

Deficiency Areas:

1. Overall student performance on NY State Exams in Mathematics and ELA compared to the NYS average.
2. Performance of the economically disadvantaged student population on State Exams in Mathematics and ELA compared to the NYS average.
3. Performance of the English Language Learners population on State Exams in ELA compared to the CSD and NYS average.
4. Performance of the students with disabilities on State Exams in Mathematics compared to the CSD and NYS average.

The school has not fully met or exceeded achievement indicators for academic trends towards proficiency in ELA and Mathematics across all grade levels.

All student assessments rated as proficient will reflect a performance level of 3 or higher as stated in the NYSED Data Reporting Rubric. Although student achievement on Regents Exams exceeds State passing rates, our primary objective is improving State scores in ELA and Mathematics in grades 6-8 for all students.

Specific Goals in place to remediate all cited deficiencies:

1. Improve overall student population performance on State Exams in Math and ELA across all grade levels and competencies.
2. Increase the percentage of economically disadvantaged students meeting or exceeding the NYS performance average on the Mathematics State Exam.
3. Improve the performance of ELL students in grades 6-8 on the NYS Mathematics Exam with a major emphasis placed on both State and District averages.
4. Increase the percentage of SWD students meeting or exceeding the average performance on the NYS Mathematics Exam for both CSD #19 and New York State.

Strategies Employed to Achieve above Goals(s):

1. Small group tutoring sessions in ELA and Math will target students needing remediation and with borderline achievement profiles.
2. Data driven instruction will be more of a focus during individual and collaborative strategic planning directed at State Math standards in grades 6-8.
3. Hands-on instructional modalities will be a major emphasis for learners with disabilities and or other related special needs.
4. Math Tutorial sessions will be implemented in order to reinforce and improve Mathematic skills for low performing students across all grades.

Measurable Outcomes to Demonstrate Progress Toward Achieving Goals:

1. Increase the percentage of students scoring within proficient ranges on interim assessments reflecting both ELA and Math Standards across all grade levels.
2. Improve student outcomes through the use of qualitative and quantitative data to inform instruction.
3. Differentiated instructional modalities are designed to meet the needs for all students, including but not limited to students with disabilities, English Language Learners , and economically disadvantaged students.
4. Reduction in the percentage of students scoring below expectations on ELA and / or Math

compared to previous years.

1. Improve school systems to monitor the progress of individual student outcomes based on the results.
2. Interim Assessments have been on-going to create individual student profiles.

Plan of Action until next Check-in:

Aggregated data derived from assessments will facilitate homogeneous grouping in ELA and Math instruction based on common deficiencies.

Tutorial sessions will be implemented to target individual student weaknesses and strengths during the week and on the weekends.

Professional Staff Development by ELA and Math Coaches will target all components and standards of State Exams for grades 6-8.

The recognition of students who have made significant progress and those who continue to excel academically this month has become more inclusive of candidates with special needs. This shift in students selected this month has been a direct result of the following changes:

- Increase in student attendance during Saturday sessions.
- More effective strategic planning by teachers in regards to differentiated instruction.
- Greater communication between teachers and parents.
- Professional Development is more focused on item analysis and data driven instructional modalities. This is a major concern in ELA and Mathematics across all grades.
- Assessment tests, daily quizzes and graded homework assignments returned to students has been non-negotiable.
- The Special Ed. Coordinator and Guidance Counselor have been more active with students exhibiting both social emotional and health related issues stemming from their home environments.
- Parent involvement has become more effective and lines of communication continues to improve with teacher feedback on student progress.

## ACADEMIC RELATED

The Regents Prep. Classes have been intensified for all students taking the June 2022 simulation test in Living Environment.

2022 June Regents Exams in the following disciplines:

Mathematics/Algebra/Geometry

Science/Living Environment/ Earth Science and History/US Government.

Moving forward we intend to build up the participation in the Weekend Program for all students.

Student recruitment is on-going and tutoring is going to be expanded across grades to ensure that the the bar for success remains high each year.

Preparing for the possibility of extending to 9th and 10th grade has set the stage for the following roll-out: 2022

#### 6th Grade

Living Environment ( 1-2 years)

Algebra 1 ( 1-2 years )

ELA. ( State Standards

Global History ( 2 years )

Spanish 1-2

#### 7th Grade

Physics ( 1 year )

Algebra 2 Trig.

ELA

Global

Spanish 2-3

#### 8th Grade

Chemistry ( 1 year )

Geometry

ELA + SAT Prep.

US History & Government

Spanish Level 4

#### 9th Grade

AP Bio

AP MATH

AP History

English 3/4

SAT Prep.

Electives

#### 10th Grade

AP Science

AP MATH

AP History

English Regents

College App Writing

Electives



# CAMPA

COLLEGIATE ACADEMY FOR MATHEMATICS  
AND PERSONAL AWARENESS CHARTER SCHOOL

HARD WORK GENERATES UNLIMITED OPTIONS

1962-84 Linden Boulevard  
Brooklyn, NY 11207

(347) 619-6800

[www.campacharter.org](http://www.campacharter.org)

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## CAMPA CHARTER SCHOOL MONTHLY BOARD MEETING MARCH 8, 2022

The meeting was called at 6PM to order by JoAnne Challenger, Chair

Board Members in Attendance: JoAnne Challenger (Chair), Larry Hughes (Vice-Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Viola Abbott, Joan Ramsey, Afrah Richmond, Blayne Jeffries, Michael Kohlhagan, Oluwatoyin Ayanfodun

Non-Board Members in Attendance: George Leonard (Principal), Nakia Gaston (Director of Operations), Stephany Mauterstock (CEI—Executive Director), Tim Opium (CEI)

A motion was made by Deborah Knight and seconded by Viola Abbott to accept the agenda. The motion was unanimously approved.

Community Participants: None

Executive Board:

Follow-Up to evaluate CEI

Board Membership----Continue to look for new Board Members

Tentative Dates for the State Education Site Visit---May 2, 2022 & May 3, 2022

No recommendations from the Executive Board at this time.

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Most of the Board meeting was centered around our meeting with Vicki Smith from the State Education Department in preparation for the upcoming State visit. The following were areas of concern: recruitment, new Board members, finance, and Board governance.

Topics discussed:

+Decision making in sub-committees----What decisions should the administration make and what decisions should the Board handle. Reviewing a decision making matrix at one of the Board training sessions might be helpful.

+ Role of Board Members --- The role of the Board is to do oversight—The Big Picture.

+Recruitment---Responsibility of recruitment belongs to the school and CEI. CEI should support what the school is doing. CEI has other consultants, if needed, who can be placed on the recruitment committee. New ideas and strategies to update the plan are always welcome. Board members certainly should participate this way. The idea is for everyone to work together cohesively.

+ Putting ideas into action--- We must make sure that the work we're doing is being documented through committee minutes and Board minutes.

+ Follow Robert's Rules--- Wait until the chair recognizes you before you speak.

**PRINCIPAL'S REPORT:**

See attached.

The school has a new English teacher (14 years experience from the DOE). The teacher hired in January had to be released.

Students at CAMPA are still following COVID protocol (mask wearing, etc.).

**BOARD TRAINING:**

Michael Kohlhagan and Stephany Mauterstock from CEI spoke about Board training.

The power point is a summary of the action plan. It is a good process to go through and it will help the Board document those benchmarks.

Everyone will have the sub-committee minutes to review at a special meeting . The CEI report tracks really closely to the benchmarks because that's what the framework uses.

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The framework has all of the action steps—when they're going to be taken and when they're going to be completed.

The topic of co-location came up. There was conversation that a more attractive facility would help boost enrollment. That's the kind of support and goals we'd like to set for the rest of the year in partnership with the school leadership and the Board.

This is what an action plan would look like.

There is an urgency for us to address this. There was discussion on setting a date for the first training. It was decided to hold the first session during an abbreviated Board meeting on April 12.

Meeting was adjourned after 7:30 PM.

Respectfully Submitted,

Michele Weekes  
Secretary





# CAMPA

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## **CAMPA CHARTER SCHOOL MONTHLY BOARD MEETING APRIL 12, 2022**

The meeting was called to order by JoAnne Challenger, Chair at 6:03 PM.

Board Members in Attendance: JoAnne Challenger, Larry Hughes (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Viola Abbott, Joan Ramsey, Michael Kohlhagan, Afrah Richmond, Blayne Jeffries, and Oluwatoyin Ayanfodun

Non-Board Members in Attendance: George Leonard (Principal), Stephanie Mauterstock (CEI—Executive Director), Tim Opium (CEI)

Community Participants: None

The meeting began with the Chair reading aloud part of “The Protocol” which follows Robert’s Rules of Order and complies with the NY State Open Meeting Law. No one from the community was present.

Ms. Challenger stated that she reached out to the president of the CAMPA PTA but she could not attend this meeting. Ms. Challenger also stated that she would continue to reach out to her and other members of the executive board to encourage them to attend future meetings.

A motion was made by Joan Ramsey and seconded by Larry Hughes to accept the February, 2022 minutes and the March, 2022 minutes with the necessary corrections. The vote was unanimous.

The Executive Board recommends three resolutions:

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## # 1 Bank Accounts

Larry Hughes explained that in order for CAMPA to be in compliance with our fiscal policies and procedures, a few changes must be made to the school financial operations. Larry Hughes made a motion for JoAnne Challenger-- Chair, George Leonard--Principal, and Tim Opium, CAMPA's CEI Consultant, to be added to the school bank account and to delete Darryl Rock and Viola Abbott's names from the account. (The motion does not need a second because it's coming from the Executive Committee.) The motion was passed unanimously.

## # 2 Lawyers Alliance

Deborah Knight explained that Lawyers Alliance is an organization that offers legal services to a non-profit organization. Lawyers Alliance would help with such problems as negotiating a contract, updating by-laws, etc. They are very reliable. The membership fee is either \$450 or \$425.

There was a discussion on why we need an additional lawyer. The point was made that lawyers are not always available due to their caseload. This organization would be another option if we needed to make a legal decision quickly.

A motion was made by JoAnne Challenger to work with Lawyers Alliance to handle some of our immediate legal matters at a membership fee of \$425 or \$450 a year. The motion was passed unanimously.

## # 3 Motion to Contract an Independent Contractor to Evaluate CEI

A motion was made by JoAnne Challenger that the Board hire the services of Dr. Juliane Blaveski, an independent contractor to analyze data and write the evaluation of CEI for their services during the 2020—2021 school year based upon our Memorandum of Understanding.

There was discussion on who the evaluator was and how she was chosen. The motion was passed unanimously.

JoAnne Challenger thanked Stephanie Mauterstock (CEI—Executive Director) for putting together the pre read that went out to all Board members.

NYSED Authorizer Site Visit-May 6

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At the site visit the State interviews the Board, the Leadership Team, the staff, the parents, the students and look at the environment.  
She would like as many of us as possible to be in attendance. If not, we can be there virtually.

#### Board Elections—May Meeting

If you are interested in running for a position on the Board—Chair, Vice Chair, Secretary, Treasurer---please send an email to the nominating committee—Deborah Knight, Michael Kohlhagan, Larry Hughes by April 26. Someone can nominate you or you can nominate yourself. The election will be held at the May meeting.

#### May Board Meeting

The May Board Meeting may be in person according to the Governor of NY. Right now, the Governor is saying that the last day for virtual is April 15.

#### Principal's Report

##### State Exams

Since the ELA was open-ended, all students finished.

It will be that way for mathematics too.

Students who are deficient in math are attending both After School and Saturday Academy. Some are also being pulled out during art class.

##### Enrollment

The number of newly enrolled students is approximately 31.

The total school enrollment is approximately 115.

##### Graduation Ceremonies

The Board is asking the school to hand in a budget for cost of the Graduation Ceremony at Brooklyn Museum.

##### Recruitment

Joan Ramsey discussed the Bus shelter advertisements and where the shelters are located.

She reminded the Leadership Team to track the parents when they come in as to how they found out about CAMPA.

##### Compliance Committee

No issues

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New Business/Unfinished Business—None

JoAnne Challenger made a motion to adjourn the meeting at 6:44 PM.  
Ms. Abbott seconded it.

Respectfully Submitted,

Michele Weekes

Secretary

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**CAMPA CHARTER SCHOOL  
MONTHLY BOARD MEETING  
MAY 10, 2022**

The meeting was called to order by JoAnne Challenger, Chair at 6:06 PM.

Board Members in Attendance: JoAnne Challenger (Chair), Larry Hughes (Vice Chair), Michele Weekes (Secretary), Deborah Knight (Treasurer), Joan Ramsey, Michael Kohlhagan, Afrah Richmond, Blayne Jeffries, and Oluwatoyin Ayanfodun

Non-Board Members in Attendance: George Leonard (Principal), Nakia Gaston (Director of Operations), Stephanie Mauterstock (CEI---Executive Director)

Community Participants: None

The meeting began with the Chair reading aloud part of "The Protocol" which follows Robert's Rules of Order and complies with the NY State Open Meetings Law. No one from the community was present.

A motion was made by Joan Ramsey and seconded by Larry Hughes to accept the April, 2022 minutes with the necessary corrections. The vote was unanimous.

The Agenda was reviewed.

**ELECTION OF OFFICERS:**

Deborah Knight led this part of the meeting for the election of officers for 2022-2023.

Positions: Chair: JoAnne Challenger; Vice Chair: Larry Hughes; Secretary: Blayne Jeffries, Treasurer: Oluwatoyin Ayanfodun

The secretary cast one unanimous vote for the Slate.

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Reflections of NY State Site visit:

Mr. Leonard & Mr. Gaston stated that the visit went very well. They discussed how CAMPA operates, what structures, strategies and preparation is being made for next year.

The State spoke with every teacher and felt the staff embodied the mission/purpose of CAMPA.

They spoke to student representatives also and were very impressed.

Areas of concern are enrollment and recruitment within the space we are presently in.

As to Board evaluation, at present, the Board has no formalized assessment of ourselves (only informal). CEI suggested a tool for us to customize to fit CAMPA.

As to submission of SED reports, CAMPA must submit these reports on time.

Suggestions: 1. Place the due date on the Dashboard as a reminder.

2. Use the date from the year before as a guide.

As to legal compliance, we need a lawyer to sit on the Board to give us legal assistance. All of our bylaws and procedures need to be reviewed.

CEI may be able to help us with this.

Principal's Report:

See attached.

Recruitment:

SCOLA

Total Leads---87

Total applications submitted—16

Current leads in pipeline---16

Summer School:

Applying for Bloomberg Summer Program

Unfinished Business/ New Business: None

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Larry Hughes made a motion to adjourn the meeting at 7:44 PM. Michael Kolhagan seconded it.

Respectfully Submitted,

Michele Weekes

Secretary

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## Principal Report- May 2022

All classes continue to follow the schedule provided from the previous report.

The academic emphasis is targeting the Science State Tests, 5/24-6/03 Practicum, and 6/06 Written format.

The Regents Exams that are taken across all grade levels are as follows:

Living Environment , 6/15 , 23-25 Students

Algebra I , 6/16 , 15 Students

Physics 6/23? Undetermined

State Science, 7th Grade ( 6-8 )

8th Grade ( 28 )

The 9-9 Saturday Prep. is scheduled for 6/04 & 6/11.

Graduation- 6/27

Cost: \$3800

Senior Dues: \$1"50

The Site Visit highlighted the following instructional elements:

1. Lesson Planning
2. Classroom Instructional Modalities
3. Student Focus Groups
4. Teacher Focus Groups
5. Special Education
6. Non-Instructional Staff

The feedback was positive from all groups and expressed a seamless symbiotic relationship. Many of the reflections showed that our CAMPA Community is linked to a common sound and practice.

The students have been practicing former State Exams every week.

Previously stated highlights:

Principal's Academy has served it's purpose regarding ELA and Math State Test Prep. The predicted scores overall should substantially surpass the previous scores for the past 2 years. The opt out ratio included been much lower due to the restoration of the conventional in-person model.

Parents are still kept abreast of all school events and holidays through the App. Parent Square. This App. informs all parents ,in a timely fashion , of all planned and last minute changes regarding lass schedules and homework completion.



The 2nd and 4th Saturday of each month remains a fixed schedule for holding parent meetings for addressing all concerns and updates concerning student progress and plans for next year. Assessments reflecting State Science and Regents Level course Standards ,across all grade levels, are on-going. This data will continue to be used to Improve student outcomes through the use of qualitative and quantitative data. Tutorial sessions will be implemented to target individual student weaknesses and strengths during the week and on the weekend.

Students will be taking the following remaining State Tests for grades 6-8:

Science Practicum 6/6  
Science Written 5/24-6/3

Regents Exams 6/2022.

. Algebra 1 6/16  
. Living Environment 6/15  
. Physics 6/23

### Charter School Performance Goals

The school will meet or exceed achievement indicators for academic trends towards proficiency in ELA and Mathematics across all grade levels.

Our primary objective at improving State scores in Science in grades 7-8 for all students looks very good for this year.

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## Regular Board Meeting June 14, 2022

The meeting was called to order by JoAnne Challenger, Chair, at 6:04 PM.

**Board Members in Attendance:** JoAnne Challenger, Michele Weekes, Deborah Knight, Blayne Jeffries, Larry Hughes, Joan Ramsey, Oluwatoyin Ayanfodun, Michael Kolhagen

Not in attendance: Afrah Richmond, Viola Abbott

**Non-Board members in Attendance:** Addison Farmer (Schola presenter), Stephanie Mauerstock, Timothy Opium, George Leonard, Principal, Niaka Gaston, Director of Operations

### **Addison Farmer: Recruitment efforts**

Schola visited CAMPA and is working on a marketing video, which was shown during the meeting. The video Schola created can be utilized on social media and promoted for CAMPA recruitment. The video is owned by Schola but CAMPA has permission to use it. Here is a link to video:

[https://drive.google.com/file/d/1OYM70weK7u1Nn\\_dfDRYRd4M1rZBKxH6L/view](https://drive.google.com/file/d/1OYM70weK7u1Nn_dfDRYRd4M1rZBKxH6L/view)

A marketing report was also given showing potential leads and applications

### **Chair Updates:**

The board is looking to review and expand the dashboard. JoAnne is working on this with Stephanie and it's a work in progress. Stephanie will take the lead and speak to Mr. Leonard and Gaston for feedback.

JoAnne commended and thanked Michele for her service as secretary and Deborah for her service as treasurer.

Please check the current committees you're on to ensure the committee list is accurate and updated, contact JoAnne if you'd like to change committees.

Michael requested that we download the dashboard and include it in our agenda packet.

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Mr. Gaston will host dashboard training on July 6<sup>th</sup>

The bylaws are in the process of being reviewed

**Principal's Report:**

The ELA, Math and Science state scores are expected to show 100% compared to the previous years. Please read Mr. Leonard's full report for details and clarification.

Mr. Leonard is now a signer on the CAMPA bank account

Students are varying with in-person and virtual due to Covid

New Site Supervisor for the summer Boost program is Mr. Livingston. This was explained and discussed in further detail.

Mr. Leonard- stated that he is committed to CAMPA and is not seeking employment elsewhere.

CAMPA graduation will be June 27<sup>th</sup> at 11 a.m. at the Brooklyn Museum. Enter through the parking lot. Graduation will take place in the auditorium.

**Financial Report: Timothy Opium**

Report will be sent sometime next week.

We will need to have an emergency meeting to approve the budget prior to the July meeting.

Timothy went over his report packet

**Committee Reports**

JoAnne moved that committee reports will be postponed to the next meeting due to the lateness of the hour.

**Michele Weeks moved that we adjourn the meeting at 7:39pm, seconded by Joan Ramsey**

**Meeting adjourned**

Respectfully Submitted,

Blayne Jeffries,  
Board Member

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**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Viola Abbott

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics and Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Chair until March 2022

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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05-25-2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Oluwatoyin Ayanfodun

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics and Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Tomorrow's Leaders NYC	Consulting support-professional development for teachers, SEL, community events	\$17,000	Oluwatoyin Ayanfodun	Trustee does not provide the direct service to the school. The organization will provide support with involvement from trustee.

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Oluwatoyin Ayanfodun* 7/31/2022  
\_\_\_\_\_  
Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

JoAnne Challenger

---

**Name of Charter School Education Corporation:**

Collegiate Academy of Mathematics and Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair, Vice-Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



JoAnne Challenger                      July 24, 2022  
Signature    Date

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**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

LARRY HUGHES

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics and Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

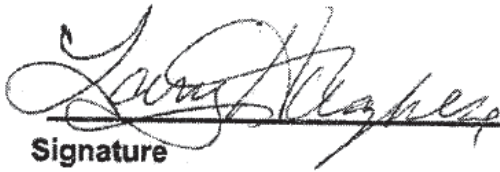
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Signature**

06-01-2022

**Date**

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

BLAYNE JEFFRIES

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics & Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Secretary May 10, 2022 - present

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Signature

7/31/2022  
Date

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**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Deborah Knight

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics and Personal Awareness Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary and Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

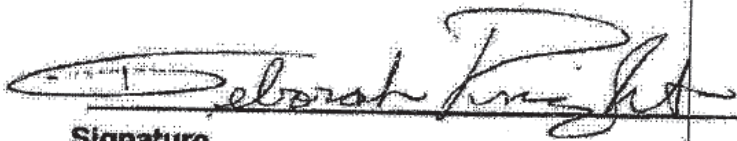
**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



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**Signature**

4-26-22

**Date**

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Michael Kohlhagen

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics & Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Board Memeber at Large

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of Educational Partner

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
CEI	Educational Partner	as per contract	Michael Kohlhagen	Recuse from Board Vote on contract or any CEI business

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



**Michael Kohlhagen**

Digitally signed by Michael Kohlhagen

Date: 2022.08.01 10:17:29 -04'00' 08/01/2022

**Signature**

**Date**

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

JOAN RAMSEY

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics & Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
No positions held

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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*Joan Ramsey* \_\_\_\_\_ 06-25-2022  
**Signature** **Date**

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Afrah Richmond, Ph.D.

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics and Personal Awareness (CAMPA)

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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*Afrah Richmond*

4/24/22

Signature

Date

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*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

MICHELE WEEKES

---

**Name of Charter School Education Corporation:**

Collegiate Academy for Mathematics & Personal Awareness

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Secretary from July 1, 2021 to May 10, 2022

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



Michele Morais - Weekes 6-30-2022

**Signature**

**Date**

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*last revised 04/2022*

Board of Trustees and Management  
Collegiate Academy for Mathematics and  
Personal Awareness Charter School  
Brooklyn, New York

As part of our audit of the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA) as of and for the year ended June 30, 2022, we wish to communicate the following to you.

## **AUDIT SCOPE AND RESULTS**

### **Auditor's Responsibility Under Auditing Standards Generally Accepted in the United States of America and the Standards Applicable to Financial Audits Contained in *Government Auditing Standards* Issued by the Comptroller General of the United States**

An audit performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States is designed to obtain reasonable, rather than absolute, assurance about the financial statements. In performing auditing procedures, we establish scopes of audit tests in relation to the financial statements taken as a whole. Our engagement does not include a detailed audit of every transaction. Our contract more specifically describes our responsibilities.

These standards require communication of significant matters related to the financial statement audit that are relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. Such matters are communicated in the remainder of this letter or have previously been communicated during other phases of the audit. The standards do not require the auditor to design procedures for the purpose of identifying other matters to be communicated with those charged with governance.

An audit of the financial statements does not relieve management or those charged with governance of their responsibilities. Our contract more specifically describes your responsibilities.

### **Qualitative Aspects of Significant Accounting Policies and Practices**

#### ***Significant Accounting Policies***

CAMPA's significant accounting policies are described in *Note 1* of the audited financial statements.

#### ***Alternative Accounting Treatments***

No matters are reportable.

#### ***Management Judgments and Accounting Estimates***

Accounting estimates are an integral part of financial statement preparation by management, based on its judgments. The following area involves significant estimates for which we are prepared to discuss management's estimation process and our procedures for testing the reasonableness of those estimates:

- Grants receivable

### ***Significant Unusual Transactions***

No matters are reportable.

### ***Financial Statement Disclosures***

The following area involves particularly sensitive financial statement disclosures for which we are prepared to discuss the issues involved and related judgments made in formulating those disclosures:

- No matters are reportable

### **Audit Adjustments**

No matters are reportable.

### **Auditor's Judgments About the Quality of CAMPA's Accounting Principles**

No matters are reportable.

### **Other Material Communications**

Listed below are other material communications between management and us related to the audit:

- Management representation letter (attached)
- Management letter dated October 26, 2022

### **OTHER MATTERS**

We observed the following matters and offer these comments and suggestions with respect to matters which came to our attention during the course of the audit of the financial statements. Our audit procedures are designed primarily to enable us to form an opinion on the financial statements and, therefore, may not bring to light all weaknesses in policies and procedures that may exist. However, these matters are offered as constructive suggestions for the consideration of management as part of the ongoing process of modifying and improving financial and administrative practices and procedures. We can discuss these matters further at your convenience and may provide implementation assistance for changes or improvements.

#### **New Lease Accounting Standard**

FASB issued ASU 2016-02, *Leases* (Topic 842), the long-awaited new standard on lease accounting. FASB has issued various ASUs since that date related to Topic 842 as well seeking to clarify guidance and provide more transition relief in certain areas.

Under the new ASU, lessees will recognize lease assets and liabilities on their balance sheet for all leases with terms of more than 12 months. The new lessee accounting model retains two types of leases and is consistent with the lessee accounting model under existing GAAP. One type of lease (finance leases) will be accounted for in substantially the same manner as capital leases are accounted for today. The other type of lease (operating leases) will be accounted for (both in the income statement and statement of cash flows) in a manner consistent with today's operating leases. Lessor accounting under the new standard is fundamentally consistent with existing GAAP.

Lessees and lessors would be required to provide additional qualitative and quantitative disclosures to help financial statement users assess the amount, timing and uncertainty of cash flows arising from leases. These disclosures are intended to supplement the amounts recorded in the financial statements so that users can understand more about the nature of an organization's leasing activities.

Upon the issuance of ASU 2020-05, CAMPA is required to adopt Topic 842 for fiscal years beginning after December 15, 2021. Early application is permitted.

### ***Implementation***

The approved delay by FASB of the effective date of the new leases standard (ASC 842) by one year for private companies and nonprofit organizations is welcome relief.

However, there are certain lease implementation items to get moving on sooner rather than later:

1. Educate yourself and key stakeholders about ASC 842.
  - a. Check out **forvis.com** for **FORSights™** resources, including articles and webinars related to the new standard and the related implementation efforts.
2. Early decision points:
  - a. Transition method
  - b. Practical expedients and accounting policy elections
3. Accumulate the population of potential leases.
4. Communicate with lenders – expected impact of ASC 842 on existing debt covenants.
5. Systems analysis – Do you need lease software? If so, vendor selection takes time.
6. Start developing the processes and controls necessary for effective implementation of ASC 842 as well as the ongoing accounting requirements.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

**FORVIS,LLP**

New York, New York  
October 26, 2022



*Representation of:*

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)  
1962 Linden Boulevard  
Brooklyn, NY 11207

*Provided to:*

**FORVIS, LLP**

Certified Public Accountants  
1155 Avenue of the Americas, Suite 1200  
New York, NY 10036

The undersigned (“We”) are providing this letter in connection with FORVIS’ audits of our financial statements as of and for the years ended June 30, 2022 and 2021.

Our representations are current and effective as of the date of FORVIS’ report: October 26, 2022.

Our engagement with FORVIS is based on our contract for services dated: May 4, 2022

### **Our Responsibility and Consideration of Material Matters**

We confirm that we are responsible for the fair presentation of the financial statements subject to FORVIS’ report in conformity with accounting principles generally accepted in the United States of America.

We are also responsible for adopting sound accounting policies; establishing and maintaining effective internal control over financial reporting, operations, and compliance; and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

### **Confirmation of Matters Specific to the Subject Matter of FORVIS’ Report**

We confirm, to the best of our knowledge and belief, the following:

1. We have fulfilled our responsibilities, as set out in the terms of our contract, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation, and maintenance of:
  - a. Internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
  - b. Internal control to prevent and detect fraud.
3. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We acknowledge that we are responsible for the fair presentation of the financial statements and related notes.

4. We have everything we need to keep our books and records.
5. We have provided you with:
  - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - b. Additional information that you have requested from us for the purpose of the audit.
  - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - d. All minutes of trustees meetings held through the date of this letter or summaries of actions of recent meetings for which minutes have not yet been prepared. All unsigned copies of minutes provided to you are copies of our original minutes approved by the governing body, if applicable, and maintained as part of our records.
  - e. All significant contracts and grants.
6. All transactions have been recorded in the accounting records and are reflected in the financial statements.
7. We have informed you of all current risks of a material amount that are not adequately prevented or detected by our procedures with respect to:
  - a. Misappropriation of assets.
  - b. Misrepresented or misstated assets, liabilities, or net assets.
8. We understand the potential penalties for failure to disclose reportable tax transactions to the taxing authorities and have fully disclosed to FORVIS any and all known reportable tax transactions.
9. We have no knowledge of any known or suspected fraudulent financial reporting or misappropriation of assets involving:
  - a. Management or employees who have significant roles in internal control, or
  - b. Others, where activities of others could have a material effect on the financial statements.
10. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, customers, regulators, suppliers, or others.
11. We have assessed the risk that the financial statements may be materially misstated as a result of fraud and disclosed to you any such risk identified.
12. We have disclosed to you the identity of all of the entity's related parties and all the related-party relationships of which we are aware. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America. In addition, we have disclosed to you all related-party transactions of which we are aware

We understand that the term related party refers to an affiliate, management and members of their immediate families, subsidiaries accounted for by the equity method, and any other party with which the entity may deal if the entity can significantly influence, or be influenced by, the management or

operating policies of the other. The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with, the entity.

13. We are not aware of any side agreements or other arrangements (either written or oral) that are in place.
14. Except as reflected in the financial statements, there are no:
  - a. Plans or intentions that may materially affect carrying values or classifications of assets and liabilities.
  - b. Material transactions omitted or improperly recorded in the financial records.
  - c. Material gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
  - d. Events occurring subsequent to the statement of financial position date through the date of this letter requiring adjustment or disclosure in the financial statements.
  - e. Agreements to purchase assets previously sold.
  - f. Restrictions on cash balances or compensating balance agreements.
  - g. Guarantees, whether written or oral, under which the entity is contingently liable.
15. We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
16. We have no reason to believe the entity owes any penalties or payments under the Employer Shared Responsibility Provisions of the *Patient Protection and Affordable Care Act* nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.
17. We are not aware of any pending or threatened litigation or claims whose effects should be considered when preparing the financial statements. We have not sought or received attorney's services related to pending or threatened litigation or claims during or subsequent to the audit period. Also, we are not aware of any litigation or claims, pending or threatened, for which legal counsel should be sought.
18. Adequate provisions and allowances have been accrued for any material losses from:
  - a. Uncollectible receivables, including pledges.
  - b. Purchase commitments in excess of normal requirements or above prevailing market prices.
19. Except as disclosed in the financial statements, the entity has:
  - a. Satisfactory title to all recorded assets, and they are not subject to any liens, pledges, or other encumbrances.
  - b. Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.
20. The financial statements disclose all significant estimates and material concentrations known to us. Significant estimates are estimates at the balance sheet date that could change materially within

the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets for which events could occur that would significantly disrupt normal finances within the next year. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

21. The fair values of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto are reasonable estimates based on the methods and assumptions used. The methods and significant assumptions used result in measurements of fair value appropriate for financial statement recognition and disclosure purposes and have been applied consistently from period to period, taking into account any changes in circumstances. The significant assumptions appropriately reflect market participant assumptions.
22. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.
23. With respect to any nonattest services you have provided us during the year, including assisting with Financial Statement preparations and related notes and preparation of the IRS Form 990:
  - a. We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
  - b. We have established and monitored the performance of the nonattest services to ensure they meet our objectives.
  - c. We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
  - d. We have evaluated the adequacy of the services performed and any findings that resulted.
  - e. We have received the deliverables from you and have stored these deliverables in information systems controlled by us. We have taken responsibility for maintaining internal control over these deliverables.
24. We have identified to you any activities conducted having both fund raising and program or management and general components (joint activities) and have allocated the costs of any joint activities in accordance with the provisions of FASB ASC 958-720-45.
25. We are an entity exempt from income tax under Section 501(c)3 of the Internal Revenue Code and a similar provision of state law and, except as disclosed in the financial statements, there are no activities that would jeopardize our tax-exempt status or subject us to income tax on unrelated business income or excise tax on prohibited transactions and events.
26. We acknowledge the entity is not a conduit debt obligor whose debt securities are listed, quoted, or traded on an exchange or an over-the-counter market. As a result, we acknowledge the entity does not meet the definition of a "public entity" under generally accepted accounting principles for certain accounting standards.
27. As an entity subject to *Government Auditing Standards*:
  - a. We acknowledge that we are responsible for compliance with applicable laws, regulations, and provisions of contracts and grant agreements.
  - b. We have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determination of

amounts in our financial statements or other financial data significant to the audit objectives.

- c. We have identified and disclosed to you any violations or possible violations of laws, regulations, and provisions of contracts and grant agreements whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.
  - d. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts, or violations of provisions of contracts or grant agreements that you or other auditors report.
  - e. We have a process to track the status of audit findings and recommendations.
  - f. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other studies.
  - g. We have provided our views on any findings, conclusions, and recommendations, as well as our planned corrective actions with respect thereto, to you for inclusion in the findings and recommendations referred to in your report on internal control over financial reporting and on compliance and other matters based on your audit of the financial statements performed in accordance with *Government Auditing Standards*.
28. With regard to supplementary information:
- a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
  - b. We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
  - c. The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period.
  - d. We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.
  - e. If the supplementary information is not presented with the audited financial statements, we acknowledge we will make the audited financial statements readily available to intended users of the supplementary information no later than the date such information and the related auditor's report are issued.
29. We have evaluated whether there are conditions or events known or reasonably knowable, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern within one year of the date of this letter without consideration of potential mitigating effects of management's plans not yet fully implemented and concluded substantial doubt does not exist.
30. We acknowledge the current economic volatility presents difficult circumstances and challenges for our industry. Entities are potentially facing declines in contributions, constraints on liquidity and difficulty obtaining financing. We understand the values of the assets and liabilities recorded in the financial statements could change rapidly, resulting in material future adjustments to asset values, allowances for accounts, notes/contributions receivable, etc., that could negatively impact the entity's ability to meet debt covenants or maintain sufficient liquidity.

We acknowledge that you have no responsibility for future changes caused by the current economic environment and the resulting impact on the entity's financial statements. Further, management and governance are solely responsible for all aspects of managing the entity, including questioning the quality and valuation of investments and other assets, reviewing allowances for uncollectible amounts, evaluating capital needs and liquidity plans, etc..

31. With regards to our loan obtained under the "first draw" Paycheck Protection Program (created under the CARES Act of 2020 and extended under the *2021 Consolidated Appropriations Act*) (PPP-1 or First Draw), dated June 18, 2020, we represent the following:
  - a. At the time of the loan application, the current economic uncertainty that existed made this loan request necessary to support the entity's ongoing operations. In making this assessment, we considered the nature of our business activities at the time of the loan application and our ability to access other sources of liquidity that were (could have been) sufficient to support ongoing operations.
  - b. The entity is a 501(c)(3) and meets the expanded eligibility requirements for PPP-1 loans under the *American Rescue Plan Act of 2021*. When considered together with all its affiliates (using the affiliate determinations required by the PPP-1), the entity had fewer than 500 employees, per physical location, at the date of the loan application.
    - i. In addition, we have determined the number of full-time equivalent employees on payroll (at the time of the application) in a manner that is consistent with the clarification guidance released by the Small Business Administration.
  - c. We have not received more than one loan under the First Draw Paycheck Protection Program. In addition, we have confirmed with our affiliated entities (using the affiliate determinations required by the PPP-1) that the total of any PPP loans received by us and by those affiliates under the First Draw program does not exceed \$20 million in the aggregate.
  - d. We have not used the proceeds from the PPP-1 loan for expenditures that were covered by other funding sources, *i.e.*, government grants or contracts.
  - e. The funds received under this loan have only been used:
    - i. To retain workers and maintain payroll;
    - ii. To make mortgage interest, lease, and utility payments;
    - iii. To pay for worker protection costs related to COVID-19;
  - f. We have elected to recognize the loan proceeds as debt under ASC 470.
32. We have examined the outstanding contributions and grants receivable and determined that all are collectible.
33. We have responded fully and truthfully to all your inquiries.

DocuSigned by:  
*JoAnne Challenger*  
A4D64E0F0135481...  
JoAnne Challenger, Chair  
Joanne.challenger@campacharter.org

DocuSigned by:  
*George Leonard*  
4FEE181E9F9C4E1...  
George Leonard, Principal  
Gleonard@campacharter.org

**Collegiate Academy for Mathematics and  
Personal Awareness Charter School (CAMP)**

Independent Auditor's Reports and Financial Statements

June 30, 2022 and 2021



**Collegiate Academy for Mathematics and  
Personal Awareness Charter School (CAMPA)**  
June 30, 2022 and 2021

**Contents**

<b>Independent Auditor’s Report .....</b>	<b>1</b>
<b>Financial Statements</b>	
Statements of Financial Position .....	4
Statements of Activities.....	5
Statements of Functional Expenses .....	6
Statements of Cash Flows .....	8
Notes to Financial Statements .....	9
 <b>Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> – Independent Auditor’s Report.....</b>	 <b>16</b>
 <b>Schedule of Findings and Responses .....</b>	 <b>18</b>
 <b>Summary Schedule of Prior Audit Findings .....</b>	 <b>19</b>

## Independent Auditor's Report

Board of Trustees  
Collegiate Academy for Mathematics and  
Personal Awareness Charter School  
Brooklyn, New York

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School, which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Collegiate Academy for Mathematics and Personal Awareness Charter School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Collegiate Academy for Mathematics and Personal Awareness Charter School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Collegiate Academy for Mathematics and Personal Awareness Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Collegiate Academy for Mathematics and Personal Awareness Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information within the statements of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information within the statements of functional expenses is fairly stated in all material respects in relation to the financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2022, on our consideration of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting and compliance.

**FORVIS,LLP**

New York, New York  
October 26, 2022

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Statements of Financial Position

June 30, 2022 and 2021

	2022	2021
<b>Assets</b>		
<b>Current Assets</b>		
Cash	\$ 6,263	\$ 211,853
Grants and contracts receivable	305,934	102,788
Prepaid expenses and other assets	16,640	18,250
Total current assets	328,837	332,891
Cash held in escrow	100,001	79,029
Property and equipment, net	163,616	122,285
Total assets	\$ 592,454	\$ 534,205
 <b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
Accounts payable and accrued expenses	\$ 149,660	\$ 56,024
Accrued salaries and related liabilities	90,426	78,275
Due to New York City Department of Education	-	10,410
Loan payable - current	-	208,823
Total current liabilities	240,086	353,532
<b>Net Assets Without Donor Restrictions</b>	352,368	180,673
Total liabilities and net assets	\$ 592,454	\$ 534,205

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Statements of Activities Years Ended June 30, 2022 and 2021

	2022	2021
<b>Revenues</b>		
Resident student enrollment	\$ 1,804,414	\$ 1,502,025
Students with disabilities	241,010	151,016
New York City Department of Education rental assistance revenue	480,000	120,000
Government grants and contracts	350,561	109,225
Forgiveness of PPP loan	211,655	-
Contributions	250	-
Total revenues	3,087,890	1,882,266
<b>Expenses</b>		
Program services		
Education	1,896,831	1,172,243
Special education	426,213	244,280
Total program services	2,323,044	1,416,523
Supporting services		
Management and general	593,151	446,199
Total expenses	2,916,195	1,862,722
<b>Change in Net Assets Without Donor Restrictions</b>	171,695	19,544
<b>Net Assets Without Donor Restrictions, Beginning of Year</b>	180,673	161,129
<b>Net Assets Without Donor Restrictions, End of Year</b>	\$ 352,368	\$ 180,673

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Statements of Functional Expenses Years Ended June 30, 2022 and 2021

	2022					
	* No. of Positions	Program Services		Supporting Services		
		Education	Special Education	Total	Management and General	Total
Administrative staff	4	\$ 144,922	\$ 13,291	\$ 158,213	\$ 231,287	\$ 389,500
Instructional personnel	12	591,367	145,395	736,762	-	736,762
Non-instructional personnel	1	-	-	-	34,173	34,173
<b>Total salaries</b>	<b>17</b>	<b>736,289</b>	<b>158,686</b>	<b>894,975</b>	<b>265,460</b>	<b>1,160,435</b>
Payroll taxes and employee benefits					41,642	182,037
Contracted services		115,502	24,893	140,395	42,757	329,792
Accounting and audit services		232,375	54,660	287,035	65,669	65,669
Occupancy		-	-	-	109,804	480,000
Repairs and maintenance		304,557	65,639	370,196	-	39,883
Instructional supplies and materials		25,306	5,454	30,760	9,123	39,464
Office supplies and equipment		31,430	8,034	39,464	-	54,064
Technology and communication		34,303	7,393	41,696	12,368	53,423
Insurance		33,896	7,305	41,201	12,222	46,553
Depreciation and amortization		29,538	6,366	35,904	10,649	71,100
Professional development		45,113	9,723	54,836	16,264	28,132
Student and staff recruitment		19,526	4,539	24,065	4,067	98,443
Student services		77,019	19,469	96,488	1,955	48,193
Transportation		38,382	9,811	48,193	-	214,239
Miscellaneous expenses		170,570	43,589	214,159	80	4,768
		3,025	652	3,677	1,091	-
<b>Total expenses</b>		<b>\$ 1,896,831</b>	<b>\$ 426,213</b>	<b>\$ 2,323,044</b>	<b>\$ 593,151</b>	<b>\$ 2,916,195</b>

\* Supplementary information

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Statements of Functional Expenses (Continued)

Years Ended June 30, 2022 and 2021

2021

	* No. of Positions	Program Services		Supporting Services		Total
		Education	Special Education	Education	Management and General	
Administrative staff	4	\$ 113,734	\$ 7,141	\$ 120,875	\$ 197,794	\$ 318,669
Instructional personnel	11	468,592	114,633	583,225	-	583,225
<b>Total salaries</b>	<b>15</b>	<b>582,326</b>	<b>121,774</b>	<b>704,100</b>	<b>197,794</b>	<b>901,894</b>
Payroll taxes and employee benefits		105,484	22,059	127,543	35,828	163,371
Contracted services		136,353	28,422	164,775	49,417	214,192
Accounting and audit services		-	-	-	68,975	68,975
Occupancy		116,221	24,304	140,525	39,475	180,000
Repairs and maintenance		11,666	2,440	14,106	3,962	18,068
Office supplies and equipment		16,161	3,387	19,548	5,713	25,261
Technology and communication		33,345	6,973	40,318	11,327	51,645
Insurance		23,390	4,891	28,281	7,944	36,225
Depreciation and amortization		69,093	14,449	83,542	23,468	107,010
Professional development		10,695	2,154	12,849	1,054	13,903
Student and staff recruitment		38,709	7,683	46,392	193	46,585
Student services		1,209	240	1,449	-	1,449
Transportation		41	8	49	14	63
Miscellaneous expenses		27,550	5,496	33,046	1,035	34,081
<b>Total expenses</b>		<b>\$ 1,172,243</b>	<b>\$ 244,280</b>	<b>\$ 1,416,523</b>	<b>\$ 446,199</b>	<b>\$ 1,862,722</b>

\* Supplementary information



# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Statements of Cash Flows Years Ended June 30, 2022 and 2021

	2022	2021
<b>Operating Activities</b>		
Change in net assets	\$ 171,695	\$ 19,544
Items not requiring (providing) operating cash flows		
Depreciation and amortization	71,100	107,010
Forgiveness of PPP loan	(211,655)	-
Noncash interest expense	2,832	-
Changes in		
Grants and contracts receivable	(203,146)	38,398
Prepaid expenses and other assets	1,610	-
Accounts payable and accrued expenses	93,636	(96,542)
Accrued salaries and related liabilities	12,151	3,625
Due to New York City Department of Education	(10,410)	(9,103)
Net cash (used in) provided by operating activities	(72,187)	62,932
<b>Investing Activities</b>		
Purchase of property and equipment	(112,431)	(46,822)
Net cash used in investing activities	(112,431)	(46,822)
<b>Net Change in Cash and Restricted Cash</b>	(184,618)	16,110
<b>Cash and Restricted Cash, Beginning of Year</b>	290,882	274,772
<b>Cash and Restricted Cash, End of Year</b>	\$ 106,264	\$ 290,882
<b>Cash and Restricted Cash Consist of:</b>		
Cash	\$ 6,263	\$ 211,853
Cash held in escrow	100,001	79,029
	\$ 106,264	\$ 290,882

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Notes to Financial Statements

June 30, 2022 and 2021

### Note 1: Nature of Organization

#### *Nature of Operations*

Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA) is an educational corporation that operates as a charter school in the Borough of Brooklyn, New York. On December 17, 2013, the Board of Regents and the Board of Trustees of the State University of New York, on behalf of the State Education Department, granted CAMPA a charter valid for a term of five years after CAMPA opens for instruction and was renewed through June 30, 2023. CAMPA was granted a charter for grades six to eight.

CAMPA was organized to pair a rigorous math-focused academic program with wellness and personal awareness support to help its students thrive in high school, college, and career. The combination of deep ties to the community, strong social development, visionary instruction, and insightful leadership creates a healthy and stimulating learning environment for its students. CAMPA served 107 students in grades six to eight in 2022 and 90 students in grades six to eight in 2021.

CAMPA is supported primarily by state and local per-pupil operating revenues and government grants and contracts.

#### *Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, losses, and other changes in net assets during the reporting period. Actual results could differ from those estimates.

#### *Cash*

At June 30, 2022, CAMPA's cash accounts did not exceed federally insured limits.

#### *Cash Held in Escrow*

Accounts restricted externally by regulators are considered to be restricted cash.

As part of CAMPA's charter agreement, CAMPA agreed to establish a long-term reserve account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Notes to Financial Statements

June 30, 2022 and 2021

### ***Grants and Contracts Receivable***

Receivables are recorded when services are rendered and are stated at amount billed. Receivables are presented net of allowances for doubtful accounts. Receivables are ordinarily due upon issuance of the invoice. Receivables past due more than 30 days are considered delinquent. The allowances are based on management's evaluation of the collectability of the related accounts. Bad debt expense is charged if a receivable is determined to be uncollectible based on periodic review by management. Factors used to determine whether an allowance should be recorded include the age of the receivable and a review of payments subsequent to year-end. Management deemed no allowance was necessary for the years ended June 30, 2022 and 2021.

### ***Property and Equipment***

Property and equipment acquisitions over \$1,000 are stated at cost, less accumulated depreciation and amortization. Depreciation and amortization are charged to expense on the straight-line basis over the estimated useful life of each asset. Leasehold improvements are amortized over the shorter of the lease term or respective estimated useful lives.

The estimated useful lives for each major depreciable classification of property and equipment are as follows:

Computer equipment	3-10 years
Furniture and fixtures	5-7 years
Leasehold improvements	5 years

### ***Long-Lived Asset Impairment***

CAMPA evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset are less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value. No asset impairment was recognized during the years ended June 30, 2022 and 2021.

### ***Net Assets***

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor restrictions.

Net assets without donor restrictions are available for use in general operations and not subject to donor restrictions.

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Notes to Financial Statements

June 30, 2022 and 2021

### **State and Local Per-Pupil Operating Revenues**

Revenues from the state and local governments resulting from CAMPA's charter status and based on the number of students enrolled are recorded when services are performed in accordance with the charter agreement. These grants are recorded as revenue by CAMPA when services are rendered.

### **Grants and Contracts Revenue and Receivables**

Revenues from government grants and contracts to which CAMPA is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when related expenditures are incurred by CAMPA. Receivables are recorded when the revenue is earned.

### **Contributions**

Contributions are provided to CAMPA either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

Nature of the Gift	Value Recognized
<i>Conditional gifts, with or without restriction</i>	
Gifts that depend on a future and uncertain event	Not recognized until the gift becomes unconditional, <i>i.e.</i> , the donor-imposed condition is substantially met
<i>Unconditional gifts, with or without restriction</i>	
Received at date of gift – cash and other assets	Fair value
Received at date of gift – property, equipment, and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

# **Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)**

## **Notes to Financial Statements**

**June 30, 2022 and 2021**

When a donor-stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Absent explicit donor stipulations for the period of time that long-lived assets must be held, expirations of restrictions for gifts of land, buildings, equipment, and other long-lived assets are reported when those assets are placed in service.

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period are recorded as revenue with donor restrictions and then released from restriction.

Conditional contributions having donor stipulations which are satisfied in the period the gift is received are recorded as revenue and net assets without donor restrictions.

As of June 30, 2022, no proceeds received from conditional contributions were recorded as a liability. On June 30, 2021, \$10,410 of proceeds received from conditional contributions were recorded as a liability. The amount was fully refunded to the grantor in fiscal year 2022.

### ***Deferred Rent***

Operating leases are straight-lined over the term of the lease. Deferred rent, when material, is recorded for the difference between the fixed payment and the rent expense.

### ***Income Taxes***

CAMPA is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law. However, CAMPA is subject to federal income tax on any unrelated business taxable income. CAMPA files tax returns in the U.S. federal jurisdiction.

### ***Functional Allocation of Expenses***

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program and management and general categories based on estimates of time and effort and other methods.

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Notes to Financial Statements

June 30, 2022 and 2021

### Note 2: Property and Equipment

	2022	2021
Computer equipment	\$ 114,731	\$ 72,004
Furniture and fixtures	90,151	69,362
Leasehold improvements	462,402	413,487
	667,284	554,853
Less accumulated depreciation and amortization	(503,668)	(432,568)
	\$ 163,616	\$ 122,285

### Note 3: Grant Reimbursements Receivable and Future Commitments

CAMPA receives its grant support through periodic claims filed with the respective funding sources, not to exceed a limit specified in the funding agreement. Since the financial statements of CAMPA are prepared on the accrual basis, all earned portions of the grants not yet received as of June 30, 2022, have been recorded as receivables. Following are the grant commitments that extend beyond June 30, 2022:

Grant	Term	Grant Amount	Earned Through 2022	Funding Available
Government grants	Various through 2024	\$ 380,154	\$ 248,115	\$ 132,039

### Note 4: Lease Commitment

Effective July 2016, CAMPA entered a five-year lease agreement for classroom space. As part of the agreement, the landlord was responsible for up to \$300,000 of construction costs incurred by CAMPA. These costs were reimbursed to CAMPA through a reduction in future rental payments. Effective July 2021, CAMPA entered into a one-year lease agreement for classroom space. The agreement is subject to renewal. Rent expense for the years ended June 30, 2022 and 2021 was \$480,000 and \$180,000, respectively. In September 2022, CAMPA renewed the lease agreement through June 30, 2023 with an option to renew for an additional 10 years.

### Note 5: Loan Payable

On March 27, 2020, President Trump signed into law the *Coronavirus Aid, Relief, and Economic Security Act*. On June 18, 2020, CAMPA received a loan in the amount of \$208,823 pursuant to the Paycheck Protection Program (PPP). The loan, including accrued interest expense of \$2,832, was forgiven in 2022.

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Notes to Financial Statements

June 30, 2022 and 2021

The School had elected to account for the funding as a loan in accordance with Accounting Standards Codification (ASC) Topic 470, *Debt*. The loan was due two years from the date of the first disbursement under the loan and had a fixed interest rate of 1% per year. The forgiveness of the loan was recognized as a gain in the financial statements in the period the debt was legally released. PPP loans are subject to audit and acceptance by the U.S. Department of Treasury, Small Business Administration, or lender; as a result of such audit, adjustments were required to the gain recognized.

### Note 6: Significant Estimates and Concentrations

GAAP require disclosure of certain significant estimates and current vulnerabilities due to certain concentrations. Those matters include the following:

#### **Grants and Contracts**

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

A significant portion of CAMPA's operating revenue is paid by the New York State Education Department (NYSED). Additionally, all grants and contracts receivable due at year-end were all due from NYSED.

### Note 7: Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of June 30, 2022 and 2021, comprise the following:

	<u>2022</u>	<u>2021</u>
Cash	\$ 6,263	\$ 211,853
Grants and contracts receivable	<u>305,934</u>	<u>102,788</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 312,197</u>	<u>\$ 314,641</u>

CAMPA manages its liquidity and reserves the following three guiding principles: operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets to fund near-term operating needs, and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be discharged. CAMPA monitors liquidity and cash flows on an ongoing basis to ensure an appropriate amount of cash is available to meet current expenditure needs.

# Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA)

## Notes to Financial Statements

June 30, 2022 and 2021

### **Note 8: Subsequent Events**

Subsequent events have been evaluated through October 26, 2022, which is the date the financial statements were available to be issued.

### **Note 9: Future Accounting Change**

#### ***Accounting for Leases***

The Financial Accounting Standards Board amended its standard related to the accounting for leases. Under the new standard, lessees will now be required to recognize substantially all leases on the statements of financial position as both a right-of-use asset and a liability. The standard has two types of leases for income statement recognition purposes: operating leases and finance leases. Operating leases will result in the recognition of a single lease expense on a straight-line basis over the lease term similar to the treatment for operating leases under existing standards. Finance leases will result in an accelerated expense similar to the accounting for capital leases under existing standards. The determination of lease classification as operating or finance will be done in a manner similar to existing standards. The new standard also contains amended guidance regarding the identification of embedded leases in service contracts and the identification of lease and nonlease components in an arrangement. The new standard is effective for annual periods beginning after December 15, 2021. CAMPA is evaluating the impact the standard will have on the financial statements; however, the standard is expected to have an impact on the financial statements due to the recognition of additional assets and liabilities for operating leases.



## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

### Independent Auditor's Report

Board of Trustees  
Collegiate Academy for Mathematics and  
Personal Awareness Charter School  
Brooklyn, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2022.

#### ***Report on Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Collegiate Academy for Mathematics and Personal Awareness Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## ***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Collegiate Academy for Mathematics and Personal Awareness Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**FORVIS,LLP**

New York, New York  
October 26, 2022

**Collegiate Academy for Mathematics and  
Personal Awareness Charter School (CAMPA)**

**Schedule of Findings and Responses  
Year Ended June 30, 2022**

**Findings Required to be Reported by *Government Auditing Standards***

<b>Reference Number</b>	<b>Finding</b>
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No matters are reportable.

**Collegiate Academy for Mathematics and  
Personal Awareness Charter School (CAMPA)**

**Summary Schedule of Prior Audit Findings  
Year Ended June 30, 2022**

<b>Reference Number</b>	<b>Summary of Finding</b>	<b>Status</b>
	No matters are reportable.	



## Annual Financial Statement Audit Report

for Board of Regents Authorized Charter Schools

School Name:	Collegiate Academy for Mathematics and Personal Awareness Charter School
Date (Report is due Nov. 1):	November 1, 2022
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #19
School Fiscal Contact Name:	Larry Hughes
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Forvis
School Audit Contact Name:	Joseph Blatt
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2021-22
Prior Year:	2020-21

**The following items are required to be included:**

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Included
Management Letter Response	N/A
Form 990	N/A; extension to be filed
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

**Collegiate Academy for Mathematics and Personal Awareness Charter School**  
**Statement of Financial Position**  
**as of June 30**

	<u>2022</u>	<u>2021</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 6,263	211,853
Grants and contracts receivable	305,934	102,788
Accounts receivables	-	-
Prepaid Expenses	16,640	18,250
Contributions and other receivables	-	-
Other current assets	-	-
<b>TOTAL CURRENT ASSETS</b>	<u>328,837</u>	<u>332,891</u>
<b><u>NON-CURRENT ASSETS</u></b>		
Property, Building and Equipment, net	\$ 163,616	\$ 122,285
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	<u>100,001</u>	<u>79,029</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<u>263,617</u>	<u>201,314</u>
<b>TOTAL ASSETS</b>	<u><u>592,454</u></u>	<u><u>534,205</u></u>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ 149,660	\$ 56,024
Accrued payroll, payroll taxes and benefits	90,426	78,275
Current Portion of Loan Payable	-	208,823
Due to Related Parties	-	10,410
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<u>240,086</u>	<u>353,532</u>
<b><u>LONG-TERM LIABILITIES</u></b>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<u>-</u>	<u>-</u>
<b>TOTAL LIABILITIES</b>	<u>240,086</u>	<u>353,532</u>
<b><u>NET ASSETS</u></b>		
Unrestricted	\$ 352,368	\$ 180,673
Temporarily restricted	-	-
Permanently restricted	-	-
<b>TOTAL NET ASSETS</b>	<u>352,368</u>	<u>180,673</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>592,454</u></u>	<u><u>534,205</u></u>

**Collegiate Academy for Mathematics and Personal Awareness Charter School**  
**Statement of Activities**  
**as of June 30**

	2022			2021
	Unrestricted	Temporarily Restricted	Total	Total
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 1,804,414	\$ -	\$ 1,804,414	\$ 1,502,025
State and Local Per Pupil Revenue - SPED	241,010	-	241,010	151,016
State and Local Per Pupil Facilities Revenue	480,000	-	480,000	120,000
Federal Grants	562,216	-	562,216	109,225
State and City Grants	-	-	-	-
Other Operating Income	250	-	250	-
Food Service/Child Nutrition Program	-	-	-	-
<b>TOTAL OPERATING REVENUE</b>	<b>3,087,890</b>	<b>-</b>	<b>3,087,890</b>	<b>1,882,266</b>
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 1,896,831	\$ -	\$ 1,896,831	\$ 1,172,243
Special Education	426,213	-	426,213	244,280
Other Programs	-	-	-	-
<b>Total Program Services</b>	<b>2,323,044</b>	<b>-</b>	<b>2,323,044</b>	<b>1,416,523</b>
Management and general	-	-	-	-
Fundraising	593,151	-	593,151	446,199
<b>TOTAL EXPENSES</b>	<b>2,916,195</b>	<b>-</b>	<b>2,916,195</b>	<b>1,862,722</b>
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	<b>171,695</b>	<b>-</b>	<b>171,695</b>	<b>19,544</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets Released from Restrictions / Loss on Disposal of Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CHANGE IN NET ASSETS</b>	<b>171,695</b>	<b>-</b>	<b>171,695</b>	<b>19,544</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 180,673</b>	<b>\$ -</b>	<b>\$ 180,673</b>	<b>\$ 161,129</b>
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 352,368</b>	<b>\$ -</b>	<b>\$ 352,368</b>	<b>\$ 180,673</b>

**Collegiate Academy for Mathematics and Personal Awareness Charter School**  
**Statement of Cash Flows**

as of June 30

	<u>2022</u>	<u>2021</u>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 171,695	\$ 19,544
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	71,100	107,010
Grants Receivable	(203,146)	38,398
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	1,610	-
Accounts Payable	93,636	(96,542)
Accrued Expenses	-	-
Accrued Liabilities	12,151	3,625
Contributions and fund-raising activities	-	-
Miscellaneous sources	(10,410)	(9,103)
Deferred Revenue	-	-
Interest payments	-	-
Other	(211,655)	-
Other	2,832	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<u>\$ (72,187)</u>	<u>\$ 62,932</u>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>	\$	\$
Purchase of equipment	(112,431)	(46,822)
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<u>\$ (112,431)</u>	<u>\$ (46,822)</u>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>	\$	\$
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<u>\$ -</u>	<u>\$ -</u>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<u>\$ (184,618)</u>	<u>\$ 16,110</u>
Cash at beginning of year	290,882	274,772
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<u><u>\$ 106,264</u></u>	<u><u>\$ 290,882</u></u>



**Collegiate Academy for Mathematics and Personal Awareness Charter School**  
**Statement of Functional Expenses**  
**as of June 30**

	No. of Positions	2022				2021			
		Program Services		Total	Supporting Services		Total		
		Regular Education	Special Education		Other Education	Fundraising		Management and General	
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	4.00	144,922	13,291	-	158,213	-	231,287	389,500	318,669
Instructional Personnel	12.00	591,367	145,395	-	736,762	-	-	736,762	583,225
Non-Instructional Personnel	1.00	-	-	-	-	-	34,173	34,173	-
Total Salaries and Staff	17.00	736,289	158,686	-	894,975	-	265,460	1,160,435	901,894
Fringe Benefits & Payroll Taxes		115,502	24,893	-	140,395	-	41,642	182,037	163,371
Retirement		-	-	-	-	-	-	-	-
Management Company Fees		-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	65,669	65,669	68,975
Other Purchased / Professional / Consulting Services		232,375	54,660	-	287,035	-	42,757	329,792	214,192
Building and Land Rent / Lease		304,557	65,639	-	370,196	-	109,804	480,000	180,000
Repairs & Maintenance		25,306	5,454	-	30,760	-	9,123	39,883	18,068
Insurance		29,538	6,366	-	35,904	-	10,649	46,553	36,225
Utilities		-	-	-	-	-	-	-	-
Supplies / Materials		31,430	8,034	-	39,464	-	-	39,464	25,261
Equipment / Furnishings		-	-	-	-	-	-	-	-
Staff Development		19,526	4,539	-	24,065	-	4,067	28,132	13,903
Marketing / Recruitment		77,019	19,469	-	96,488	-	1,955	98,443	46,585
Technology		33,896	7,305	-	41,201	-	12,222	53,423	51,645
Food Service		-	-	-	-	-	-	-	-
Student Services		38,382	9,811	-	48,193	-	-	48,193	1,449
Office Expense		34,303	7,393	-	41,696	-	12,368	54,064	-
Depreciation		45,113	9,723	-	54,836	-	16,264	71,100	107,010
OTHER		179,595	44,241	-	217,836	-	1,171	219,007	34,144
<b>Total Expenses</b>		\$ 1,896,831	\$ 426,213	\$ -	\$ 2,323,044	\$ -	\$ 593,151	\$ 2,916,195	\$ 1,862,722

# FORVIS

1155 Avenue of the Americas, Suite 1200 / New York, NY 10036

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[forvis.com](http://forvis.com)

Board of Trustees and Management  
Collegiate Academy for Mathematics and  
Personal Awareness Charter School  
Brooklyn, New York

In planning and performing our audit of the financial statements of Collegiate Academy for Mathematics and Personal Awareness Charter School (CAMPA) as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, we considered CAMPA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CAMPA's internal control. Accordingly, we do not express an opinion on the effectiveness of CAMPA's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of CAMPA's financial statements will not be prevented or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

## FORVIS, LLP

New York, New York  
October 26, 2022



Corrective action plan not needed



CSP Agreed upon-procedure report not required due to school not receiving CSP funds.



Federal Single Audit not required due to school not spending greater than 750K of federal funds.

Collegiate Academy of Math & Personal Awareness Charter School

PROJECTED BUDGET FOR 2022-2023

July 1, 2022 to June 30, 2023

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 156. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	1,855,732	327,635	-	-	782,881	2,966,248
Total Expenses	1,850,222	324,366	-	-	754,805	2,929,392
Net Income	5,510	3,270	-	-	28,076	36,856
Actual Student Enrollment	110	16	-	-	-	110
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
--	-------------------	-------------------	-------	-------------	----------------------	-------

CY Per Pupil Rate

\$17,626.00
-------------

REVENUES FROM STATE SOURCES

Per Pupil Revenue	1,357,202	38,777	-	-	542,881	1,938,860
District of Location	-	-	-	-	-	-
School District 2 (Enter Name)	-	-	-	-	-	-
School District 3 (Enter Name)	-	-	-	-	-	-
School District 4 (Enter Name)	-	-	-	-	-	-
School District 5 (Enter Name)	-	-	-	-	-	-
Special Education Revenue	-	226,853	-	-	-	226,853
Grants	-	-	-	-	-	-
Stimulus	-	-	-	-	-	-
Other	240,000	-	-	-	240,000	480,000
Other State Revenue	-	-	-	-	-	-
Facilities Funding	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES	1,597,202	265,630	-	-	782,881	2,645,713

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs	18,000	-	-	-	-	18,000
Title I	39,918	6,795	-	-	-	46,713
Title Funding - Other	13,486	2,266	-	-	-	15,752
School Food Service (Free Lunch)	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-
Other	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-
Other Federal Revenue	105,680	17,988	-	-	-	123,668
ESSER 2 + ARP	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	159,085	45,078	-	-	-	204,163

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising	-	-	-	-	-	-
Erate Reimbursement	5,445	927	-	-	-	6,372
Interest Income, Earnings on Investments,	-	-	-	-	-	-
NYC-DYCD (Department of Youth and Community Development)	-	-	-	-	-	-
Food Service (Income from meals)	-	-	-	-	-	-
Text Book	-	-	-	-	-	-
Other Local Revenue	94,000	16,000	-	-	-	110,000
Summer Boost Grant	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	99,445	16,927	-	-	-	116,372
TOTAL REVENUE	1,855,732	327,635	-	-	782,881	2,966,248

List exact titles and staff FTE's ( Full time equivalent)

EXPENSES	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
ADMINISTRATIVE STAFF PERSONNEL COSTS							
Executive Management	1.00	60,750	6,750	-	-	67,500	135,000
Instructional Management	-	-	-	-	-	-	-
Deans, Directors & Coordinators	1.00	46,658	7,942	-	-	54,600	54,600
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	2.00	-	-	-	-	199,572	199,572
Administrative Staff	1.00	-	-	-	-	40,376	40,376
TOTAL ADMINISTRATIVE STAFF	5	107,408	14,692	-	-	307,448	429,548
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	6.00	389,433	-	-	-	-	389,433
Teachers - SPED	1.00	-	85,000	-	-	-	85,000
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-

Collegiate Academy of Math & Personal Awareness Charter School

PROJECTED BUDGET FOR 2022-2023

July 1, 2022 to June 30, 2023

						Assumptions
						DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.						
Total Revenue						
Total Expenses						
Net Income						
Other payroll						
Actual Student Enrollment						
Total Paid Student Enrollment						
PROGRAM SERVICES						
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
1,855,732	327,658	-	-	782,881	2,966,248	
1,850,222	324,366	-	-	754,805	2,929,392	
5,510	3,270	-	-	28,076	36,856	
110	16	-	-	-	110	
-	-	-	-	-	-	
SUPPORT SERVICES						
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
48,410	8,240	-	-	-	56,650	Enrichment
-	6,873	-	-	-	6,873	Aide
-	10,882	-	-	-	10,882	Counselor
-	9,455	-	-	-	9,455	Tutors/ Stipends & Bonus
597,979	120,429	-	-	-	718,008	
NON-INSTRUCTIONAL PERSONNEL COSTS						
-	-	-	-	-	-	
-	-	-	-	-	-	
1.00	1,803	-	-	7,210	36,050	
-	-	-	-	-	-	
-	-	-	-	-	-	
-	-	-	-	-	-	
1	1,803	-	-	7,210	36,050	
16	136,823	-	-	314,658	1,183,606	
PAYROLL TAXES AND BENEFITS						
70,640	13,213	-	-	30,365	114,218	FICA 7.65% of compensation
58,562	10,954	-	-	25,173	94,689	Medical benefits
-	-	-	-	-	-	
128,203	24,167	-	-	55,537	208,907	
TOTAL PERSONNEL SERVICE COSTS						
861,227	161,090	-	-	370,195	1,392,513	
CONTRACTED SERVICES						
-	-	-	-	92,000	92,000	Audit + Financial Services
-	-	-	-	5,000	5,000	CEI
187,693	12,513	-	-	50,051	250,257	
-	-	-	-	-	-	
-	-	-	-	-	-	
14,640	2,738	-	-	6,293	23,672	
-	8,000	-	-	-	8,000	
-	-	-	-	-	-	
51,273	8,727	-	-	3,000	63,000	Substituter/ Erate services
253,606	31,979	-	-	166,345	441,929	
SCHOOL OPERATIONS						
-	-	-	-	7,000	7,000	
34,162	5,818	-	-	-	40,000	
-	-	-	-	-	-	
600	-	-	-	600	1,200	
7,100	-	-	-	7,100	14,200	
4,020	752	-	-	1,728	6,500	
17,163	3,210	-	-	7,377	27,750	
-	-	-	-	-	-	
4,700	800	-	-	-	5,500	
183,727	31,273	-	-	-	215,000	Bussing services
25,636	4,364	-	-	-	30,000	
10,250	2,000	-	-	28,250	40,500	
14,730	2,611	-	-	2,658	20,000	
34,162	5,818	-	-	1,329	5,000	
-	-	-	-	-	-	
186	35	-	-	80	300	

Collegiate Academy of Math & Personal Awareness Charter School  
**PROJECTED BUDGET FOR 2022-2023**

July 1, 2022 to June 30, 2023

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 156. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	1,855,732	327,658	-	-	782,881	2,966,268
Total Expenses	1,850,222	324,366	-	-	754,805	2,929,392
Net Income	5,510	3,270	-	-	28,076	36,856
Actual Student Enrollment	110	16	-	-	-	110
Total Paid Student Enrollment	-	-	-	-	-	-

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Other expenses	-	-	-	-	2,000	2,000
<b>TOTAL SCHOOL OPERATIONS</b>	<b>339,668</b>	<b>57,259</b>	-	-	<b>58,123</b>	<b>454,960</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	30,923	5,784	-	-	13,292	50,000
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	296,866	55,528	-	-	127,607	480,000
Repairs & Maintenance	6,185	1,157	-	-	2,658	10,000
Equipment/ Furniture Other	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>333,974</b>	<b>62,469</b>	-	-	<b>143,557</b>	<b>540,000</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>61,847</b>	<b>11,568</b>	-	-	<b>26,585</b>	<b>100,000</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>	<b>-</b>	<b>-</b>	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>1,850,222</b>	<b>324,366</b>	-	-	<b>754,805</b>	<b>2,929,392</b>
<b>NET INCOME</b>	<b>5,510</b>	<b>3,270</b>	-	-	<b>28,076</b>	<b>36,856</b>

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
ENROLLMENT - *School Districts Are Linked To Above Entries*			
District of Location	110	16	110
School District 2 (Enter Name)	-	-	-
School District 3 (Enter Name)	-	-	-
School District 4 (Enter Name)	-	-	-
School District 5 (Enter Name)	-	-	-
<b>TOTAL ENROLLMENT</b>	<b>110</b>	<b>16</b>	<b>110</b>
REVENUE PER PUPIL	16,870	20,477	-
EXPENSES PER PUPIL	16,820	20,273	-

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Revenue	1,855,732	327,658	-	-	782,881	2,966,268
Expenses	1,850,222	324,366	-	-	754,805	2,929,392
Net Income	5,510	3,270	-	-	28,076	36,856
Actual Student Enrollment	110	16	-	-	-	110
Total Paid Student Enrollment	-	-	-	-	-	-



## CAMPA 2022-2023 CALENDAR

Months	Dates	Days	Descriptions
Aug - Sept	29 -1	Monday-Thursday	Students Return to School
September	5-7	Monday - Wednesday	Labor Day Observance (School Closed)
September	8	Thursday	First Day of Regular School Session Students Report to School
September	24	Saturday	First Day of Saturday Academy
September	26	Monday	Rosh Hashanah (School Closed)
October	7	Friday	Professional Development Day/ Half-Day for Students
October	10	Monday	Indigenous People Day (School Closed)
October	24	Monday	Progress Report Distribution
October	28	Friday	Parent-Faculty Conferences/Half-Day for Students
November	4	Friday	Professional Development Day/ Half-Day for Students
November	8	Tuesday	Election Day (No Students)
November	11	Friday	Veterans Day (School Closed)
November	23-25	Wednesday-Friday	Thanksgiving Recess (School Closed)
December	12	Monday	Progress Report Distribution
December	19-30	Monday - Friday	Winter Recess (School Closed)
January	3	Tuesday	Classes Resume
January	6	Friday	Professional Development Day/ Half-Day for Students Fall Term Honor Roll Ceremony
January	16	Monday	Dr. Martin Luther King Jr. Day (School Closed)
January	24	Tuesday	Half-Day for Students
January	25	Wednesday	Half-Day for Students
February	3	Friday	Professional Development Day/ Half-Day for Students
February	6	Monday	Report Card Distribution
February	16-24	Thursday - Friday	Midwinter Recess (School Closed)
March	3	Friday	Professional Development Day/ Half-Day for Students
March	20	Monday	Progress Report Distribution
March	24	Friday	Parent-Faculty Conferences/Half-Day for Students
April	6-14	Thursday - Friday	Spring Break (School Closed)
April	19-20	Wednesday-Thursday	NY State ELA Testing
April	21	Friday	Eid al-Fitr School Closed
May	3-4	Wednesday-Thursday	NY State Mathematics Testing
May	8	Friday	Progress Report Distribution
May	12	Friday	Professional Development Day/ Half-Day for Students
May	24	Wednesday	<b>[half day?]</b> Spring Term Honor Roll Ceremony
May	29	Monday	Memorial Day (School Closed)
June	1	Thursday	School Closed for Non-Regents Students <b>REMOTE LEARNING DAY</b>
June	2	Friday	Professional Development Day/ Half-Day for Students
June	3	Saturday	Saturday Academy 9 To 9
June	8	Thursday	Anniversary Day (School Closed)
June	10	Saturday	Saturday Academy 9 To 9
June	14	Wednesday	School Closed for Non-Regents Students <b>REMOTE LEARNING DAY</b>
June	15	Thursday	School Closed for Non-Regents Students <b>REMOTE LEARNING DAY</b>
June	19	Monday	School Closed Juneteenth observed
June	21	Wednesday	School Closed for Non-Regents Students <b>REMOTE LEARNING DAY</b>
June	22	Thursday	School Closed for Non-Regents Students <b>REMOTE LEARNING DAY</b>
June	23	Friday	Report Card Distribution
June	26	Monday	Commencement Ceremony ( <i>Tentative</i> )
June	27	Tuesday	Last Day of School for Students/ Half Day for Students
June	28	Wednesday	Last Day for Faculty and Staff

THE CITY OF NEW YORK

HOUSING AND DEVELOPMENT ADMINISTRATION  
 DEPARTMENT OF BUILDINGS  
 CERTIFICATE OF OCCUPANCY

BOROUGH **BROOKLYN**

DATE

NO. [REDACTED]

This certificate supersedes C.O. No.

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building premises located = **1977** ZONING DISTRICT **R 5**  
~~1362/196~~ **1362/196** ~~Edison Boulevard, 538/548 Vermont Street,~~ Block **4348** Lot **1**

~~is hereby~~ **approved** in accordance with the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified herein

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING RESOLUTION BUILDING CODE			DESCRIPTION OF USE
			DWELLING OR ROOMING UNITS	USE GROUP	HABITABLE ROOMS OCCUPANCY GROUP	
Cellar	On Ground					- Open cellar, Boiler Room.
First	125	815		3	G	Classrooms, offices, Teacher's Cafeteria, Library, Custodian's Office and Store (Bakery Use Group #6 Occ. D-1)
Seventh	75-200	16		3	G	Air Conditioning Room, Teacher's Offices, and Lobbies
Ground						Open Space yard

Total: Public High School Annex  
 (Use Group #3 - Occupancy G)

Fire Department approval dated April 29, 1971 (Interior Fire Alarm)

EXPIRY: Ninety (90) Days - Expires December 2, 1971.

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the distant Southwest ~~side of~~ ~~intersection~~ corner formed by the intersection of Lincoln Boulevard and Vermont Street running thence South 500'0" feet; thence West 200'0" feet; thence North 101'9-3/8" feet; thence West 100'0" feet; thence North 200'0" feet; thence East 200'0" feet; thence North 12'0" feet; to the point or place of beginning.

INDEX: A.L.T. No. 1033/70 DATE OF COMPLETION 9/9/71 CONSTRUCTION CLASSIFICATION Class IC  
 BUILDING OCCUPANCY GROUP CLASSIFICATION 6 HEIGHT & NO. OF STORES 15-10" FEET 26'0"

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO
STAMPPIPE SYSTEM (C26-1702.1)		
YARD IRRIGANT SYSTEM (C26-1702.2)		
SEPARATE HYDRANT SYSTEM (C26-1702.17)		
STAMPPIPE FIRE TELEPHONE AND SIGNALING SYSTEM (C26-1702.21)		
SMOKE DETECTOR (C26-1703.1) <input checked="" type="checkbox"/>		
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)		
AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)		
CENTRAL STATION SUPERVISION (C26-1703.2 & .4)		
WATER FLOW ALARM (C26-1703.4)		
SWANSEE (C26-1703.6)		
TWO AUTOMATIC SOURCES (C26-1703.9a))		
ONE AUTOMATIC SOURCE (C26-1703.9b))		
DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)		

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STAMPPIPE SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.10).

HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.1000D).

AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.1004Z).

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

PARTIAL SYSTEM (TABLE 17.2). CLARIFY EXTENT OF SYSTEM BELOW.

AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17.2)

NON AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17.2 FOOTNOTE 6B)

SMOKE DETECTOR ALARM SYSTEM (C26-1703.2)

EXTINGUISHING AGENT IF OTHER THAN WATER: \_\_\_\_\_

EXTENT OF PARTIAL SYSTEM: \_\_\_\_\_

LIMITATIONS OR RESTRICTIONS: \_\_\_\_\_

HOUSING AND DEVELOPMENT ADMINISTRATION  
**DEPARTMENT OF BUILDINGS**  
**CERTIFICATE OF OCCUPANCY**

BOROUGH Brooklyn

DATE MAY 26 1972 NO. 207539

This certificate supersedes C.O. No.

THIS CERTIFIES that the new ~~building~~ building located at ZONING DISTRICT E 5  
1362 - 1364 Linden Blvd. Block 4348 Lot 2

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING REGULATION BUILDING CODE				DESCRIPTION OF USE
			DWELLING OR BOARDING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPANCY GROUP	
First	on ground	300	-	3	-	6	Public School
TOTAL: Public School (Use Group 6)							

Fire Department Approval Dated November 4, 1972 (Interior Fire Alarm)

OPEN SPACE USES

SPECIFY—PARKING SPACES, LOADING AREAS, OTHER USES, NONE

NO CHANGE

1970 ZONING ORDINANCE  
 CHAPTER 17  
 ZONING REGULATIONS  
 ARTICLE 17.01  
 ZONING DISTRICTS

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the North side of Stanley Avenue  
 distant 0 feet from the corner formed by the intersection of  
Stanley Avenue and Vermont Avenue  
 running thence West 200'0" feet; thence North 269° 5' 2/8" feet;  
 thence East 102' 1 1/2" feet; thence North 210° 0" feet;  
 thence West 102' 0" feet; thence North 118° 18" feet;  
 thence East 200' 0" feet; thence South 55° 10" feet;  
 to the point or place of beginning.

N.B. ~~Ord.~~ No. 171/70 DATE OF COMPLETION 11/30/71 CONSTRUCTION CLASSIFICATION 1B  
 BUILDING OCCUPANCY GROUP CLASSIFICATION 0 HEIGHT 1 STORIES, 15' 10" FEET.

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO	YES	NO
STANDPIPE SYSTEM (C26-1702.1)				
YARD HYDRANT SYSTEM (C26-1702.2)				
PRIVATE HYDRANT SYSTEM (C26-1702.17)				
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM (C26-1702.71)				
SMOKE DETECTOR (C26-1703.1 j)				
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)				
AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)				
CENTRAL STATION SUPERVISION (C26-1703.2 & -4)				
WATER FLOW ALARM (C26-1703.4)				
SIAMASE (C26-1703.6)				
TWO AUTOMATIC SOURCES (C26-1703.9(a))				
ONE AUTOMATIC SOURCE (C26-1703.9(b))				
DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)				

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STANDPIPE SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.1d).

	YES	NO
HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.16(d)).		
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.16(a)).		

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

	YES	NO
PARTIAL SYSTEM (TABLE 17.2). CLARIFY EXTENT OF SYSTEM BELOW.		
AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2)		
NON AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2 FOOTNOTE (c))		
SMOKE DETECTOR ALARM SYSTEM (C26-1703.2)		
EXTINGUISHING AGENT IF OTHER THAN WATER: _____		
EXTENT OF PARTIAL SYSTEM: _____		

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. \_\_\_\_\_  
 CITY PLANNING COMMISSION CAL. NO. \_\_\_\_\_  
 OTHER: \_\_\_\_\_

THE CITY OF NEW YORK

HOUSING AND DEVELOPMENT ADMINISTRATION

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH Brooklyn

DATE MAY 22 1972 NO. [REDACTED]

This certificate supersedes C.O. No. \_\_\_\_\_

ZONING DISTRICT 2-5

THIS CERTIFIES that the new ~~structure~~ building ~~structure~~ located at

1902 - 1904 Union Ave.

Block 4303 Lot 3

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	USE ZONE USE, PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING, REGULATION, BUILDING CODE				DESCRIPTION OF USE
			DWELLING OR ROOMING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPANCY GROUP	
First	at ground	300		3	-	B	Public School
			TOTAL: Public School (Use Group B)				
This Certificate Approved Dated December 22, 1971							
(EXPIRES YEAR 1976)							

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDARY AS FOLLOWS:

BEGINNING at a point on the North side of Stanley Avenue  
 distant 0 feet from the corner formed by the intersection of  
Stanley Avenue and Westcott Avenue  
 running thence East 250.00 feet; thence North 209° 5 1/8' ft  
 thence East 100.00 feet; thence North 200.00 ft  
 thence East 100.00 feet; thence North 118.00 ft  
 thence East 200.00 feet; thence North 550.00 ft  
 to the point or place of beginning.

N.B. 126/70 DATE OF COMPLETION 12/10/71 CONSTRUCTION CLASSIFICATION EE  
 BUILDING OCCUPANCY GROUP CLASSIFICATION G HEIGHT 1 STORIES 15'10" FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LA

		YES	NO	YES	NO
STANDPIPE SYSTEM (C26-1702.1)	AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)				
YARD HYDRANT SYSTEM (C26-1702.2)	CENTRAL STATION SUPERVISION (C26-1703.2 & A)				
PRIVATE HYDRANT SYSTEM (C26-1702.17)	WATER FLOW ALARM (C26-1703.4)				
STANDPIPE FIRE TELEPHONE AND SIGNALING SYSTEM (C26-1702.21)	SIAMISE (C26-1703.6)				
SMOKE DETECTOR (C26-1703.1.2)	TWO AUTOMATIC SOURCES (C26-1703.9a)				
FIRE ALARM AND SIGNAL SYSTEM (C26-1703.3)	ONE AUTOMATIC SOURCE (C26-1703.9b)				
	DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)				

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STANDPIPE SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.10)

	YES	NO
HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.16(1))		
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.11(C26))		

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED

	YES	NO
PRETRIAL SYSTEM (TABLE 17-2) CLARIFY EXTENT OF SYSTEM DESIGN		
AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2)		
NON-AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2 FOOTNOTE 42)		
SMOKE DETECTOR ALARM SYSTEM (C26-1703.2)		
EXTINGUISHING AGENT IF OTHER THAN WATER		
EXTENT OF PARTIAL SYSTEM		

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. \_\_\_\_\_  
 CITY PLANNING COMMISSION-CAL. NO. \_\_\_\_\_

# BOARD OF TRUSTEES

Enrollment Committee

Finance Committee

Center for Educational Innovation(CEI)

Accounting

Enrollment

Director of Operations

Operations Manager

Operations Associate

School Aide

Food Service

Custodial Service

Principal

Special Education Coordinator

Special Education & ELL Teacher

Core Subject Teacher

Dean of Students/Parent Coordinator

Security

School Counselor